

**Board of Public Works  
of the City of Onalaska**

Tuesday, March 3, 2015

1

1 The Meeting of the Board of Public Works of the City of Onalaska was called to order at 6:30  
2 p.m. on Tuesday, March 3, 2015. It was noted that the meeting had been announced and a notice  
3 posted at City Hall.

4

5 Roll call was taken with the following members present: City Engineer Jarrod Holter, Mayor Joe  
6 Chilsen, Ald. Jim Bialecki, Ald. Jack Pogreba, Financial Services Director/Treasurer Fred  
7 Buehler

8

9 Also Present: Assistant City Engineer Kevin Schubert, Parks and Recreation Director Dan  
10 Wick, Buildings Manager Brian Babiash

11

12 **Item 2 – Approval of minutes from previous meeting**

13

14 Motion by Mayor Chilsen, second by Ald. Bialecki, to approve the minutes from the previous  
15 meeting as printed and on file in the City Clerk’s Office.

16

17 On voice vote, motion carried.

18

19 **Item 3 – Public Input (limited to 3 minutes/individual)**

20

21 Ald. Pogreba called three times for anyone wishing to provide public input and closed that  
22 portion of the meeting.

23

24 **Consideration and possible action on the following items:**

25

26 **Item 4 – Review and consideration of 3<sup>rd</sup> Avenue South sanitary sewer installation**  
27 **agreement with the Village of Holmen**

28

29 Jarrod noted that board members’ packets include a copy of the contract for sanitary sewer  
30 connection for the Village of Holmen. This agreement is for the 3<sup>rd</sup> Avenue South project.  
31 Jarrod said board members’ packets also include a plan sheet that shows 3<sup>rd</sup> Avenue South from  
32 Main Street heading south. Jarrod said the area in question is the first block between Main Street  
33 and Irvin Street and pointed out that as part of the 3<sup>rd</sup> Avenue South project the project has been  
34 designed and bid with the proper facilities to coordinate with the Village of Holmen a possible  
35 future sanitary sewer connection. This includes a larger pipe along one block of 3<sup>rd</sup> Avenue  
36 South, and also a new manhole at the intersection of 3<sup>rd</sup> Avenue South and Irvin Street to  
37 facilitate the flow of the sewer into the interceptor. Jarrod said, “The agreement is just for this  
38 work. It is not for a connection that would happen in the future. It would be a cost savings to the  
39 Village [of Holmen] to do this work during our project, and it will further benefit the community  
40 by not [performing construction work on] that street twice within two years. And it will be a  
41 better job when it’s done.”

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42  
43 Jarrod noted there were additional costs and said they were utilizing unit costs that were from the  
44 apparent low bid submitted by Haas & Sons. Jarrod said, “If the City of Onalaska was going to  
45 do its part of the project, we had an anticipated cost of \$10,725.70. With the Village of Holmen  
46 work added – so that work is deleted and now we replace it with \$62,742.50 worth of work, that  
47 leaves a Village of Holmen cost of \$52,016.80.” Jarrod said he has been coordinating this  
48 project with Village of Holmen Public Works Director Dean Olson, who is bringing this item  
49 before the Village of Holmen Board.

50  
51 Motion by Ald. Bialecki, second by Jarrod, to approve 3<sup>rd</sup> Avenue South sanitary sewer  
52 installation agreement with the Village of Holmen, contingent upon the village also accepting the  
53 same agreement.

54  
55 Ald. Pogreba referred to the bid sheet included in board members’ packets and asked if it is an  
56 actual bid.

57  
58 Jarrod noted these were the actual bid numbers that were received at the bid. Jarrod said he  
59 hopes these bid numbers will be moved on to the Common Council for its March 10 meeting.  
60 Jarrod said that the bids were opened February 24, adding that the numbers were very close to  
61 what Kevin had anticipated.

62  
63 On voice vote, motion carried.

64  
65 **Item 5 – Review and consideration of boiler repair/replacement at Public Works Facility**

66  
67 Jarrod noted that the Public Works Facility opened in September 2007 and said Boiler No. 1 had  
68 malfunctioned approximately one month ago. Jarrod said Brian had worked on securing quotes  
69 on repairs and/or replacement of the facility’s boiler. Jarrod said staff attempted to discover if  
70 the boiler was under warranty or if there had been any errors during its installation, but no  
71 mistakes were discovered and there is no warranty. Jarrod referred to a list of proposals included  
72 in board members’ packets and said staff first looked at repairing the existing heat exchanger.  
73 However, by the time the exchanger was shipped and repaired, the minimum estimate was  
74 \$6,000. Jarrod said this option was disregarded and staff examined Proposal No. 1, which is to  
75 remove and replace the heat exchanger. However, Jarrod noted the burner also should be  
76 addressed at the same time if Proposal No. 1 is chosen, and this will increase costs. Jarrod  
77 pointed out that Coulee Region Mechanical appears to have submitted the lowest bid of \$9,600  
78 under Proposal No. 1 and Proposal No. 2 (Remove and replace heat exchanger/replace burner).  
79 However, Jarrod noted CRM did not have a price from Thermal Solutions to assist with  
80 installation because CRM did not believe it was qualified to do so. Jarrod said this bid would  
81 need to be removed because there would be additional costs of \$2,000 to \$3,000 to bring in  
82 Thermal Solutions. Jarrod estimated that the minimum cost of Proposal No. 1 would be

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83 approximately \$11,000, and the minimum cost of Proposal No. 2 would be between \$14,000 and  
84 \$15,000.

85

86 Jarrod said staff then began to explore the possibility of installing a new boiler and noted the  
87 Proposal No. 4 outlines replacing Boiler No. 1 with a different model. Jarrod said staff does not  
88 want a different model installed, noting the current boiler is a Thermal Solutions boiler. Jarrod  
89 said staff then examined Proposal No. 3, which is to install a 95-percent efficient condensing  
90 boiler. These boilers are very similar to what recently was installed at the Omni Center. Jarrod  
91 noted he had received four quotes and said staff is recommending that Johnson Controls' bid of  
92 \$19,477 be accepted.

93

94 Jarrod said, "This was not a budgeted item, but we do have monies [available]. We split costs  
95 for that building between four different departments – the Water Utility, the Sanitary Sewer  
96 Utility, Storm Water Utility and the Street Department. The Utility budgets are able to take one-  
97 fourth of that cost, which if you divide it by four you would have \$4,869.25 for each department.  
98 The three utility departments can consume that within their operating budgets. We do have,  
99 under the Street Department in the Equipment Replacement Budget, we had an item for a box  
100 blade to put behind our tractor. We included that with the upcoming bid ... In your packet  
101 tonight we have a bid for a compact track loader skid steer unit. We included it with that bid, so  
102 with that \$6,000 we had in the Equipment Replacement Budget we would reroute that money to  
103 help pay for this boiler replacement."

104

105 Jarrod said he had consulted with Fred and stated he believes there is a plan in place to finance  
106 this item. Jarrod said, "We've been running on one boiler for about a month. Luckily, nothing  
107 has happened. It's a little cool in the building if it gets really cold outside, but most of the  
108 employees are dressed to be outside anyway. But we really need to get that boiler replaced. In  
109 my opinion, the best thing to do is to get a new boiler."

110

111 In response to a question by Ald. Pogreba, Jarrod said the current boiler is a Thermal Solutions  
112 boiler.

113

114 Ald. Pogreba asked Jarrod how staff feels about purchasing another Thermal Solutions boiler  
115 given the failure of the current boiler.

116

117 Jarrod said staff had discussed this and noted there are Thermal Solutions boilers at the library  
118 and at the Omni Center. Jarrod said, "This is the first instance we've had at the city of a failure  
119 like this. It seems to be a pretty good product. ... The Thermal Solutions product is a pretty  
120 standard product that you see across the board."

121

122 Motion by Ald. Bialecki, second by Ald. Pogreba, to approve Proposal No. 3 and award the  
123 quotation of \$19,477 by Johnson Controls for boiler replacement at Public Works Facility.

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124  
125 Ald. Bialecki asked if it is normal for a commercial boiler to cease functioning after 7½ years.

126  
127 Jarrod noted that the water is tested once every six months, and also noted that water  
128 replacement is performed.

129  
130 Brian described the malfunction as a rare occurrence and said that in the communication between  
131 vendors and Thermal Solutions there was a theory that a vibration through a pump or in the unit  
132 itself may have caused the unit to malfunction. Brian said he had been unable to obtain feedback  
133 on whether there had been complications when the unit was first installed. Brian said he was  
134 told the issues, such as a weak spot, could have been present for years. Brian noted one boiler  
135 will serve as the lead boiler, and the other boiler eventually will switch over and serve as the lead  
136 boiler. If the boiler had not run for, say, one week and then is activated, the top of the pipe could  
137 be opened. Brian noted that the unit has a cast-iron ring on the top and the bottom, and there are  
138 copper tubes that run up and down. The top of one of the tubes where the copper tubes are fit  
139 into the top of the cast iron had broken loose. Brian said the proper way to replace this is to have  
140 it taken out and rerolled inside the copper tubing by Thermal Solutions.

141  
142 Ald. Bialecki noted that his house occasionally vibrates due to trains and asked if this is what  
143 might have caused the boiler to malfunction.

144  
145 Brian said no, noting the vibration would have originated within the pipe. Brian noted that the  
146 heat exchanger on the current boilers has a three-year limited warranty, and also that the new  
147 high-efficiency boiler has a 10-year warranty on the heat exchanger – five years unlimited, and  
148 then prorated at 20 percent per year for five to 10.

149  
150 In response to a question by Ald. Pogreba, Brian said water tests are performed between three  
151 and four times a year at all the facilities. Brian noted that Thompson Laboratories from La  
152 Crosse also had tested the water and said no abnormalities had been detected.

153  
154 Ald. Pogreba asked if the water is being treated with chemicals on a weekly basis.

155  
156 Brian said no, noting that Great River Water Treatment performs the testing. Brian said a Great  
157 River Water Treatment employees typically works with the city about four times a year and tells  
158 staff if the water needs to be treated. Brian said he does not believe the water has had to be  
159 treated for about one year.

160  
161 On voice vote, motion carried.

162  
163  
164

165 **Item 6 – Review and consideration of Memorandum of Agreement with Wisconsin**  
166 **Department of Transportation, Federal Highway Administration and the Wisconsin State**  
167 **Historic Preservation Office regarding State Trunk Highway 35 project – Poplar Street to**  
168 **U.S. Highway 53 (Project ID 7190-06-00)**  
169

170 Jarrod said staff has been in contact with the Wisconsin Department of Transportation and has  
171 participated in the consultation for the Memorandum of Agreement and the necessary  
172 consultations that must be done to satisfy the Section 106 paperwork that WisDOT must do for  
173 its federal highway project. Jarrod said the MOA is very similar to the one during the State  
174 Trunk Highway 35 reconstruction project in 2012. Jarrod said, “Part of the reason we are a  
175 signatory on the MOA once this gets done is because we are installing utilities as part of the  
176 project, so we are part of the process incurred here.”  
177

178 Jarrod said WisDOT will taking the lead on archaeological services for the project. Jarrod also  
179 said the city would be responsible for any costs in areas where Native American archaeological  
180 artifacts are found more than 4 feet in depth in the water main trench. Jarrod said there is “very  
181 little risk” in doing this.  
182

183 Motion by Ald. Bialecki, second by Mayor Chilsen, to approve Memorandum of Agreement with  
184 Wisconsin Department of Transportation, Federal Highway Administration and the Wisconsin  
185 State Historic Preservation Office regarding State Trunk Highway 35 project – Poplar Street to  
186 U.S. Highway 53 (Project ID #7190-06-00).  
187

188 On voice vote, motion carried.  
189

190 **Item 7 – Review and consideration of archaeological services for 2015 Utility project**  
191

192 Jarrod said it will be necessary to contract archaeological services any time there is a  
193 construction project near downtown Onalaska. Jarrod said staff has requested a permit from the  
194 Wisconsin State Historic Preservation Office to work in a non-catalogued burial district. Jarrod  
195 said archaeologists must be on-site any time the city works in the area of 3<sup>rd</sup> Avenue South.  
196 Jarrod said an archaeological item had been bid as part of the project bid. This item is to  
197 compensate the contractor for any work he must do in relation to working with the archaeologist.  
198 Jarrod said the pavement will be removed, as will the first 6 to 12 inches of soil on the first  
199 block. Jarrod noted the archaeologist will need to be present, and he also noted that the service is  
200 billed on an hourly basis. Jarrod said staff was conservative in its estimate of number of hours.  
201 Jarrod said the estimate is for the archaeologist to perform three weeks of work, adding he is  
202 hopeful it will not take three weeks for the utilities to be installed. Jarrod expressed confidence  
203 there is sufficient funding to have this item approved, but cautioned the archaeologist likely will  
204 require more time if human remains or a large number artifacts are discovered.  
205

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206 Motion by Ald. Bialecki, second by Mayor Chilsen, to approve archaeological services from  
207 Mississippi Valley Archaeology Center in an amount not to exceed \$15,004.

208

209 On voice vote, motion carried.

210

211 **Item 8 – Review and consideration of 2015 Stump Grinding bid**

212

213 Jarrod noted three bids had been received and that the project will be paid for by utilizing funds  
214 from the 2015 Capital Improvements Projects budget for tree planting. Jarrod said staff  
215 recommends awarding the bid to Les Manske & Sons.

216

217 Motion by Ald. Bialecki, second by Mayor Chilsen, to approve 2015 Stump Grinding bid to Les  
218 Manske & Sons in the amount of \$27,993.75.

219

220 Jarrod noted that Les Manske & Sons had the same price for black dirt as Kreibich Landscaping.  
221 However, Kreibich Landscaping submitted a higher quote for stump grinding.

222

223 On voice vote, motion carried.

224

225 **Item 9 – Review and consideration of 2015 Utility Project bid**

226

227 Jarrod noted that five bids had been received and that Haas & Sons had submitted the apparent  
228 low bid of \$770,154.65. Jarrod reviewed the funding under the Capital Improvements Projects  
229 Budget, pointing out that there are multiple projects included with the bid under the Sanitary  
230 Sewer items. Jarrod noted \$123,000 had been budgeted under the Sanitary Sewer item and said  
231 that with the Haas & Sons bid the total is \$128,826.80. However, once the Village of Holmen  
232 portion is removed the amount will be \$76,810. Jarrod noted \$169,000 had been budgeted under  
233 the Water item, and that the Haas & Sons bid was \$121,163.60. Jarrod said that within the bid  
234 \$447,500 had been budgeted under the General portion. Haas & Sons submitted a bid to do the  
235 General portion, including pavement, base rock and sidewalk, for \$458,072.50. Jarrod said that  
236 once the archaeological work is included the city will be approximately \$14,572 over what had  
237 been budgeted. This is partly due to the fact one more block of pavement replacement on Irvin  
238 Street had been added (this was not included in the original bid). There also will be bicycle  
239 markings, which were extended to Onalaska High School. In addition, the archaeological bid  
240 item totaled nearly \$50,000. Jarrod said, “We’re getting more work done than what we had  
241 anticipated. We do have funds within the 2014 Capital Projects Budget that would be able to  
242 cover that overage.”

243

244 Jarrod noted there was an alternate bid under Storm Water for storm water installations and said  
245 \$58,000 had been budgeted. This would bring the total to \$74,691.75. Once archaeological  
246 services are computed, the city would be approximately \$20,000 over what had been budgeted.

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247 Jarrod pointed that there are funds available in the 2010 Capital Projects Budget and said staff  
248 would like to award the alternate bid as part of the project and replace storm sewer on Pearl  
249 Street. Jarrod said there also was a bid alternate to replace a fire hydrant on 5<sup>th</sup> Avenue North  
250 and recommended that it be replaced. Jarrod said the total awarded bid, including the bid  
251 alternates, would be \$792,679.65.

252

253 Motion by Jarrod, second by Ald. Bialecki, to approve a bid amount of \$792,679.65 to Haas &  
254 Sons for the 2015 Utility Project.

255

256 On voice vote, motion carried.

257

258 **Item 10 – Review and consideration of 2015 Spring Tree Planting bid**

259

260 Jarrod distributed the spring tree planting bids to board members. Two bids were received – one  
261 from Hoffman & McNamara Co., and one from Kreibich Landscaping. Hoffman & McNamara  
262 submitted the apparent low bid at \$151,865.50. Jarrod said, “Once we reviewed where we were  
263 at with our Capital Improvements Budget, I also handed out tonight – which is not included on  
264 the agenda, so it will have to go forward to the Council meeting and it does pertain to the bid – is  
265 change order number one, which we would also like to take forward.”

266

267 Jarrod noted that the bid prices for the trees came in higher than what had been anticipated, and  
268 had come in higher than what the city had in 2014 even though the diameter inch of the trees  
269 specified had been reduced. Jarrod said the bid, along with change order number one, would be  
270 awarded to Hoffman & McNamara Co. at a total of \$135,397.50. This total would fall within the  
271 allowable allowance of change on the project.

272

273 Motion by Jarrod, second by Ald. Bialecki, to approve awarding a bid, along with change order  
274 number one, of \$135,397.50 to Hoffman & McNamara Co. for 2015 Spring Tree Planting.

275

276 Jarrod noted that he had received Hoffman & McNamara’s bid on Tuesday and said if the board  
277 so chooses, this item may be placed on the March 10 Common Council meeting for action as  
278 change order number one.

279

280 Fred asked from where the trees were originating.

281

282 Jarrod said the trees would come from a nursery certified by the State of Wisconsin Department  
283 of Natural Resources. Jarrod said, “If the DNR approves it for our grant that we can put them in  
284 with a Wisconsin-certified nursery, I feel that is adequate.”

285

286 Fred asked how many trees would be part of the purchase price.

287

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288 Jarrod referred to a copy of the change order distributed to board members; specifically, Part “A”  
289 – Northern Boulevard Planting Area. Jarrod said the original bid was for 54-unit trees and noted  
290 that staff had reduced its total to arrive at the amount.

291  
292 In response to a question by Fred, Jarrod said the base bid had been \$151,000 and noted that the  
293 bid had been reduced 10.8 percent through the change order. Jarrod said the city must stay  
294 within a 15-percent threshold for the change order.

295  
296 On voice vote, motion carried.

297

298 **Item 11 – Review and consideration of 2015 Miscellaneous Concrete project bid**

299

300 Jarrod noted he had distributed to board members a copy of the 2015 Miscellaneous Concrete  
301 project bid tabulation. Three bids had been submitted. Jarrod said staff recommends that the  
302 project be awarded to Steiger Construction in the amount of \$76,715.

303

304 Motion by Jarrod, second by Ald. Bialecki, to approve awarding the 2015 Miscellaneous  
305 Concrete project bid to Steiger Construction in the amount of \$76,715.

306

307 On voice vote, motion carried.

308

309 **Item 12 – Review of Coulee Transportation Study**

310

311 Jarrod said both he and Mayor Chilsen had attended a meeting Tuesday morning regarding the  
312 Coulee Transportation Study. Jarrod said the Wisconsin Department of Transportation is  
313 looking at transportation issues in the Coulee Region through a study process called the  
314 “Planning & Environmental Linkages Planning Process.” This is an attempt to obtain input up  
315 front before reaching the federally mandated environmental process for projects. Jarrod said this  
316 is a study that has been done for several years; it was called the “North-South Corridor Study” in  
317 the 1990s. Jarrod said he had placed this item on the agenda because public information  
318 meetings have been scheduled for Wednesday, March 11 at Central High School, and also  
319 Thursday, March 12 at Eagle Bluff Elementary School. Both meetings will run from 5 p.m. to 7  
320 p.m. Jarrod said public participation by all sectors of the public is encouraged at both meetings.

321

322 Jarrod said, “They are looking at everything from transit, pedestrian, and vehicular traffic. [They  
323 are asking], ‘How do we make the existing system work better?’ [One option is] possibly doing  
324 nothing. [Another is] possibly doing new roadways. There is nothing off the table, from what  
325 they’ve said. This is a far-reaching study, so I would encourage as much input as we can gather.  
326 I’ll probably be bringing it back to the board in the [coming] months once we get more  
327 recommendations from them on what process they’re heading. They’re hoping to have this study  
328 concluded by the end of the year. They have that ambitious goal because they want to have a

329 plan on what to do with the funding that was funded by the state a number of years ago. They're  
330 getting pressure to either use it or lose that funding. They are motivated. This does list the study  
331 areas being up to Interstate 90, but this would have impacts into the City of Onalaska. Staff is  
332 cognizant of that and reviewing materials as they are submitted so we know how it affects our  
333 future transportation issues in the city."

334

335 In response to a question by Ald. Pogreba, Jarrod said the meetings are structured as open  
336 forums. Jarrod said there is a push to create a draft problem statement so there is a consensus  
337 that there is a problem that needs to be addressed, and also draft goals.

338

339 Ald. Pogreba asked if the city will be overloaded if a corridor passes through it.

340

341 Jarrod said a corridor could have "far-reaching impacts" depending on which option is selected.  
342 Jarrod said, "They really haven't come up with any solutions yet. They're really trying to be  
343 open minded." Jarrod said he would welcome WisDOT representatives to give a presentation at  
344 a future Board of Public Works or Common Council meeting.

345

346 **Item 13 – Review and consideration of purchasing cemetery mower**

347

348 Jarrod noted that the approved 2015 Capital Improvements Budget includes \$12,500 budgeted to  
349 replace an existing 2005 mower in the cemetery. Three quotes had been received, and the low  
350 bid for a Hustler Z DS mower from Bobcat of the Coulee Region at a cost of \$9,785.27.

351

352 Motion by Jarrod, second by Ald. Bialecki, to approve the purchase of a cemetery mower from  
353 Bobcat of the Coulee Region at a cost of \$9,785.27.

354

355 On voice vote, motion carried.

356

357 **Item 14 – Resolution 22-2015: Request for waiver from Trans 75 requirements for**  
358 **pedestrian accommodation for the County Trunk Highway SN Project**

359

360 Jarrod said La Crosse County is currently in the design process of redesigning improvements to  
361 County Trunk Highway SN from CTH S from the intersection by Wellington Greens to the  
362 Village of Holmen. La Crosse County will be reconstructing CTH SN entirely from CTH OT to  
363 the Village of Holmen. A form of intersection control will be installed at CTH OT. La Crosse  
364 County also will be repaving from CTH OT to CTH S. The existing curb and gutter will remain  
365 as part of the project. Jarrod said that because La Crosse County intends to apply for state  
366 funding through the STP Urban Program, the project is being designed to meet those mandates.  
367 Jarrod said part of this is Trans 75, which states that pedestrian accommodations are mandatory  
368 along any roadway that is state funded.

369

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370 Jarrod said, “We looked at the exemptions and we looked at the cost of putting a sidewalk along  
371 there. If you’ve driven along that area from south to north, on the left-hand side, which would be  
372 the Oak Park side, there’s a steep embankment along that area. We had anywhere from  
373 \$300,000 to \$600,000 of retaining wall driving the project cost up to between \$500,000 and \$1  
374 million just to put the sidewalk in. This would all be locally funded. When you look at this area,  
375 Cedar Creek doesn’t have any sidewalks in it. ... A majority of the lots have double frontage,  
376 and with the cost of the retaining walls, we felt it wasn’t prudent to spend our resources on a  
377 sidewalk in this area. It does not mean that at a future time if development occurs closer to the  
378 intersection of County Trunk Highway S and SN that if lots are combined and development  
379 comes in we could not require a sidewalk at that time. It does not mean we won’t put it in in the  
380 future. It just means we won’t get put in as part of this project.”

381  
382 Ald. Pogreba asked if it would be more logical to place a sidewalk on the east side of the road.

383  
384 Jarrod noted that there is a foot of shoulder on the east side of the road before it drops into the  
385 creek. Jarrod said, “There is absolutely no room along that section to put the sidewalk in.”

386  
387 Ald. Pogreba suggested that perhaps it might be more cost-efficient to construct a bridge over the  
388 creek.

389  
390 Motion by Ald. Bialecki, second by Ald. Pogreba, to approve Resolution 22-2015: Request for  
391 waiver from Trans 75 requirements for pedestrian accommodation for the County Trunk  
392 Highway SN Project.

393  
394 On voice vote, motion carried.

395  
396 **Item 15 – Review and consideration for negotiations regarding maintaining authority of**  
397 **County Trunk Highway S – Redwood Street to County Trunk Highway SN from La Crosse**  
398 **County**

399  
400 Jarrod noted this section of road goes under U.S. Highway 53, goes past Riders Club Road, and  
401 includes the section that was rebuilt from Riders Club Road to the intersection of County Trunk  
402 Highway SN. Jarrod said this item has been “on and off” the Board of Public Works agenda for  
403 10 years, noting there have been several discussions regarding taking over this section of the  
404 road. However, each time the city has said it would do so at the time of further development.

405  
406 Jarrod said, “With the land being sold at Menards and the Elmwood parcel, we’re getting interest  
407 on the development of that area. We’re looking at engineering plans. We haven’t had any  
408 submitted yet at this time, but I feel sometime in the near future we’re going to get something  
409 submitted. It’s probably the time that we take it over. With that said, that would allow us to  
410 have our own review of that area so if there are facilities that need to be built or enlarged or

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411 upgraded we would not have to go through the county to get those done. We would have sole  
412 review process of that area. We already mow the area. We already maintain the off-street trail  
413 we put in a few years ago. What this would entail would be future pavement maintenance and  
414 the plowing and the salting of the roadway. It would be my recommendation that in the  
415 negotiations for this roadway we start out and say in order for us to take it over the county would  
416 have to replace the base and the pavement as part of taking it over and have it built for our future  
417 projected traffic loading. We'd basically get a brand new ... Of what is there today, it would be  
418 brand new."

419

420 Motion by Ald. Bialecki, second by Ald. Pogreba, to authorize City Engineer Jarrod Holter and  
421 his staff to proceed with negotiations with La Crosse County regarding maintaining authority of  
422 County Trunk Highway S – Redwood Street to County Trunk Highway SN.

423

424 Jarrod said this item would return to the Board of Public Works once the process has begun.

425

426 On voice vote, motion carried.

427

428 **Item 16 – Review and consideration of purchasing handheld global navigation satellite**  
429 **system unit for capture of infrastructure locations**

430

431 Jarrod noted last year's budget included funding to rent a GPS unit to acquire manhole locations  
432 and curb boxes. Jarrod said staff waited until it had the InfraMap software and noted staff will  
433 be trained on this software this month. Staff has reached a point where it may begin utilizing the  
434 software to track assets. Jarrod said staff would like to obtain locations for these assets and  
435 showed the board the unit that was purchased in 2005. Jarrod said staff would like to replace this  
436 unit by purchasing a new one instead of renting one. Jarrod said the city would receive \$1,000  
437 for trading in the current unit, noting that this is reflected in the price. Jarrod noted that the  
438 Water and Sanitary Sewer Utility can handle this purchase under its operating budget.

439

440 Motion by Ald. Bialecki, second by Ald. Pogreba, to approve the purchase of a handheld global  
441 navigation satellite system unit for capture of infrastructure locations at a cost of \$6,490.

442

443 On voice vote, motion carried.

444

445 **Item 17 – Review and consideration of Public Works Department annual report**

446

447 Jarrod noted that Mayor Chilsen and all the alderpersons will be receiving a color copy of the  
448 annual report. Jarrod complimented Kevin for compiling the yearly statistics and the projects  
449 that had occurred. Jarrod also referred to the change in the city's solid waste services and  
450 recycling that occurred in 2014.

451

**Board of Public Works  
of the City of Onalaska**

Tuesday, March 3, 2015

12

452 Motion by Ald. Bialecki, second by Ald. Pogreba, to place the Public Works Department annual  
453 report on file and forward it to the March 10 Common Council meeting for approval.

454

455 On voice vote, motion carried.

456

457 **Item 18 – Review and consideration of compact track loader bid**

458

459 Jarrod noted that board members’ packets contain a bid tabulation for the compact track loader  
460 bids. There were two bids, and the city received a favorable trade-in from Titan Machinery.  
461 Jarrod said staff had bid out a variety of trade-ins as part of the bid, and new equipment also was  
462 bid out as part of the bid. Jarrod noted \$77,000 had been budgeted for this item through the  
463 Capital Improvements Budget and said the total cost for a Terex PT-75 from Titan Machinery  
464 would be \$71,550.

465

466 Motion by Jarrod, second by Ald. Bialecki, to approve the purchase of a compact track loader  
467 from Titan Machinery at a cost of \$71,550.

468

469 Ald. Pogreba asked if staff is familiar with this type of equipment.

470

471 Jarrod said yes, noting that the equipment has a floating undercarriage. Jarrod said the company  
472 had been purchased by Caterpillar, which obtained the patent and sold it to Terex. Jarrod said  
473 staff had tried out the Terex and told him it had better rear visibility than the Caterpillar.

474

475 On voice vote, motion carried.

476

477 **Item 19 – Pay Estimates: Strand Associates, Short Elliott Hendrickson Inc., MSA**  
478 **Professional Services and any other contractor/developer**

479

**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES**

480

**March 3, 2015**

481

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<b><u>Contractor</u></b>	<b><u>Original Contract Amount</u></b>	<b><u>Change Orders</u></b>	<b><u>Paid to Date</u></b>	<b><u>Due this Estimate</u></b>
<b>1. STRAND ASSOCIATES</b>				
Well #9 – Reconstruct/Filter Design				
Estimate #6	\$ 132,700.00	\$ 19,800.00	\$ 148,330.00	\$ 3,550.00

Reviewed 3/5/15

**Board of Public Works  
of the City of Onalaska**

Tuesday, March 3, 2015

13

493

494

**2. STRAND ASSOCIATES**

495

South Kinney Coulee Lift Station

496

Updated Design

497

Estimate #1

\$ 10,000.00

\$ -

\$ -

\$ 3,408.99

498

499

Motion by Ald. Bialecki, second by Mayor Chilsen, to pay the two estimates as dated March 3, 2015.

500

501

502

On voice vote, motion carried.

503

504

**Adjournment**

505

506

Motion by Ald. Pogreba, second by Ald. Bialecki, to adjourn at 7:18 p.m.

507

508

On voice vote, motion carried.

509

510

511

Recorded by:

512

513

Kirk Bey