

**Board of Public Works
of the City of Onalaska**

Tuesday, February 4, 2014

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1 The Meeting of the Board of Public Works of the City of Onalaska was called to order at 6:30
2 p.m. on Tuesday, February 4, 2014. It was noted that the meeting had been announced and a
3 notice posted at City Hall.

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5 Roll call was taken with the following members present: Ald. Jack Pogreba, Mayor Joe Chilsen,
6 Ald. Jim Bialecki, Financial Services Director/Treasurer Fred Buehler, City Engineer Jarrod
7 Holter

8
9 Also Present: Ald. Diane Wulf, Assistant City Engineer Kevin Schubert, Mayor Chilsen's Intern
10 Sacre Kalume

11
12 **Item 2 – Approval of minutes from previous meeting**

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14 Motion by Ald. Bialecki, second by Mayor Chilsen, to approve the minutes from the previous
15 meeting as printed and on file in the City Clerk's Office.

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17 On voice vote, motion carried.

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19 **Item 3 – Public Input (limited to 3 minutes/individual)**

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21 Ald. Pogreba called three times for anyone wishing to provide public input and closed that
22 portion of the meeting.

23
24 **Consideration and possible action on the following items:**

25
26 **Item 4 – Review and consideration of Wisconsin Department of Natural Resources**
27 **easement for water main and sanitary sewer installation along Great River State Trail and**
28 **Interstate 90**

29
30 Jarrod said board members' packets include a copy of the proposed sanitary sewer and water
31 main easement for the DNR. Jarrod referenced the Exhibit "A" map on page 8 and noted the
32 easement is located between County Trunk Highway SS and Interstate 90. The bridge located at
33 the Great River State Trail will be removed and a box culvert will be installed as part of the 2014
34 Interstate 90 reconstruction project. Jarrod said the sanitary sewer had to be relocated to
35 accommodate the incoming box culvert. Jarrod referenced the map, noted the sanitary sewer
36 already exists and said the dark line on the map labeled "proposed sanitary sewer" will be
37 installed. Jarrod said there will be another leg to the other manhole, adding there also is a short
38 section to the north that also will be replaced as part of the project. Jarrod also noted a water
39 main will be added from County Trunk Highway SS, and it will loop in to Fruit Acres. This will
40 provide redundancy in the water main if there is water leak. Jarrod said City Attorney Sean
41 O'Flaherty has examined both items and noted the only change that is needed is the title box has

42 to have both the Mayor and City Clerk inserted.

43

44 Motion by Ald. Bialecki, second by Mayor Chilsen, to approve the Wisconsin Department of
45 Natural Resources easement for water main and sanitary sewer installation along Great River
46 State Trail and Interstate 90.

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48 On voice vote, motion carried.

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50 **Item 5 – Review and consideration of construction engineering services for Theater Road**
51 **Traffic Signal Project**

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53 Jarrod noted board members’ packets include an agreement with Strand Associates, who
54 performed the design work for the Theater Road Traffic Signal Project. Jarrod said the project
55 includes extensive electrical documentation for the signal light installation, including the shop
56 drawings and the field work. Jarrod said Kevin will perform the project administration and
57 perform on-site observation to ensure that there is proper installation. Jarrod said the actual
58 electrical work inside the cabinets is outside the city’s scope of expertise and requested that
59 Strand Associates be utilized hourly. Jarrod expressed confidence that the entire amount will not
60 be spent, but noted the shop drawings will need to be reviewed. There also will be a minimum
61 of one site visit.

62

63 Motion by Ald. Bialecki, second by Mayor Chilsen, to approve Strand Associates for
64 construction engineering services for Theater Road Traffic Signal Project in an amount not to
65 exceed \$8,500.

66

67 On voice vote, motion carried.

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69 **Item 6 – Pay Estimates: Strand Associates, Short Elliot Hendrickson Inc., MSA**
70 **Professional Services, Inc., Mathy Construction, Haas Sons, Winona Mechanical, A-1**
71 **Excavating, Wapasha Construction, State of Wisconsin Department of Transportation and**
72 **any other contractor/developer**

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**BOARD OF PUBLIC WORKS
MONTHLY ESTIMATES**

February 4, 2014

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1. STRAND ASSOCIATES (01321)				
Storm Lift Electrical troubleshooting Estimate #3	\$ -	\$ -	\$ 1,410.42	\$ 577.12
2. SEH INC.				
Solid Waste Public Education and Outreach Estimate #4	\$ 7,000.00	\$ -	\$ 3,640.00	\$ 2,660.00
3. SEH INC. (01375)				
Old City Shop Environmental Sample Collection & Wis. DNR Estimate #4	\$ 9,900.00	\$ -	\$ 5,182.58	\$ 2,079.30
4. LA CROSSE COUNTY HWY DEPT CTH SN Design				
Estimate #1	\$ 17,293.00	\$ -	\$ -	\$ 1,657.19
5. HAAS SONS INC. (01167)				
2013 Utility Project Construction Estimate #7	\$ 1,073,982.25	\$ 17,721.53	\$ 1,070,877.66	\$ 553.43
6. WAPASHA CONSTRUCTION				
2013 Reservoir Improvements Construction Estimate #3	\$ 294,991.99	\$ -	\$ 56,730.15	\$ 18,680.31
7. STEIGER CONSTRUCTION (01320)				
2013 Miscellaneous Concrete				

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124	Construction				
125	Estimate #5 – FINAL	\$ 43,109.90	\$ -	\$ 35,962.11	\$ 4,203.53
126					
127	8. RETTLER CORP				
128	Gullikson Tennis Courts				
129	Design/Construction Observation				
130	Estimate #3	\$ 37,050.00	\$ -	\$ 34,650.00	\$ 2,400.00
131					

132 Motion by Mayor Chilsen, second by Ald. Bialecki, to pay the eight estimates as printed and on
133 file.

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135 On voice vote, motion carried.

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137 **Adjournment**

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139 Motion by Mayor Chilsen, second by Ald. Bialecki, to adjourn at 6:37 p.m.

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141 On voice vote, motion carried.

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143

144 Recorded by:

145

146 Kirk Bey