

**Administrative & Judiciary Committee  
of the City of Onalaska**

Wednesday, February 5, 2014

1

1 The meeting of the Administrative & Judiciary Committee of the City of Onalaska was called to  
2 order at 6:03 p.m. on Wednesday, February 5, 2014. It was noted that the meeting had been  
3 announced and posted at City Hall.

4  
5 Roll call was taken with the following members present: Ald. Diane Wulf, Ald. Erik Sjolander

6  
7 Also Present: City Clerk Cari Burmaster, Police Chief Jeff Trotnic, Fire Department  
8 Representative Cory Taylor

9  
10 Absent: Ald. Harvey Bertrand

11  
12 **Item 2 - Approval of minutes from the previous meeting**

13  
14 Motion by Ald. Sjolander, second by Ald. Wulf, to approve the minutes from the previous  
15 meeting as printed and on file in the City Clerk's Office.

16  
17 On voice vote, motion carried.

18  
19 **Item 3 – Public Input (limited to 3 minutes/individual)**

20  
21 Ald. Wulf called three times for anyone wishing to provide public input and closed that portion  
22 of the meeting.

23  
24 **Consideration and possible action on the following items:**

25  
26 **Administrative**

27  
28 **Item 4 –Approval of Operator's Licenses**

29  
30 Ald. Wulf noted that committee members' packets contain a list of Operator's Licenses dated  
31 January 29, 2014, and also an updated list of Operator's Licenses dated February 5, 2014.

32  
33 Motion by Ald. Sjolander, second by Ald. Wulf, to approve the Operator's Licenses.

34  
35 On voice vote, motion carried.

36  
37 **Item 5 – Approval of change of location for Class B Liquor License for UnWine'd, 201**  
38 **Main Street, Onalaska, WI**

39  
40 Cari said that UnWine'd owner Ellen Dettman, who previously had her business located near TJ  
41 Maxx, is relocating her business to Traditions and has expressed a desire to open as soon as  
42 possible. Cari said approval is needed to change the Class B Liquor License to 201 Main Street.

Reviewed 2/6/14

**Administrative & Judiciary Committee  
of the City of Onalaska**

Wednesday, February 5, 2014

2

43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84

In response to a question by Ald. Wulf, Cari said Ellen will be able to open at her new location pending approval from both the Administrative & Judiciary Committee and the Common Council.

Motion by Ald. Sjolander, second by Ald. Wulf, to approve the change of location for Class B Liquor License for UnWine'd, 201 Main Street, Onalaska, WI.

On voice vote, motion carried.

**Item 6 – Approval of Firehouse 5K Run on Saturday, April 12, 2014 from 8 a.m.-9:30 a.m. starting at City Hall**

Cari said all the approvals have been signed off, but also noted the Planning Department has requested that the Fire Department contact the department regarding signage prior to the event. Cari asked Cory to speak with either Land Use and Development Director Brea Grace or Planner/Zoning Inspector Katie Meyer.

In response to a question by Ald. Wulf, Cory said there will not be any changes to the route.

Motion by Ald. Sjolander, second by Ald. Wulf, to approve the Firehouse 5K Run on Saturday, April 12, 2014 from 8 a.m.-9:30 a.m. starting at City Hall.

On voice vote, motion carried.

**Item 7 – Approval of Change of Agent:**

- A. Stoney Creek Hotel & Conference Center, 3060 South Kinney Coulee Road, Onalaska, WI – Judith Leis
- B. Kwik Trip #822, 950 2<sup>nd</sup> Avenue North, Onalaska – Travis Soland
- C. Kwik Trip #383, 408 Sand Lake Road, Onalaska – Gregory Bennett
- D. Kwik Trip #643, 1276 Crossing Meadows Drive, Onalaska – Patrick Schippers

Cari noted that Police Chief Trotnic has approved all of the aforementioned change of agents after performing background checks.

Motion by Ald. Sjolander, second by Ald. Wulf, to approve the Change of Agent for Stoney Creek Hotel & Conference Center, Kwik Trip #822, Kwik Trip #383, and Kwik Trip #643.

On voice vote, motion carried.

**Administrative & Judiciary Committee  
of the City of Onalaska**

Wednesday, February 5, 2014

3

85 **Item 8 – Miscellaneous licensing reporting**

86

87 Motion by Ald. Sjolander, second by Ald. Wulf, to approve the miscellaneous licenses contained  
88 in the Administrative & Judiciary Committee members' packets.

89

90 On voice vote, motion carried.

91

92 **Judiciary**

93

94 **Item 1 – Ordinance 1470-2014 – to amend Title 10 Chapter 1 Section 50 of the City of**  
95 **Onalaska Code of Ordinances related to excessive Display of Power and Disorderly**  
96 **Conduct with a Motor Vehicle (Third and Final Reading)**

97

98 Motion by Ald. Wulf, second by Ald. Sjolander, to approve Ordinance 1470-2014 – to amend  
99 Title 10 Chapter 1 Section 50 of the City of Onalaska Code of Ordinances related to excessive  
100 Display of Power and Disorderly Conduct with a Motor Vehicle (Third and Final Reading).

101

102 On voice vote, motion carried.

103

104 **Item 2 – Ordinance 1471-2014 – to amend Title 10 Chapter 3 of the City of Onalaska Code**  
105 **of Ordinances related to snowmobiles (First and Second Reading)**

106

107 Ald. Wulf asked if the committee should suspend the rules and give Ordinance 1471-2014 its  
108 First, Second, Third and Final Reading.

109

110 Cari said the ordinance would not yet be effective, noting that if it is passed at the February 11  
111 Common Council meeting the publication would be completed by February 21.

112

113 Police Chief Trotnic said he believes snowmobilers will want to see the ordinance passed in a  
114 timely manner.

115

116 In response to a question by Ald. Sjolander, Cari said the committee may approve the ordinance  
117 this evening and then suspend the rules at the February 11 Common Council meeting.

118

119 Ald. Sjolander noted there had been a discussion at the January 14 Common Council meeting  
120 about snowmobilers speaking with representatives from Miller Quick Print and Dairy Queen.

121

122 Police Chief Trotnic asked if the ordinance addresses the issue of opening the route.

123

124 Cari said that was the intent of the ordinance, noting City Attorney Sean O'Flaherty had  
125 rewritten a portion of the ordinance due to some liability issues that needed to be addressed. Cari  
126 referenced Section 10-3-5, "Snowmobile Routes and Trails Designated," and noted (a) states "as

**Administrative & Judiciary Committee  
of the City of Onalaska**

Wednesday, February 5, 2014

4

127 *designated by the Common Council.”* Cari said she believes a route still would need to be  
128 designated.

129  
130 Police Chief Trotnic said he believes that this section always has been in the ordinance and stated  
131 there needs to be something separate pertaining to the route itself.

132  
133 Cari agreed, stating she believes it will be necessary to include another step in the process to  
134 approve a different route.

135  
136 Police Chief Trotnic said it is his understanding this specific topic was tabled at the January 14  
137 Common Council meeting.

138  
139 Cari said she believes the changes to the ordinance are designed to address liability issues.

140  
141 Ald. Wulf said it is her understanding that the Common Council and the snowmobilers would  
142 come together after performing their respective required tasks following the January 14 Common  
143 Council meeting.

144  
145 Police Chief Trotnic said it is his understanding the Wisconsin Department of Transportation  
146 does not take issue with snowmobilers crossing the roadway.

147  
148 Ald. Wulf suggested giving Ordinance 1471-2014 its First and Second Reading this evening and  
149 then placing it on the Non-Consent Agenda for the February 11 Common Council meeting.

150  
151 Cari said this could be done, adding that the rules could be suspended at that time.

152  
153 Motion by Ald. Wulf, second by Ald. Sjolander, to approve Ordinance 1471-2014 – to amend  
154 Title 10 Chapter 3 of the City of Onalaska Code of Ordinances related to snowmobiles (First and  
155 Second Reading).

156  
157 On voice vote, motion carried.

158  
159 **Adjournment**

160  
161 Motion by Ald. Wulf, second by Ald. Sjolander, to adjourn at 6:16 p.m.

162  
163 On voice vote, motion carried.

164  
165  
166 Recorded by:

167  
168 Kirk Bey

Reviewed 2/6/14