CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: **Administrative & Judiciary Committee**

DATE OF MEETING: February 3, 2016 (Wednesday)

PLACE OF MEETING: City Hall – 415 Main Street (Room 112)

TIME OF MEETING: 6:00 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input: (limited to 3 minutes/individual)

Consideration and possible action on the following items:

Administrative

4. Approval of Operator's Licenses as listed on report dated February 3, 2016
5. Approval of Change of Agent for Kwik Trip #377, 1802 East Main Street, Onalaska to Christopher T. Schaller.
6. Approval of Special Events Permit for Three Rivers Roleo/K Rick, LLC for Log Rolling Tournament on Saturday, July 9, 2016 from 7am – 9pm at the Great River Landing / Waterfront.
7. Approval of Class "B" Picnic License for La Crosse County Library for Saturday, March 5, 2016 for La Crosse Lager Home Brew Club Event.
8. Onalaska Community Days, American Legion, June 17-18, 2016
   a. Approval of noise variance for Onalaska Community Days on Friday-Saturday, June 17-18, 2016 until 11:30pm for outdoor entertainment.
   b. Approval of amendment to Class B Liquor License for the Onalaska American Legion Post 336 for Onalaska Community Days, June 17-18, 2016.

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Board may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen
* Ald. Barry Blomquist - Chair Jud
Ald. Jim Olson
Ald. Bob Muth.
Ald. Jim Bialecki
* Ald. Harvey Bertrand – Chair Admin & Vice Chair Jud
*Ald. Jim Binash - Vice Chair Admin
City Attorney Dept Heads Charter Com. WXOW
La Crosse Tribune Onalaska Holmen Courier Life
WIZM WKTY WLXR WKBH WKBT WLSU

Jack Tripp
Katie Rick
Laura Black-Law
Chris Carlson

*Committee Members

Date Notices Mailed and Posted: 1-28-16

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

9. Approval of request from Jack Tripp, La Crosse Country Club, for waiver to City of Onalaska Code of Ordinance 11-2-9 (noise ordinance) for the following dates to allow mowing of Country Club to start at 5:30 am:
   a. June 1st WIAA Boy's Sectional
   b. June 17th Wisconsin Junior PGA Tournament
   c. July 7th Wisconsin State Golf Association Amateur Qualifying
   d. August 19th Onalaska High School Girls Tournament
   e. August 28th Three Rivers Golf Association Championship
   f. August 29th Chamber of Commerce Outing
   g. September 11th Viterbo Women's Golf Team Invitational
   h. October 3rd Viterbo Men's Golf Team Invitational

10. Miscellaneous licensing reporting

Judiciary

1. **Ordinance No. 1535-2016** to amend Chapter 2, Section 8 of Title 13, of the Code of Ordinances of the City of Onalaska relating to R-MMH Mobile Home District (First and Second Reading)

2. **Ordinance No. 1536-2016** to amend Article D of Chapter 1 of Title 15, of the Code of Ordinances of the City of Onalaska relating to Electrical Code (Third and Final Reading)

3. **Ordinance No. 1537-2016** to amend Chapter 4 of Title 7, Section 4 of the Code of Ordinances of the City of Onalaska relating to Registration of Direct Sellers (First and Second Reading)

4. **Ordinance No. 1538-2016** to amend Chapter 2 of Title 7, Section 11 of the Code of Ordinances of the City of Onalaska relating to Transfer and Lapse of License (First and Second Reading)

5. **Ordinance No. 1539-2016** to amend Chapter 3 of Title 7, Section 2 of the Code of Ordinances of the City of Onalaska relating to Cigarette License (First and Second Reading)

6. **Ordinance No. 1540-2016** to amend Chapter 6 of Title 7, Section 1 of the Code of Ordinances of the City of Onalaska relating to Regulation of Taxicabs (First and Second Reading)

7. **Ordinance No. 1541-2016** to amend Chapter 2 of Title 7, Section 18 of the Code of Ordinances of the City of Onalaska relating to Class "A" and Class "B" Outdoor Venue License (First and Second Reading)

8. **Ordinance No. 1542-2016** to amend Chapter 5 of Title 7, Section 4 of the Code of Ordinances of the City of Onalaska relating to Hotel/Motel Permits (First and Second Reading)

9. **Ordinance No. 1543-2016** to amend Title 10 Chapter 1 Section 37 of the Code of Ordinances of the City of Onalaska related to School Zone Parking (Northern Hills School) (First and Second Reading)

Adjournment

1-27-2016 1:29 PM F O R M S R E G I S T E R

PACKET: 01419 License Packet Operators Feb
SEQUENCE: License #

ID	PERIOD	NAME		LICENSE CODE	
00211	1/12/16- 6/30/17	KUESTER	KENNETH	OPRATOR	OPERATORS - 2 YEAR
01609	1/07/16- 6/30/17	HYTTINEN	COURTNEY	OPRATOR	OPERATORS - 2 YEAR
01611	1/08/16- 6/30/16	RESHEL	DOMINICK	OPRATOR	OPERATORS - 1 YEAR
01613	1/12/16- 6/30/17	SOLBERG	PHILIP	OPRATOR	OPERATORS - 2 YEAR
01633	1/20/16- 6/30/17	NETZER	BAILEY	OPRATOR	OPERATORS - 2 YEAR
01637	1/22/16- 6/30/17	ELLIOT	REBECCA	OPRATOR	OPERATORS - 2 YEAR
02661	1/21/16- 6/30/17	WAAK	MATTHEW	OPRATOR	OPERATORS - 2 YEAR

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☑ City of **City of Onalaska** County of **La Crosse**

The undersigned duly authorized officer(s)/members/managers of **Kwik Trip, Inc.**
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Kwik Trip 377
(trade name)

located at **1802 E. Main St., Onalaska, WI 54650**

appoints **Christopher T. Schaller**
(name of appointed agent)

1322 Rosewood Tr., Onalaska, WI 54650
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☑ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☑ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? **Since 2005**

Place of residence last year **1322 Rosewood Tr., Onalaska, WI 54650**

For: **Kwik Trip, Inc.**
(name of corporation/organization/limited liability company)

By: _____
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, **Christpher T. Schaller**, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

_____ 12/18/15 Agent's age **43**
(signature of agent) *(date)*

1322 Rosewood Tr., Onalaska, WI 54650 Date of birth **1/13/72**
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 1-4-16 by _____ Title Chief of Police
(date) *(signature of proper local official)* *(town chair, village president, police chief)*

01612

RECEIVED
SEP 04 2015
CITY OF ONALASKA

CITY OF ONALASKA

415 Main Street • Onalaska, WI 54650-2953 • (608) 781-9530 *fax* (608) 781-9534 • www.cityofonalaska.com

SPECIAL EVENTS PERMIT APPLICATION

Cost: $_____

Date: 8/25/15

(Please Print)

Application is for:

- ☐ Bicycle Races
- ☐ Marathons
- ☐ Parades
- ☐ Procession(s)
- ☐ Runs
- ☐ Block Party[1]
- ☐ Other: Log Rolling Tournament

Requestor Information

Organization/Requestor Name: Three Rivers Roleo / K Rick, LLC	Phone: (608) 769-3583	
Officer of Corporation or Director of Event: Katherine R Rick		
Address of Organization: 118 3rd Ave North		
City: Onalaska	State: WI	Zip: 54650
Contact Person: Katherine R Rick	Phone: (608) 769-3583	
Address: 118 3rd Ave North		
City: Onalaska	State: WI	Zip: 54650

Purpose/Description of Event: Community Event & Professional Log Rolling

EVENT INFORMATION

Name of Event: Three Rivers Roleo	Date of Event: ~~2nd full wkd~~ Saty 7/9/15	Time (beginning): 7:00 am/pm	Time (ending): 9:00 am/pm

Starting Point or Block to Be Closed: Tree line North side Great River landing on the Water to the bathroom

Route or Specific Location *(List Abutting Streets)*: N/A

Termination Point: House & Bathrooms Great River Landing, Parking top

Estimated Maximum Number of Units/Persons Attending Event: 1500

[1]Attach signatures of at least 51% of all households abutting the proposed block to be closed for said party

*** * NOTE * * CERTIFICATE OF INSURANCE REQUIRED,**

With the City of Onalaska listed as additional Insured

Original Certificate of Insurance must accompany this application

CITY OF ONALASKA
REC#: R00025324 01/12/2016 9:12 AM
TRAN: 30 LICENSES
OPER: 01 TERM: 1
TKBK CASH 01
01612 07/11 THREE RIVERS ROLEO/KRIC
SPECIAL EVENT 1000.00
PAID BY KRICK LLC
CHECK 1049 500.00
APPLICATION 500.00
PENDING 0.00
OPENED 500.00
TENDERED 500.00
CHANGE 0.00

OC#407 (Rev 1/28/2013)

SPECIAL EVENTS REQUIRED INFORMATION

The following information must be completed and received by the City of Onalaska City Clerk's Office no less than 30 days (60 days for special events) prior to the scheduled event for processing. Failure to provide complete information could void your permit and cancel your event. Also, a Special Event Permit is not valid until insurance has been provided, all fees have been paid, and all necessary approval signatures have been obtained.

TELL US ABOUT YOUR EVENT:

1. Will food be prepared and/or served at the event? ☒ YES ☐ NO
   If yes, please explain in detail what food service you will provide:

   Blue Moon

   (Please contact the La Crosse County Health Department (608) 785-9872 to sell/serve food)

2. Will alcoholic beverages be served/sold? ☒ YES ☐ NO
   If yes, a "Special Class B" license will allow you to serve/sell beer and/or wine.

   (The Office of the City Clerk (608) 781-9530 will assist you with obtaining the license)

   Would like to work on for 2016

3. Will you be having a band or amplified music? ☐ YES ■ NO
   If yes, a Variance Permit may be needed.

   (Please contact the Onalaska Police Department (608) 781-9550 for additional information on noise and noise ordinance)

4. Do you require any special parking restrictions? ☒ YES ☐ NO
   If yes, please indicate what type, when and where:

   Bottom of the hill at Irvin & train tracks, handicap Parking for TV & Key Staff, fence line South of the Barn

5. Will you require the use of any City Services and/or equipment?

   Barricades ☐ YES ☒ NO If yes, approximately how many: _____

   Cones ☐ YES ☒ NO If yes, approximately how many: _____

   Street Sweeper ☐ YES ☒ NO If yes, approximate time needed: _____ a.m./p.m.

   (Please contact the Onalaska Public Works Department (608) 781-9537 to make arrangements)

6. Will temporary signage be used? ☒ YES ☐ NO
   If yes, please indicate what type and where: Posters & Banners throughout the city & onsite

   (Please contact the Onalaska Planning Department (608) 781-9590 to inquire about City Regulations)

7. Will there be a fireworks display? ☐ YES ☒ NO
   If yes, please indicate what type and where:

   (Please contact the Office of the Fire Department (608) 781-9546 to inquire about City Regulations)

8. Do you have a plan in place to deal with any medical emergencies that may occur during your event? ☒ YES ☐ NO
   If yes, please explain: We have a family practice doctor as a volunteer. Onalaska Police & Fire anything larger

   (The Onalaska Police Department (608) 781-9550 will assist you with defining your safety/security needs)

9. An emergency/evacuation plan is needed. Please submit a plan not less than fourteen (14) business days prior to the event.

(The Onalaska Police Department (608) 781-9550 will assist you with your plan)

10. Other special assistance requested:

Access to the house
Overnight Parking for Production night before the tournament

I understand the filing of this application does not ensure the issuance of this license. I also understand that all Special Events sponsors must comply with all applicable city Ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Fees for park facilities, food sales permits, tent, signage and fireworks permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for denial of the event.

Hold Harmless Indemnification and Defense.
The applicant and/or the organization agrees to indemnify, defend and hold harmless the City of Onalaska and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees, arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them, or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.

Katherine R Ri — *Signature of Applicant*

8/25/15 — *Date*

Fees are Non-Refundable. Submit completed application along with any required information to:

Onalaska City Clerk's Office
415 Main Street
Onalaska, WI 54650

FOR OFFICE USE ONLY

Name & Date of Event: July 2016, Three Rivers Rodeo

City Clerk	☑ APPROVED	☐ DENIED	Reason: with conditions	Date:
Fire Dept	☐ APPROVED	☐ DENIED	Reason: THIS IS FOR 2016?	Date: 9/8/15
Police Dept	☐ APPROVED	☐ DENIED	Reason:	Date: 9/15/15
Public Works	☒ APPROVED	☐ DENIED	Reason: yes	Date: 9-16-15
Health Dept	☐ APPROVED	☐ DENIED	Reason:	Date:
Planning	☒ APPROVED	☐ DENIED	Reason: with attached conditions BB	Date: 9/16/15
Parks & Rec	☒ APPROVED	☐ DENIED	Reason: with conditions	Date: 9/18/15

Site Diagram Sketch Attached: ☐ YES ☐ NO

GIS Dept. Map Prepared: ____/____/____

Insurance Required: ☒ YES ☐ NO Certificate of Insurance on File: ☐ YES ☒ NO COI Expires: ____/____/____

Special Class B License Required: ☒ YES ☐ NO Date of Special Class B Application: ____/____/____

Approved By A&J: ____/____/____ Date License Issued: ____/____/____ License No: ____

CITY OF ONALASKA

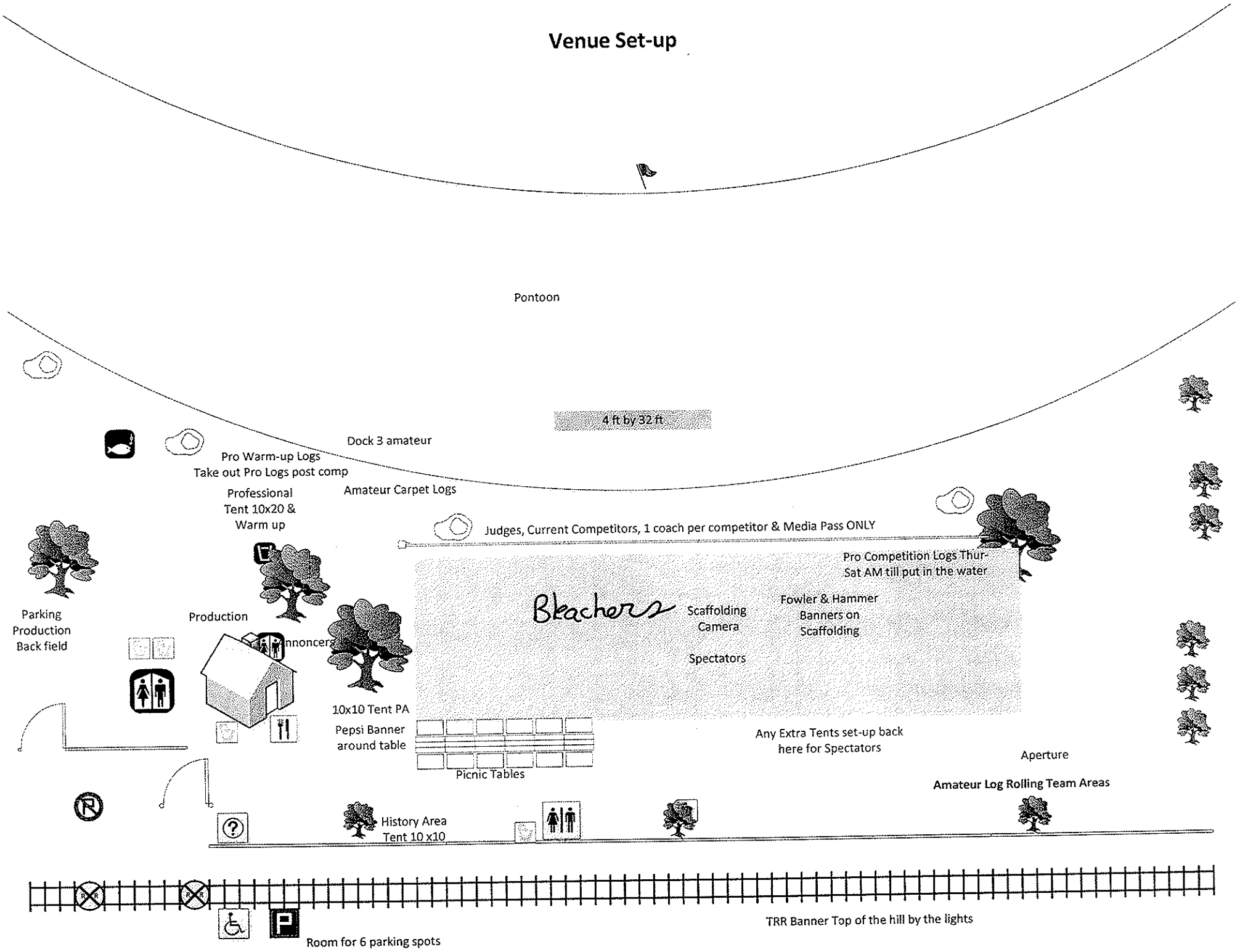
PLANNING DEPARTMENT, 415 MAIN STREET, ONALASKA, WI 54650
PHONE: (608) 781-9590 *FAX:* (608) 781-9506
www.cityofonalaska.com

SITE DIAGRAM SKETCH

See Attached

Please sketch the proposed location of the event above or attach a site diagram. Note all buildings, parcel lines, right-of-ways, streets and alleys. Include on this map or attach a sketch of the proposed event barricades, concession stands, portable restrooms, bleachers and other structures that will be brought in for the event.

Venue Set-up


Pontoon
4 ft by 32 ft
Dock 3 amateur
Pro Warm-up Logs
Take out Pro Logs post comp
Professional
Tent 10x20 &
Warm up
Amateur Carpet Logs
Judges, Current Competitors, 1 coach per competitor & Media Pass ONLY
Pro Competition Logs Thur-
Sat AM till put in the water
Bleachers
Scaffolding
Camera
Spectators
Fowler & Hammer
Banners on
Scaffolding
Parking
Production
Back field
Production
Announcers
10x10 Tent PA
Pepsi Banner
around table
Picnic Tables
Any Extra Tents set-up back
here for Spectators
Aperture
Amateur Log Rolling Team Areas
History Area
Tent 10 x10
TRR Banner Top of the hill by the lights
Room for 6 parking spots

Three Rivers Roleo information needed:

1. Certificate of Insurance ($1,000,000)
2. Payment of Fee - $500
3. Exact dates of event
4. Details for temporary docks, including quantity, size, locations.

Conditions of approval:

1. If required by the Wisconsin Department of Natural Resources, permits shall be acquired for dock/pier installations, prior to placement of said docks. Applicant shall coordinate with Land Use & Development Director if permits are needed. The City cannot guarantee, as the land owner, the issuance of the WDNR permits. (Please see informational sheets from the WDNR attached.)
2. Applicant shall contact City Engineer two-months prior to the event to coordinate logistics of the event with logistics of the Great River Landing construction project. Coordination will include, but not be limited to: vehicular access, parking areas, pedestrian walkways, availability of existing bathrooms and potable water supply.
3. All signs to comply with City ordinances and policies. Contact the Land Use and Development Director two-months prior to the event to acquire information about regulations and application forms.
4. Three Rivers Roleo must provide the City with a list of items that is needed 3 weeks prior to the event. Staff time and equipment will be charged back.

Possible additional permits required:

1. Contact the City Clerk three-months prior to the event to acquire information about regulations and application forms for Class B Picnic License to serve malt beverages / wine. This must be applied for by a bona fide club that has been in existence for at least 6 months. K Rick LLC would not qualify as a club to apply for this license.

PIER PLANNER

WISCONSIN DEPT. OF NATURAL RESOURCES

This edition of the PIER PLANNER reflects current Chapter 30 Wisconsin statutes and ch. NR 326, Wisconsin Administrative Code, (the state's rules that implement the statute), and is intended to assist waterfront property owners to design and place a NEW pier that does not require a DNR permit. All EXISTING piers and wharves initially placed in the water by April, 2012 do not need authorization from the DNR.

Piers are a popular focus for boating and waterfront recreation. It seems like a simple topic, but if you have been involved in a dispute over "pier rights" with your neighbor or have seen shorelines filled with piers and boat lifts, you understand why regulations are important to treat everyone fairly and to protect the natural resources of our lakes, rivers and streams. If you have questions after reading this brochure, contact your local DNR Water Management Specialist for more information.

Do I need a permit?

✔ Most EXISTING piers or wharves are exempt - meaning no DNR permit or fee is required. Most new piers or wharves will be exempt if they comply with the specific dimensions and requirements described in this publication. On the Great Lakes, Mississippi River and other specified federal waters, permits from the U.S. Army Corps of Engineers may also be required. Some municipalities have local pier ordinances, which may have other restrictions or require local permits. Please contact your local zoning office to determine the existence of any local restrictions.

Who may place and use piers?

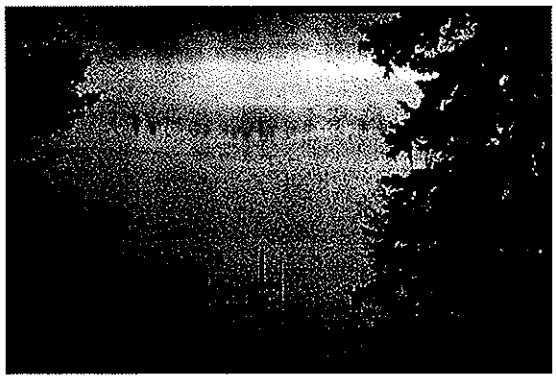
✔ Only a riparian (waterfront property owner) may place a pier or wharf. Friends, neighbors or a contractor may assist with installation and maintenance, but owners are responsible for following requirements, obtaining any necessary permits, and for maintenance after construction.

✔ The waterway is public, but piers, boat lifts and related structures are the private property of the riparian. However, someone wading along the shoreline may cross over a pier to continue using the waterway.

Where can I locate my proposed pier and how many boats can I plan on docking?

✔ Piers, wharves and moored boats must be placed in the "exclusive riparian zone", which is the space in the water adjacent to the riparian property where the riparian has the exclusive right to place structures. Two primary methods are used to determine the "exclusive riparian zone", this dividing line between adjacent owners. ***See Figure 1.***

✔ The number of boat slips – the total of all watercraft docked at a pier or wharf including boats in a boat lift or hoist - is limited to 2 boat slips for the first 50 feet of the riparian owner's shoreline frontage and no more than 1 boat slip for each additional full 50 feet of shoreline. In addition to the **boat** slip allowance listed here, a riparian owner can secure up to 2 **personal watercraft** for the first 50 feet of the riparian owner's shoreline frontage and one additional personal watercraft for each additional full 50 feet of shoreline.



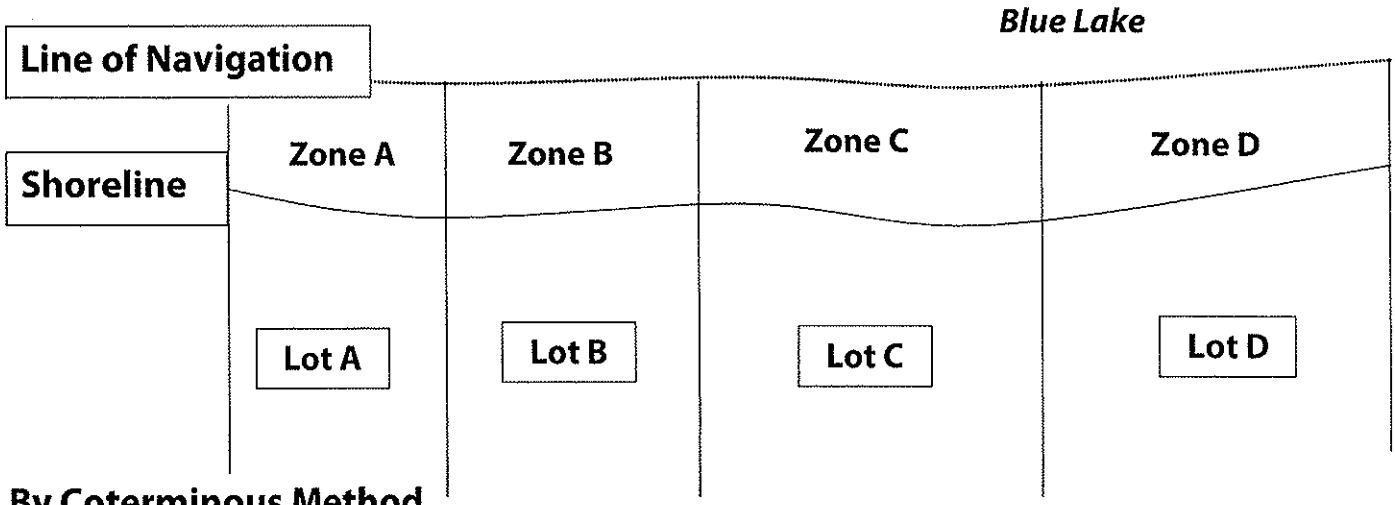
✔ A pier or wharf may not obstruct navigation. In narrow rivers or channels, construct a wharf parallel to the shoreline rather than extending a pier perpendicular to it.

✔ Pier or wharf placement and use may not harm the public interests in waterways, which includes fish and wildlife habitat (such as spawning areas, important vegetation, waterfowl nesting areas); water quality; natural scenic beauty; or public recreation and navigation. If you have any questions about whether your project might affect these public interests, contact your local DNR Water Management Specialist. In some cases, DNR may recommend project modifications to avoid harm to public rights.

Figure 1. Riparian Zones

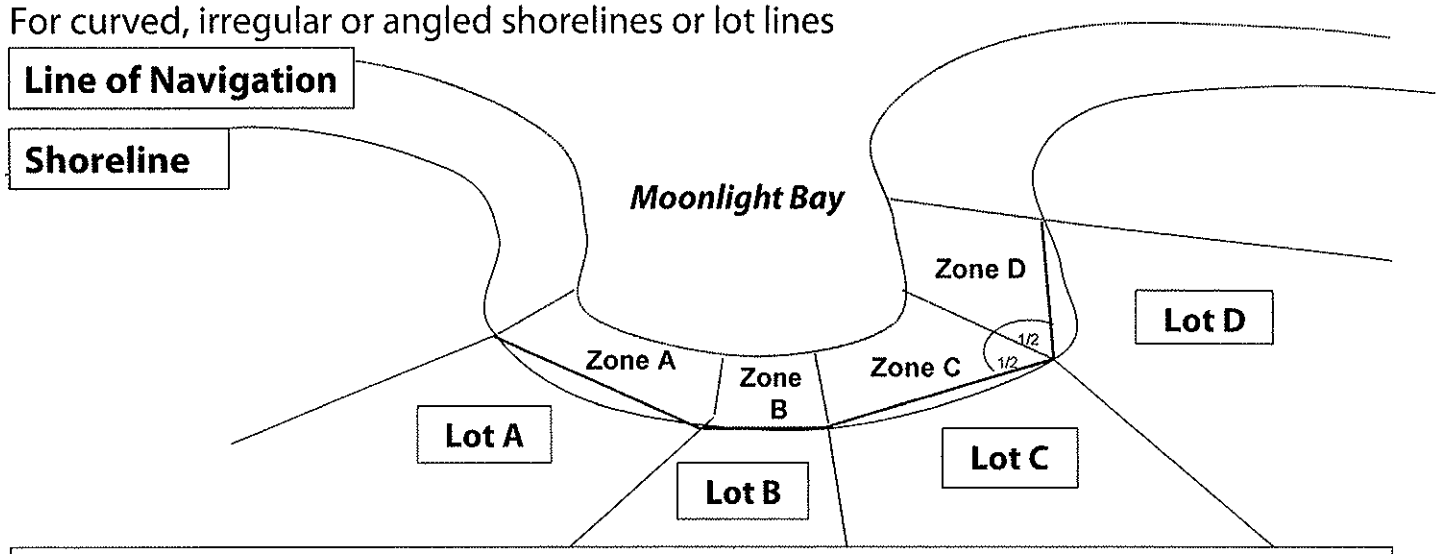
By Extension of Lot Lines...

For relatively straight shorelines and lot lines



By Coterminous Method...

For curved, irregular or angled shorelines or lot lines



Step 1: Extend lot lines to the shoreline

Step 2: Connect the points found in Step 1 to create chord lines.

Step 3: Bisect the angles formed by the chord lines in half (shown between Lots C&D)

WHAT ARE THE DIMENSIONS OF AN EXEMPT PIER OR WHARF?

✔ A pier may extend out to the 3-foot water depth*, or to adequate depth for mooring a boat or using a boat lift or boat hoist. A pier may also extend out to a DNR-approved municipal pierhead line. ***See Figure 2.*** Contact your municipality to see whether it has a pierhead line ordinance.

✔ Six feet is the maximum width allowed for any portion of a pier or wharf. This width allows safe loading of gear and passengers

✔ Although six feet is the maximum width allowed, the pier or wharf may have an area wider than six feet as a loading platform. The surface areaa of the platform must not exceed 200 square feet. See Figure 3.

✔ Piers may be placed in a variety of configurations, including straight, or with a "T" or "L". Catwalks, finger piers or similar features may be used for access to boat slips, as long as they meet the size limits above. **A pier may not enclose or isolate any part of a waterway.**

* as measured at summer low levels

Figure 2. Pier Length

A pier may extend into the water as far as A, B, or C - whichever is further from shore:

A – the 3-foot water depth (as measured at summer low levels).

B – where there is adequate depth for mooring a boat, or using a boat hoist or boat lift.

C – the municipal pierhead line *(if one is established by a local ordinance).*

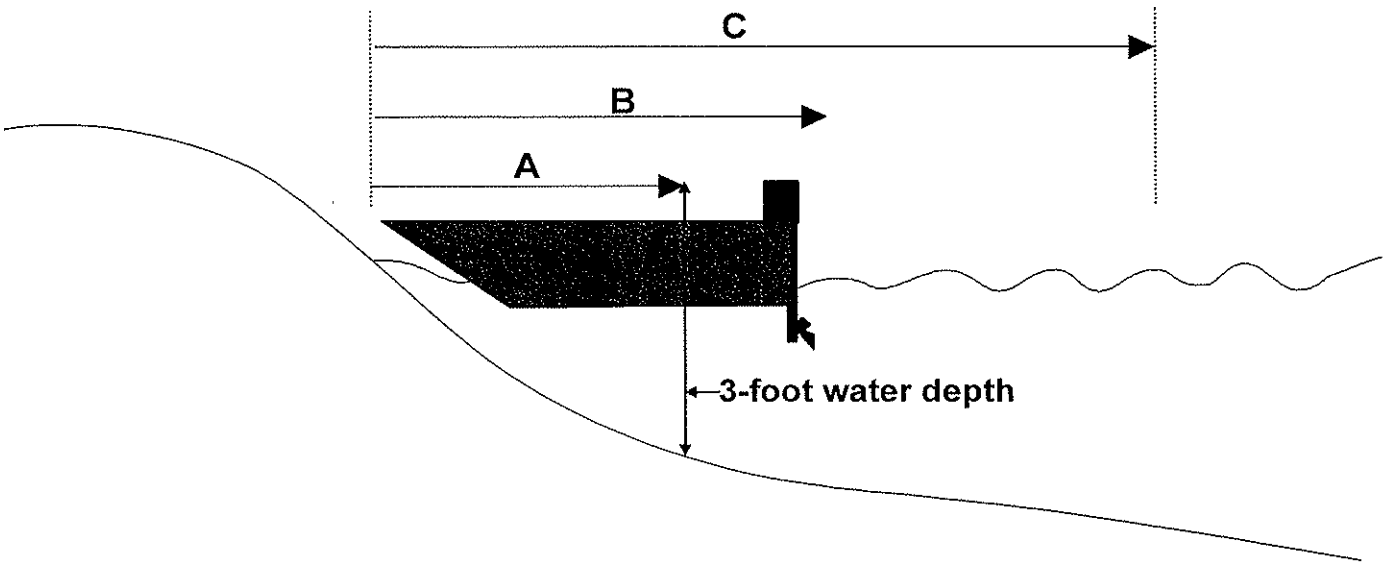
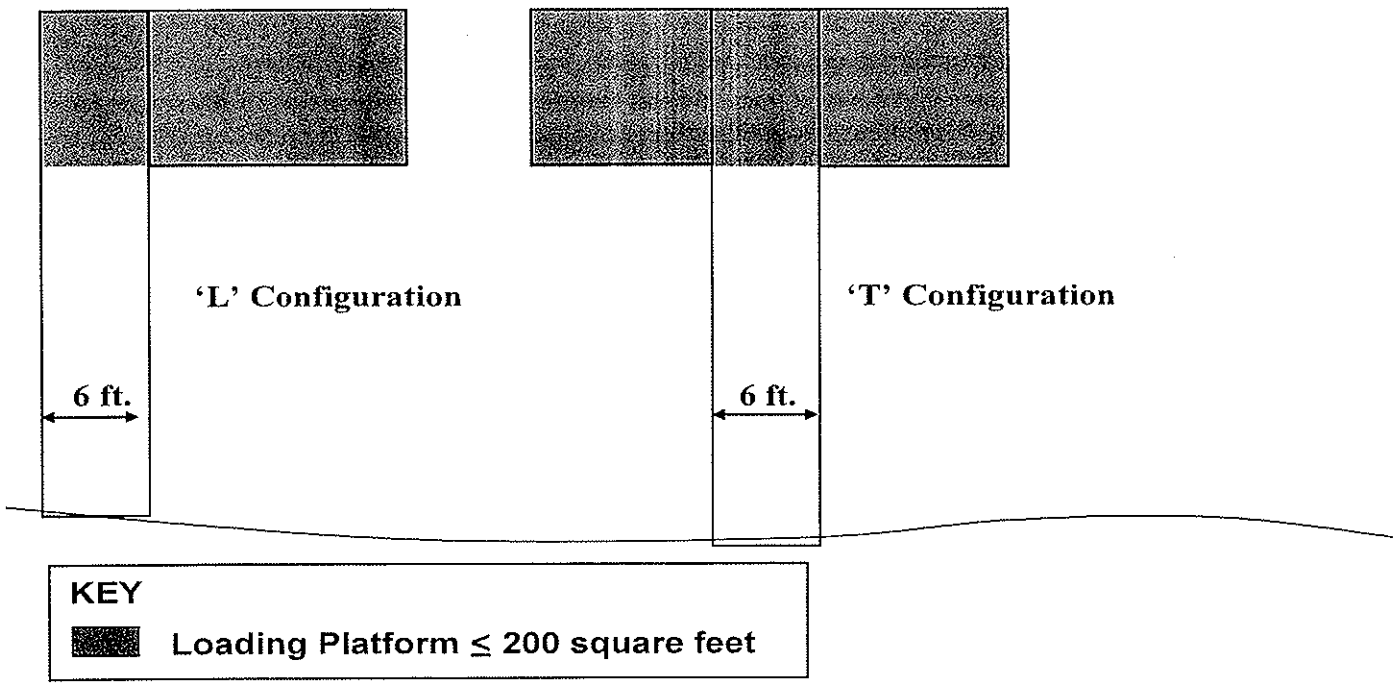


Figure 3. Pier Width

A pier or wharf can be a maximum of 6-feet wide. A pier can have a loading platform as part of the pier. The surface area of the platform cannot exceed 200 square feet (length x width). The width is the shortest horizontal distance.



How should the pier or wharf be constructed?

✔ A pier or wharf may not obstruct the free flow of water or include any features which trap or accumulate aquatic plants or sediment.

✔ A pier or wharf must be floating or placed on piles or posts.

✔ Polystyrene floats must be coated or contained to resist gas, oil and abrasion. Metal and plastic drums must be free of any product residue and corrosion resistant. ***Solid piers on fill and piers on rock-filled timber cribs or similar foundations required a DNR permit, and are only authorized in specific waterways under limited circumstances.***

✔ Piers may be placed in a variety of configurations, including straight, or with a "T" or "L". Catwalks, finger piers or similar features may be used for access to boat slips, as long as they meet the size limits above. A pier may not enclose or isolate any part of a waterway.

Can other structures be located near the shore?

Boat lifts, hoists and shelters

✔ Boat shelters, which may contain a boat lift or hoist, are exempt from permitting if they meet the standards in NR 326. For example, size is limited to 12-feet wide by 24-feet long on waters under 1000 acres, and 14-feet wide by 24-feet long on waters 1000 acres or larger. Boat shelters may have a roof or canopy but may not have sides or walls, and the boat shelter – including the roof, canopy and any supports – must be removed seasonally between December 1 and April 1 to be exempt. Boat lifts and hoists can remain in place year round.

✔ A permanent boat shelter requires a DNR permit and must meet standards in NR 326. Permanent boat shelters are not allowed on lakes and flowages less than 500 acres, or on rivers except the Mississippi River, the Wolf River (from Lake Butte des Morts to the upstream limits of the Village of Fremont), and the Fox River (from the DePere Dam to Lake Winnebago).

Boathouses

✔ Boathouses differ from boat shelters by having sides or walls.

✔ On land... boathouses above the ordinary high water mark (OHWM) are exclusively for watercraft storage and are regulated by local ordinances. Contact the municipal building inspector or zoning administrator.

✔ Over water... boathouse construction is prohibited waterward of the OHWM. Boathouses constructed over water prior to 1979 are allowed to remain but their repair and maintenance are restricted and require DNR approval.

Mooring Buoys

✔ Generally, you may place a standard mooring buoy in your riparian zone of interest within 150 feet of the OHWM without a permit from DNR. Local ordinances may require permits. Consult your municipality or local Conservation Warden for more information.

Swimming Rafts

✔ A riparian may place a properly anchored swimming raft or water trampoline within 200 feet of shore.

✔ No permit is needed for a swimming raft or water trampoline as long as the size is no greater than 200 square feet and does not exceed 38-inches in height, or is removed from the water each night.

✔ Swimming rafts and water trampolines placed in DNR-designated swimming areas – such as for municipal beaches or private campgrounds – may be placed without a permit and do not have to follow the size limitations.

✔ In all cases, the raft or trampoline must be confined to your riparian zone of interest and may not interfere with public rights in the waterway. Keep it as close to shore as possible to avoid interfering with boat traffic.

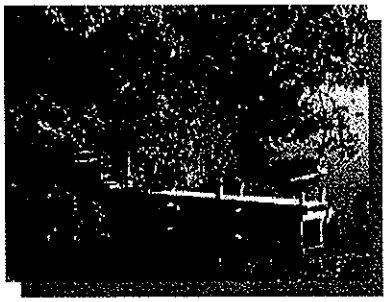
For more information:

To find brochures, permit application forms and more information about regulations for piers and other waterway activities, go to DNR's website listed below, or contact the DNR Water Management Specialist at the DNR Service Center for your county.

http://dnr.wi.gov/topic/Waterways/

PRINTED ON RECYCLED PAPER

Wisconsin's Pier Regulations



Everything you need to know for 2008

On April 16th, 2008, new legislation concerning the placement of piers on Wisconsin Waterways went into effect. Piers have been a hot topic in the news since 2004 when the Wisconsin Legislature updated the regulations by setting size requirements for piers to be exempt from permitting. The new 2008 legislation expands the configuration options for piers to be exempt, provides greater flexibility in the number of boat slips permitted for commercial and multifamily lots, and creates a registration system to grandfather certain pre-2004 piers that no longer meet today's standards. Historically and still today, most piers do not require a permit or a fee from the Department of Natural Resources.

Sizes for an Exempt Pier

Width – Maximum 6 feet wide for the pier. If the pier is not located in an Area of Special Natural Resource Interest a maximum 8 feet long by 8 feet wide loading platform or deck is allowed at the end of a pier

Length – The length needed to moor your boat or use a boat lift, or 3-foot water depth, which ever is greater

Location – Does not interfere with the rights of other riparian owners

Number of Boats – 2 for the first 50 feet of frontage, 1 for every additional full 50 feet.

Even more piers are "exempt", meaning no permit, registration, or fee is required.

Most piers do not trigger the need for any action, registration or application for a permit. An existing or new pier can be placed without a DNR permit or fee, if it meets the standard dimensions (see inset), and a few other requirements. All the exemption requirements are described in DNR's brochure "Pier Planner" (DNR publication #FH-017), available at dnr.wi.gov. A 2005 DNR study showed that more than 85% of all existing piers already meet these requirements, so most waterfront owners have exempt piers and don't need to do anything differently!

If your pier is not exempt, but you had the pier before 2004...go ahead and enjoy your pier again this summer. Keep doing what you've been doing – just don't expand or modify the pier you had before 2004. Most piers that are not exempt (see inset) are eligible to be grandfathered through a one-time free registration process. To be eligible for registration piers must:

- Have been placed before Feb. 6th, 2004.
- Have a main stem that is a maximum 8 feet wide.
- Have a loading platform at the end of the pier that is a maximum of 200 square feet or a maximum of 300 square feet if it's 10 feet wide or less
- Not interfere with the rights of other riparian owners.

All existing piers that meet these criteria must be registered with the DNR by April 1, 2011. A 2005 DNR study showed that around 10% of all existing piers that do not meet the exemption criteria already meet the grandfather requirements, so most waterfront owners that do not have exempt piers will need to register.

Of course you can also choose to modify your pier so it's exempt; if you want to be sure you won't need to register your pier.

If you have an existing pier with a large deck on it . . . your deck is likely causing harm to habitat, navigation or your neighbor. None of the recent law changes grandfather piers that are over 8 feet wide or piers with loading platforms or decks that are over 300 sq feet and 10 feet wide. If your pier falls into one or both of those categories you should downsize your pier to meet the new basic exemption standards (which would require you to do nothing with the Department) or downsize your pier to meet the grandfather standards and register. You may also apply for an individual permit to keep your pier. Please be aware that applying for a permit is not a guarantee that you will be able to keep your pier in its current configuration. Some of the very large "party platforms" will need to be downsized to reduce their harmful impacts.

For new piers . . . follow the requirements described in the "Pier Planner" to be sure your pier is exempt. New piers can be installed without a permit if they meet the exemption standards. Grandfathering will not apply to piers first installed after Feb, 6th, 2004, so these new piers should not have large decks or extra boats. Its important to follow today's requirements for new piers in order to be exempt. Permits are required for piers that are larger than the dimensional standards or have more boats.

If you already have a DNR permit for your piers or pier . . . it's still good. Just continue to follow the terms and conditions of that original permit.

If you are selling your waterfront property . . . and your pier is exempt, the new owner can place the same pier and they won't need a permit either. If you received a permit or registered your pier, the permit and registration automatically transfers with the property, so the new owner can simply follow the conditions of the original permit or registration. If the new owner wants to install a different pier, they can design it to be exempt, or obtain a permit if they need something different.

If you are thinking about replacing your pier . . . and you're going to follow the exemption requirements, go ahead. If your existing pier doesn't meet these requirements, it's a good time to consider a different pier design that meets the dimensions to be exempt and minimizes impacts on the lake or river.

FLAGS, FLOWERPOTS AND BENCHES are all fine to have on a pier.

DNR has never required a waterfront owner to remove their pier . . . and we don't intend to start now. We'll continue to provide information about the requirements, investigate complaints, and work cooperatively with owners to come up with reasonable solutions so every waterfront can enjoy navigational access and be in compliance with state laws. Once additional law changes are complete, clear definitions, procedures and standards will make it easy for everyone to follow the rules, and maintain the quality of our state's water resources for all to enjoy.

Piers can cause "Side Effects"

Navigation – Piers that are too long or have many boats can block other users' enjoyment of the waterway.

Habitat – DNR research shows that large decks on piers block growth of aquatic plants. These plants are an important food source for fish and wildlife, and prevent algae growth.

To learn more about piers and other issues important to waterfront owners, and to find brochures and application forms, visit DNR's website at:

http://dnr.wi.gov
TOPICS: Piers

KRICLLC-01 TKAKUSKA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Robertson Ryan - La Crosse 602 State Street La Crosse, WI 54601	PHONE (A/C, No, Ext): (608) 784-4854	FAX (A/C, No): (608) 784-4774
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : WEST BEND MUTUAL INSURANCE COMPANY	15350
INSURED	INSURER B :	
KRick, LLC 118 3rd Avenue North Onalaska, WI 54650	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			A043022-00	06/01/2015	06/01/2016	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Onalaska is listed as an Additional Insured.

CERTIFICATE HOLDER

City of Onalaska
Attn: Daniel D. Wick
415 Main Street
Onalaska, WI 54650

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tim Kukl

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Need COI + signature

(LB)

00552

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

Application Date: 1-2016

FEE $ 10.00

☐ Town ☐ Village ☑ City of Onalaska County of La Crosse

The named organization applies for: *(check appropriate box(es).)*

☑ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3-5-16 and ending 3-5-16 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** *(check appropriate box)* ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association
   - (a) Name La Crosse County Library
   - (b) Address 741 Oak Avenue (Street) Onalaska (☐ Town ☐ Village ☑ City) WI 54650
   - (c) Date organized
   - (d) If corporation, give date of incorporation
   - (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐
   - (f) Names and addresses of all officers:
     - President
     - Vice President
     - Secretary
     - Treasurer
   - (g) Name and address of manager or person in charge of affair: Laura Black-Law Library Branch Supervisor

2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
   - (a) Street number 741 Oak Avenue
   - (b) Lot Block
   - (c) Do premises occupy all or part of building? Meeting Room A+B
   - (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. **NAME OF EVENT**
   - (a) List name of the event La Crosse Lager Home Brew Club
   - (b) Dates of event 3-5-16

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

(Name of Organization)

Officer (Signature/date)

Officer (Signature/date)

Date Filed with Clerk

Date Granted by Council

Officer (Signature/date)

Officer (Signature/date)

Date Reported to Council or Board

License No.

AT-315 (R. 5-11) Wisconsin Department of Revenue

OK 01/22/16

KEVINME

INSURANCE BINDER

DATE (MM/DD/YYYY): 12/28/2015

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

AGENCY
M3 Insurance Solutions, Inc.
828 John Nolon Drive
Madison, WI 53713

COMPANY: West Bend Mutual Insurance Company

BINDER #: 2663

EFFECTIVE DATE	EFFECTIVE TIME			EXPIRATION DATE	EXPIRATION TIME		
1/1/2016	12:01 AM	X	AM	1/1/2017	X	12:01 AM	
			PM			NOON	

PHONE (A/C, No, Ext):
FAX (A/C, No):
CODE: 48-0652
SUB CODE:
AGENCY CUSTOMER ID: LACROSS-01

☐ THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #:

INSURED
La Crosse County
c/o Sharon Davidson
400 4th Street North, Rm 201
La Crosse, WI 54601

DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location)
Commercial Package Policy No. 302881

COVERAGES

TYPE OF INSURANCE	COVERAGE/FORMS	LIMITS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY — CAUSES OF LOSS: ☐ BASIC ☐ BROAD ☐ SPEC					
GENERAL LIABILITY		EACH OCCURRENCE			$ 1,000,000
X COMMERCIAL GENERAL LIABILITY		DAMAGE TO RENTED PREMISES			$ 200,000
☐ CLAIMS MADE ☒ OCCUR		MED EXP (Any one person)			$ 10,000
X Professional		PERSONAL & ADV INJURY			$ 1,000,000
X Abuse & Molestation		GENERAL AGGREGATE			$ 3,000,000
	RETRO DATE FOR CLAIMS MADE:	PRODUCTS - COMP/OP AGG			$ 3,000,000
VEHICLE LIABILITY		COMBINED SINGLE LIMIT			$
☐ ANY AUTO		BODILY INJURY (Per person)			$
☐ ALL OWNED AUTOS		BODILY INJURY (Per accident)			$
☐ SCHEDULED AUTOS		PROPERTY DAMAGE			$
☐ HIRED AUTOS		MEDICAL PAYMENTS			$
☐ NON-OWNED AUTOS		PERSONAL INJURY PROT			$
		UNINSURED MOTORIST			$
					$
VEHICLE PHYSICAL DAMAGE — DED	☐ ALL VEHICLES ☐ SCHEDULED VEHICLES	☐ ACTUAL CASH VALUE			
☐ COLLISION:		☐ STATED AMOUNT			$
☐ OTHER THAN COL.					
GARAGE LIABILITY		AUTO ONLY - EA ACCIDENT			$
☐ ANY AUTO		OTHER THAN AUTO ONLY:			
		EACH ACCIDENT			$
		AGGREGATE			$
EXCESS LIABILITY		EACH OCCURRENCE			$ 2,000,000
X UMBRELLA FORM		AGGREGATE			$ 2,000,000
☐ OTHER THAN UMBRELLA FORM	RETRO DATE FOR CLAIMS MADE:	SELF-INSURED RETENTION			$ 0
		☐ WC STATUTORY LIMITS			
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		E.L. EACH ACCIDENT			$
		E.L. DISEASE - EA EMPLOYEE			$
		E.L. DISEASE - POLICY LIMIT			$
SPECIAL CONDITIONS / OTHER COVERAGES		FEES			$
		TAXES			$
		ESTIMATED TOTAL PREMIUM			$

NAME & ADDRESS

City of Onalaska
415 Main Street
Onalaska, WI 54650

☐ MORTGAGEE ☐ LOSS PAYEE ☒ ADDITIONAL INSURED

City of Onalaska
415 Main Street
Onalaska, WI 54650

LOAN #

AUTHORIZED REPRESENTATIVE

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Burmaster, Cari

From: Jack Tripp <jtripp@centurytel.net>
Sent: Monday, January 11, 2016 8:00 PM
To: Burmaster, Cari
Subject: Mowing Ordinance Variance

Cari,

Since Brea Grace is no longer with the City of Onalaska can you take care of the request below?

The golfing season will soon be here and La Crosse Country Club has several events this golfing season that it would like to ask for a variance to Onalaska Ordinance 11-2-9. The country club would like to be able to start mowing at 5:30 A.M. on the dates below. We would do our best to mow the areas away from residences until 7 A.M.

immediately by the monitoring officer.

(4) **Operation of Certain Equipment.** Lawnmowers, chainsaws, powe equipment, electric insect killing/repelling devices, and other non-c maintenance equipment shall be operated only during the hours bet and 9:00 p.m. unless within the specified noise levels measured at tl of the location at which said equipment is in use.

(5) **Exemptions.** Operations of emergency equipment shall be exempt

Events Dates:

June 1st WIAA Boy's Sectional
June 17th Wisconsin Junior PGA Tournament
July 7th Wisconsin State Golf Association Amateur Qualifying
August 19th Onalaska High School Girls Tournament
August 28th Three Rivers Golf Association Championship
August 29th Chamber of Commerce Outing
September 11th Viterbo Women's Golf Team Invitational
October 3rd Viterbo Men's Golf Team Invitational

Can you have this request put on the agenda for the Administrative and Judiciary Committee? Many of these events involve players coming from out of town. These events are good for the Onalaska local businesses since players will be staying overnight at hotels and spending money dinning in the community.

Thanks,

Jack Tripp
GCSAA

La Crosse Country Club
300 Marcou Rd.
Onalaska, WI 54650
Shop 608/783-4344
Cell 608/769-4344
www.lacrossecountryclub.com
jtripp@centurytel.net

Burmaster, Cari

From: CenturyLink Customer CHRIS & CAROLYN CARLSON <chris584@centurytel.net>
Sent: Friday, January 22, 2016 10:14 AM
To: Burmaster, Cari
Subject: Onalaska Community Days June 17th-18th at 723 Sand Lake Rd

Please start the permit process for a Class B Retail License and a Noise Variance for the Event. The Event hours will be June 17th 5:00 PM-11:30 PM & June 18th 7:00 AM-11:30 PM. The Band hours on Friday 5:00 PM-11:30 PM and Saturday 2:00 PM-11:30 PM. Please summit this application so we will get the permitting completed well in advance of the event. If you have any question feel free to contact Chris Carlson at 783-0507.

1/27/2016 1:28 PM

LICENSE MASTER REPORT

SORTED BY: LICENSE NUMBER

LICENSES: ALL
LICENSE CODES: Include: RECBURN-E
CLASSES: All
STATUS: ACTIVE
CITY LIMITS: INSIDE, OUTSIDE

EFFECTIVE
EXPIRATIC
COMMENT:
PAY STATU

ID	CODE	NAME/ PROPERTY ADDRESS		STATUS	CLASS/ REPORT	ORIG/ RENEW	TERM/ PRINTED
00191	RECBURN-E	CONWAY	RICK	ACTIVE	REC BURN	5/11/2012	
1/12/16-12/31/17		501 11TH AVE S			REC BURN		1/12/2016
01636	RECBURN-E	KINSEY	CHRIST	ACTIVE	REC BURN	1/22/2016	
1/22/16-12/31/17		761 DOMKE ST			REC BURN		1/22/2016
03591	RECBURN-E	BUTZLER	JEFFRE	ACTIVE	REC BURN	1/02/2014	
1/12/16-12/31/17		416 3RD AVE N			REC BURN		1/12/2016

REPORT TOTALS: 3 LICENSES

ORDINANCE NO. 1535-2016

AN ORDINANCE TO AMEND CHAPTER 2, SECTION 8 OF TITLE 13 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO R-MMH MOBILE HOME DISTRICT

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 13, Chapter 2, Section 8 of the City of Onalaska Code of Ordinances related to the R-MMH Mobile Home District is hereby deleted in its entirety and replaced as follows:

R-MMH Manufactured and Mobile Home District.

(a) **Intent - Where Manufactured and Mobile Home Districts Are Permitted.**

(1) Residential-Manufactured and Mobile Home (R-MMH) Zoning Districts may hereafter be established in accordance with the procedures, requirements and limitations set forth in this Chapter. Within such District, manufactured and mobile homes, with such additional supporting uses and occupancies as are permitted herein, may be established subject to the requirements and limitations set forth in these and other regulations.

(2) It is the intent of this Chapter to recognize mobile homes constructed prior to October 1, 1974, as distinct and different from units designated as Mobile Homes within the definitions of this Chapter and to prohibit units not meeting the requirements for mobile homes as defined herein. Units constructed prior to 1974 are prohibited. Mobile homes meeting the requirements of the one (1) and two (2) family building dwelling code shall not be permitted in a Residential Mobile Home (R-MMH) District except as a conditional use. Permits may be obtained only after approval by the Plan Commission and Common Council.

(3) No person shall park, locate or place any mobile home outside of a licensed mobile home park in the City of Onalaska, except unoccupied mobile homes may be parked on the lawfully situated premises of a licensed mobile home dealer for the purposes of sale display; the lawfully situated premises of a vehicle service business for purposes of servicing or making necessary repairs; the premises leased or owned by the owner of such mobile home for purposes of sales display for a period not exceeding one hundred twenty (120) days, provided no business is carried on therein, or in an accessory private garage, building or rear yard of the owner of such mobile home, provided no business is carried on therein.

(b) **Definitions.** The following definitions are used in this Chapter:

(1) **Mobile and Manufactured Home Communities/Parks.** Mean any plot or plots of ground upon which 3 or more manufactured homes or mobile homes, occupied for dwelling or sleeping purposes, are located and are distinguished from subdivisions lacking common facilities and

continuing management services. The latter would be controlled by General Subdivision Regulations, which would apply also to mobile home subdivisions without common open space or continuing management.

(2) **Residential Mobile Home.** Means a vehicle manufactured or assembled before June 15, 1976, designated to be towed as a single unit or in sections upon a highway by a motor vehicle and equipped and used, or intended to be used primarily for human habitation, with walls of rigid uncollapsable construction, which has an overall length in excess of 45 feet. It includes the mobile home structure, its plumbing, heating, air conditioning and electrical systems and all appliances and all other equipment carrying a manufacturer's warranty. **Manufactured Home.** Either a structure that is designed to be used as a dwelling with or without a permanent foundation and that is certified by the federal department of housing and urban development (HUD) as complying with the standards established under 42 USC 5401 to 5425, or a mobile home, unless a mobile home is specifically excluded under the applicable statute. It does not include a mobile recreational vehicle.

(3) **Mobile Recreational Vehicle.** A vehicle which is built on a single chassis, measures 400 square feet or less when measured at the largest horizontal projection, designed to be self–propelled, carried or permanently towable by a licensed, light-duty vehicle, licensed for highway use if registration is required and designed primarily for use not as a permanent dwelling but as a temporary living quarters for recreational, camping, travel or seasonal use.

(4) **Foundation Siding.** A fire and weather resistant, pre-finished material surrounding the entire perimeter of a home and completely enclosing a space between the exterior wall of such home and the ground. Foundation siding shall be properly vented, harmonious, and compatible with the house and installed within sixty (60) days from the date of placement on site.

(5) **Primary Exposure.** Open areas adjacent to the front wall (or main entrance) of a dwelling unit.

(6) **Secondary Exposure.** Open areas adjacent to side and rear walls of a dwelling unit.

(7) **Space.** Means a plot of ground within a manufactured or mobile home community, designed for the accommodation of one manufactured or mobile home.

(8) **Statutory Definitions.** In addition to the above definitions, definitions contained in Sec. 66.0435 of the Wis. Stats. shall also be applicable.

(9) **Unit.** Means a single manufactured or mobile home.

(c) **Minimum Dimensional Requirements for R-MMH Districts and for Individual Mobile Home Communities; Minimum Number of Lots or Spaces.**

(1) Where a R-MMH District is to be established for the development of a manufactured or mobile home community, the minimum area shall be fifteen (15) acres. The minimum number of spaces completed and ready for occupancy before first occupancy is permitted shall be established as twenty-five percent (25%) of total units permitted on zoned site.

(2) These limitations shall not apply where expansion of an existing mobile home community is concerned and where such expansion will not increase variation from requirements applying to mobile home communities, as set forth herein.

(d) **Permitted and Permissible Uses and Structures.** The following principal uses and structures are permitted within R-MMH Districts:

(1) **One-Family Detached Manufactured and Mobile Homes (Residential Mobile Home and Manufactured Home).** In mobile home communities, recreational vehicles shall not be occupied as living quarters and sales lots shall not be permitted, but dwellings may be sold on spaces they occupy in residential use.

(2) **Permitted Accessory Uses and Structures.** Uses and structures that are customarily accessory and clearly incidental to permitted principal uses and structures shall be permitted, except for those requiring specific approval as provided below.

(3) **Rental.** No mobile home site shall be rented for a period of less than thirty (30) days.

(e) **Site Plan Permit.**

(1) No person shall construct, alter, modify or extend any mobile home park or mobile home park building or facility within the limits of the City without first securing a Site Plan Permit from the City. Such permits shall be issued by the Planning Department upon approval by the Plan Commission and Common Council.

(2) Applications for Site Plan Permits shall be filed with the Planning Department with sufficient copies to investigate and review said application to determine whether the applicant, the premises on which said park will be located and the proposed design and specifications thereof and all buildings proposed to be constructed thereon will comply with the applicable regulations, Ordinances and laws of the State and City and report their findings in writing to the Common Council within sixty (60) days. Such reports shall be considered by the governing body before any permit is issued hereunder. Failure of any officer or body to report within the allotted time shall be deemed a favorable recommendation.

(3) Applications for a Site Plan shall be accompanied by a fee as set forth on the City of Onalaska Fee Schedule to cover the cost of investigation and processing, plus regular building permit fees for all buildings or structures to be erected within the proposed park.

(4) Applications shall be made on forms furnished by the Planning Department and shall include the information specified in Section 13-8-4 in addition to the following

a. Name, address, and phone number of applicant and property owner.

b. Location and legal description of the proposed park, addition, modification or extension.

c. A complete site plan and application showing compliance with all applicable provisions of this Chapter.

d. Complete preliminary engineering plans and specifications, including a scaled drawing of the proposed park showing, but not limited to:

1. Plans and specifications of all utilities, including: sewerage collection and disposal, storm water drainage, water and electrical distribution and supply, refuse storage and collection, lighting, telephone and TV antenna systems.
2. Location and width of roadways, drives and walkways, buffer strips, recreational and other common areas.
3. The location of manufactured or mobile home unit with the spaces, including a detailed sketch of at least one (1) typical space and unit therein.
4. Plans and specifications of all park buildings and structures.

e. Interest of applicant in proposed manufactured or mobile home park or extension thereof. If owner of tract is a person other than applicant, a duly verified statement by the owner that the applicant is authorized by him/her to construct and maintain the proposed park, addition, modification or extension and make the application.

f. Written statements describing proposed park operations, management and maintenance, including proposed fees and charges and other requirements to be imposed on park occupants by the park operator.

(5) Final engineering plans and specifications complying with the provisions of this Chapter and the Zoning Regulations and any modifications or conditions imposed by the governing body shall be submitted to the City Clerk and checked by the proper municipal officials for compliance before the district is approved.

(6) The procedure for creation of an R-MMH District shall be as prescribed in this Chapter, except that the standards and conditions in Sections 13-13-5-10 and 13-5-7 shall be followed.

(f) **Standard Requirements for Manufactured and Mobile Home Parks, Additions or Extensions.** All manufactured and mobile home parks and modifications of or additions or extensions to existing parks under the R-MMH District shall comply with the following:

(1) State Uniform Dwelling Code SPS 321.40 and SPS 326 and the State Electrical Code SPS 316, as now existing or hereafter amended,, are hereby made a part of this Chapter and incorporated herein by reference as if fully set forth, except that such regulations shall not be deemed to modify any requirement of this Chapter or any other applicable law or Ordinance of the State or City.

(2) The maximum number of mobile home spaces shall be ten (10) per acre and individual spaces shall not be less than four thousand (4,000) square feet in area and arranged to afford ample area for a variety of units, a setback of forty (40) feet from all public rights-of-way and ten (10) feet from any park drive or common area, including common parking areas, minimum side and rear lot setbacks of ten (10) feet, fifteen (15) feet from any other unit, building or structure. The minimum dimensions of a mobile home space shall be forty (40) feet wide by one hundred (100) feet long and no mobile home shall cover more than twenty-five percent (25%) of the space area. Accessory structures, such as awnings, cabanas, storage cabinets, carports, garages, windbreaks or attached porches shall be considered part of the unit for purposes of determining compliance with this provision. All drives, parking areas and walkways shall be of hard-surfaced material

(bituminous concrete or similar material capable of carrying a wheel load of four thousand (4,000) pounds and there shall be two (2) such surfaced automobile parking spaces for each manufactured or mobile home space. Unless adequately screened by existing vegetative cover, the park shall be screened by a vegetative buffer in the form of evergreens and/or deciduous plantings so arranged that within ten (10) years they will have formed a screen equivalent in opacity to a solid fence or wall. Such plantings shall be grown or maintained to a height of not less than fifteen (15) feet.

(3) No manufactured or mobile home park shall be laid out, constructed or operated without City water supply and sanitary sewer service. All water or sanitary sewerage facilities in any unit not connected with public water or sewer systems by approved pipe connections shall be sealed and their use is hereby declared unlawful.

(4) Individual valved water service connections shall be provided for direct use of each unit, so constructed and installed that they will not be damaged by frost or parking of the unit. Water systems shall be adequate to provide pure, potable water supply of six (6) gallons per minute at a minimum pressure of twenty (20) psi and capable of furnishing a minimum of one hundred fifty (150) gallons per unit per day. Fire hydrants shall be installed within five hundred (500) feet of every mobile home stand and park building.

(5) All liquid wastes originating at units, service or other buildings shall be discharged into a sewerage system extended from and connected with the public sewerage system. Such systems shall comply with all provisions of the State Code and City Ordinances relating to plumbing and sanitation. Each individual space shall be provided with a three (3) inch watertight sewer connection protected from damage by heaving and thawing or parking of the unit and located within the rear one-third (1/3) of the stand, with a continuous grade which is not subject to surface drainage, so constructed that it can be closed when not in use and trapped in such a manner that it can be kept odor free.

(6) Adequate provision shall be made for the disposal of solid and liquid wastes in a manner approved by the City. Open burning of waste or refuse is prohibited.

(7) All television cable systems, electrical, internet and telephone distribution lines and oil or gas piping serving the park or spaces therein shall be installed underground. Distribution systems shall be new and all parts and installations shall comply with all applicable federal, state and local codes.

(8) Each space shall be provided with a weatherproof electrical over-current protection device, disconnect means and branch service of not less than sixty (60) amperes for two hundred twenty (220) volt service located adjacent to the water and sewerage outlets. Receptacles shall be of the four (4) pole four (4) wire grounding type and have a four (4) prong attachment for one hundred ten (110) through two hundred twenty (220) volts.

(9) Condition of soil, ground water level, drainage and topography shall not create hazards to the property, health or safety of occupants of spaces or living units. The site shall not be exposed to objectionable smoke, noise, odors or other adverse influences, and no portion subject

to unpredictable and/or sudden flooding, subsidence or erosion shall be used for any purpose that would expose persons or property within or without the park to hazards.

(10) Exposed ground surfaces in all parts of every manufactured or mobile home park shall be paved or covered with stone screenings or other solid material or protected with a vegetative growth that is capable of preventing soil erosion and eliminating objectionable dust.

(11) The ground surface in all parts of every manufactured or mobile home park shall be graded and equipped to drain all surface water in a safe, sanitary and efficient manner.

(12) All parks shall be furnished with lighting so spaced and equipped with luminaries placed at such heights as will provide the following average maintained levels of illumination for the safe movement of pedestrians and vehicles at night:

a. All parts of the park street systems: 0.6 footcandles, with a minimum of 0.1 footcandles.

b. Potentially hazardous locations, such as major park street intersections and steps or stepped ramps, individually illuminated, with a minimum of 0.3 footcandles. All mobile home spaces shall abut upon a street. All streets shall be provided with a smooth, hard and dense surface, which shall be well drained under normal use and weather conditions for the area.

Pavement edges shall be curbed and protected to prevent raveling of the wearing surface and shifting of the pavement base. Grades of streets shall be sufficient to insure adequate surface drainage but not more than eight percent (8%), provided a maximum grade of twelve percent (12%) may be used if approved by the street superintendent, as safe and designed to avoid traffic hazards. Streets shall be at approximately right angles within one hundred (100) feet of an intersection. Intersections of more than two (2) streets at one (1) point shall not be allowed. A distance of at least one hundred fifty (150) feet shall be maintained between centerlines of offset intersecting streets.

(14) All parks shall be provided with pedestrian walks between individual mobile homes, park streets and community facilities of not less than three (3) feet in width. Walks in locations where pedestrian traffic is concentrated shall be a minimum of three and one-half (3 ½) feet wide. Grade and surfacing of walks shall be approved by the City Engineer as safe and comparable to sidewalks in other areas of the municipality subject to similar usage.

(15) All mobile home parks shall have a greenbelt or buffer strip not less than twenty (20) feet wide along all boundaries. Unless adequately screened by existing vegetative cover, all manufactured and mobile home parks shall be provided within such greenbelt or buffer strip with screening of natural growth or screen fence, except where the adjoining property is also a mobile home park. Compliance with this requirement shall be made prior to granting Occupancy Permits. Permanent plantings shall be grown and maintained at a height of not less than fifteen (15) feet.

(16) In all mobile home parks, there shall be one (1) or more recreation areas easily accessible to all park residents. No single recreation area shall contain less than two thousand five hundred (2,500) square feet

unless each mobile home site is provide with contiguous common recreational area not less than twenty (20) feet wide at the narrowest dimension. Recreation areas shall be so located as to be free of traffic hazards and convenient to mobile home spaces, which they serve.

(17) Single-family nondependent manufactured or mobile homes and approved accessory structures included in the original plans and specifications or revisions thereof, parks, playgrounds, open space, off-street parking lots, one (1) park office and service and/or storage buildings for exclusive use of park residents shall be the only permitted uses in mobile home parks, provided the Common Council may approve the following uses when designed and limited to exclusive use of park residents:
   a. Laundromats.
   b. Clubhouses and facilities for private, social or recreation clubs.
   c. Swimming pools.

(18) All manufactured or mobile home parks shall be provided with safe and convenient vehicular access from abutting public streets or roads to each space.

(19) Entrances to parks shall be designed to minimize congestion and traffic hazards and allow free movement of traffic on adjacent streets.

(g) **Mobile Home Park Operator's License.**

(1) It shall be unlawful for any person to establish, operate, maintain or administer or permit to be established, operated or maintained upon any property owned, leased or controlled by them a manufactured or mobile home park within the City without a valid, unexpired Mobile Home Park License as set forth 7-17-2 of the City of Onalaska Ordinances.

(h) **Operation of Manufactured and Mobile Home Parks; Responsibilities of Park Management.**

(1) In every manufactured or mobile home park there shall be located an office of the attendant or person in charge of said park. A copy of the park license and of this Chapter shall be posted therein and the park register shall, at all times, be kept in said office.

(2) The attendant or person in charge and the park licensee shall operate the park in compliance with this Chapter and regulations and Ordinances of the City and State and their agents or officers and shall have the following duties:
   a. Maintain a register of all park occupants, to be open at all times to inspection by state, federal and municipal officers, which shall show:
      1. Names and addresses of all owners and occupants of each manufactured or mobile home.
      2. Number of children of school age.
      3. State of legal residence.
      4. Dates of entrance and departure of each manufactured mobile home.
      5. Make, model, year and serial number or license number of each manufactured or mobile home and towing or other motor vehicles and state, territory or country which issued such licenses.
      6. Place of employment of each occupant, if any.

b. Notify park occupants of the provisions of this Chapter and inform them of their duties and responsibilities and report promptly to the proper authorities any violations of this Chapter or any other violations of law that may come to their attention.
c. Report to the Health Officer all cases of persons or animals affected or suspected of being affected with any dangerous communicable disease.
d. Supervise the placement of each manufactured or mobile home on its stand, which includes securing its stability and installing all utility connections and tie downs.
e. Maintain park grounds, buildings and structures free of insect and rodent harborage and infestation and accumulations of debris, which may provide rodent harborage or breeding places for flies, mosquitoes and other pests.
f. Maintain the park free from growth of noxious weeds.
g. Maintain the park free of litter, rubbish and other flammable materials; provide portable fire extinguishers of a type approved by the Fire Chief in all locations designated by the Chief and maintain such extinguishers in good operating condition and cause every area within the park designated as a fire lane by the Fire Chief to be kept free and clear of obstructions.
h. Check to insure that every manufactured and mobile home unit has furnished, and in operation, a substantial, fly-tight, watertight, rodent proof container for the deposit of garbage and refuse in accordance with the Ordinances of the City and the regulations of the Building Inspector.
i. The management shall provide stands for all refuse and garbage containers so designed as to prevent tipping and minimize spillage and container deterioration and facilitate cleaning.
j. Provide for the sanitary and safe removal and disposal of all refuse and garbage at least weekly. Removal and disposal of garbage and refuse shall be in accordance with the laws of the State of Wisconsin and the Ordinances and regulations of the City, including regulations promulgated by the Building Inspector and the Fire Chief.
k. Allow inspections of park premises and facilities at reasonable times by municipal officials or their agents or employees as provided by Section 13-2-8(j)(2) of this Chapter.

(i) **Responsibilities and Duties of Mobile Home Park Occupants.**

(1) Park occupants shall comply with all applicable requirements of this Chapter and regulations issued hereunder and shall maintain their space, its facilities and equipment in good repair and in a clean and sanitary condition.

(2) Park occupants shall be responsible for proper placement of their manufactured or mobile homes on its space and proper installation of all utility connections in accordance with the instructions of the park management.

(3) No owner or person in charge of a dog, cat or other pet animal shall permit it to run at large or to cause any nuisance within the limits of any manufactured or mobile home park.

(4) Each owner or occupant of a nonexempt manufactured or mobile home within a manufactured or mobile home park shall remit to the licensee or authorized park management the cash deposit and monthly parking permit fee.

(5) It shall be the duty of every occupant of a park to give the park licensee or management, or their agent or employee, access to any part of such park or mobile home premises at reasonable times for the purpose of making such repairs or alterations as are necessary to effect compliance with this Chapter or any law or Ordinance of the State or City or lawful regulation or order adopted thereunder.

(6) Manufactured or mobile homes shall be parked only on the stands provided and shall be placed thereon in accordance with all requirements of this Chapter.

(7) No manufactured or mobile home owner or occupant shall conduct in any unit or any manufactured or mobile home park any business or engage in any other activity that would not be permitted in single-family residential areas in the City.

(8) No person shall discharge any wastewater on the surface of the ground within any manufactured or mobile home park.

(9) No person shall erect or place upon any space any permanent or temporary structure intended to be used for dwelling purposes or in connection with any manufactured or mobile home unit except as specifically authorized by this Chapter.

(j) **Additional Regulations on Mobile Homes and Mobile Home Parks.**

(1) Wrecked, damaged or dilapidated manufactured and mobile homes shall not be kept or stored in any manufactured or mobile home park or upon any premises in the City. The Department of Inspection shall determine if a mobile home is damaged or dilapidated to a point which makes it unfit for human occupancy. Such manufactured or mobile homes are hereby declared to be a public nuisance. Whenever the Department of Inspection so determines, it shall notify the licensee or landowner and owner of the manufactured or mobile home in writing that such public nuisance exists within the park or on lands owned by them giving the findings upon which its determination is based and shall order such home removed from the park or site or repaired to a safe, sanitary and wholesome condition of occupancy within a reasonable time, but not less than thirty (30) days.

(2) The, Department of Inspection, Fire Chief or their lawful agents or employees are authorized and directed to inspect manufactured or mobile home parks not less than once in every twelve (12) month period to determine the health, safety and welfare of the occupants of the park and inhabitants of the City as affected thereby and the compliance of structures and activities therein with this Chapter and all other applicable laws of the State and Ordinances of the City.

(3) Fires in manufactured or mobile home parks shall be made only in stoves and other cooking or heating equipment intended for such purposes. Outside burning is prohibited except by permit and subject to requirements or restrictions of the Fire Chief.

(4) All plumbing, building, electrical, oil or gas distribution, alterations or repairs in the park shall be in accordance with the regulations of applicable laws, Ordinances and regulations of the State and municipalities and their authorized agents.

(5) All manufactured or mobile homes in manufactured or mobile home parks shall be skirted unless the unit is placed within one (1) foot vertically of the stand with soil or other material completely closing such space from view and entry by rodents and vermin. Areas enclosed by such skirting shall be maintained free of rodents and fire hazards.

(6) No person shall construct, alter or add to any structure, attachment or building in a manufactured or mobile home park or on a manufactured or mobile home space without a permit from the Department of Inspection. Construction on, or addition or alteration to the exterior of a manufactured or mobile home shall be of the same type of construction and materials as the mobile home affected. This Subsection shall not apply to addition of awnings, antennas or skirting to mobile homes. Accessory structures on manufactured and mobile home spaces shall comply with all setback, side yard and rear yard requirements for manufactured and mobile home units.

(7) Storage under mobile homes is prohibited.

(k) **Compliance with Plumbing, Electrical and Building Ordinances.** All plumbing, electric, electrical, building and other work on or at any manufactured or mobile home park under this Chapter shall be in accordance with the Ordinances of the City and the requirements of the State Plumbing, Electrical and Building Codes and the regulations of the State Board of Health. Licenses and permits granted under this Chapter grant no right to erect or repair any structure, to any plumbing work or to do any electric work.

(l) **Limitations on Signs.** In connection with Manufactured or Mobile Home Communities within the R-MMH District, no sign intended to be read from any public way adjoining the district shall be permitted except:

(1) No more than one (1) sign, not exceeding twenty-four (24) square feet in area, for each park entrance, a maximum of fifteen (15) feet in height.

(2) No source of illumination for any such signs shall be directly visible from adjoining streets or residential property, and no such signs shall be erected within five (5) feet of any exterior property line.

(m) **Common Recreational Facilities.**

(1) No less than ten percent (10%) of the total area of any manufactured or mobile home community established under these regulations shall be devoted to common recreational areas and facilities, such as playgrounds, swimming pools, community buildings, ways for pedestrians and cyclists away from streets and play areas for small children for other recreational areas in block interiors. At least one (1) principal recreation and community center shall contain not less than five percent (5%) of the total area of the community.

(2) To be countable as common recreational area, interior-block ways for pedestrians or cyclists shall form part of a system leading to principal destinations. Such ways may also be used for installations of utilities.

(3) Common recreational area shall not include streets or parking areas, shall be closed to automotive traffic except for maintenance and

service vehicles, and shall be improved and maintained for the uses intended.

(n) **Standards for General Site Planning for Mobile Home Communities.** The following guides, standards and requirements shall apply in site planning for mobile home communities:

(1) **Principal Vehicular Access Points.** Principal vehicular access points shall be designed to encourage smooth traffic flow with controlled turning movements and minimum hazards to vehicular or pedestrian traffic. Merging and turnout lanes and/or traffic dividers shall be required where existing or anticipated heavy flows indicate need. In general, minor streets shall not be connected with streets outside the district in such a way as to encourage the use of such minor streets by substantial amounts of through traffic. No lot within the community shall have direct vehicular access to a street bordering the development.

(2) **Access for Pedestrians and Cyclists.** Access for pedestrians and cyclists entering or leaving the community shall be by safe and convenient routes. Such ways need not be adjacent to or limited to the vicinity of vehicular access points. Where there are crossings of such ways and vehicular routes at edges of planned developments, such crossings shall be safety located, marked and controlled and where such ways are exposed to substantial vehicular traffic at edges of communities, safeguards may be required to prevent crossings except at designated points. Bicycle paths, if provided, shall be so related to the pedestrian way system that street crossings are combined.

(3) **Protection of Visibility-Automotive Traffic, Cyclists and Pedestrians.** At intersections of any streets, public or private, the provisions of Section 13-1-90 shall apply and is hereby adopted by reference. Where there is pedestrian or bicycle access from within the community to a street at its edges by paths or across yards or other open space without a barrier to prevent access to the street, no material impediment to visibility more than two and five-tenths (2.5) feet above ground level shall be created or maintained within twenty-five (25) feet of said street unless at least twenty-five (25) feet from said access measured at right angles to the path.

(4) **Exterior Yards for Mobile Home Communities; Minimum Requirements; Occupancy.** The following requirements and limitations shall apply to yards at the outer edges of mobile home communities:

a. **Along Public Streets.** Where R-MMH communities adjoin public streets along exterior boundaries, a yard at least twenty-five (25) feet in minimum dimensions shall be provided adjacent to such streets. Such yard may be used to satisfy open space depth requirements for individual dwellings but shall not contain carports, recreational shelters, storage structures or any other structures generally prohibited in yards adjacent to streets in residential districts. No direct vehicular access to individual lots shall be permitted through such yards, and no group parking facilities or active recreation areas shall be allowed therein.

b. **At Edges of R-MMH Districts (Other Than at Streets or Alleys).** Where R-MMH communities are so located that one (1) or more boundaries are at the edges of R-MMH Districts and adjoining neighboring districts without an intervening street, alley or other permanent open space at least twenty (20) feet in width, an exterior yard at least twenty (20) feet in minimum dimension shall be provided. Where the adjoining district is residential, the same limitations on occupancy and use of such yards shall apply as stated above concerning yards along public streets. Where the adjoining district is nonresidential, such yards may be used for group or individual parking, active recreation facilities or carports, recreational shelters or storage structures.

(5) **Ways for Pedestrians and/or Cyclists in Exterior Yards.** In any exterior yard, required or other, ways for pedestrian and/or cyclists may be permitted, if appropriately located, fenced or landscaped to prevent potential hazards arising from vehicular traffic on adjacent streets or other hazards and annoyances to users or to occupants of adjoining property. When otherwise in accord with the requirements concerning such ways set forth above, approved ways in such locations shall be counted as common recreation facilities and may also be used for utilities easements.

(6) **Internal Relationships.** The site plan shall provide for safe, efficient, convenient and harmonious groupings of structures, uses and facilities, and for appropriate relation of space inside and outside buildings to intended uses and structural features. In particular:

a. **Streets, Drives and Parking and Service Areas.** Streets, drives and parking and service areas shall provide safe and convenient access to dwellings and community facilities and for service and emergency vehicles, but streets shall not be so laid out as to encourage outside traffic to traverse the community, nor occupy more land than is required to provide access as indicated, nor create unnecessary fragmentation of the community into small blocks. In general, block size shall be the maximum consistent with use, the shape of the site and the convenience and safety of the occupants.

b. **Vehicular Access to Streets.** Vehicular access to streets from off-street parking areas may be direct from dwellings if the street or portion of the street serves fifty (50) units or less. Determination of units served shall be based on normal routes anticipated for traffic. Along streets or portions of streets serving more than fifty (50) dwelling units, or constituting major routes to or around central facilities, access from parking and service areas shall be so combined, limited, located, designed and controlled as to channel traffic conveniently, safely and in a manner that minimizes marginal traffic friction, and direct vehicular access from individual dwellings shall generally be prohibited.

c. **Ways for Pedestrians and Cyclists; Use by Emergency, Maintenance or Service Vehicles.**

1. Walkways shall form a logical, safe and convenient system for pedestrian access to all dwellings, project facilities and principal off-street pedestrian destinations. Maximum walking

distance in the open between dwelling units and related parking spaces, delivery areas and trash and garbage storage areas intended for use of occupants shall not exceed one hundred (100) feet.

2. Walkways to be used by substantial numbers of children as play areas or routes to school, bus stops or other destinations shall be so located and safeguarded as to minimize contracts with normal automotive traffic. If an internal walkway system is provided, away from streets, bicycle paths shall be incorporated in the walkway system. Street crossings shall be held to a minimum on such walkways and shall be located and designated to provide safety and shall be appropriately marked and otherwise safeguarded. Ways for pedestrians and cyclists, appropriately located, designed and constructed may be combined with other easements and used by emergency, maintenance or service vehicle but shall not be used by other automotive traffic.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1535 – 2016

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 12/22/15
(signature)

☐ No Fiscal Impact

☒ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

C. Jarrod 12-23-15
(signature)

☐ No Fiscal Impact

☒ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 12-26-15
(signature)

☐ No Fiscal Impact

☒ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1536-2016

AN ORDINANCE TO AMEND ARTICLE D OF CHAPTER 1 OF TITLE 15, OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO ELECTRICAL CODE

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Article d, Title 15, Chapter 1, of the City of Onalaska Code of Ordinances related to the Electrical Code is hereby deleted in its entirety and replaced as follows:

Article D: Electrical Code

Sec. 15-1-70 Application of Provisions of the Electrical Code.

1) **General.** This Article shall be known as the "Electrical Code of the City of Onalaska" and will be referred to in this Chapter as "this Code" or "this Article."

2) **Purpose.** The purpose of this Electrical Code is the practical safeguarding of persons and property from hazards arising from the installation and use of electricity; and to establish rules and fees for the issuance of permits, and the inspection of all electrical and low voltage work covered under the scope of this article.

3) **Scope.** This code shall apply to the installation, re-construction, alteration, extension and repair of wiring and equipment for heat, light, power, control, voice, data, CATV, fire alarm, security systems and other low voltage work. Materials, fittings, devices, appliances, luminaries, apparatus and the like used as part of or in conjunction with said installations shall be referred to in this Code as "Equipment" or "Electrical Equipment" unless specifically stated otherwise.

4) **Conflict.** No part of this Article shall be interpreted to prevent the enforcement of other City ordinances or regulations which prescribe standards equal to or more stringent than the standards established by this Article.

Sec. 15-1-71 State Regulations Adopted

1) **Adopted by Reference.** Chapter 101, Wis. Stats.; SPS 305, 316 and 320, Wis. Adm. Code together with all amendments and reinstatements are hereby adopted and by reference made a part of this Chapter with the same force and effect as though set out in full. Failure to comply with any of the provisions of the statutes or administrative rules, regulations and bulletins, shall constitute a violation of this chapter, punishable according to the penalties provided below. References in this Chapter to Wisconsin statutory section or chapter or Wisconsin Administrative Code sections or chapter describing or defining procedures or author for enactment or enforcement shall be

deemed to refer to the most recent enactments of the Wisconsin Legislature describing or defining such procedures or authorities.

2) **To be on File.** A copy of the State Electrical Code shall be on file in the offices of the Department of Inspection.

Sec. 15-1-72 State of Wisconsin Electrical Licenses, Certifications and Definitions.

1) **General**

No person, firm, corporation, institution, organization or representative thereof shall engage in the installation, alteration, re-construction, extension or any work covered under the Scope of this Article or engage in the business of said, installation, alteration, re-construction, or extension for any purpose in the City Of Onalaska without first having proper certifications, licenses and insurance as provided by this Section and per Wisconsin State Statutes and the Wisconsin Administrative Code as may be amended. A residential property owner may not install, repair or maintain electrical wiring on premises that the property owner owns and occupies as a residence, all work must be performed by an Electrical Contractor as defined in SPS 305.41.

2) **Definitions**

a) Electrical Contractor: An Electrical Contractor is a person, firm, corporation, institution or organization licensed under SPS 305.41 of the Administrative Code.

b) Master Electrician: A Master Electrician is a person licensed by the State of Wisconsin as a Master Electrician under 305.43 of the Administrative Code.

c) Residential Master Electrician. A Residential Master Electrician is a person licensed by the State of Wisconsin as a Residential Master Electrician under 305.435 of the Administrative Code.

d) Registered Master Electrician. A Registered Master Electrician is a person licensed by the State of Wisconsin as a Registered Master Electrician under 305.437 of the Administrative Code.

e) Journeyman Electrician: A Journeyman Electrician is a person licensed by the State of Wisconsin as a Journeyman Electrician under 305.44 of the Administrative Code.

f) Industrial Journeyman Electrician: An Industrial Journeyman Electrician is a person licensed by the State of Wisconsin as an Industrial Journeyman Electrician under 305.443 of the Administrative Code.

g) Residential Journeyman Electrician: A Residential Journeyman Electrician is a person licensed by the State of Wisconsin as a Residential Journeyman Electrician under 305.447 of the Administrative Code.

h) Beginning Electrician: A Beginning Electrician is a person registered by the State of Wisconsin as a Beginning Electrician under 305.45 of the Administrative Code.

i) Electrical Apprentices. An Electrical Apprentice is a person registered by the State of Wisconsin as an Electrical Apprentice under 305.46 of the Administrative Code.

j) Low Voltage Installer: Any person engaged in installing, repairing, or maintaining equipment or systems that operate at 100 volts or less.

k) Electrical Wiring: means all equipment, wiring ,material, fittings, devices, appliance, fixtures, and apparatus used for the production, modification, regulation, control, distribution, utilization, or safeguarding of electrical energy for mechanical, chemical, cosmetic, heating, lighting, or similar purposes, as specified under the state electrical wiring code. "Electrical wiring" does not include the equipment, wiring, material, fittings, devices, appliances, fixtures and apparatus used by a public utility, an electric cooperative or a wholesale merchant operator for the purpose of generating, transmitting, distributing or controlling heath, light, power or natural gas to its customers or members.

Sec. 15-1-73 Permits, Fees and Inspections

1) **Permit Application**: No electrical wiring shall be installed, altered, re-constructed, extended or repaired without first obtaining an electrical permit. Said work includes low voltage work: installing, repairing, or maintaining equipment or systems that operate at 100 volts or less.

a) **Application for Installation, Repair or Maintenance of Electrical Wiring**:
i. Applications for permits shall be made and signed by a Master Electrician or their approved agent. All work performed under the Electrical Permit, shall be done under the general supervision of the Master Electrician.
ii. Application shall provide proof of valid license as a Master Electrician and Electrical Contractor with the State of Wisconsin.
iii. Application shall be made on forms provided by the Inspection Department and shall state the Electrical Contractor's permanent place of business.

b) **Application for Low Voltage Work**: Application for low voltage shall be made by the installer on forms provided by the Inspection Department and shall include such plans, specifications, and other information as requested by the Inspection Department. No permits shall be issued to any installer who does not have a current certificate of insurance on file, or any installer who has ignored orders to correct code deficiencies or has fees, fines or penalties outstanding.

Permits shall be invalid if work is not commenced within 6-months of permit issuance and shall expire one year after permit issuance. The Electrical Inspector may extend the period not more than two times for up to an additional 180 days each.

2) **Permit Fees**:
Permit fees shall be based upon the physical value of the work to be done, as determined by the Inspection Department on the basis of current costs as set forth on the City of Onalaska Fee Schedule. Fees shall be due at the time of application.

a. The permit fee shall be doubled when work is commenced before a permit is obtained.

b. There shall be a re-inspection fee for each occurrence as set forth on the City of Onalaska fee schedule.

3) **Electrical Inspections**:

a. **Rough Inspection(s).** The rough inspection by the Department of Inspection shall occur within 3 business days (during a normal working week) after notification by the contractor that the wiring and equipment is roughed in, and before such work is covered up.

b. **Final Inspection**. The final inspection by the Department of Inspection shall occur within 5 business days. (during a normal working week) after written notification by the contractor that the job is completed.

c. **Orders**. The Department of Inspection shall issue orders requiring that electrical code violations be corrected within a specified time. The compliance time shall not be more than 30 days, depending on the nature of the violation and hazard involved. A written order to correct electrical code violations must be complied with as stated in the written order, the order itself shall remain active for 24 months from the date of issuance, meaning that any subsequent violations during the 24 month period may result in an immediate issuance of a municipal citation. A continued failure to correct a violation identified in an order may result in the issuance of a municipal citation to the person to whom the order was issued.

d. **Content of Orders**. Whenever the Department of Inspection determines that there are reasonable grounds to believe a violation of any provision of this chapter exists, he or she shall order the person responsible to correct the violation. The order shall be in writing and shall:
   i. Include a description of the real estate sufficient for identification;
   ii. Specify the violation which exists and the remedial action required;
   iii. Allow a reasonable time for the performance of any act it requires;
   iv. Include the following disclaimer: "The findings of this inspection report are intended to identify code violations that are readily apparent at the time of inspection. The inspection did not involve a detailed examination of the electrical systems or the closed structural or nonstructural elements of the buildings and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied.

e. **Service of Orders**. Orders to correct electrical violations shall be served upon the Permit Holder. Orders not corrected within 2 weeks shall be sent to the owner of record by first class mail at the address listed with the City Assessor's office or by delivering the order to the owner personally. When

the owner of record does not have an address listed, the order may be served:

i. By delivering the order to the owner personally; or
ii. By first class mail to the owner at the last known address as shown on the most recent property tax bill for the property affected by the order; or
iii. By posting the order in a conspicuous place on the exterior of the structure affected by the order.
iv. If an order is served by first class mail, the person serving the order shall execute an affidavit which shall include the following:
    1. The date upon which the order was mailed.
    2. An allegation that the envelope was postpaid.
    3. The name of the person to whom the envelope was addressed.
    4. The address on the envelope.
    5. That the order was enclosed within the envelope.

f. **Compliance**. Upon the failure of any inspection due to code deficiencies or the electrical work scheduled to be inspected has not complete at the time of inspection, a re-inspection fee shall be assessed against the permit holder. If the Department of Inspection determines that the work conforms to this Code, a certificate of compliance may be issued. All wiring and equipment covered under the Scope of this Article shall be inspected and approved by the Department of Inspection before the installation or equipment is put into normal or permanent service.

g. **Notice to Purchasers.** An owner shall notify a purchaser, in writing, that an order has been issued concerning a violation of this Article, whenever the condition of the property giving rise to the order has not been corrected. Any owner who fails to give written notice to a purchaser, prior to acceptance of a written offer to purchase, of any order concerning this property shall be subject to a forfeiture as provided below. No owner may accept an offer to purchase which was made prior to the disclosure required by this subsection, unless the purchase acknowledges receipt of a notice of outstanding orders and a willingness to proceed despite such knowledge.

h. **Liability for Damages.** This Code shall not affect the responsibility or liability of any party owning, operating, controlling or installing any electrical equipment for damages to persons or property caused by any defect therein, nor shall the City be held as assuming any such liability by reason of the inspection or re-inspection authorized herein or the certificate of approval issued as herein provided or by reason of the approval or disapproval of any equipment authorized herein.

4) **Investigations**:

The Electrical Inspector may investigate any charges or complaints filed which may be brought against the holder of any permit, for noncompliance with any provision of this code on the part of the permit holder or any person performing any work under their direction. Any licensed Electrical Contractor who knowingly and willfully procures a

permit for electrical work which is to be performed by anyone not properly licensed by the State of Wisconsin shall be subject to the maximum penalty prescribed by Section 15-1-90 of the Municipal Code of Ordinances. No person may obtain a permit for electrical work in the City of Onalaska while that person is failing or refusing to correct an electrical violation after having been convicted of that violation.

Sec. 15-1-74 Standards for the Installation of Electrical Equipment.

1) Standards for the installation of electrical conductors and equipment in the City of Onalaska shall conform to and comply with the applicable provisions of this Code, Chapters SPS 305, SPS 316 and SPS 320 of the Wisconsin Administrative Code and all subsequent amendments, the Statutes of the State of Wisconsin, and any orders, rules and regulations issued by authority thereof, and with approved electrical standards for safety to persons and property. Where no specific standards for safety are prescribed by this ordinance or by the State Electrical Code, conformity with the regulations set forth in the National Electrical Code and in the National Electrical Safety Code shall be prima facie evidence of conformity with approved standards for safety to persons and property.

2) Only that equipment which has been expressly made for electrical, control, voice, data, CATV, fire alarm and security system purposes shall be installed for said purpose. All heat, light, power, control, voice, data, CATV, fire alarm, security system equipment and other low voltage system equipment shall be installed and used in the exact manner and for the exact purpose indicated by the equipment's listings, labels and the manufacturer's markings and instructions. The original manufacturer's listings, labels, ratings and markings shall be visible and the equipment shall not be changed or altered in any manner, except that normal replacements and repairs may be made to such equipment if the replacements and repairs do not change the listing, original characteristics or design.

3) The City of Onalaska may require existing installations to be brought into compliance with the minimum wiring requirements of the Minimum Housing and Property Maintenance Code or Uniform Dwelling Code and within the time determined by the City.

4) Interpretation of the Code shall be at the discretion of the Department of Inspection. Written requests for formal interpretations or variances of SPS 316 shall be directed to the Wisconsin Department of Commerce, Safety and Buildings Division, Electrical Unit.

Sec. 15-1-75 Public Liability Insurance and Completed Operations Insurance.

Permit holders, except those residential owner occupied Permit Holders for low voltage work (defined as installing, repairing, or maintaining equipment or systems that operate at 100 volts or less), shall carry insurance having aggregate coverage of not less than One Million Dollars ($1,000,000.00) covering all of the following risks: public liability, personal injuries, property damage, and completed operations. Insurance for completed operations coverage shall be sufficiently broad to cover installation, service and repair of equipment sold by the Permit Holder and servicing, installation and repair of equipment not sold by the Permit Holder. Permit Holder shall submit a certificate of insurance indicating such coverage at the time the application for license or renewal thereof is made. Residential owner occupied Permit Holders performing low voltage work must provide a current certificate of homeowner's insurance or a copy of their current homeowner's insurance policy.

Sec. 15-1-76 Unsafe or Illegal Electrical Equipment.

When the Department of Inspection finds any electrical equipment to be unsafe or dangerous to persons or property, the person owning, using or selling such electrical equipment shall be notified in writing to remove or cause to be removed, or to make any changes or repairs or cease to sell, so as to restore such electrical equipment to a safe condition. Failure to comply with such notice within the time specified in such notice shall be sufficient cause for the Department of Inspection to disconnect or order the removal of, or order the discontinuance of, electrical service to said electrical equipment.

In any case of emergency affecting the safety of persons or property, or where electrical equipment interferes with the work of the fire department, or where electrical equipment is not installed in conformity with the regulations of this Electrical Code, the Department of Inspection shall have the authority to disconnect immediately or cause the removal of or disconnection of any such electrical equipment. When the Department of Inspection disconnects or causes to be disconnected electric current from electrical equipment, an official notice, tag, lock or seal shall be attached to such electrical equipment to prevent the use of electricity. It shall be unlawful for any unauthorized person to attach such official notice, tag, lock or seal, or to break open, change, remove, destroy, tear, alter, mutilate, cover or otherwise deface or injure any such official notice, tag, lock or seal. The Department of Inspection shall have the power and authority to seize and take possession of any electrical equipment or materials which, in its opinion, are dangerous to life or property, or which are suspected or found to have been the cause of any fire, accident, injury or fatality and to retain possession for the purpose of making an investigation, an examination or for official evidence. After such electrical equipment and materials have served their purpose, they shall be returned to the owner.

Sec. 15-1-77 Disclaimer of Inspections.

The purpose of the inspections under this Article is to improve the quality of property in the City of Onalaska. The inspections and the reports and findings issued after the inspections are not intended as, nor are they to be construed, as a guarantee. In order to so advise owners and other interested persons, the following disclaimer shall be applicable to inspections hereunder: "These findings of inspections contained herein are intended to report conditions of noncompliance with code standards that are readily apparent at the time of inspection. The inspection does not involve a detailed examination of mechanical systems or the closed structural and non structural elements of the buildings and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied.

Sec. 15-1-78 Enforcement Actions

1) **Forfeiture**. Any person who violates any provision of this Article, or fails to comply with a lawful order of the Inspector to correct a violation of this chapter shall, upon conviction of the violation, pay a forfeiture of not less than $100.00 and not more than $500.00 together with the costs of prosecution and in default of payment of such forfeiture and costs of prosecution shall be imprisoned in the County jail until such forfeiture and costs of prosecution are paid, but not exceeding 90 days for a first offense.

2) **Refusal to Issue Electrical Permit**. No person may obtain a permit to do electrical work in the City of Onalaska while that person is failing or refusing to correct a electrical violation after having been convicted of that violation.

3) **Suspension or Revocation of Electrical Permit**. The Inspector may revoke or suspend an electrical permit if the Inspector finds that the permit holder has:
   i) Made a material misstatement in the application for a permit or renewal thereof; or
   ii) Has failed to correct an electrical code violation within 30 days after having received notice of the violation.

4) **Action to Enjoin.** The City Attorney may, in addition to, or in lieu of other remedies provided by law, bring an action to enjoin a person from committing repeated violations of this chapter.

Sec. 15-1-79 through Sec. 15-1-89 **Reserved for Future Use.**

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1536 – 2016

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 12/28/15
(signature)

☐ No Fiscal Impact

☒ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1537-2016

AN ORDINANCE TO AMEND CHAPTER 4 OF TITLE 7, SECTION 4 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO REGISTRATION OF DIRECT SELLERS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 7, Chapter 4, Section 4, Subsection (c)(1), of the City of Onalaska Code of Ordinances related to the Regulation of Taxicabs is hereby deleted in its entirety and replaced as follows:

(1) At the time the registration is returned, a fee shall be paid to the City Clerk to cover the cost of processing said registration. Each and every member of a group must file a separate registration form. The fee for a direct seller's, solicitor's or canvasser's license shall be as set forth on the City of Onalaska Fee Schedule. All license fees will be reviewed annually. All persons within a group must comply with the other provisions of this Chapter. A license granted hereunder shall be valid for a period of (90) days from the date of issuance.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1537 – 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1538-2016

AN ORDINANCE TO AMEND CHAPTER 2 OF TITLE 7, SECTION 11 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO TRANSFER AND LAPSE OF LICENSE

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 7, Chapter 2, Section 11, of the City of Onalaska Code of Ordinances related to the Transfer and Lapse of License is hereby deleted in its entirety and replaced as follows:

(a) In accordance with the provisions of Section 125.04(12), Wis. Stats., a license shall be transferable from one premises to another if such transfer is first approved by the Common Council. An application for transfer shall be made on a form furnished by the City Clerk. Proceedings for such transfer shall be had in the same form and manner as the original application. The fee for such transfer shall be set forth on the City of Onalaska Fee Schedule. Whenever a license is transferred, the City Clerk shall forthwith notify the Wisconsin Department of Revenue of such transfer. In the event of the sale of a business or business premises of the licensee, the purchaser of such business or business premises must apply to the City for reissuance of said license and the City, as the licensing authority, shall in no way be bound to reissue said license to said subsequent purchaser.

(b) In accordance with the provisions of Section 125.04(6), Wis. Stats., a licensee may appoint a successor agent to act in the agent's place for the remainder of the license year or until another agent is appointed. The fee for appointing a successor agent shall be as set forth on the City of Onalaska Fee Schedule. Whenever the agent of a corporate holder of a license is for any reason replaced, the licensee shall give the City Clerk written notice of said replacement, the reasons therefor and the new appointment along with the fee as set forth on the City of Onalaska Fee Schedule. Until the next regular meeting or special meeting of the Common Council, the successor agent shall have the authority to perform the functions and be charged with the duties of the original agent. However, said license shall cease to be in effect upon receipt by the City Clerk of notice of disapproval of the successor agent by the Wisconsin Department of Revenue or other peace officer of the municipality in which the license was issued. The corporation's license shall not be in force after receipt of such notice or after a regular or special meeting of the Common Council until the successor agent or another qualified agent is appointed and approved by the City and the Wisconsin Department of Revenue."

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1538 – 2016 **Please route in this order**

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1539-2016

AN ORDINANCE TO AMEND CHAPTER 3 OF TITLE 7, SECTION 2 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO CIGARETTE LICENSE

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 7, Chapter 3, Section 2, Subsection (b) of the City of Onalaska Code of Ordinances related to the Cigarette License is hereby deleted in its entirety and replaced as follows:

(b) **Application for License;** Fee.. Every person, form or corporation desiring a license under this Section shall file with the City Clerk a written application therefore, stating the name of the person and the place for which such license is desired. Each license shall be filed by the City Clerk and shall name the licensee and the place wherein he is authorized to do business, and the same shall not be delivered until the applicant shall pay to the City Clerk a license fee as set forth on the City of Onalaska Fee Schedule.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1539 – 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1540-2016

AN ORDINANCE TO AMEND CHAPTER 6 OF TITLE 7, SECTION 1 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO REGULATION OF TAXICABS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 7, Chapter 6, Section 1, Subsection (d), of the City of Onalaska Code of Ordinances related to the Regulation of Taxicabs is hereby deleted in its entirety and replaced as follows:

(d) The taxicab business license fee shall be as set forth on the City of Onalaska Fee Schedule and shall be paid annually. The taxicab business license shall be reviewed annually.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1540 – 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1541-2016

AN ORDINANCE TO AMEND CHAPTER 2 OF TITLE 7, SECTION 18 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO CLASS "A" AND CLASS "B" OUTDOOR VENTUE LICENSE

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 7, Chapter 2, Section 18, Subsection (a) of the City of Onalaska Code of Ordinances related to the Requirements for Class "A" and Class "B" Outdoor Venue License is hereby deleted in its entirety and replaced as follows:

Sec. 7-2-18 Requirements for Class "A" and Class "B" Outdoor Venue License

(a) Application. Application for such licenses shall be made in writing to the City Clerk not less than fifteen (15) days prior to the meeting of the Common Council at which the application will be considered and must include a plan or diagram that particularly describes the outdoor venue area. Each applicant shall pay the required license fee as set forth on the City of Onalaska Fee Schedule at the time of the filing of the original application, renewals thereafter shall be annually and shall require a fee as set forth on the City of Onalaska Fee Schedule. All property owners within one hundred fifty (150) feet of the proposed premises for an Outdoor Venue License shall receive notice of the pendency of the original application by first class mail.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1541 – 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1542-2016

AN ORDINANCE TO AMEND CHAPTER 5 OF TITLE 7, SECTION 4 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO HOTEL/MOTEL PERMITS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 7, Chapter 5, Section 4, of the City of Onalaska Code of Ordinances related to the Permit Required is hereby deleted in its entirety and replaced as follows:

7-5-4 Permit Required.

Every person furnishing rooms or lodging under Section 7-5-2 shall file with the City Clerk an application for a permit for each place of business. Every application for a permit shall be made upon a form prescribed by the City Clerk and shall set forth the name under which the applicant transacts or intends to transact business, the location of his place of business, and such other information as the City Clerk requires. The application shall be signed by the owner if a sole proprietor, and, if not a sole proprietor, by the person authorized to act on behalf of such owner(s). At the time of making an application, the applicant shall pay to the City Clerk a fee as set forth on the City of Onalaska Fee Schedule for a one year permit or a two year permit, said fee to be reviewed annually. The permit shall be obtained annually (or every two years if so selected) and be valid for the period of July 1 to June 30 of each year.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1542 – 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1543 - 2016

AN ORDINANCE TO AMEND TITLE 10 CHAPTER 1 SECTION 37 OF THE CITY OF ONALASKA CODE OF ORDINANCES RELATED TO SCHOOL ZONE PARKING

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Subsection (a) of Section 37 of Chapter 1 of Title 10 of the Code of Ordinances of the City of Onalaska is hereby deleted in its entirety and replaced as follows:

(a) Northern Hills Elementary School.

(1) There shall be no parking on the North side of Spruce street from East Avenue North to the East property line of Northern Hills Elementary School from 7:30 a.m. until 4:30 p.m. on days when school is in session. Occupied vehicles may stop or stand on the North side of Spruce street from East Avenue North to the East property line of Northern Hills Elementary School from 7:30 a.m. until 4:30 p.m. on days when school is in session for purposes of student drop off and pick up.

(2) There shall be two (2) hour parking on the South side of Spruce Street from East Avenue North to the East line of City Park property from 7:30 a.m. until 4:30 p.m. on days when school is in session.

(3) There shall be two (2) hour parking on that part of the East side of East Avenue North from 190' North of Spruce Street to Troy Street from 7:30 a.m. until 4:30 p.m. on days when school is in session.

(4) There shall be no parking, standing or stopping on the West side of East Avenue North from the intersection of Spruce Street to the intersection of Troy Street from 7:30 a.m. until 4:30 p.m. on days when school is in session.

(5) There shall be no parking on the East side of East Avenue from Spruce Street 190' North from 7:30 a.m. until 4:30 p.m. on days when school is in session. Occupied vehicles may stop or stand on the East side of East Avenue from Spruce Street 190' North from 7:30 a.m. until 4:30 p.m. on days when school is in session for purposes of student drop off and pick up.

(6) There shall be no left turn into Northern Hills School's circle drive from East Avenue between the hours of 7:00 a.m.-8:30 a.m. and 3:00 p.m. -4:30 p.m.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ___ day of _____, 2016.

CITY OF ONALASKA

By:_____
Joe Chilsen, Mayor

By:_____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:
{01760508.DOCX}

FISCAL IMPACT OF ORDINANCE 1543 – 2016 **Please route in this order**

Northern Hills School

Katie Aspenson, Interim Land Use & Development Director _____ (signature)

(let Joe Barstow review all annexation ordinances)

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer _____ (signature)

☐ No Fiscal Impact

☒ Budgeted Item

INSTALL SIGNAGE USING EXISTING BUDGET & STAFF

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police _____ (signature)

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.

Fred Buehler _____ (signature) 1-21-16

☒ No Fiscal Impact

☐ Budgeted Item

☐ Will need $_____ for _____ to meet the requirements of this ordinance.