

**Administrative & Judiciary Committee  
of the City of Onalaska**

Wednesday, March 4, 2015

1

1 The meeting of the Administrative & Judiciary Committee of the City of Onalaska was called to  
2 order at 6:00 p.m. on Wednesday, March 4, 2015. It was noted that the meeting had been  
3 announced and posted at City Hall.

4  
5 Roll call was taken with the following members present: Ald. Harvey Bertrand, Ald. Jack  
6 Pogreba, Ald. Erik Sjolander

7  
8 Also Present: City Clerk Cari Burmaster, Police Chief Jeff Trotnic, Mayor Joe Chilsen,  
9 Onalaska Enhancement Foundation President Tom Brewer, Intern Bo Rath, Onalaska Firefighter  
10 Cory Taylor

11  
12 **Item 2 - Approval of minutes from the previous meeting**

13  
14 Motion by Ald. Sjolander, second by Ald. Bertrand, to approve the minutes from the previous  
15 meeting as printed and on file in the City Clerk's Office.

16  
17 On voice vote, motion carried.

18  
19 **Item 3 – Public Input (limited to 3 minutes/individual)**

20  
21 Ald. Pogreba called for anyone wishing to provide public input.

22  
23 **Jack Tripp**  
24 **N4627 Timbercrest Drive West**  
25 **Onalaska**

26  
27 “I’m here representing the La Crosse Country Club; I’m the golf course superintendent. I’m here  
28 because the club is requesting seven dates to start earlier than the normal mowing time of 7 a.m.  
29 If you look at those dates for those involved high school golfers, et cetera, one is a [WIAA]  
30 regional tournament. Two of the tournaments are for the boys and girls of Onalaska High  
31 School, and the other one is for junior golfers from around the state. The other tournament  
32 involves the Three Rivers Golf Association. Another one is the Chamber of Commerce, which is  
33 a double-shotgun start, meaning that the golf course will be played sunrise to sunset. That’s why  
34 we need to mow before 7 o’clock in the morning. The other two tournaments are for Viterbo’s  
35 women’s and men’s golf teams that both play at the country club. The club is basically asking  
36 for this earlier morning so we can accommodate these outside groups. A lot of this play is for  
37 the high schoolers; [it’s] a donation of the club. Without being able to get them on the golf  
38 course early in the day and off quickly, the club would not be able to support those activities.  
39 This is the reason why we’re asking for the early-morning mowing. We would stay away from  
40 houses as much as possible, but to get to different areas of the golf course we have to go past  
41 houses early in the morning with mowing equipment. We would do this with the least disruption  
42 to the homeowners as possible. Thank you.”

Reviewed 3/5/15

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43  
44 Ald. Pogreba called three times for anyone else wishing to provide public input and closed that  
45 portion of the meeting.

46  
47 **Consideration and possible action on the following items:**

48  
49 **Administrative**

50  
51 **Item 4– Approval of Operator’s Licenses as listed on report dated March 4, 2015**

52  
53 Motion by Ald. Sjolander, second by Ald. Bertrand, to approve Operator’s Licenses as listed on  
54 report dated March 4, 2015.

55  
56 On voice vote, motion carried.

57  
58 **Item 5 – Approval of 2014-2015 Combination Class “B” Beer and Liquor License for LVR**  
59 **& L, Inc., d/b/a Lakeview Restaurant & Lounge, 1427 North State Road 35**

60  
61 Motion by Ald. Bertrand, second by Ald. Sjolander, to approve 2014-2015 Combination Class  
62 “B” Beer and Liquor License for LVR & L, Inc., d/b/a Lakeview Restaurant & Lounge, 1427  
63 North State Road 35.

64  
65 On voice vote, motion carried.

66  
67 **Item 6 – Approval of Color Dash 5K Run Permit for Sunday, March 29, 2015 from 8 a.m.-**  
68 **noon starting at 251 Riders Club Road, Onalaska**

69  
70 Motion by Ald. Bertrand, second by Ald. Sjolander, to approve Color Dash 5K Run Permit for  
71 Sunday, March 29, 2015 from 8 a.m.-noon starting at 251 Riders Club Road, Onalaska.

72  
73 Shawn McClone, Community/Special Events Director for the La Crosse Area YMCA, noted that  
74 registration will be held from 8 a.m. until 10 a.m., and the waves will begin at 10 a.m. Shawn  
75 said the race is expected to end by noon.

76  
77 On voice vote, motion carried.

78  
79 **Item 7 – Approval of Firehouse 5K Run on Saturday, April 11, 2015 at 8 a.m. starting at**  
80 **Onalaska Fire Station, 415 Main Street, Onalaska**

81  
82 Motion by Ald. Sjolander, second by Ald. Bertrand, to approve Firehouse 5K Run on Saturday,  
83 April 11, 2015 at 8 a.m. starting at Onalaska Fire Station, 415 Main Street, Onalaska.

84  
85 On voice vote, motion carried.

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86

87 **Item 8 – Request for variance to 11-2-9 of the Code of Ordinances to allow mowing at 5:30**  
88 **a.m. on the listed dates in 2015 for the La Crosse Country Club:**

89

- 90 a. May 27<sup>th</sup> – WIAA Boys Regional Golf Tournament  
91 b. June 19<sup>th</sup> – Wisconsin Junior Professional Golf Association Tournament  
92 c. August 21<sup>st</sup> – Onalaska High School Girls Tournament  
93 d. August 23<sup>rd</sup> – Three Rivers Golf Association Championship  
94 e. August 24<sup>th</sup> – Chamber of Commerce Outing  
95 f. September 13<sup>th</sup> – Viterbo Women’s Golf Team Invitational  
96 g. October 5<sup>th</sup> – Viterbo Men’s Golf Team Invitational

97

98 Motion by Ald. Bertrand, second by Ald. Sjolander, to approve request for variance to 11-2-9 of  
99 the Code of Ordinances to allow mowing at 5:30 a.m. on the listed dates in 2015 for the La  
100 Crosse Country Club: May 27, June 19, August 21, August 23, August 24, September 13, and  
101 October 5.

102

103 Ald. Sjolander said he wants to make sure that all the dates the La Crosse Country Club is  
104 requesting are listed as he thought he heard Jack Tripp say the country club was requesting eight  
105 dates, but only seven are listed.

106

107 Jack said the dates listed are the dates the La Crosse Country Club needs and that he will return  
108 to a future Administrative and Judiciary Committee meeting if the club needs more dates.

109

110 Ald. Pogreba told Jack he respects what the La Crosse Country Club is doing to accommodate  
111 the groups utilizing the course on the aforementioned dates while at the same time satisfying the  
112 club’s other clientele.

113

114 Ald. Sjolander thanked Jack and the La Crosse Country Club for following the proper procedures  
115 in asking to be allowed to mow at 5:30 a.m. on the seven requested dates.

116

117 On voice vote, motion carried.

118

119 **Item 9 – Approval of request from Jim Herrmann for permission to bury 2 ashes (Charles**  
120 **and Flora Herrmann – one urn) with a full body burial in Block 88, Lot 1, Grave 5 in the**  
121 **Onalaska Cemetery**

122

123 Motion by Ald. Sjolander, second by Ald. Bertrand, to approve a request from Jim Herrmann for  
124 permission to bury 2 ashes (Charles and Flora Herrmann – one urn) with a full body burial in  
125 Block 88, Lot 1, Grave 5 in the Onalaska Cemetery.

126

127 Ald. Pogreba referred to a letter from Jim Herrmann that states Jim wishes to place a headstone

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128 for Charles and Flora behind the headstone belonging to their daughter, Sandra. Ald. Pogreba  
129 asked if there will need to be movement to ensure everything is on the lot.

130

131 Cari said the headstone will have to be on the lot as this is the only option.

132

133 On voice vote, motion carried.

134

135 **Item 10 – Approval of Special Events Permit for Onalaska Enhancement Foundation for**  
136 **the event “Celebrate Onalaska” from June 26-June 28, 2015**

137

138 Motion by Ald. Bertrand, second by Ald. Pogreba, to approve Special Events Permit for  
139 Onalaska Enhancement Foundation for the event “Celebrate Onalaska” from June 26-June 28,  
140 2015.

141

142 Cari noted that all the department heads have given their approval and said the only thing she  
143 still needs to obtain is a Certificate of Insurance. Approval will need to be conditional upon  
144 receipt of the COI. Cari also said Riders Club Road will need to be closed to accommodate the  
145 three-day event. This is an item that will need to go before the Board of Public Works at its  
146 April 7 meeting. Cari distributed to committee members color maps identifying where the  
147 various events associated with “Celebrate Onalaska” will be held.

148

149 Ald. Pogreba asked if the barbeque cook-off will occupy the majority of the parking lot.

150

151 Tom said it is possible, adding that perhaps only half the parking lot will be utilized.

152

153 Ald. Pogreba asked if the flea market vendors will set up along the sidewalk or in the road.

154

155 Tom said the vendors would set up their tables up and down Riders Club Road.

156

157 Police Chief Trotnic noted that vendors would be restricted to one side.

158

159 On voice vote, motion carried, 2-0, with one abstention (Ald. Sjolander).

160

161 **Item 11 – Approval to amend Class B Liquor License for Onalaska Enhancement**  
162 **Foundation for “Celebrate Onalaska” from June 26-June 28, 2015**

163

164 Motion by Ald. Bertrand, second by Ald. Pogreba, to approve amending Class B Liquor License  
165 for Onalaska Enhancement Foundation for “Celebrate Onalaska” from June 26-June 28, 2015.

166

167 Cari said the request is to expand the area into the grounds area, including Riders Club Road and  
168 the area by the Aquatic Center. Cari also said the OEF wants to ensure that insurance coverage  
169 is in place if the area is expanded. Therefore, approval by the committee must be conditional

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170 upon approval by the insurance company.

171

172 On voice vote, motion carried, 2-0, with one abstention (Ald. Sjolander).

173

174 **Item 12 – Approval for a variance to the noise ordinance from June 26-June 28, 2015 for**  
175 **“Celebrate Onalaska”**

176

177 Motion by Ald. Pogreba, second by Ald. Bertrand, to approve a variance to the noise ordinance  
178 from June 26-June 28, 2015 for “Celebrate Onalaska.”

179

180 Cari asked for the times and hours for when the variance is being sought.

181

182 Tom said the OEF is seeking a variance until 11 p.m. for both the evenings of Friday, June 26  
183 and Saturday, June 27.

184

185 Motion by Ald. Pogreba, second by Ald. Bertrand, to amend the previous motion to state that the  
186 variance to the noise ordinance for “Celebrating Onalaska” will be until 11 p.m.

187

188 Vote on the amendment:

189

190 On voice vote, motion carried, 2-0, with one abstention (Ald. Sjolander).

191

192 Original motion restated:

193

194 To approve a variance to the noise ordinance until 11 p.m. from June 26-June 28, 2015 for  
195 “Celebrate Onalaska.”

196

197 On voice vote, motion carried, 2-0, with one abstention (Ald. Sjolander).

198

199 **Item 13 – Miscellaneous licensing reporting**

200

201 Motion by Ald. Pogreba, second by Ald. Sjolander, to approve the miscellaneous licensing  
202 report.

203

204 On voice vote, motion carried.

205

206 **Judiciary**

207

208 **Item 1 – Ordinance No. 1493-2015 – to amend Title 13 Part 6 Chapter 8 of the City of**  
209 **Onalaska Code of Ordinances related to Variance Appeals to the Zoning Board (Third and**  
210 **Final Reading)**

211

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212 Motion by Ald. Bertrand, second by Ald. Pogreba, to approve Ordinance No. 1493-2015 – to  
213 amend Title 13 Part 6 Chapter 8 of the City of Onalaska Code of Ordinances related to Variance  
214 Appeals to the Zoning Board (Third and Final Reading).

215

216 Cari noted that Title 13 Part 6 Chapter 8 is being amended to reflect the price increase to \$300.

217

218 On voice vote, motion carried.

219

220 **Adjournment**

221

222 Motion by Ald. Pogreba, second by Ald. Bertrand, to adjourn at 6:17 p.m.

223

224 On voice vote, motion carried.

225

226

227 Recorded by:

228

229 Kirk Bey