

1 The Meeting of the Board of Public Works of the City of Onalaska was called to order at 6:30
2 p.m. on Tuesday, October 4, 2016. It was noted that the meeting had been announced and a
3 notice posted at City Hall.
4

5 Roll call was taken with the following members present: Ald. Barry Blomquist, Mayor Joe
6 Chilsen, Ald. Jim Bialecki, Financial Services Director/Treasurer Fred Buehler, City Engineer
7 Jarrod Holter
8

9 Also Present: Ald. Bob Muth, Ald. Harvey Bertrand, Ald. Jim Binash, Parks and Recreation
10 Director Dan Wick, Fire Chief Don Dominick
11

12 **Item 2 – Approval of minutes from previous meeting**
13

14 Motion by Mayor Chilsen, second by Ald. Blomquist, to approve the minutes from the previous
15 meeting as printed and on file in the City Clerk’s Office.
16

17 On voice vote, motion carried.
18

19 **Item 3 – Public Input (limited to 3 minutes/individual)**
20

21 Ald. Bialecki called for anyone wishing to provide public input.
22

23 **Matthew Christen**
24 **308 14th Avenue South**
25 **Onalaska**
26

27 “I would like to address [Item] No. 4 on the agenda this evening. I have organized an active
28 transportation conference for the Midwest Region. It was held on [the UW-La Crosse] campus
29 this year, and one of the things that was very prominent – both with the people that were not
30 from this area [such as] professionals who came in for the conference as well as locals – is when
31 we took them around by walking and bicycling how often they said, ‘We didn’t know this exists
32 because there aren’t any signs.’ I’m a licensed cycling instructor through the League of
33 American Bicyclists. I do classes around town. I do a youth bike camp here in Onalaska. When
34 I take students and adults out around town it’s so obvious to them that they don’t know about
35 things because there are no signs. The few signs that are on that motion can really pay off for
36 people who are coming into our city, who are coming here to bicycle, that they have a better
37 understanding of where they’re at and how to get to places and get around. That signage is very
38 important to help the flow for people to know where to go and how to get there. To me, it’s a
39 very small investment that has a good payoff to help people know where to go and how to get
40 around when they come here to bicycle as well as people in the community that can benefit from
41 it – young people as well as older. I encourage you to pass that and support it in any way

42 possible.”

43

44 **Rick Diermeier**
45 **2301 Evenson Drive**
46 **Onalaska**

47

48 “I’m also here to speak in support of Item No. 4 regarding the signage. [I have] a couple of
49 different points. It’s really not for the folks you see here. We’re pretty active, [and] we know
50 our way around. I knew about the Bud Hendrickson Trail and Bridge 10 or 12 years ago. It’s
51 really for a couple of different constituents. [The first is] the people who have the bike hanging
52 in the garage and decide to get it down one day and go for a ride. They say, ‘I can get to the
53 north side of La Crosse,’ or they’re riding on the north side of La Crosse and they say, ‘I can get
54 to Onalaska. This is really kind of neat.’ If you’ve been over the Bud Hendrickson, it’s really
55 neat. Or [they say], ‘They did a lot of work down by the river. I can get on the Great River
56 Trail. I’m going to try this’ and they decide they like it and they do it some more. Then we get
57 all the benefits of these folks having a little bit more exercise and telling their friends. Then
58 maybe they decide to try riding their bike to work. Now we have less congestion and we have
59 less parking issues. It starts with little things, and having a few signs can really make a
60 difference. Matthew talked about the many, many people that travel through this area every
61 year. I’ve run into a lot of these folks out when I’m riding who are literally somewhere in La
62 Crosse and say, ‘I’m trying to get to the trailhead in Onalaska. How do I do it?’ I usually say,
63 ‘I’m going home. Follow me.’ Or they’re riding around Onalaska and they say, ‘There’s a new
64 way to get to La Crosse and I don’t know how to do that. Do I have to ride through the industrial
65 park? What do I do there? I think there’s a trail.’ So you do this and people who are not from
66 this area will use it, and they will then talk to their friends and say, ‘I traveled through Onalaska
67 and La Crosse, and it was a great experience. It was the signage, it was easy to get around [and
68 it’s] good for wayfinding.’ So I really think it’s for these two groups of major folks we’re trying
69 to address with this initiative. Thanks.”

70

71 Ald. Bialecki noted that the first two individuals who had participated in public input expressed
72 their support for Item No. 4 and asked those in attendance to raise their hands if they also support
73 it. Ald. Bialecki told them they also were welcome to address the Board of Public Works, but he
74 also said that the board could immediately address Item 4.

75

76 **Consideration and possible action on the following items:**

77

78 **Item 4 – Review and consideration of regional bicycle route signage connecting Onalaska**
79 **and La Crosse**

80

81 Jarrod referred to a map showing the proposed bicycle route and told board members there
82 would be approximately 10 signs in the city’s jurisdiction. The starting point would be at the

83 Great River Landing trailhead, which is currently under construction. Signage also would be
84 located by the Kwik Trip near Onalaska High School. Jarrod said a majority of the signage
85 along the bicycle route would be located in the City of La Crosse. Jarrod expressed his support
86 for the signage, which would connect the Great River Landing to downtown La Crosse. Jarrod
87 said he believes the signs could be purchased within the existing budget for \$600, adding that
88 city staff would install the signs.

89
90 Motion by Mayor Chilsen, second by Ald. Bialecki, to approve regional bicycle route signage
91 connecting Onalaska and La Crosse.

92
93 Ald. Bialecki asked Jarrod if he has sufficient funding for the project.

94
95 Jarrod said yes, noting that \$600 may be utilized from the Street Sign budget.

96
97 On voice vote, motion carried.

98
99 Fred asked if the board could first address Item Nos. 6 through 13 before addressing Item No. 5.
100

101 Ald. Bialecki said Item No. 6 through 13 will be addressed before the board addresses Item No.
102 5.

103
104 **Item 6 – Review and consideration of updated Railroad Quiet Zone memorandum from**
105 **Short Elliott Hendrickson**

106
107 Jarrod noted that board members’ packets include a copy of an updated memo from Short Elliott
108 Hendrickson regarding the Railroad Quiet Zone Study, and he referred to a map showing the
109 railroad crossings both at Irvin Street and 2nd Avenue Southwest. Jarrod noted that in June SEH
110 had created a memo listing different alternatives, and he also noted that the memo had been
111 updated in September. The June memo outlined 10 options with a variety of scores and what
112 they pertain to, including items such as the National Significant Risk Index, Existing Risk Index
113 with Horns, and the Quiet Zone Risk Index. Jarrod said both intersections were examined as a
114 group and referred to Table 1 (“Budget Costs”), which outlines possible Railroad Quiet Zone
115 implementation. Jarrod said he believes the city can apply under Table 1 for a quiet zone under
116 Item Nos. 1, 2 and 3, which are as follows:

- 117
118 • **Item No. 1:** Raised median on south approach of 2nd Avenue Southwest (\$40,000). This
119 would include closing the driveway to Weyerhauser and installing a median on the south
120 side of the intersection.
121 • **Item No. 2:** Driveway closure (\$4,000)
122 • **Item No. 3:** Signs restricting access to Irvin Street crossing (\$1,000). A bollard would
123 be installed, and only maintenance vehicles and pedestrians would be allowed through

124 the intersection. There would be no need to install medians.

125
126 Jarrod noted that the National Significant Risk Index for both crossings is 14,347 and said the
127 Quiet Zone Risk Index would decrease to 12,953 if the aforementioned alternate safety measures
128 are implemented. Jarrod said he believes these measures could assist in the approval of the quiet
129 zone. However, Jarrod also pointed out there are trespassers along the railroad tracks who access
130 the spillway via Irvin Street. Jarrod said Federal Railroad Administration officials could take
131 this under consideration and tell the city that this issue must be addressed if the city is to obtain
132 the quiet zone. If this occurs, Jarrod said Item No. 4 (a new trail/boardwalk on the river side of
133 the railroad tracks north of Irvin Street at a cost of \$2.2 million) comes into effect. The
134 boardwalk system was part of the Great River Landing charrette, and Jarrod said it was designed
135 at a different level than what would be needed for a fisherman walkway. Jarrod estimated the
136 cost of such a walkway to be less than \$500,000. Jarrod said he wishes to apply for a quiet zone
137 utilizing the new calculations and the information he has. The cost for SEH to compile this
138 would be \$2,500, and Jarrod said he hopes to submit the application for the quiet zone by
139 December. There would be a 60-day comment period, and Jarrod said he could report the
140 findings to the board at its March 2017 meeting. Jarrod said he believes the city has an
141 opportunity to have the quiet zone approved and stated his support to apply for the quiet zone.
142 Jarrod said he believes the quiet zone would enhance not only the user experience at the Great
143 River Landing, but it also would benefit approximately one-third of the city's citizens. Jarrod
144 noted there is funding available within previously budgeted capital improvements for quiet zone
145 work.

146
147 Ald. Bialecki asked Jarrod if the intent of the quiet zones is to make it quieter for abutting
148 properties.

149
150 Jarrod said train whistles could not operate past the two crossings unless there was an
151 emergency, a pedestrian was walking on the tracks or if there was an object on the tracks. Jarrod
152 said he believes the quiet zone also would aid property owners residing within the vicinity of the
153 tracks. Jarrod noted that a number of buildings and trees near the tracks have been removed
154 since 2011 and said they had muted a significant amount of noise coming from the tracks.

155
156 Motion by Fred, second by Jarrod, to continue filling out the grant application for a Railroad
157 Quiet Zone for 2nd Avenue Southwest and Irvin Street.

158
159 On voice vote, motion carried.

160
161 **Item 7 – Resolution 35-2016 – Approving changes to connecting highway limits along State**
162 **Trunk Highway 35**

163
164 Jarrod said that while this already has been approved there was no accompanying resolution.

165 Jarrod said the Wisconsin Department of Transportation informed him that a resolution stating
166 the city approves of the transfer of jurisdiction is required.

167
168 Motion by Ald. Bialecki, second by Ald. Blomquist, to approve Resolution 35-2016 – Approving
169 changes to connecting highway limits along State Trunk Highway 35.

170
171 On voice vote, motion carried.

172
173 **Item 8 – Review and consideration of right-of-way plat and relocation order for Riders**
174 **Club Road and Braund Street & County Road PH projects**

175
176 Jarrod said the aforementioned projects are STP Urban Projects currently being designed by
177 SEH. Jarrod said the plans and estimates must be submitted to the State of Wisconsin in August
178 2017 and noted that board members’ packets include a right-of-way plat for both projects as well
179 as a relocation order for both projects. The project for Braund Street and County Road PH will
180 have four parcels for which the city is purchasing fee land and temporary limited easements, as
181 well as six temporary easements. Jarrod said a majority of the temporary easements on both
182 projects are for sidewalk installation. The fee the city will be acquiring at the intersection on
183 Braund Street will be a section in front of Valley Plaza, which is the location of a private
184 driveway. Jarrod said it will be necessary to realign the sidewalk at this location. Jarrod told
185 board members he is seeking a motion to approve the two right-of-way plats and the two
186 relocation orders.

187
188 Motion by Ald. Bialecki, second by Ald. Blomquist, to approve right-of-way plat and relocation
189 orders for Riders Club Road and Braund Street & County Road PH projects.

190
191 On voice vote, motion carried.

192
193 **Item 9 – Review and consideration of right-of-way acquisition services for Riders Club**
194 **Road and Braund Street & County Road PH projects**

195
196 Jarrod said this item is to hire a consultant that would assist the city with right-of-way
197 acquisition. This would include meeting with property owners and ensure that the proper
198 paperwork is completed. Jarrod described the operation as “very intensive” due to federal
199 regulations and noted he had distributed a memo to board members containing two quotes: one
200 from Timbers-Selissen-Rudolph Land Specialists for \$45,120, and one from MSA Professional
201 Services for \$69,200. Jarrod said staff recommends hiring Timbers-Selissen-Rudolph Land
202 Specialists.

203
204 Motion by Ald. Bialecki, second by Ald. Blomquist, to approve Timbers-Selissen-Rudolph Land
205 Specialists for right-of-way acquisition services for Riders Club Road and Braund Street &

206 County Road PH projects at a cost of \$45,120.

207

208 Ald. Bialecki asked Jarrod if funding has been set aside for this item.

209

210 Jarrod said yes, noting there is funding available in the 2016 CIB and adding more has been
211 budgeted in the 2017 CIB to pay for the actual purchases.

212

213 On voice vote, motion carried.

214

215 **Item 10 – Review and consideration of 2016 final assessment costs**

216

217 Motion by Jarrod, second by Ald. Bialecki, to approve 2016 final assessment costs.

218

219 On voice vote, motion carried.

220

221 **Item 11 – Review and consideration of change order #1 for Public Works Facility Fluid
222 Applied Flooring project**

223

224 Jarrod noted he had distributed to board members a handout outlining the Public Works Facility
225 Fluid Applied Flooring Project. The handout includes the following:

226

- 227 • **Base quote from Dynamic Concrete Resurfacing:** \$87,244.60
- 228 • **Addition of aluminum oxide to flooring:** \$5,782.24
- 229 • **Addition of moisture barrier (two-layer system):** \$52,625.20
- 230 • **Reduction for one coat of primer:** \$6,359
- 231 • **Reduction for not installing up bollards and columns:** \$1,750
- 232 • **Total project cost:** \$137,543.04

233

234 Jarrod referred to a photograph on display for board members and pointed out that a hole had
235 been drilled in the existing floor. Ten such holes were drilled in the floor, and the contractor
236 checked the relative humidity in the pores of the concrete. Jarrod said the relative humidity
237 ranged from 90 to 99 percent, adding the manufacturer recommends that the relative humidity
238 should not exceed 80 percent. Jarrod said the Dynamic Concrete Resurfacing would go up to 82
239 percent; however, the contractor was uncomfortable installing the floor where the relative
240 humidity was excessive because the floor has bubbled up on other projects. Jarrod said Braun
241 Intertec was hired to check the measurements and he noted that the readings were the same.
242 Jarrod showed board members a photograph he had taken earlier Tuesday and said all the joints
243 that were spalling had been repaired. The contractor also had utilized a jackhammer to remove
244 part of the concrete and reach the rebar, which had been damaged by salt. Jarrod said the
245 flooring in the mechanics' bay, where there is in-floor heat, has been applied. Jarrod said either
246 a moisture barrier can be applied to the floor in the heated shop, or bridge deck sealer can be

247 utilized in its place. Jarrod said bridge deck sealer was applied when the city moved into the
248 building in 2007 and noted that spalling began to occur after three to five years, especially in the
249 areas where salt comes in from the salt trucks. Jarrod said staff monitored this for a couple of
250 years and realized after seven years that action must be taken. This item was removed from the
251 2015 CIB, but it was included in the 2016 CIB. Jarrod said staff noticed a significant amount of
252 wear between 2015 and 2016.

253
254 Jarrod said, “I think if we put the bridge deck sealer down it’s going to be three to five years and
255 we’re going to be back in this fix again. We’re going to be back here again trying to figure out
256 what to do – grind the floor down and/or let it go to a state of disrepair. The facility is nine years
257 old now. I envision this floor hopefully lasting at least 50 years if we take care of it, and I think
258 it will. We hired HSR to help us with specifications. Before we quoted the project we did not
259 look at the humidity levels in the floor. We should have done that and we didn’t realize that,
260 didn’t know about it and didn’t take that into account.”

261
262 Jarrod referred back to the handout, which lists the project’s funding sources:
263

264 **Original**

- 265 • **2015 CIP #17 Sewer:** \$20,000
- 266 • **2015 CIP #33 Water:** \$20,000
- 267 • **2015 CIP #1 Storm Water:** \$20,000
- 268 • **2015 CIP #17 General:** \$20,000
- 269 • **Total:** \$80,000

270
271 **Supplemental**

- 272 • **2015 CIP Fund Balance Sewer:** \$14,500
- 273 • **2015 CIP Fund Balance Water:** \$14,500
- 274 • **2015 CIP Fund Balance Storm Water:** \$14,500
- 275 • **2015 CIP Fund Balance General:** \$14,500
- 276 • **Total:** \$58,000
- 277
- 278 • **Total funding for project:** \$138,000

279
280 Motion by Ald. Bialecki, second by Ald. Blomquist, to approve change order #1 for Public
281 Works Facility Fluid Applied Flooring project.

282
283 On voice vote, motion carried.

284
285 **Item 12 – Review and consideration of repairs of library roof**

286
287 Jarrod said staff initially believed this would be a costly repair, noting that the library roof was
Reviewed 10/06/16 by Jarrod Holter

288 leaking due to heavy rains. Jarrod said he had received quotes from both WHV (approximately
289 \$2,400) and Interstate Roofing (from \$1,000 to \$2,000, depending on the area) and showed board
290 members photographs of staining on the library wall due to leakage as well as the area on the
291 roof where water was ponding and going under the shingles. Jarrod said the repair will be
292 between 5 and 7 feet wide, and between 20 and 50 feet long. Jarrod said the repair will be
293 patched in and stated he would like Interstate Roofing to perform the repairs in an amount not to
294 exceed \$2,000.

295
296 Ald. Bialecki asked if the library was between 10 and 12 years old.

297
298 Dan noted that this is the older section of the roof of the library, and he also noted there is a half
299 wall inside on the other side of the roof. Dan said, “Rather than meeting the boards midway
300 through that, they laid some and these laid right next to it. Over time, right underneath this sag
301 the boards are starting to sag underneath and [that’s what] causing that. What they need to do is
302 rip it off to try to move the plywood underneath so it sits on that wall and not next to the wall and
303 just try to use it with a caulk near the roofing material to hold it together.”

304
305 Ald. Bialecki inquired about the anticipated life of the roof.

306
307 Dan said the part of the roof in question was not replaced during the 2008 library addition and
308 estimated that this section of the roof likely will need to be replaced within five to 10 years.

309
310 Jarrod said the section of the roof in question was replaced five to 10 years prior to the addition
311 and estimated its age to be 15 to 16 years old.

312
313 Motion by Ald. Bialecki, second by Ald. Blomquist, to approve Interstate Roofing for repairs of
314 the library roof in an amount not to exceed \$2,000.

315
316 On voice vote, motion carried.

317
318 **Item 13 – Pay Estimates: Strand Associates, Short Elliott Hendrickson Inc., Olympic**
319 **Builders, Wieser Brothers General Contractors, CPR Inc., Fahrner Asphalt Sealers, LLC,**
320 **and any other contractor/developer**

321
322 **BOARD OF PUBLIC WORKS**
323 **MONTHLY ESTIMATES**

324
325 **October 4, 2016**

326
327 **Original**
328 **Contract Change Paid to Due this**

329	<u>Contractor</u>	<u>Amount</u>	<u>Orders</u>	<u>Date</u>	<u>Estimate</u>
330					
331	1. FAHRNER ASPHALT SEALERS				
332	City Hall/Library Parking Lot Sealcoating				
333	Construction				
334	Estimate #1	\$ 43,861.00	\$ -	\$ -	\$ 23,883.16
335					
336	2. STRAND ASSOCIATES				
337	Smoke Testing				
338	Design				
339	Estimate #1	\$ 7,000.00	\$ -	\$ -	\$ 910.94
340					
341	3. STRAND ASSOCIATES				
342	South Kinney Coulee Lift Station				
343	Updated Design				
344	Estimate #12	\$ 10,000.00	\$ 24,100.00	\$ 21,664.06	\$ 2,431.79
345					
346	4. MATHY CONSTRUCTION				
347	2016 Pavement Project				
348	Construction				
349	Estimate #4	\$ 1,467,229.50	\$ -	\$ 1,016,179.86	\$ 146,645.50
350					
351	5. WIESER BROTHERS GENERAL CONTRACTORS				
352	Great River Landing – Phase 1				
353	Construction				
354	Estimate #5	\$ 2,122,178.26	\$ 23,524.84	\$ 569,046.23	\$ 376,035.75
355					
356	6. STRAND ASSOCIATES				
357	Misc. Services – SCADA & Stormlift				
358	Estimate #4 – FINAL	\$ 2,000.00	\$ -	\$ -	\$ 1,954.37
359					
360	7. CPR INC.				
361	Main Street Concrete Project				
362	Construction				
363	Estimate #1	\$ 162,987.50	\$ -	\$ -	\$ 154,096.31
364					
365	8. FAHRNER ASPHALT SEALERS				
366	Centerline Painting				
367	Construction				
368	Estimate #1 – FINAL	\$ 14,000.00	\$ -	\$ -	\$ 12,507.09
369					

370	9. SEH INC.				
371	Riders Club Rd. & PH				
372	Design				
373	Estimate #15	\$ 148,348.18	\$ -	\$ 122,014.33	\$ 7,036.55
374					
375	10. SEH INC.				
376	Phase 1 – Waterfront	\$7,100 (CSM)			
377	Design/Construction	\$74,450 (Constr.)			
378	Estimate #11	\$ 147,400.00	\$39,800 (Constr.)	\$ 226,942.67	\$ 21,990.16
379					
380	11. BRAUN INTERTEC				
381	Great River Landing – Phase 1				
382	Construction				
383	Estimate #3	\$ 6,675.00	\$ -	\$ 2,020.00	\$ 6,471.25
384					

385 Motion by Ald. Bialecki, second by Ald. Blomquist, to approve the 11 pay estimates dated
386 October 4, 2016.

387
388 On voice vote, motion carried.

389
390 **Item 5 – Review and consideration of 2017 Capital Improvements Budget**

391
392 Ald. Bialecki asked Fred if the city must adhere to a \$3.5 million cap.

393
394 Fred said he feels “very comfortable” with a \$3.5 million cap given the current interest rates.

395
396 **Public Works Department**

397
398 **Item No. 4 – Water Main Replacement & Street Repaving for Holiday Heights (East Young**
399 **Drive, West Young Drive, Medary Lane and Hoffman Place) (PASER rating of 4.0)**
400 **(\$893,000):** Ald. Bialecki said there are other areas of the city that need to be addressed.

401
402 Motion by Ald. Bialecki, second by Mayor Chilsen, to delete Item No. 4 (Water Main
403 Replacement & Street Repaving for Holiday Heights/\$893,000) from the 2017 CIB.

404
405 On voice vote, motion carried.

406
407 **Item No. 6 – Green Coulee intersection improvements at East Main Street (preliminary**
408 **and final design), and Item No. 7 – Sand Lake Road reconstruction – Redwood Street to**
409 **Riders Club Road (2017 design, 2018 construction):** Ald. Bialecki said the city does not
410 know exactly what will need to be done in this area as it is predicated on the Mayo project. Ald.

411 Bialecki said he “does not want to jump the gun and do something we might have to change and
412 may not have to do right now.”

413

414 Motion by Ald. Bialecki, second by Mayor Chilsen, to delete Item No. 6 (Green Coulee
415 intersection improvements at East Main Street/\$300,000) from the 2017 CIB.

416

417 On voice vote, motion carried.

418

419 Motion by Ald. Bialecki, second by Mayor Chilsen, to delete Item No. 7 (Sand Lake Road
420 reconstruction – Redwood Street to Riders Club Road/\$50,000) from the 2017 CIB.

421

422 On voice vote, motion carried.

423

424 **Item No. 8 – King Street Reconstruction – 5th Avenue North to 6th Avenue North, and 6th**
425 **Avenue North reconstruction, Main Street to Monroe Street (\$270,000):** Ald. Bialecki noted
426 that the PASER rating is 3.5.

427

428 Motion by Ald. Bialecki, second by Mayor Chilsen, to delete Item No. 8 (King Street
429 Reconstruction/\$270,000) from the 2017 CIB.

430

431 On voice vote, motion carried.

432

433 **Item No. 26 – Abbey Road Reconstruction – city limits to Commerce Road (\$1,501,000):**
434 Ald. Bialecki said there is a business currently not located in the Town of Onalaska that might
435 want water service. Ald. Bialecki also noted that this corridor could be a prime area for
436 development. However, Ald. Bialecki also said he is reluctant to spend \$1.5 million for this
437 project at this time as there are unknowns regarding development in this area. Ald. Bialecki
438 added he believes that the city should examine the entire corridor and develop a master plan.
439 Ald. Bialecki said he also believes a public hearing should be held for affected residents in both
440 the City of Onalaska and the Town of Onalaska.

441

442 Motion by Ald. Bialecki, second by Mayor Chilsen, to delete Item No. 26 (Abbey Road
443 Reconstruction/\$1,501,000) from the 2017 CIB.

444

445 On voice vote, motion carried.

446

447 Fred asked Jarrod to explain the intent of the \$30,000 budgeted for Item No. 3b (Construction for
448 Railroad Quiet Zone Study).

449

450 Jarrod said the intent of the \$30,000 is to perform the crossing median improvements and close
451 off the driveway at 2nd Avenue Southwest. Jarrod said this will be done only if the Railroad

452 Quiet Zone is approved.

453

454 Ald. Bialecki addressed Item No. 5 (East Main Street – Theater Road to Marcou Road pavement
455 replacement) and asked Jarrod why the cost had increased from \$723,000 in the 2016 CIB to
456 \$820,000 in the 2017 CIB.

457

458 Jarrod said the limits had been lowered, noting that the old project was a mill and replace that
459 would go through the intersection. Jarrod said the footage was reduced because the part of the
460 intersection that was paved in 1999 will not be included. Jarrod said the roadway no longer can
461 be milled; therefore, all the pavement will be removed and the roadway will be repaved. Jarrod
462 said the ride quality is decreasing, but the surface is not blowing holes or coming apart.

463

464 Ald. Bialecki noted there are a number of proposed road projects, some of which are new, and
465 said some do not have a PASER score.

466

467 Jarrod cited the example of Item No. 18 (Spruce Street reconstruction – STH 35 to East Avenue)
468 and said he could provide a PASER rating prior to the November 1 Board of Public Works
469 meeting. Jarrod said he considers this project to be a priority due to the fact there is a low point
470 on the street that led to a house being flooded and ultimately needing to be razed several years
471 ago. Jarrod noted the Wisconsin Department of Transportation has installed new storm sewer
472 along STH 35 and said it is stubbed into Spruce Street. Jarrod said it is now possible to install a
473 new storm sewer at this intersection.

474

475 Ald. Bialecki noted that neither Item No. 23 (Reconstruction – 2nd Avenue Southwest – STH 35
476 to railroad tracks & Oak Forest Drive – 2nd Avenue Southwest to STH 35 with a water main
477 under the railroad tracks) nor Item No. 24 (East Main Street/North Kinney Coulee Road concrete
478 pavement repairs) has a PASER rating.

479

480 Jarrod said East Main Street has concrete paving and does not require a PASER score. Jarrod
481 also noted that while “PASER” has been included with Item No. 23, no number was included.

482

483 **Item No. 14 (Street sign inventory/\$70,000):** Jarrod said he believes this can be delayed one
484 year.

485

486 Motion by Jarrod, second by Mayor Chilsen, to delete Item No. 14 (Street sign
487 inventory/\$70,000) from the 2017 CIB.

488

489 On voice vote, motion carried.

490

491 Motion by Mayor Chilsen, second by Jarrod, to delete Item No. 5 (East Main Street – Theater
492 Road to Marcou Road pavement replacement/\$823,000) from the 2017 CIB.

493
494 On voice vote, motion carried.
495
496 Motion by Mayor Chilsen, second by Jarrod, to delete Item No. 21 (King Street reconstruction –
497 2nd Avenue to 4th Avenue, and 3rd Avenue North – King Street to Locust Street/\$199,000) from
498 the 2017 CIB.

499
500 Fred said that while he is open to deleting Item No. 21, he also expressed concern that
501 infrastructure (street) projects will be deleted when there are other items that can be removed.

502
503 Jarrod noted that projects that are removed always can be placed back in the CIB.

504
505 Ald. Bialecki said he would prefer to leave Item No. 21 in the 2017 CIB for the time being,
506 reminding Jarrod that two or three years ago he had stressed the importance of the city
507 addressing its infrastructure.

508
509 Fred asked Jarrod if the board had established a PASER rating at which city streets should be
510 repaired.

511
512 Jarrod said it depends on the street, citing the example of 6th Avenue North. Jarrod noted that 6th
513 Avenue North coming out from Main Street has a PASER score of 2.0. However, King Street
514 has a PASER score of 5.0. Jarrod said this will need to be done as one project due to the
515 presence of a water main, adding that PASER ratings sometimes are skewed when an entire
516 project is examined. Jarrod stressed that he does not think there is any project in the 2017 CIB
517 that does not have merit to being done, adding, “It’s just trying to live within what we have.”
518 Jarrod said the city has made strides in street repair, stating that “We did make an incline back in
519 the positive direction, which was a good thing. We’re definitely making some headway on the
520 streets that don’t require utility improvements to be put under them, but we still have work to
521 do.”

522
523 Motion and second withdrawn.

524
525 Motion by Ald. Bialecki, second by Mayor Chilsen, to delete Item No. 22 (Street repaving –
526 Pinecrest Lane, Rosewood Trail, Valley Court, 13th Avenue South & Fairfield Place/\$286,000)
527 from the 2017 CIB.

528
529 Ald. Bialecki said he is in favor of deleting Item No. 22 due to its PASER rating of 3.1.

530
531 On voice vote, motion carried.

532
533 Motion by Ald. Bialecki, second by Mayor Chilsen, to delete Item No. 23 (Reconstruction – 2nd

534 Avenue Southwest-STH 35 to railroad tracks & Oak Forest Drive – 2nd Avenue Southwest to
535 STH 35 with water main under railroad tracks/\$549,000) from the 2017 CIB.

536

537 On voice vote, motion carried.

538

539 Fred asked if there is a reason why Item No. 24 (East Main Street/North Kinney Coulee Road
540 concrete pavement repairs), which is a new item, would be moved ahead of some of the projects
541 that have been deleted.

542

543 Jarrod said Item No. 24 can wait, noting it is to perform joint repairs on East Main Street and
544 North Kinney Coulee Road near Woodman's.

545

546 Motion by Fred, second by Ald. Bialecki, to delete Item No. 24 (East Main Street/North Kinney
547 Coulee Road concrete pavement repairs/\$108,000) from the 2017 CIB.

548

549 On voice vote, motion carried.

550

551 Jarrod addressed Item No. 25 (SCADA System upgrades), asking Fred if the repairs can be paid
552 for out of the operating budget.

553

554 Fred told Jarrod he would not object to doing so, adding that funds are set aside yearly in an
555 Equipment Replacement Fund.

556

557 Jarrod said he wants to perform upgrades to the SCADA System over a three-year period and
558 noted this would be the first of the three years.

559

560 Motion by Fred, second by Ald. Bialecki, to remove borrowing \$73,000 for Item No. 25
561 (SCADA System upgrades) and utilize other sources (Water, Sewer and Storm Water Fund
562 Balance).

563

564 On voice vote, motion carried.

565

566 Fred asked Jarrod to discuss Item No. 29 (Pedestrian crossing improvements, rapid-flashing
567 beacons, Sand Lake Road at Quincy Street and Well Street).

568

569 Jarrod noted the traffic count on Sand Lake Road has increased and said citizens have voiced
570 concerns over both intersections.

571

572 Motion by Fred, second by Ald. Bialecki, to delete Item No. 31 (City wayfinding entrance
573 signage/\$60,000) from the 2017 CIB.

574

575 On voice vote, motion carried.

576

577 Fred noted that \$4,980,000 has been deleted thus far from the 2017 CIB and said the budget
578 currently sits at \$4,299,118. Fred said the board still must delete approximately \$800,000.

579

580 **Planning Department**

581

582 Motion by Fred, second by Ald. Bialecki, to delete Item No. 35a (Waterfront improvements,
583 Phase II Design/\$250,000) from the 2017 CIB.

584

585 Ald. Bialecki noted there had been past discussions about this being a Tourism-funded project.

586

587 Jarrod noted that the Great River Landing Committee will be meeting October 13 to discuss the
588 progress of the Great River Landing Project. Jarrod suggested allowing the Great River Landing
589 Committee to prioritize what the next project should be and determine the funding level. Jarrod
590 said the \$250,000 was budgeted for the bridge project, but he added he does not think the Great
591 River Landing Committee will prioritize it. Jarrod said there might be a financial figure that
592 would address improvements to the nature trail or the gazebo, or perhaps the fishing walkway.
593 Jarrod said, "It may be good to give them one month to at least give input on this, if you so
594 choose."

595

596 Fred said the board could vote to remove it and put something back in the 2017 CIB at the
597 November 1 meeting.

598

599 Ald. Bialecki said that while the project needs to be completed, he wants to be cautious because
600 another project has come forward and the city's cap is \$3.5 million. Ald. Bialecki also noted that
601 a memo from Robert W. Baird stating the city's goal is to borrow between \$3.5 to \$4 million
602 yearly will be included within the packet detailing the proposed 2017 budget.

603

604 On voice vote, motion carried.

605

606 **Fire Department**

607

608 **Item No. 44 – Fire engine/pumper (\$73,000):** Ald. Bialecki asked Fred if it is legally possible
609 to bond for half the amount (\$36,500) in the 2017 CIB, bond for the other \$36,500 in the 2018
610 CIB and complete the purchase in the first part of 2018.

611

612 Fred said it is not possible to purchase half a fire truck.

613

614 Ald. Bialecki said half would be budgeted in the 2017 CIB and the city would save for the other
615 half.

616
617 Fred said it would be possible to do this.

618
619 Ald. Bialecki addressed Item 43 (Land & Facilities, purchase land, 3 acres at \$3/square foot, for
620 Fire Station #2 – STH 16 & I-90 vicinity/\$396,000), telling Fire Chief Dominick that there still is
621 uncertainty where and when the Mayo project will occur and stating, “I don’t think we’re quite
622 ready for that yet.”

623
624 Mayor Chilsen noted there is insufficient staff for two fire stations.

625
626 Fred addressed Item No. 44, noting that vehicle prices do not decrease over time. Fred also
627 noted that the trade-in value likely will decrease significantly after a year.

628
629 Fire Chief Dominick said if a fire truck is specked out it will be nearly a year before it is built.
630 Fire Chief Dominick then addressed Item 43 and suggested that perhaps the city might want a
631 consultant to discuss “where we should be to get adequate response times. There’s a
632 methodology for it. That’s why I’ve been looking at certain areas. Perhaps we should do a study
633 and see what it is we’re going to need to be able to get response times that are equal for all our
634 residents as far as the property goes.”

635
636 Ald. Bialecki noted that the studies Fire Chief Dominick has given him in the past are “very
637 believable.” Ald. Bialecki said, “I don’t doubt our need. The only place where we’re going to
638 run into a collision is if you build another station we’re going to have to staff it. That’s where
639 we’re in trouble.”

640
641 Fire Chief Dominick said he understands Ald. Bialecki’s point of view, but also stated, “Even if
642 it’s not the building, if we get that piece of property it could be more strategically located then it
643 is as we get closer to full buildout. Then we’re going to have to be moving and jockeying
644 around.”

645
646 Ald. Bialecki said construction of the second fire station once was intended for the STH 16
647 corridor, but added, “I think the potential hospital puts a different spin on that.”

648
649 Fire Chief Dominick said, “So do the coulees, actually. We’ll only have one way in and one way
650 out. If we take a look at the road models we can predict rather accurately – probably within a
651 minute or 30 seconds worth – how long we [need to] get to our residents and strategically taking
652 a look at what we have. You may very well take a look at a property right now and put a park in
653 it, but it’s there when the city needs it in the future.”

654
655 Mayor Chilsen asked, “Are you asking us to lock up the piece of land?”

656

657 Fire Chief Dominick said yes and referred to a past strategic plan in which he noted that if
658 property is obtained and placed aside for the future, the least desirable building site may be
659 utilized as a park. Fire Chief Dominick said, “As you build that fire station, I’m sure any parent
660 would want to drop their kids off in the future, but the city would have the property. We can get
661 closer to our response times and our calculations that way.”

662
663 Ald. Blomquist asked if this piece of property has been identified.

664
665 Fire Chief Dominick said there was a significant price increase the last time he had done that.

666
667 Ald. Blomquist asked where land along STH 16 can be purchased for \$3 per square foot.

668
669 Jarrod noted there once was a time when land was available in this area and said, “What
670 probably would have to happen is instead of having 3 acres, if we studied what available lands
671 are there, wherever it ends up being, you’re going to end up paying more and the Chief is going
672 to have to have a smaller site that doesn’t have ... It probably won’t have a fire tower. It
673 probably won’t have a lot of extra room to turn around. Instead of having a nice turning radius
674 and coming in through the back, it’s going to be something where it’s going to be more of an
675 urban fire station.”

676
677 Fire Chief Dominick said any satellite station would be more of a substation, noting that the Fire
678 Department would need both a fire engine and an EMS vehicle.

679
680 Ald. Muth noted that the fire station is located in the western section of the city and said fire
681 services extend to Smith Valley Road. Ald. Muth also noted that the Fire Department is
682 covering a wider area.

683
684 Ald. Bertrand said the current fire engine, a 1992 Peterbilt, has a greater chance of
685 malfunctioning as time goes on. Ald. Bertrand asked if a new truck would not be available until
686 2019.

687
688 Fire Chief Dominick said it would depend on what chassis were available, adding that he could
689 look into what type of discounts are available.

690
691 Motion by Fred, second by Ald. Blomquist, to delete Item 43 (Land & Facilities, purchase land,
692 3 acres at \$3/square foot, for Fire Station #2 – STH 16 & I-90 vicinity/\$396,000) from the 2017
693 CIB.

694
695 Fred said he believes it is very important to replace the fire truck and stated he believes it should
696 be prioritized over a land purchase at this time.

697

698 Ald. Bertrand inquired about cost associated with constructing a fire station.

699
700 Fire Chief Dominick noted that fire stations currently being constructed in the state cost
701 approximately \$174 per square foot, including soft costs.
702

703 Ald. Blomquist asked Fire Chief Dominick if new equipment would need to be purchased once a
704 new fire station was constructed. Ald. Blomquist asked, "You're not taking something out of
705 here and putting it in another station just to distribute it more?"
706

707 Fire Chief Dominick said, "It could very well be done."
708

709 Ald. Bialecki asked Fire Chief Dominick to share a copy of his more current information on a
710 future site location with everyone on the Common Council.
711

712 Fire Chief Dominick said he had shared with Ald. Muth a study performed by UW-La Crosse
713 based on the Fire Department's ISO and its vulnerabilities.
714

715 On voice vote, motion carried.
716

717 Fred noted that the board still must cut \$153,118 from the 2017 CIB.
718

719 **Police Department**
720

721 Motion by Fred, second by Mayor Chilsen, to delete Item No, 53 (All-terrain vehicle/\$25,343)
722 from the 2017 CIB.
723

724 On voice vote, motion carried.
725

726 **Planning Department**
727

728 Ald. Bialecki inquired about the \$100,000 budgeted for Item No. 39 (Ordinance updates for
729 Zoning Code Plan).
730

731 Jarrod said he believes the ordinance needs to be updated and suggested deferring this item for a
732 year until a City Administrator is hired.
733

734 Motion by Ald. Bialecki, second by Ald. Blomquist, to delete Item No. 39 (Ordinance updates
735 for Zoning Code Plan/\$100,000) from the 2017 CIB.
736

737 On voice vote, motion carried.
738

739 **Omni Center**

740

741 Dan said he had spoken to Jarrod and come up with the following options:

742

743 • Proceed with Item No. 57 (LED bulb replacement in arenas/\$20,750). Dan said the goal
744 is to address half the facility in 2017 and noted the funding would allow both facilities to
745 be done. Dan said the payback for converting to LED bulbs likely would be less than
746 three years.

747 • Proceed with Item No. 54 (Overhead garage doors in Arena No. 2/\$4,500). Dan said one
748 door has been replaced after the previous door was damaged. Also proceed with Item
749 No. 62 (Water heaters in Zamboni Room No. 2/\$20,000).

750

751 Dan noted that all the Omni Center projects in the 2016 CIB were funded out of the Special
752 Projects Account and said he is requesting that the following projects be taken out of the Special
753 Project Account for the 2017 CIB:

754

755 • Item No. 58 (LED sign board for Omni Center/\$20,000). This would replace the manual
756 board and serve as a marketing tool for the facility.

757 • Item No. 63 (Tables and chairs/\$15,000).

758

759 Dan said he is requesting to take \$45,250 out of the 2017 CIB for Item Nos. 54, 57 and 62, and
760 \$35,000 will come out of the Special Projects Account for Item Nos. 58 and 63.

761

762 Motion by Ald. Bialecki, second by Ald. Blomquist, to delete Item No. 58 (LED sign board for
763 Omni Center/\$20,000) from the 2017 CIB, and also to delete \$5,000 of the \$15,000 budgeted for
764 Item No. 63 (Tables and chairs).

765

766 Fred asked Ald. Bialecki if his intention is to utilize \$10,000 from Special Projects and bond
767 \$5,000.

768

769 Motion restated:

770

771 To move funding in the 2017 CIB for both Items from the Special Projects Fund, No. 58 (LED
772 sign board for Omni Center/\$20,000) and Item No. 63 (Tables and chairs/\$15,000).

773

774 On voice vote, motion carried.

775

776 **Parks & Recreation Department**

777

778 Dan said he would be comfortable with deleting both Item No. 49 (Pierce Park shade
779 structure/\$30,000) and Item No. 50 (Natural Areas Management Plan/\$12,000).

780
781 Ald. Bialecki said he is not comfortable with doing so, noting that both the Parks and Recreation
782 Department and the Omni Center had been “hit pretty hard” the last three years.

783
784 Dan referred to Item No. 50 and said a UW-La Crosse student had worked on an invasive plant
785 management process for the city to maintain. Dan said the project had been presented to the
786 Parks and Recreation Board and was done very well, and he stated he believes his department
787 has been given the groundwork to proceed. Therefore, Dan said he believes it would be prudent
788 to delete Item No. 50.

789
790 Motion by Fred, second by Ald. Blomquist, to delete Item No. 50 (Natural Areas Management
791 Plan/\$12,000).

792
793 On voice vote, motion carried.

794
795 **Omni Center**

796
797 Jarrod said both Item No. 55 (Dumpster enclosure/\$1,340) and Item No. 64 (Skate sharpener
798 holders/\$1,300) are small items for Capital Improvements Budget items.

799
800 Motion by Fred, second by Ald. Bialecki, to delete both Item No. 55 (Dumpster
801 enclosure/\$1,340) and Item No. 64 (Skate sharpener holders/\$1,300) from the 2017 CIB.

802
803 Ald. Bialecki noted that Dan had just left and asked if he is aware the board was going to take
804 this action.

805
806 Jarrod said he and Dan had discussed this.

807
808 On voice vote, motion carried.

809
810 Fred said the 2017 CIB currently sits at \$3,478,135.

811
812 Ald. Bialecki said the board will review the 2017 CIB at its November 1 meeting before it goes
813 to a public hearing at the December 6 meeting.

814
815 **Item 14 – Closed Session**

816
817 To consider a motion to convene in Closed Session under Section 19.85(1)(e) of the Wisconsin
818 Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the
819 investing of public funds or conducting other specified public business whenever competitive or
820 bargaining reasons require a closed session:

821
822 • Sanitary sewer agreement
823
824 If any action is required in Open Session, as the result of the Closed Session, the Board of Public
825 Works will reconvene in Open Session to take the necessary action and/or continue on with the
826 printed agenda.
827
828 Motion by Ald. Bialecki, second by Mayor Chilsen, to convene in Closed Session.
829
830 On roll call vote: Financial Services Director/Treasurer Fred Buehler – aye, Ald. Barry
831 Blomquist – aye, Mayor Joe Chilsen – aye, City Engineer Jarrod Holter – aye, Ald. Jim Bialecki
832 – aye. In Closed Session.
833
834
835 Recorded by:
836
837 Kirk Bey