

# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Administrative & Judiciary Committee  
**DATE OF MEETING:** November 4, 2015 (Wednesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Room 112)  
**TIME OF MEETING:** 6:00 P.M.

## **PURPOSE OF MEETING**

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input: (limited to 3 minutes/individual)

### **Consideration and possible action on the following items:**

#### Administrative

4. Approval of Operator's Licenses as listed on report dated November 4, 2015
5. Special Events Permits:
  - a. La Crosse Area Family YMCA for Winter Running Series for December 5, 2015, January 9, 2016, and February 13, 2016 from 8-10am each day starting at the YMCA North, 400 Mason Street, Onalaska.
6. Approval of Pawn Broker License for Pawn America Wisconsin LLC, 1235 Crossing Meadows Drive, Onalaska from 1/1/16 - 12/31/16
7. Request for burial of ashes:
  - a. Request from Judy Slaback to allow burial of ashes for Delores Roberts in Block 128, Lot 5, Grave 4 with her husband James Roberts.
8. Review and consideration of allowing sale of cemetery lots in Sections 172 through 176 and Sections 203 through 207 in the City of Onalaska Cemetery
9. Miscellaneous licensing reporting

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Board may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

#### **NOTICES MAILED TO:**

Mayor Joe Chilsen  
\_\_\_\_\_  
\* Ald. Barry Blomquist - Chair Jud  
\_\_\_\_\_  
Ald. Jim Olson  
\_\_\_\_\_  
Ald. Bob Muth.  
\_\_\_\_\_  
Ald. Jim Bialecki  
\_\_\_\_\_  
\* Ald. Harvey Bertrand – Chair Admin & Vice Chair Jud  
\_\_\_\_\_  
\*Ald. Jim Binash - Vice Chair Admin  
\_\_\_\_\_  
City Attorney Dept Heads Charter Com. WXOW  
\_\_\_\_\_  
La Crosse Tribune Onalaska Holmen Courier Life  
\_\_\_\_\_  
WIZM WKTY WLXR WKBH WKBT WLSU

Shawn McClone  
\_\_\_\_\_

Judy Slaback  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Committee Members

Date Notices Mailed and Posted: 10-28-15

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

## **Judiciary**

1. **Ordinance No. 1510-2015** to amend Section 8-4-3(c) of the Code of Ordinances of the City of Onalaska relating to Grave Opening Fees (Third and Final Reading)
2. **Ordinance No. 1511-2015** to amend Chapter 1 of Title 9, Section 50 of the Code of Ordinances of the City of Onalaska relating to Private Wells (Third and Final Reading)
3. **Ordinance No. 1512-2015** to amend Chapter 4 of Title 6, Section 50 of the Code of Ordinances of the City of Onalaska relating to Trees and Shrubs (Third and Final Reading)
4. **Ordinance No. 1513-2015** to annex land located in the Southeast ¼ of the Northwest ¼ in Section 10, Township 16 North, Range 7 West from the Town of Medary to the City of Onalaska (First and Second Reading) ( Hegenbarth Annexation)
5. **Ordinance No. 1514-2015** to amend Chapter 2 of title 7, Section 5 of the Code of Ordinances of the City of Onalaska relating to License Fees (First and Second Reading)
6. **Ordinance No. 1515-2015** to amend Chapter 2 of title 7, Section 16 of the Code of Ordinances of the City of Onalaska relating to Restrictions on Temporary Class "B" Fermented Malt Beverage or Wine Licenses (First and Second Reading)
7. **Ordinance No. 1516-2015** to amend Chapter 2 of Title 7, Section 4 of the Code of Ordinances of the City of Onalaska relating to Classes of Licenses (First and Second Reading)
8. **Ordinance No. 1517-2015** to amend Chapter 1 of Title 9, Section 28 of the Code of Ordinances of the City of Onalaska relating to Service Connections (First and Second Reading)
9. **Ordinance No. 1518-2015** to create Chapter 1 of Title 1, Section 10 of the Code of Ordinances of the City of Onalaska relating to City of Onalaska Fee Schedule (First and Second Reading)
10. **Resolution 44-2015** – Resolution to approve 2016 Fee Schedule
11. **Ordinance No. 1519-2015** to amend Article B of Chapter 1 of Title 15, of the Code of Ordinances of the City of Onalaska relating to Plumbing Code (First and Second Reading)
12. **Ordinance No. 1520-2015** to amend Chapter 1 of Title 9, Section 34 and 35 of the Code of Ordinances of the City of Onalaska relating to Stop Boxes and the installation of Meters and Meter Transceiver Units (First and Second Reading)

Adjournment

PACKET: 01342 License Packet NOV OPERATORS

SEQUENCE: License #

ID	PERIOD	-----NAME-----		LICENSE CODE
01502	10/07/15- 6/30/17	LUND	DYLAN	OPRATOR OPERATORS - 2 YEAR
01505	10/12/15- 6/30/17	STOTESBERY	ASHLEY NICOLE	OPRATOR OPERATORS - 2 YEAR
01506	10/13/15- 6/30/17	BREY	NATHAN	OPRATOR OPERATORS - 2 YEAR
01507	10/15/15- 6/30/17	SIMON	PEGGY A	OPRATOR OPERATORS - 2 YEAR
01508	10/20/15- 6/30/17	MORATTO	MATTHEW	OPRATOR OPERATORS - 2 YEAR
01509	10/27/15- 6/30/17	BOYLAN	SHANNON	OPRATOR OPERATORS - 2 YEAR
01511	10/27/15- 6/30/17	DIELS	PAIGE	OPRATOR OPERATORS - 2 YEAR
01512	10/27/15- 6/30/16	WINTERS	ZACKARY	OPRATOR OPERATORS - 1 YEAR
03069	7/01/15- 6/30/17	HAUSER	DANIEL	OPRATOR OPERATORS - 2 YEAR
04637	10/09/15- 6/30/16	HOILAND	DYLAN	OPRATOR OPERATORS - 1 YEAR



# CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 • [www.cityofonalaska.com](http://www.cityofonalaska.com)

RECEIVED

OCT 07 2015

CITY OF ONALASKA

## SPECIAL EVENTS PERMIT APPLICATION

Date: 10/6/15

Cost: \$ \_\_\_\_\_

(Please Print)

Application is for:

- Bicycle Races
- Marathons
- Parades
- Procession(s)
- Runs
- Block Party<sup>1</sup>
- Other:

Requestor Information			
Organization/Requestor Name: <u>La Crosse Area Family YMCA</u>		Phone: <u>(608) 519-5493</u>	
Officer of Corporation or Director of Event: <u>Shawn McLone</u>			
Address of Organization: <u>1140 Main street</u>			
City: <u>La Crosse</u>		State: <u>WI</u>	Zip: <u>54601</u>
Contact Person: <u>Shawn McLone</u>		Phone: <u>(608) 519-5493</u>	
Address: <u>1140 Main street</u>			
City: <u>La Crosse</u>		State: <u>WI</u>	Zip: <u>54601</u>
Purpose/Description of Event: <u>5K and 5M Run/Walk Series (3 races)</u>			

EVENT INFORMATION			
Name of Event: <u>YMCA Winter Running Series</u>	Date of Event: <u>12/5/15, 1/9/16</u>	Time (beginning) <u>8:00 A.M. <sup>am/pm</sup></u>	Time (ending) <u>10:00 <sup>am/pm</sup></u>
Starting Point or Block to Be Closed: <u>YMCA North (400 Mason st, Onalaska, WI, 54650</u>			
Route or Specific Location (List Abutting Streets): <u>- See Map</u>			
Termination Point: <u>YMCA North (400 Mason st, Onalaska, WI, 54650</u>			
Estimated Maximum Number of Units/Persons Attending Event: <u>400</u>			

<sup>1</sup>Attach signatures of at least 51% of all households abutting the proposed block to be closed for said party

**\*\* NOTE \*\* CERTIFICATE OF INSURANCE REQUIRED,**  
 With the City of Onalaska listed as additional Insured.  
Original Certificate of Insurance must accompany this application

## SPECIAL EVENTS REQUIRED INFORMATION

The following information must be completed and received by the City of Onalaska City Clerk's Office no less than 30 days (60 days for special events) prior to the scheduled event for processing. Failure to provide complete information could void your permit and cancel your event. Also, a Special Event Permit is not valid until insurance has been provided, all fees have been paid, and all necessary approval signatures have been obtained.

### TELL US ABOUT YOUR EVENT:

1. Will food be prepared and/or served at the event?  YES  NO  
If yes, please explain in detail what food service you will provide:

*(Please contact the La Crosse County Health Department (608) 785-9872 to sell/serve food)*

2. Will alcoholic beverages be served/sold?  YES  NO  
If yes, a "Special Class B" license will allow you to serve/sell beer and/or wine.

*(The Office of the City Clerk (608) 781-9530 will assist you with obtaining the license)*

3. Will you be having a band or amplified music?  YES  NO  
If yes, a Variance Permit may be needed.

*(Please contact the Onalaska Police Department (608) 781-9550 for additional information on noise and noise ordinance)*

4. Do you require any special parking restrictions?  YES  NO  
If yes, please indicate what type, when and where:

5. Will you require the use of any City Services and/or equipment?

Barricades  YES  NO If yes, approximately how many: \_\_\_\_\_

Cones  YES  NO If yes, approximately how many: \_\_\_\_\_

Street Sweeper  YES  NO If yes, approximate time needed: \_\_\_\_\_ a.m./p.m.

*(Please contact the Onalaska Public Works Department (608) 781-9537 to make arrangements)*

6. Will temporary signage be used?  YES  NO  
If yes, please indicate what type and where:

*(Please contact the Onalaska Planning Department (608) 781-9590 to inquire about City Regulations)*

7. Will there be a fireworks display?  YES  NO  
If yes, please indicate what type and where:

*(Please contact the Office of the Fire Department (608) 781-9546 to inquire about City Regulations)*

8. Do you have a plan in place to deal with any medical emergencies that may occur during your event?  YES  NO  
If yes, please explain: *- We will notify tri-state ambulance of the event and walk with Onalaska Police dept. to ensure safety*

*(The Onalaska Police Department (608) 781-9550 will assist you with defining your safety/security needs)*

9. An emergency/evacuation plan is needed. Please submit a plan not less than fourteen (14) business days prior to the event.

(The Onalaska Police Department (608) 781-9550 will assist you with your plan)

10. Other special assistance requested:

I understand the filing of this application does not ensure the issuance of this license. I also understand that all Special Events sponsors must comply with all applicable city Ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Fees for park facilities, food sales permits, tent, signage and fireworks permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for denial of the event.

**Hold Harmless Indemnification and Defense.**

The applicant and/or the organization agrees to indemnify, defend and hold harmless the City of Onalaska and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees, arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them, or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.

[Signature]  
Signature of Applicant

10/6/2015  
Date

Fees are Non-Refundable. Submit completed application along with any required information to:

Onalaska City Clerk's Office  
415 Main Street  
Onalaska, WI 54650

**FOR OFFICE USE ONLY**

Name & Date of Event: Ymea Winter Run Series  
12/5/15 1/9/16 2/13/16

City Clerk	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>10-7-15</u>
Fire Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>10-7-15</u>
Police Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>See Sgt Bergs Notes</u>	Date: <u>10-9-15</u>
Public Works	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>10-9-15</u>
Health Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Planning	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: <u>Blance</u>	Date: <u>10/14/15</u>
Parks & Rec	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>10/9/15</u>

Site Diagram Sketch Attached:  YES  NO

GIS Dept. Map Prepared: \_\_\_/\_\_\_/\_\_\_

Insurance Required:  YES  NO Certificate of Insurance on File:  YES  NO COI Expires: 7 / 1 / 16

Special Class B License Required:  YES  NO Date of Special Class B Application: \_\_\_/\_\_\_/\_\_\_

Approved By A&J: \_\_\_/\_\_\_/\_\_\_ Date License Issued: \_\_\_/\_\_\_/\_\_\_ License No: \_\_\_\_\_



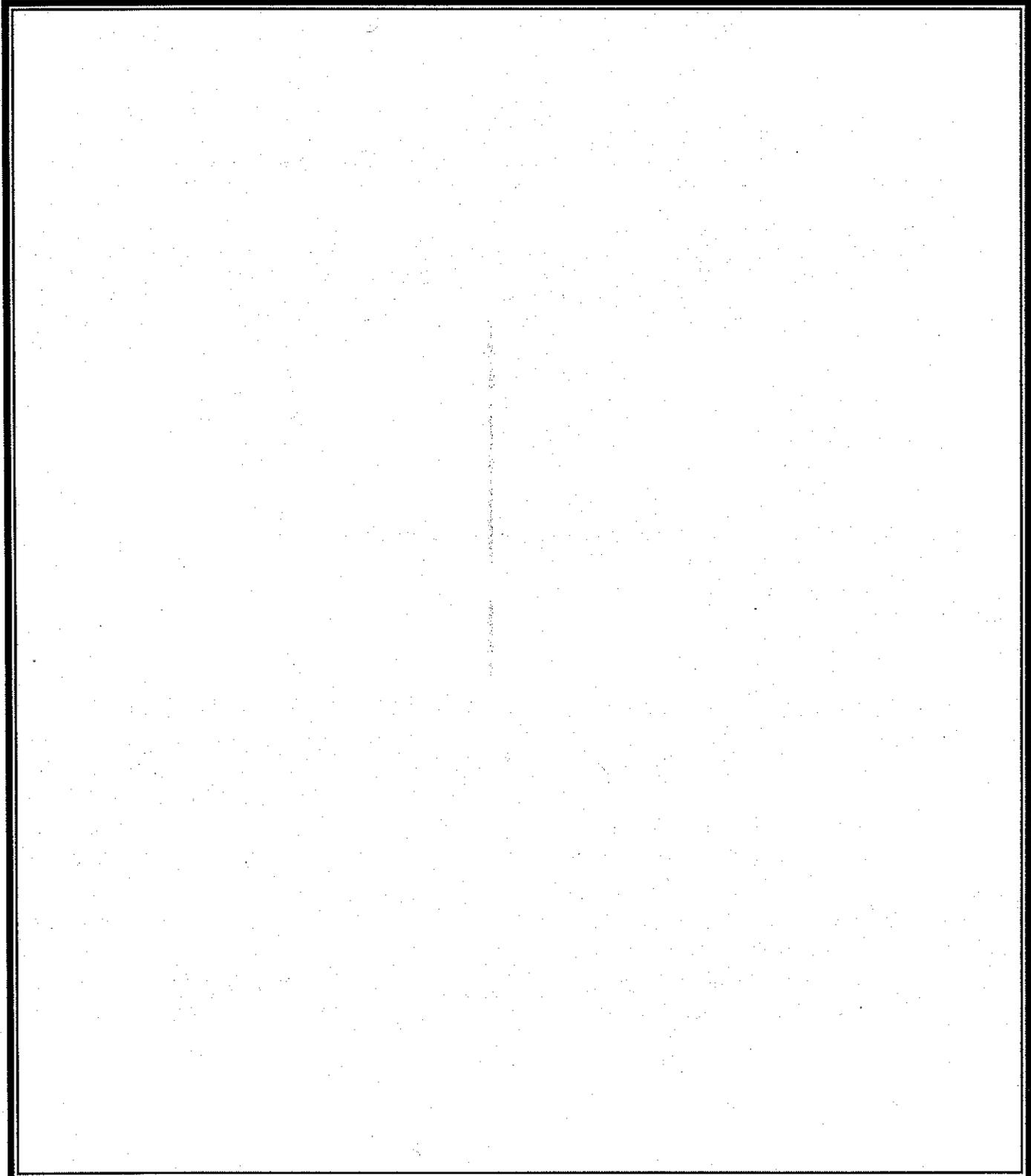
**CITY OF ONALASKA**

PLANNING DEPARTMENT, 415 MAIN STREET, ONALASKA, WI 54650

PHONE: (608) 781-9590 FAX: (608) 781-9506

[www.cityofonalaska.com](http://www.cityofonalaska.com)

**SITE DIAGRAM SKETCH**



Please sketch the proposed location of the event above or attach a site diagram. Note all buildings, parcel lines, right-of-ways, streets and alleys. Include on this map or attach a sketch of the proposed event barricades, concession stands, portable restrooms, bleachers and other structures that will be brought in for the event.

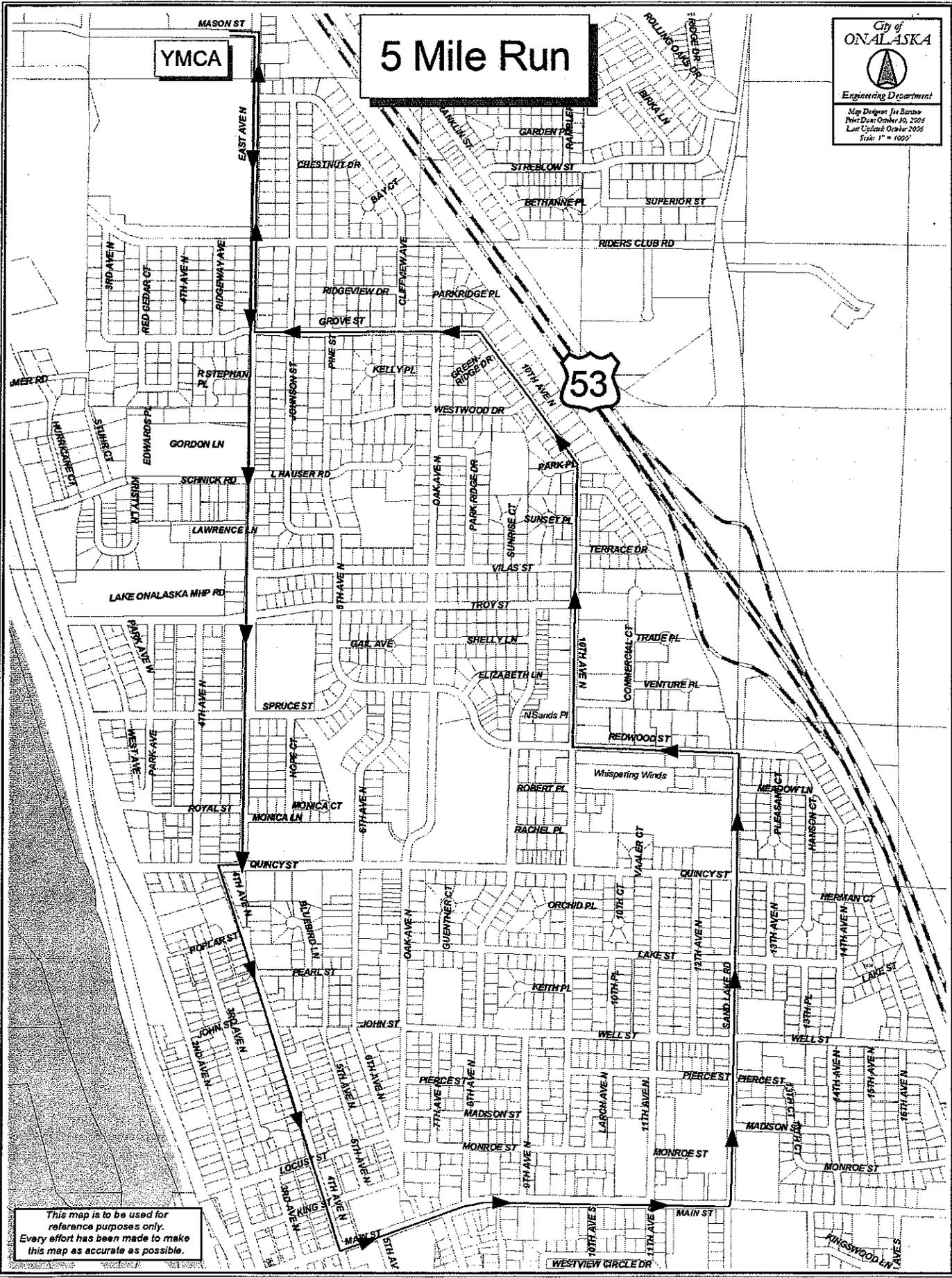
YMCA

# 5 Mile Run

City of  
**ONALASKA**



Engineering Department  
Map Designer: Jon Barrow  
Print Date: October 10, 2005  
Last Update: October 2005  
Scale: 1" = 1000'



This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/6/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

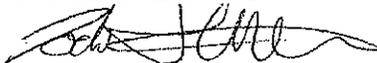
<b>PRODUCER</b> Robertson Ryan - La Crosse 602 State Street La Crosse, WI 54601	<b>CONTACT NAME:</b> Jodi Gallup	
	<b>PHONE (A/C, No, Ext):</b> (608) 784-4854	<b>FAX (A/C, No):</b> (608) 784-4774
<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A : WEST BEND MUTUAL INSURANCE COMPANY</b>		<b>15350</b>
<b>INSURED</b>  La Crosse Family YMCA 1140 Main Street La Crosse, WI 54601		
<b>INSURER B : UNITED HEARTLAND</b>		
<b>INSURER C :</b>		
<b>INSURER D :</b>		
<b>INSURER E :</b>		
<b>INSURER F :</b>		

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Sexual Misconduct</b>  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			A046385	07/01/2015	07/01/2016	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>500,000</b> MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			A046385	07/01/2015	07/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			A046385	07/01/2015	07/01/2016	EACH OCCURRENCE \$ <b>3,000,000</b> AGGREGATE \$ <b>3,000,000</b> \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	0400144621	07/01/2015	07/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Winter Running Series, 12/5/15, 1/9/16, 2/13/16. City of Onalaska is additionally insured on the general liability policy with respect to the insured's sponsored event.

<b>CERTIFICATE HOLDER</b>  City of Onalaska 415 Main Street Onalaska, WI 54650	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## Trotnic, Jeffrey

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**From:** Berg, Tim  
**Sent:** Wednesday, October 07, 2015 4:30 PM  
**To:** Trotnic, Jeffrey  
**Subject:** RE: YMCA winter run series

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

According to the Maps they have the route on Mason Street. We do not allow this. We have asked them to move this to their parking lot in the past and they have complied. I would say it is okay to approve contingent on them using the parking lot to start and finish instead of Mason Street.

*Sergeant Tim Berg*  
Onalaska Police Department  
415 Main Street  
Onalaska, WI 54650  
Office: (608) 781-9550  
Direct: (608) 392-0284

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**From:** Trotnic, Jeffrey  
**Sent:** Wednesday, October 07, 2015 4:08 PM  
**To:** Berg, Tim  
**Subject:** FW: YMCA winter run series

Tim,

Look this over and give me your thoughts.

**JEFFREY S. TROTNIC**  
**Chief of Police**  
**Onalaska Police Department**  
**(608) 392-0273**  
**415 Main Street**  
**Onalaska, WI**  
**54650**



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**From:** Burmaster, Cari  
**Sent:** Wednesday, October 07, 2015 4:06 PM

008601

APPLICATION FOR

PAWNBROKERS, SECONDHAND ARTICLE DEALERS, SECONDHAND JEWELRY DEALERS, SECONDHAND ARTICLE DEALER MALL OR FLEA MARKET

FEES:  Pawnbroker \$210.00  
 Secondhand Article Dealer \$27.50  
 Secondhand Jewelry Dealer \$30.00  
 Secondhand Article Dealer Mall or Flea Market \$165.00

City of Onalaska  
FAX #608 781-9534

INDIVIDUAL OR PARTNERSHIP:  
 Full Name(s) Home Address City, State, Zip

Applicant ever convicted of a felony? Yes  No   
 Applicant ever convicted of a misdemeanor? Yes  No   
 Date of Conviction \_\_\_\_\_  
 Name of Court \_\_\_\_\_  
 Nature of Offense \_\_\_\_\_

FULL NAME OF CORPORATION Pawn America Wisconsin LLC  
 ADDRESS OF CORPORATION 181 River Ridge Cr S, Burnsville, MN 55337  
 ALL OFFICERS & DIRECTORS:

Title	Name	Home Address	City, State, Zip
CEO	Bradley Rixmann	181 River Ridge Cr S.	Burnsville, MN 55337
COO	Steven Caulfield	16509 Inwindaleway	Lakeville, MN 55044
CFO	Raith Karstner	1224 Bluebill Bay Rd	Burnsville, MN 55306

ADDRESS OF BUSINESS 1235 Crossing Meadows Dr. Onalaska, WI 54650

ADDRESS OF APPLICANT FOR THE LAST (2) YEARS:  
181 River Ridge Cr S, Burnsville, MN 55337

TEMPORARY LICENSE ONLY  
 NAME OF APPLICANT(S) \_\_\_\_\_  
 ADDRESS OF APPLICANT \_\_\_\_\_  
 ADDRESS OF TEMPORARY LOCATION \_\_\_\_\_  
 TYPE OF EVENT \_\_\_\_\_  
 DATE(S) OF EVENT \_\_\_\_\_

For the license period beginning 12/31 2015; ending 1/01 2016  
 GOVERNING BODY OF THE CITY OF ONALASKA, COUNTY OF LA CROSSE

Social Security Number  
470.94.3014

Date of Birth  
06/01/1965

Place of Birth:  
Hibbing, MN

(President of Corp./Partner/Ind.) [Signature]  
 (Secretary of Corp./Partner) \_\_\_\_\_  
 (Additional Partner(s) if any) \_\_\_\_\_  
 (Date of Signature) \_\_\_\_\_

CITY OF ONALASKA  
 REC#: R00023774 10/23/2015 11:31 AM  
 TRM: 30 LICENSES  
 OPER: 02 TERM: 2  
 TKBY: CASH 01

867-1277/16 PAWN AMERICA WISCONSIN,  
 PAWNBROKER 210.00CR  
 SECONDHAND ARTICLE 27.50CR  
 SECONDHAND JEWELRY 30.00CR

0.00  
 267.50  
 267.50

Picture I.D. required with submittal of application.



# Western Surety Company

## CONTINUATION CERTIFICATE

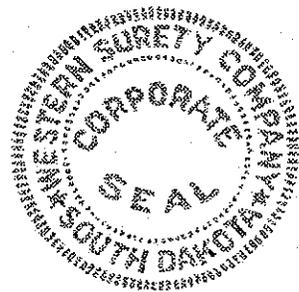
Western Surety Company hereby continues in force Bond No. 70570865 briefly described as PAWNBROKER/SECONDHAND ARTICLE DEALER CITY OF ONALASKA,  
 \_\_\_\_\_,  
 for PAWN AMERICA WISCONSIN, LLC,  
 \_\_\_\_\_, as Principal,  
 in the sum of \$ FIVE HUNDRED AND NO/100 Dollars, for the term beginning December 31, 2015, and ending December 31, 2016, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 14 day of September, 2015.

WESTERN SURETY COMPANY

By Paul T. Bruzat  
 Paul T. Bruzat, Vice President



**THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.**

I would like to have permission granted to have the ashes of my mother, Delores Roberts, buried in the same plot of her husband James Roberts. This will be in block 128, lot 5 and grave 4.

Thank you

Judy Slaback  
N3482 State Road 16  
La Crosse WI 54601  
608-386-9201

**RECEIVED**

**OCT 21 2015**

**CITY OF ONALASKA**

**A & J Committee**

**11-4-2015**

**Review and consideration of allowing sale of cemetery lots in sections 172 through 176 and 203 through 207**

N



MAIN ST

# City Cemetery

12TH AVES S



SHED

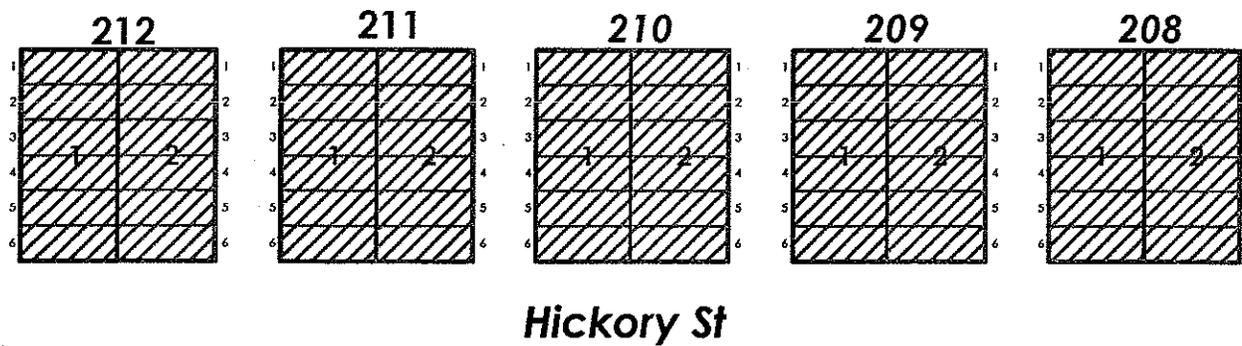
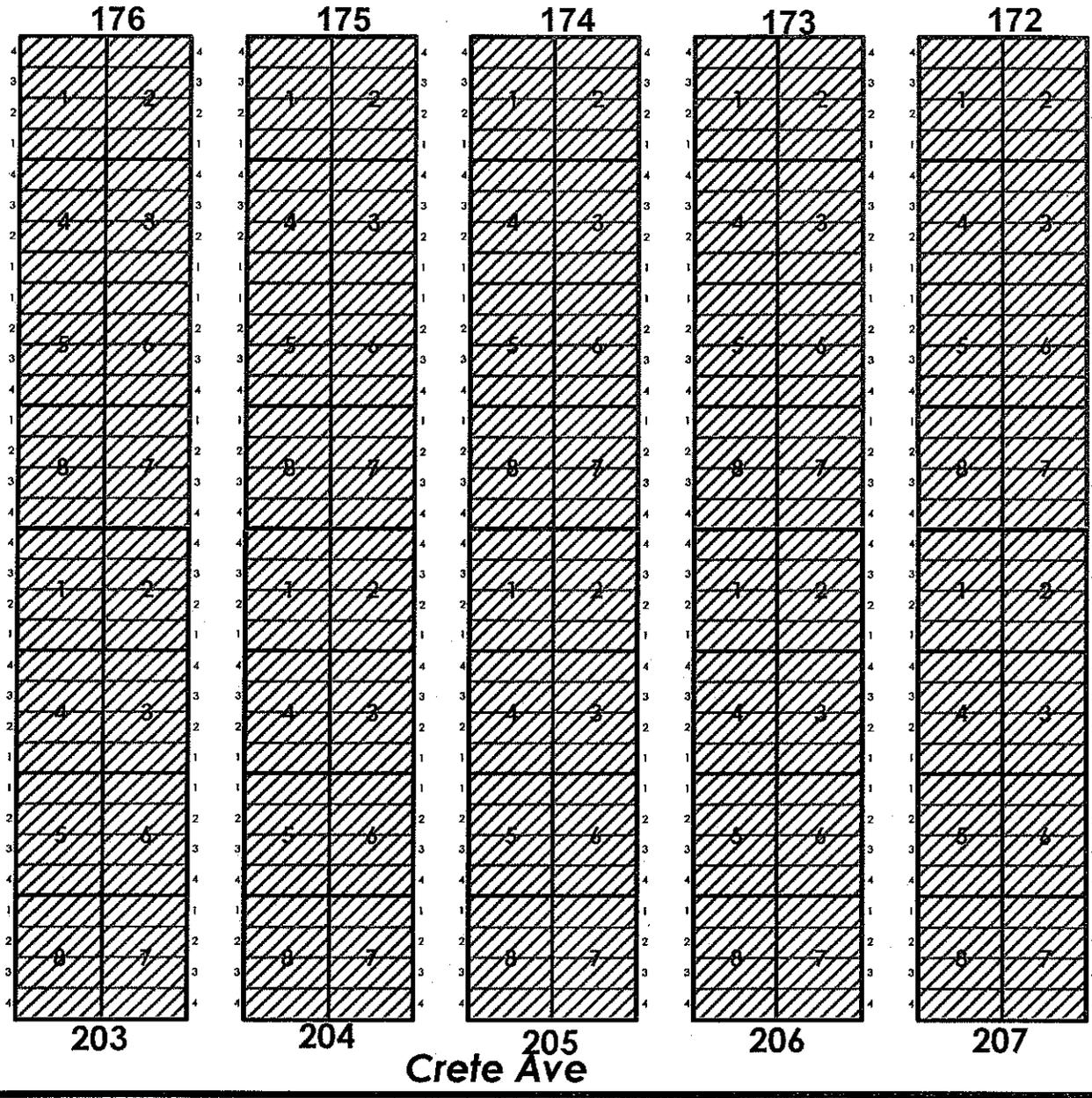
**Proposed Area of New Grave Sales**

13TH AVES S

HICKORY ST



# Proposed City Cemetery New Grave Sales (320 Count)



Second Ave

13th Ave S

Hickory St

10/28/2015 11:17 AM

L I C E N S E M A S T E R R E P O R T

LICENSES: ALL

SORTED BY: LICENSE NUMBER

EFFECTIVE

LICENSE CODES: Include: RECBURN-O

EXPIRATIC

CLASSES: All

COMMENT:

STATUS: ACTIVE

PAY STATU

CITY LIMITS: INSIDE, OUTSIDE

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
03047	RECBURN-O	PIEPER	MICHAEL ACTIVE	REC BURN	5/23/2013	
10/19/15-12/31/16		2427 CEDAR CREEK LN		REC BURN		10/19/2015

REPORT TOTALS: 1 LICENSES

CITY OF ONALASKA  
SPECIAL "CLASS B" RETAIL LICENSE

No. 08648

For the sale of Fermented Malt Beverages  
at a GATHERING OR PICNIC

\$ 10.00

WHEREAS the local governing body of the City of Onalaska, County of La Crosse, Wisconsin, has upon application duly made, granted and authorized the issuance of a Retail "B" license to ST. PATRICKS PARISH to sell Fermented Malt Beverages as defined by and pursuant to Section 125.26 of the Statutes of the State of Wisconsin and Local Ordinances

AND WHEREAS the said applicant has paid to the Treasurer the sum of \$ 10.00 for such "Class B" Retailers Fermented Malt Beverage License as required by local ordinances and has complied with all the requirements necessary for obtaining such license

LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail Fermented Malt Beverages at the following described premises: area inside the four walls of building located at

1031 MAIN ST.

FOR THE PERIOD from 10/30/2015 to 10/31/2015

ST. PATRICKS PARISH  
1031 MAIN ST.  
ONALASKA, WI 54650

Given under my hand and the corporate seal of the City of Onalaska this 14th day of OCT 2015

*Caroline A. Burnas*  
CITY CLERK / DEPUTY CITY CLERK

**ORDINANCE NO. 1510-2015**

**AN ORDINANCE TO AMEND TITLE 8, CHAPTER 4, SECTION 3  
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING  
TO GRAVE OPENING FEES**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY

ORDAIN AS FOLLOWS:

SECTION I. Title 8, Chapter 4, Section 3, Subsection (c) of the City of Onalaska Code of Ordinances is hereby deleted in its entirety and replaced with:

- (c) The fees charged for opening graves or vaults (including ashes buried in a vault) shall be as set forth on the City of Onalaska Fee Schedule. All fees shall be paid at the office of the City Clerk no later than 5:00 P.M. two (2) business days prior to the day of the grave opening or the grave will not be opened.

SECTION II. This Ordinance shall take effect and be in force on January 1, 2016.

Dated this            day of            2015.

CITY OF ONALASKA, BY:

\_\_\_\_\_  
Joe Chilsen, Mayor

\_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

Jarrold Holter, City Engineer

C. J. Holter CA 9-14-15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 9-18-15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for Increase Revenue 2016 to meet the requirements of this ordinance.

ORDINANCE NO. 1511-2015

AN ORDINANCE TO AMEND CHAPTER 1 OF TITLE 9,  
SECTION 50 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO  
PRIVATE WELLS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 9, Chapter 1, Section 50 of the City of Onalaska Code of Ordinances related to the Private Well Abandonment and Permits is hereby deleted in its entirety and replaced as follows:

**Sec. 9-1-50 Private Well Abandonment and Permits.**

- (a) **Purpose.** Residents of the City of Onalaska depend exclusively on groundwater for a safe drinking water supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of this article is to institute regulations and restrictions to protect the city's municipal water supply and well fields and to promote the health, safety and general welfare of the residents of the City of Onalaska.
- (b) **Applicability and Authority.** These regulations are established pursuant to the authority granted by the state legislature in 1983, Wisconsin Act 410 (effective May 11, 1984) which specifically added groundwater protection to the statutory authorization for municipal planning and zoning in order to protect the public health, safety and welfare. This ordinance applies to all wells located within the City's corporate limits. Water Utility customers outside the jurisdiction of the municipal water system may be required under contract agreement or utility rules to adopt and enforce equivalent ordinances within their jurisdiction for purpose stated in Section 1 above.
- (c) **Definitions.**
  - (1) "Municipal Water System" means a community water system owned by a city, village, county, town, town sanitary district, utility district, public inland lake and rehabilitation district, municipal water district or a federal, state, county, or municipal owned institution for congregate care or correction, or a privately owned water utility serving the foregoing.
  - (2) "Non-complying" means a well or pump installation which does not comply with s. NR 812.42, Wisconsin Administrative Code, Standards for Existing Installations, and which has not been granted a variance pursuant to s. NR 812.43, Wisconsin Administrative Code.
  - (3) "Pump Installation" means the pump and related equipment used for withdrawing water from a well, including the discharge piping, the underground connections, pitless adapters, pressure tanks, pits, sampling faucets and well seals or caps.
  - (4) "Unsafe" well or pump installation means one which produces water which is bacteriologically contaminated or contaminated with substances which exceeds the drinking water standards of chs. NR 140 or 809, Wisconsin Administrative Code, or for which a Health Advisory has been issued by the Department of Natural Resources.
  - (5) "Unused" well or pump installation means one which is not used or does not have a functional pumping system.

(6) "Well" means a drill hole or other excavation or opening deeper than it is wide that extends more than ten (10) feet below the ground surface constructed for the purpose of obtaining groundwater.

(7) "Well Abandonment" means the proper filling and sealing of a well according to the provision of s. NR 812.26, Wisconsin Administrative Code.

(d) **Use of Private Wells; Use of Water Supply.**

(1) **Private Well Abandonment Generally.**

a. All structure and buildings used, or intended to be used, for human habitation shall connect to the municipal water supply within one (1) year of the availability of said water. All private wells shall, within ninety (90) days after connection to the City water supply, be permanently abandoned pursuant to Section (6) below unless the owner or owners obtain a well operation permit from the City of Onalaska Water Utility.

b. In the event permission is granted to use a private well, it is expressly provided that the water therefrom shall be used on outside hose bibs only.

(2) **Well Operation Permit.** A permit may be granted to operate a well if the following requirements are met, except as otherwise provided herein:

- a. The well and pump installation meet the requirements of Wis. Admin. Code ch. NR 812 and subsequent amendments, a well constructor's report is on file with the DNR, or certification of the acceptability of the well has been granted by the private water supply section of the DNR.
- b. The well construction and pump installation have a history of producing safe water as evidenced by at least two samplings taken a minimum of two weeks apart. No exception to this condition may be made for unsafe wells unless the state department of natural resources approves in writing the continued use of the well.
- c. The proposed use of the well can be justified as being necessary in addition to water provided by the public water system.
- d. No physical connection shall exist between the piping of the public water system and the private well. The City may elect to do a cross connection inspection to verify compliance.
- e. A permit fee shall have been paid once every five years in an amount determined annually by the City Council and set forth on the City Fee Schedule.

(3) **Additional Conditions of Permit.** The right to construct, install and maintain a well as authorized by permit under this section shall be expressly conditioned upon the owners and successors in interest complying with the following:

- a. The owner shall permit the water utility or its designee access to the well for inspection and testing at anytime during working hours.
- b. No repair or modification of any well may be performed unless prior notification is given to the water utility and the plan and resulting construction is reviewed and inspected by the City Engineer or its designee.
- c. The City shall have the right to sample the water after completion of any such repairs or modification. Such sampling shall be at the owner's cost and may either be done by the City or by the owner at the City's direction.
- d. The City shall have the right to randomly test or direct the owner to test the well not more than two times in any six month period. The City may

require additional testing if there is reason to believe some contamination may be present or that the results of previous tests may be invalid.

- e. The cost of any testing and sampling as provided in this section shall be paid by the owner upon invoice by the City.
- f. A permit issued in accordance with the provisions of this section shall be revoked by the City Engineer or its designee upon notice to the permittee that any of the following have occurred:
  - a. The owner of the well has refused access to a well for testing or has failed to follow a direction of order of municipal water utility in regard to testing or sampling.
  - b. The owner of any well has neglected to pay for any tests authorized with 30 days of billing invoice.
  - c. Any test results demonstrate well contamination and do not meet reasonable health standards or are in violation of any state or municipal ordinance dealing with well operation.
  - d. The parties aggrieved by permit revocation may appeal the initial decision of the water superintendant to the board of public works by filing a written for review with the City Clerk.

- (4) **Application for Permit.** Applications for a well operation permit shall be made in writing by the owner or owners of the well to the City of Onalaska Water Utility. Application shall be upon a form provided by the Water Utility and shall be made concurrently with the application for a plumbing permit to connect the premises with municipal water. A fee as determined by the City of Onalaska Common Council and reflected on the City's Fee Schedule shall accompany the well operation permit application. Applications for a well operation permit must be approved by the City Engineer, upon approval by the City Engineer the application will be forwarded to the Board of Public Works and the Common Council for approval. Applications to drill a new well shall require a separate application for new well in addition to the well operation permit, the application to drill a new well shall be on a form provided by the City Engineer's office and shall require a needs assessment and any other information deemed necessary by the City Engineer and shall be reviewed in conjunction with the well operation permit. The application to drill a new well shall be accompanied with the applicable permit fee.
- (5) **Terms of Permit.** The well operation permit shall be valid for five (5) years from the date of issuance.
- (6) **Renewal Permit.** Renewal permits shall be issued for the term and upon payment of the permit fee hereinabove mentioned. Renewal Well Operation Permits are subject to the same conditions as initial Well Operation Permits, as outlined in Section 3 above. The owner or owners shall certify when applying for a renewal permit that the well is in good operable condition and is in conformity with all applicable state and local laws and shall provide proof of safe water by providing at least one sample, having been taken within 2 weeks of the date of application. In the event the first sample fails, the owner can provide an additional two samples taken a minimum of two weeks apart to verify that the first sample was related to domestic hygiene issues and not well safety problems. No exception to this condition may be made for unsafe wells unless the state department of natural resources approves in writing the continued use of the well. In the event it is found, upon any inspection, that any cross connection has been made between the municipal water supply system and the piping of a private well water system, or that the well equipment is inoperable, or does not meet state or local regulations, all permits

shall be immediately suspended. In the case of a cross connection, the permit shall be revoked and the well ordered properly abandoned in accordance with applicable ordinances. In the event any inspection results in a suspension of a permit and a second inspection is made to determine if the reason for suspension has been eliminated, the owner shall bear the cost of any re-inspection fee as set forth on the Inspection Department's Fee Schedule.

- (7) **Well Abandonment.** Upon revocation of a well permit in accordance with this section or upon voluntary determination to abandon the use of any well previously permitted hereunder, all wells under the jurisdiction of this section shall be abandoned in accordance with the procedures of Wis. Admin. Code NR ch. 812. All debris, pump, piping, unsealed liners, and other obstructions which may interfere with the sealing operations shall be removed prior to abandonment. The owner of the well or the owner's agent shall notify the City Engineer or its designee at least 48 hours prior to commencement of any well abandonment activities. The abandonment of the well shall be observed by the water utility superintendent or its designee and an abandonment report form, supplied by the state department of natural resources, shall be submitted by the well owner to the water utility and the state department of natural resources within ten days of the completion of the well abandonment.
- (8) **Abandonment of Unused or Previously Abandoned Wells.** It shall be the responsibility of the landowner of any real property upon which a well is located to see to it that all wells located on the owner's property have been properly abandoned in accordance with the procedures of Wis. Admin. Code NR ch. 812, regardless of whether such owner has used such well. Upon discovery of any unused or previously abandoned well, the owner shall notify the municipal water utility and comply, insofar as is practicable, with the procedures of subsection (6) of this section. In the case of a previously abandoned well, if the owner can produce proof of compliance with state well abandonment requirements to the satisfaction of the utilities manager/engineer, compliance with this section may be deemed unnecessary. Such determination shall be at the discretion of the utilities manager/engineer upon considering the present and future possibility of ground water contamination at the well site.
- (9) **Failure to Properly Abandon Well Public Nuisance.** Failure to abandon any well after revocation of a permit to follow the provisions of Wis. Admin. Code NR ch.812, in abandoning such well is hereby deemed a public nuisance, and the City may cause such well to be property abandoned and may assess the cost against the owner of the affected property and collect it as a special tax.
- (e) **Penalties.** Any person, firm or other well owner violating any provision of this Section shall, upon conviction, be punished by a forfeiture of not less than One Hundred Dollars (\$100.00) nor more than Five Hundred Dollars (\$500.00), together with the cost of prosecution. Each twenty-four (24) hour period during which a violation exists shall be deemed and constitute a separate offense.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1511 – 2015

Please route in this order

Brea Grace, Land Use & Development Director  
(let Joe Barstow review all annexation ordinances)

Brea Grace 9/16/15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. Holter 9-16-15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 9-18-15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

**ORDINANCE NO. 1512-2015**

**AN ORDINANCE TO AMEND CHAPTER 4 OF TITLE 6,  
SECTION 50 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO TREES AND SHRUBS**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 6, Chapter 4 of the City of Onalaska Code of Ordinances related to the  
Trees and Shrubs is hereby deleted in its entirety and replaced as follows:

**Chapter 4**

**Trees and Shrubs**

- 6-4-1 Statement of Policy and Applicability of Chapter
- 6-4-2 Definitions
- 6-4-3 Staff Forester
- 6-4-4 Interference with Staff Forester Prohibited
- 6-4-5 Abatement of Public Nuisances, Dangerous, Obstructive, and Ineffective Trees
- 6-4-6 Assessment of Costs of Abatement
- 6-4-7 Maintenance and Removal of Trees and Shrubs in Public Ways or Public  
Properties/Areas
- 6-4-8 Planting of Trees and Shrubs
- 6-4-9 Trimming
- 6-4-10 Trees and Shrubbery Obstructing View at Intersections or View of Traffic Signs
- 6-4-11 Prohibited Acts
- 6-4-12 Appeal from Determinations and Orders
- 6-4-13 Adoption of State Statutes
- 6-5-14 Violations
- 6-5-15 Emergencies
- 6-5-16 Severability
- 6-5-17 Arbicultural Standards

### **Sec. 6-4-1 Statement of Policy and Applicability of Chapter.**

- (a) **Intent and Purpose.** It is the policy of the City to regulate and establish policy for the control of planting, removal, maintenance and protection of trees and shrubs in or upon all public areas and terrace areas of the City to eliminate and guard against dangerous conditions which may result in injury to persons using the streets, alleys, sidewalks or other public areas; to promote and enhance the beauty and general welfare of the City; to prohibit the undesirable and unsafe planting, removal, treatment and maintenance of trees and shrubs located in public areas; and to guard all trees and shrubs both public and private within the City against the spread of disease, insects or pests.
- (b) **Application.** The provisions of this Chapter shall apply to trees and shrubs growing or hereafter planted in or upon public areas and terrace areas and also to all trees and shrubs growing or to be planted in or upon any private premises which shall threaten the life, health, safety or welfare of the public or of any public areas.

### **Sec. 6-4-2 Definitions.**

Whenever the following words or terms are used in this Chapter, they shall be construed to have the following meanings:

- (a) **Boulevard or Terrace Areas.** The land between the typical location of the street edge or curbing and the street right-of-way. Where there is no curb and gutter, the edge of the road way (pavement or gravel) to the right-of-way line shall be deemed to be a boulevard for the purpose of this Chapter. "Boulevard" shall have the same meaning as "terrace". Where there are no sidewalks, the area from the curbing or edge of street to the right-of-way line shall be deemed boulevard areas under this Chapter.
- (b) **Critical Root Radius (CRR).** 1.5 feet for every diameter inch at diameter at breast height (DBH), as relating to excavations near trees.
- (c) **Evergreen Tree.** Any woody plant normally having one stem or trunk and bearing foliage in the form of needles and crowns which extend from ground level throughout its entire height.
- (d) **Frames.** A device used to stabilize or provide protection to a tree. May include staking materials, blocks, or other landscaping materials around the base of a tree.
- (e) **Major Alteration.** Trimming a tree beyond one-third (1/3) of the crown.
- (f) **Person.** Person, firm, business, association, corporation or other legal entity.
- (g) **Public Nuisance.** Any deleterious or fatal tree disease. Any tree or shrub or part thereof which, by reason of its condition and location, is hazardous and/or interferes with the use of any public property/area or public ways; infected with a plant disease; infested with injurious insects or pests; injurious to public improvements or endangers the life, health, safety or welfare of persons or property.
- (h) **Public Properties/Areas.** Land owned or controlled by the City, including without limitation because of enumeration, public sites, parks, playgrounds, recreation areas, park ways, common open spaces, greenways, forests, conservancies and other lands owned or leased by the City under the authority of the Parks and Recreation Board.
- (i) **Public Trees and Shrubs.** All trees and shrubs located or to be planted in or upon public areas.
- (j) **Public Ways.** All public streets, roads, right-of-ways, boulevards, terraces strips between public lot lines and curbs, alleys, sidewalks, cemeteries, and other lands owned or leased by the City and under the authority of the Board of Public Works.

- (k) **Shrubs.** Any woody vegetation or a woody plant having multiple stems and bearing foliage from the ground up.
- (l) **Staff Forester.** Person designated by the Parks and Recreation Board and the Board of Public Works as authorized to carry out provisions of this Chapter
- (m) **Top, Topping.** The severe cutting back of limbs to stubs within the tree crown to such a degree so as to remove normal canopy and disfigure the tree.
- (n) **Tree.** Any woody plant, normally having one stem or trunk bearing its foliage or crown well above ground level to heights of sixteen feet or more.
- (o) **Urban Forest.** The collection of trees in and around the City, including park and street trees on public property and on private property.

### **Sec. 6-4-3 Staff Forester.**

- (a) **Parks and Recreation Board Appointment.** The Parks and Recreation Board may designate a municipal employee(s) to perform the duties of Staff Forester under Chapter 27.09, Wis. Stats., and may authorize such Staff Forester to perform the duties and exercise the powers imposed by this Chapter. The Staff Forester shall have the following general powers and duties:
  - (1) To direct, manage, supervise, and control the planting, removal, maintenance, protection of all trees and shrubs on all public properties, areas and ways; to supervise Park Department personnel in the planting, removal, maintenance, and protection of said trees and shrubs.
  - (2) To guard all trees and shrubs within the City located on public areas so as to prevent the spread of disease or pests and to eliminate dangerous conditions which may affect the life, health or safety of persons or property.
  - (3) To enforce this ordinance as it pertains to trees and shrubs on private premises.
  - (4) Such other powers and duties as are provided by the laws of Wisconsin, particularly Sections 27.08 and 27.09, Wis. Stats., by ordinance of the City and by the Parks and Recreation Board.
- (b) **Right-of-Entry.** The Staff Forester or other authorized City representatives may make a request to enter upon private premises at all reasonable times for the purpose of examining any tree or shrub located upon or over such premises and carrying out any of the provisions of this Chapter. If a request to inspect such trees or shrubs is denied by the person responsible for the property, an inspection warrant may be obtained pursuant to Sec. 66.0119, Wis. Stats.
- (c) **Inspection.** The Staff Forester may inspect or cause to be inspected all premises and places within the City to determine whether any public nuisance exists thereon. The Staff Forester may also inspect or cause the inspection of any tree reported to be public nuisance or suspected to be infested with a deleterious or fatal tree disease or any part of a tree bearing materials reported or suspected to be infested.
- (d) **Maintenance/Removal.** Staff Forester or other authorized agent may trim, prune, or remove a tree or shrub located on or hanging into public properties/areas and public ways as necessary as determined by the Staff Forester, due to disease, damage, hazardous condition and/or location, public nuisance, or if it's location is such that substantial detriment is done to the property upon which the tree or shrub stands, or property abutting the same. Staff Forester shall cause maintenance and/or removal of a tree or shrub on private premise (as Per Section 6-4-5).

#### **Sec. 6-4-4 Interference with the Staff Forester Prohibited.**

No person shall interfere with the Staff Forester or authorized representative while Staff Forester is engaged in carrying out any work or activities authorized by this Chapter. (Refer to Section 6-4-3 (b).)

#### **Sec. 6-4-5 Abatement of Public Nuisances, Dangerous, Obstructive and Infective Trees.**

- (a) **Tree Diseases as a Public Nuisance.** Due to the many trees growing on public and private premises within the City, the loss of which would substantially depreciate the value of public and private property, impair the use and enjoyment of public and private premises and erode the tax base of the City, and that the health and life of such trees is threatened by fatal diseases, the City intends to control and prevent the spread of tree diseases, therefore infectious, epidemic and fatal tree diseases ("Nuisance Diseases") and the insect pests and vectors which carry such diseases are declared to be public nuisances.
- (b) **Inspection.** The Staff Forester may inspect or cause to be inspected all premises and places within the City to determine whether any public nuisance exists thereon. The Staff Forester may also inspect or cause the inspection of any tree reported or suspected to be infested with an Nuisance Diseases, or any part of a tree bearing materials reported or suspected to be infested.
- (c) **Abatement of Nuisances; Duty of Staff Forester.**
  - (1) The Parks & Recreation Board or its designee, upon the recommendation of the Staff Forester, shall order, direct, supervise and control the abatement of public nuisances on public properties/areas or public ways as defined in this Section by removal, burning or by other means which it determines to be necessary to prevent as fully as possible the spread of Nuisance Diseases, other deleterious tree diseases or the insect pests or vectors known to carry such diseases.
  - (2) Any tree or part thereof, whether alive or dead, which the Staff Forester finds to be infected, hazardous or a nuisance so as to be a public nuisance, endanger the public or other structures, trees, plants or shrubs, shall be removed, trimmed or treated by the owner of the property. The Staff Forester shall give written notice to said owner to remedy the situation. Such notice shall describe the public nuisance and recommend procedures for its removal or abatement and shall specifically state the period of time within which the action must be taken, which shall be within not less than twenty-four (24) hours nor more than fourteen (14) days as determined by the Staff Forester on the basis of the seriousness of the condition of the tree and/or danger to the public. The notice shall state that unless the owner abates the public nuisance in the manner specified in the notice, or appeals to the Parks & Recreation Board or its designee to show that such nuisance does not exist or does not endanger the health of trees in the City, the Parks and Recreation Board or its designee shall cause the abatement thereof and the property shall be assessed a special charge for the work completed plus an administrative fee.
  - (3) If the owner shall fail to remove, treat or trim said tree within the specified timeframe, the Staff Forester may cause the tree to be removed, treated or trimmed by order of the Parks and Recreation Board or its designee and the property shall be assessed as

a special charge for the work completed in addition to an administrative fee as set forth on the City's fee schedule.

- (4) Prior to the Staff Forester causing the work to be completed, the Parks and Recreation Board or its designee shall determine if a public nuisance exists on private property in the City and determine the method to abate or cause the abatement of such nuisance in a manner as to remove the tree or bush or to destroy or prevent as fully as possible the spread of public nuisances, other deleterious tree diseases, or the insect pests or vectors known to carry such disease.
- (5) If the property owner appeals to the Parks and Recreation Board or its designee and the appeal to halt the abatement fails, the Parks and Recreation Board or its designee shall order the immediate abatement thereof. Unless the property owner abates the nuisance as directed within five (5) days after such appeal, the Parks and Recreation Board or its designee shall proceed to abate the nuisance and cause the cost thereof to be assessed against the property, including an administrative fee, in accordance with the procedures provided in this Section. The Parks and Recreation Board or its designee may extend the time allowed the property owner for abatement work, but not to exceed ten (10) additional days.

#### **Sec. 6-4-6 Assessment of Costs of Abatement.**

- (a) The entire cost of abating any public nuisance as defined herein may be charged to and assessed against the parcel or lot abutting on the street, alley, terrace, boulevard or parkway upon or in which such tree is located or the parcel or lot upon which such tree stands, at the direction of the Parks and Recreation Board or its designee and Common Council in accordance with Section 66.0627 or Section 27.09, Wis. Stats.
- (b) The cost of abating a public nuisance located on private premises shall be assessed as a special charge to the property on which such public nuisance is located, as follows:
  - (1) The Staff Forester shall keep a strict account of the cost of such work and the amount chargeable to each lot or parcel and shall report such work, charges, description of lands to which charged and names and addresses of the owners of such lands to the and subsequently the Common Council on or before October 15 of each year.
  - (2) Upon receiving the Parks and Recreation Board or its designee's report, the Council shall hold a public hearing on such proposed charges, giving at least fourteen (14) days' advance notice of the time, place and purpose of such hearing to interested persons by publication in a newspaper of general circulation in the municipality and by mail to the owner of each property proposed to be charged. Each property owner shall be notified of the amount proposed to be assessed against his premises and the work for which such charge is being made.
  - (3) After such hearing, the Common Council shall affirm, modify and affirm or disapprove such assessments by resolution and shall cause a copy thereof to be published. Upon adoption and publication of such resolution, assessments made thereby shall be deemed final.
  - (4) The City Clerk shall mail notice of the amount of such final assessment to each owner of property assessed at his last-known address, stating that, unless paid within thirty (30) days of the date of the notice, such assessment will be entered on the tax roll as a tax against the property, and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such assessment.

- (5) The City hereby declares that, in making assessments under this Section, it is acting under its police power, and no damages shall be awarded to any owner for the destruction of any diseased or infested tree or wood or part thereof.

**Sec. 6-4-7 Maintenance and Removal of Trees and Shrubs in Public Ways or Public Properties/Areas.**

- (a) No person, firm, organization or corporation shall remove, damage, perform major alterations on or destroy a tree or shrub in public ways or public properties/areas or cause such act to be done by others unless authorized in writing by the Staff Forester.
- (b) In cutting down trees located in public and terrace areas, the tree must be removed with the root stump grubbed out, or ground out to a depth of at least eight (8) inches below grade measured in a straight line with the normal grade of sidewalk to top of eight (8) inches below grade measured as a straight line, normal grade of sidewalk to top of curb. All wood and debris must be removed from the street prior to the end of each working day and all holes shall be filled to normal grade level with topsoil and seeded as soon as practicable.
- (c) Public Utilities shall notify the Staff Forester prior to removal, trimming, pruning, etc., of any public tree or shrub in public ways or on public properties/areas in the City.
- (d) Any landscaping installed at the base of a public tree or shrub may be removed at the discretion of the City.

**Sec. 6-4-8 Planting of Trees and Shrubs.**

- (a) **Purpose.** The planting, care and protection of the trees within the City is desirable for the purposes of beauty, shade, comfort, stormwater runoff, noise abatement and economic betterment, and hereby encourages all persons to assist in a program of tree planting, care and protection.
- (b) **Tree Planting Program.** The Staff Forester shall establish a program for tree planting, care and protection for public properties/area and public ways. The Common Council shall also encourage the planting, care and protection of trees and shrubs on private premises within the City. Planting of trees in the terrace areas shall be according to the City approved tree planting list, as kept on file with the Staff Forester.
- (c) **Planting.**
- (1) The size and genus, species and variety of trees and shrubs to be planted in public ways shall be consistent with the City's recommended tree species list on file with the Staff Forester, and following planting requirements listed herein. The City at its discretion may remove any trees planted in public ways.
  - (2) Prior to any tree or shrub planting in public properties/areas, the Staff Forester shall first be consulted regarding the size and genus, species and variety of trees and shrubs to be planted as well as the manner of planting. The City at its discretion may remove any trees planted in public properties/areas.
  - (3) There shall be a minimum distance of fifteen (15) feet and a recommended distance of twenty-five (25) to thirty (30) feet between terrace area trees depending upon the size of tree and other factors. Terrace trees shall be planted equal distance between the sidewalk or proposed sidewalk and back of the curb or proposed back of curb. In terrace areas less than five (5) feet wide, planting will not be permitted. Terrace area trees shall be a minimum of twenty (20) feet from an intersection.

- (4) Evergreen trees shall not be planted in a terrace area.
- (5) It shall be unlawful to plant or maintain shrubbery, ground cover or other plants not considered to be a deciduous leaf tree within terrace areas whose growth is in excess of thirty (30) inches in height above the top of the nearest curb.
- (6) Tree grates, where required, shall be provided for terrace trees surrounded by concrete by the adjacent property owner and shall be level with adjacent concrete.
- (7) Trees or shrubs shall not be planted closer than two and a half (2.5) feet to any sidewalk or curb. Where sidewalks are not installed, trees or shrubs shall be planted in a manner to allow for future sidewalk improvements.
- (8) All new required shade trees must be a minimum of one and one-half inch (1-1/2") diameter caliper at the time of planting. All new required evergreen trees must be a minimum of six feet (6) high when planted, except for low creeping shrubs.
- (9) For all new subdivisions and commercial developments, developers shall install one (1) tree per twenty-five feet (25') of street frontage on boulevard or street frontage prior to issuance of occupancy permits.
- (10) Placement of Trees. Trees may not be planted in the boulevard closer than:
  - (a) Twenty (20) feet to a utility or street light pole;
  - (b) Fifteen (15) feet to a driveway or alley;
  - (c) Six (6) feet to a water stop box, or gas shut off;
  - (d) Ten (10 ) feet to a fire hydrant.
  - (e) Fifteen to thirty (15-30) feet to another tree; or
  - (f) Twenty (20) feet to the intersection of two (2) streets from either corner on the property line.
- (d) **Unlawfully Planted Trees.** Trees or shrubs planted within any terrace or planting easement without the authorization and approval of the Staff Forester may be removed. The Staff Forester shall notify the abutting owner in writing, listing the unlawfully planted trees or shrubs, ordering their removal, and establishing a reasonable time within which such removal shall be accomplished. In the event that removal is not to be accomplished within the time specified, the City may remove such trees, plants or shrubs and assess the costs thereof to the owner.
- (e) **Frames.** Any person, adjacent to whose land any public tree or shrub is growing in public ways or public property/areas, may, for the propose of protecting such tree or shrub, surround the same with a suitable box or frame or staking for protection, but all such work should be performed under the supervision and direction of the Staff Forester. The City may at its discretion remove frames or landscaping located in public ways or on public properties/areas.

#### **Sec. 6-4-9 Trimming.**

- (a) Trees and shrubs standing in or upon any boulevard, public way, public property/area or upon any private premises adjacent to any public way or public property/areas shall be kept trimmed so that the lowest branches projecting over the public way provide a clearance of not less than fourteen (14) feet. The Staff Forester may waive the provisions of this Section for newly planted trees if the Staff Forester determines that the trees(s) do not interfere with public travel, obstruct the light of any street light or endanger public safety.

- (b) The necessity of pruning shall be determined by and may be ordered by the Staff Forester to be completed.
- (c) Clearance from sidewalk to lower branches shall not be less than ten (10) feet. All trees standing upon private property in the City, the branches of which extend over the line of the street, shall be trimmed so that no branch shall grow or hang over the line of the sidewalk lower than ten (10) feet above the level of the sidewalk. No tree shall be permitted to grow in such a manner as to obstruct the proper diffusion of light from any public lamp.
- (d) No person may remove, trim or fertilize trees in the public right-of-way or on public property unless the work is completed by a licensed arborist or designated agent of the City unless the City gives written permission for another individual to complete such work. No person shall remove or make Major Alterations to trees in the public right-of-way or on public property unless such work is approved in writing by the City Forester, or the City Forester's designee, prior to the completion of work. For the purposes of this subsection the term "Major Alteration" shall mean "trimming or pruning of more than one third (1/3) of the crown of a tree or bush."

**Sec. 6-4-10 Trees and Shrubbery Obstructing View at Intersection or View of Traffic Signs.**

- (a) Notwithstanding any other provision of this Chapter, no person shall maintain, plant or permit to remain on any private or public premises situated at the intersection of two (2) or more streets or alleys in the City any tree, shrub or other growth which may obstruct the view or life safety of the operator of any motor vehicle or pedestrian approaching such intersection.
- (b) It is unlawful for any person to plant, cause to grow, allow to grow or maintain any trees, bushes, shrubbery or vegetation of any kind which is an obstruction to the clear and complete vision of any traffic sign or driveway approach to a street in the City. It shall be the duty of every owner of such tree, bush, shrubbery or vegetation to remove such obstruction.
- (c) Any shrub, tree or other plant which obstructs the view at an intersection or the view of a traffic sign shall be deemed to be dangerous to public travel or life safety. The Staff Forester shall notify the abutting owner in writing, listing the planted trees, plants or shrubs, ordering their trimming/removal, and establishing a reasonable time within which such trimming/removal shall be accomplished. In the event that trimming/removal is not accomplished within the time specified, the Board of Public Works may order the trimming/removal such trees, plants or shrubs and property shall be special assessed for the work completed in addition to an administrative fee.

*Cross Reference: Traffic Visibility- Section 13-7-13.*

**Sec. 6-4-11 Prohibited Acts.**

- (a) **Damage to Public Trees.** No person shall perform or cause to be performed by others any of the following acts:
  - (1) Secure, fasten or run any rope, wire sign, unprotected electrical installation or other device or material to, around or through a tree or shrub.
  - (2) Break, injure, mutilate, deface, kill or destroy any tree or shrub or permit any fire to burn where it will injure any tree or shrub.

- (3) Permit any toxic chemical, gas, smoke, oil or other injurious substance to seep, drain or be emptied upon or about any tree or shrub or place concrete/asphalt or other solid substance around the base of the same.
- (4) Remove any guard, stake, tree gator bag or other device or material intended for the protection of a public tree or shrub, or close or obstruct any open space about the base of a public tree or shrub designed to permit access of air, water and fertilizer.
- (5) Attach any sign, poster, notice or other object on any tree, or fasten any guy wire, cable, rope, nails, screws or other device to any tree; except that the City may tie official regulatory temporary signs to trees when necessary in conjunction with street improvement work, tree maintenance work or parades.
- (6) Cause or encourage any fire or burning near or around any tree.
- (7) It is prohibited to plant trees that reach a maximum, mature height of greater than twenty-five (25) feet underneath any overhead utility line.

(b) **Excavations.**

- (1) All trees on any parkway or other publicly owned property near any excavation or construction of any building structure or street work shall be sufficiently guarded and protected by those responsible for such work as to prevent any injury to said trees. No person shall excavate any ditches, tunnels or trenches, or install pavement within a radius of ten (10) feet from any public tree without a Street Opening / Work in Right-of-Way Permit from the Engineering Department. Any person seeking a permit to excavate near a tree in a public street, alley, highway, or boulevard shall submit a written proposed plan to the Engineering Department as part of the permit application with clear and specific identification of the trees in a public street, alley, highway or boulevard which the person is targeting for excavation. The identification shall include the name and block number(s), address(s) of the street(s) on which the trees are located.
- (2) The Staff Forester has the authority to approve or deny the permit and assess violations as outlined in this Chapter if the work is not performed in accordance with accepted arboricultural standards. Any public tree that is damaged to the extent of not gaining full recovery in the opinion of the Staff Forester will be replaced through payment from the person causing the damage. Cost will be the value as determined in the City Tree Inventory, if the tree is not part of an inventory the cost will equal \$200/inch measured at diameter breast height or 4.5 feet from ground level.

**Sec. 6-4-12 Appeal from Determinations or Orders.**

Any person who receives a determination or order under this Chapter from the Staff Forester or the Parks and Recreation Board or its designee and objects to all or any part thereof shall have the right to appeal such determination or order, subject to the provisions of Chapter 68, Wis. Stats., to the Parks & Recreation Board or its designee within seven (7) days of receipt of the order. The Parks & Recreation Board or its designee shall hear such appeal within forty-five (45) days of receipt of written notice of the appeal. After such hearing, the Common Council may reverse, affirm or modify the order or determination appealed from and the grounds for its decision shall be stated in writing. The Common Council shall, by letter, notify the party appealing the order or determination of its decision within ten (10) days after the hearing has been concluded. The Council shall file its written decision with the City Clerk.

**Sec. 6-4-13 Adoption of State Statutes.**

Sections 27.09 and 86.03, Wis. Stats., are hereby adopted and incorporated herein by reference.

*State Law Reference:* Sections 27.09 and 86.03, Wis. Stats.

**Sec. 6-4-14 Violations.**

Any person, firm or corporation violating any of the provisions of this Ordinance shall upon conviction thereof be subject to a forfeiture between fifty (\$50.00) and five hundred (\$500.00) dollars. Each day that such violation is not remedied, shall be considered a separate offense.

**Sec. 6-4-15 Emergencies.**

The Staff Forester, in the case of emergencies, such as windstorms, ice storms, insect/disease outbreaks or other disasters, may waive the requirements of this Ordinance so that private or public work to restore order in the City is in no way hindered.

**Sec. 6-4-16 Severability.**

Should any section, subsection, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance in whole or in any part thereof other than the part so declared to be invalid.

**Sec. 6-4-17 Arboricultural Standards.**

All work performed must be performed in compliance of accepted arboricultural standards.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1512 – 2015

Please route in this order

Brea Grace, Land Use & Development Director  
(let Joe Barstow review all annexation ordinances)

Brea Grace 9/28/15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

Jarrold Holter 9-28-15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

**ORDINANCE NO. 1513-15**

**AN ORDINANCE TO ANNEX LAND LOCATED IN THE SOUTHEAST ¼ OF THE  
NORTHWEST ¼ IN SECTION 10, TOWNSHIP 16 NORTH, RANGE 7 WEST  
FROM THE TOWN OF MEDARY TO THE CITY OF ONALASKA**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Proper petition for direct annexation by unanimous approval, signed by all the owners of all real property in such territory and all of the electors residing in such territory, having been presented to the Common Council of the City of Onalaska, requesting the annexation of the territory described in Exhibit A which is attached hereto and incorporated herein to the City of Onalaska, Wisconsin from the Town of Medary, La Crosse County, Wisconsin. The population of the area annexed is two (2).

IT IS HEREBY ORDAINED that the above-described property and the same is hereby annexed to the City of Onalaska, Wisconsin, and it is further ordained that the corporate limits of the City of Onalaska are hereby amended to include the above-described property within the corporate limits of the City of Onalaska, Wisconsin.

SECTION II. Sec. 2-1-3(b) of the Code of Ordinances of the City of Onalaska entitled "Ward and Aldermanic District Boundaries" is hereby amended to include the above-described property within the boundaries of Ward 11 in the Third Aldermanic District.

SECTION III. The property is hereby zoned R-1 Single-Family Residential and all of the provisions of the Code of Ordinances of the City of Onalaska governing said zoning classification shall apply hereto.

SECTION IV. This Ordinance shall take effect and be in force from and after its passage.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

EXHIBIT A

Legal Description for Tax Parcel No. 9-110-0

Part of the SE ¼ of the NW ¼, Section 10, T16N-R7W, Town of Medary, La Crosse County, Wisconsin, described as follows:

Commencing at the North ¼ corner of Section 10, thence S 25°20'39" W 1488.42 feet to the South right-of-way line of County Road "OS" and the point of beginning of this description:

thence S 00°41'28" E 226.04 feet to the southeast corner of that parcel described in Document Number 1543548;

thence, along the South line of said parcel and its westerly prolongation, S 88° 55'50" W 226.30 feet to the West right-of-way line of Pralle Road;

thence, along said West line, N 01°02'38" W 204.57 feet to the South right-of-way line of County Road "OS";

thence, N 83°32'38" E 228.71 feet to the point of beginning.

Subject to any easements, covenants and restrictions of record.

ORDINANCE NO. 1514-2015

AN ORDINANCE TO AMEND CHAPTER 2 OF TITLE 7,  
SECTION 5 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO LICENSE FEES

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 2, Section 5 of the City of Onalaska Code of Ordinances  
related to the License Fees is hereby deleted in its entirety and replaced as follows:

**Sec. 7-2-5 License Fees.**

There shall be the following classes and denominations of licenses which, when issued by the City Clerk under the authority of the Common Council after payment of the fee hereinafter specified shall permit the holder to sell, deal or traffic in intoxicating liquors or fermented malt beverages as provided in Sections 125.04(5), (6); 125.28(1)(a), (b), (d); 125.28(2); 125.31(2)(a); 125.22(1), (2), (4); 125.32(4)(a); 125.31(2)(b); 125.26(2); 125.04(6); 125.17; 125.68(2); 125.32(2); 125.51(2); 125.51(3); or 125.57, Wis. Stats.:

- (a) **Retail Class "A" Intoxicating Liquor License.** To be reviewed annually and accompanied by such fee as set forth on the City of Onalaska Fee Schedule;
- (b) **Retail Class "B" Intoxicating Liquor License.** To be reviewed annually and accompanied by such fee as set forth on the City of Onalaska Fee Schedule. New applications for Retail Class "B" Intoxicating Liquor Licenses shall first be reviewed to see if any "Non-Reserve Class "B" Intoxicating Liquor Licenses are available, if there are no "Non-Reserve Class "B" Intoxicating Liquor Licenses available, applicant will then be reviewed for a Reserve Class "B" Intoxicating Liquor License. Reserve Class "B" Intoxicating Liquor License-Initial/One Time Fee shall be as set forth on the City of Onalaska Fee Schedule Club licenses as defined in Wisconsin Statutes shall be issued for as set forth on the City of Onalaska Fee Schedule..
- (c) **Class "A" Fermented Malt Beverage Retailer's License.** To be reviewed annually and accompanied by such fee as set forth on the City of Onalaska Fee Schedule;
- (d) **Class "B" Fermented Malt Beverage Retailer's License.** A fee as set forth on the City of Onalaska fee schedule or three-fourths (3/4) of that amount for a six (6) month period to be reviewed annually. Class "B" fermented malt beverage retailer's license for brewers shall be pursuant to Sections 125.31(1)(a) and 125.06(1), Wis. Stats;
- (e) **Special Class "B" Fermented Malt Beverage Retailer's License.** To be reviewed per event and accompanied by such fee as set forth on the City of Onalaska Fee Schedule; Three (3) day fermented malt beverage licenses may be issued to bona fide clubs, chamber of commerce, lodges or societies which have been in existence for more than six (6) months or to organizations of ex-military service personnel authorizing them to sell fermented malt beverages at a particular picnic, gathering or meeting: To be reviewed per event and accompanied by such fee as set forth on the City of Onalaska Fee Schedule.

- (f) Wholesaler's License. To be reviewed annually and accompanied by such fee as set forth on the City of Onalaska Fee Schedule;
- (g) Retail Class "C" Wine License. A fee as set forth on the City of Onalaska Fee Schedule or 3/4 of that amount for a period of six (6) months or less to be reviewed annually.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

**FISCAL IMPACT OF ORDINANCE 1514 – 2015**

**Please route in this order**

Cari Burmaster, City Clerk

*C. Burmaster*

(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

ORDINANCE NO. 1515-2015

AN ORDINANCE TO AMEND CHAPTER 2 OF TITLE 7,  
SECTION 16 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO RESTRICTIONS ON TEMPORARY CLASS "B" FERMENTED MALT  
BEVERAGE OR WINE LICENSES

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 2, Section 16 of the City of Onalaska Code of Ordinances related to the Temporary Class "B" Fermented Malt Beverage or Wine Licenses is hereby deleted in its entirety and replaced as follows:

**Sec. 7-2-16 Restrictions on Temporary Class "B" Fermented Malt Beverage or Wine Licenses.**

It shall be unlawful for any person or organization on a temporary basis to sell or offer to sell any alcohol beverage upon any City-owned property or privately-owned property within the City of Onalaska, except through the issuance of temporary Class "B" license issued by the Common Council in accordance with Wisconsin State Statutes and as set forth in this Section. A temporary Class "B" license authorizing the sale and consumption of fermented malt beverages or wine on City-owned property or privately-owned property may be authorized by the Common Council provided the following requirements are met, except that the Council may waive or modify certain requirements due to the physical characteristics of the licensed site:

- (a) **Compliance with Eligibility Standards.** The organization shall meet the eligibility requirements of a bona fide club, association, chamber of commerce, lodge or society as set forth in Section 125.26(6) and Section 125.51(1) Wis. Stats. as applicable, and shall fully comply with the requirements of this Section and Section 11-4-1.
- (b) **Posting of Signs and Licenses.** All organizations issued a liquor license shall post in a conspicuous location at the main point of sale and at all remote points of sale a sufficient number of signs stating that no fermented malt beverage shall be served to any under-age person.
- (c) **Fencing.** All organizations shall install a double fence around the main point of sale when the main point of sale is outside or in a temporary structure to control ingress and egress and shall continually station a licensed operator or security guard at the entrance of the main point of sale for the purpose of checking age identification. There shall be only one (1) point of ingress and egress whether the main point of sale is indoors or outdoors. The double fence shall be a minimum of four (4) feet high and a minimum of six (6) feet between fences. A single eight (8) foot chain link fence may be used to meet the fence requirements.
- (d) **Wine Walks and Events with Multiple Locations.** Up to twenty (20) licenses may be issued to the applying organization for the same event if all of the following apply:
  - (1) Each license is issued for the same date and times and the applying organization is the sponsor of an event held at multiple locations within the municipality on the date and times in which the temporary license is applied for.

(2) An admission fee is charged for participation in the event and no additional fee is charged for service of alcohol at the event.

(3) The duration of the event cannot exceed one (1) day.

(4) Within the immediate 12 month period, the applying organization has been issued fewer than 2 temporary class B licenses under this Ordinance.

(5) For purposes of the 2-license limit, each event for which multiple licenses are issued shall count as one license toward the 2-license limit, as set forth in Wis. Stat. 125.51 as may be amended.

(6) No person or organization may serve wine after 9 p.m. on premises covered by a temporary class "B" license issued under this Section.

- (d) **Underage Persons Prohibited.** No underage persons as defined by the Wisconsin Statutes shall be allowed to assist in the sale of fermented malt beverage at any point of sale, nor shall they be allowed to loiter or linger in the area of any point of sale.
- (e) **Licensed Operators Requirement.** A licensed operator shall be stationed at all points of sales at all times. The Council may require that police officers be employed to monitor the event.
- (f) **Permitted Cups or Cans Only.** Intoxicants will be sold outside only in foam or plastic cups, or cans.
- (g) **Additional Requirements.** In addition, requesting organizations shall comply with the following:
- (1) When the event sponsored by the requesting organization is to take place on City park property, the organization shall work closely with the City officials in locating, setting up and identifying the size of the snow fence area. Such information shall be made part of the temporary Class "B" license application.
  - (2) When the event sponsored by the requesting organization is to take place on City owned property other than park property and/or privately owned property, the organization shall work closely with the Police Department in locating and setting up the snow fence area. The Chief of Police shall work closely with the requesting organization in identifying the size of the fenced-in area and the exact location. Such information shall be made part of the temporary Class "B" license application. For indoor events, the structure used must have suitable exits and open spaces to accommodate anticipated attendance. It shall contain adequate sanitary facilities to accommodate the size of the group.
- (h) **Insurance.** The applicant for a temporary Class "B" fermented malt beverage or wine license may be required to indemnify, defend and hold the City and its employees and agents harmless against all claims, death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. As evidence of the applicant's ability to perform the conditions of the permit, the applicant may be required to furnish a Certificate of Comprehensive General Liability insurance with the City of Onalaska. The applicant may be required to furnish a performance bond prior to being granted the temporary Class "B" license.

*Cross Reference:* Section 11-4-1.

**SECTION II.** This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

**FISCAL IMPACT OF ORDINANCE 1515 – 2015**

**Please route in this order**

Cari Burmaster, City Clerk

C. Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

ORDINANCE NO. 1516-2015

AN ORDINANCE TO AMEND CHAPTER 2 OF TITLE 7,  
SECTION 4 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO CLASSES OF LICENSES

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 2, Section 4 of the City of Onalaska Code of Ordinances  
related to the Classes of Licenses is hereby deleted in its entirety and replaced as follows:

**Sec. 7-2-4 Classes of Licenses.**

- (a) **Retail Class "A" Intoxicating Liquor License.** A retail Class "A" intoxicating liquor license, when issued by the City Clerk under the authority of the Common Council, shall permit its holder to sell, deal and traffic in intoxicating liquors only in original packages or containers and to be consumed off the premises so licensed.
- (b) **Retail Class "B" Intoxicating Liquor License.** A retail Class "B" intoxicating liquor license, when issued by the City Clerk under authority of the Common Council, shall permit its holder to sell, deal and traffic in intoxicating liquors to be consumed by the glass only on the premises so licensed and in the original package or container in multiples not to exceed four (4) liters at any one (1) time, to be consumed off the premises, except that wine may be sold in the original package or otherwise in any other quantity to be consumed off the premises.
- (c) **Class "A" Fermented Malt Beverage Retailer's License.** A Class "A" retailer's fermented malt beverage license, when issued by the City Clerk under the authority of the Common Council, shall entitle the holder thereof to possess, sell or offer for sale fermented malt beverages only for consumption away from the premises where sold and in the original packages, containers or bottles.
- (d) **Class "B" Fermented Malt Beverage Retailer's License.** A Class "B" fermented malt beverage retailer's license, when issued by the City Clerk under the authority of the Common Council, shall entitle the holder thereof to possess, sell or offer for sale, fermented malt beverages, either to be consumed upon the premises where sold or away from such premises. The holder may also sell beverages containing less than one-half (1/2) of a percentum of alcohol by volume, without obtaining a special license to sell such beverages.
- (e) **Class "B" Outdoor Venue License.** A Class "B" Outdoor Venue License, when issued by the City Clerk under authority of the Common Council, as provided for in Sec. 125.26, Wis. Stats., shall entitle the holder of a Class B Fermented Malt Beverage Retailer's License to keep, maintain, conduct or operate any outdoor venue. All requirements set forth in Sec. 7-2-18 must be satisfied prior to a Class "B" Outdoor Venue License being issued.
- (f) **Temporary Class "B" Fermented Malt Beverage or Wine License.**
  - (1) **License.** A temporary Class "B" fermented malt beverage or wine license, when issued by the City Clerk under authority of the Common Council, as provided for in Sec. 125.26(6) and Sec. 125.51(10), Wis. Stats., shall entitle the holder thereof to possess, sell or offer for sale fermented malt beverages, wine or both at a particular picnic, post

meeting, fair or similar gathering. Such license may be issued only to bona fide clubs, state, county or local fairs, chamber of commerce, associations or agricultural societies, lodges or societies that have been in existence for not less than six (6) months prior to the date of application for such license or to posts of ex-servicemen's organizations now or hereafter established. Such license is valid for dates as approved by the Common Council. Irrespective of other Sections of this Chapter, the Common Council is hereby authorized to issue a fermented malt beverage or wine license to any local civic, or any local religious or any local not-for-profit organization pursuant to this Section.

- (2) **Application.** Application for such license shall be signed by the president or corresponding officer of the organization making such application and shall be filed with the City Clerk together with the appropriate license fee as set forth on the City of Onalaska Fee Schedule. Such application shall clearly specify whether the application is for fermented malt beverages, wine or both. Any person fronting for any group other than the one applied for shall, upon conviction thereof, be subject to a forfeiture of Two Hundred Dollars (\$200.00) and will be ineligible to apply for a special Class "B" license for one (1) year. The license shall specify the hours and dates of license validity. The application for an event lasting more than four (4) days shall be filed a minimum of fifteen (15) days prior to the meeting of the Common Council at which the application will be considered. The application for an event lasting four (4) days or less shall be filed a minimum of five (5) days prior to the meeting of the Common Council at which the application will be considered. If the application is for a license to be used in a City park, the applicant shall specify the main point of sale facility.
- (3) **Issuance by City Clerk.** Any license under this Subsection may be issued directly by the City Clerk without approval of the Common Council in the event that the City Clerk determines that all criteria for the issuance of such license are met and the person or entity seeking such license has previously been issued a Temporary Class "B" Fermented Malt Beverage or Wine License by the City of Onalaska within three (3) years prior to the date of application for the current license. In the event such person or entity has not previously been issued a license as set forth hereunder, the application for the license currently being sought must be approved by the Common Council before issuance.
- (4) **Limitation on Number of Licenses.** An organization may not be issued more than 2 licenses for a temporary class "B" license for Fermented Malt Beverages or Wine in any 12-month period except as provided in Section 7-2-16(d).
- (g) **Wholesaler's License.** A wholesaler's fermented malt beverage license, when issued by the City Clerk under authority of the Common Council, shall entitle the holder thereof to possess, sell or offer for sale fermented malt beverages only in original packages or containers to dealers, not to be consumed in or about the premises of said wholesaler.
- (h) **Retail Class "C" Wine License.** A retail Class "C" wine license, when issued by the City Clerk under the authority of the Common council, shall permit its holder to sell, deal, and traffic in wine to be consumed by the glass or in an opened original container for consumption on the premises where sold.

*Cross Reference:* Section 7-2-17.

**SECTION II.** This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1516 – 2015

Please route in this order

Cari Burmaster, City Clerk

C. Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

**ORDINANCE NO. 1517-2015**

**AN ORDINANCE TO AMEND CHAPTER 1 OF TITLE 9,  
SECTION 28 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO  
SERVICE CONNECTIONS**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 9, Chapter 1, Section 28, subsection (d) of the City of Onalaska Code of Ordinances related to the Service Connections (or Water Laterals) is hereby deleted in its entirety and replaced as follows:

(d) Water service from the main to the curb stop shall use type "K" copper for three-fourths (3/4) inch to two (2) inch diameter pipe. The type of pipe for installations in excess of two (2) inches shall be determined by the City of Onalaska. All water services from the main to the meter stops for new construction shall be a minimum of one (1) inch. All water services from the curb stop to the meter, whether new or replacement, shall be one (1) inch.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

**ORDINANCE NO. 1518-2015**

**AN ORDINANCE TO CREATE CHAPTER 1 OF TITLE 1,  
SECTION 10 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO CITY OF ONALASKA FEE SCHEDULE**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 1, Chapter 1, Section 10 of the City of Onalaska Code of Ordinances  
related to the Classes of Licenses is hereby deleted in its entirety and replaced as follows:

**Sec. 1-1-10 City of Onalaska Fee Schedule.**

There shall be a City of Onalaska Fee Schedule approved annually by the Common Council  
which shall set forth all of the fees charged by the City of Onalaska.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and  
prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

**FISCAL IMPACT OF ORDINANCE 1518 – 2015**

Please route in this order

Cari Burmaster, City Clerk

C. Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

RESOLUTION 44- 2015

**RESOLUTION TO APPROVE 2016 FEE SCHEDULE**

WHEREAS, the City of Onalaska maintains numerous fee provisions for payment of licenses, permits and other municipal services;

WHEREAS, such fees have previously been listed in the various City of Onalaska ordinances chapters making them difficult to locate by residents and patrons of the City of Onalaska;

WHEREAS, having a master fee schedule will provide residents, patrons and City employees with one location for all fees charged by the City of Onalaska;

WHEREAS, having one master fee schedule will allow for easier review of the fees on an annual basis and allowing the City to ensure fees are appropriate for the services provided;

NOW, THEREFORE, BE IT RESOLVED, that the City of Onalaska approves the City of Onalaska Fee Schedule attached hereto as Exhibit A for the year 2016 and orders such fee schedule to be made available to the public on the City of Onalaska website, the City Clerk's office and any office in which such fees are imposed.

Dated this \_\_\_\_ day of December, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

City of Onalaska

Type of Fee	Fee Amount	Ordinance Reference	When Due	
<b>CLERK/FINANCE DEPARTMENT FEES</b>				
<b>Liquor/Beer</b>				
Class A Beer	\$75.00	7-2-5 (c)	Annual	
Class A Liquor	\$425.00	7-2-5(a)	Annual	
Class B Beer	\$100.00	7-2-5(d)	Annual	
Class B Liquor	\$450.00/\$10,000.00	7-2-5(b)	Annual	
Picnic Class B	\$10.00	7-2-5(e)	Annual	
Class C Wine	\$100.00	7-2-5(g)	Annual	
Outdoor Venue	\$100.00/\$15.00	7-2-18(a)	Upon Application	
Publication	\$10.00	7-2-6 (c)	Annual	
Cigarette	\$100.00	7-3-2-(b)	Annual	
Operator	\$25.00/\$15.00 Provisionals \$3.00/\$5.00		Annual	
Change of Agent	\$10.00	7-2-11(b)	Upon Application	
Transfer of Liquor License	\$10.00	7-2-11(a)	Upon Application	
<b>Hotel/Motel</b>				
	\$30.00/ 2 yr	7-5-4		
	\$25.00/1 yr			
<b>Mobile Home Parks</b>				
1 to 25	\$25.00	7-17-2(a)(b)	Monthly	
25 to 50	\$50.00	7-17-2 (a)(b)	Monthly	
51 to 75	\$75.00	7-17-2(a)(b)	Monthly	
over 100	\$100.00	7-17-2(a)(b)	Monthly	
<b>Taxi Cabs</b>				
	\$125.00	7-6-1(d)	5/15 each yr	
<b>Weights and Measures</b>				
	\$50.00 plus \$10.00/device \$7.00 timer device	7-15-1(f); 7-15-1(j)(1-3)	Annual	By July 1
<b>Pawn Broker</b>				
	\$210.00	7-13-1	Annual	By Jan. 1
<b>Second Hand Article Dealer</b>				
	\$27.50	7-13-1	Annual	By Jan. 1
<b>Second Hand Jewelry Dealer</b>				
	\$30.00	7-13-1	Annual	By Jan. 1
<b>Second Hand Article Dealer/ Mall or Flea Market</b>				
	\$165.00	7-13-1	Bi-Annual	By May 1
<b>Junk Dealer</b>				
	\$125.00	7-16-3(a)	Annual	
<b>Itinerant Junk Dealer</b>				
	\$20.00	7-16-3(b)	Annual	
<b>Solititors</b>				
	\$40.00/\$20.00	7-4-4 (c)(1)	Upon Application	Valid 90 days
<b>Firework</b>				
Display	\$0.00	7-7-1(b)(3)	per event	
Sales	\$50.00	7-7-1(b)(2)	Upon application	
<b>Carnival</b>				
	\$50.00	7-11-1(d)(2)	Per Event	
<b>Recreational Burn</b>				
	\$40.00/ 2 year	5-2-9(1)	Bi annual	

City of Onalaska

<b>Cemetery Fees</b>				
Plot	\$780.00	8-4-3(2)		
Infant	\$260.00	8-4-3 C(3)		
<b>Opening Fees Adult</b>				
Full Burial M-F	\$675.00	8-4-3 (c)(2)		
Ashes M-F	\$325.00	8-4-3 (c)(3)		
Full Saturday	\$840.00	8-4-3 (c)(2)		
Ashes Saturday	\$400.00	8-4-3 (c)(3)		
Full Sunday/Holiday	\$950.00	8-4-3 (c)(2)		
Ashes Sunday/Holiday	\$450.00	8-4-3 (c)(3)		
Transfer Fee	\$60.00	8-4-3 (d)(2)		
<b>Opening Fees Infant</b>				
Full Burial M-F	\$275.00	8-4-3 (c)(1)		
Ashes M-F	n/a	8-4-3 (c)(3)		
Full Saturday	\$350.00	8-4-3 (c)(1)		
Ashes Saturday	n/a	8-4-3 (c)(3)		
Full Sunday/Holiday	\$400.00	8-4-3 (c)(1)		
Ashes Sunday/Holiday		8-4-3 (c)(3)		
<b>Replacement Animal Tags/ Various Licenses</b>				
	\$5.00	7-1-3 (3)		
Dogs/Cat (spayed or neutered)	\$13.00	7-1-3 (3)		
Dogs/Cat (intact)	\$23.00	7-1-3 (3)		
NSF	\$30.00			
Administration Fee	\$40.00			
Public Records	\$.25 per page/\$5.00 per CD	3-3-4(f)		
Title Searches	\$30.00 (\$25.00 Clerk & \$5.00 Water Department)			
Special Common Council Meeting	\$25.00	2-2-11(b)		
Tax Exempt	\$20.00/parcel			
<b>PARKS AND RECREATION FEES</b>				
<b>Building</b>				
<b>Rowe Park</b>				
<b>Shelter #1 (Capacity 100)</b>				
Group 1	N/C			
Group 2	\$25.00			
Group 3	\$55.00			
Group 4	\$80.00			
<b>Shelter #2 (Capacity 90)</b>				
Group 1	N/C			
Group 2	\$25.00			
Group 3	\$55.00			
Group 4	\$80.00			

<b>Community Park</b>				
<b>Park Shelter (Capacity 75)</b>				
Group 1		N/C		
Group 2		\$25.00		
Group 3		\$55.00		
Group 4		\$80.00		
<b>Lions Shelter (Capacity 75)</b>				
Group 1		N/C		
Group 2		\$25.00		
Group 3		\$50.00		
Group 4		\$75.00		
<b>Glen Fox Park</b>				
<b>Park Shelter (Capacity 75)</b>				
Group 1		N/C		
Group 2		\$25.00		
Group 3		\$55.00		
Group 4		\$80.00		
<b>Van Riper Park</b>				
<b>Shelter #1 (Capacity 75)</b>				
Group 1		N/C		
Group 2		\$25.00		
Group 3		\$75.00		
Group 4		\$100.00		
<b>Shelter #2 (Capacity 75)</b>				
Group 1		N/C		
Group 2		\$25.00		
Group 3		\$50.00		
Group 4		\$75.00		
<b>Community Center</b>				
<b>1/2 Day (4 hours) -Cap. 100</b>				
Group 1		N/C		
Group 2		\$25.00		
Group 3		\$75.00		
Group 4		\$100.00		
<b>Full Day (Capacity 100)</b>				
Group 1		N/C		
Group 2		\$50.00		
Group 3		\$125.00		
Group 4		\$175.00		
<b>Omni Center</b>				
<b>Shelter 1/2 Day (Four hours) (Capacity 200)</b>				
Group 1		\$25.00		
Group 2		\$75.00		
Group 3		\$125.00		
Group 4				
<b>Shelter Full Day (Capacity 200)</b>				
Group 1		N/C		
Group 2		\$50.00		
Group 3		\$100.00		
Group 4		\$175.00		

City of Onalaska

<b>Meeting Room (Capacity 75)</b>			
Group 1		N/C	
Group 2		Call 781-9566 x603 to book	
Group 3		Call 781-9566 x603 to book	
Group 4		Call 781-9566 x603 to book	
<b>Banquet Hall (Capacity 250)</b>			
Group 1		N/C	
Group 2		Call 781-9566 x603 to book	
Group 3		Call 781-9566 x603 to book	
Group 4		Call 781-9566 x603 to book	
<b>Sports Fields (No Lights)</b>			
<b>Community Park</b>			
Group 1		N/C	
Group 2		\$20.00	
Group 3		\$50.00	
Group 4		\$75.00	
<b>Van Riper Park</b>			
Group 1		N/C	
Group 2		\$20.00	
Group 3		\$50.00	
Group 4		\$75.00	
<b>Sports Field (Lights)</b>			
<b>Community Park</b>			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$75.00	
Group 4		\$150.00	
<b>Van Riper Park</b>			
Group 1		N/C	
Group 2		\$25.00	
Group 3		\$75.00	
Group 4		\$150.00	
<b>ZONING/PLANNING PERMIT FEES</b>			
Preliminary Plat	\$200 + \$25/lot		13-9-76 (d)(1)
Final Plat	\$150 + \$10/lot		13-9-76 (e) (1)
Certified Survey Map	\$75 + \$10/lot		13-9-76 (a)
Rezoning	\$300.00		13-8-9 (a) (3)
PCID/PUD	\$700.00		13-1-47(b)
Conditional Use Permit	\$250.00		13-8-9 (a) (5)
Conditional Use-Class 1 Collocation	\$3,000.00		13-6-6(1)(E)(2)(x)
Conditional Use-Class 2 Collocation	\$250.00		13-6-6(1)(F)(4)
Conditional Use-Radio Broadcast/Antenna	\$250.00		13-6-6(2)(b)(2)(vi)
Variance	\$300.00		13-8-40(a), 13-8-41(f)
Board of Zoning			
Administrative Appeals	\$100.00		
Street Vacations/Right of Way Discontinuance	\$300.00		
Republication Fee*	\$100.00		
* for CUP, Rezoning/PUD, Variance, Street Vacation/ROW Discontinuance			
Zoning Verification Letters	\$24/residential \$100/commercial		
Sign			
if under 35 square feet	\$20.00		13-6-19(c)
if over 35 square feet	\$.60/per square foot		13-6-19(c)

City of Onalaska

<b>Impact Fees</b>			
Green Fee	\$638.47/acre		
Park Fee/Unit	\$922.21/unit		
Park Fee/Unit w/Land	\$448.52/unit		
Topography Map	\$10/acre	13-9-76 (b)	
<b>Stormwater Permit Application Fees</b>			
<b>Residential</b>			
<1 acre of disturbance	\$75.00	15-2-8; 15-2-6(c)	
>1 acre of disturbance	\$150.00	15-2-8; 15-2-6(c)	
<b>Commercial</b>			
<1 acre of disturbance	\$100.00	15-2-8; 15-2-6(c)	
>1 acre of disturbance	\$200.00	15-2-8; 15-2-6(c)	
<b>Subdivision/Condo Plat</b>			
<10 acres	\$200.00	15-2-8; 15-2-6(c)	
>10 acres	\$400.00	15-2-8; 15-2-6(c)	
*Permit Fees will double if work is commenced before permit is issued*			
<b>Erosion Control Permit Application Fees</b>			
		15-2-8; 15-2-6(c)	
<1 acre of disturbance	\$75.00	15-1-15(a)	
>1 acre of disturbance	\$150.00	15-1-15(a)	
<b>Commercial</b>			
<1 acre of disturbance	\$100.00	15-1-15(b)	
>1 acre of disturbance	\$200.00	15-1-15(b)	
<b>Subdivision/Condo Plat</b>			
<10 acres	\$200.00	15-2-8; 15-2-6(c)	
>10 acres	\$400.00	15-2-8; 15-2-6(c)	
*Permit Fees will double if work is commenced before permit is issued*			
<b>Fill/Excavation Permit Application Fees</b>			
<1 acre of disturbance	\$75.00		
>1 acre of disturbance	\$150.00		
<b>Commercial</b>			
<1 acre of disturbance	\$100.00		
>1 acre of disturbance	\$200.00		
<b>Subdivision/Condo Plat</b>			
<10 acres	\$200.00		
>10 acres	\$400.00		
*Permit Fees will double if work is commenced before permit is issued*			
<b>Building Inspection:</b>			
<b>Residential Permit Fees</b>			
Building, adding, altering and placing accessory structures (includes porches, decks and egress windows)	\$0.25/square feet of all area (\$50.00 minimum fee)	15-1-15 (a)	
Swimming Pools (over 15 feet in diameter)	\$50.00	15-1-15(a)	
Razing/Demolition (over 200 square feet)	\$50.00	15-1-15(a)	
Residential Moving	\$60.00 + \$0.25/square feet of new foundation	15-1-15(a)	
Residential Certificate of Completion	\$25.00	15-1-15(a)	
Residential Zoning Permit (Plan Review)	\$50.00	15-1-15(a)	

City of Onalaska

Residential Roofing (over 200 square feet)	\$50.00	15-1-15(a)		
Erosion Control		15-1-15(a)		
<1 acre of disturbance	\$75.00	15-1-15(a)		
>1 acre of disturbance	\$150.00	15-1-15(a)		
Reinspection Fee	\$50.00	15-1-15(a)		
*Permit Fees will double if work is commenced before permit is issued*				
<b>Commercial Permit Fees</b>				
Commercial (Non warehouse) and Multi Family Structures	\$0.40/square feet for first 15,000 square feet, add \$0.20 additional square feet (\$100 minimum and \$40,000 max)	15-1-15(b)		
Remodeling and Build-outs	\$0.40/square feet for first 15,000 square feet, add \$0.15 additional square feet (\$100 minimum and \$40,000 max)	15-1-15(b)		
Commercial City Construction Plan Review	\$80/hr	15-1-15(b)		
	(new or addition less than 50,000 ft <sup>3</sup> or alterations less than 100,000 ft <sup>3</sup> )			
Commercial Warehouse Structure	\$0.25/sq. ft. for first 15,000 sq. ft. and \$0.15 per additional sq. ft. (\$40,000 Max. \$100 Min.)	15-1-15(b)		
Commercial Wrecking	\$100.00	15-1-15(b)		
Commercial Moving	\$60 + \$0.40/square feet for new foundation	15-1-15(b)		
Commercial Certificate of Completion	\$50.00	15-1-15(b)		
Multi-Family Certificate of Completion	\$20.00 + \$5.00/unit	15-1-15(b)		
Commercial Roofing over 1,000 square feet	\$100.00	15-1-15(b)		
Commercial Miscellaneous (misc. interior and exterior modifications)	\$100.00	15-1-15(b)		
Class 1 Collocation	\$600.00			
Class 2 Collocation /Radio Broadcasting	\$250.00			
<b>Electrical Permit Fees:</b>				
	Based on Project Value (including time and materials)			
\$0-\$2,000	\$40.00	15-1-73 (2) (a)		
\$2,001 - \$3,000	\$50.00	15-1-73 (2) (a)		
\$3,001 - \$4,000	\$60.00	15-1-73 (2) (a)		
\$4,001 - \$5,000	\$70.00	15-1-73 (2) (a)		
\$5,001 - \$6,000	\$80.00	15-1-73 (2) (a)		
\$6,001 - \$7,000	\$90.00	15-1-73 (2) (a)		
\$7,001- \$8,000	\$100.00	15-1-73 (2) (a)		
\$8,001 - \$9,000	\$110.00	15-1-73 (2) (a)		
\$9,001 - \$10,000	\$120.00	15-1-73 (2) (a)		
>\$10,000	\$120 & add \$3/additional \$1,000	15-1-73 (2) (a)		
Re-Inspection Fee	\$50.00	15-1-73 (2) (a) (a)		
*Permit Fees will double if work is commenced before permit is issued*				
		15-1-73 (2) (a) (b)		

City of Onalaska

<b>HVAC Permit Fees:</b>		Based on Project Value (including time and materials)	
\$0 - \$2,000 (total cost)	\$40.00	15-1-57 (a)	
\$2,001 - \$3,000	\$45.00	15-1-57 (a)	
\$3,001 - \$4,000	\$55.00	15-1-57 (a)	
\$4,001 - \$5,000	\$65.00	15-1-57 (a)	
\$5,001 - \$6,000	\$75.00	15-1-57 (a)	
\$6,001 - \$7,000	\$85.00	15-1-57 (a)	
\$7,001 - \$8,000	\$95.00	15-1-57 (a)	
\$8,001 - \$9,000	\$105.00	15-1-57 (a)	
\$9,001 - \$10,000	\$115.00	15-1-57 (a)	
>\$10,000	\$115 add \$2.50/additional \$1,000	15-1-57 (a)	
Re-Inspection Fee	\$50.00		
*Permit Fees will double if work is commenced before permit is issued*			
<b>Plumbing Permit Fees</b>		Based on Project Value (including time and materials)	
\$0 - \$2,000 (total cost)	\$30.00	15-1-35 (b)	
\$2,001 - \$10,000	\$15.00 per \$1,000 or part thereof	15-1-35 (b)	
\$10,001 - \$50,000	\$150 for first \$10,000 & add \$4/additional \$1,000 or part thereof	15-1-35 (b)	
>\$50,000	\$325 for each \$50,000 plus \$3.50 for each additional \$1,000 or part thereof	15-1-35 (b)	
Underground Sprinklers	\$10.00 per \$1,000 or part thereof	15-1-35 (c)	
Sewer Connection	\$30.00	15-1-35 (d)	
Sewer Relay	\$30.00	15-1-35 (e)	
Water Connection	\$30.00	15-1-35 (f)	
Water Relay	\$30.00	15-1-35 (g)	
New Well Permit	\$5,000.00	9-1-50(d)(4)	
Well Permits	\$25.00	15-1-35 (h)	
Lift Station/Sanitary Sewer Service Fees in Certain Areas**	In addition to the foregoing there shall be a connection charge for certain areas:	15-1-35 (i)	
Area A:	\$20/connection		
Area B:	\$38/connection		
Area C: East Aven N. Zone	\$1,102/acre		
Area D: Green Coulee Zone	\$312		
Area E: Pralle Annexation Zone	\$727/acre		
Area F: State Road 16 Zone	\$812/acre		
Greens Coulee High Pressure Zone**	\$2,061/acre* -min. 1 acre	** Based on CPIU Midwest District CPI on 1/1 of each year	
Re-Inspection Fee	\$50.00	15-1-35 (k)	
*Permit Fees will double if work is commenced before permit is issued*			
<b>Miscellaneous Permit Fees</b>			
Sidewalk	\$15/stretch	6-2-2 (d) (1)	
Street Opening	\$25.00 (with Public Works Permission)	6-2-3 (f) (2)	
Driveway Approaches	\$20/opening	6-2-4	
Street Privelege/Dumpster	\$25.00	6-2-7 (c)	

City of Onalaska

<b>Printing Fees</b>				
<b>Black and White Copies/Prints</b>				
8 1/2 x 11 - Letter Size		\$0.25		
8 1/2 x 14 - Legal Size		\$0.50		
11 x 17 Ledger Size		\$0.50		
17 x 22 -Arch C		\$3.00		
22 x 34 -Arch D		\$5.00		
34 x 44 - E size, up to Arch E		\$6.00		
Small Street Maps		\$2.00		
Large Street Maps		\$10.00		
<b>Color Copies/Prints</b>				
8 1/2 x 11 - Letter Size		\$1.00		
8 1/2 x 14 - Legal Size		\$1.00		
11 x 17 Ledger Size		\$2.00		
17 x 22 -Arch C		\$9.00		
22 x 34 -Arch D		\$12.00		
34 x 44 - E size, up to Arch E		\$15.00		
<b>Aerial Photo &amp; Full Color Maps-Copies or Prints</b>				
8 1/2 x 11 - Letter Size		\$1.00		
8 1/2 x 14 - Legal Size		\$1.00		
11 x 17 - Ledger Size		\$2.00		
17 x 22 - Arch C		\$15.00		
22 x 34 - Arch D		\$20.00		
34 x 44 - E size, up to Arch E		\$30.00		
Small Zoning Maps (color only)		\$10.00		
Large Zoning Maps (color only)		\$15.00		
<b>Query/Service Products</b>				
Products that require the creation of an original document by a staff person involving computer time, calculations and/or data retrieval				
<b>Black and White</b>				
8 1/2 x 11 - Letter Size		\$1.00		
8 1/2 x 14 - Legal Size		\$1.00		
11 x 17 Ledger Size		\$2.00		
17 x 22 -Arch C		\$15.00		
22x34-Arch D		\$17.00		
34x44 -E size up to Arch E		\$19.00		
<b>Color Prints</b>				
8 1/2 x 11 - Letter Size		\$2.00		
8 1/2 x 14 - Legal Size		\$2.00		
11 x 17 Ledger Size		\$4.00		
17 x 22 -Arch C		\$18.00		
22x34-Arch D		\$21.00		
34x44 -E size up to Arch E		\$24.00		
<b>Aerial Photo &amp; Full Color Maps-Prints</b>				
8 1/2 x 11 - Letter Size		\$2.00		
8 1/2 x 14 - Legal Size		\$2.00		
11 x 17 Ledger Size		\$4.00		
17 x 22 -Arch C		\$24.00		
22x34-Arch D		\$29.00		
34x44 -E size up to Arch E		\$39.00		
<b>Misc.</b>				
Mailing Labels		\$1.00 per page		
Faxes		.25 per page		

**ORDINANCE NO. 1519-2015**

**AN ORDINANCE TO AMEND ARTICLE B OF CHAPTER 1 OF TITLE 15,  
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO  
PLUMBING CODE**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Article B, Title 15, Chapter 1, of the City of Onalaska Code of Ordinances related to the Plumbing Code is hereby deleted in its entirety and replaced as follows:

**Article B: Plumbing Code**

**Sec. 15-1-30 Purpose and Scope of Plumbing Code.**

- (a) The purpose of this Plumbing Code is to provide minimum regulations, provisions and requirements in the City of Onalaska to insure safety and adequacy to persons and property wherever plumbing is installed and to all alterations or improvements, including replacement of any apparatus or device pertaining to plumbing.
- (b) The design and installation of all plumbing systems shall comply with the requirements of this Article; the State Plumbing Code as described in 15-1-31 below, the City Utility Code found in Title 9 of the City Ordinances and the City's Water Utility Rules approved by the Wisconsin Public Service Commission.
- (c) The provisions of this Article shall apply to every building, or portion of a building, devoted to a new use for which the requirements are in any way more stringent than the requirements covering the previous use.
- (d) This Article shall be known as the City of Onalaska Plumbing Code.

**Sec. 15-1-31 State Regulations Adopted.**

- (a) **Adopted by Reference.** Chapter 145, Wis. Stats.; the State Plumbing Code, Wis. Adm. Code; and SPS 381, 382, 383 and SPS 384, Wis. Adm. Code, together with all amendments and restatements are hereby adopted and by reference made a part of this Chapter with the same force and effect as though set out in full. Failure to comply with any of the provisions of the statutes or administrative rules, regulations and bulletins, shall constitute a violation of this chapter, punishable according to the penalties provided below.
- (b) **To be on File.** A copy of the State Plumbing Code shall be on file in the offices of the Department of Inspection.

### **Sec. 15-1-32 Conflicts.**

No part of this Article shall be interpreted to prevent the enforcement of other City ordinances or regulations which prescribe standards equal to or more stringent than the standards established by this Article.

### **Sec. 15-1-33 Plumbing Defined.**

In this Article, "plumbing" means and includes:

- (a) All piping, fixtures, appliances, equipment, devices and appurtenances in connection with the water supply, water distribution and drainage systems, including hot water storage tanks, water softeners and water heaters connected with such water and drainage systems, and the installation thereof.
- (b) The construction, connection or installation of any drain or waste piping system from the outside or proposed outside foundation walls of any building to the mains or other sewerage system terminal within the bounds of or beneath an area subject to easement for highway purposes, including private domestic sewage treatment and disposal systems, and the alteration of any such systems, drains or waste piping.
- (c) The water service piping from the outside or proposed outside foundation walls of any building to the main or other water utility service terminal within the bounds of or beneath an area subject to easement for highway purposes and its connections.
- (d) The water pressure systems other than municipal systems as provided in Ch. 281, Wis. Stats.
- (e) A plumbing and drainage system so designed and vent piping so installed as to keep the air within the system in free circulation and movement; to prevent with a margin of safety unequal air pressures of such force as might blow, siphon or affect trap seals or retard the discharge from plumbing fixtures or permit sewer air to escape into the building; to prohibit cross-connection, contamination or pollution of the potable water supply and distribution systems; and to provide an adequate supply of water to properly service, cleanse and operate all fixtures, equipment, appurtenances and appliances served by the plumbing system.

### **Sec. 15-1-34 Plumbing Permits.**

- (a) **Required.** No work contemplated by this Chapter shall be started until a permit therefor has been obtained from the Department of Inspection, provided no permit shall be required for minor repairs to faucets or the removal of stoppages in soil and waste pipes.
- (b) **Application.** The application shall be in writing upon forms which the Department of Inspection shall provide and shall include the name of the owner and the description of the property on which the work is to be done, along with such pertinent information as the Department of Inspection may require, and shall state that the property owner and the applicant will be bound by and subject to the provisions of this Article.
- (c) **Issuance, Term, Suspension and Revocation.** When the Department of Inspection is satisfied that the work proposed by the applicant can be done in conformity with the provisions of this Article and after the appropriate fees have been paid, the Department of

Inspection shall issue the permit. Such permit shall allow for the continuous performance of the work named thereon. A permit shall automatically expire when work ceases for a period of sixty (60) days without good and reasonable cause for same as may be approved by the Department of Inspection and shall automatically expire on completion of the work for which it is used, provided the Department of Inspection may, upon notice, suspend or revoke such permit for violation of the provisions of this Article.

(d) **Restrictions on Issuance.**

(1) No plumbing permit shall be issued to any person who is in violation of this Article until such violation has been corrected.

(2) No plumbing permit shall be issued to any person against whom an order issued by the Department of Inspection is pending, provided this restriction may be waived by the Department of Inspection.

(e) **Notification for Inspection.** The plumber or owner/occupant to whom the permit has been issued, or his/her agent, shall notify the Department of Inspection in the manner prescribed by the Department of Inspection when the work is ready for inspection and shall specify the street address and permit number under which the work is being done. Unless otherwise permitted by the Department of Inspection, all plumbing work shall be left uncovered until inspected and approved. The person making the request for inspection shall make such arrangements as will enable the Inspector to reach all parts of the building and shall provide the equipment and labor for making tests of the system.

(f) **Final Inspection.** The plumber or owner/occupant to whom the permit has been issued, or his/her agent shall notify the Department of Inspection when the work is completed and ready for final inspection. The person making the request for final inspection shall make arrangement for entry into all parts of the building where the inspection is to be performed.

(g) **Right to Entry.** The Inspector shall have the right to enter onto public or private property during reasonable hours to inspect plumbing work. Where entry is refused, the Inspector may seek an inspection warrant as provided in §66.0119, Wis. Stats. as may be amended.

### **Sec. 15-1-35 Plumbers to be Licensed.**

No person shall carry on the business of plumbing or do any plumbing work until he/she shall have first obtained the proper license to do so from the state. An unlicensed person may remove stoppages in drain pipes or repair valves or faucets. No person shall install plumbing unless at all times a licensed Wisconsin master plumber is in charge, who shall be responsible for the proper installation.

### **Sec. 15-1-36 Plumbing Permit Fees.**

The schedule of permit fees to be paid shall be set forth in the City of Onalaska Inspection Office and shall be set forth on the City of Onalaska Fee Schedule, and such fees shall be paid at the time the permit is issued:

(a) **Scope.** The fees provided for in this Chapter include all plumbing fixtures, appliances, devices or traps to be installed or openings roughed-in for future installation, which will be, or are, connected to the water supply or drainage system, directly or indirectly, or

both. This includes garbage disposal units, domestic water heaters, water softeners, roof drains and devices connected to the building storm drains, along with fees for the inspection of changes or alterations in building drains, stacks, vents and plumbing work where no fixtures are installed.

(b) **Plumbing Permit Fees.** Permit fees shall be based upon the physical value of the work to be done (including time and materials) as determined by the Department of Inspection on the basis of current costs as set forth in the City of Onalaska Fee Schedule, fees are charged for the following items:

1. **Installation Fee:** This fee is to be applicable for installation and inspection for connections to the main or end of the lateral at the curb to the buildings, as well as for septic tank and dry well installations, also for each tap and water service pipe connected to the City water main, including fire protection services.
2. **Underground Sprinklers.**
3. **Sewer Connection.**
4. **Sewer Relay.**
5. **Water Connection.**
6. **Water Relay.**
7. **Well Permits.**
8. **Lift Station Fees in Certain Areas.** In addition to the foregoing, there shall be a connection charge per service connection.
9. **Re-inspection Fee.** For re-inspection of incomplete conditions at the time of the initial inspection request.

(c) **Double Fees.** The above permit fees shall be doubled when construction is commenced before a permit is issued.

### **Sec. 15-1-37 Installation of Check Valves on All Plumbing.**

Notwithstanding any other provisions of this Chapter, all residential units/homes within the City of Onalaska, within a secondary water pressure zone, shall have installed a check valve and a pressure-reducing valve. Said check valve is to be located on the home side of the water meter and said pressure reducing valve shall be installed on the street side of the water meter.

### **Sec. 15-1-38 Orders to Correct Plumbing Violations**

(a) **Time for Compliance.** The Inspector shall issue orders requiring that plumbing code violations be corrected within a specified time. The compliance time shall not be more than 30 days, depending upon the nature of the violation and the hazard involved.

(b) **Duration of Order.** A written order to correct plumbing code violations must be complied with as stated in the written order, the order itself shall remain active for 24 months from date of issuance, meaning that any subsequent violations during the 24 month period may result in an immediate issuance of a municipal citation. A continued failure to correct a violation identified in an order may result in the issuance of a municipal citation to the person to whom the order was issued.

(c) **Content of Orders.** Whenever the Inspector determines that there are reasonable grounds to believe that a violation of any provision of this chapter exists, he or she shall order the person responsible to correct the violation. The order shall be in writing and shall:

1. Include a description of the real estate sufficient for identification;
2. Specify the violation which exists and the remedial action required;
3. Allow a reasonable time for the performance of any act it requires;
4. Include the following disclaimer: "The findings of this inspection report are intended to identify code violations that are readily apparent at the time of inspection. The inspection did not involve a detailed examination of the mechanical systems or the closed structural and nonstructural elements of the building and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied."

(d) **Service of Orders.** Orders to correct plumbing violations shall be served upon the Permit Holder with a copy to the owner of record by first class mail at the address listed with the City Assessor's office or by delivering the order to the owner personally. When the owner of record does not have an address listed, the order may be served:

1. By delivering the order to the owner personally; or
2. By first class mail addressed to the owner at the last known address as shown on the most recent property tax bill for the property affected by the order; or
3. By posting the order in a conspicuous place on the exterior of the structure affected by the order.
4. If an order is served by first class mail, the person serving the order shall execute an affidavit which should include the following:
  - a. The date upon which the order was mailed.
  - b. An allegation that the envelope was postpaid.
  - c. The name of the person to whom the envelope was addressed.
  - d. The address on the envelope.
  - e. That the order was enclosed within the envelope.

(e) **Notice to Purchasers.** An owner shall notify a purchaser, in writing, that an order has been issued concerning a violation of this Article, whenever the condition of the property giving rise to the order has not been corrected. Any owner who fails to give written notice to a purchaser, prior to acceptance of a written offer to purchase, of any order concerning this property shall be subject to a forfeiture as provided below. No owner may accept an offer to purchase which was made prior to the disclosure required by this subsection, unless the purchaser acknowledges receipt of a notice of outstanding orders and a willingness to proceed despite such knowledge.

(f) **Extension of Time to Comply with Orders.** The owner/Permit Holder or other responsible person may, prior to the expiration of the compliance time specified in the order, request an extension of the compliance time. When the owner or other responsible person demonstrates that they are making a diligent effort to comply with the order, the Inspector may extend the time for compliance for not more than 30 days.

**Sec. 15-1-39 Enforcement Actions**

- (a) **Forfeiture.** Any person who violates any provision of this Article, or fails to comply with a lawful order of the Inspector to correct a violation of this chapter shall, upon conviction of the violation, pay a forfeiture of not less than \$100.00 and not more than \$500.00 together with the costs of prosecution and in default of payment of such forfeiture and costs of prosecution shall be imprisoned in the County jail until such forfeiture and costs of prosecution are paid, but not exceeding 90 days for a first offense.
- (b) **Refusal to Issue Plumbing Permit.** No person may obtain a permit to do plumbing work in the City of Onalaska while that person is failing or refusing to correct a plumbing violation after having been convicted of that violation.
- (c) **Suspension or Revocation of Plumbing Permit.** The Inspector may revoke or suspend a plumbing permit if the Inspector finds that the permit holder has:
  - 1. Made a material misstatement in the application for a permit or renewal thereof; or
  - 2. Has failed to correct a plumbing code violation within 30 days after having received notice of the violation.
- (d) **Action to Enjoin.** The City Attorney may, in addition to, or in lieu of other remedies provided by law, bring an action to enjoin a person from committing repeated violations of this chapter.

**Sec. 15-1-40 through Sec. 15-1-49 Reserved for Future Use.**

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

**ORDINANCE NO. 1520 -2015**

**AN ORDINANCE TO AMEND CHAPTER 1 OF TITLE 9,  
SECTIONS 34 AND 35 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO STOP BOXES AND THE INSTALLATION OF METERS AND METER  
TRANSCIEVER UNITS**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 9, Chapter 1, Section 34 and Section 35 of the City of Onalaska Code of Ordinances related to the Stop Boxes and Installation of Meters and Meter Transceiver Units are hereby deleted in its entirety and replaced as follows:

**Sec. 9-1-34 Stop Boxes.**

The property owner shall protect the stop box in the terrace and shall keep the same free from dirt and other obstructions. The utility shall not be liable for failure to locate the stop box and shut off the water in case of a leak on the consumer's premises.

Stop box shall be set to flush grade with finished elevations and be operable prior to occupancy of any new structure. If installation falls within concrete or asphalt, stop box must be protected by a Utility provided sleeve.

**Sec. 9-1-35 Installation of Meters and Meter Transceiver Unit (MXU)**

Meters will be furnished and placed by the utility in replacement applications, meters will be furnished to a licensed plumber for installation in new locations. Meters are not to be disconnected or tampered with by the consumer or property owner. All meters shall be so located that they shall be protected from obstructions and permit ready access, defined as a three foot by three foot clear are, six feet in height, thereto for reading, inspection and servicing, such location to be designated or approved by the Utility. MXU shall have wires to meter securely fastened and MXU shall be installed at highest vertical elevation available. All piping within the building must be supplied by the consumer. (See Section 9-1-15).

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED: