

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Board of Public Works
DATE OF MEETING: July 5, 2016 (Tuesday)
PLACE OF MEETING: City Hall – 415 Main Street (Common Council Chambers)
TIME OF MEETING: 6:30 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input: (limited to 3 minutes/individual)

Consideration and possible action on the following items:

4. Review and consideration of parking restrictions at the intersection of 3rd Avenue North and Main Street
5. Review and consideration of Fluid Applied Floor at Public Works Facility Request for Proposals
6. Review and consideration of Fluid Applied Roof at Omni Center Request for Proposals
7. Review and consideration of Wisconsin Department of Transportation State/Municipal agreement for I-90 project 1071-06-80/83/86/89
8. Review and consideration of change order #5 for Well #9 Reconstruction Project
9. Review and consideration of change order #1 for 2016 pavement project
10. Review and consideration of renaming 2nd Avenue

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Board may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

Notices Mailed To:

* Mayor Joe Chilsen	*Jarrod Holter, City Engineer
**Ald. Jim Binash	*Fred Buehler, Financial Services Director/Treasurer
Ald. Jim Olson	
*Ald. Jim Bialecki - Chair	
*Ald Barry Blomquist – Vice Chair	
Ald. Harvey Bertrand	
Ald. Bob Muth	
City Attorney	Dept Heads
La Crosse Tribune	Charter Com.
Onalaska Holmen Courier Life	
WIZM WKTY WLXR WKBH	
WLSU WKBT WXOW	Onalaska Public Library

*Board Members ** Alternate Member

Date Notices Mailed and Posted: 6-30-16

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

11. Review and consideration of Professional Engineering services for smoke testing a portion of the sanitary sewer system.

12. Pay Estimates: Strand Associates, Short Elliot Hendrickson Inc., Kreibich Landscaping, Olympic Builders, Paragon Associates, State of Wisconsin Department of Transportation, Fowler & Hammer, Gerke Excavating, University of Wisconsin – La Crosse (Mississippi Valley Archeological Center), Wieser Brothers General Contractors, Ayres Associates, Process Research Solutions and any other contractor/developer.

13. **Closed Session:**

To consider a motion to convene in Closed Session under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose for deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Agreement for sewer conveyance and treatment La Crosse – Onalaska

If any action is required in Open Session, as the result of the Closed Session, the Board of Public Work's will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda.

14. Adjournment

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 5, 2016

Agenda Item:

#4

Project/Item Name:

Parking at 3rd & Main

Location:

Intersection of 3rd & Main

Requested Action:

Discussion on street parking

Staff Report/Description:

Property owner at 3rd & Main Street is requesting altering 1 hour parking spots to 15 minute parking. Past protocol is if the Board feels this should be discussed the Engineering Department sends letters to all area property owners and has a public hearing at the next scheduled Board of Public Works meeting.

Attachments:

Letter & map

Jarrold:

I am writing in reference to the property that I own at the corner of 3rd and Main Street, currently occupied on the street level by Creative Learning Daycare, their newborn and infant facility, and Barge Nutrition. Both have entered into long term leases and both have asked for lease options that indicate that they will be in occupancy at their respective locations for a number of years.

Both have indicated that the current designated parking in front of and adjacent to the building, is an issue. Currently the parking in front of the building is designated as one hour parking. That might have made sense with earlier tenants but with the current tenants it does not. Both would appreciate it for 15 minute parking to be posted for the two spaces directly in front of the building on Main Street. This would be more consistent with the clientele served by both businesses.

Secondly, there is currently one 15 minute designated space on the west side of the building on Third Street. There are two spaces running from Main Street to the entry of the parking area behind the building at 301 Main Street and we would ask that both spaces be designated as 15 minute spaces.

The re-designation of these spaces will be beneficial to both businesses as it will accommodate the client traffic that both experience.

We would appreciate any consideration that the Board of Public Works will give to this request and, understanding that a public hearing will be required, will be happy to be present to speak to this issue.

Sincerely,

Dean Dickinson
608-397-5888
logan63@aol.com

Proposing Parking Changes Adjacent to Dickinson Property:
* 3rd Ave N - Extend 15 min Zone to Main St
* Main St - Create a 15 min Zone in front of Dickinson Property



Dickinson Property

2 HR PARKING

2 HR PARKING

2 HR PARKING

1 HR PARKING

NO PARKING
3RD AVENUE S

IRVIN ST

4TH AVENUE S

4TH AVENUE N

3RD AVENUE N

KING ST



1 in = 100 ft

GIS Dept

Map Designer: Joe Barstow
Date: 06/29/2016

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 5, 2016

Agenda Item: #5

Project/Item Name: Public Works Facility Fluid Applied Flooring

Location: Public Works Facility

Requested Action: Approval of Request for Proposal

Staff Report/Description: The Public Works Department has bid out the application of fluid applied flooring for the Public Works Facility. The RFP's submittal is June 30th, 2016. A compilation of the RFP results will be distributed at the upcoming meeting.

Attachments: Letter for RFP's



CITY OF ONALASKA

415 MAIN STREET
ONALASKA, WISCONSIN 54650-2953
www.cityofonalaska.com

Engineering/Public Works Dept.

PHONE: (608) 781-9537

FAX: (608) 781-9506

June 15, 2016

Contractors:

Request for Proposals (RFP) will be received by the City of Onalaska Public Works Department until 11:00 AM, on Thursday, June 30, 2016, for the installation of "Public Works Facility Fluid Applied Flooring."

Bids may be mailed or delivered to:

Jarrod Holter
Engineering Department
City of Onalaska
2nd floor – City Hall
415 Main Street
Onalaska, WI 54650

The City reserves the right to accept or reject any or all RFP's or any part thereof. Price of the floor coating and compliance with the specifications will be factors in selecting the most favorable bid for the City.

All RFP's for the work shall be valid for sixty (60) days from the due date for RFP's. It is the City's intention to proceed immediately with a recommendation to install the flooring provided a specification-compliant RFP is received, and provided authorization to proceed is granted by the City of Onalaska Common Council. Common Council approval may be granted as early as the July 12, 2016 meeting. The RFP shall be submitted on the enclosed form. In addition to the completed form, vendors shall also submit:

1. A summary sheet clearly stating and describing any exceptions taken to the specifications and the product manufacturer literature for the proposed fluid applied flooring.

Please contact me at (608) 781-9537 with any questions regarding the Public Works Facility Fluid Applied Flooring, specifications or the request for proposals. Thank you for your response to this request.

Sincerely,

C. Jarrod Holter
City Engineer/Public Works Director

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 5, 2016

Agenda Item: #6

Project/Item Name: Omni Center Fluid Applied Roofing

Location: Omni Center

Requested Action: Approval of Request for Proposal

Staff Report/Description: The Public Works Department has bid out the application of fluid applied roofing for the Omni Center. The RFP's submittal is June 30th, 2016. A compilation of the RFP results will be distributed at the upcoming meeting.

Attachments: Letter for RFP's



CITY OF ONALASKA

415 MAIN STREET
ONALASKA, WISCONSIN 54650-2953
www.cityofonalaska.com

Engineering/Public Works Dept.

PHONE: (608) 781-9537

FAX: (608) 781-9506

June 15, 2016

Contractors:

Request for Proposals (RFP) will be received by the City of Onalaska Public Works Department until 11:30 AM, on Thursday, June 30, 2016, for the installation of "Omni Center Fluid Applied Roofing."

Bids may be mailed or delivered to:

Jarrod Holter
Engineering Department
City of Onalaska
2nd floor – City Hall
415 Main Street
Onalaska, WI 54650

The City reserves the right to accept or reject any or all RFP's or any part thereof. Price of the roofing coating and compliance with the specifications will be factors in selecting the most favorable bid for the City.

All RFP's for the work shall be valid for sixty (60) days from the due date for RFP's. It is the City's intention to proceed immediately with a recommendation to install the roofing provided a specification-compliant RFP is received, and provided authorization to proceed is granted by the City of Onalaska Common Council. Common Council approval may be granted as early as early as the July 12, 2016 meeting. The RFP shall be submitted on the enclosed form. In addition to the completed form, vendors shall also submit:

1. A summary sheet clearly stating and describing any exceptions taken to the specifications and the product manufacturer literature for the proposed fluid applied roofing.

Please contact me at (608) 781-9537 with any questions regarding the Omni Center Fluid Applied Roofing, specifications or the request for proposals. Thank you for your response to this request.

Sincerely,

C. Jarrod Holter
City Engineer/Public Works Director

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 5, 2016

Agenda Item: #7

Project/Item Name: I-90/George Street Wis. DOT Project

Location: I-90 Exit 3 interchange

Requested Action: Approval of State/Municipal agreement

Staff Report/Description: The State/Municipal agreement for the project has now been updated to include sanitary sewer reconstruction needed due to the relocation of exit ramps.

Attachments: Proposed State/Municipal agreement



REVISION #1
STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET HIGHWAY
PROJECT

This agreement supersedes the agreement signed by the Municipality on November 4th, 2013 and signed by DOT on November 5th, 2013.

Revised Date: June 7th, 2016

Date: September 4, 2013

I.D.: 1071-06-08,22,80,83,86,89

Road Name: USH 53/35 – Theater Road, I90

Limits: Black River Bridge – Theater Road

County: La Crosse

Roadway Length: 3.2 Miles

The signatory city of Onalaska, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility: The pavement has reached the end of its useful life, operational improvement needs exist, and several of the structures require rehabilitation or replacement.

Proposed Improvement: The mainline pavement on I90 will be replaced and an auxiliary lane constructed between exit 3 & 4 (STH 35 and STH 157). The interchange at exit 3 will be reconstructed and reconfigured to a traditional diamond interchange which will include the reconstruction of STH 35 and USH 53, three new signalized intersections, and the reconstruction of an existing signalized intersection. B-32-0036,37, & 38 will be replaced, B-32-0043 & B-32-0044 will be replaced by a box culvert, and B-32-0107 & B-32-0108 will be widened and have a concrete overlays.

Non-participating items – All water main and sanitary sewer work within the project limits necessitated by the box culvert construction and interchange ramp work fall under statute 84.295.

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
Preliminary Engineering Plan Development: Project: 1071-06-08	\$ 2,850,000	\$ 2,850,000	100%	\$ -	0%
Real Estate Acquisition: Project: 1071-06-22	\$ 55,000	\$ 55,000	100%	\$ -	0%
Roadway Construction: Project: 1071-06-80	\$ 5,180,000	\$ 5,180,000	100%	\$ -	0%
Project: 1071-06-83	\$ 9,760,000	\$ 9,760,000	100%	\$ -	0%
Utility Construction (Water/Sanitary): Project: 1071-06-86 Participating Sanitary (0010)	\$ 207,050	\$ 207,050	100%	\$ 20,000	LS*
Non-Participating Water and Roadway (0020)	\$ 151,500	\$ -	0%	\$ 151,500	100%
Project: 1071-06-89	\$ 72,000	\$ 45,950	LS**	\$ 26,050	100%
Total Cost Distribution	\$ 18,275,550	\$ 18,098,000		\$ 197,550	

Project 1071-06-86 and 1071-06-89 have construction engineering of 1%

* \$20,000 LS is for the upsizing of the sanitary line above the current size.

**\$45,950 LS is 90% of the construction cost to replace the sanitary line and bring to current standards under state statute 84.295.

This request is subject to the terms and conditions that follow (pages 3 – 5) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the City of Onalaska (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the State (please sign in blue ink)		
Name	Title	Date

TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement that exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and bridge costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Sanitary Sewer mains, manholes, pumps, and connections as covered in 84.295 of the state statutes.
 - (g) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of water main.
 - (h) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (i) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or Facility Owner includes the following items:
 - (a) New installations of or alteration of water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Construction inspection, staking, and material testing and acceptance for construction of water main.
 - (d) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.

6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
7. The work will be administered by the State and may include items not eligible for federal/state participation.
8. The Municipality shall at its own cost and expense:
 - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
 - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by Community Sensitive Solutions (CSS).
 - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair, and replacement of the lighting system.
 - (d) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - (f) Maintain all Community Sensitive Solutions and/or enhancement funded items.
 - (g) Coordinate with the State on changes to highway access within the project limits.

9. Basis for local participation:

(a) Design Engineering (1071-06-08)

All design engineering costs necessitated by the street or road construction are 100% eligible for Federal/State funding. The Municipality may be responsible for the design of decorative street lighting and other enhancement items. Design of Sanitary sewer and Water main work is 100% the responsibility of the Municipality.

(b) Real Estate Acquisition (1071-06-22)

All real estate acquisitions necessitated by the roadway improvement are 100% eligible for Federal/State funding.

(c) Utility Construction (1071-06-86)

Sanitary sewer work included in category 0010 is funded at 100% Federal/State and 0% in accordance with statute 84.295 and due to the Municipality owning all the right of way that the line is located on. The Municipality shall pay a lump sum payment of \$20,000 to cover the increased size of the Sanitary sewer above that currently required in anticipation of future development.

The Municipality shall pay 100% of the sanitary work outside the limits due to the impacts of the box culvert construction and all Water main work included in the project.

(d) Utility Construction (1071-06-89)

Sanitary sewer work under this ID falls under statute 84.295 which is funded at 90% Federal/State for eligible work to bring the sanitary system up to standards when the work is caused by changes to the Interstate system. This 90% cost will be paid as a lump sum (\$45,950) of the lowest cost option to complete this work, any costs over this amount are 100% the responsibility of the Municipality.

[END]

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 5, 2016

Agenda Item: #8

Project/Item Name: Well #9 reconstruction

Location: 860 11th Avenue South

Requested Action: Approval of change order #5

Staff Report/Description: Change order is for Chemical tube supplies and change of final completion date.

Attachments: Change order #5

Well #9 Reconstruction and Filter Addition

CHANGE ORDER # 5

Contract Date: May, 26, 2015

Owner: City of Onalaska
 Contractor: Olympic Builders General Contractors
 Contract/Project: Well #9 Reconstruction and Filter Addition

You are directed to make the following changes in the Contract Documents:

Description:

- a) Supply and install additional chemical tube for future use. (\$243.60)
- b) Change final completion date to reflect current project schedule. Change needed to finish the last few punchlist items and to close out payment to the contractor with current WDNR SDWLP funding.

Change Order Request

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ 2,763,593.00	Original Contract Times: Contract Substantial Comp: January 31, 2016 Contract Final Comp: April 30, 2016
Net Increase from previous Change Orders: \$ 62,968.55	Net change from previous Change Orders: Contract Substantial Comp: 47 days Contract Final Comp: 34 days
Contract Price prior to this Change Order: \$ 2,826,561.55	Contract Times prior to this Change Order: Contract Substantial Comp: March 18, 2016 Contract Final Comp: June 3, 2016
Net Increase of this Change Order: \$ 243.60	Net Increase this Change Order: Contract Substantial Comp: 0 days Contract Final Comp: 49 days
Contract Price with all approved Change Orders: \$ 2,826,805.15	Contract Times with all approved Change Orders: Contract Substantial Comp: March 31, 2016 Contract Final Comp: July 22, 2016

APPROVED:
City of Onalaska

APPROVED:
Wisconsin Dept. of Natural Resources

ACCEPTED BY:
Olympic Builders General Contractors

By: _____
(Authorized Signature)

By: _____
(Authorized Signature)

By: _____
(Authorized Signature)

Date:

Date:

Date:

This Effective Date of this Change Order is the date when approved by all parties.



May 26, 2016

email

City of Onalaska
415 Main Street
Onalaska, WI 54650

Attn: Kevin Schubert

Re: Onalaska Well # 9 Reconstruction
860 11th Avenue South
Onalaska, WI 54650

Hawkins Invoice

Additional material from Hawkins per City

KJS 6-28-16 → Hengel Brothers
~~Tonka~~ \$ 232.00
5% P & O \$ 11.60
Total \$ 243.60

Sincerely,

A handwritten signature in black ink that reads 'Justin Yahnke'.

Justin Yahnke

Attachment

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Invoice Reprint

Total Invoice **\$135.00** - Hensel?
Invoice Number Type **3860899 RI**
Invoice Date **3/30/16**
Sales Order Number Type **2065281 SL**
Branch Plant **54061**
Shipment Number **1896289**

Sold To: **109724**
City of Onalaska
415 Main St
Onalaska WI 54650

Ship To **125245**
City of Onalaska
Water Department
252 Mason St.
Onalaska WI 54650

Print Date	Terms	COB Description	Ship Via	Customer Name	Plant	Quantity	Unit	Weight	Extended Price
4/29/16	Net 30	PPD Origin	HWTG	Well 9 project					061
Qty	Order Number	Item Name	Unit	Qty Supplied	Unit	Unit Price	Unit	Weight	Extended Price
1.000	415115	Tubing 3/8" OOD X 1/4" ID	N	300.0000	FT	\$0.4500	FT	.6 LB	\$135.00
		PE-38062-500 Natural LDPE		300.0000	FT			6.0 GW	

Tax Rate
0 %

Sales Tax
\$0.00

Invoice Total

\$135.00

- No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same quantity shipped and show no evidence of abuse, or use for purposes other than the storage of original contents. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. **NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.**

Please Remit To:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 5, 2016

Agenda Item:

#9

Project/Item Name:

2016 Pavement Project

Location:

City cemetery

Requested Action:

Approval of Change Order #1

Staff Report/Description:

The current contract for the Cemetery Main Street Improvements contains an item for paving the small disturbed areas by the recent construction. Staff is proposing to delete this work from the Cemetery Main Street Improvement's contract and add paving in the cemetery as part of the 2016 Pavement project. Due to the heavy truck traffic during the cemetery Main Street improvements the current roadways have crumbled under the loading. With the addition of Change Order #1 the 2016 Pavement Project would remain under the original approved contract amount.

Attachments:

Change Order #1 and map

2016 Pavement Project

CHANGE ORDER # 1

Contract Date: April 27, 2016

Owner: City of Onalaska
Contractor: Mathy Construction Company
Contract/Project: 2016 Pavement Project

You are directed to make the following changes in the Contract Documents:

Description:

- a) Install new asphalt pavement within the City Cemetery. Installation of 1,488 square yards of asphalt pavement at \$15.75 per square yard, for a total price of \$23,436.00.

Reason for Change Order:

Change Order Request

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 1,467,229.50
Net Increase from previous Change Orders: \$ 0.00
Contract Price prior to this Change Order: \$ 1,467,229.50
Net Increase of this Change Order: \$ 23,436.00
Contract Price with all approved Change Orders: \$ 1,490,665.50

CHANGE IN CONTRACT TIMES:
Original Contract Times: Contract Substantial Comp: October 28, 2016 Contract Final Comp: October 28, 2016
Net change from previous Change Orders: Contract Substantial Comp: 0 days Contract Final Comp: 0 days
Contract Times prior to this Change Order: Contract Substantial Comp: October 28, 2016 Contract Final Comp: October 28, 2016
Net Increase this Change Order: Contract Substantial Comp: 0 days Contract Final Comp: 0 days
Contract Times with all approved Change Orders: Contract Substantial Comp: October 28, 2016 Contract Final Comp: October 28, 2016

APPROVED:
City of Onalaska

By: _____
(Authorized Signature)

Date:

ACCEPTED BY:
Mathy Construction Company

By: _____
(Authorized Signature)

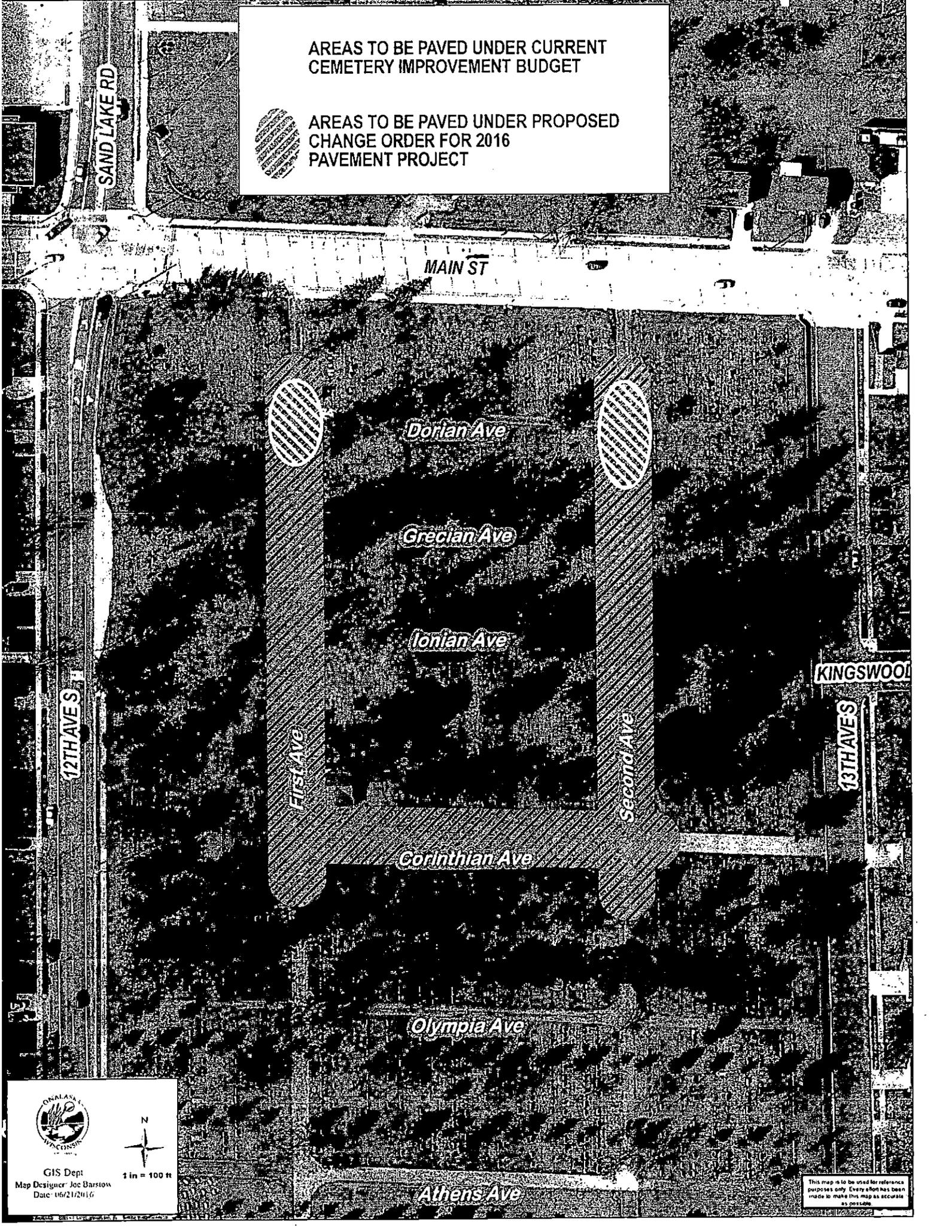
Date:

This Effective Date of this Change Order is the date when approved by all parties.

AREAS TO BE PAVED UNDER CURRENT
CEMETERY IMPROVEMENT BUDGET



AREAS TO BE PAVED UNDER PROPOSED
CHANGE ORDER FOR 2016
PAVEMENT PROJECT



GIS Dept
Map Designer: Joe Barstow
Date: 06/21/2016

1 in = 100 ft

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 5, 2016

Agenda Item:

#10

Project/Item Name:

Naming of 2nd Avenue

Location:

2nd Avenue

Requested Action:

Discussion on naming of 2nd Avenue

Staff Report/Description:

The renaming of 2nd Avenue was referred for discussion from the June 2016 Common Council meeting.

Attachments:

None

STAFF REVIEW SUMMARY

CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 5, 2016

Agenda Item:

#11

Project/Item Name:

Smoke testing of sanitary sewer

Location:

Citywide

Requested Action:

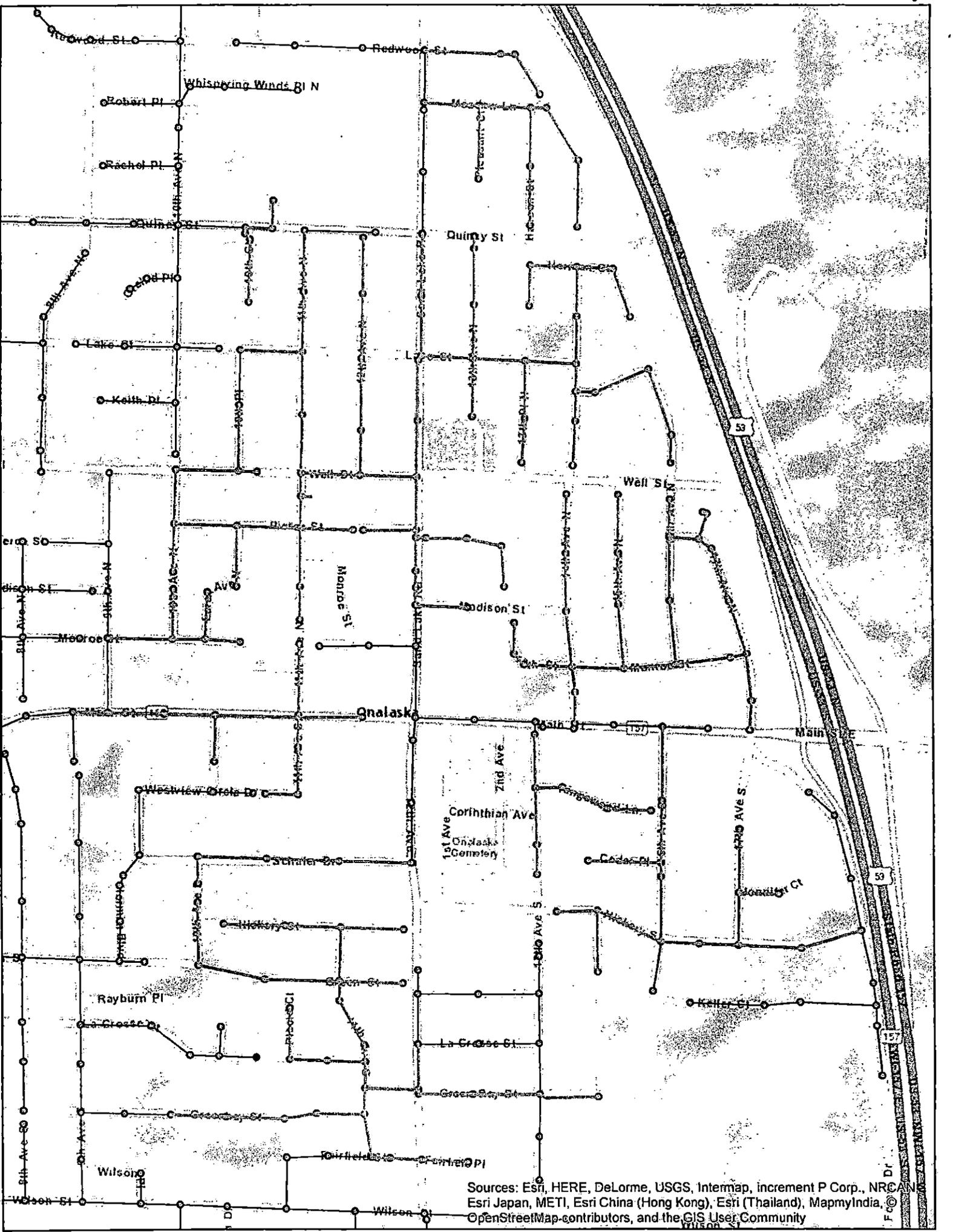
Approval of smoke testing

Staff Report/Description:

City staff is requesting to smoke test approximately 9% of the sanitary sewer system. This work would be accomplished with the assistance of Strand Associates. This action is recommended maintenance as part of the mandated sanitary sewer system collection system maintenance reporting. Notices will be delivered to all properties prior to the work outlining procedures and expectations.

Attachments:

Map and engineering proposal



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, OpenStreetMap-contributors, and the GIS User Community

Dr. F.C.



OWNER REVIEW

Strand Associates, Inc.[®]
910 West Wingra Drive
Madison, WI 53715
(P) 608-251-4843
(F) 608-251-8655

DRAFT

Task Order No. 16-03
City of Onalaska, Wisconsin (OWNER)
and Strand Associates, Inc.[®] (ENGINEER)
Pursuant to Technical Services Agreement dated December 19, 2014

Project Information

Project Name: Collection System Smoke Testing

Scope of Services

ENGINEER will provide the following services to OWNER:

1. Perform smoke testing in selected areas of the collection system to locate infiltration/inflow.
2. Provide smoke testing equipment and two people for a period of approximately two to three days to conduct the smoke testing. Smoke testing will be conducted in an area roughly bounded by 10th Avenue on the west, Wilson Street on the south, 47th Avenue on the east, and Whispering Winds Way on the north. This includes approximately 44,300 linear feet of piping ranging in size from eight to 12 inches. Smoke testing will be conducted only during dry weather conditions. OWNER shall provide one individual to assist ENGINEER with the smoke testing. ENGINEER will provide an example notification letter, but OWNER shall be responsible for notifying residents by providing the smoke testing notifications using OWNER's mailing list and on OWNER's letterhead.
3. Prepare an assessment summary report and review with OWNER. This report will summarize the findings of the field observations and provide recommendations for collection system rehabilitation based on smoke testing observation. Provide OWNER with three paper copies and one portable document format file.

Service Elements Not Included

In addition to those services listed in the associated Technical Services Agreement (TSA), the following services are not included in this Task Order. If such services are required, they shall be provided as noted:

Traffic Control: Providing appropriate vehicles, personnel, traffic cones, signs, and any other necessary traffic control devices are not included.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses a not-to-exceed fee of \$10,000 as allocated below:

Scope Item	Fee
Field Work-Smoke Testing-Included preparation and field time	\$ 6,400
Project Documentation and Administration	\$ 3,600
Not to Exceed	\$10,000

OWNER REVIEW

Strand Associates, Inc.®

City of Onalaska
Task Order No. 16-03
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June 16, 2016

DRAFT

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of July 1, 2016. Services are scheduled for completion on November 1, 2016.

OWNER's Responsibilities

In addition to those listed in the associated TSA, OWNER shall be responsible for providing any and all necessary traffic control measures deemed necessary to conduct the smoke testing.

TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF ONALASKA

DRAFT

Matthew S. Richards
Corporate Secretary

Date

Joe Chilsen
Mayor

Date

Carl Buchmaster
City Clerk

Date

**NOT FOR
SIGNATURE
DRAFT**

**BOARD OF PUBLIC WORKS
MONTHLY ESTIMATES
July 5, 2016**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
HSR ASSOCIATES PW Floor & Omni Center Roof Design Estimate #1 - <i>FINAL</i>	\$ 1,500.00	\$ -	\$ -	\$ 1,460.50
STRAND ASSOCIATES Well #9 Construction Estimate #15	\$ 157,200.00	\$ -	\$ 156,148.62	\$ 1,051.38
SEH INC. Riders Club Rd & PH Design Estimate #12	\$ 148,348.18	\$ -	\$ 107,277.14	\$ 1,496.32
SEH INC. Phase 1 - Waterfront Design / Construction Estimate #8	\$ 147,400.00	\$7,100 (CSM) \$74,450 (Constr)	\$ 174,913.98	\$ 16,200.29
STRAND ASSOCIATES South Kinney Coulee Lift Station Updated Design Estimate #9	\$ 10,000.00	\$ 24,100.00	\$ 16,035.04	\$ 376.40
FOWLER & HAMMER INC 2016 Cemetery Main St Project Construction Estimate #3	\$ 230,821.23	\$ -	\$ 140,463.34	\$ 12,871.92
KREIBICH LANDSCAPING 2016 Tree Planting Project Construction Estimate #3	\$ 250,567.00	\$ -	\$ 227,442.70	\$ 9,174.00
PROCESS RESEARCH SOLUTIONS LLC Water Sampling Design Estimate #1 - <i>FINAL</i>	\$ 5,500.00	\$ -	\$ -	\$ 5,408.09
MATHY CONSTRUCTION 2016 Pavement Project Construction Estimate #1	\$ 1,467,229.50	\$ -	\$ -	\$ 309,714.26

**BOARD OF PUBLIC WORKS
MONTHLY ESTIMATES
July 5, 2016**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
0. GERKE EXCAVATING 2016 Utility Project Construction Estimate #3	\$ 682,945.97	\$ -	\$ 254,694.64	\$ 168,571.22
1. WIESER BROTHERS GENERAL CONTRACTORS Great River Landing - Phase 1 Construction Estimate #2	\$ 2,122,178.26	\$ -	\$ 73,697.68	\$ 209,947.60
2. FOWLER & HAMMER INC 2016 Miscellaneous Concrete Project Construction Estimate #2	\$ 118,262.50	\$ -	\$ 35,622.63	\$ 10,203.00
3. AYRES ASSOCIATES (02632) I-90 Sanitary Sewer Design Estimate #5	\$ 48,600.00	\$ -	\$ 8,429.52	\$ 711.14
4. STATE OF WI - DOT STH 35 Watermain Installation (7190-06-30) Estimate #1	\$ 53,000.00	\$ -	\$ -	\$ 71,988.28
5. BRAUN INTERTEC Great River Landing - Phase 1 Construction Estimate #1	\$ 6,675.00	\$ -	\$ -	\$ 941.25