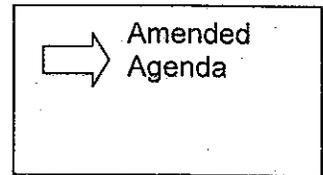


CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Administrative & Judiciary Committee
DATE OF MEETING: July 8, 2015 (Wednesday)
PLACE OF MEETING: City Hall – 415 Main Street (Room 112)
TIME OF MEETING: 6:00 P.M.



PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input: (limited to 3 minutes/individual)

Consideration and possible action on the following items:

Administrative

4. Approval of Operator's Licenses as listed on report dated July 8, 2015
5. Approval of Liquor Licenses for 7/15/2015– 6/30/2016.
 - a. Class A Beer Only License – Shopko #99, 9366 State Road 16
 - b. Class B Liquor License – Seasons by the Lake, 910 2nd Avenue North
 - c. Outdoor Venue Class B Liquor License - Seasons by the Lake, 910 2nd Avenue North
6. Approval of Appointment of Agent
 - a. Steve Bluske, for Shopko #99, 9366 State Road 16, Onalaska
 - b. Jonathan Rolph for Carlos O'Kelly's Mexican Café, 9396 State Road 16, Onalaska
7. Request for burial of ashes for:
 - a. John R. Thompson with full body burial of Sheila R. Thompson (mother) in Block 148, Lot 8, Grave 3 in the City of Onalaska Cemetery.
 - b. Infant daughter of Dickie C. Grubbs with full body burial of Mary Grubbs in Block 142, Lot 2, Grave 4 in the City of Onalaska Cemetery.

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Board may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen

* Ald. Barry Blomquist - Chair Jud

Ald. Jim Olson

Ald. Bob Muth.

Ald. Jim Bialecki

* Ald. Harvey Bertrand – Chair Admin & Vice Chair Jud

*Ald. Jim Binash - Vice Chair Admin

City Attorney Dept Heads Charter Com. WXOW

La Crosse Tribune Onalaska Holmen Courier Life

WIZM WKTY WLXR WKBH WKBT WLSU

*Committee Members

Dickie Grubbs

Nancy McElmurry

Steve Bluske

Barbara Hegenbarth

Ginny Dankmeyer

Joan Wigginton

Bruce Martin

Date Notices Mailed and Posted: 07/07/15

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

- 
8. Approval of Special Event Permits:
 - a. Mini Donut Half Marathon on Saturday, September 19, 2015 starting at Miracle Field parking lot at Onalaska YMCA, Mason Street at 7am.
 - b. Fall Color Run on October 10, 2015 from 10-10:30am starting at Rowe Park.
 - c. St. Pat's 1 Mile Fun Run on Saturday, October 10, 2015 from approximately 8:00-8:30am starting at St. Patrick's lower playground.
 9. Approval of Class "B" Picnic License for Clearwater Farm for Wine and Beer Tasting Event on August 29, 2015 from 3pm-8pm
 10. Discussion on proposed change in pay for Board of Review members starting in 2016.
 11. Miscellaneous licensing reporting

Judiciary

1. Ordinance No. 1499-2015 to amend Title 13 Chapter 6 of the City of Onalaska Code of Ordinances related to Telecommunication Structures and Towers (Third and Final Reading)
2. Ordinance No. 1500-2015 to amend Title 13 Chapter 5 of the City of Onalaska Code of Ordinances related to Public and Semipublic Conditional Uses (First and Second Reading)
3. Ordinance No. 1503-2015 to rezone adjacent property located in Section 9 Township 16, Range 7 in the City of Onalaska, La Crosse, County Wisconsin from Single Family and/or Duplex Residential (R-2) to Public and Semi Public District (P-1) (Luther High Rezoning) (First and Second Reading)
4. Ordinance No. 1504-2015 to amend Chapter 4 of Title 2, Section 7 of the Code of Ordinances of the City of Onalaska relating to the Tourism Commission (First and Second Reading)
5. Ordinance No. 1505-2015 to rezone adjacent property located in Section 1 Township 16, Range 7 in the City of Onalaska, La Crosse, County Wisconsin from Single Family Residential (R-1) to Light Industrial (M-1) (Spors Rezoning) (First and Second Reading)
-  6. Ordinance No. 1506-2015 to amend Chapter 5 of Title 13, Section 20 of the Code of Ordinances of the City of Onalaska relating to Special Conditional Uses (First and Second Reading)

Adjournment

PACKET: 01248 License Packet july operators

SEQUENCE: License #

ID	PERIOD	NAME	LICENSE CODE
00641	7/01/15- 6/30/16	CAMPBELL ALAN	OPRATOR OPERATORS - 1 YEAR
00716	7/01/15- 6/30/17	MURRY ELIZABETH	OPRATOR OPERATORS - 2 YEAR
01314	7/01/15- 6/30/17	GOODENOUGH KATHLEEN	OPRATOR OPERATORS - 2 YEAR
01315	7/01/15- 6/30/17	MILLER JESSICA	OPRATOR OPERATORS - 2 YEAR
01322	6/12/15- 6/30/16	PATEL MEERA	OPRATOR OPERATORS - 1 YEAR
01323	7/15/15- 6/30/17	WEBER DANIEL	OPRATOR OPERATORS - 2 YEAR
01340	7/01/15- 6/30/17	STRUCK QUINN	OPRATOR OPERATORS - 2 YEAR
01341	7/01/15- 6/30/17	LAMBERT BRIA	OPRATOR OPERATORS - 2 YEAR
01344	6/24/15- 6/30/17	BOETTCHER TIMOTHY	OPRATOR OPERATORS - 2 YEAR
01348	7/01/15- 6/30/17	TUCKER MALISSA	OPRATOR OPERATORS - 2 YEAR
01351	7/01/15- 6/30/16	WILSON BENJAMIN	OPRATOR OPERATORS - 1 YEAR
01352	7/01/15- 6/30/17	EPPS TIFFANY	OPRATOR OPERATORS - 2 YEAR
01354	7/01/15- 6/30/17	CERESA CYNTHIA	OPRATOR OPERATORS - 2 YEAR
01357	7/06/15- 6/30/17	STEIN CHRISTINE	OPRATOR OPERATORS - 2 YEAR
01358	7/06/15- 6/30/17	KNIGHT TIFFANY	OPRATOR OPERATORS - 2 YEAR
02777	7/01/15- 6/30/17	SKREDE JAROD	OPRATOR OPERATORS - 2 YEAR
02941	7/01/15- 6/30/17	GARTNER KALI	OPRATOR OPERATORS - 2 YEAR
02983	7/01/15- 6/30/17	MUNIZ MARICELA	OPRATOR OPERATORS - 2 YEAR
03035	7/01/15- 6/30/16	BRIGHT LOIS	OPRATOR OPERATORS - 1 YEAR
03039	7/01/15- 6/30/17	HANSEN RITA	OPRATOR OPERATORS - 2 YEAR
03076	7/01/15- 6/30/17	LIESKE JEFF	OPRATOR OPERATORS - 2 YEAR
03078	7/01/15- 6/30/17	WURZEL KURT	OPRATOR OPERATORS - 2 YEAR
03145	7/01/15- 6/30/17	LEIS JUDITH	OPRATOR OPERATORS - 2 YEAR
03191	7/01/15- 6/30/17	ENNIS JAMES	OPRATOR OPERATORS - 2 YEAR
03232	7/01/15- 6/30/17	ELDIEN ALLISON	OPRATOR OPERATORS - 2 YEAR
03299	7/01/15- 6/30/17	JENSEN CORRINE	OPRATOR OPERATORS - 2 YEAR
03420	7/01/15- 6/30/17	SLATER CRYSTAL	OPRATOR OPERATORS - 2 YEAR
03435	7/01/15- 6/30/17	WORKE RANDY	OPRATOR OPERATORS - 2 YEAR
03448	7/01/15- 6/30/17	HEDGCOTH LAURA	OPRATOR OPERATORS - 2 YEAR
03450	7/01/15- 6/30/17	ECKERT JESSICA	OPRATOR OPERATORS - 2 YEAR
03631	7/01/15- 6/30/17	THIESSEN CASSANDRA	OPRATOR OPERATORS - 2 YEAR
03642	7/01/15- 6/30/17	PIERCE ASHLEY	OPRATOR OPERATORS - 2 YEAR
03685	7/01/15- 6/30/17	STROMPOLIS GREGORY	OPRATOR OPERATORS - 2 YEAR
03692	7/01/15- 6/30/17	SCHUTTENHELM RACHEL	OPRATOR OPERATORS - 2 YEAR
03828	7/01/15- 6/30/17	ECKERT JOSEPH	OPRATOR OPERATORS - 2 YEAR
03866	7/01/15- 6/30/17	WRIGHT RYAN	OPRATOR OPERATORS - 2 YEAR
04265	7/01/15- 6/30/17	SERRATT RACHEL	OPRATOR OPERATORS - 2 YEAR

01273

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

Applicant's Wisconsin Seller's Permit Number: 456-1020161146-03	
Federal Employer Identification Number (FEIN): 20-3606109	
LICENSE REQUESTED	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$ 75
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ 10
TOTAL FEE	\$ 95

For the license period beginning June 30 July 15 20 15 ending July 1 June 30 20 16

TO THE GOVERNING BODY of the: Town of } Onalaska
 Village of }
 City of }

County of La Crosse Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Shopko Stores Operating Co., LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>See Attached Exhibit A</u>		
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>Steve Bluske - Store Manager</u>		
Directors/Managers			

3. Trade Name Shopko #99 Business Phone Number 608-781-5444
4. Address of Premises 9366 State Highway 16 Post Office & Zip Code 54650

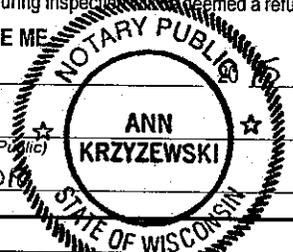
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state Delaware and date 10/11/05 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Single Story; approximately 94,413 sq feet

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown Section 2, above? [phone (608) 266-2776] Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME this 19 day of May
Ann Krzyzewski
(Clerk/Notary Public)
My commission expires 1-22-2019



[Signature]

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Additional Partner(s)/Member/Manager of Limited Liability Company, if Any)

Date received and filed with municipal clerk <u>5-26-15</u>	Date reported to commissioner <u>7-14-15</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk <u>[Signature]</u>
Date license granted <u>7-14-15</u>	Date license issued <u>7-15-15</u>	License number issued <u>01273</u>	

411 UP UNHLSKX
REC#: R00009124 05/27/2015 8:35 AM
TRAIN 30 LICENSES
OPEN 01 MEMBER
TKBY: GRAY O
1200R
CLASS 4 - 7200R
PUBLICATION 1200R
0123-0000/1
CHANGES
APPLIED
TENDERED
OK 9500 REF
PAID BY: SHOPKO
771700

APPLICATION FOR OUTDOOR VENUE LICENSE

License No. 00580

Pre-requisite: Must currently have a Class A or Class B Fermented Malt Beverage or Liquor Retailer's License

Original Application Fee \$100.00
Annual Renewal Fee \$15.00

To the Common Council of the City of Onalaska:

Legal/Real Name: _____ SEASONS BY THE LAKE _____

Address of Above: _____ 910 2nd Avenue North _____

Trade name of business: _____ Onalaska, WI 54650 _____

Address of premises to be licensed: _____

Description of proposed beer garden: (Must be specific: square feet, physical location, material made out of, etc) same as present use

A PLAN MUST ACCOMPANY THIS APPLICATION FOR FIRST-TIME APPLICANTS

Name of manager (First, Middle & Last) Dave Hegenbarth

Home address: 2416 Cedar Creek Lane Onalaska

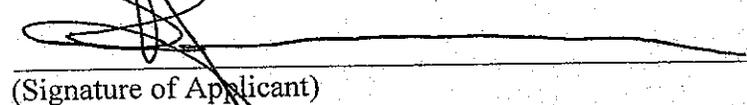
Home phone number: 608-519-1231

Daytime phone number: 608-797-2884

Date of Birth: 1-23-54

License Period: 2015-2016

The above hereby makes application for a license to operate a Outdoor Venue at the above address within the City of Onalaska pursuant to provision of Title 7 of the Code of Ordinances for the City of Onalaska.


(Signature of Applicant)

5-29-15
(Date)

OFFICE USE ONLY:

Copies to Police, Fire, Inspection, Health Dept.

For original applications: Attach a list of all property owners within 150 feet of the proposed licenses premises.

Signature and date: _____

Granted: _____
OC # 428

License # _____

CHARGE	APPLIED	TENDERED	PAID BY: SEASONS BY THE LAKE	00590-06/30/16 SEASONS BY THE LAKE, LL
			OK 560.00 REF:EE 5010	VENUE - \$15 RENEWAL
			PAID BY: SEASONS BY THE LAKE	15.00CR
			OK 15.00 REF:EE	
	575.00	575.00		
	0.00			

CITY OF ONALASKA
 REC#: R00009548 06/03/2015 9:09 AM
 TRAN: 30 LICENSES
 OPER: C1 TERM: 1
 TKBY: CASH 01

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Onalaska County of La Crosse
 City

The undersigned duly authorized officer(s)/members/managers of Shopko Stores Operating Co., LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Shopko #099
(trade name)

located at 9366 State Highway 16 Onalaska, WI

appoints Steve Bluske - Store Manager
(name of appointed agent)
510 Johnson Street ONALASKA, WI 54650
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 10 years

Place of residence last year ONALASKA, WISCONSIN

For: Shopko Stores Operating Co., LLC
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Steve Bluske
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Steve Bluske 5-8-15 Agent's age 31
(signature of agent) (date)
510 Johnson Street ONALASKA, WI 54650 Date of birth 2-21-64
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-1-15 by [Signature] Title Chief of Police
(date) (signature of proper local official) (town chair, village president, police chief)

CITY OF ONALASKA
 REC#: R00009124 05/27/2015 8:35 AM
 TRAN: 30 LICENSES
 OPER: 01 TERM:
 TYP: CASH 01
 CHANGE OF AGENT - SHOPKO 1.00
 REVENUE ACCOUNT 0.00
 10-0000-4410 10.00
 Paid By: SHOPKO
 OK 95.00 REF: 37717024
 APPLIED 95.00
 TENDERED 95.00
 CHANGE 0.00

06/05/2015

Nancy J McElmurry
3405 Ridgecrest Rd
Augusta, KS 67010

RECEIVED

JUN 09 2015

CITY OF ONALASKA

City of Onalaska
415 Main St
Onalaska, WI 54650

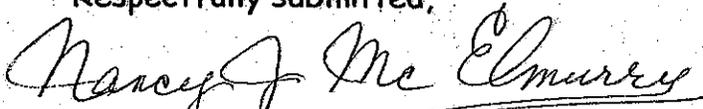
Dear Sirs:

I am writing regarding my sister Sheila Rae Thompson's, dob: 3/17/1951, grave site in the Onalaska Cemetary: Block 148, Lot 8, Grave 3. Her son, John Raymond Thompson, who is having health issues and is asking me, (Sheila's sister, his Aunt) to take care of his final arrangements should that become necessary.

My mother Jean A Tesch, (your address of record, 404 Prospect Street, La Crosse, WI, 54603, purchased my sister Sheila's gravesite 21 years ago. Mother has since passed away, July 25, 2013. That is why I am writing, to obtain permission for John Raymond Thompson, dob 11/22/74, to be placed on his mother Sheila's gravesite. He wants to be cremated and I would like permission for his ashes to be buried in his mother's gravesite.

This may be very premature in obtaining this permission, but since he is experiencing health issues, I would like to make sure that he has a place for his remains to be placed. Thank you in advance for helping me with this issue.

Respectfully submitted,


Nancy J McElmurry

6-26-15

Onalaska Administrative and Judiciary Committee

I am looking to be granted permission to have the possible remains and flat marker of my infant daughter to be placed at the foot of my deceased wifes grave.

My wife is buried in the Onalaska Cemetery. Block 142, Lot 2, grave 4.

Thank you,
Dickie C. Grubbs

Dickie C. Grubbs

502 11th Ave N.

Onalaska, WI 54650

(608) 783-4820



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 • www.cityofonalaska.com

SPECIAL EVENTS PERMIT APPLICATION

RECEIVED

JUN 10 2015

Cost: \$0

Date: May 18, 2015

(Please Print)

CITY OF ONALASKA

Application is for:

- Bicycle Races
- ^{Half} Marathons
- Parades
- Procession(s)
- Runs
- Block Party!
- Other:

Requestor Information			
Organization/Requestor Name: Mini Donut Half Marathon Committee		Phone: (608)317-6857	
Officer of Corporation or Director of Event: Karla Olson			
Address of Organization: 1902 S. 21st Street			
City: La Crosse	State: WI	Zip: 54601	
Contact Person: Ginny Dankmeyer		Phone: (608) 780-4894	
Address: Same as above			
City:	State:	Zip:	
Purpose/Description of Event: Half Marathon Run			

HOOHAN PD SQUAD CAR

608 785-9622

(608) 780-4894

EVENT INFORMATION			
Name of Event: Mini Donut Half Marathon	Date of Event: 9/19/2015	Time (beginning) 7:00 AM	Time (ending) am/pm
Starting Point or Block to Be Closed: Field for Kids Parking Lot – Onalaska YMCA			
Route or Specific Location (List Abutting Streets): See Attached			
Termination Point: Trempealeau, WI			
Estimated Maximum Number of Units/Persons Attending Event: 200			

!Attach signatures of at least 51% of all households abutting the proposed block to be closed for said party

*** * NOTE * * CERTIFICATE OF INSURANCE REQUIRED,**
 With the City of Onalaska listed as additional Insured.
Original Certificate of Insurance must accompany this application

**MINI DONUT HALF MARATHON RUN
ROUTE DETAIL AND TRAFFIC CONTROL/SAFETY PLAN**

The participants will assemble at the Miracle Field parking lot at the Onalaska YMCA.

LA CROSSE COUNTY

Start line will be the Miracle Field parking lot at Onalaska YMCA
West on Mason St to Hwy 35
Cross Hwy 35 onto Sunset Vista Rd
Follow Sunset Vista Rd to parking lot for Great River State Trail
Enter Great River State Trail and follow trail all the way to Trempealeau Hotel in Trempealeau, WI
Trail crosses County Rd Z and County Rd ZN in La Crosse County

TREMPEALEAU COUNTY

Follow Great River State Trail to Hwy 35
Follow Hwy 35 West for approximately one block
Left on Jones St for one block
Right on Trail View Ln approximately three blocks
Left on Freemont St approximately two blocks
Right on 1st St
1st St turns into 2nd St
Follow 2nd St to South St
Left on South St for ½ block to finish line

Onalaska Police Department will be providing traffic control at the intersection of Mason St and Hwy 35.
Volunteers will be posted at the intersections of County Rd Z and County Rd ZN to assist with safe crossing for runners and at Lytle's Landing.

We are working with Chief Rick Niedfelt of the Trempealeau Police Dept for route details in Trempealeau, WI. We will be requesting Street Closure starting at the intersection of South Street and 2nd Street South to 1st Street and then the block of 1st Street along the river and railroad tracks.

There will also be a Mini Donut Honorary Mile Walk starting at the finish line on 1st Street (between South St and Main St) and will continue north on 1st Street for .5 miles (intersection of Spring St) and back. This walk will start at 10:00 AM.

SPECIAL EVENTS REQUIRED INFORMATION

The following information must be completed and received by the City of Onalaska City Clerk's Office no less than 30 days (60 days for special events) prior to the scheduled event for processing. Failure to provide complete information could void your permit and cancel your event. Also, a Special Event Permit is not valid until insurance has been provided, all fees have been paid, and all necessary approval signatures have been obtained.

TELL US ABOUT YOUR EVENT:

1. Will food be prepared and/or served at the event? YES NO

If yes, please explain in detail what food service you will provide:

Water, gatorade, bananas, mini donuts will be provided at aid stations along route

(Please contact the La Crosse County Health Department (608) 785-9872 to sell/serve food)

2. Will alcoholic beverages be served/sold? YES NO

If yes, a "Special Class B" license will allow you to serve/sell beer and/or wine.

(The Office of the City Clerk (608) 781-9530 will assist you with obtaining the license)

3. Will you be having a band or amplified music? YES NO

If yes, a Variance Permit may be needed.

(Please contact the Onalaska Police Department (608) 781-9550 for additional information on noise and noise ordinance)

4. Do you require any special parking restrictions? YES NO

If yes, please indicate what type, when and where:

5. Will you require the use of any City Services and/or equipment?

Barricades YES NO If yes, approximately how many: _____

Cones YES NO If yes, approximately how many: _____

Street Sweeper YES NO If yes, approximate time needed: _____ a.m./p.m.

(Please contact the Onalaska Public Works Department (608) 781-9537 to make arrangements)

6. Will temporary signage be used? YES NO

If yes, please indicate what type and where:

(Please contact the Onalaska Planning Department (608) 781-9590 to inquire about City Regulations)

7. Will there be a fireworks display? YES NO

If yes, please indicate what type and where:

(Please contact the Office of the Fire Department (608) 781-9546 to inquire about City Regulations)

8. Do you have a plan in place to deal with any medical emergencies that may occur during your event? YES NO

If yes, please explain:

Volunteer first responders on 4-wheelers along route
Aid Stations will have phone

(The Onalaska Police Department (608) 781-9550 will assist you with defining your safety/security needs)

9. An emergency/evacuation plan is needed. Please submit a plan not less than fourteen (14) business days prior to the event.

(The Onalaska Police Department (608) 781-9550 will assist you with your plan)

10. Other special assistance requested:

Working with OPD for traffic control on crossing at Mason St + Hwy 35

I understand the filing of this application does not ensure the issuance of this license. I also understand that all Special Events sponsors must comply with all applicable city Ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Fees for park facilities, food sales permits, tent, signage and fireworks permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for denial of the event.

Hold Harmless Indemnification and Defense.

The applicant and/or the organization agrees to indemnify, defend and hold harmless the City of Onalaska and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees, arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them, or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.

Signature of Applicant

5/18/15 Date

Fees are Non-Refundable. Submit completed application along with any required information to:

Onalaska City Clerk's Office
415 Main Street
Onalaska, WI 54650

FOR OFFICE USE ONLY

Name & Date of Event: Mini Donut Halp Marathon 9-19-15

Table with 4 columns: Department, Status (APPROVED/DENIED), Reason, and Date. Rows include City Clerk, Fire Dept, Police Dept, Public Works, Health Dept, Planning, and Parks & Rec.

Date: 6-10-15
Date: 6-12-15
Date: 6-15-15
Date: 6-15-15
Date:
Date: 6/16/15
Date: 6/16/15

Site Diagram Sketch Attached: YES NO

GIS Dept. Map Prepared: 6/16/15

Insurance Required: YES NO Certificate of Insurance on File: YES NO COI Expires: 9/19/15

Special Class B License Required: YES NO Date of Special Class B Application: / /

Approved By A&J: / / Date License Issued: / / License No:

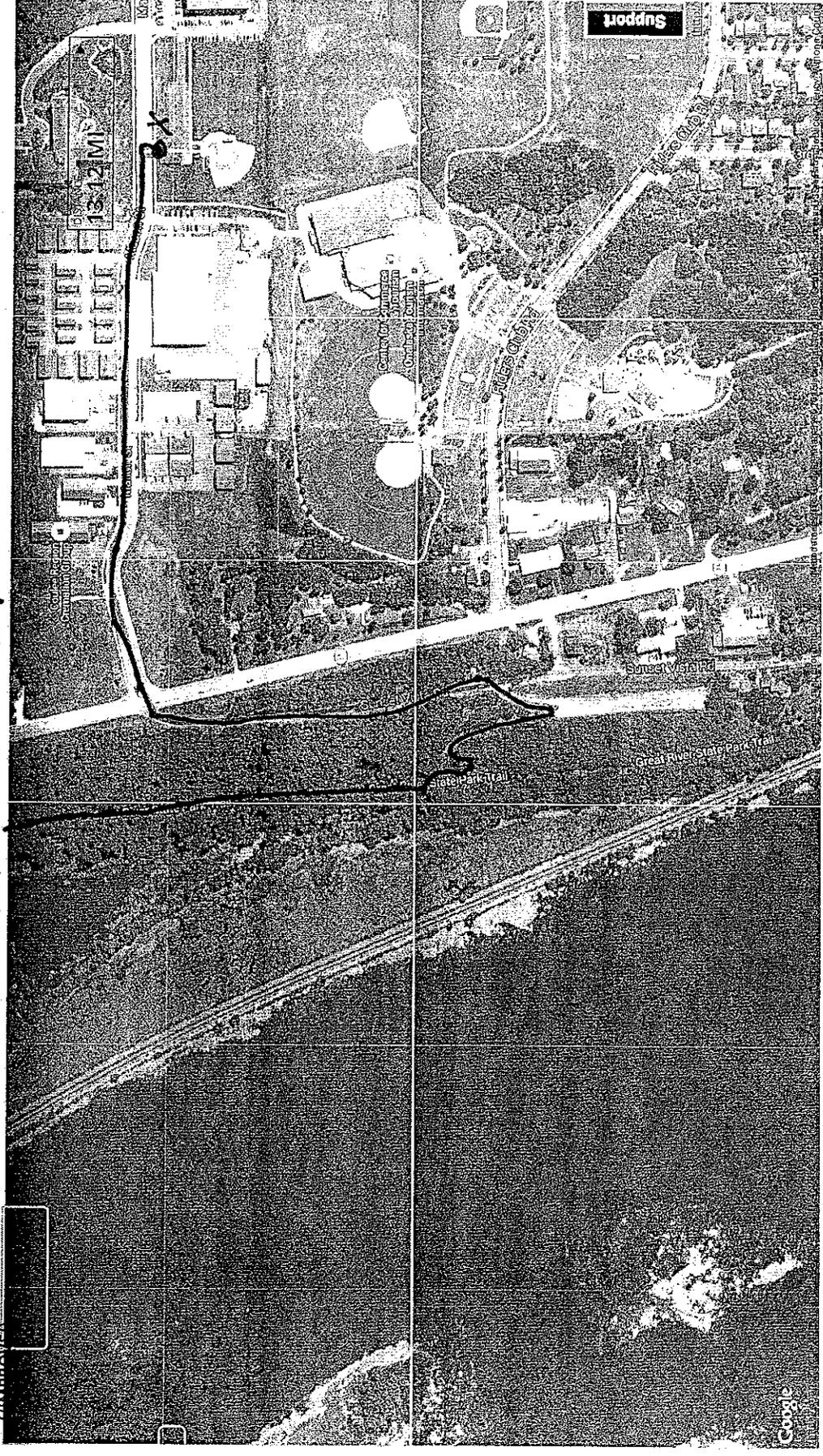

EXPERIENCE THE DIFFERENCE
 WATERPROOF WINDPROOF BREATHABLE
 BEGIN >

(<http://mvp.mapmyrun.com>)

MY HOME (I) DISCOVER (U/S) IMPROVE

Start Line

Sinnv (mv_home)



▲ Elevation



JOEWA-1

QP ID: SP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/11/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed, if SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

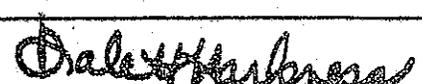
PRODUCER WISCONSIN INSURANCE CENTER 1062 Oak Forest Drive Ste 300 Onalaska, WI 54650 Dale H. Harkness	CONTACT NAME: Dale H. Harkness	
	PHONE (A/C, No, Ext): 608-781-6733	FAX (A/C, No): 608-781-6785
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: National Specialty Insurance		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		A040594 00	09/19/2015	09/20/2015	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 200,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)
 The City of Onalaska is listed as an Additional Insured for the Mini Donut Half Marathon held on 09/19/15.

CERTIFICATE HOLDER City of Onalaska 415 Main St. Onalaska, WI 54650	CION001	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE Dale H. Harkness 

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▶ ▶ MD 1/2 Marathon
□ City of Onalaska

35

53

CORD 01

CLOVERDALE RD

WEST VIEW DR

CORD 2

WILLOW DR

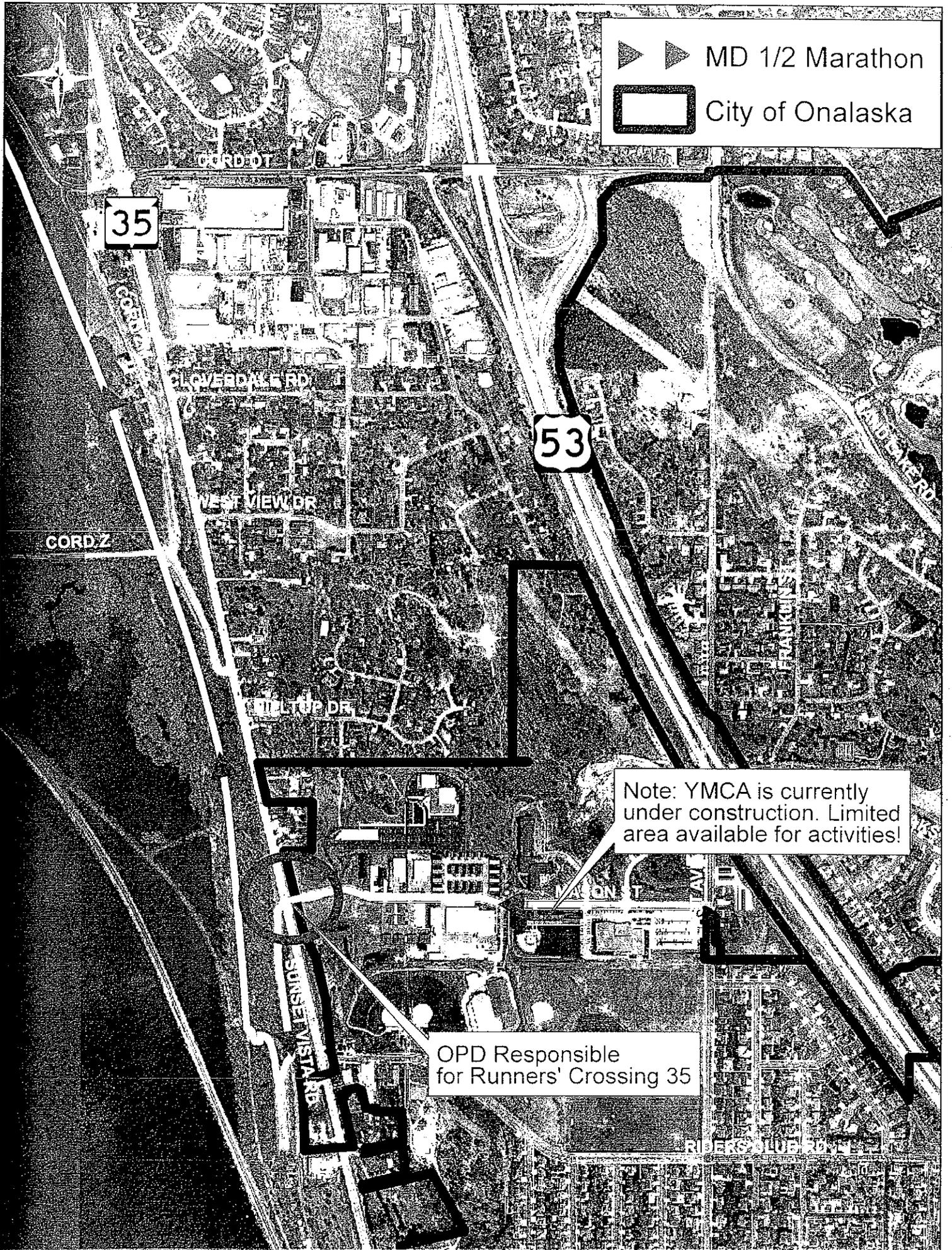
Note: YMCA is currently under construction. Limited area available for activities!

OPD Responsible for Runners' Crossing 35

SUNSET VISTAS RD

MAYON ST

RIVERSIDE RD





CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 • www.cityofonalaska.com

SPECIAL EVENTS PERMIT APPLICATION

Cost: \$ 100.-

Date: 6-19-2015

(Please Print)

Application is for:

- Bicycle Races
- Marathons
- Parades
- Procession(s)
- Runs
- Block Party¹
- Other:

Requestor Information		
Organization/Requestor Name: SCCM / SUBURBAN CORVETTE CLUB		Phone: (763) 417-3329
Officer of Corporation or Director of Event: JOAN WIGGINTON		
Address of Organization: 5120 LARCH LN. N.		
City: PLYMOUTH	State: MN	Zip: 55442
Contact Person: JOAN WIGGINTON		Phone: (763) 417-3329
Address: SAME		
City:	State:	Zip:
Purpose/Description of Event: PROCESSION OF CARS OUT OF ROWE PARK.		

EVENT INFORMATION			
Name of Event: FALL COLOR RUN WEEKEND	Date of Event: OCT. 11, 2015	Time (beginning): 10:00 ^(am)	Time (ending): 10:30 ^(am)
Starting Point or Block to Be Closed: ROWE PARK			
Route of Specific Location (List Abutting Streets): EXITING FROM HIGH SCHOOL PARKING LOT ONTO WILSON STREET, TURNING LEFT ON 12TH AVE S. SAND LAKE ROAD BECOMES "S", AT ROUND ABOUT CONT. ON SAND LAKE RD., RIGHT ON S/SW JUNCTION. THIS ROUTE APPROVED BY POLICE DEPT.			
Termination Point: OUT OF TOWN LIMITS			
Estimated Maximum Number of Units/Persons Attending Event: 250 CARS / 500 PEOPLE			

¹Attach signatures of at least 51% of all households abutting the proposed block to be closed for said party

**** NOTE ** CERTIFICATE OF INSURANCE REQUIRED,**
 With the City of Onalaska listed as additional Insured.
Original Certificate of Insurance must accompany this application

00/10/2010 09:02 FAX 000 000 0101 INTERNAL 0002/0000

SPECIAL EVENTS REQUIRED INFORMATION

The following information must be completed and received by the City of Onalaska City Clerk's Office no less than 30 days (60 days for special events) prior to the scheduled event for processing. Failure to provide complete information could void your permit and cancel your event. Also, a Special Event Permit is not valid until insurance has been provided, all fees have been paid, and all necessary approval signatures have been obtained.

TELL US ABOUT YOUR EVENT:

1. Will food be prepared and/or served at the event? YES NO
If yes, please explain in detail what food service you will provide:

(Please contact the La Crosse County Health Department (608) 785-9872 to sell/serve food)

2. Will alcoholic beverages be served/sold? YES NO
If yes, a "Special Class B" license will allow you to serve/sell beer and/or wine.

(The Office of the City Clerk (608) 781-9530 will assist you with obtaining the license)

3. Will you be having a band or amplified music? YES NO
If yes, a Variance Permit may be needed.

(Please contact the Onalaska Police Department (608) 781-9550 for additional information on noise and noise ordinance)

4. Do you require any special parking restrictions? YES NO
If yes, please indicate what type, when and where:

5. Will you require the use of any City Services and/or equipment?

Barricades YES NO If yes, approximately how many: _____

Cones YES NO If yes, approximately how many: _____

Street Sweeper YES NO If yes, approximate time needed: _____ a.m./p.m.

(Please contact the Onalaska Public Works Department (608) 781-9537 to make arrangements)

6. Will temporary signage be used? YES NO
If yes, please indicate what type and where:

(Please contact the Onalaska Planning Department (608) 781-9590 to inquire about City Regulations)

7. Will there be a fireworks display? YES NO
If yes, please indicate what type and where:

(Please contact the Office of the Fire Department (608) 781-9546 to inquire about City Regulations)

8. Do you have a plan in place to deal with any medical emergencies that may occur during your event? YES NO
If yes, please explain:

(The Onalaska Police Department (608) 781-9550 will assist you with defining your safety security needs)

THEY HAVE BEEN CONTACTED TO ESCORT US OUT OF TOWN.

9. An emergency/evacuation plan is needed. Please submit a plan not less than fourteen (14) business days prior to the event.

(The Onalaska Police Department (608) 781-9550 will assist you with your plan)
THE POLICE DEPT. IS ESCORTING US OUT OF TOWN.

10. Other special assistance requested:

I understand the filing of this application does not ensure the issuance of this license. I also understand that all Special Events sponsors must comply with all applicable city Ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Fees for park facilities, food sales permits, tent, signage and fireworks permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for denial of the event.

Hold Harmless Indemnification and Defense.

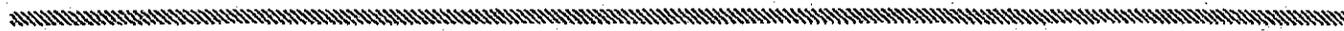
The applicant and/or the organization agrees to indemnify, defend and hold harmless the City of Onalaska and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees, arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them, or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.

Joan Wigginton
Signature of Applicant

6-19-15
Date

Fees are Non-Refundable. Submit completed application along with any required information to:

Onalaska City Clerk's Office
415 Main Street
Onalaska, WI 54650



FOR OFFICE USE ONLY

Name & Date of Event: Fall Color Run 10-11-15

City Clerk	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-19-15</u>
Fire Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-19-15</u>
Police Dept	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-23-15</u>
Public Works	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6-23-15 gH</u>
Health Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Planning	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6/23/15</u>
Parks & Rec	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: <u>6/23/15</u>

B. Grace
[Signature]

Site Diagram Sketch Attached: YES NO

GIS Dept. Map Prepared: / /

NEW ONE ATTACHED

Insurance Required: YES NO Certificate of Insurance on File: YES NO COI Expires: 1/1/2016

Special Class B License Required: YES NO Date of Special Class B Application: / /

Approved By A&J: / / Date License Issued: / / License No:



CITY OF ONALASKA

PLANNING DEPARTMENT, 415 MAIN STREET, ONALASKA, WI 54650
PHONE: (608) 781-9590 FAX: (608) 781-9506
www.cityofonalaska.com

SITE DIAGRAM SKETCH

WE HAVE RESERVED THE UPPER + LOWER
SHELTERS AT ROWE PARK.

CARS WILL LINE UP ON THE PARK ROAD
& WILL EXIT THRU THE HIGH SCHOOL
PARKING LOT.

PARADE OF CARS IS ESCORTED
OUT OF TOWN BY THE POLICE DEPT.

I DONT HAVE A LAYOUT OF THE
PARK.

Please sketch the proposed location of the event above or attach a site diagram. Note all buildings, parcel lines, right-of-ways, streets and alleys. Include on this map or attach a sketch of the proposed event barricades, concession stands, portable restrooms, bleachers and other structures that will be brought in for the event.



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 •
www.cityofonalaska.com

EVENTS PERMIT FEE SCHEDULE

New Fee Schedule Effective March 22 2013

Permit fees shall be based upon the anticipated number of participants expected to attend the listed event, as determined by the City Clerk, and based upon the following fees. Permit fee is due when the application is submitted. Permit fee is nonrefundable if event is cancelled. If event is rescheduled for a date within 6-months, the permit fee would apply to the rescheduled date; if the event is rescheduled for a date later than 6-months of the original event date the permit fee is nonrefundable.

<u>PERMIT TYPE</u>	<u>PERMIT FEE</u>
BICYCLE RACES	\$0
MARATHONS	\$0
PARADES	\$0
PROCESSION	\$0
RUNS	\$0
BLOCK PARTY	\$0
SPECIAL EVENT	0 - 99 Participants = \$0 100 - 500 Participants = \$100.00 501 - 1,000 Participants = \$250.00 Over 1,000 Participants = \$500.00

*Check being mailed to
city clerk.*



CERTIFICATE OF LIABILITY INSURANCE

NATIO-3 OP ID: GRTI

DATE (MM/DD/YYYY)
04/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Legacy Insurance Network 3455 Briargate Blvd, Ste 215 Colorado Springs, CO 80920 Tim Gries	CONTACT NAME: TIM GRIES PHONE (A/C, No, Ext): 719-593-5814 FAX (A/C, No): 719-388-2075 E-MAIL ADDRESS: TIM@LEGACYINSURANCEBROKER.COM
INSURER(S) AFFORDING COVERAGE	
INSURER A: Philadelphia Indemnity	NAIC # 18058
INSURER B: United States Fire Ins. CO.	21113
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
 National Council of Corvette
 CORVETTE CLUBS INC.
 Corvette Clubs, Inc.
 2 GLEN ABBEY DR
 ROCKFORD, IL 61107

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> 1,000,000 E&O <input checked="" type="checkbox"/> 1,000,000 GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		PHPK1274727 OFFICIALS PROF PARTICIPANT	01/01/2015	01/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS \$ 10,000 <input type="checkbox"/> CLAIMS-MADE		PHUB485200	01/01/2015	01/01/2016	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	PARTICIPANT ACCIDENT		UGA5961A	01/01/2015	01/01/2016	AD&D 25,000 MEDICAL 50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 DATE AND EVENT 10/9 THRU 11/15 FALL COLOR RUN
 LOCATION LA CROSSE, WI SPONSOR SUBURBAN CORVETTES OF MINN MW051

CERTIFICATE HOLDER CITY & POLICE DEPT OF ONALASKA WISC 415 MAIN ST ONALASKA, WI 54840	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Tim Gries
--	---



CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 fax (608) 781-9534 • www.cityofonalaska.com

SPECIAL EVENTS PERMIT APPLICATION

Date: 6/25/15

Cost: \$ _____

(Please Print)

Application is for:

- Bicycle Races
- Marathons
- Parades
- Procession(s)
- Runs
- Block Party¹
- Other:

Requestor Information			
Organization/Requestor Name: St. Patrick 1-Mile Fun Run		Phone: (608) 783-5483	
Officer of Corporation or Director of Event: Bruce Martin, Tom Harron			
Address of Organization: 127 11th Ave No.			
City: Onalaska	State: WI	Zip: 54650	
Contact Person: Bruce Martin (783-5483)		Phone: (608) 793-7250 (cell = 715 586-0456)	
Address: 127 11th Ave No.			
City: Onalaska	State: WI	Zip: 54650	
Purpose/Description of Event: Raise funds for St. Patrick School			

RECEIVED

JUN 26 2015

CITY OF ONALASKA

Event Information			
Name of Event: St. Pat's 1-Mile	Date of Event: Oct 10, 2015	Time (beginning): 8am ^{am/pm}	Time (ending): 8:25 ^{am/pm}
Starting Point or Block to Be Closed: 11th Ave No., between USPS and St. Patrick lower playground			
Route or Specific Location (List Abutting Streets): See attached map			
Termination Point: same as starting point; ^{attached} map has turn by turn directions.			
Estimated Maximum Number of Units/Persons Attending Event: about 350 (150 runners and 200 walkers)			

¹Attach signatures of at least 51% of all households abutting the proposed block to be closed for said party

**** NOTE ** CERTIFICATE OF INSURANCE REQUIRED,**

With the City of Onalaska listed as additional Insured.

Original Certificate of Insurance must accompany this application

SPECIAL EVENTS REQUIRED INFORMATION

The following information must be completed and received by the City of Onalaska City Clerk's Office no less than 30 days (60 days for special events) prior to the scheduled event for processing. Failure to provide complete information could void your permit and cancel your event. Also, a Special Event Permit is not valid until insurance has been provided, all fees have been paid, and all necessary approval signatures have been obtained.

TELL US ABOUT YOUR EVENT:

1. Will food be prepared and/or served at the event? YES NO

If yes, please explain in detail what food service you will provide: after race - bananas, cookies, bagels, water

(Please contact the La Crosse County Health Department (608) 785-9872 to sell/serve food)

2. Will alcoholic beverages be served/sold? YES NO

If yes, a "Special Class B" license will allow you to serve/sell beer and/or wine.

(The Office of the City Clerk (608) 781-9530 will assist you with obtaining the license)

3. Will you be having a band or amplified ~~music~~ ^{MUSIC} YES NO

If yes, a Variance Permit may be needed.

(Please contact the Onalaska Police Department (608) 781-9550 for additional information on noise and noise ordinance)

before event starts music, afterward announce winners

4. Do you require any special parking restrictions? YES NO

If yes, please indicate what type, when and where: No parking on west side of 11th Ave. No from Main St. to Well St.

5. Will you require the use of any City Services and/or equipment?

Barricades YES NO If yes, approximately how many: 4

Cones YES NO If yes, approximately how many: 20

Street Sweeper YES NO If yes, approximate time needed: _____ a.m./p.m.

(Please contact the Onalaska Public Works Department (608) 781-9537 to make arrangements)

6. Will temporary signage be used? YES NO

If yes, please indicate what type and where: "START" and "Finish" signs and signs with arrows to direct runners.

(Please contact the Onalaska Planning Department (608) 781-9590 to inquire about City Regulations)

7. Will there be a fireworks display? YES NO

If yes, please indicate what type and where: _____

(Please contact the Office of the Fire Department (608) 781-9546 to inquire about City Regulations)

8. Do you have a plan in place to deal with any medical emergencies that may occur during your event? YES NO

If yes, please explain: We have 1st aid kit for falls (band-aids) All race organizers have cell phones. plan is

9. An emergency/evacuation plan is needed. Please submit a plan not less than fourteen (14) business days prior to the event.

(The Onalaska Police Department (608) 781-9550 will assist you with your plan)

10. Other special assistance requested: _____

I understand the filing of this application does not ensure the issuance of this license. I also understand that all Special Events sponsors must comply with all applicable city Ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Fees for park facilities, food sales permits, tent, signage and fireworks permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for denial of the event.

Hold Harmless Indemnification and Defense.

The applicant and/or the organization agrees to indemnify, defend and hold harmless the City of Onalaska and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees, arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them, or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.

Thomas W. Hann
Signature of Applicant

6-25-15
Date

Fees are Non-Refundable. Submit completed application along with any required information to:

Onalaska City Clerk's Office
415 Main Street
Onalaska, WI 54650

FOR OFFICE USE ONLY

Name & Date of Event: _____

City Clerk	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Fire Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Police Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Public Works	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Health Dept	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Planning	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____
Parks & Rec	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Reason: _____	Date: _____

Site Diagram Sketch Attached: YES NO

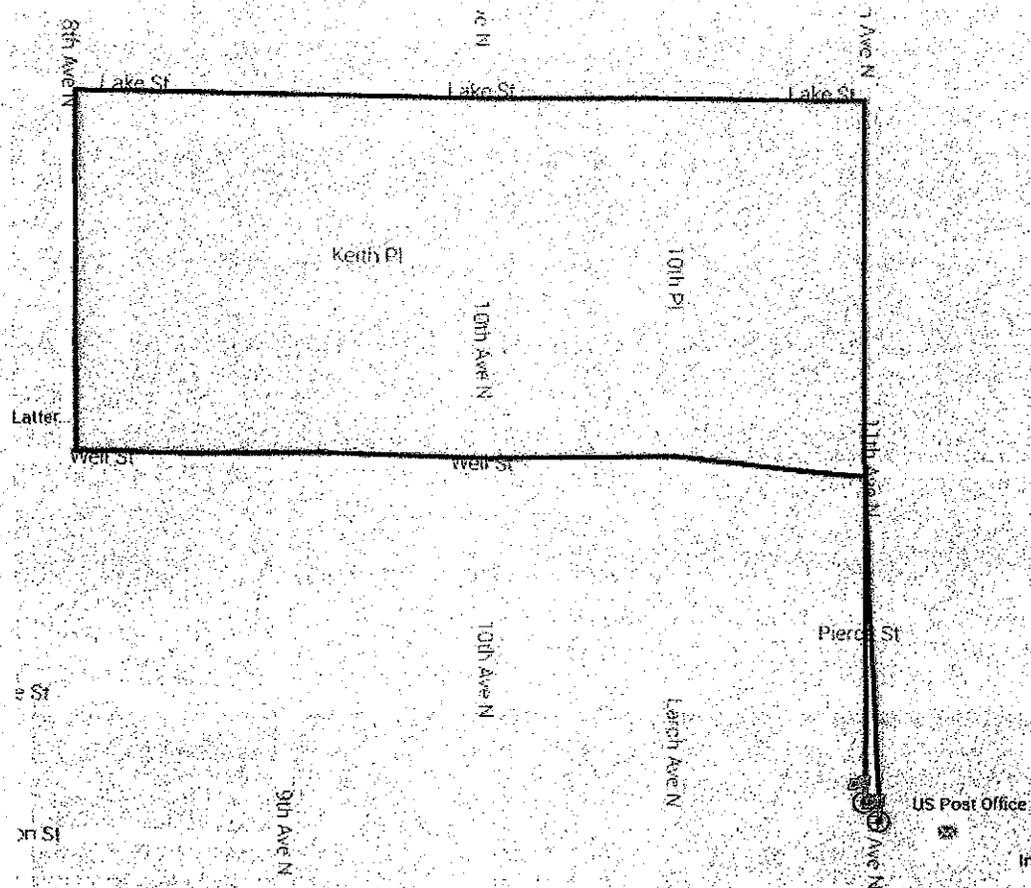
GIS Dept. Map Prepared: ___/___/___

Insurance Required: YES NO Certificate of Insurance on File: YES NO COI Expires: ___/___/___

Special Class B License Required: YES NO Date of Special Class B Application: ___/___/___

Approved By A&J: ___/___/___ Date License Issued: ___/___/___ License No: _____

St. Patrick 1-Mile map and directions



Directions

- 1) The route starts on 11th Ave. N (by St. Patrick play ground). See green flag on map.
- 2) Head north and turn left onto Lake St.
- 3) Head west and turn left onto 8th Ave N.
- 4) Head south and turn left onto Well St.
- 5) Head east and turn right onto 11th Ave N.
- 6) Head south to finish line! See red flag on map.

St. Pat's 1-Mile Emergency Plan

rev. 1.3, 6/25/6/2015

1.0 Background

The City of Onalaska requires our event to have an emergency plan defined, in order for our permit to be approved. Independent of this requirement, it is prudent to have a clear plan defined for race organizers to follow, in the event of emergency.

2.0 Emergency procedure

All race officials listed in section 5.0 will:

- Carry their cell phone with them (phone numbers listed in section 5.0)
- Be wearing a bright yellow shirt (different from course volunteers)

In the event of an emergency, follow this procedure upon arriving on scene of emergency:

- 1) Race official calls 911
- 2) Race official calls other members that make sense (i.e. call Bruce if CPR needed, call Kelly if bleeding, etc.)
- 3) The police and fire department buildings are in close proximity and police volunteers will be on the route also.

Emergency contact	Address	Phone
Police, auxiliary officers working St. Pat's 1-Mile	8 th and Quincy St.	Tim Berg: (608) 780-5240
Police Department	415 Main St.	911 or (608) 781-9550
Fire Department	415 Main St.	911 or (608) 781-9546

- 4) We'll have an emergency vehicle identified so race official can drive to emergency scene.

3.0 Emergency supplies

- 1) EAD/CPR kit at finish line.
- 2) First aid kit (band aids, gauze, etc.) at finish line and with one bikers (Kelly Bahr, MD).

4.0 Severe weather plan

- 1) If there are storms/lightning in the area, a decision will be made at 6:30am to continue or cancel the event.
 - a. Bruce Martin and Tom Harron will make this decision and an email will be sent out (to all registered participants) and web-site home page will be updated communicating the cancellation.
 - b. We will have a person working the St. Patrick's office phone (608-783-5483) providing the status of the race.

- 2) If the event is not cancelled at 6:30 (for example, it is just sprinkling out), but dangerous (thunder/lightning) develops around 8am, we will:
 - a. Instruct all participants and volunteers to enter the gymnasium. (including all course marshals, parking attendants, etc.)
 - b. Bruce and Tom will refer to local radar and determine if race should be canceled or delayed (up to 15 minutes).
 - c. If delayed, we'll wait until weather conditions are good, give volunteers 10 minutes to get back to their posts, and start the race.
- 3) If the City of Onalaska "air raid" siren sounds (due to approaching tornado, or very severe storm), we will instruct all volunteers and participants to the St. Patrick's Church basement.

5.0 Race officials

Here is a list of race officials and their role during the race.

Volunteer	Event Role	Action, in case of emergency	Cell phone #	EAD/CPR certified?
Bruce Martin	Start race, time finishers at chute	Direct emergency personnel; manage /direct crowds	608-317-1730	Yes
Kelly Bahr	Doctor / bike	Bike to scene, call 911, has first aid kit	608-780-2754	Yes
Tom Harron	Lead biker	Bike to scene, call 911, has first aid kit	715-586-0456	No
Barb Grob	Direct crowds at school	Direct emergency personnel; manage /direct crowds	608-780-6102	No

03347

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 6-15-15

Town Village City of Onalaska County of La Crosse

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-29-15 3PM and ending 8:45 PM 8-29-15 3-8 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Clearwater Farm

(b) Address 760 Green Cowlee Rd PO Box 352, Onalaska WI 54650
(Street) Town Village City

(c) Date organized ~~8-29-15~~ 7-15-1999

(d) If corporation, give date of incorporation 1999

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Shari Collias - Onalaska - 216 Oak Forest Drive

Vice President JEFF SHARP - 622 Gilster St Onalaska

Secretary Chris Kukuška - La Crosse

Treasurer Theresa Sharp - 622 Gilster St Onalaska

(g) Name and address of manager or person in charge of affair: _____

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 760 Green Cowlee Rd. Onalaska, WI 54650

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? all Buildings

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Education Building, Large Tent IN Parking Lot, Fire pit Area.

3. NAME OF EVENT

(a) List name of the event Clearwater Farm Wine + Beer Tasting Event

(b) Dates of event 8-29-15

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____ (Signature/date)

Clearwater Farm
(Name of Organization)
Officer Jeff Sharp 6-15-15
(Signature/date)

Officer _____ (Signature/date)

Officer _____ (Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

CITY OF UNIFORMITY
REC#: R00010149 06/15/2015 4:07 PM
TRAN: 30 LICENSES
ORDER: 01 TERM: 1
TAXES: CASH 01
CLASS B - PICNIC
03349-08/29-15 CLEARWATER FARM
BY: CLEARWATER FARM
10.00 REF: 2648
10.000

Board of Review Pay

Community	Population Elected/Citizen	Pay	Unit
Oakdale	292 elected/citizen	\$10.00	hour for citizen only - no pay for elected
Wyoming	319 elected	no pay	
Washington Island	717	\$50.00	entire BOR
Pepin	820	no pay	
Shullsburg	1,227	\$50.00	entire BOR
Newburg	1,254	no pay	
Big Bend	1,284	\$10.00	entire BOR
Cooperstown	1,292	\$50.00	day
Lavalle	1,320 elected	no pay	
Penasukee	1,381	\$150.00	entire BOR
Mishicot	1,442	\$50.00	meeting
Fox Lake	1,510	\$50.00	meeting
Kohler	2,042	\$25.00	meeting
Cumberland	2,170 citizen / alderperson	\$4.50	hour - only pay the citizens
Springfield	2,756 Elected	\$45.00	meeting
Walworth	2,821 trustees	no pay	
Algoma	3,159 citizens	\$20.00	session
New Holstin	3,213	\$50.00	entire BOR
Slinger	3,973	\$25.00	entire BOR
West Salem	4,897	no pay	
Little Suamico	4,963 elected	\$120.00	entire BOR
Geneva	5,012	\$50.00	entire BOR
Town of Onalaska	5,623	no pay	
LaFayette	5,765	\$75.00	entire BOR
Freedom	5,942	no pay	
Monona	7,573 citizen	no pay	
Hobart	7,610	no pay	
Rice Lake	8,423	no pay	
Tomah	9,204 elected	no pay	
Marinette	10,955 citizen	\$75.00	day
Verona	11,162 elected	no pay	
Platteville	12,433 citizen	minimum wage	hour
Stoughton	12,646	no pay	
Allouez	13,932	\$9.00	hour
Hartford	14,274	no pay	
River Falls	15,053	\$125.00	meeting
Oconomowoc	16,004 citizens	\$50.00	day
Onalaska	18,159 elected	\$100.00	entire BOR
Mount Pleasant	26,180	\$35.00	meeting
Brookfield	37,920 elected/bitizen	no pay	buy lunch if necessary
Wausau	39,131	\$85.00	day
Wauwatosa	46,705 citizen	no pay	
La Crosse	51,600 citizen	no pay	
Eau Claire	66,000 elected/staff	no pay	

Board of Review Pay

Community	Population	Elected/Citizen	Pay	Unit
Cumberland	2,170	citizen / alderperson	\$4.50	hour - only pay the citizens
Allouez	13,932		\$9.00	hour
Big Bend	1,284		\$10.00	entire BOR
Oakdale	292	elected/citizen	\$10.00	hour for citizen only - no pay for elected
Algoma	3,159	citizens	\$20.00	session
Kohler	2,042		\$25.00	meeting
Slinger	3,973		\$25.00	entire BOR
Mount Pleasant	26,180		\$35.00	meeting
Springfield	2,756	Elected	\$45.00	meeting
Cooperstown	1,292		\$50.00	day
Fox Lake	1,510		\$50.00	meeting
Geneva	5,012		\$50.00	entire BOR
Mishicot	1,442		\$50.00	meeting
New Holstin	3,213		\$50.00	entire BOR
Oconomowoc	16,004	citizens	\$50.00	day
Shullsburg	1,227		\$50.00	entire BOR
Washington Island	717		\$50.00	entire BOR
LaFayette	5,765		\$75.00	entire BOR
Marinette	10,955	citizen	\$75.00	day
Wausau	39,131		\$85.00	day
Onalaska	18,159	elected	\$100.00	entire BOR
Little Suamico	4,963	elected	\$120.00	entire BOR
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Platteville	12,433	citizen	minimum wage	hour
Brookfield	37,920	elected/bitizen	no pay	buy lunch if necessary
Eau Claire	66,000	elected/staff	no pay	
Freedom	5,942		no pay	
Hartford	14,274		no pay	
Hobart	7,610		no pay	
La Crosse	51,600	citizen	no pay	
Lavalle	1,320	elected	no pay	
Monona	7,573	citizen	no pay	
Newburg	1,254		no pay	
Pepin	820		no pay	
Rice Lake	8,423		no pay	
Stoughton	12,646		no pay	
Tomah	9,204	elected	no pay	
Town of Onalaska	5,623		no pay	
Verona	11,162	elected	no pay	
Walworth	2,821	trustees	no pay	
Wauwatosa	46,705	citizen	no pay	
West Salem	4,897		no pay	
Wyoming	319	elected	no pay	

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L I C E N S E M A S T E R R E P O R T

SORTED BY: LICENSE NUMBER

EFFECTIVE
EXPIRATIC
COMMENT:
PAY STATU

LICENSES: ALL

LICENSE CODES: Include: RECBURN-O

CLASSES: All

STATUS: ACTIVE

CITY LIMITS: INSIDE, OUTSIDE

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
01295	RECBURN-O	NEWBERRY 2610 EAST AVE N	CLAREN ACTIVE	REC BURN REC BURN	6/03/2015	6/04/2015
01299	RECBURN-O	SCHNEIDER 1451 JOHNSON ST	WILLIA ACTIVE	REC BURN REC BURN	6/04/2015	6/09/2015
01304	RECBURN-O	SKINNER 535 12TH AVE N	WILLIA ACTIVE	REC BURN REC BURN	6/04/2015	6/09/2015
01306	RECBURN-O	DZURKO 919 CHARLES CT	MIKE & ACTIVE	REC BURN REC BURN	6/05/2015	6/09/2015
01307	RECBURN-O	MULL 917 KEITH PL	KRISTI ACTIVE	REC BURN REC BURN	6/05/2015	6/09/2015
01308	RECBURN-O	STOUT 838 HOPE CT	NEIL ACTIVE	REC BURN REC BURN	6/05/2015	6/09/2015
01310	RECBURN-O	BUSHNELL 217 9TH AVE S	CHRIST ACTIVE	REC BURN REC BURN	6/08/2015	6/12/2015
01313	RECBURN-O	COLE 626 TROY ST	KATY ACTIVE	REC BURN REC BURN	6/08/2015	6/12/2015
01316	RECBURN-O	GALLANT 1730 SNOWFLAKE PL	THOMAS ACTIVE	REC BURN REC BURN	6/10/2015	6/16/2015
01317	RECBURN-O	CANDAHL 600 QUINCY ST	BROOKE ACTIVE	REC BURN REC BURN	6/10/2015	6/16/2015
01321	RECBURN-O	VILLARE 709 STONEBRIDGE AVE	ANTHON ACTIVE	REC BURN REC BURN	6/10/2015	6/16/2015
01324	RECBURN-O	WOZNEY 1517 JOHNSON ST	JEFFRE ACTIVE	REC BURN REC BURN	6/15/2015	6/19/2015

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L I C E N S E M A S T E R R E P O R T

SORTED BY: LICENSE NUMBER

EFFECTIVE
EXPIRATIC
COMMENT:
PAY STATU

LICENSES: ALL

LICENSE CODES: Include: RECBURN-O

CLASSES: All

STATUS: ACTIVE

CITY LIMITS: INSIDE, OUTSIDE

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
01326	RECBURN-O	ROBBERT 1070 FAIRFIELD ST	RYAN M ACTIVE	REC BURN REC BURN	6/16/2015	6/19/2015
01327	RECBURN-O	BECKNELL 1250 RED CEDAR CT	TRAVIS ACTIVE	REC BURN REC BURN	6/16/2015	6/19/2015
01335	RECBURN-O	PETERSON 966 LINCOLN ST	LORA ACTIVE	REC BURN REC BURN	6/19/2015	6/24/2015
01336	RECBURN-O	HINDLEY 1408 PINE ST	SHARON ACTIVE	REC BURN REC BURN	6/19/2015	6/24/2015
01342	RECBURN-O	ZENTNER 920 BETHANNE PL	SHEILA ACTIVE	REC BURN REC BURN	6/23/2015	6/25/2015
01343	RECBURN-O	ZIELKE 1601 FRANKLIN ST	JENNIF ACTIVE	REC BURN REC BURN	6/24/2015	7/02/2015
01345	RECBURN-O	TIGGELLAAR 618 WESTWOOD DR	TOM ACTIVE	REC BURN REC BURN	6/26/2015	7/02/2015
01349	RECBURN-O	POLLEX 959 WILSON ST	PATRIC ACTIVE	REC BURN REC BURN	6/30/2015	7/02/2015
01350	RECBURN-O	LACASSE 2333 KRAUSE RD	CHARLE ACTIVE	REC BURN REC BURN	6/30/2015	7/02/2015
01353	RECBURN-O	BRUHA 927 PARK PL	NATHAN ACTIVE	REC BURN REC BURN	7/01/2015	7/07/2015
01355	RECBURN-O	TOWLE 603 MAIN ST	MARIA ACTIVE	REC BURN REC BURN	7/02/2015	
01356	RECBURN-O	YONKOVICH 1711 JENNIFER CT	COREY ACTIVE	REC BURN REC BURN	7/02/2015	

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L I C E N S E M A S T E R R E P O R T

SORTED BY: LICENSE NUMBER

EFFECTIVE
EXPIRATIC
COMMENT:
PAY STATU

LICENSES: ALL

LICENSE CODES: Include: RECBURN-O

CLASSES: All

STATUS: ACTIVE

CITY LIMITS: INSIDE, OUTSIDE

ID	CODE	NAME/ PROPERTY ADDRESS	STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
02961	RECBURN-O	RICK 118 3RD AVE N	KATHER ACTIVE	REC BURN REC BURN	5/08/2013	6/05/2015
02970	RECBURN-O	CLARK 723 4TH AVE N	DAVE ACTIVE	REC BURN REC BURN	5/10/2013	6/18/2015
02973	RECBURN-O	CHAVARRI 1113 STREBLOW ST	ERWIN ACTIVE	REC BURN REC BURN	5/10/2013	7/02/2015
03121	RECBURN-O	HARDING 2210 FRANKLIN ST	BRADY ACTIVE	REC BURN REC BURN	6/10/2013	6/26/2015
03155	RECBURN-O	ISENSEE 826 VALLEY CT	JEFF & ACTIVE	REC BURN REC BURN	6/14/2013	6/19/2015
03185	RECBURN-O	PASELL 1025 OAK AVE N	DALE T ACTIVE	REC BURN REC BURN	6/24/2013	6/24/2015
03208	RECBURN-O	MEYER 215 3RD AVE S	JONATH ACTIVE	REC BURN REC BURN	7/03/2013	7/02/2015

REPORT TOTALS: 31 LICENSES

CITY OF ONALASKA
LICENSE

No. 01279

\$ 40.00

STATE OF WISCONSIN
COUNTY OF LA CROSSE

WHEREAS, OLIVIA COON

has paid the sum of 40.00 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

NOW THEREFORE, by order of the City of Onalaska and by virtue hereof, the said OLIVIA COON
is hereby licensed and authorized to: SOLICITOR

FOR THE PERIOD from 6/30/2015 to 7/11/2015 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

OLIVIA COON
S7089 US HWY 14
VIROQUA WI 54665

Given under my hand and the corporate seal of the City of Onalaska, this 10th day of JUN 2015



CITY CLERK / DEPUTY CITY CLERK

CITY OF ONALASKA
LICENSE

No. 01280

\$ 20.00

STATE OF WISCONSIN
COUNTY OF LA CROSSE

WHEREAS, JEFFERY COON

has paid the sum of 20.00 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

NOW THEREFORE, by order of the City of Onalaska and by virtue hereof, the said JEFFERY COON
is hereby licensed and authorized to: SOLICITOR

FOR THE PERIOD from 6/30/2015 to 7/11/2015 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

JEFFERY COON
S7089 STATE HWY 14
VIROQUA WI 54665

Given under my hand and the corporate seal of the City of Onalaska, this 10th day of JUN 2015



CITY CLERK / DEPUTY CITY CLERK

CITY OF ONALASKA
LICENSE

No. 03231

\$ 20.00

STATE OF WISCONSIN
COUNTY OF LA CROSSE

WHEREAS, MATTHEW NERENG

has paid the sum of 20.00 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

NOW THEREFORE, by order of the City of Onalaska and by virtue hereof, the said MATTHEW NERENG
is hereby licensed and authorized to: SOLICITOR

FOR THE PERIOD from 6/19/2015 to 7/31/2015 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

MATTHEW NERENG
23969 10TH ST.
TREMPEALEAU WI 54661

Given under my hand and the corporate seal of the City of
Onalaska, this 19th day of JUN 2015

Caroline A. Burnas
CITY CLERK / DEPUTY CITY CLERK

BLOCK
LICENSE

NO. 13-15

\$ N/A

STATE OF WISCONSIN
COUNTY OF LA CROSSE

WHEREAS, Daniel Mahlum has paid the sum of 00/100 Dollars to the Treasurer of said City of Onalaska, as required by the resolutions and ordinances of the said City of Onalaska and complied with all the requirements necessary for obtaining this License,

Now, Therefore, by order of the City of Onalaska and by virtue hereof, the said David Mahlum is hereby licensed and authorized to
Conduct block party on Fairfield Place closing the street at 12th Avenue South from 12pm-12am

Obeying all City Ordinances regarding noise and fireworks (no fireworks permit issued).

for a period of July 4, 2015 subject to all the conditions and provisions of said provisions and of said resolutions and ordinances.

Given under my hand and the corporate seal of the City of
Onalaska, this 30th day of June, 2015.

(Corporate Seal)

Caroline A. Burnas
CITY CLERK or DEPUTY CITY CLERK

AN ORDINANCE TO AMEND TITLE 13 CHAPTER 6 OF THE CITY OF ONALASKA CODE OF ORDINANCES
RELATED TO TELECOMMUNICATION STRUCTURES AND TOWERS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Section 6 of Chapter 6 of Title 13 of the Code of Ordinances of the City of Onalaska related to Telecommunication Structures and Towers is hereby deleted in its entirety and replaced as follows:

Sec. 13-6-6 Telecommunication Structures and Towers.

1. Mobile Service Support Structures and Facilities

- (a) **Purpose.** The purpose of this ordinance is to regulate by conditional use permit (1) the siting and construction of any new mobile service support structure and facilities; (2) with regard to class 1 collocation, the substantial modification of an existing support structure and mobile services facilities; and (3) with regard to a class 2 collocation, collocation on an existing support structure which does not require the substantial modification of an existing support structure and mobile services facilities. It is the intent of the City of Onalaska to regulate Mobile Service Support Structures and Facilities as permitted by Wisconsin State Statutes Chapter 66.0404.
- (b) **Authority.** The City of Onalaska has the specific authority under Wis. Stat. §66.0404.
- (c) **Definitions.** The definitions contained in sec. 66.0404(1) Wis. Stats. are hereby adopted and incorporated by reference.
- (d) **Exemptions.** The following shall be exempt from the requirement to obtain a conditional use permit, unless otherwise noted:
- (1) The use of all receive-only television antenna and satellite dishes.
 - (2) Amateur Radio and/or Receive-Only Antennas. This ordinance shall not govern the installation of any antenna that is owned and/or operated by a federally licensed amateur radio operator and is used for amateur radio purposes or is used exclusively for receive only purposes.
 - (3) Mobile services providing public information coverage of news events of a temporary or emergency nature.
- (e) **Siting and Construction of any New Mobile Services Support Structure and Facilities or the Substantial Modification of an Existing Support Structure and Mobile Service Facilities (Class 1 Collocation).**
- (1) **Conditional Use Permit Required.** A conditional use permit is required for the siting and construction of a new mobile services support structure and facility and/or substantial modification of an existing support structure and mobile service facilities (Class 1 Collocation) and is subject to the conditions set forth in this ordinance as well as any applicable site plan

review and permitting and building and electrical permitting under City Ordinances 15-1-2 and 15-1-73.

(2) **Applications for Conditional Use Permit.** Applications for a conditional use permit shall be provided by the Land Use and Development Director. Applications shall be completed and filed with the Land Use and Development Director and shall include the following information.

- i. Name and business address and contact information for the applicant, for the property owner and for the owner of the structure.
- ii. Map detailing location of the proposed or affected support structure
- iii. Map detailing location of the proposed mobile service facility and areas within 1,000 feet of such facility.
- iv. Applicant shall provide the total number of collocation positions designated and proposed positions to be occupied.
- v. Applicant to obtain a report prepared by an engineer licensed by the State of Wisconsin certifying the structural design of the tower and its ability to accommodate additional antennas.
- vi. If the application substantially modifies an existing support structure, a construction plan which describes the proposed modification to the support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling and related equipment associated with the proposed modifications, as well as a visual analysis, photo simulation or graphic illustration showing what the proposed mobile service facility and support structure will look like in its surroundings.
- vii. If the application is to construct a new mobile service support structure, a construction plan which describes a proposed mobile service support structure and equipment network components, including antennas transmitters, receivers, base stations, power supplies, cabling and related equipment to be placed on or around the new mobile services support structure.
- viii. If the application is to construct a new mobile service support structure, a detailed explanation as to why the applicant chose the proposed location and why applicant did not choose collocation, including a sworn statement from the individual who has responsibility over the placement of the mobile services functionality, coverage and capacity; is technically unfeasible or is economically burdensome to the mobile services provider.
- ix. If an applicant submits an application for a permit to engage in an activity described in this ordinance, which contains all of the information required under i. through vi. above, the Land Use and Development Director shall consider the application complete. If the Land Use and Development Director does not believe the application is

complete, applicant shall be notified in writing within ten (10) days of receiving the application, that the application is not complete and outlining the required information needed to complete the application. An applicant may resubmit an application as often as necessary until it is complete.

- x. The fee for a Conditional Use Permit for a Class 1 Collocation shall be \$3,000.00.

(3) **Referral to Plan Commission.** After an application is complete as determined by the Land Use and Development Director, the matter shall be referred to the City of Onalaska Plan Commission for review.

- i. Within ninety (90) days of its receipt of a complete application, the Plan Commission and Land Use & Development Director shall complete all of the following or the applicant may consider the application approved, except that the applicant and the City may agree in writing to an extension of the 90 day period:
 - i. Review the application to determine if it complies with all applicable aspects of the political subdivision's building code and subject to the limitations in this section and the zoning ordinance.
 - ii. Make a final decision whether to approve or disapprove the application.
 - iii. Notify the applicant in writing of its final decision.
 - iv. If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.
- ii. The Plan Commission may deny an application if an applicant refuses to evaluate the feasibility of collocation within the applicant's search ring and provide the sworn statement described in 13-6-6(d)(2)(vi) above.
- iii. An applicant must provide the Plan Commission with proof that the support structure complies with district setbacks established in 13-1-15(2)(4) or with an engineering certification showing that a mobile service support structure, or an existing structure is designed to collapse within a smaller area than the setback or fall zone area required in 13-1-15(2)(4) including snow and ice fall areas, then the zoning ordinance does not apply to such a structure unless the Plan Commission or Zoning Department provides the applicant with substantial evidence that the engineering certification is flawed.

(4) **Limitations.** Conditional Use Permits for siting and construction of any new mobile service support structure and facilities and land use permits for Class 1 Collocations shall only be granted provided the following conditions exist:

- i. If the location of the proposed mobile services support structure or mobile service facility is on leased land, the lease agreement does not preclude the lessee from entering into leases on the site with other provider(s)

and there is no other lease provision operating as a bar to collocation of other providers.

- ii. The applicant has obtained Federal Communications Commission (FCC) license numbers and registration numbers if applicable.
- iii. The applicant and/or agent have copies of Findings of No Significant Impacts (FONSI) statement from the Federal Communications Commission (FCC) or Environmental Assessment or Environmental Impact Study (EIS) if applicable.
- iv. The applicant and/or agent have copies of the determination of "no hazard" from the Federal Aviation Administration (FAA) including any aeronautical study determination or other findings, if applicable.
- v. The applicant and/or agent have plans indicating security measures (i.e. access, fencing, lighting etc.)
- vi. For new mobile service support structures, the applicant has obtained a report prepared by an engineer licensed by the State of Wisconsin certifying the structural design of the tower and its ability to accommodate additional antennas and submits a map identifying the fall zone of the mobile service facility, including ice and snow fall zones
- vii. The applicant and/or agent have proof of liability coverage.
- viii. The applicant and/or agent have copies of an Affidavit of Notification indicating that all operators and owners of airports located within five (5) miles of the proposed site have been notified via certified mail and the applicant has complied with any airport overlay zoning districts.
- ix. The facility of collocation is designed to promote site sharing, such that space is reasonably available to collocators and such that telecommunication towers and necessary appurtenances, including but not limited to parking areas, access road, and utilities are shared by site users whenever possible.

(f) Class 2 Collocation.

(1) Conditional Use Permit Required. A conditional use permit is required for collocation on an existing support structure and mobile service facilities (Class 2 Collocation) and is subject to all of the conditions for a Class 1 Collocation as well as those conditions listed below.

(2) Applications for Conditional Use Permit. Applications for a conditional use permit shall be provided by the Land Use and Development Director. Applications shall be completed and filed with the Land Use and Development Director and shall include the following information.

- i. The name and business address of and the contact individual for the applicant, for the property owner, and for the owner of the proposed mobile service facility and for the existing support structure.

- ii. A map detailing the location of the proposed or affected support structure.
 - iii. A map detailing the location of the proposed mobile service facility and areas within 1,000 feet of said facility.
- (3) A Class 2 Collocation is subject to the same requirements for the issuance of building and electrical permits to which any other type of commercial development or land use development is subject including sections 15-1-2 and 15-1-73 of the City Ordinances.
- (4) The fee for a Conditional Use Permit for a Class 2 Collocation shall be \$500.00 per s. 66.0404(4)(d).
- (5) If an applicant submits to the Land Use and Development Director an application for a Conditional Use Permit to engage in an activity described in this ordinance, which contains all of the information required under this ordinance, the Land Use and Development Director shall consider the application complete. If any of the required information is not in the application, the Land Use and Development Director shall notify the applicant in writing, within 5 days of receiving the application, that the application is not complete. The written notification shall specify in detail the required information that was incomplete. An applicant may resubmit an application as often as necessary until it is complete.
- (6) Within 45 days of its receipt of a complete application, the Plan Commission and Land Use and Development Director shall complete all of the following or the applicant may consider the application complete, except that the applicant and City may agree in writing to an extension of the 45 day period.
- i. Make a final decision whether to approve or disapprove the application.
 - ii. Notify the applicant, in writing, of its final decision.
 - iii. If the application is approved, issue the applicant the relevant conditional use permit.
 - iv. If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.
- (g) Information Report.** The purpose of the report under this section is to provide the City with accurate and current information concerning the telecommunications facility owners and providers who offer or provide telecommunications services within the county or that own or operate telecommunications facilities within the county, to assist the City in enforcement of this subsection and to assist the City in monitoring compliance with local, state and federal laws.
- (1) **Information Report.** All telecommunications tower owners of any new telecommunications tower shall submit to the Land Use and Development Director a Telecommunications Facility Information Report (the "Report") within 45 days of the following events:
- i. Following conditional use permit approval;
 - ii. Receipt of a written request from the City of Onalaska Land Use and Development Director; or

iii. Any change in occupancy of the tower.

The Report shall include the tower owner name(s), address(es), phone number(s), contact person(s) and proof of bond as security for removal. The tower owner shall supply the tower height and current occupancy, if applicable, the number of collocation positions designated, occupied or vacant. This information shall be submitted on the City form provided and designed for such use and shall become evidence of compliance.

(h) Removal/Security for Removal. It is the express policy of the City of Onalaska and this ordinance that telecommunications towers be removed once they are no longer in use and are not a functional part of providing telecommunications service, and that it is the telecommunications provider's responsibility to remove such telecommunications towers and restore sites to original conditions or conditions approved by the City of Onalaska Land Use and Development Director or designee. Restoration shall include removal of any subsurface structure or foundation, including concrete, used to support the telecommunications tower down to 5 feet below the surface. After a telecommunications tower is no longer in operation, the provider shall have 180 days to effect removal and restoration unless weather prohibits such efforts and an extension is granted by the Land Use and Development Director as requested by the telecommunications provider. Permittee shall record a document with the La Crosse County Register of Deeds showing the existence of any subsurface structure remaining below grade. Such recording shall accurately set forth the location and describe the remaining structure. The owner of any telecommunications tower shall provide to the City of Onalaska, prior to the issuance of the conditional use permit, a performance bond in an amount based on a written estimate of a qualified remover of said types of structures or Twenty Thousand Dollars (\$20,000) whichever is less, to guarantee that the telecommunications tower will be removed when no longer in operation. The City of Onalaska will be named as obligee in the bond and must approve the bonding company. The City may require an increase in the bond amount after five (5) year intervals to reflect increases in the Consumer Price Index. The provider shall supply any increased bond within a reasonable time, not exceeding sixty (60) days from the City's request. A permittee may substitute a letter of credit in the amount set forth above or in the alternative, a permittee with several sites in the City may submit a master bond to cover all of said sites. A master bond or a letter of credit, may in the City's discretion, be in an amount sufficient to secure removal from one site if the master bond or letter of credit provides for replenishing any amount use as the master bond or letter of credit covers any other site in the City.

(i) Structural Design and Environmental Standards.

(1) Mobile Service Support Structure, Antenna and Facilities Requirements. All mobile service facilities and mobile service support structures except exempt facilities as defined in subsection (d), shall be designed to reduce the negative impact

on the surrounding environment by implementing the measures set forth below.

- i. Mobile services support structures shall be construed of metal or other nonflammable material, unless specifically permitted by the City to be otherwise.
 - ii. Satellite dish and parabolic antennas shall be situated as close to the ground as possible to reduce visual impact without compromising their functions.
 - iii. Equipment compounds shall be constructed of non-reflective materials (visible exterior surfaces only). Equipment compounds shall be designed to blend with existing architecture in the area or shall be screened from sight by mature landscaping, and shall be located or designed to minimize their visibility.
 - iv. Mobile services facilities, support structures and antennas shall be designed and constructed in accordance with the State of Wisconsin Uniform Building Code, National Electrical Code, Uniform Plumbing Code, Uniform Mechanical Code, and Uniform Fire Code, City of Onalaska Building Code, Electronic Industries Association (EIA), American National Steel Institute Standards (ANSI), and American National Standards Institute (ANSI) in effect at their time of manufacture. Mobile service facilities and support structures shall not interfere with or obstruct existing or proposed public safety, fire protection or Supervisory Controlled Automatic Data Acquisition (SCADA) operation telecommunication facilities. Any actual interference and/or obstruction shall be corrected by the applicant at no cost to the City.
- (2) **Site Development.** A parcel intended for the location of new mobile service facilities, mobile service support structures, and equipment compounds shall be located so as to permit expansion for mobile service facilities to serve all potential collocators.
- (3) **Vegetation Protection and Facility Screening.**
- i. Except exempt facilities as defined in subsection (d), all mobile service facilities shall be installed in a manner as to minimize disturbance to existing native vegetation and shall include suitable mature landscaping to screen the facility, when required by the Plan Commission or Land Use and Development Director. All impacted vegetation (trees, shrubs, etc.) shall be replaced on site on a one-for-one basis. For purposes of this section "mature landscaping" shall mean trees, shrubs or other vegetation of a minimum initial height of five (5) feet that will provide the appropriate level of visual screening immediately upon installation.
 - ii. Upon project completion, the owner(s)/operator(s) of the facility shall be responsible for maintenance and replacement of all required landscaping as long as a telecommunication facility is maintained on the site.

- (4) **Fire Prevention.** All mobile services facilities shall be designed and operated in accordance with all applicable codes regarding fire protection.
- (5) **Noise and Traffic.** All mobile service facilities shall be constructed and operated in such a manner as to minimize the amount of disruption caused to nearby properties. To that end the following measures shall be implemented for all mobile services facilities, except exempt facilities as defined in subsection (d):
- i. Noise producing construction activities shall take place only on weekdays (Monday through Saturday, non-holidays) between the hours of 7:00 a.m. and 7:00 p.m. except in times of emergency repair, and
 - ii. Backup generators, if present, shall be operated only during power outages and for testing and maintenance purposes.
- (6) **Separation Requirements.** Mobile service support structures shall be separated by a minimum of 2,640 feet, except that:
- i. Two (2) mobile service support structures may be permitted to be located within 100 feet of each other subject to approval by the City of Onalaska Plan Commission.
 - ii. Camouflaged mobile service support structures are exempt from the separation between mobile service support structures requirement listed above.
- (j) **Abandonment.** Any antenna, mobile service facility or mobile services support structure that is not operated for a continuous period of twelve (12) months shall be considered abandoned. Upon application, the City of Onalaska Land Use and Development Director may extend the time limit to abandon once for an additional six (6) month period. Such extension shall be based on the finding that the owner or permit holder is actively seeking tenants for the site. After the expiration of the time periods established above, the following shall apply:
- (1) The owner of such antenna, mobile service facility or mobile services support structure shall remove said antenna, mobile service facility or mobile service support structure, including all supporting equipment, building(s) and foundations to the depth as otherwise herein required within ninety (90) days of receipt of notice from the Land Use and Development Director notifying the owner of such abandonment. If removal to the satisfaction of the Land Use and Development Director does not occur within said ninety (90) days, the City of Onalaska Land Use and Development Director may order removal utilizing the established bond as provided above and salvage said antenna, mobile services facility or mobile service support structure, including all supporting equipment and building(s). If there are two or more users of a single mobile services support structure, this provision shall not become effective until all operations of the mobile service support structure cease. If a bond has not been previously established or is not

- current, the City may perform the work and assess the owner or permit holder of the mobile services support structure.
- (2) The recipient of a conditional use permit allowing a mobile service support structure and facility under this section, or the current owner or operator, shall notify the Land Use and Development Director within 45 days of the date when the mobile services facility is no longer in operation.
- (h) **Severability.** If any of provision of this ordinance or its application to any person or circumstance is held invalid according to Wisconsin State Statutes §66.0404, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application and to this end the provisions of this ordinance are severable.
- (i) **Penalty Provisions.** Any person, partnership, corporation or other legal entity that fails to comply with the provisions of this ordinance shall, upon conviction, pay a forfeiture of not less than \$100.00 nor more than \$500.00, plus the applicable surcharges, assessments and costs for each violation and/or revocation of the conditional use permit. Each day a violation exists or continues constitutes a separate offense under this ordinance.

2. **Radio Broadcast Services and Other Telecommunication Facilities and Structures.**

- (a) **Purpose.** The purpose of this ordinance is to regulate by conditional use permit the siting and construction of any new Radio Broadcast Services facilities or other non-mobile service telecommunication facilities. Radio Broadcast Services Facilities are defined as facilities for the regular provision of a commercial or noncommercial service involving the transmission, emission or reception of radio waves for the transmission of sound or images in which the transmissions are intended for direct reception by the general public including antennas and antenna support structures. Other Tower/Telecommunication Structures shall include any ground or roof mounted pole, spire, structure or combination thereof taller than fifteen (15) feet, including supporting lines, cables, wires, and masts, intended primarily for the purpose of mounting an antenna, meteorological device or similar apparatus above grade.
- (b) **Application.**
- (1) **Conditional Use Permit Required.** A conditional use permit is required for:
- i. The modification of a pre-existing facility or structure if the modification is inconsistent with the original zoning permit,
 - ii. The construction of any new radio broadcast service facility or structure or other telecommunication facility or structure.
- (2) **Application.** The Land Use and Development Director will provide a conditional use permit application upon request. An applicant's form will be processed upon completion and submittal of the Application to the Land Use and Development Director. The Application must contain the following information:

- i. The name and business address of the applicant, along with the name of a contact person. The name and contact of the property owner if different from applicant.
- ii. The location and type of the proposed facility and structure.
- iii. A construction plan describing the existing or proposed facility structure and the equipment and network components, including antennas, base stations, cabling, power supplies, receivers, transmitters and related equipment to be placed on or around the new facility and structure.
- iv. Proof of consent from the property owner, if different from applicant (a copy of the lease will suffice).
- v. A report from a qualified and licensed professional which includes:
 - a. Tower height and design including a cross section and elevation;
 - b. The height above grade for all potential mounting positions for co-located antennas and the minimum separation distances between antennas;
 - c. Tower capacity, including the number and type of antennas that it can accommodate;
 - d. Steps that applicants will take to avoid interference with established public safety telecommunications;
 - e. Engineers stamp and registration number.
- vi. A Radio Broadcast Service Facility or Other Telecommunication Structure is subject to the same requirements for the issuance of building and electrical permits to which any other type of commercial development or land use development is subject including sections 15-1-2 and 15-1-73 of the City Ordinances except that the fee for a Conditional Use Permit for a radio broadcast facility or other telecommunication structure and facility shall be \$500.00.

If an applicant submits to the Land Use and Development Director an application for a Conditional Use Permit to engage in an activity described in this ordinance, which contains all of the information required under this ordinance, the Plan Commission shall consider the application complete. If any of the required information is not in the application, the Land Use and Development Director shall notify the applicant in writing within 5 days of receiving the application, that the application is not complete. The written notification shall specify in detail the required information that was incomplete. An applicant may resubmit an application as often as necessary until it is complete.

- (3) **Review.** Within 45 days of its receipt of a complete application, the Plan Commission shall complete all of the following or the applicant may consider the application complete, except that

the applicant and City may agree in writing to an extension of the 45 day period.

- i. Make a final decision whether to approve or disapprove the application.
- ii. Notify the applicant, in writing, of its final decision.
- iii. If the application is approved, issue the applicant the relevant conditional use permit.
- iv. If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.

The Plan Commission shall review the application to determine if it complies with all applicable aspects of the City's zoning ordinances, subject to the limitations in Wis. Stat. §66.0404.

(c) **Requirements.** All of the conditions set forth above for a Class 2 Collocation shall remain for a Radio Broadcast Service Structure or Facility and Other Telecommunication Structures. Additionally, the following additional requirements shall be required in the interest of public safety:

- i. **Lighting.** Towers and antennas shall not be illuminated by artificial means and shall not display strobe lights unless such lighting is specifically required by the Federal Aviation Administration or other federal or state authority for a particular tower. When incorporated into the approved design of the tower or antenna, light figures used to illuminate ball fields, parking lots or similar areas may be allowed with approval from the Plan Commission.
- ii. **Signs and Advertising.** The use of any portion of a tower for signs other than warning or equipment information signs is prohibited.
- iii. **Antennas Mounted on Roofs, Walls and Existing Towers.** The placement of telecommunication antennas on roofs, walls and existing towers may be approved by the Plan Commission provided the antennas meet the requirements of this Code, after submittal for a Conditional Use Permit and a report prepared by a qualified engineer indicating the existing structure or tower's suitability to accept the antenna, and the proposed method of affixing the antenna to the structure. Complete details of all fixtures and couplings and the precise point of attachment shall be indicated.
- iv. **Interference with Public Safety Telecommunications.** No new or existing telecommunications service shall interfere with public safety telecommunications. All applications for new service shall be accompanied by an intermodulation study, which provides a technical evaluation of existing and proposed transmissions and indicates all potential interference problems.

(d) **Abandonment.** Any antenna, radio broadcast or telecommunication support structure that is not operated for a continuous period of twelve (12) months shall be considered abandoned. Upon application, the City of Onalaska Land Use and Development

Director may extend the time limit to abandon once for an additional six (6) month period as requested by the property owner. Such extension shall be based on the finding that the owner or permit holder is actively seeking tenants for the site. After the expiration of the time periods established above, the following shall apply:

- (1) The owner of such antenna, radio broadcast or telecommunication facility or radio broadcast or telecommunication support structure shall remove said antenna, facility or service support structure, including all supporting equipment, building(s) and foundations to the depth as otherwise herein required within ninety (90) days of receipt of notice from the Land Use and Development Director notifying the owner of such abandonment. If removal to the satisfaction of the Land Use and Development Director does not occur within said ninety (90) days, the City of Onalaska Land Use and Development Director may order removal utilizing the established bond as provided above and salvage said antenna, facility or support structure, including all supporting equipment and building(s). If there are two or more users of a single services support structure, this provision shall not become effective until all operations of the support structure cease. If a bond has not been previously established or is not current, the City may perform the work and assess the owner or permit holder of the mobile services support structure.
 - (2) The recipient of a conditional use permit allowing a mobile service support structure and facility under this section, or the current owner or operator, shall notify the Land Use and Development Director within 45 days of the date when the mobile services facility is no longer in operation.
- (d) **Severability.** If any of provision of this ordinance or its application to any person or circumstance is held invalid according to Wisconsin State Statutes §66.0404, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application and to this end the provisions of this ordinance are severable.
- (e) **Penalty Provisions.** Any person, partnership, corporation or other legal entity that fails to comply with the provisions of this ordinance shall, upon conviction, pay a forfeiture of not less than \$100.00 nor more than \$500.00 and/or revocation of the conditional use permit, plus the applicable surcharges, assessments and costs for each violation. Each day a violation exists or continues constitutes a separate offense under this ordinance.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ___ day of _____, 2015.

CITY OF ONALASKA

By: _____

Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1499 – 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 5/6/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. Holt 5-6-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police

Jeff Trotnic
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 5-14-15
(signature)

~~No~~ Fiscal Impact *Improvement of Revenue*

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1500 - 2015

AN ORDINANCE TO AMEND TITLE 13 CHAPTER 5 OF THE CITY OF ONALASKA CODE OF ORDINANCES RELATED TO PUBLIC AND SEMIPUBLIC CONDITIONAL USES

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Subsection (c) of Section 14 of Chapter 5 of Title 13 of the Code of Ordinances of the City of Onalaska related to Public and Semipublic Conditional Uses is hereby deleted in its entirety and replaced as follows:

(c) Utilities in all districts, provided all principal structures and uses are not less than forty (40) feet from any residential district lot line.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ___ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Conditional Uses
13-5-13

deteriorate the nature of the surrounding neighborhood. Establishments otherwise qualifying under this Section regulating bed and breakfast establishments shall not be subject to the requirements of this Zoning Code with respect to signs.

- (h) **Termination of Permit.** A Bed and Breakfast Use Permit shall be void upon the sale or transfer of the property ownership. The Plan Commission shall review and conditionally approve or disapprove an application submitted by a person anticipating the purchase of premises for such use. A permit issued in accordance with Subsection (c) above shall be valid until terminated by action of the Land Use and Development Director for violation of the provisions of this Section, or of State of Wisconsin regulations as set forth in Chapter HSS 195 or Chapter HSS 197, Wis. Adm. Code, or as above provided.

Sec. 13-5-14 Public and Semipublic Conditional Uses.

The following public and semipublic conditional uses shall be conditional uses and may be permitted as specified:

- (a) Airports, airstrips and landing fields in the M-1, M-2 and M-3 Industrial Districts, A-1 Agricultural District, F-2 Regional Floodplain District, and P-1 Public and Semipublic District, provided the site area is not less than twenty (20) acres.
- (b) Governmental and cultural uses, such as fire and police stations, community centers, libraries, public emergency shelters and museums, in all residential and business districts, M-1, M-2 and M-3 Industrial Districts and P-1 Public and Semipublic District.
- (c) Utilities in all districts, provided all principal structures and uses are not less than forty (40) feet from any residential district lot line. ~~Telecommunications structures and towers are permitted only in the B-1, B-2, B-3, M-1, M-2, and M-3 Districts and must be a minimum of one thousand (1,000) feet from a Residential District.~~
- (d) Public passenger transportation terminals, such as heliports, bus and rail depots, except airports, airstrips and landing fields, in all business districts and the M-1, M-2 and M-3 Industrial Districts, provided all principal structures and uses are not less than one hundred (100) feet from any Residential District boundary.
- (e) Public, parochial and private elementary and secondary schools and churches in the R-1, R-2-3 and R-4 Residential Districts and P-1 Public and Semipublic District, provided the lot area is not less than two (2) acres and all principal structures and uses are not less than forty (40) feet from any lot line.
- (f) Colleges; universities; hospitals; sanitariums, religious, charitable, penal and correctional institutions; cemeteries and crematories in the A-1 Agricultural District and P-1 Public and Semipublic District, provided all principal structures and uses are not less than forty (40) feet from any lot line.
- (g) Parking lots may be permitted as a conditional use.

FISCAL IMPACT OF ORDINANCE 1500 – 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 5/6/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

J. Holter 5-6-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police

Jeff Trotnic 5-13-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 5-14-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1503 - 2015

AN ORDINANCE TO REZONE ADJACENT PROPERTY LOCATED
IN SECTION 09 TOWNSHIP 16, RANGE 7 IN THE CITY OF ONALASKA, LA CROSSE COUNTY
WISCONSIN FROM SINGLE FAMILY AND/OR DUPLEX RESIDENTIAL (R-2) TO PUBLIC AND
SEMI PUBLIC DISTRICT (P-1)

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Single Family and/or Duplex Residential (R-2) to Public and Semi-Public District (P-1).

Property is more particularly described as:
Computer Number: 18-1023-1

ASSESSORS PLAT OF ONALASKA OUTLOT 122 COM NW COR S1D6ME 255FT TO POB
S88D1ME 803FT S16D51ME 430.31FT N88D1MW 909.96FT N1D6MW 408.05FT TO POB EX
V741 P449

Property is more particularly described as:
Computer Number: 18-1037-0

ASSESSORS PLAT OF ONALASKA OUTLOT 125 EX KINGSWOOD II ADDN & EX 2ND ADDN
HIGHLAND PARK ADDN & EX V754 P139, V737 P470, V716 P454, V444 P724, V372 P388 &
EX PRT FOR STREETS

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this _____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1503 - 2015

Luther High School

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

C. Holter 6-23-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

NOTE: CHANGES IN LEGAL DESCRIPTION

Jeff Trotnic, Chief of Police

Jeff Trotnic
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

Don Dominick
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

Dan Wick
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buchler, Financial Services Director

Fred Buchler 6-30-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1504 -2015

AN ORDINANCE TO AMEND CHAPTER 4 OF TITLE 2,
SECTION 7 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO THE TOURISM COMMISSION

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 2, Chapter 4, Section 7, Subsection (a) of the City of Onalaska Code of Ordinances related to the Membership and Organization is hereby deleted in its entirety and replaced as follows:

- (a) **Membership and Organization.** The Onalaska Tourism Commission shall consist of five (5) members who shall be selected as follows: One (1) member of the Common Council of the City of Onalaska shall be appointed by the Mayor and confirmed by the Council. Two (2) members shall be appointed by the Mayor who are residents of the City of Onalaska and are owners or managers of businesses located in the City of Onalaska and who are not members of the Common Council, subject to confirmation by the Council. One (1) member shall be a representative of the Wisconsin hotel and motel industry. One (1) member shall be either a member of the Common Council of the City of Onalaska or a citizen residing in the City of Onalaska who shall be appointed by the Mayor and confirmed by the Council. All members of the commission shall serve for a one (1) year term from the date of appointment. Any vacancies occurring on the Tourism Commission shall be filled by appointment by the Mayor, subject to confirmation of the Council. Any person so appointed shall serve the balance of the term of the person causing the vacancy. The Commission shall choose a Chairperson, Vice-Chairperson and such other officers as it deems appropriate.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1505 - 2015

AN ORDINANCE TO REZONE ADJACENT PROPERTY LOCATED IN SECTION 01 TOWNSHIP 16, RANGE 7 IN THE CITY OF ONALASKA, LA CROSSE COUNTY WISCONSIN FROM SINGLE FAMILY RESIDENTIAL (R-1) TO LIGHT INDUSTRIAL (M-1)

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Single Family Residential (R-1) to Single Family and/or Duplex Residential (R-2).

Property is more particularly described as:
Computer Number: 18-4453-0

PRT SW-SW LYG NLY ANNEX LN IN ORD. NO. 735-91 & SLY & WLY FOLL DESC LN COM SW COR SEC 1 E ALG S LN TO C/L RD N1D2MW TO INTER C/L OLD CTH-B & POB N66D53ME 288.3FT S12D40ME TO S LN SW-SW & TERM SD LN EX PRT FOR FRENCH RD AS ON PLAN NO. 50 & AS IN V1098 P939 & AS ON PLAN NO. 176 & AS IN V175 P254 EX PRT FOR HANSEN PL AS EX IN V1151 P343 & PER SS80.01(5) & EX PRT IN DOC NO. 1434953

Property is more particularly described as:
Computer Number: 18-4453-5

PRT NW-NW COM NW COR NW ¼ S ALG W LN 411.3FT TO C/L HWY N55D50ME 39.4FT TO POB NELY ALG C/L RD S1D2MW ALG C/L TO POB & PRT SW-SW SEC 1 COM SW COR E ALG S LN TO C/L RD & POB N1D2MW TO INTER C/L RD N66D53ME 288.3 FT S12D40ME TO S LN SEC 1 W TO POB EX PRT ANNEX TO C ONALASKA IN ORD NO. 735-91 & EX PRT FOR STH-16 AS ON PLAN NO. 50Z & AS IN V1098 P939 & AS ON PLAN NO. 83F & AS IN V175 P253 & EX PRT FOR FRENCH RD AS ON PLAN NO. 50Z & AS IN V1098 P939 & ON PLAN NO. 176H & AS IN V175 P254

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this _____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1505 - 2015
Spors Rezoning (US Highway 16 & French Road)

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 7/1/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. Holter 6-30-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police

Jeff Trotnic 7-1-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

Don Dominick
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

Dan Wick
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 7-1-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1506-2015

AN ORDINANCE TO AMEND CHAPTER 5 OF TITLE 13,
SECTION 20 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO SPECIAL CONDITIONAL USES

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 13, Chapter 5, Section 20, Subsection (c) of the City of Onalaska Code
of Ordinances related to Special Conditional Uses is hereby created as follows:

(c) Church in B-I District.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and
prior to publication although it will be published in due course.

Dated this ____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED: