

**Administrative & Judiciary Committee
of the City of Onalaska**

Wednesday, May 4, 2016

1

1 The meeting of the Administrative & Judiciary Committee of the City of Onalaska was called to
2 order at 6:00 p.m. on Wednesday, May 4, 2016. It was noted that the meeting had been
3 announced and posted at City Hall.

4
5 Roll call was taken with the following members present: Ald. Bob Muth, Ald. Jim Binash

6
7 Also Present: City Clerk Cari Burmaster, Interim Land Use and Development Director Katie
8 Aspenson, Police Chief Jeff Trotnic, and Ald. Harvey Bertrand

9
10 Excused Absence: Ald. Barry Blomquist

11
12 **Item 2 – Approval of minutes from the previous meeting**

13
14 Motion by Ald. Binash, second by Ald. Muth, to approve the minutes from the previous meeting
15 as printed and on file in the City Clerk’s Office.

16
17 On voice vote, motion carried.

18
19 **Item 3 – Public Input (limited to 3 minutes/individual)**

20
21 Ald. Muth called three times for anyone wishing to provide public input and closed that portion
22 of the meeting.

23
24 **Consideration and possible action on the following items:**

25
26 **Administrative**

27
28 **Item 4 – Approval of Operator’s Licenses as listed on report dated May 4, 2016**

29
30 Cari noted she had distributed an updated report to committee members.

31
32 Motion by Ald. Muth, second by Ald. Binash, to approve Operator’s Licenses as listed on report
33 dated May 4, 2016.

34
35 On voice vote, motion carried.

36
37 **Item 5 – Approval of 2015-2016 Cigarette License for the following applicant:**

- 38
39 a. Onalaska Smoke4Less Inc., 1220 Crossing Meadows Drive, Onalaska

40
41 Motion by Ald. Binash, second by Ald. Muth, to approve 2015-2016 Cigarette License for
42 Onalaska Smoke4Less Inc., 1220 Crossing Meadows Drive, Onalaska.

43
44 On voice vote, motion carried.

Reviewed 5/6/16 by Cari Burmaster

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2

45

46 **Item 6 – Special Events Permits:**

47

48 a. Approval of 8th Annual Kids Triathlon for YMCA on July 9, 2016 from 8 a.m. to noon
49 starting at 400 Mason Street, Onalaska

50

51 Motion by Ald. Binash, second by Ald. Muth, to approve 8th Annual Kids Triathlon for YMCA
52 on July 9, 2016 from 8 a.m. to noon starting at 400 Mason Street, Onalaska.

53

54 On voice vote, motion carried.

55

56 b. Approval of 2 Brothers Power Sports Spyder Spin Motorcycle Ride on May 28, 2016
57 from 9 a.m.-5 p.m. starting at 905 Oak Avenue South, Onalaska

58

59 Motion by Ald. Binash, second by Ald. Muth, to approve 2 Brothers Power Sports Spyder Spin
60 Motorcycle Ride on May 28, 2016 from 9 a.m.-5 p.m. starting at 905 Oak Avenue South,
61 Onalaska.

62

63 Ald. Binash noted that the application states a Certificate of Insurance had not yet been
64 submitted and said it is his understanding that it has now been provided.

65

66 Cari said yes, adding that this is a repeat event.

67

68 On voice vote, motion carried.

69

70 **Item 7 – Approval of request for burial of ashes for Arliss J. Phelps in Block 117, Lot 1,
71 Grave 4 with ashes of her husband Phillip and daughter Candice**

72

73 Motion by Ald. Muth, second by Ald. Binash, to approve a request for burial of ashes for Arliss
74 J. Phelps in Block 117, Lot 1, Grave 4 with ashes of her husband Phillip and daughter Candice.

75

76 On voice vote, motion carried.

77

78 **Item 8 – Approval of a Class “B” Picnic License for La Crosse Area Harley Owners Group
79 for July 9, 2016 at 1116 Oak Forest Drive, Onalaska**

80

81 Motion by Ald. Binash, second by Ald. Muth, to approve a Class “B” Picnic License for La
82 Crosse Area Harley Owners Group for July 9, 2016 at 1116 Oak Forest Drive, Onalaska.

83

84 Cari said this is a first-time event.

85

86 Ald. Binash asked if a tent will be set up for the event on the premises.

Reviewed 5/6/16 by Cari Burmaster

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3

87

88 **Eric Loewenhagen, Director of La Crosse Area Harley Owners Group**

89 **No address given**

90

91 Eric said a tent will be set up, and the area will be fenced in. Pearl Street Brewery will be
92 donating the sampling beers and sending licensed bartenders to serve at the event. Guests are
93 welcome to make a freewill donation, and all the money will be given to Operation Homefront.
94 Oktoberfest will donate all the wristbands, and Tyler Kerska, Assistant Liquor Manager for
95 Festival Foods, will be serving as a licensed bartender. Eric said, “We don’t want it to be
96 anything more than a casual tasting. It’s not a party, per se. It’s part of their anniversary event.”
97 Eric added that the sampling is scheduled from 11 a.m. to 3 p.m.

98

99 On voice vote, motion carried.

100

101 **Item 9 – Miscellaneous licensing reporting**

102

103 Cari noted that she had distributed a new report for recreational burning permits. Cari said a
104 Second Hand Dealer License, a Run/Walk License for Paws 4 Independence and a Parade
105 License for the Luther High School band also have been issued.

106

107 Motion by Ald. Muth, second by Ald. Binash, to approve the miscellaneous licensing reporting.

108

109 On voice vote, motion carried.

110

111 **Judiciary**

112

113 **Item 1 – Ordinance No. 1544-2016 – to amend Chapter 1 of Title 10, Section 34 of the Code**
114 **of Ordinances of the City of Onalaska relating to Removal of Illegally Parked Vehicles**
115 **(Third and Final Reading)**

116

117 Motion by Ald. Muth, second by Ald. Binash, to approve Ordinance No. 1544-2016 – to amend
118 Chapter 1 of Title 10, Section 34 of the Code of Ordinances of the City of Onalaska relating to
119 Removal of Illegally Parked Vehicles (Third and Final Reading).

120

121 On voice vote, motion carried.

122

123 **Item 2 – Ordinance No. 1548-2016 – to amend Chapter 2 of Title 2, Section 11 of the Code**
124 **of Ordinances of the City of Onalaska relating to Special Meetings (Third and Final**
125 **Reading)**

126

127 Motion by Ald. Muth, second by Ald. Binash, to approve Ordinance No. 1548-2016 – to amend
128 Chapter 2 of Title 2, Section 11 of the Code of Ordinances of the City of Onalaska relating to

Reviewed 5/6/16 by Cari Burmaster

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129 Special Meetings (Third and Final Reading).

130

131 Cari said the fee increased from \$25 to \$250, adding that the fee is being removed from the
132 ordinance and to the fee schedule.

133

134 On voice vote, motion carried.

135

136 **Item 3 – Ordinance No. 1554-2016 – to amend Chapter 6 of Title 13 of the Code of**
137 **Ordinances of the City of Onalaska relating to Fence Regulations (First and Second**
138 **Reading)**

139

140 Motion by Ald. Muth, second by Ald. Binash, to approve Ordinance No. 1554-2016 – to amend
141 Chapter 6 of Title 13 of the Code of Ordinances of the City of Onalaska relating to Fence
142 Regulations (First and Second Reading).

143

144 Katie said staff with both city legal counsel and the Plan Commission to adopt clear setbacks and
145 height limitations for fences in all zoning districts throughout the city. Katie said redundancies
146 also have been removed in the language. Katie noted that a public hearing already has occurred
147 at the Plan Commission level, and its members have had a minimum of four opportunities to
148 review the ordinance as proposed.

149

150 On voice vote, motion carried.

151

152 **Item 4 – Ordinance No. 1555-2016 – to amend Title 11 Chapter 2 of the City of Onalaska**
153 **Code of Ordinances related to Carrying Concealed Weapons Prohibited (Third and Final**
154 **Reading)**

155

156 Motion by Ald. Muth, second by Ald. Binash, to approve Ordinance No. 1555-2016 – to amend
157 Title 11 Chapter 2 of the City of Onalaska Code of Ordinances related to Carrying Concealed
158 Weapons Prohibited (Third and Final Reading).

159

160 On voice vote, motion carried.

161

162 **Item 5 – Ordinance No. 1557-2016 – to rezone property located in Section 08 Township 16,**
163 **Range 7 in the City of Onalaska, La Crosse County Wisconsin from various uses including**
164 **Neighborhood Business, Single Family Residential, Heavy Industrial and Undefined to**
165 **Public and Semi-Public (First and Second Reading) (City of Onalaska Rezoning)**

166

167 Motion by Ald. Muth, second by Ald. Binash, to suspend the rules and give Ordinance No. 1557-
168 2016 its First, Second, Third and Final Reading.

169

170 On voice vote, motion carried.

Reviewed 5/6/16 by Cari Burmaster

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171
172 Motion by Ald. Muth, second by Ald. Binash, to approve Ordinance No. 1557-2016 – to rezone
173 property located in Section 08 Township 16, Range 7 in the City of Onalaska, La Crosse County
174 Wisconsin from various uses including Neighborhood Business, Single Family Residential,
175 Heavy Industrial and Undefined to Public and Semi-Public (First, Second, Third and Final
176 Reading) (City of Onalaska Rezoning).

177
178 On voice vote, motion carried.

179
180 **Item 6 – Ordinance No. 1558-2016 – to rezone property located in Section 04 Township 16,**
181 **Range 7 in the City of Onalaska, La Crosse County Wisconsin from Single Family**
182 **Residential and/or Duplex Residential (R-2) to Transitional Commercial (TC) (First and**
183 **Second Reading) (Mike Gavin Rezoning)**

184
185 Motion by Ald. Muth, second by Ald. Binash, to approve Ordinance No. 1558-2016 – to rezone
186 property located in Section 04 Township 16, Range 7 in the City of Onalaska, La Crosse County
187 Wisconsin from Single Family Residential and/or Duplex Residential (R-2) to Transitional
188 Commercial (TC) (First and Second Reading) (Mike Gavin Rezoning).

189
190 On voice vote, motion carried.

191
192 **Adjournment**

193
194 Motion by Ald. Muth, second by Ald. Binash, to adjourn at 6:14 p.m.

195
196 On voice vote, motion carried.

197
198
199 Recorded by:

200
201 Kirk Bey