

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

1

1 The Meeting of the Board of Public Works of the City of Onalaska was called to order at 6:30
2 p.m. on Tuesday, June 2, 2015. It was noted that the meeting had been announced and a notice
3 posted at City Hall.

4

5 Roll call was taken with the following members present: Mayor Joe Chilsen, Ald. Jim Bialecki,
6 Ald. Barry Blomquist, Financial Services Director/Treasurer Fred Buehler, City Engineer Jarrod
7 Holter

8

9 Also Present: Police Chief Jeff Trotnic, Fire Chief Don Dominick, Assistant City Engineer
10 Kevin Schubert

11

12 **Item 2 – Approval of minutes from previous meeting**

13

14 Motion by Ald. Blomquist, second by Mayor Chilsen, to approve the minutes from the previous
15 meeting as printed and on file in the City Clerk’s Office.

16

17 On voice vote, motion carried.

18

19 **Item 3 – Public Input (limited to 3 minutes/individual)**

20

21 Ald. Bialecki called for anyone wishing to provide public input.

22

23 **Brian Zach**

24 **2102 Evenson Drive**

25 **Onalaska**

26

27 “I submitted a letter regarding the speeding on Evenson Drive. Hopefully you received it. I just
28 want to reach out to the Board of Public Works and see what we can do to work together on
29 potentially curbing this or putting a long-term solution on this. I’ve tried over the last year to
30 remedy it myself by taking the high road on all matters, and it’s just band-aids. It’s just constant
31 reminders that have just fallen by the wayside. I know that Sergeant [Tim] Berg had put in a
32 speed cart out there. I don’t know if there was data that was retrieved or collected to validate my
33 statement or my request. I don’t know if the data was retrieved.”

34

35 Mayor Chilsen told Brian the data had been retrieved.

36

37 Jarrod told Brian that the Board of Public Works will discuss this item as part of this evening’s
38 agenda.

39

40 Ald. Bialecki called three times for anyone else wishing to provide public input and closed that
41 portion of the meeting.

42
43 **Consideration and possible action on the following items:**
44

45 **Item 4 – Presentation by Hank Koch, La Crosse County Solid Waste Director, on La**
46 **Crosse County Solid Waste Department**
47

48 Jarrod described the landfill as a “good neighbor” to the City of Onalaska and invited Hank to
49 address the board.
50

51 Hank thanked the City of Onalaska’s citizens who utilize the landfill, invited board members to
52 tour the landfill, and informed them the annual stakeholders meeting will be held on Friday, June
53 19. Hank shared the following information:
54

- 55 • Approximately \$3 million worth of construction was done in 2014. A new cell was
56 constructed, and final cover was installed in another section of the landfill.
- 57 • The landfill will be able to serve its purpose for approximately another 20 years;
58 therefore, there are no immediate concerns regarding space. There is room for expansion
59 that would extend its life another 10 to 20 years.
- 60 • The processing pad is where clean wood waste is ground and sent to Xcel Energy to be
61 utilized as fuel. As a result, the wood waste is not placed in the landfill. Also, the cost is
62 \$18 a ton compared to \$59 a ton because this is a recycling program.
- 63 • Mathy Construction utilized 4,000 ground shingles from the landfill for roads because the
64 shingles contain asphalt.
- 65 • Concrete and asphalt from area roads is ground and utilized by the La Crosse County
66 Highway Department.
- 67 • Half the waste collected from area residents is taken to Xcel Energy, where it is burned
68 and utilized to provide energy for 10,000 homes. The ash returns to the landfill for
69 disposal.
- 70 • Refuse is processed at Xcel Energy, which has a contract with the landfill through 2023.
71 Xcel Energy has asked if it might be possible to negotiate an extension.
- 72 • The gas is “sucked out” of the landfill and transported to Gundersen, which burns it in an
73 engine and provides the clinic with 100 percent of its electricity. Heat is then extracted
74 from the engine, and this provides approximately 80 percent of the heat needed for the
75 facility. The gas was not able to be released during construction in 2014. The goal is to
76 establish a run time of more than 90 percent, and the system has been functioning well so
77 far in 2015.
- 78 • In 2014, landlords and businesses would bring items to the citizen drop-off area and ask
79 to take advantage of citizens’ rates. As a result, rates had to be increased.
- 80 • La Crosse County residents may bring items such as insecticides, motor oil, antifreeze,
81 cleaning chemicals, televisions, computers and batteries to the landfill thanks to the
82 Household Hazardous Materials Program. As of July 1, there will be a price increase on

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

3

- 83 televisions that are disposed of at the landfill.
- 84 • The landfill took in more than 1 million pounds of hazardous materials in 2014. These
85 materials either may be reused or transported to an incinerator to be burned as fuel.
 - 86 • Residents on the north side of State Trunk Highway 16 are able to utilize the walking
87 trails on the landfill site. Cub Scout and Boy Scout troops also have utilized the trails and
88 the 300-acre area surrounding the landfill. The pedestrian bridge was part of a 2014
89 Eagle Scout project, and there currently are a number of Eagle Scout project occurring at
90 the site.
 - 91 • Landfill employees clean up the refuse along STH 16.
 - 92 • The aforementioned proposed contract extension with Xcel Energy would run from 2023
93 through 2030. Jarrod serves on the Policy Board and is being asked to provide input
94 from community members.
 - 95 • The landfill operations contract is up for renewal in 2017, and there are discussions as to
96 whether it should be extended, bid out or internalized. The landfill is run by a contractor.
 - 97 • There have been discussions regarding the subsidization of the diversion of waste
98 materials. For example, the landfill receives 7,500 mattresses per year. A local company
99 has begun to recycle mattresses, but the cost per mattress is \$15. Questions have arisen
100 as to whether this should be subsidized. This matter will go before the Sustainability
101 Commission, and then the Policy Board.
 - 102 • A price increase is being discussed. The cost of disposing of one ton of garbage at the
103 landfill is one dollar less than it was in 1991. However, inflation is becoming a factor
104 and this eventually will necessitate changes. A price increase would not be substantial,
105 and possibly would occur in 2016.
 - 106 • There have been discussions regarding processing waste materials before they are
107 disposed in an attempt to extract more recyclable materials.
 - 108 • The landfill has an agreement with all of La Crosse County's municipalities that states
109 they will pay \$1 per the number of citizens residing in the municipality, and La Crosse
110 County matches this with \$1 of its own. This agreement is in effect until 2017, and it
111 generates approximately \$300,000 of revenue to assist in running the HHM facility.
112 There have been discussions regarding whether or not to continue this agreement.
 - 113 • It is possible the landfill's service area will be expanded as the landfills in Vernon and
114 Monroe counties "don't have much life." Adams County also might be looking to
115 transfer its waste. Expanding the landfill might prove to be beneficial as the facility
116 would receive better economy of scale. La Crosse County also could ask to site its next
117 landfill in a neighboring county once its landfill has reached capacity.
 - 118 • A new site entrance is being developed, with the goal of having it completed by 2017.
 - 119 • There is approximately \$17 million of debt in the Solid Waste Department, and methods
120 by which to restructure and manage this debt are being examined.
 - 121 • The funds that are necessary to properly care for the landfill should it be closed down are
122 in the bank. The restricted funds total more than \$10 million, and these funds would last

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

4

123 more than 40 years.

124

125 Hank said, “We’re trying to be a responsible resource to all the communities in La Crosse
126 County. We do that by providing superior environmental performance.” Hank noted that the
127 landfill is the only green-tier certified landfill in the State of Wisconsin by the Department of
128 Natural Resources. Hank said the landfill is attempting to be a good steward of the land by
129 managing it and opening it up for recreation. There have been no citations for noncompliance at
130 the site.

131

132 Ald. Bialecki inquired about the status of discussions with Monroe and Vernon counties.

133

134 Hank said initial discussions had taken place. However, both counties expressed a wish to
135 examine possibly expanding their respective landfills. Hank noted that Vernon County has the
136 smallest landfill in the state and said he believes county officials will need to ask themselves how
137 La Crosse County could provide assistance.

138

139 Ald. Bialecki asked if Monroe County officials have been looking into expanding the landfill
140 there.

141

142 Hank said there is room for expansion at the Monroe County landfill and that county officials are
143 looking into this.

144

145 Fred inquired about the effect recycling has had on the Xcel Energy cost.

146

147 Hank noted the landfill lost 3,000 tons of recycling material, and this totals \$166,000 of revenue.
148 Hank said he and his colleagues encouraged the City of Onalaska and the City of La Crosse to
149 recycle when Jarrod and City of La Crosse Director of Public Works Dale Hexom asked for their
150 opinion. Hank pointed out that the \$166,000 translated to a savings for both the City of
151 Onalaska and the City of La Crosse.

152

153 Jarrod said the citizens’ drop-off benefits the City of Onalaska and noted city staff regularly
154 directs residents there. Jarrod also praised HHM and pointed out the landfill is paying down
155 some of its long-term debt. Jarrod noted that \$4 million from operating revenue paid for landfill
156 projects. This eliminated the need to borrow funds. Jarrod said some of the topics Hank
157 discussed this evening such as potential rate increases eventually will return before the Board of
158 Public Works within the next one to two years.

159

160 **Item 5 – Review and consideration of Evenson Drive request for traffic calming measures**

161

162 Jarrod said staff had performed further research since the May 5 Board of Public Works meeting
163 and noted that a copy of the letter and petition circulated by Brian Zach has been included in

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

5

164 board members' packets. Jarrod noted the speed trailer was placed along Evenson Drive from
165 April 23 to April 30, and also noted that the speed trailer was blank – meaning it did not display
166 how fast motorists were driving – during that time. Jarrod referred to the data included in board
167 members packets and noted that 92 percent of motorists were driving 30 mph or less; slightly
168 more than 7 percent were driving between 31 and 35 mph; and 1 percent were driving faster than
169 35 mph. Jarrod said, “In the grand scheme of things, the violations in that area are not egregious
170 with the speeds that we see. Now, it is a residential neighborhood. It's a closed-loop system
171 with only one way in and out of the valley. We didn't have any accidents out there; we did do
172 some research there.”

173

174 Jarrod noted board members' packets include the study area (Evenson Drive from Green Coulee
175 Road to Stonebridge Avenue) and pointed out that this is a long, straight stretch of road. This
176 stretch comes downhill from Stonebridge Avenue to Green Coulee Road.

177

178 Ald. Bialecki noted he had spoken with Brian Zach and estimated that more than 70 percent of
179 the 7 percent of individuals driving between 31 and 35 mph likely are neighborhood residents –
180 both young adults and older individuals. Ald. Bialecki noted the possibility of installing “bump-
181 outs” or speed bumps had been raised and said that while this might be a solution he is hesitant
182 to install speed bumps as they might adversely affect public safety vehicles. Ald. Bialecki said
183 he believes some of the neighborhood's residents have been monitoring individuals and
184 expressed hope that a list of frequent violators could be submitted to the Police Department.

185

186 Police Chief Trotnic said residents could collect data and submit it to the Police Department.
187 However, Police Chief Trotnic also pointed out that there are different perceptions as to what is
188 an excessive speed at which to drive, citing the example of a motorist driving at an unsafe speed
189 versus a citizen who reports a motorist driving 30 mph in a 25-mph zone.

190

191 Fred asked where the speed trailer was placed within the study area.

192

193 Brian Zach said the speed trailer was placed on Evenson Drive just west of Eagle Court.

194

195 Fred noted a speed trailer had been placed on Green Coulee Road and inquired about the data
196 obtained from it.

197

198 Jarrod said Green Coulee Road was not part of the study, and therefore he had not asked
199 Sergeant Berg for this data.

200

201 Police Chief Trotnic noted that only one cart collects data.

202

203 Fred said the data presented this evening does not appear to be troubling.

204

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

6

205 Ald. Bialecki pointed out that 8 percent of the motorists recorded were driving faster than 30
206 mph on a residential street.

207
208 Police Chief Trotnic said, “It’s all a matter of perception of what the eye of the beholder wants to
209 see versus the enforcement side of it as well. ... What I’m seeing on this piece of paper here is,
210 automatically 92 percent of these violations would never receive a citation. The rest of it is all
211 kind of in a gray area. It’s an officer’s discretion on where their threshold is, but 99.4 percent of
212 these typically don’t meet that threshold.”

213
214 Fred noted that the 11 motorists recorded driving between 36 and 40 mph could have been one
215 automobile over seven days.

216
217 Police Chief Trotnic noted that out of the 2,780 vehicles that were recorded, only 16 were
218 driving in excess of 35 mph. Police Chief Trotnic said these are the motorists who concern him.

219
220 Jarrod said that pedestrians who are struck by an automobile traveling faster than 20 mph are
221 more likely to suffer injuries. Jarrod said, “But within the city, this is really no different than a
222 lot of spots within the city where we have a relatively large population on one end of the street
223 and a relatively straight section of roadway where people are going to between 25 and 30 miles
224 an hour. We’ve talked about this at the Board of Public Works for years. A lot of people drive
225 what they feel is prudent.”

226
227 Police Chief Trotnic said the average motorist either drives the speed limit or is at the most 10
228 mph over the limit. Police Chief Trotnic said, “Whether you agree or disagree as a citizen what
229 that threshold would be, there are certain individuals who are empowered to make those
230 decisions as far as what their threshold is. I don’t dictate to any officer what that threshold has to
231 be.”

232
233 Jarrod said over the years staff has studied various techniques to address traffic calming within
234 the city. Jarrod noted the city is attempting to meet its stormwater goal of removing 40 percent
235 of the suspended solid pollutant loading within the city’s storm sewer system. Jarrod also noted
236 that the City of La Crosse has utilizing neighborhood biofilters during street reconstruction and
237 said, “With this street [Evenson Drive] being a longitudinal grade down the hill, and there are
238 catch basins on the corners, it possibly could be something where we could go through the
239 Capital Improvements process and see if the stormwater budget would allow through the budget
240 process to compete for ... Maybe we work with some neighbors in the neighborhood, [remove] a
241 few parking stalls and put some of those biofilters in. This would have a second effect of being
242 a bump-out in the street. This naturally constricts the roadway, which, as the Chief could
243 probably attest to, any time you have something in the roadway you tend to slow the traffic
244 down. It doesn’t mean the individual driving 35 miles an hour is going to slow down. But once
245 again, it might tend to slow the traffic down. We’ve been looking for spots to maybe try these

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

7

246 out. Maybe that's something we could go through the budget process and look at trying to do.
247 Other than that, it's really looking at this neighborhood. When you look at the city, there are
248 spots [such as] 9th Avenue South [where] we receive multiple calls. Usually I get about one a
249 month where somebody calls and inquires about speed in [their] neighborhood and stop signs.”

250

251 Ald. Bialecki asked Jarrod if he wants the biofilters to be considered as part of the Capital
252 Improvements Budget process.

253

254 Jarrod said he believes the Capital Improvements process would be the ideal time at which to
255 address this item. Jarrod said he believes a biofilter might have an effect on how fast motorists
256 drive if there is a neighborhood willing to accept it and assist with maintenance. Jarrod pointed
257 out there are negatives associated with traffic-calming measures, including increased time for the
258 Fire Department to navigate a neighborhood and difficulties for snow plow operators. However,
259 Jarrod also said he is cognizant of citizens' concerns.

260

261 Fred asked Jarrod if the filtration process would be similar to the one located at the library.

262

263 Jarrod said the system would be more similar to the one located at the City Shop, noting the
264 specifications include two feet of engineer's soil, a mulch and sand mixture with mulch placed
265 over the top.

266

267 Ald. Blomquist inquired about the cost of the project.

268

269 Jarrod estimated the cost of each biofilter to be approximately \$5,000. Jarrod noted that the
270 removal rate is currently at about 20 percent and said the State of Wisconsin has not yet
271 proceeded with enforcing a mandate of 40 percent. Jarrod said the city is supposed to be making
272 incremental adjustments to its system if there is sufficient funding and time.

273

274 Police Chief Trotnic said that even though he believes the statistics that were presented this
275 evening are accurate, he also noted they could have been skewed either positively or negatively
276 due to the speed boards. Police Chief Trotnic noted that officers are periodically stationed with
277 radar in Green Coulee and said they typically do not issue many citations. Police Chief Trotnic
278 promised to continue to monitor this area as it is an area of concern. Police Chief Trotnic noted
279 that certain areas brought to the Police Department's attention by citizens typically are placed
280 into a rotation and said the data presented tonight does not mean the Police Department ignores
281 Evenson Drive.

282

283 Ald. Bialecki told Brian Zach that the Police Department will continue to monitor Evenson
284 Drive, and also that Jarrod's proposal will be included in the 2016 Capital Improvements
285 process.

286

287 **Item 6 – Review and consideration of professional forestry consulting services for update of**
288 **City-owned tree inventory**

289

290 Jarrod noted that one-third of the city's ash trees have been removed in the northern third of the
291 city and said it has been more than five years since the tree inventory was accomplished. The
292 current tree inventory has proved to be useful as staff is able to remove endangered trees. Jarrod
293 noted there is a proposal in board members' packets from Bluestem Forestry, which performed
294 the last tree inventory in 2010. The proposal is for Areas 1, 2 and 3. Area No. 1 is an area north
295 of Vilas Street where 500 ash trees were cut down. Area No. 2, which encompasses Vilas Street
296 to Main Street, to Onalaska High School, and then to State Trunk Highway 157, will be
297 addressed in the fall of 2015 and spring of 2016. Area No. 3 has fewer ash trees due to being in
298 the commercial districts and neighborhoods that have come into existence in the last 20 years.
299 Jarrod said the areas were divided based on ash tree removal and noted that the DNR had
300 provided more grant funding than anticipated. The grant funding will pay for the trees that are
301 expected to be planted this month in the northern part of the city. Jarrod said Capital
302 Improvements funds utilized this year to address Inventory Area No. 1. Jarrod suggested
303 addressing Inventory Area No. 1 at a cost of \$10,144 and telling Bluestem Forestry the city will
304 only approve it for the first year and look at approving Year 2 and Year 3 if funding allows
305 through the Capital Improvements Budget. Jarrod said this was not placed in the budget due to
306 the DNR grant funding, and also said it will be easier to update over a three-year period rather
307 than waiting until the end and updating the entire city.

308

309 Motion by Ald. Bialecki, second by Ald. Blomquist, to accept a recommendation to authorize
310 Format No. 2 (combined contract) of professional forestry consulting services from Bluestem
311 Forestry Consulting, Inc. in the amount of \$10,144.00.

312

313 On voice vote, motion carried.

314

315 **Item 7 – Review and consideration of house moving bids for 107 South Court Street and/or**
316 **City structure removal**

317

318 Jarrod noted that the city had not received any bids for relocating the house and said the city now
319 either may re-advertise and attempt to reach out to home movers, or the city will be responsible
320 for removing the house. Jarrod said he had made sure the advertisement had run in the
321 Onalaska-Holmen Courier Life and stated moving the house likely would be problematic
322 because wires would have to be moved and the house would need to be transported on State
323 Trunk Highway 35.

324

325 Ald. Bialecki said he would like to make one more attempt at finding someone to move the
326 house, but he also asked Jarrod if doing so would be a waste of time.

327

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

9

328 Motion by Fred, second by Ald. Bialecki, to approve the City of Onalaska proceeding with the
329 demolition of the house located at 107 South Court Street.

330

331 Jarrod said he is comfortable with demolishing the structure, noting both leads he had pursued
332 led nowhere.

333

334 Mayor Chilsen expressed hope that the Fire Department would be allowed to train at the house
335 before it is demolished.

336

337 Ald. Bialecki said he does not see a problem with allowing this.

338

339 Jarrod noted that the homeowner has first right to remove some items from the house before it is
340 demolished. Jarrod said it still will be necessary to perform an archaeological study, and also
341 said the Street Department will remove the house, so the cost incurred will include dumpster
342 costs and landfill tipping charges.

343

344 On voice vote, motion carried.

345

346 **Item 8 – Review and consideration of bids received for Self Contained Breathing**
347 **Apparatus for the Onalaska Fire Department**

348

349 Jarrod noted this is a Capital Improvements Budget item and said the Fire Department had bid
350 out its Self Contained Breathing Apparatus that was funding in the 2015 CIB. Jarrod noted that
351 \$201,000 had been budgeted for the units, and also noted the Fire Department had received three
352 bids. Jarrod said 5 Alarm and Safety, which has an MSA air pack, was the middle bidder but
353 received the highest score from staff. The base bid was \$182,912, and with additional options
354 the total came to \$200,627.

355

356 Fire Chief Dominick noted the Fire Department's current air packs are more than 12 years old
357 and went out of warranty once they turned 10 years old. Fire Chief Dominick said the current air
358 packs needed several unanticipated and necessary repairs and noted that the Fire Department
359 lacked sufficient funding to repair them. Fire Chief Dominick said four vendors had presented
360 four different products to the Fire Department, and the fire fighters tested them by crawling
361 through the department's maze. Fire Chief Dominick noted 5 Alarm and Safety offers a 15-year
362 warranty and said the air packs must be tested annually according to both OSHA and NFPA.
363 The minimum savings would be \$7,720 over their lifespan, and the maximum savings would be
364 \$14,700.

365

366 Jarrod said the city had received a cost within the bid for the first three years of annual
367 maintenance. The annual maintenance on the MSA packs was approximately half of the other
368 vendors. Jarrod said the city will make up the difference in the bid over the long-term life cycle

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

10

369 cost of the units.

370

371 Fred noted that when he has done specs in the past the language states the City of Onalaska has
372 the right to accept or reject any bids that are best advantageous to the city. Fred pointed out that
373 the wording states "*The public work will be let to the lowest responsible bidder*" and asked if
374 this is comparable to the normal language.

375

376 Jarrod referred to the Advertisement for Bids and noted it reads, "*The City of Onalaska reserves*
377 *the right to reject any and all bids to waive informalities in any bid.*" Jarrod noted that Fred was
378 looking at the Notice to Contractors for the relocation of the house located at 107 South Court
379 Street.

380

381 Fred apologized for his mistake.

382

383 Motion by Ald. Bialecki, second by Ald. Blomquist, to accept the recommended bid from 5
384 Alarm and Safety for Self Contained Breathing Apparatus for the Onalaska Fire Department at a
385 cost not to exceed \$200,627.

386

387 On voice vote, motion carried.

388

389 **Item 9 – Review and consideration of State/Municipal Agreement for Wisconsin**
390 **Department of Transportation project (ID 7190-03-71) along State Trunk Highway 35**
391 **from Burlington Northern railroad bridge to 2nd Avenue Southwest**

392

393 Jarrod said this is the project that will be constructed over the course of 2016 and 2017. The
394 costs for the project – other than utility adjustments, which are borne by the City of Onalaska –
395 are borne by state and federal funding. Jarrod said the city will receive community-sensitive
396 design funding totaling \$100,000. These funds will be expended on extending decorative
397 lighting down to Oak Forest Drive where Kwik Trip and Dairy Queen are located. Jarrod said
398 standard highway lighting likely will be placed from the bridge to the signal light. Jarrod said
399 this is the standard form of agreement, noting Mayor Chilsen had signed one earlier Tuesday for
400 STH 35 going north. Jarrod said City Attorney Sean O’Flaherty will review this agreement
401 before it is signed.

402

403 Motion by Ald. Bialecki, second by Fred, to accept the State/Municipal Agreement for
404 Wisconsin Department of Transportation project (ID 7190-03-71) along State Trunk Highway 35
405 from Burlington Northern railroad bridge to 2nd Avenue Southwest.

406

407 Ald. Bialecki noted the city has a \$50,000 expenditure on an \$8 million project and said the city
408 would be wise to accept this.

409

410 On voice vote, motion carried.

Reviewed 6/5/15

411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
428
429
430
431
432
433
434

Item 10 – Review and consideration of Amendment #3 for State Trunk Highway 16 left-turn lane extension design by Short Elliott Hendrickson

Jarrold said the STH 16 left-turn lane extension project, which is TEA funded, goes back to the TEA funding from 2003. The project design began in 2011. Jarrold said there had been questions regarding whether or not the Pralle Road access for Farm and Fleet would be part of the project. Jarrold noted a decision had been made that the project would proceed without it and said that since 2½ years had passed since the initial design all the environmental work and approvals needed to be redone and reallocated. Short Elliott Hendrickson needed to address these items so the Wisconsin Department of Transportation would approve the plans. Jarrold said this would be funded through the TEA grant funding, of which it is funded through the TEA grant and Gundersen (half).

Motion by Ald. Bialecki, second by Mayor Chilsen, to approve Amendment #3 for State Trunk Highway 16 left-turn lane extension design by Short Elliott Hendrickson in an amount not to exceed \$3,681.56.

On voice vote, motion carried.

Item 11 – Review and consideration of professional engineering services for Riders Club Road and PH & Braund Street projects design in conjunction with Surface Transportation – Urban funding

Jarrold noted the city had received approximately \$2 million in STP Urban Funding administered through WisDOT for improvements to Riders Club Road, County Trunk Highway PH and Braund Street. This funding includes federal regulations, and environmental documents must be completed. The projects must be bid in the standard DOT format. Five consultants were invited to submit a proposal, and four (Strand, SEH, SRF and Ayres) submitted qualifications. Jarrold noted he, Fred, Kevin and Land Use and Development Director Brea Grace had scored each firm. The top two scoring consultants were Strand Associates and Short Elliott Hendrickson, and both were tasked with providing the city with what they believed would be the cost of fully designing the two projects. Strand Associates provided a cost of \$241,379, and SEH provided a cost of \$149,810. Jarrold noted Strand Associates had included items in its cost estimate that SEH had not included in its cost estimate, including approximately \$10,000 more in travel because its employees came from Madison for eight meetings over two years. SEH has an office in the City of La Crosse. Strand Associates had approximately \$5,000 more in surveying, and approximately \$3,000 more in archaeological costs. Jarrold said staff asks for the number of hours each consultant thinks it has into its proposal and noted Strand Associates has approximately \$60,000 more in design time. Strand Associates has a more cost-efficient per hourly rate, but the firm estimated it would take 600 more hours to design the project.

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

12

452
453 Jarrod described the project as being “easier” as curb and gutter will remain and there is no new
454 alignment being proposed. Jarrod said that when staff first budgeted for the project its hope was
455 to perform a “programmatically review,” which is similar to a checklist environmental review.
456 However, after conversations with the management consultant that administers the program on
457 behalf of WisDOT, staff was told it must complete an environmental report that includes more
458 paperwork. Jarrod said SEH has assured him it can perform the work for its cost proposal of
459 \$149,810. Jarrod noted that staff had given Strand Associates a better score, and also noted that
460 Strand had some projects in the area. However, Jarrod said he believes either Strand or SEH is
461 capable of designing the project.

462
463 Motion by Ald. Bialecki, second by Ald. Blomquist, to accept the service agreement from Short
464 Elliott Hendrickson for Riders Club Road and PH & Braund Street projects design in conjunction
465 with Surface Transportation – Urban funding in an amount not to exceed \$149,810.

466
467 On voice vote, motion carried.

468
469 **Item 12 – Pay Estimates: Strand Associates, Short Elliott Hendrickson Inc., Mathy**
470 **Construction, Haas Sons, University of Wisconsin-La Crosse, Steiger Construction, Les**
471 **Manske & Sons, State of Wisconsin Department of Transportation and any other**
472 **contractor/developer**

473
474 **BOARD OF PUBLIC WORKS**
475 **MONTHLY ESTIMATES**

476
477 **June 2, 2015**

478
479

| 480 <u>Contractor</u> | 481 <u>Original</u> | 482 <u>Contract</u> | 483 <u>Change</u> | 484 <u>Paid to</u> | 485 <u>Due this</u> |
|---|----------------------------|----------------------------|--------------------------|----------------------------|----------------------------|
| 486 | 487 <u>Amount</u> | 488 <u>Orders</u> | 489 <u>Date</u> | 490 <u>Estimate</u> | 491 |
| 492 1. HAAS & SONS | | | | | |
| 2015 Utility Project Construction Estimate #2 | \$ 792,679.65 | \$ - | \$ 296,004.37 | \$ 245,513.11 | |
| 2. STRAND ASSOCIATES | | | | | |
| Well #9 Construction Estimate #2 | \$ 157,200.00 | \$ - | \$ 14,836.53 | \$ 4,011.75 | |

Reviewed 6/5/15

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

13

| | | | | | |
|-----|-------------------------------------|--------------|------|-----------|-------------|
| 493 | 3. STRAND ASSOCIATES | | | | |
| 494 | Well #9 | | | | |
| 495 | Safe Drinking Water Loan Assistance | | | | |
| 496 | Estimate #2 | \$ 16,500.00 | \$ - | \$ 112.80 | \$ 3,247.62 |
| 497 | | | | | |
| 498 | 4. STEIGER CONSTRUCTION | | | | |
| 499 | 2015 Misc. Concrete Project | | | | |
| 500 | Construction | | | | |
| 501 | Estimate #1 | \$ 76,715.00 | \$ - | \$ - | \$ 9,495.01 |
| 502 | | | | | |
| 503 | 5. LES MANSKE & SONS | | | | |
| 504 | 2015 Stump Grinding | | | | |
| 505 | Construction | | | | |
| 506 | Estimate #1 | \$ 27,993.75 | \$ - | \$ - | \$ 9,861.00 |
| 507 | | | | | |
| 508 | 6. UW-LA CROSSE | | | | |
| 509 | MVAC – Braund Lumber Demolition | | | | |
| 510 | Construction | | | | |
| 511 | Estimate #1 | \$ 5,940.00 | \$ - | \$ - | \$ 3,309.00 |
| 512 | | | | | |
| 513 | 7. STRAND ASSOCIATES | | | | |
| 514 | Mayo Traffic Study | | | | |
| 515 | Planning | | | | |
| 516 | Estimate #1 | \$ 3,990.00 | \$ - | \$ - | \$ 2,520.27 |
| 517 | | | | | |

518 Motion by Ald. Bialecki, second by Ald. Blomquist, to pay the seven estimates.

519

520 Jarrod noted that Haas & Sons has completed paving work on all its projects.

521

522 On voice vote, motion carried.

523

524 **Item 13 – Review and consideration of Wilson Street crosswalk project in conjunction with**
525 **Onalaska School District**

526

527 Jarrod noted this project was included in the 2015 Capital Improvements Budget with the
528 understanding the Onalaska School District would share half the cost. Jarrod referred to a memo
529 from Kevin that states the city has received a note from the Onalaska School District stating it
530 will share in the cost. Jarrod noted the estimates that were received for the concrete and
531 electrical work were less than expected and said work on the project hopefully will begin next
532 week.

533

Reviewed 6/5/15

**Board of Public Works
of the City of Onalaska**

Tuesday, June 2, 2015

14

534 **Adjournment**

535

536 Motion by Ald. Bialecki, second by Jarrod, to adjourn at 7:31 p.m.

537

538 On voice vote, motion carried.

539

540

541 Recorded by:

542

543 Kirk Bey