



11. Review and consideration of Stormwater Management Public Education and Outreach Cooperative Agreement
12. Review and consideration of 2015 Stump Grinding Project Change Order #1
13. Review and consideration of 2015 Spring Tree Planting Project Change Order #2
14. Review and consideration of installing bicycle lanes on Main Street between 2nd Avenue and 3rd Avenue with routing of bicycle traffic from Great River State Trail along Main Street and 3rd Avenue South
15. Review and consideration of Stop Sign Evaluation Committee recommendations at:
  - A. 8<sup>th</sup> Avenue North and Redwood Street
  - B. 16<sup>th</sup> Avenue South/Keller Court and Hickory Street
16. Review and consideration of installation of private wells within the city
17. Pay Estimates: Strand Associates, Short Elliot Hendrickson Inc., Mathy Construction, Haas Sons, Olympic Builders, Steiger Construction, Les Manske & Sons, Fowler & Hammer, Poellinger Electric, Hoffman & McNamara Nursery, State of Wisconsin Department of Transportation and any other contractor/developer.
18. Adjournment

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

**Agenda Item:** #4

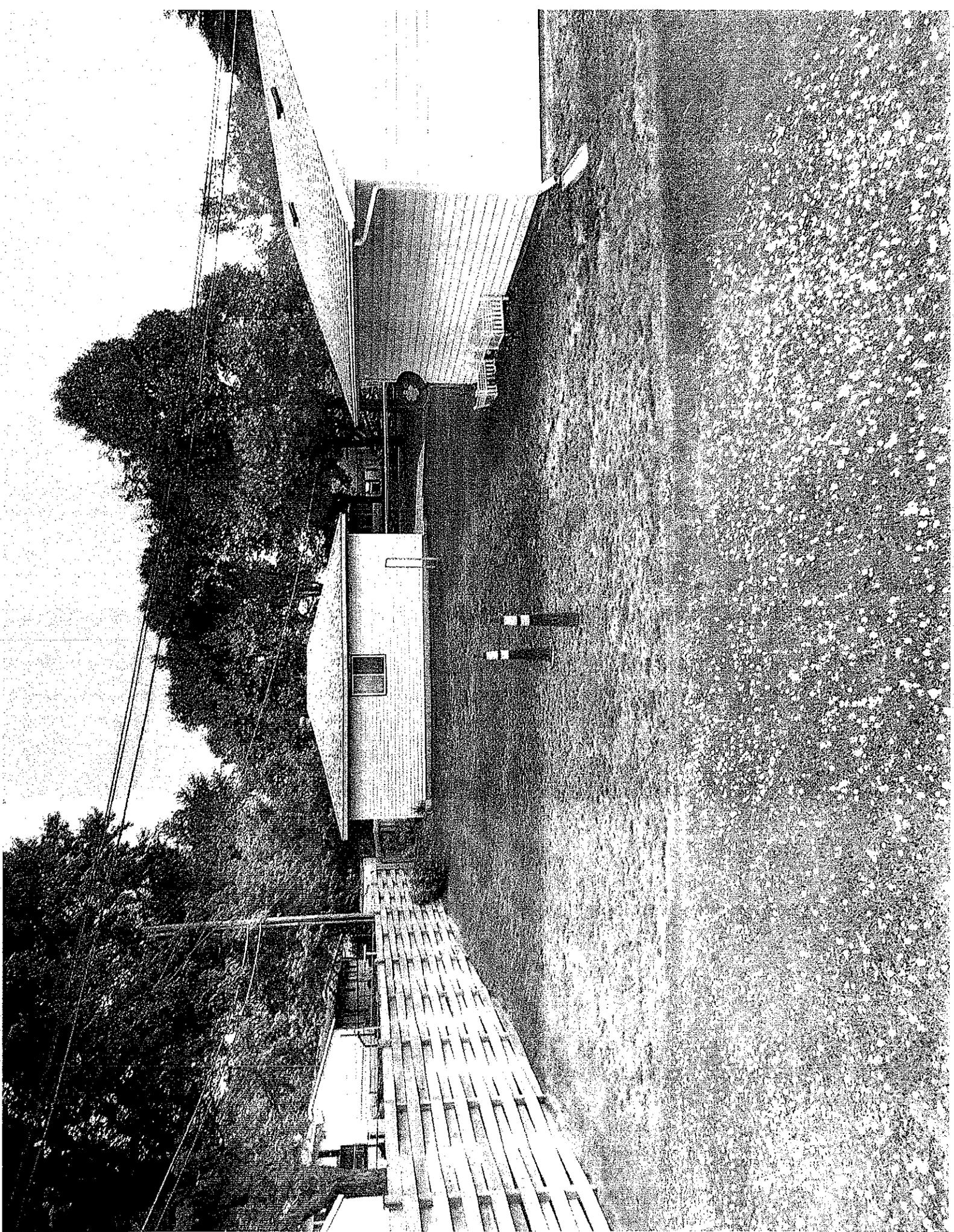
**Project/Item Name:** Drainage at 621 Sand Lake Road

**Location:** 621 Sand Lake Road

**Requested Action:** Storm sewer installation

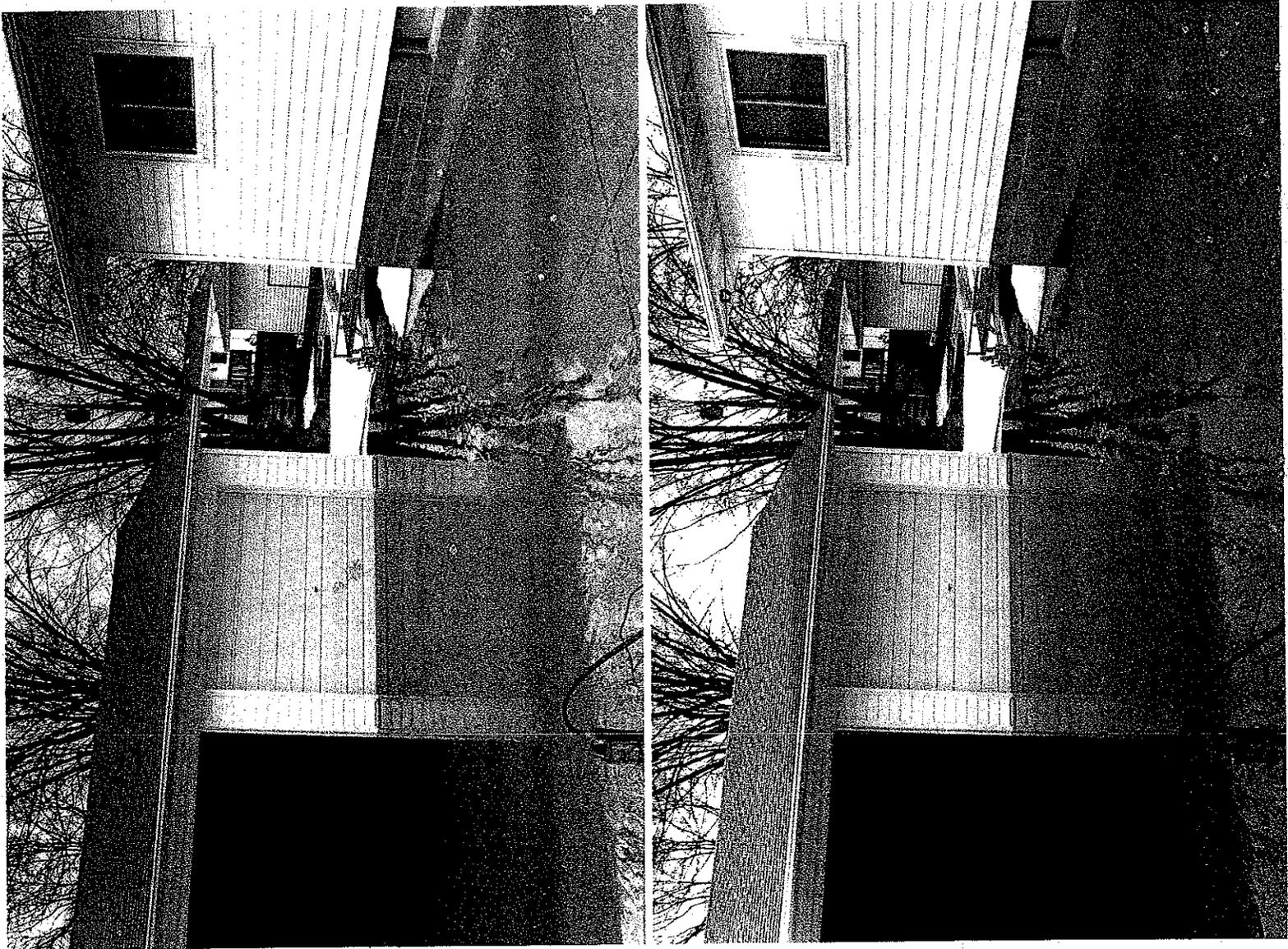
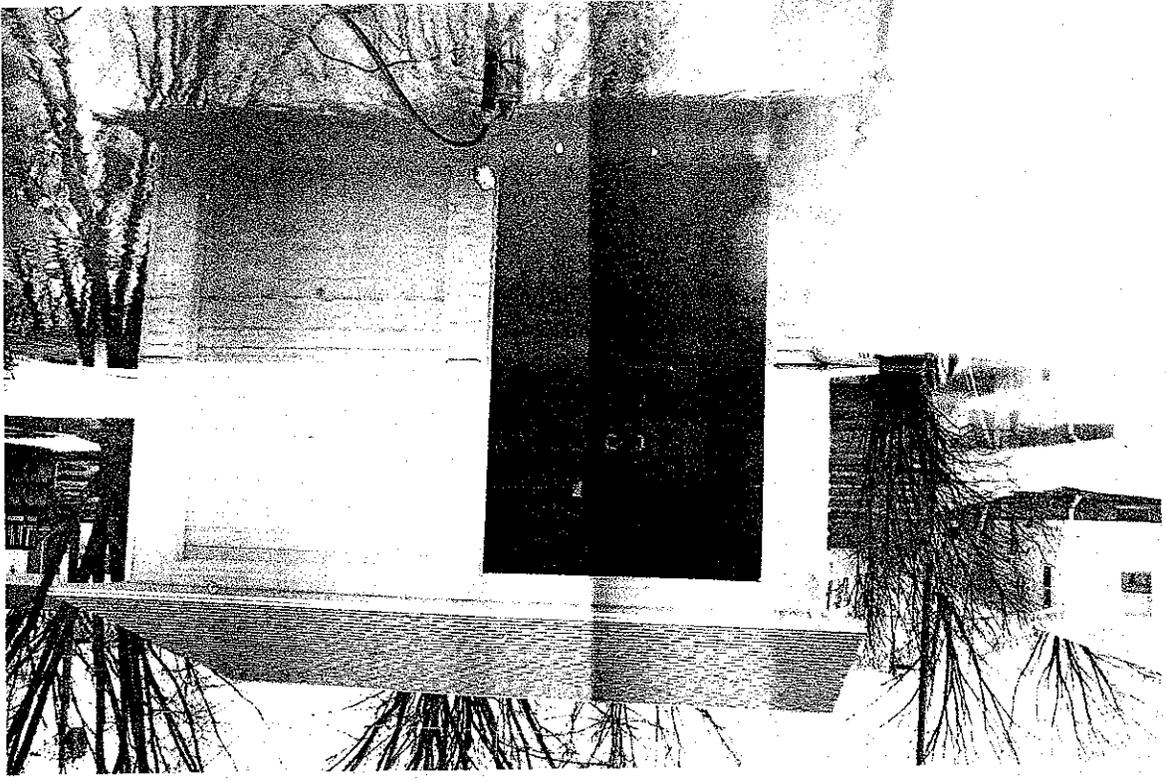
**Staff Report/Description:** Property owner has requested installation of storm sewer to relieve flooding of back yard. This item was deleted from the 2015 Capital Improvements budget.

**Attachments:** Pictures and 2015 Capital Improvements Budget





3-10-13



CITY OF ONALASKA  
2015 Capital Improvement Projects - Adopted

PASER - 10 = Good & 1 = Bad

I. Public Works Department (Cont'd)

	Sanitary Sewer	Water	General	Storm Sewer	Total Cost	Levy Amount Already Bonded	Levy Amount Other Sources	Amount Needed by Borrowing
29. PAPER ST reconstruction - 4th Ave to 6th Ave (NEW) 6th AVE - PASER #27	\$ 42,000	\$ 65,000	\$ 135,000	\$ 35,000	\$ 277,000	\$	\$	\$ 277,000
30. Stormwater Drainage Project (NEW) 1200 block Lake Street	\$	\$	\$	\$ 10,000	\$ 10,000	\$	\$	\$ 10,000
31. <u>Watermain (cont'd) Proposed #19</u>								
a. Booster Station	\$	\$ 600,000	\$	\$	\$ 600,000	\$	\$	\$ 600,000
b. Watermain	\$	\$ 150,000	\$	\$	\$ 150,000	\$	\$	\$ 150,000
32. Aerial photography (NEW)	\$ 1,500	\$ 3,500	\$ 7,500	\$ 7,500	\$ 14,000	\$	\$	\$ 14,000
33. Irwin Acres Addn - watermain tie in Oak Ave S - SS (NEW)	\$	\$ 65,000	\$	\$	\$ 65,000	\$	\$	\$ 65,000
34. Wilson Street pedestrian improvements at Ohalaska High School (NEW)	\$	\$	\$ 30,000	\$	\$ 30,000	\$	\$	\$ 30,000

415-51000-060  
415-57000-060  
415-58000-060  
415-52440-060

415-57000-041

(0 SID)

415-51000-045

II. Planning Department

35. Waterfront Property acquisition Phase 1 TIF (2010 CIP #34) (2011 CIP #27) (2012 CIP #23) (2013 CIP #33) (2014 CIP #39)	\$	\$	\$ 300,000	\$	\$ 300,000	\$ 300,000	\$	\$
36. Viewshed enhancements at waterfront (2013 CIP #27) (2014 CIP #34)	\$	\$	\$ 15,000	\$	\$ 15,000	\$ 15,000	\$	\$
37. Urban Forestry - General (NEW) Non-EAB	\$	\$	\$ 25,000	\$	\$ 25,000	\$	\$ 7,000	\$ 18,000
38. Braund Lumber demolition - TIF (NEW)	\$	\$	\$ 125,000	\$	\$ 125,000	\$	\$	\$ 125,000
39. Emerald Ash Borer - tree planting & stump removal. Tree removal by City staff. Year 1 of 3 year program.	\$	\$	\$ 220,000	\$	\$ 220,000	\$	\$ 100,000	\$ 120,000

415-51000-075

415-51000-073

415-51000-076

(Grass)

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

Agenda Item:

#5

Project/Item Name:

Refuse & recycling

Location:

Citywide

Requested Action:

Alteration to pick up schedules

Staff Report/Description:

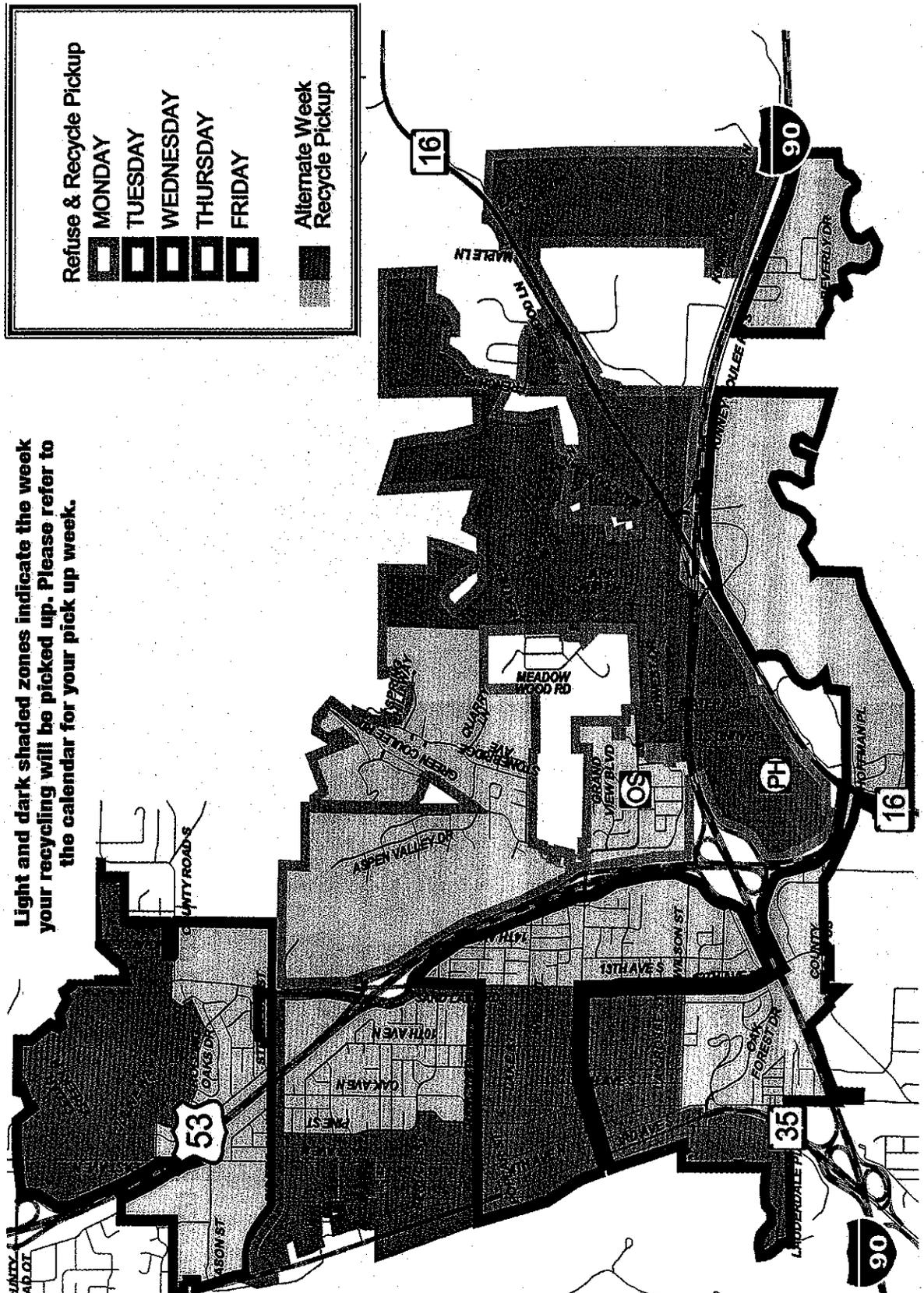
Harter's Quick Clean-up has requested alteration to the refuse and recycling schedule. Currently each refuse zone is broken into dark and light shading for recycling pick up to occur over a two week period. Harter's is proposing to perform all recycling pick up in one week and then no recycling pick up the next week. Harter's is also requesting minor modifications to the refuse pick up boundaries to better balance number of pick up on each day. Harter's is requesting these proposed changes take effect in August 2015. If changes are put into place, all residents affected will need to be notified.

Attachments:

Maps

# 2015 City of Onalaska Refuse and Recycling Services

(\*IMPORTANT CHANGES - PLEASE READ)



Light and dark shaded zones indicate the week your recycling will be picked up. Please refer to the calendar for your pickup week.

**Refuse & Recycle Pickup**  
 MONDAY  
 TUESDAY  
 WEDNESDAY  
 THURSDAY  
 FRIDAY

**Alternate Week Recycle Pickup**

**SET-OUT TIME:**  
 Carts need to be placed out by 5 AM.

Do not set out more than 12 hours before day of collection.

Carts need to be removed from collection point within 24 hours of collection day.



**WINTER TIPS**  
 • Clearing snow after each snowfall will make it easier to move your cart to its collection point

**PLACEMENT GUIDELINES-DO NOT PLACE CARTS IN STREET**  
 • Make sure the arrows on the lid are pointing out toward the alley/curb line  
 • Cart needs to be at least 3 feet from any fixed objects, such

**JANUARY 2015**

S	M	T	W	T	F	S
				X	2	3

**JULY 2015**

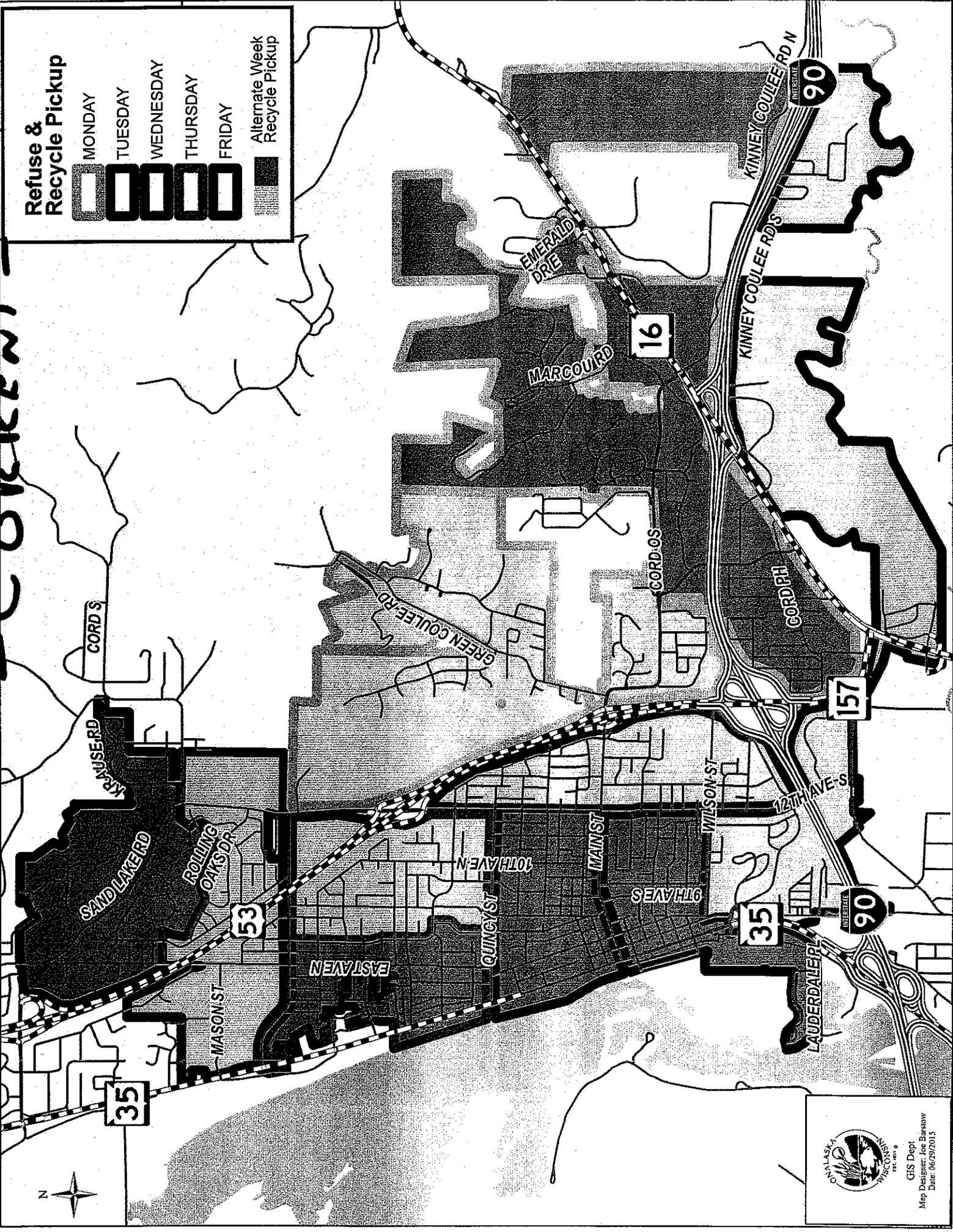
S	M	T	W	T	F	S
			1	2	3	X

# CORRENT

## Refuse & Recycle Pickup

- MONDAY
- TUESDAY
- WEDNESDAY
- THURSDAY
- FRIDAY

Alternate Week  
Recycle Pickup



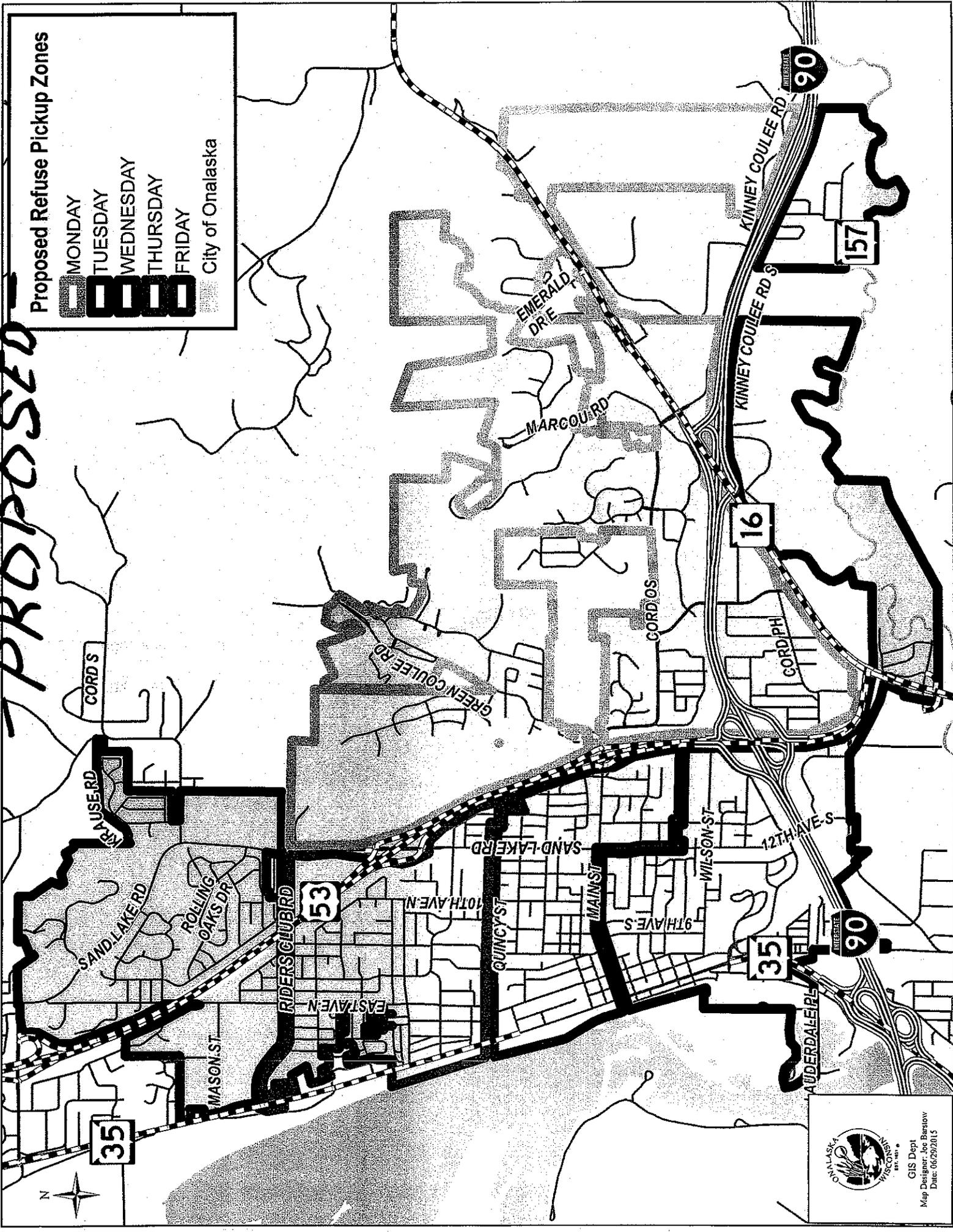
GIS Dept  
Map Designer: Joe Barstow  
Date: 06/29/2015

**PROPOSED**

**Proposed Refuse Pickup Zones**

	MONDAY
	TUESDAY
	WEDNESDAY
	THURSDAY
	FRIDAY

City of Onalaska



GIS Dept  
 Map Designer: Joe Barstow  
 Date: 06/29/2015

TERRACE DR

COMMERCIAL CT

TRADE PL

VENTURE PL

53



GIS Dept  
Map Designer: Joe Barstow  
Date: 06/29/2015

1 in = 433 ft

### Area to be Moved From Wednesday Pickup to Thursday Pickup Zone

REDWOOD ST

WHISPERING WINDS PL

MEADOW LN

PLEASANT CT

HANSON CT

SAND LAKE RD

QUINCY ST

10TH CT

VAALER CT

11TH AVEN

13TH AVEN

HERMAN CT

14TH AVEN

LAKE ST

12TH AVEN

13TH PL N

16TH AVEN

WELL ST

15TH AVEN

17TH AVEN

#### Legend

-  MON
-  TUES
-  WED
-  THUR
-  FRI
-  2015 Changes

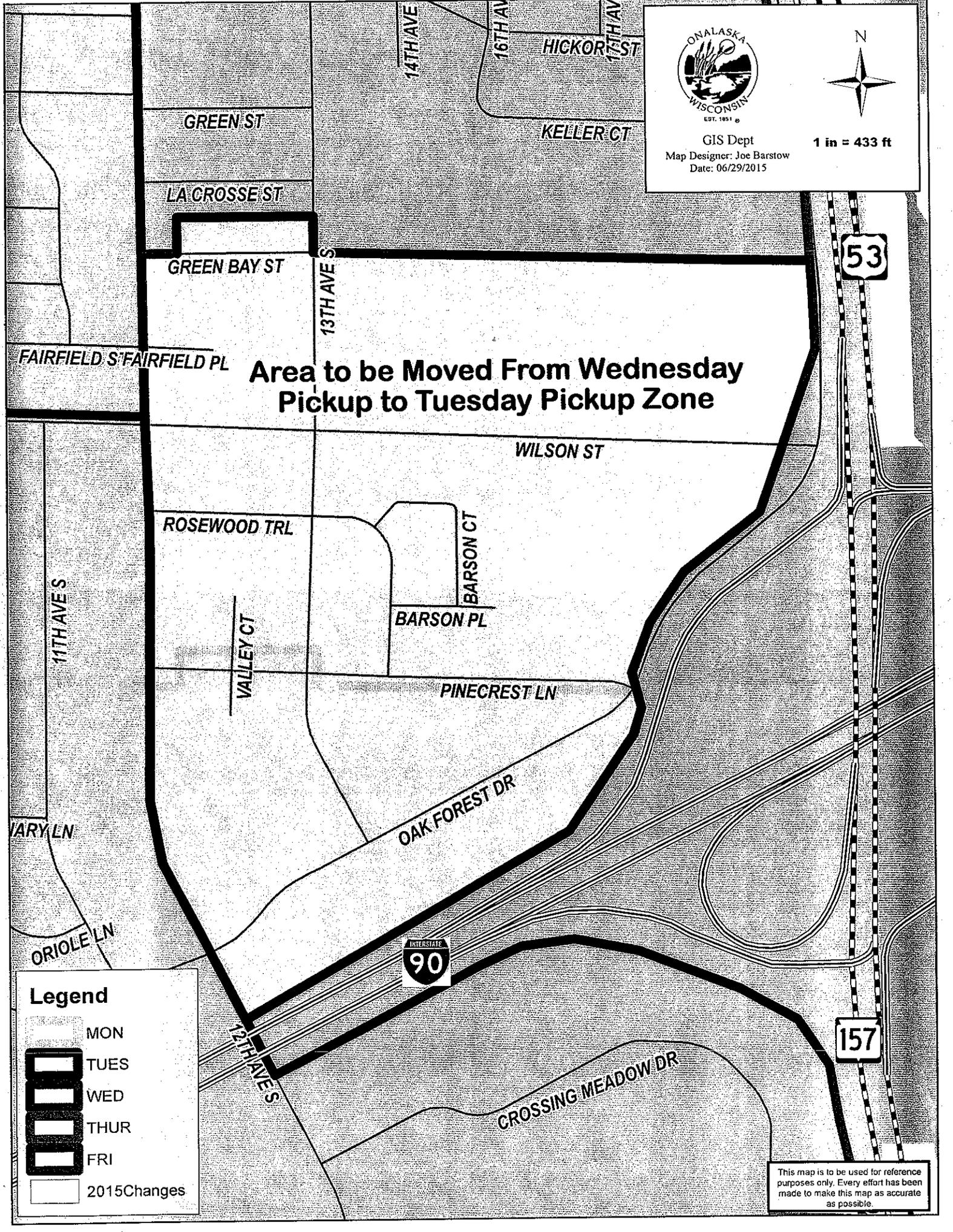
This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.



GIS Dept  
Map Designer: Joe Barstow  
Date: 06/29/2015

1 in = 433 ft

# Area to be Moved From Wednesday Pickup to Tuesday Pickup Zone



**Legend**

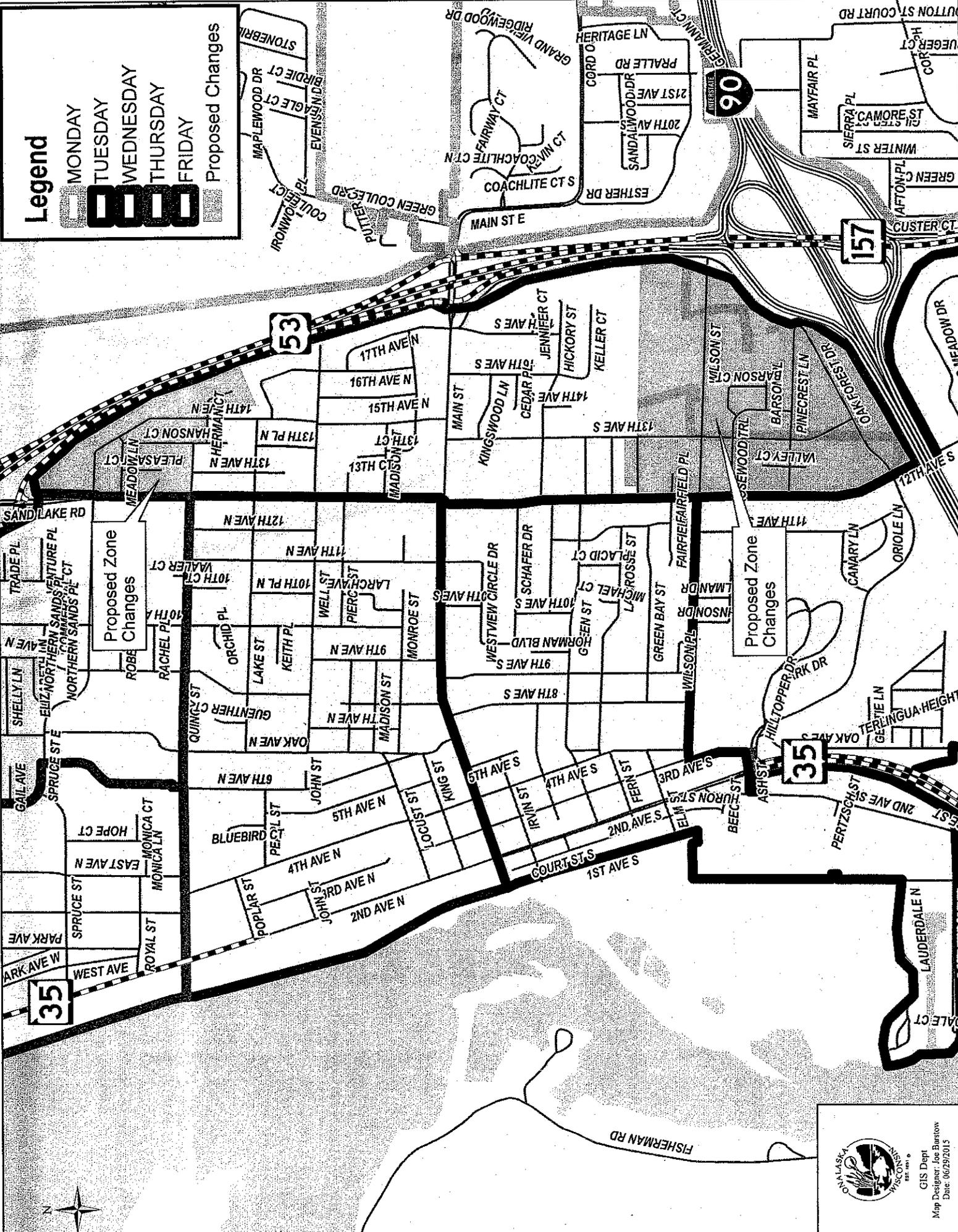
- MON
- TUES
- WED
- THUR
- FRI
- 2015Changes

This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

# Legend

- MONDAY
- TUESDAY
- WEDNESDAY
- THURSDAY
- FRIDAY

Proposed Changes



# **STAFF REVIEW SUMMARY**

## **CITY OF ONALASKA BOARD OF PUBLIC WORKS**

July 7, 2015

**Agenda Item:** #6

**Project/Item Name:** STH 16 Left Turn Lane Extension project

**Location:** STH 16

**Requested Action:** Approval of bid

**Staff Report/Description:** Bids will be received for this project the morning of the Board of Public Works meeting. Bid tabulation will be distributed with a recommendation at the meeting. This project will satisfy the requirements of the 2003 TEA grant from the Wisconsin DOT. The project will be funded through agreement with Gundersen Lutheran and TEA grant.

**Attachments:** Empty bid tabulation



# **STAFF REVIEW SUMMARY**

## **CITY OF ONALASKA BOARD OF PUBLIC WORKS**

July 7, 2015

**Agenda Item:**

**#7**

**Project/Item Name:**

**Jurisdictional transfer CTH S**

**Location:**

**CTH S, Redwood Street to CTH SN**

**Requested Action:**

**Discussion on transfer**

**Staff Report/Description:**

**Staff has been working with the La Crosse County Highway Department on the jurisdictional transfer of this roadway. La Crosse County is proposing to crack fill the newer portion constructed in 2012. A cost estimate was performed for a 2 inch mill and overlay to bring the existing roadway between Redwood and Riders Club Road back to WISLR rating of 9. With impending changes to this section of roadway it was suggested by City staff that the amount to be used for the overlay be put toward 2016 Chip Seal of other City streets.**

**Attachments:**

**Resolution 34-2015, map, memorandum of understanding**



## **CITY OF ONALASKA**

415 MAIN STREET  
ONALASKA, WISCONSIN 54650-2953  
[www.cityofonalaska.com](http://www.cityofonalaska.com)

**Engineering/Public Works Dept.**

PHONE: (608) 781-9537

FAX: (608) 781-9506

April 21, 2015

Ron Chamberlain  
La Crosse County Highway Commissioner  
N4922 Carlson Road  
West Salem, WI 54669

Dear Mr. Chamberlain:

The City of Onalaska Common Council has approved entering into negotiations for the jurisdictional transfer of a section of CTH S to the City of Onalaska. The City of Onalaska is requesting the transfer from Redwood Street to CTH SN. With impending development in the area, the City feels it would be in the best interest of both parties for the City to have jurisdiction and maintenance along this section of roadway.

The City worked jointly with La Crosse County to improve CTH S from Riders Club Road to CTH SN in 2011 and this section of roadway is in excellent condition. The roadway between Redwood Street and Riders Club Road is original from the USH 53 expansion, and later the Menards development, and is showing signs of its age and deterioration. The City is requesting that the existing roadway, including base aggregate and pavement, be reconstructed as part of the transfer. The City is willing to work with La Crosse County on these improvements, as they will part of a larger roadway facility expansion in the area.

At your convenience please contact me to discuss the proposed transfer further. I can be reached at (608) 781-9537 or by e-mail: [jholter@cityofonalaska.com](mailto:jholter@cityofonalaska.com)

Sincerely,

C. Jarrod Holter, P.E.  
City Engineer



**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE COUNTY OF LA CROSSE AND THE CITY OF ONALASKA  
REGARDING TRANSFER OF ROADWAY JURISDICTION**

**I. PARTIES.**

This Memorandum of Understanding ("MOU") is made and entered into by and between the parties of La Crosse County ("County"), whose address is 400 4<sup>th</sup> St. North, La Crosse, WI 54601, the City of Onalaska ("Onalaska"), whose address is 415 Main Street, Onalaska, WI 54650.

**II. RECITALS.**

- A. As Onalaska experiences growth, the needs of Onalaska with respect to road maintenance and other services will increase. Under Wisconsin Statute §83.025 the County may make deletions from its County Trunk Highway system and transfer jurisdiction of such roadways to Onalaska with the approval of Onalaska and the Wisconsin Department of Transportation.
- B. County and Onalaska have identified certain infrastructure improvements that can be made to allow for the transition of a portion of the County Highway Trunk System from the County to Onalaska..

**III. PURPOSE.** The purpose of this MOU is to clarify the expectations of County, and Onalaska, for the transfer of a portion of the County Trunk System, specifically CTH S from the southern intersection of CTH S with Redwood Street in the City of Onalaska to the southern intersection of CTH S and CTH SN, for a total distance of 7,034 feet and as depicted on Exhibit A hereto ("Transferred Area"), from County to Onalaska including improvements and infrastructure necessary to improve the roads in this area and allow for a smooth transition of roadway jurisdiction.

**IV. RESPONSIBILITIES OF THE PARTIES.**

- A. Prior to the September 1, 2015 transfer, County shall perform crack filling on the Transferred Area of CTH S between Riders Club Road and CTH SN.
- B. In 2016, County shall perform \$127,619 worth of seal coating work ("2016 Maintenance Work") on Onalaska streets for the Transferred Area between Redwood Street and Riders Club Road. The 2016 Maintenance Work shall be completed on or before November 1, 2016. County shall work with Onalaska Public Works Department to schedule 2016 Maintenance Work. County shall bear the cost of the 2016 Maintenance Work.

- C. Onalaska shall accept jurisdiction of the Transferred Area and be responsible for the maintenance and jurisdiction of the Transferred Area beginning September 1, 2015.
- D. County and Onalaska will provide timely communications to each other with regard to improvements, agreements and other issues as outlined above.

**VI. SEVERABILITY.** Any provision of this MOU determined to be invalid as a matter of law is severable from other provisions of this agreement.

**COUNTY OF LA CROSSE**

**CITY OF ONALASKA**

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name: Joe Chilsen  
Title: Mayor

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name: Cari Burmaster  
Title: City Clerk

RESOLUTION 34 - 2015

**RESOLUTION TO APPROVE JURISDICTIONAL TRANSFER AGREEMENT WITH  
LA CROSSE COUNTY REGARDING COUNTY TRUNK HIGHWAY S**

WHEREAS, Wis. Stat. §83.025 allows the County of La Crosse to make deletions from the County Trunk system with the approval of the municipality in which the proposed deletion is located and the Wisconsin Department of Transportation; and

WHEREAS, the City of Onalaska and La Crosse County have negotiated the transfer of jurisdiction for a portion of CTH S to the City of Onalaska; and

WHEREAS, the segment to be transferred include CTH S from the southern intersection of CTH S with Redwood Street, City of Onalaska, to the southern intersection of CTH S and CTH N, for a total distance of 7,034 feet; and

WHEREAS, the City of Onalaska and La Crosse County have negotiated the terms of a memorandum of understanding, whereby the transfer shall be effective September 1, 2015, La Crosse County shall perform crack filling on CTH S prior to the September 1, 2015 transfer date and in 2016 La Crosse County will perform \$127,619 worth of seal coating work on the City streets for the portion of CTH S transferred to the City of Onalaska; and

WHEREAS, it is in the best interests of the City of Onalaska to accept transfer of this portion of CTH S from La Crosse County.

NOW, THEREFORE, BE IT RESOLVED, that the City of Onalaska accepts the following segment of highway from La Crosse County to be transferred to the City of Onalaska: CTH from the southern intersection with Redwood Court, City of Onalaska to the northern intersection of CTH S with CTH SN, for a total distance of 7,034 feet; and

BE IT FURTHER RESOLVED that the City of Onalaska hereby approves a memorandum of understanding with the City of Onalaska in accordance with the terms outlined in this resolution; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute any agreements to effectuate the purposes of this resolution, after approval by the City Attorney.

Dated this \_\_\_\_ day of July, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

**PASSED:**  
**APPROVED:**  
**PUBLISHED:**

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

Agenda Item: #8

Project/Item Name: Well #9

Location: 860 11<sup>th</sup> Avenue South

Requested Action: Approval of Change Order #1

Staff Report/Description: Change order #1 for project includes reroute of backwash discharge, replacement of well casing and change to substantial completion date.

Attachments: Change order #1

# Well #9 Reconstruction and Filter Addition

## CHANGE ORDER # 1

Contract Date: May, 26, 2015

Owner: City of Onalaska  
 Contractor: Olympic Builders General Contractors  
 Contract/Project: Well #9 Reconstruction and Filter Addition

You are directed to make the following changes in the Contract Documents:

**Description:**

- a) Cost Proposal #1 in the amount of \$4,546.50 to reroute backwash discharge line as required by State plan review.
- b) Cost Proposal #2 in the amount of \$16,499.80 to remove reducer in well casing that was discovered during removal of the well pump and motor.
- c) Extend both substantial and final completion dates per Olympic Builders request because of equipment lead times for pressure filter and accessories.

**Reason for Change Order:**

- a) Cost Proposal #1 is required by the State plan review.
- b) Cost Proposal #2 will allow mechanical cleaning of well casing pipe.
- c) Extension of completion dates will allow contractor to provide quality workmanship to complete project.

**Change Order Request**

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 2,763,593.00
Net Increase from previous Change Orders: \$ 0.00
Contract Price prior to this Change Order: \$ 2,763,593.00
Net Increase of this Change Order: \$ 21,046.30
Contract Price with all approved Change Orders: \$ 2,784,639.30

CHANGE IN CONTRACT TIMES:
Original Contract Times: Contract Substantial Comp: January 31, 2016 Contract Final Comp: April 30, 2016
Net change from previous Change Orders: Contract Substantial Comp: 0 days Contract Final Comp: 0 days
Contract Times prior to this Change Order: Contract Substantial Comp: January 31, 2016 Contract Final Comp: April 30, 2016
Net Increase this Change Order: Contract Substantial Comp: 47 days Contract Final Comp: 34 days
Contract Times with all approved Change Orders: Contract Substantial Comp: March 18, 2016 Contract Final Comp: June 3, 2016

APPROVED:  
City of Onalaska

By: \_\_\_\_\_  
(Authorized Signature)

Date:

ACCEPTED BY:  
Olympic Builders General Contractors

By: \_\_\_\_\_  
(Authorized Signature)

Date:

*This Effective Date of this Change Order is the date when approved by all parties.*

**Olympic Builders**  
GENERAL CONTRACTORS, INC.

June 15, 2015

email

City of Onalaska  
415 Main Street  
Onalaska, WI 54650

Attn: Kevin Schurbert

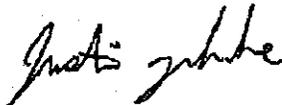
Re: Onalaska Well # 9 Reconstruction  
860 11th Avenue South  
Onalaska, WI 54650

**Cost Proposal #1**

Pricing is based on revised plan sheets sent on via email by Andy Mullendore with Strand Associates on Wednesday April 22nd 2015. These plan sheet have been incorporated within the Construction sets of drawings. La Crosse Backhoe is not offering a credit for their scope of work.

Hengel Brothers, INC. (attached)	Add	\$	4,330.00
La Crosse Backhoe (no credit offered)		\$	-
Sub total		\$	4,330.00
5% P & O		\$	216.50
TOTAL		\$	4,546.50

Sincerely,



Justin Yahnke





Cost Proposal Request  
Well No. 9 Reconstruction and Filter Addition  
City of Onalaska WI  
Contract 1-2015  
April 21, 2015

COST PROPOSAL NO.: 001

TO: Olympic Builders General Contractors, Inc.  
ISSUED BY: Andy Mullendore

DISTRIBUTION

William Yahnke  
Jarrod Holter  
Kevin Schubert  
Justin Bilskemper

Olympic Builders General Contractors, Inc.  
City of Onalaska  
City of Onalaska  
Strand Associates, Inc.®

Please submit an itemized quotation for changes in the Contract Price (add or deduct) and Time incidental (add or deduct) to proposed modifications to the Contract Documents described herein.

**THIS IS NOT A CHANGE ORDER NOR A DIRECTIVE TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

GENERAL DESCRIPTION

This cost proposal request modifies the sanitary discharge from the backwash holding tank. The discharge is relocated to MH SAN-1. MH SAN-2 is relocated and the pipe size between MH SAN-1 and MH SAN-2 increased. Please see the attached for further detail.

DESCRIPTIONS AFFECTING THE SPECIFICATIONS

None

DESCRIPTIONS AFFECTING THE DRAWINGS

**Drawing 8**

001-01 Replace Drawing 8 the attached Drawing 8 dated March 17, 2015.

**Drawing 13**

001-02 Replace Drawing 13 the attached Drawing 13 dated March 17, 2015.

**Drawing 14**

001-03 Replace Drawing 14 the attached Drawing 14 dated March 17, 2015.

**Drawing 17**

001-04 Replace Drawing 17 the attached Drawing 17 dated March 17, 2015.







BUILDING SECTIONS - 1

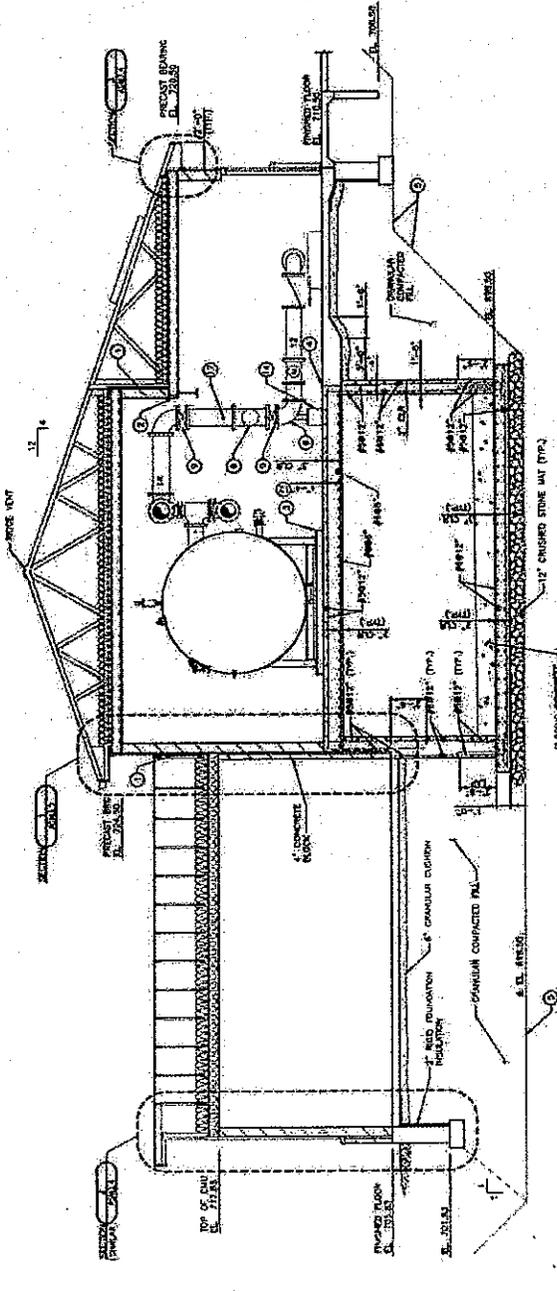
**SA STRAND ASSOCIATES**  
 SHEET 117  
 45503-1

JOB NO. 45503  
 PROJECT NO. 45503  
 SHEET NO. 117

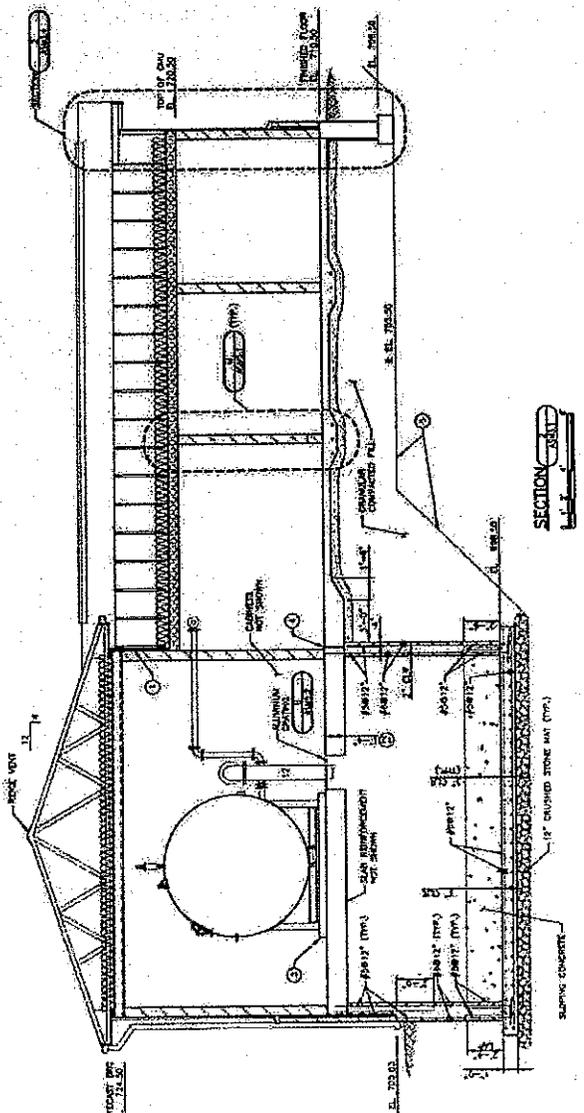
- GENERAL NOTES:**
- CONTRACTOR SHALL FIELD VERIFY DIMENSIONS AND EXISTENCES WITH FILTER EQUIPMENT MANUFACTURER.
  - CONTRACTOR SHALL PROVIDE PIPE SUPPORTS AS SHOWN AND AS NECESSARY. ALL NECESSARY PIPE SUPPORTS SHALL BE SHOWN.

**KEY NOTES:**

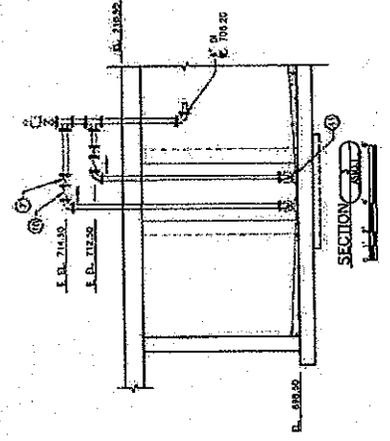
- 1" 1/2" IRON REGULATOR ADHERED TO BLOCK WALL
- 2" POLYETHYLENE SUMP BLOCK AT ENDS OF PRECAST
- PRECAST CONCRETE BASE UNDER TANK FOR
- ROUNDER CONTROL UNIT 8" 1/4" WIRE FILLED WITH BUCKER ROD AND CHAIN
- WROUGHT STEELING WITH 4" SPACING AND BUCKELL BRACINGS
- PRESSURE ADJUSTER
- 4" FLOW VALVE (TOP OF 2)
- 14" 1/2" REDUCING ELBOW
- 4" CHECK VALVE (TOP OF 2)
- BACKSIPHON PUMP (TOP OF 2)
- SLAB IS 12" THICK AT THE CENTER AND 18" AT THE POINTS AND 1 1/2" MIN. AT CORNERS
- 1-HIGH TRAP FOR CHLORINE INJECTION
- PIPE SUPPORT AS NOTED



SECTION 117-1



SECTION 117-2



SECTION 117-3

**Olympic Builders**  
GENERAL CONTRACTORS, INC.

June 23, 2015

email

City of Onalaska  
415 Main Street  
Onalaska, WI 54650

Attn: Kevin Schubert

Re: Onalaska Well # 9 Reconstruction  
860 11th Avenue South  
Onalaska, WI 54650

**Cost Proposal #2 (CB #2)**

Pricing based on attached sketch from Andy Mullendore with Strand Associates. Includes all work to repair 7' of casing and Concrete work.

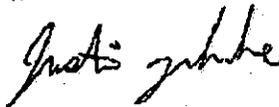
**Well casing**

Municipal Well (attached)	Add	\$	11,757.00
5% P & O	Add	\$	587.85

**Concrete & Demo work**

14 hrs.-remove Concrete @ \$66.90	Add	\$	936.60
Concrete cutting/demo	Add	\$	161.00
Concrete disposal (Rubbel)	Add	\$	150.00
Rebar	Add	\$	296.00
Fastners/ties	Add	\$	94.00
5 yards concrete (1 pour)	Add	\$	425.00
12 hrs.-formwork & rebar @ \$64.80	Add	\$	777.60
6 hrs.-place/finish concrete @ \$66.90	Add	\$	401.40
3 hrs strip/cleanup @ \$64.80	Add	\$	194.40
Sub total	Add	\$	3,436.00
3 hrs Site Formen @ \$59.00	Add	\$	177.00
15% P & O	Add	\$	541.95
TOTAL	Add	\$	<u>16,499.80</u>

Sincerely,



Justin Yahnke



# MUNICIPAL

## WELL & PUMP

A Division of Municipal Services, Inc.

June 15, 2015

Olympic Builders  
Attn: Justin Yanke  
405 North Star Rd.  
Holmen, WI 54636

**RE: Onalaska #9 Casing Modifications**

Dear Justin,

Please review the following scopes of work and their associated costs for the project:

1. Load and mobilize to job site.
2. Remove 30-inch casing below depth of the casing ring in 26-inch well.
3. Remove 26-inch casing and inner reduction casing.
4. Install 26-inch casing extension above new concrete base level.
5. Install 30-inch casing a minimum of 4-inches above new floor level.
6. Weld in ring between 26-inch and 30-inch casings.
7. Install new gravel fill pipes, well vent, and observation pipes per drawings.
8. Re-cap well.
9. Demobilize from job site.

.....Lump Sum: **\$ 11,757**

**Services NOT included:**

- Building demolition/construction or construction of concrete bases or pads
- Excavating or backfilling
- Site restoration
- Ingress/Egress
- New electrical/controls or wiring
- Underground or Mechanical Piping
- Plumbing or HVAC
- Painting

We trust you will find this correspondence to your understanding. Should you have any questions or concerns regarding this proposal, or if there is any other way we can be of assistance to your facility, please contact our offices at your earliest convenience. We appreciate this opportunity to provide you with this proposal, and look forward to the opportunity to provide Olympic Builders continued service on this project.

Sincerely,  
MUNICIPAL WELL & PUMP

*Marty Van Ells*

Marty Van Ells  
Project Manager

Cost Proposal Request  
Well No. 9 Reconstruction and Filter Addition  
City of Onalaska WI  
Contract 1-2015  
June 9, 2015



COST PROPOSAL NO.: 002

TO: Olympic Builders General Contractors, Inc.  
ISSUED BY: Andy Mullendore

DISTRIBUTION

William Yahnke  
Jarrod Holter  
Kevin Schubert  
Justin Bilskemper

Olympic Builders General Contractors, Inc.  
City of Onalaska  
City of Onalaska  
Strand Associates, Inc.®

Please submit an itemized quotation for changes in the Contract Price (add or deduct) and Time incidental (add or deduct) to proposed modifications to the Contract Documents described herein.

**THIS IS NOT A CHANGE ORDER NOR A DIRECTIVE TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

GENERAL DESCRIPTION

This cost proposal request removes the upper portion of the existing well casing and installs a new pump base. Please see the attached for further detail.

DESCRIPTIONS AFFECTING THE SPECIFICATIONS

None

DESCRIPTIONS AFFECTING THE DRAWINGS

**002-01 Sheet 7 - Demolition Plan and Sections**

DELETE keynotes 4 and 7.

DELETE reference to saw cut around the existing pump base all sections and plan views.

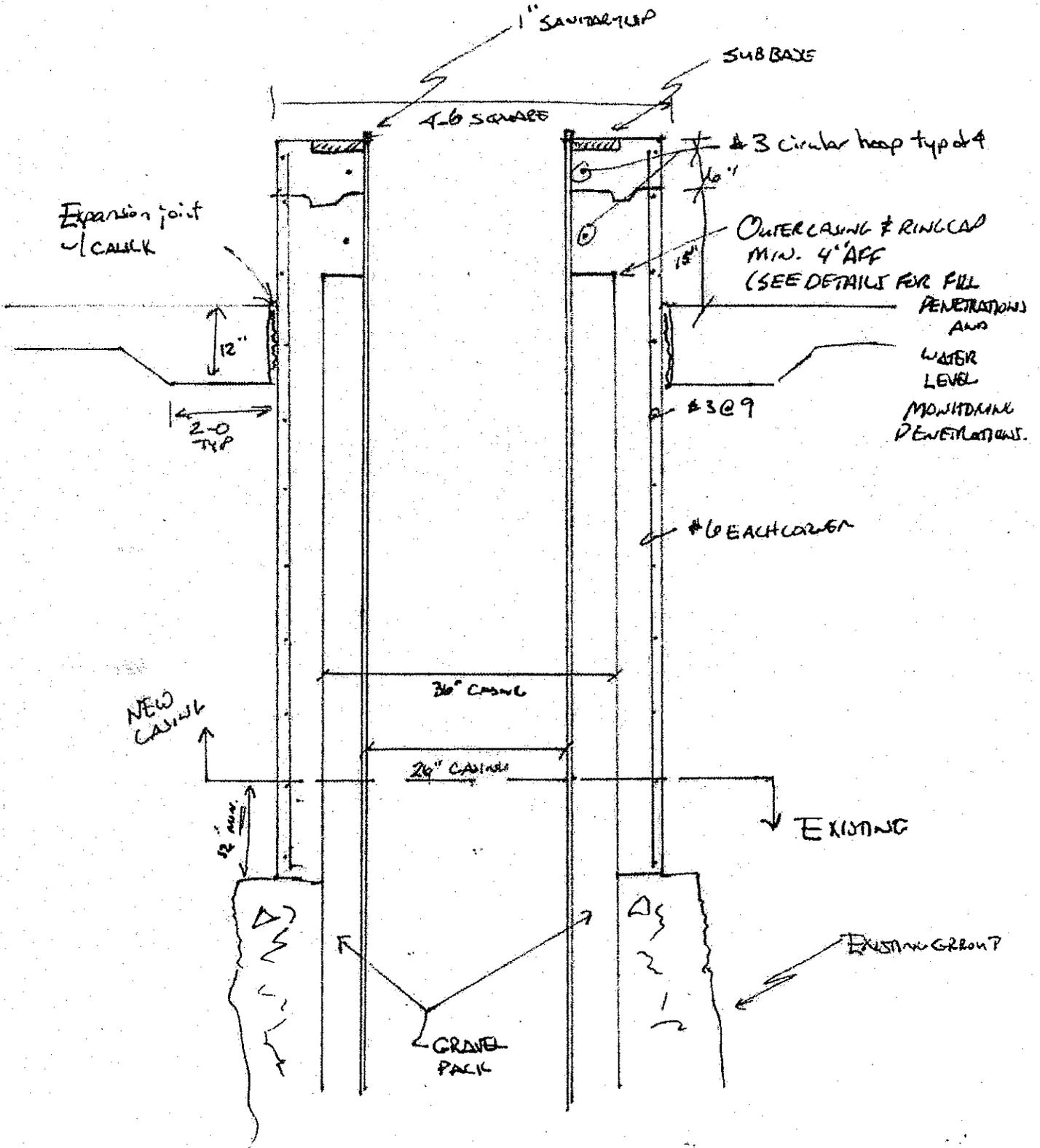
Remove the existing pump base and casing as shown in the attached sheet 3/6.

**2-02 Sheet 14 - Floor Plan**

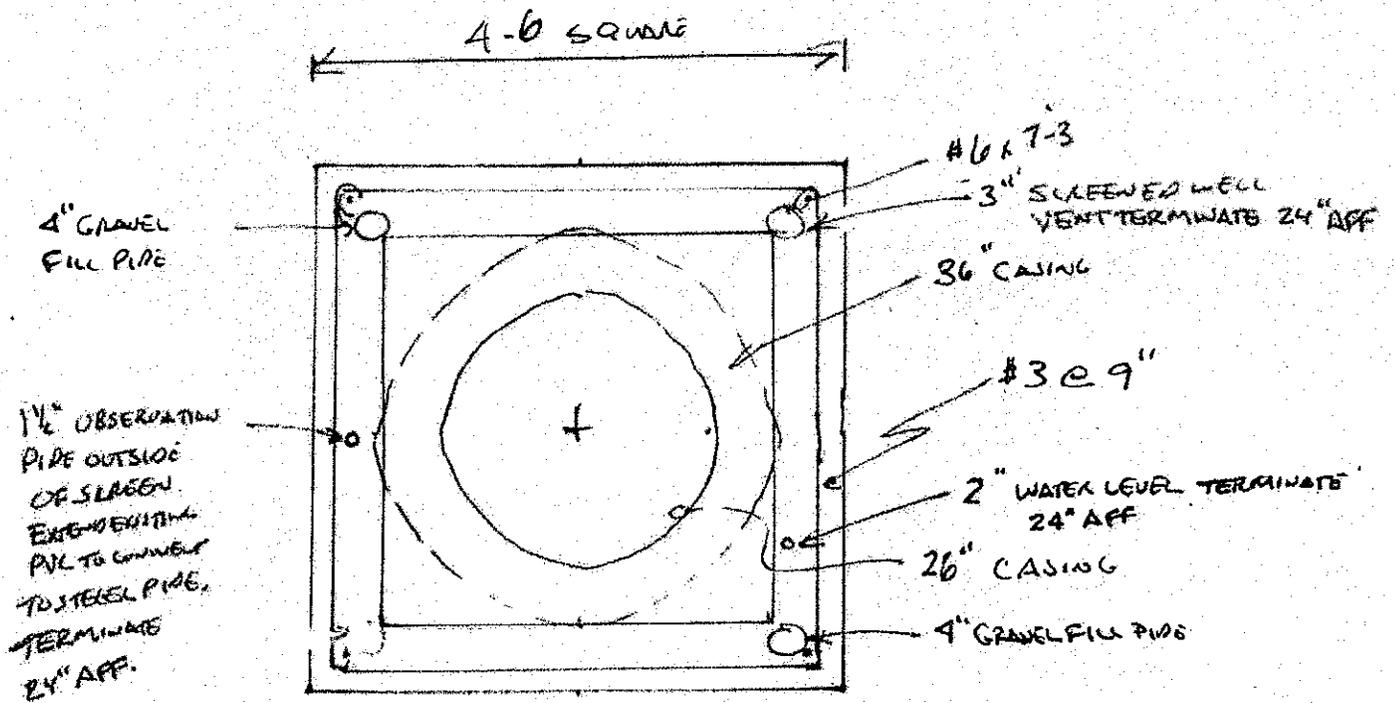
ADD the following Keynote 44 at the well pump head

44. Provide new pump base and casing extensions as shown in the attached sheets 1/6, 2/6, 4/6, 5/6, and 6/6.

DELETE the words "Existing" and "New" in Keynote 36.



PUMP BASE SECTION

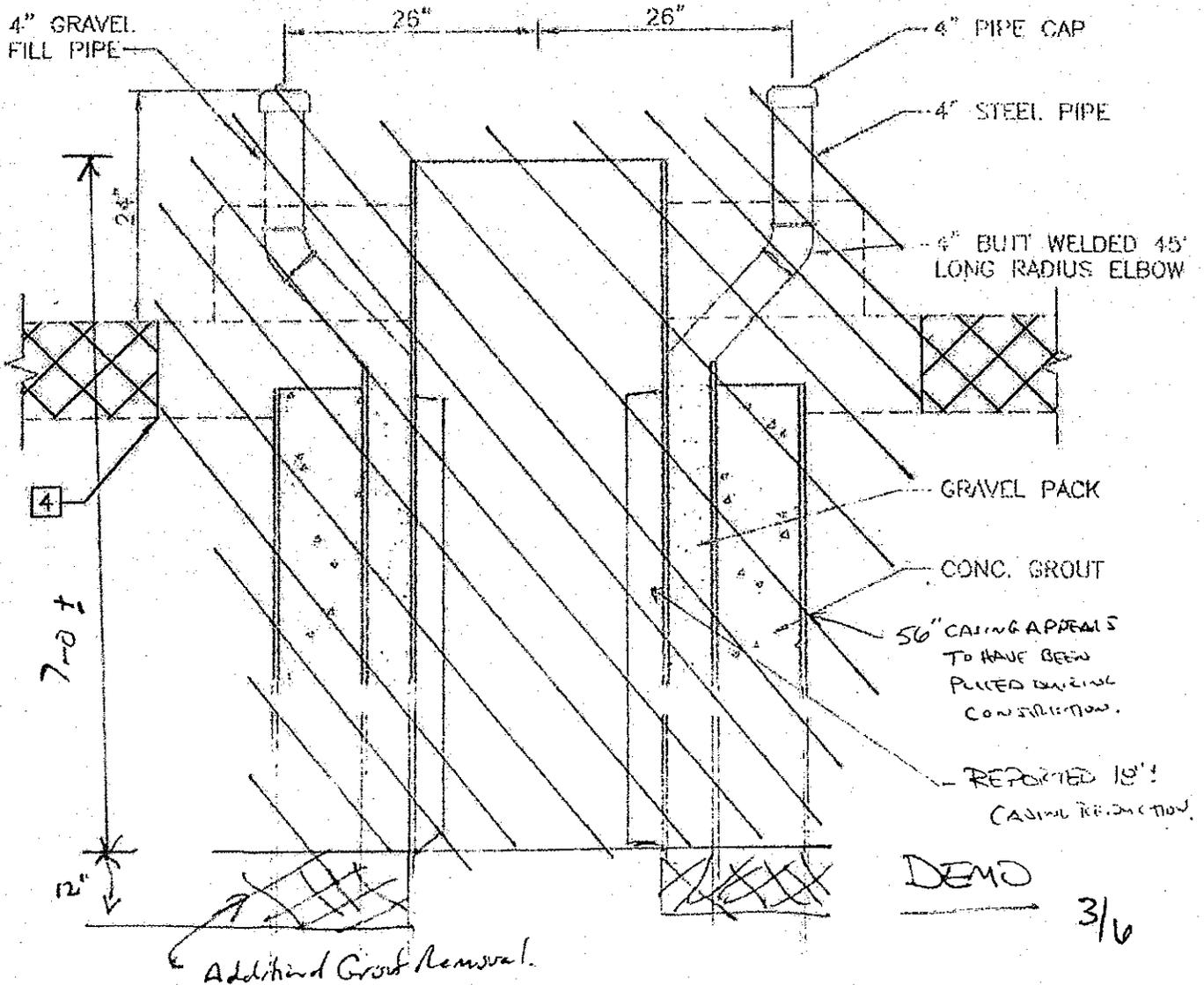


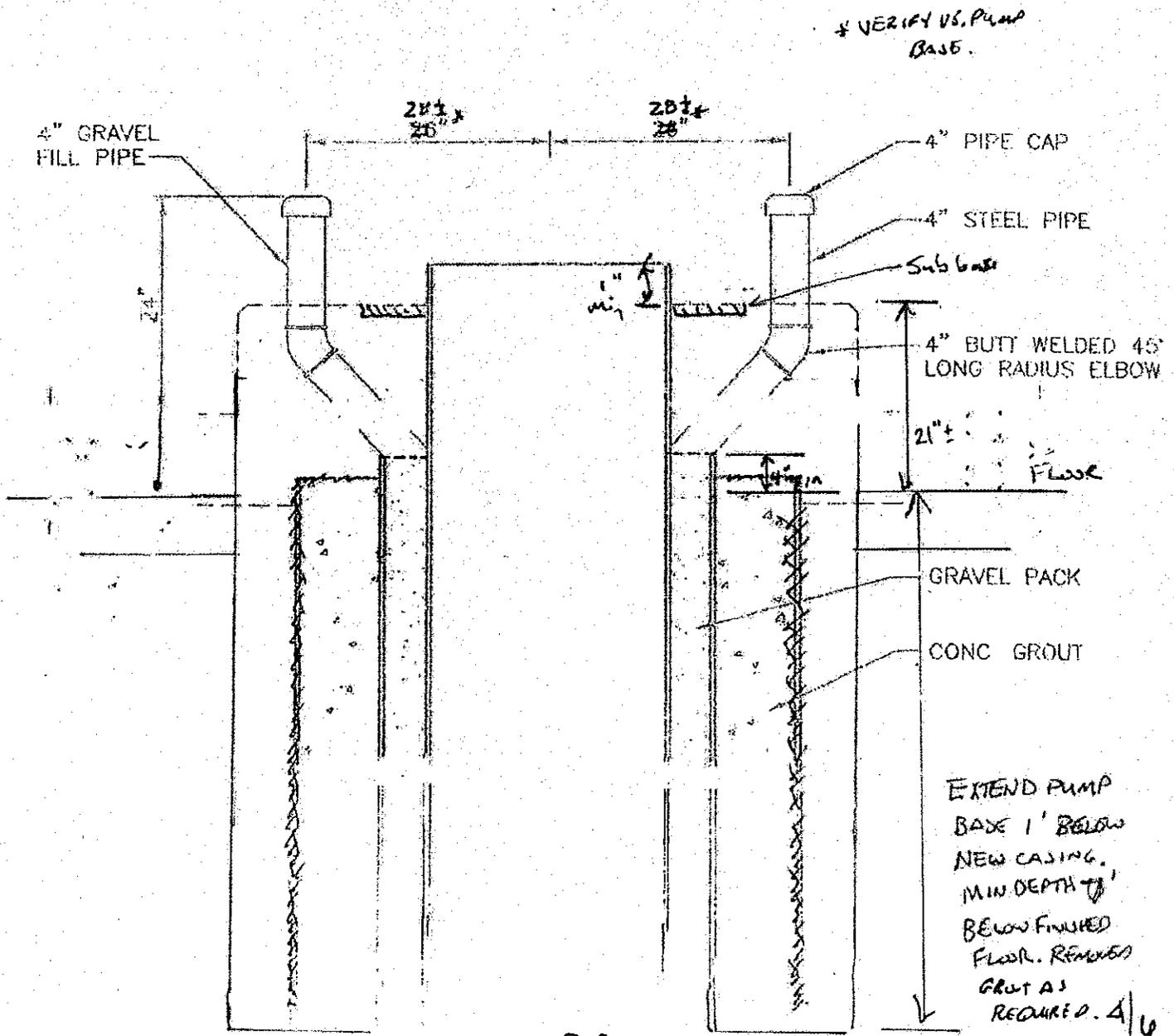
PLAN OF PUMP BASE

- \* CONNECTIONS INTO CASINGS SHALL BE MIN. 4" AFF.
- \* NEW 26" #36" STEEL CASING MINIMUM 1/2" THICK WALL IN ACCORDANCE WITH NREH REQUIREMENTS. PREVIOUSLY USED PIPING/RECLAIMED PIPING NOT TO BE USED.

NOTES:

REMOVE EXISTING CASING AND  
 GROUT TO BOTTOM OF 10" ±  
 CASING REDUCTION. MINIMUM  
 DEPTH OF CASING 6'-0" BELOW  
 EXISTING FLOOR ... EXTEND  
 GROUT REMOVAL TO 12" BELOW  
 NEW CASING.





± VERIFY VS. PUMP BASE.

4" GRAVEL FILL PIPE

28 ±  
26"

28 ±  
28"

4" PIPE CAP

4" STEEL PIPE

Sub base

4" BUTT WELDED 45° LONG RADIUS ELBOW

21 ±

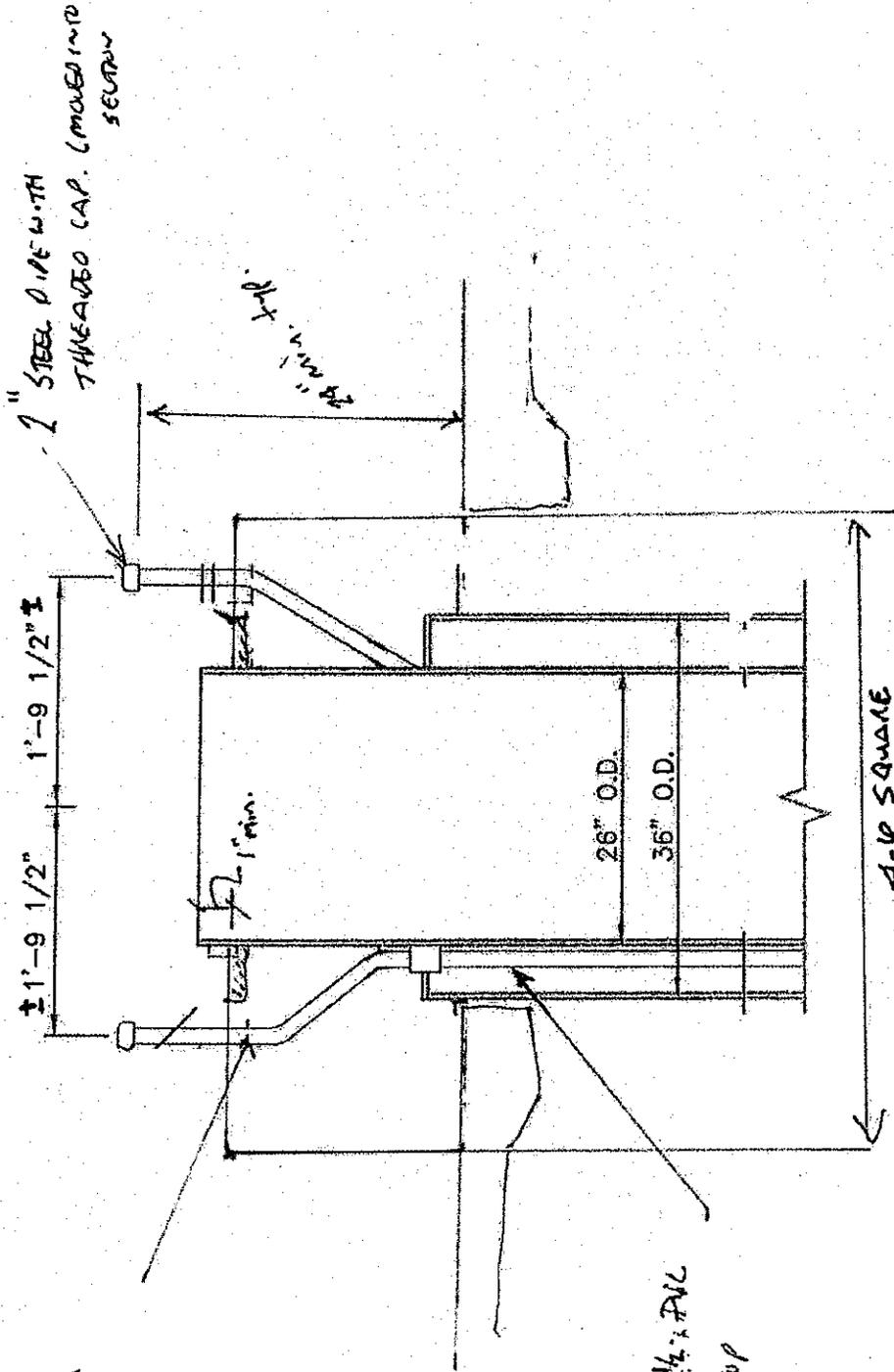
Floor

GRAVEL PACK

CONC GROUT

EXTEND PUMP BASE 1' BELOW NEW CASING. MIN DEPTH 1' BELOW FINISHED FLOOR. REMOVE GROUT AS REQUIRED. 4/6

SECTION B-B (ON ORIGINAL)  
SECTION THROUGH ALL PIPES



2" STEEL PIPE WITH  
THREADED CAP. (MOVED INTO  
SECURE)

1'-9 1/2"

1 1/2" STEEL PIPE WITH  
THREADED CAP  
ABOVE CASING.

24" min. +

2 1/2" min.

26" O.D.

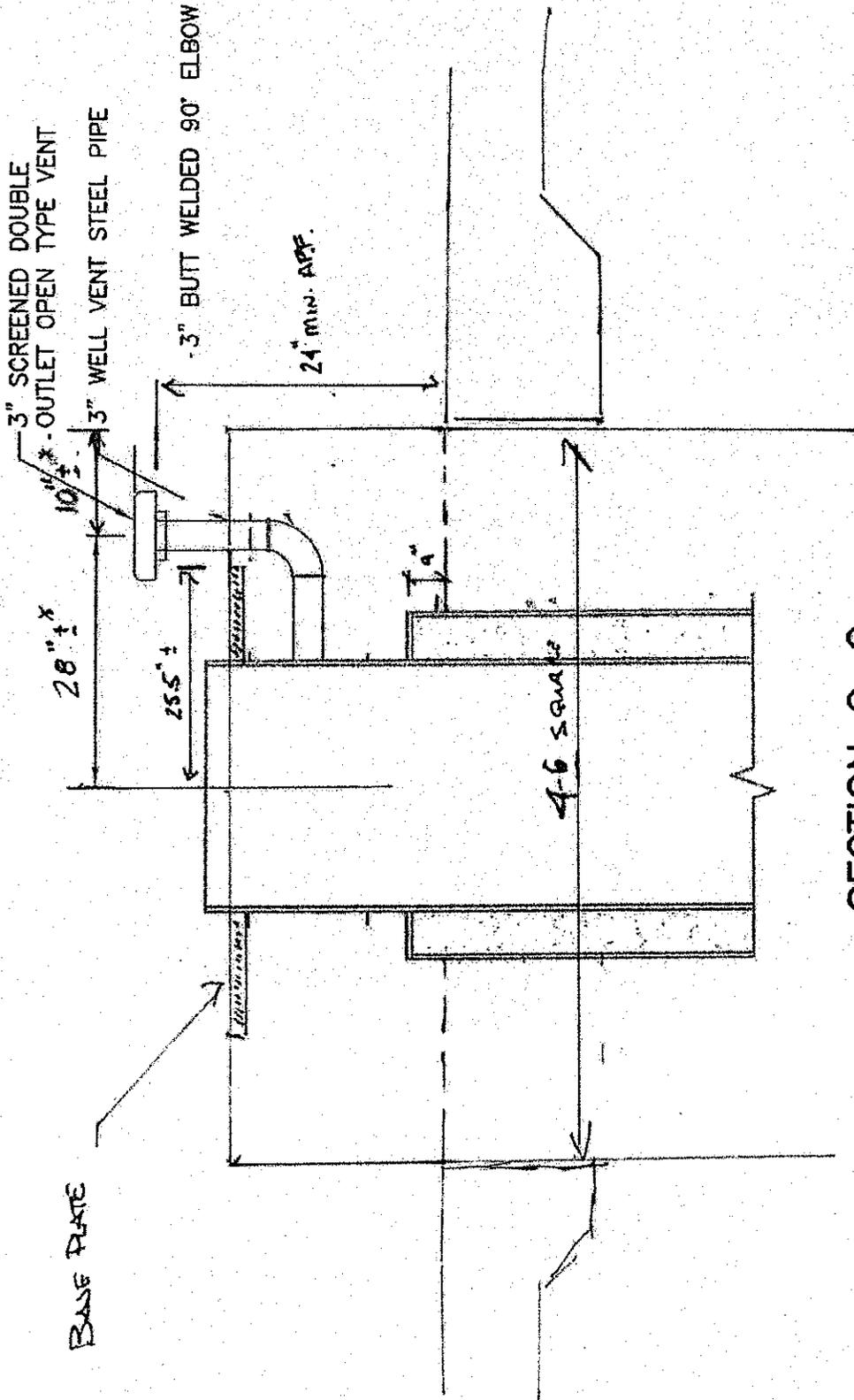
36" O.D.

4-10 SQUARE

**SECTION A-A**

EXTEND EXISTING 1 1/2" PVC  
SLOTTED PIPE TO TOP  
OF CASING.

SECTION THROUGH MONITORING PIPES



(NOTE SECTION IS ON A DIAGONAL)\*



6/25/15

TO:

City of Onalaska  
415 Main Street  
Onalaska, WI 54650  
ATTN: Kevin Schubert

Well No. 9 Reconstruction and Filter Addition  
680 11<sup>th</sup> Avenue, Onalaska, WI 54650

**Contract Times Change**

Dear Mr. Schubert,

We are requesting per Article 12.02 that there be a change to the Contract Times. This Request is due to the lead times on Equipment for the project, mainly the Pressure Filter and Accessories. We would request that Substantial Completion be changed to March 18<sup>th</sup>. This date would be for having the Well and Filter in operation.

We would request that the Final Completion date be changed to June 3<sup>rd</sup>. This would be for exterior finishes such as; sidewalks, driveway, site grading and landscaping.

Sincerely,

A handwritten signature in black ink that reads 'Justin Yahnke'. The signature is written in a cursive style with a large, looped 'J' and 'Y'.

Justin Yahnke  
Vice President

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

**Agenda Item:** #9

**Project/Item Name:** Sanitary Sewer System Compliance  
Maintenance

**Location:** Citywide

**Requested Action:** Approval of report and resolution

**Staff Report/Description:** Report is mandated by EPA as a way to track the maintenance activities performed on the sanitary sewer system. The city received an "A" grade with no large deficiencies found.

**Attachments:** Compliance report and resolution

# Compliance Maintenance Annual Report

Onalaska City

Last Updated: Reporting For:  
6/22/2015 **2014**

## Financial Management

<p><b>1. Provider of Financial Information</b>                  Name: <input style="width: 150px;" type="text" value="FRED BUEHLER"/>                  Telephone: <input style="width: 150px;" type="text" value="(608)781-9530"/> (XXX) XXX-XXXX                  E-Mail Address (optional): <input style="width: 300px;" type="text" value="fbuehler@cityofonalaska.com"/></p>																									
<p><b>2. Treatment Works Operating Revenues</b>                  2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?  <input checked="" type="radio"/> Yes (0 points)  <input type="radio"/> No (40 points)                  If No, please explain:  <input style="width: 800px; height: 20px;" type="text"/></p> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?                  Year: <input style="width: 100px;" type="text" value="2014"/>  <input checked="" type="radio"/> 0-2 years ago (0 points)  <input type="radio"/> 3 or more years ago (20 points)  <input type="radio"/> N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?  <input checked="" type="radio"/> Yes (0 points)  <input type="radio"/> No (40 points)</p>	0																								
<b>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</b>																									
<p><b>3. Equipment Replacement Funds</b>                  3.1 When was the Equipment Replacement Fund last reviewed and/or revised?                  Year: <input style="width: 100px;" type="text" value="2014"/>  <input checked="" type="radio"/> 1-2 years ago (0 points)  <input type="radio"/> 3 or more years ago (20 points)  <input type="radio"/> N/A                  If N/A, please explain:  <input style="width: 800px; height: 20px;" type="text"/></p>																									
<p><b>3.2 Equipment Replacement Fund Activity</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 150px;" type="text" value="400,000.00"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td><b>3.2.3 Adjusted January 1st Beginning Balance</b></td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="400,000.00"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td><b>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</b></td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="400,000.00"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="400,000.00"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$	<input style="width: 150px;" type="text" value="0.00"/>	<b>3.2.3 Adjusted January 1st Beginning Balance</b>		\$	<input style="width: 150px;" type="text" value="400,000.00"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input style="width: 150px;" type="text" value="0.00"/>	<b>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</b>		\$	<input style="width: 150px;" type="text" value="400,000.00"/>	
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# Compliance Maintenance Annual Report

Onalaska City

Last Updated: Reporting For:  
6/22/2015 2014

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

Yes

No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

Yes - If Yes, please provide major project information, if not already listed below.

No

Project #	Project Description	Estimated Cost	Approximate Construction Year
None reported			

## 5. Financial Management General Comments

<b>Total Points Generated</b>	
<b>Score (100 - Total Points Generated)</b>	
<b>Section Grade</b>	

# Compliance Maintenance Annual Report

Onalaska City

Last Updated: Reporting For:

6/22/2015

2014

## Sanitary Sewer Collection Systems

### 1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

- Yes
- No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

- Yes (Continue with question 1)
- No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

Clean entire system every 3 years.  
Complete cleaning of every lift station 4X per year.  
Televise 10% - 12% of system each year. Also track and view problem areas.  
Continue with Fat/Oil/Grease inspection program on an annual basis (onsite evaluation).  
Incorporate for 2016 an infiltration study through smoke testing.  
Tie trending history to SCADA for large interceptor.

Organization

Do you have the following written organizational elements (check only those that apply)?

- Ownership and governing body description
- Organizational chart
- Personnel and position descriptions
- Internal communication procedures
- Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

- Sewer use ordinance Last Revised Date (MM/DD/YYYY)
- Pretreatment/industrial control Programs
- Fat, oil and grease control
- Illicit discharges (commercial, industrial)
- Private property clear water (sump pumps, roof or foundation drains, etc.)
- Private lateral inspections/repairs
- Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

- State plumbing code
- DNR NR 110 standards
- Local municipal code requirements
- Construction, inspection, and testing
- Others:

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

- Alarm system and routine testing
- Emergency equipment
- Emergency procedures

# Compliance Maintenance Annual Report

Onalaska City

Last Updated: Reporting For:  
6/22/2015 2014

- Communications/notifications (DNR, internal, public, media, etc.)
- Capacity Assurance:
  - How well do you know your sewer system? Do you have the following?
    - Current and up-to-date sewer map
    - Sewer system plans and specifications
    - Manhole location map
    - Lift station pump and wet well capacity information
    - Lift station O&M manuals
  - Within your sewer system have you identified the following?
    - Areas with flat sewers
    - Areas with surcharging
    - Areas with bottlenecks or constrictions
    - Areas with chronic basement backups or SSOs
    - Areas with excess debris, solids, or grease accumulation
    - Areas with heavy root growth
    - Areas with excessive infiltration/inflow (I/I)
    - Sewers with severe defects that affect flow capacity
    - Adequacy of capacity for new connections
    - Lift station capacity and/or pumping problems
- Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed
- Special Studies Last Year (check only those that apply):
  - Infiltration/Inflow (I/I) Analysis
  - Sewer System Evaluation Survey (SSES)
  - Sewer Evaluation and Capacity Management Plan (SECAP)
  - Lift Station Evaluation Report
  - Others:

0

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	33.3	% of system/year
Root removal	5	% of system/year
Flow monitoring	25	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	20	% of system/year
Manhole inspections	35	% of system/year
Lift station O&M	9	# per L.S./year
Manhole rehabilitation	2	% of manholes rehabbed
Mainline rehabilitation	.5	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

# Compliance Maintenance Annual Report

Onalaska City

Last Updated: Reporting For:

6/22/2015

2014

Please include additional comments about your sanitary sewer collection system below:

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

37.69	Total actual amount of precipitation last year in inches
33.06	Annual average precipitation (for your location)
92.8	Miles of sanitary sewer
9	Number of lift stations
1	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
8	Number of complaints
1.1	Average daily flow in MGD (if available)
36	Peak monthly flow in MGD (if available)
.15	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.11	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.01	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.09	Complaints (number/sewer mile)
32.7	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.1	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume (MG)
0 5/6/2014 9:00:00 PM - 5/7/2014 10:00:00 AM	Lift station - 300 Court Street		0.0005 - 0.0005

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

We will be implementing a public awareness program on how to properly dispose of wipes, sanitary items etc. Will go out as a mailer with our water bill. Will also present information to the news media to help us inform public. The City is also budgeting for a bypass pump to work around any lift station pumping issues.

### 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

Yes

No

If Yes, please describe:

N/A

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

# Compliance Maintenance Annual Report

Onalaska City

Last Updated: Reporting For:  
6/22/2015 2014

Yes

No

If Yes, please describe:

N/A

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

N/A

5.4 What is being done to address infiltration/inflow in your collection system?

As a precaution we are replacing any manhole lids with pick holes, with a sealed unit. Also going to incorporate a smoke testing program.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	A

# Compliance Maintenance Annual Report

Onalaska City

Last Updated: Reporting For:  
6/22/2015 2014

## Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial				
Collection	A	4	3	12
<b>TOTALS</b>			<b>3</b>	<b>12</b>
<b>GRADE POINT AVERAGE (GPA) = 4</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

Onalaska City

Last Updated: Reporting For:

6/22/2015

2014

## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

Date of Resolution or  
Action Taken:

Resolution Number:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F. Regardless of grade, required for Collection Systems if SSOs were reported):

**Financial Management: Grade =**

**Collection Systems: Grade = A**

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4

**RESOLUTION 33 - 2015**

**CITY OF ONALASKA  
WISCONSIN DEPARTMENT  
OF NATURAL RESOURCES  
NR 208-COMPLIANCE  
MAINTENANCE RESOLUTION 2014  
ONALASKA, WISCONSIN**

**TO: HONORABLE MAYOR AND COUNCIL OF THE  
CITY OF ONALASKA, WISCONSIN**

**WHEREAS**, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment/wastewater collection system under Wisconsin Administrative Code NR 208;

**WHEREAS**, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

**WHEREAS**, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of "C" or less) and/or an overall grade point average of (<3.00).

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Onalaska, the following recommendations or actions will be taken to address or correct problems/deficiencies of the wastewater treatment or collection system as identified in the Compliance Maintenance Annual Report (CMAR):

(1) None Identified

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**CITY OF ONALASKA**

BY: \_\_\_\_\_  
Joe Chilsen, Mayor

BY: \_\_\_\_\_  
Caroline Burmaster, City Clerk

PASSED:  
APPROVED:  
PUBLISHED:

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

Agenda Item: #10

Project/Item Name: Kurt Place R/W

Location: Emerald Drive East

Requested Action: Approval of started process to vacate street  
right of way

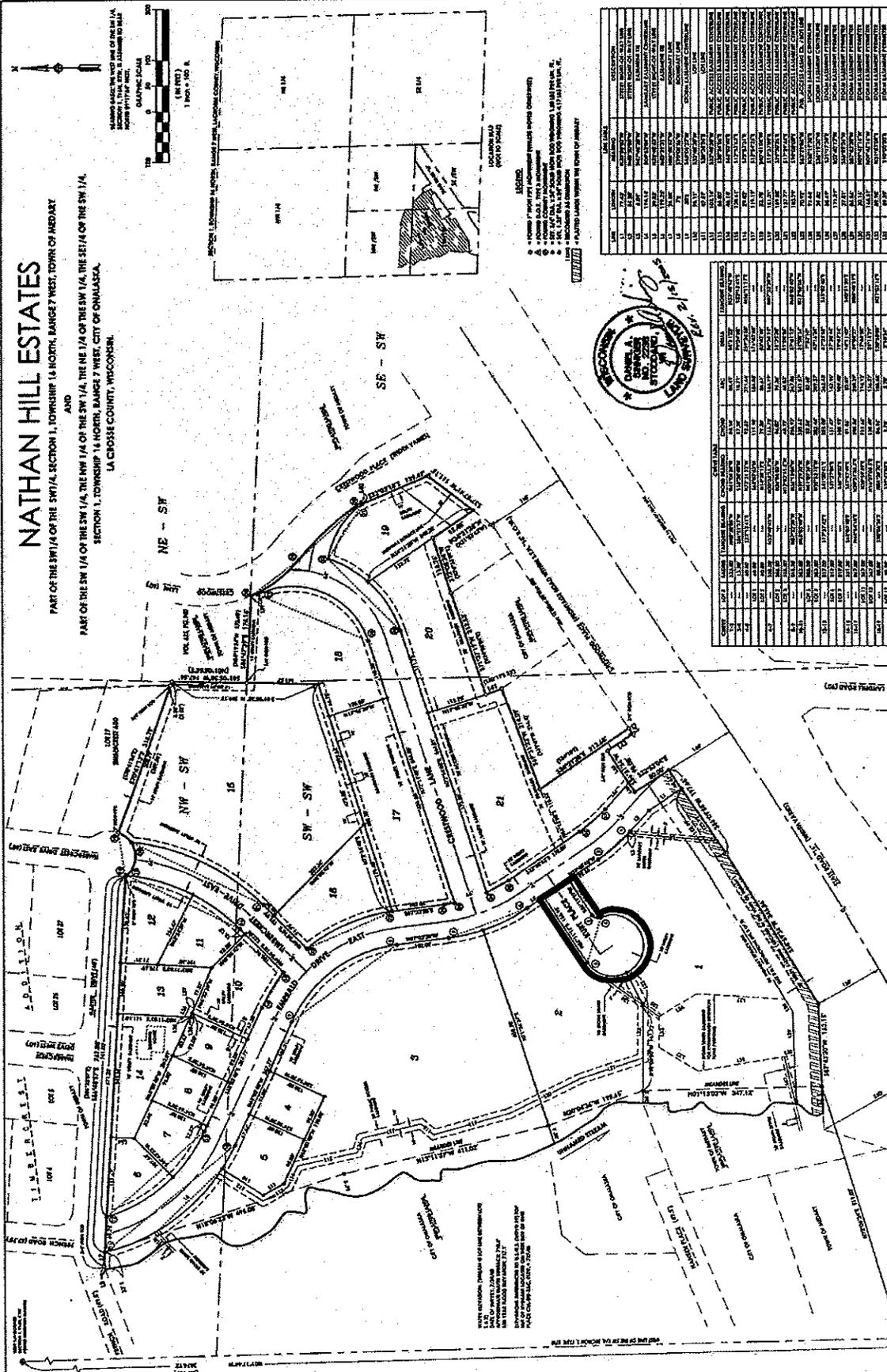
Staff Report/Description: Owners have requested that Kurt Place be  
vacated in the Nathan Hills Subdivision.  
The street pavement was not installed at  
time of original development. Current City  
Utilities will remain in place via easement.

Attachments: Map and owner letters

# NATHAN HILL ESTATES

PART OF THE SW 1/4 OF THE SW 1/4, SECTION 1, TOWNSHIP 14 NORTH, RANGE 7 WEST, TOWN OF MIDWAY  
SECTION 1, TOWNSHIP 14 NORTH, RANGE 7 WEST, CITY OF ONALASKA,  
LA CROSSE COUNTY, WISCONSIN.

AUD  
PART OF THE SW 1/4 OF THE SW 1/4, THE NW 1/4 OF THE SW 1/4, THE NE 1/4 OF THE SW 1/4, THE SE 1/4 OF THE SW 1/4,  
SECTION 1, TOWNSHIP 14 NORTH, RANGE 7 WEST, CITY OF ONALASKA,  
LA CROSSE COUNTY, WISCONSIN.



- LEGEND**
- 1. CONVEYANCE TO TRUST (INDICATED BY SHADING)
  - 2. CONVEYANCE TO TRUST (INDICATED BY DASHED LINES)
  - 3. CONVEYANCE TO TRUST (INDICATED BY DOTTED LINES)
  - 4. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES)
  - 5. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES)
  - 6. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DOTS)
  - 7. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 8. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 9. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 10. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 11. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 12. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 13. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 14. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 15. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 16. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 17. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 18. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 19. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 20. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 21. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 22. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 23. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)
  - 24. CONVEYANCE TO TRUST (INDICATED BY SOLID LINES WITH DASHES AND DOTS)

LOT	OWNER	ACRES	REMARKS
1	...	...	...
2	...	...	...
3	...	...	...
4	...	...	...
5	...	...	...
6	...	...	...
7	...	...	...
8	...	...	...
9	...	...	...
10	...	...	...
11	...	...	...
12	...	...	...
13	...	...	...
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LOT	OWNER	ACRES	REMARKS
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There are no objections to this plan with respect to  
 s. 236.15, 236.16, 236.19 and 236.21 (1) and (2), Wis.  
 Stat., as provided by s. 236.14, Wis. Stat.

Certified: *Marcia J. Jan* 2015  
*Renee M. Danks*  
 Department of Administration

June 19, 2015

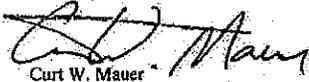
Brea Grace  
City of Onalaska  
Planning Department  
415 Main St.  
Onalaska, WI. 54650

Dear Brea,

Please accept this letter as our request to the City of Onalaska to vacate the right-of-way for Kurt Place, along with its' associated cul du sac, in the Nathan Hills Estates development. As you know, we (Commercial Horizons/Festival Foods) have a contract to purchase Lot 1 of Nathan Hills to develop a Festival Foods corporate office. NorthRock Real Estate has a similar contract to purchase Lots 2&3 to develop a senior living facility. The current property owners Lester Pralle and Joleen Straiman, along with NorthRock and ourselves, jointly request to have Kurt Place R.O.W discontinued in order to better facilitate the development of these respective lots.

Please let us know if the City has any concern with the above request. We look forward to working with the city in order to make these projects a reality. Feel free to contact me should you have any questions or comments.

Sincerely,

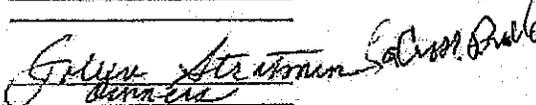


Curt W. Mauer  
Commercial Horizons, LLC

NorthRock Real Estate

BY: \_\_\_\_\_  
ITS: \_\_\_\_\_

Seller

BY:   
ITS: \_\_\_\_\_

June 19, 2015

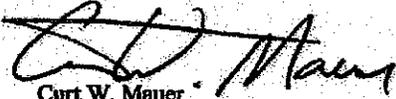
Brea Grace  
City of Onalaska  
Planning Department  
415 Main St.  
Onalaska, WI. 54650

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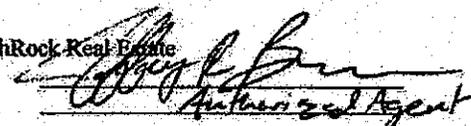


Curt W. Mauer  
Commercial Horizons, LLC

NorthRock Real Estate

BY:

ITS:

  
Authorized Agent

Seller:

BY:

ITS:

\_\_\_\_\_  
\_\_\_\_\_

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

Agenda Item: #11

Project/Item Name: Stormwater public outreach & education

Location: Citywide

Requested Action: Approval of cooperative agreement

Staff Report/Description: The City has been working with surrounding municipalities on stormwater public outreach and education for over five years. This is an update to the original agreement to continue this work. Each municipality contributes based upon population. Funds have been budgeted within the Stormwater Utility budget for this activity.

Attachments: Cooperative agreement

# STORM WATER MANAGEMENT PUBLIC EDUCATION AND OUTREACH COOPERATIVE AGREEMENT

This Agreement is entered into pursuant to Wis. Stat. § 66.0301 to specify those certain responsibilities of the parties hereto in the implementation of an intergovernmental storm water public education and outreach program during the term of this Agreement.

## **I. PARTIES**

This Agreement is between La Crosse County, City of La Crosse, City of Onalaska, Village of Holmen, Village of West Salem, Town of Campbell, Town of Onalaska, Town of Shelby and Town of Holland, herein referred to as the La Crosse County Urban Storm Water Group.

## **II. TERM OF AGREEMENT**

This Agreement shall commence on July 1, 2015, and continue through June 30, 2017. This Agreement may be terminated by any party on thirty (30) days written notice to the group, subject only to the payment of any obligations due to the group under this Agreement up to the point of said termination.

## **III. PURPOSE OF AGREEMENT**

The purpose of this Agreement is to continue implementation of the single source information and outreach program for all participating municipalities meeting the requirements of Wis. Admin. Code Section § NR 216.07 to increase awareness of storm water impacts on waters of the state while avoiding duplication of efforts and saving costs.

The parties to this Agreement may seek to improve the quality of local storm water management programs by mutually agreeing to contract for services that would evaluate institutional arrangements for long-term program delivery and develop marketing and/or educational materials on storm water impacts on waters of the state to residents of La Crosse County. The Agreement allows the parties to share resources and work together on a program that meets permit requirements of Wis. Admin. Code § NR 216.07.

## **IV. PROGRAM SUMMARY**

The activities required to complete this project include, but are not limited to the following.

- A. Maintain and update existing La Crosse Waters website
- B. Maintain four previously constructed public educational rain garden displays in La Crosse (Southside Neighborhood Center), Campbell (Community Center), Holland (Town hall), & Holmen (Holmen School District Administrative Center).
- C. Assess the public's current knowledge of the causes of storm water pollution.
- D. Continue to develop marketing/educational materials to encourage reduction of the causes of storm water pollution.
- E. Provide information directly to La Crosse County residents to influence changes in the behavior and encourage best practices for storm water management.
- F. Evaluate collaborative efforts and institutional arrangements which may be used to implement long-term information and outreach program to meet the interests of La Crosse County and the associated municipalities in the La Crosse urban area.
- G. Seek funding for stormwater reduction outreach and education programming
- H. Building public/private partnerships to assist in the coordination of stormwater public education.

## **V. SCOPE OF SERVICES**

- A. La Crosse County Urban Storm Water Group agrees to the following:
  1. Continue to implement and provide public education and outreach programs for storm water management that comply with Wis. Admin. Code § NR 216.07.

2. Host and facilitate all La Crosse Urban Stormwater Group meetings on an as-needed basis
3. Advertise for, award and execute all associated subcontractor billings, and pass these costs equitably to all participating municipalities based on the population distribution listed below.

Municipality	Population	Percentage Total	Not to Exceed Commitment
Town of Campbell	4,339	4.2%	\$1,260
Town of Holland	3,895	3.8%	\$1,140
Town of Onalaska	5,704	5.5%	\$1,650
Town of Shelby	4,707	4.6%	\$1,380
Village of Holmen	9,413	9.1 %	\$2,730
Village of West Salem	4,938	4.8%	\$1,440
City of Onalaska	18,159	17.6%	\$5,280
City of La Crosse	52,018	50.4%	\$15,120
La Crosse County			\$4,000
Total:	103,173	100%	\$34,000

Note – Population amounts based on WI Department of Administration estimates (August 2014)

4. Cooperate with all participating La Crosse County Urban Storm Water Group municipal members to sponsor and conduct specific activities as contributing components of a storm water management public education and outreach program, to be implemented during the term of this Agreement.

**VI. NOTICES**

Notices required or deemed advisable under this Agreement shall be placed in writing and delivered personally or by registered or certified mail to La Crosse County at:  
 Gregg Stangl, Director, Land Conservation  
 400 4th Street S, La Crosse WI 54601

**VII. MUTUAL INDEMNIFICATION**

The parties agree to fully indemnify and hold all other La Crosse County Urban Storm Water Group members harmless from and against all claims, actions, judgments, costs, and expenses, arising out of damages or injuries to third persons or their property, caused by the fault or negligence of the said party, its agents, or employees, in the performance of this Agreement. The parties shall give to each other prompt and reasonable notice of any such claims or actions and the other party shall have the right to investigate, compromise, and defend the same. This provision shall not waive municipality's limitations of liabilities.

**VIII. WAIVER OF BREACHES**

No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered to be cumulative and in addition to any other remedies provided by law.

**IX. APPLICABLE LAW**

This Agreement shall be governed by the State of Wisconsin. Venue for any dispute hereunder shall be in La Crosse County Circuit Court.

**X SECTION HEADINGS**

The headings of the several sections, and any table of contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

**XI. NON-ASSIGNMENT OF AGREEMENT**

The parties agree that there shall be no assignment or transfer of this Agreement, nor of any interests, rights or responsibilities herein contained, except as agreed to in writing.

**XII. MODIFICATIONS TO AGREEMENT**

There shall be no modifications to this Agreement, except in writing, and signed by all parties.

**XIII. INTEGRATION OF AGREEMENT**

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral and all negotiations as well as any previous agreements presently in effect between the Provider and the county relating to the subject matter.

Both parties hereto having read and understood the entirety of this Agreement consisting of three (3) typewritten pages hereby affix their duly authorized signatures.

---

Terry Schaller, Chair  
Town of Campbell

---

Dennis Manthei, Village President  
Village of West Salem

---

Katherine Warzynski, Chair  
Town of Holland

---

Joe Chilsen, Mayor  
City of Onalaska

---

Rolly Bogert, Chair  
Town of Onalaska

---

Tim Kabat, Mayor  
City of La Crosse

---

Timothy Candahl, Chair  
Town of Shelby

---

Nancy Proctor, Village President  
Village of Holmen

---

Tara Johnson, Chair  
La Crosse County Board

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

Agenda Item: #12

Project/Item Name: 2015 Stump Grinding project

Location: Citywide

Requested Action: Approval of Change Order #1

Staff Report/Description: Change order #1 for project includes adjustment to actual quantity of black dirt and matting used for restoration and removal of landscaping around stumps. Funds are available in 2105 Capital Improvements budget to cover these items.

Attachments: Change Order #1

# 2015 Stump Grinding Project

## CHANGE ORDER # 1

Contract Date: April 28, 2015

Owner: City of Onalaska  
 Contractor: Les Manske & Sons Excavating & Landscaping LLC  
 Contract/Project: 2015 Stump Grinding Project

You are directed to make the following changes in the Contract Documents:

**Description:**

- a) Additional quantities used for restoration above planned quantities. City estimated 12 square feet of restoration per stump for bidding, but construction quantity averaged 23 square feet of restoration per stump. City did perform random field verifications on restoration square foot average and found 23 square feet per stump is an accurate average for what was constructed.
- b) Existing landscaping (stone edging, mulch and stone bedding) had to be removed from around stumps prior to grinding. City did send a letter asking residents to remove landscaping from stumps prior to construction, but not all landscaping was removed.
- c) City of Onalaska Utility Department repaired damaged done by contractor to existing marked water service curb boxes.

**Reason for Change Order:**

- a) Contractor placed additional quantities for restoration and performed additional work to remove existing landscaping around stumps.
- b) City of Onalaska spent time repairing damaged done by contractor.

**Change Order Request**

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 27,993.75
Net Increase from previous Change Orders: \$ 0.00
Contract Price prior to this Change Order: \$ 27,993.75
Net Increase of this Change Order: \$ 10,029.00
Contract Price with all approved Change Orders: \$ 38,022.75

CHANGE IN CONTRACT TIMES:
Original Contract Times: Contract Substantial Comp: May 22, 2015
Net change from previous Change Orders: Contract Substantial Comp: 0 days
Contract Times prior to this Change Order: Contract Substantial Comp: May 22, 2015
Net Increase this Change Order: Contract Substantial Comp: 0 days
Contract Times with all approved Change Orders: Contract Substantial Comp: May 22, 2015

APPROVED:  
City of Onalaska

By: \_\_\_\_\_  
(Authorized Signature)

Date:

ACCEPTED BY:  
Les Manske & Sons

By: \_\_\_\_\_  
(Authorized Signature)

Date:

*This Effective Date of this Change Order is the date when approved by all parties.*

2015 Stump Grinding Project  
Change Order #1

PART A - GENERAL

ITEM #	DESCRIPTION	UNIT	TOTAL UNITS	UNIT COST	TOTAL COST
2	SEED, FERTILIZER, & MULCH (NO. 40 SEED)	S.F.	5,240	\$ 0.75	\$ 3,930.00
3	FUTERRA ENVIRONET EROSION CONTROL BLANKET	S.F.	5,240	\$ 0.85	\$ 4,454.00
4	PULVERIZED BLACK DIRT	C.Y.	20	\$ 35.75	\$ 715.00

CHANGE ORDER #1 SUBTOTAL = \$ 9,099.00

ADD - REMOVAL OF EXISTING LANDSCAPING AROUND BOULEVARD TREE STUMPS = \$ 1,230.00  
(\$30/TREE X 41 TREES)

DEDUCT 1 - CITY OF ONALASKA REPAIRED TWO WATER SERVICE CURB BOXES = \$ (300.00)  
THAT WERE DAMGED BY CONTRACTOR DURING CONSTRUCTION

CHANGE ORDER #1 TOTAL = \$ 10,029.00

# **STAFF REVIEW SUMMARY**

## **CITY OF ONALASKA BOARD OF PUBLIC WORKS**

July 7, 2015

**Agenda Item:** #13

**Project/Item Name:** 2015 Spring Tree Planting Project

**Location:** Citywide

**Requested Action:** Approval of Change Order #2

**Staff Report/Description:** Change order #1 for project includes additional tree plantings and relocation of trees. Funds are available in 2105 Capital Improvements budget to cover these items.

**Attachments:** Change Order #2

# 2015 Spring Tree Planting Project

## CHANGE ORDER # 2

Contract Date: March 10, 2015

Owner: City of Onalaska  
 Contractor: Hoffman & McNamara Co.  
 Contract/Project: 2015 Spring Tree Planting Project

You are directed to make the following changes in the Contract Documents:

**Description:**

- a) Additional trees planted and relocation of trees during the project.

**Reason for Change Order:**

- a) Additional trees planted in Part C & C and relocating trees at property owner's request.

**Change Order Request**

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 151,865.50
Net Decrease from previous Change Orders: \$ 16,468.00
Contract Price prior to this Change Order: \$ 135,397.50
Net Increase of this Change Order: \$ 2,472.50
Contract Price with all approved Change Orders: \$ 137,870.00

CHANGE IN CONTRACT TIMES:
Original Contract Times: Contract Substantial Comp: June 26, 2015
Net change from previous Change Orders: Contract Substantial Comp: 0 days
Contract Times prior to this Change Order: Contract Substantial Comp: June 26, 2015
Net Increase this Change Order: Contract Substantial Comp: 0 days
Contract Times with all approved Change Orders: Contract Substantial Comp: June 26, 2015

APPROVED:  
City of Onalaska

By: \_\_\_\_\_  
(Authorized Signature)

Date:

ACCEPTED BY:  
Hoffman & McNamara Co.

By: \_\_\_\_\_  
(Authorized Signature)

Date:

*This Effective Date of this Change Order is the date when approved by all parties.*

2015 TREE PLANTING PROJECT  
CHANGE ORDER #2

**PART B - CITYWIDE BOULEVARD PLANTING**

ITEM #	BOTANICAL NAMES	UNIT	TOTAL UNITS	UNIT COST	TOTAL COST
10	Tilia americana 'Mcksentry' (Linden, American Sentry)	EACH	2	\$ 374.50	\$ 749.00
14	Syringa reticulate 'Ivory Silk' (Lilac, Ivory Silk Tree)	EACH	1	\$ 395.50	\$ 395.50

**PART C - LANDFILL SCREENING PLANTING**

ITEM #	BOTANICAL NAMES	UNIT	TOTAL UNITS	UNIT COST	TOTAL COST
24	Picea pungens (Spruce, Colorado Green)	EACH	2	\$ 327.50	\$ 655.00

CHANGE ORDER #2 SUBTOTAL = \$ 1,799.50

ADD 1 - Remove, reseed and replant Linden = \$ 329.00

ADD 1 - Remove, reseed and replant Elm = \$ 344.00

CHANGE ORDER #2 TOTAL = \$ 2,472.50

# STAFF REVIEW SUMMARY

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

Agenda Item:

#14

Project/Item Name:

Main Street bicycle facilities

Location:

Main Street

Requested Action:

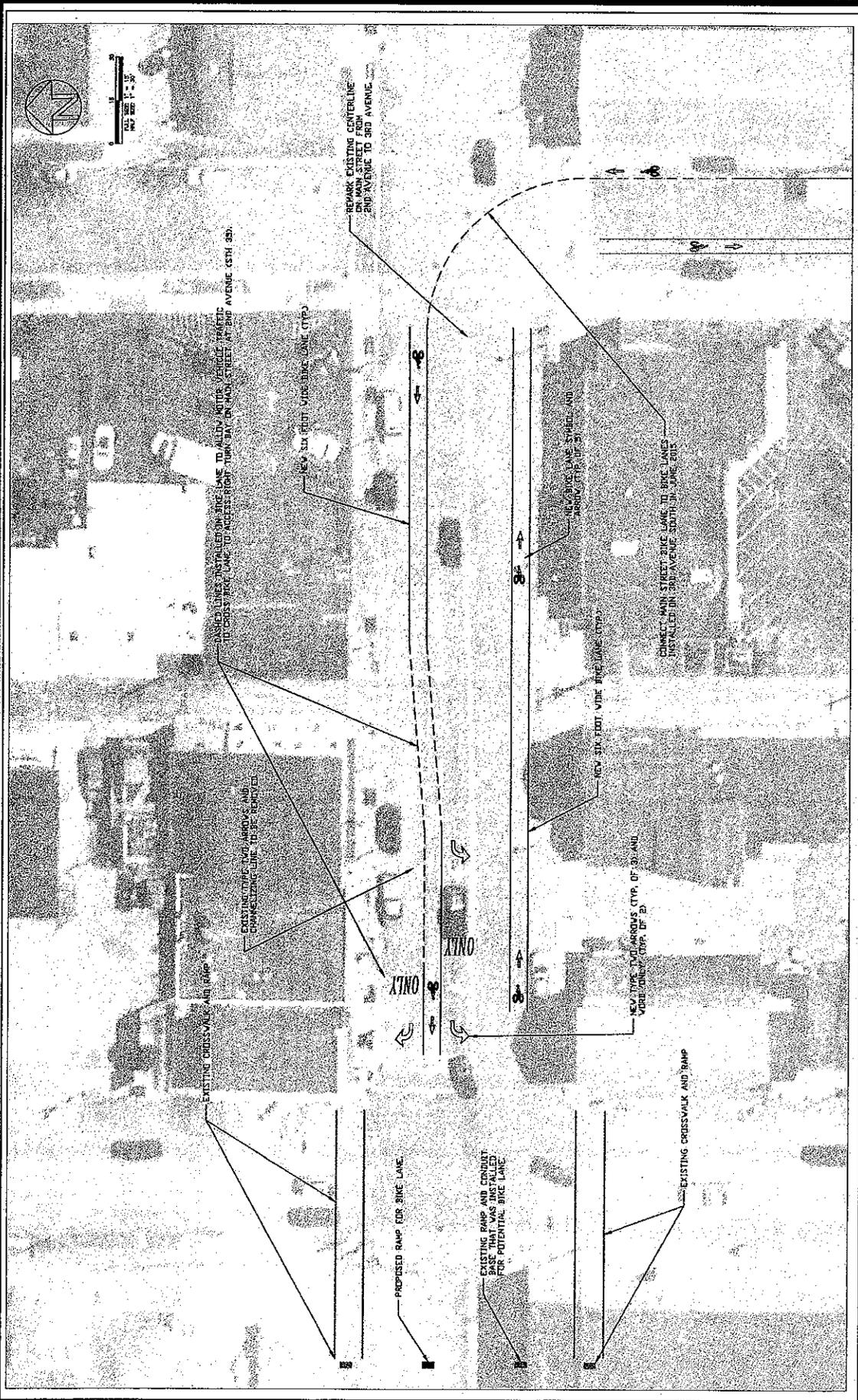
Approval of bicycle facilities

Staff Report/Description:

Bicycle lanes have been recently added to 3<sup>rd</sup> Avenue South and staff is requesting the connection of the 3<sup>rd</sup> Avenue bicycle lanes to the Great River Trailhead via Main Street. This connection would allow users to cross STH 35 at the traffic signal at Main Street. With this addition the Great River Trail would be rerouted to 3<sup>rd</sup> Avenue south from the current route using City alleys.

Attachments:

Map



SHEET 1 1

**3RD AVENUE TO 2ND AVENUE (STH 35)**

**MAIN STREET BIKE LANE**

CITY OF ONALASKA  
 ENGINEERING DEPARTMENT  
 415 MAIN STREET, ONALASKA, WISCONSIN, 54650  
 TELEPHONE: (920) 734-9977, FAX: (920) 734-2066

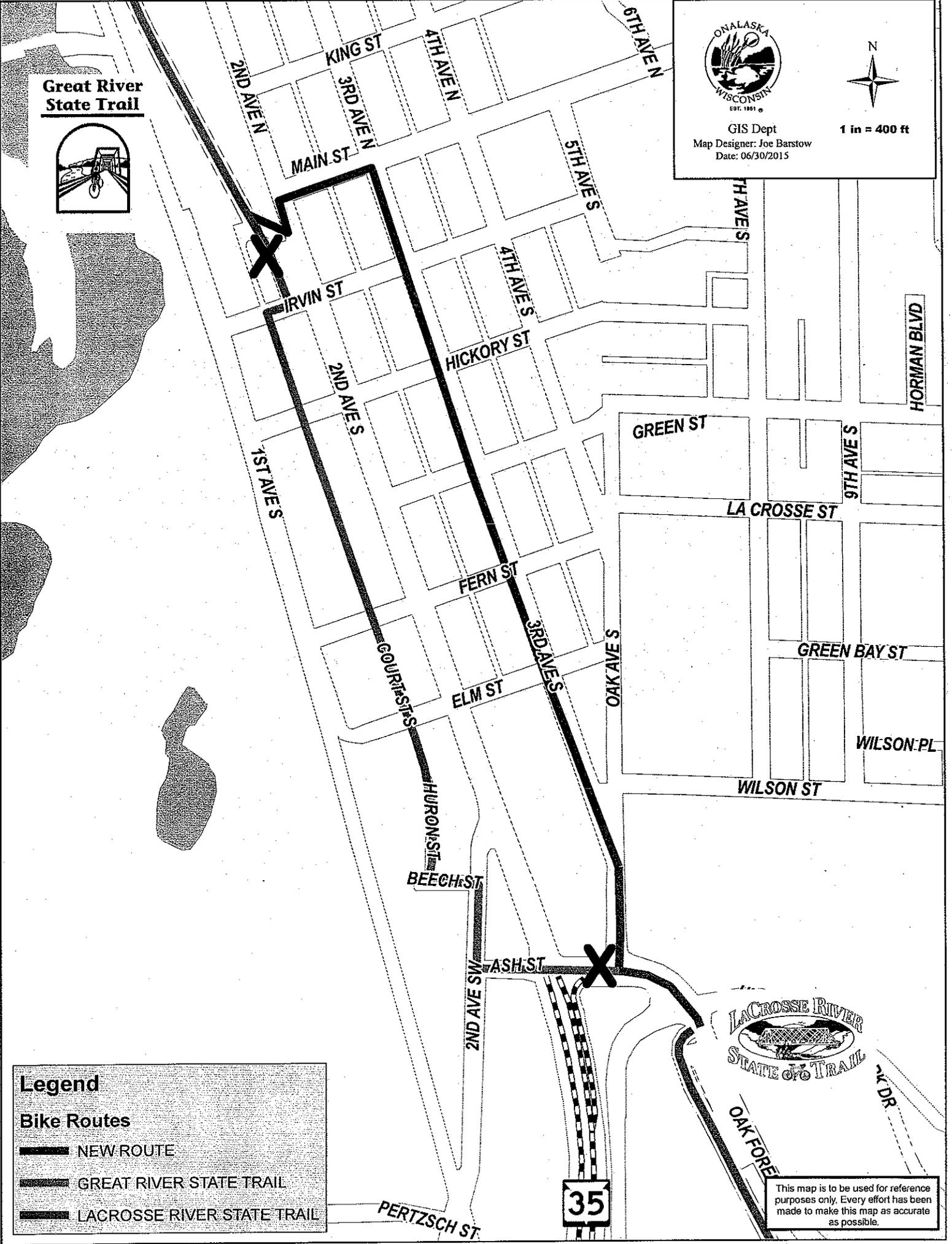
NO.	DATE	DRAWN	DESIGN	CHECKED
1	9/20/15	KJS	KJS	CAH
2	9/20/15			
3				
4				

**Great River State Trail**



GIS Dept  
Map Designer: Joe Barstow  
Date: 06/30/2015

1 in = 400 ft



**Legend**

**Bike Routes**

-  NEW ROUTE
-  GREAT RIVER STATE TRAIL
-  LACROSSE RIVER STATE TRAIL



This map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

# **STAFF REVIEW SUMMARY**

## **CITY OF ONALASKA BOARD OF PUBLIC WORKS**

July 7, 2015

**Agenda Item:** #15

**Project/Item Name:** Stop Sign Evaluation Committee

**Location:** Citywide

**Requested Action:** Approval of recommendations

**Staff Report/Description:** Recommendations from the Stop Sign Evaluation Committee will be presented at the meeting.

**Attachments:** Stop sign committee agenda

# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Stop Sign Evaluation Committee  
**DATE OF MEETING:** June 30, 2015 (Tuesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Rm. 112)  
**TIME OF MEETING:** 4:00 P.M.

## PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting.

### **Consideration and possible action on the following items:**

3. Review and consideration of installing stop signs at the intersection of 8<sup>th</sup> Avenue North and Redwood Street
4. Review and consideration of installing a stop sign at the intersection of 16<sup>th</sup> Avenue South/Keller Court and Hickory Street

### **Adjournment**

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

### **NOTICES MAILED TO:**

Mayor Joe Chilsen  
Ald. Jim Binash  
Ald. Jim Olson  
\*Ald. Bob Muth - Chair  
Ald. Jim Bialecki  
Ald. Harvey Bertrand  
Ald. Barry Blomquist  
City Attorney      Dept Heads  
La Crosse Tribune      Charter Com.  
Onalaska Holmen Courier Life  
WIZM WKTY WLXR WKBH  
WLSU WKBT WXOX

\*Committee Members

\*Jarrod Holter, City Engineer  
\*Jeff Trotnic – Police Chief

Onalaska Public Library

Date Notices Mailed: 6-24-15  
Date Notices Posted: 6-24-15

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

# STOP SIGN REQUEST

DATE OF REQUEST SPRING 2015

REQUESTED BY Collins

Intersection where stop sign is being requested 8<sup>th</sup> AVE. NORTH & REDWOOD STREET

Which street is proposed for thru traffic? 8<sup>th</sup> AVE. NORTH

Which street is proposed for stop sign? REDWOOD STREET

Introduced at Stop Sign Committee (date) JUNE 30<sup>th</sup> 2015

### This section to be completed by Police Department

- 1) 2 How many accidents have occurred within the past year which were susceptible to correction with a Stop Sign?
- 2) 13 MPH What is the critical approach speed to this intersection in order to keep vehicles under control?

### This section to be completed by Street Department

- 1) MINOR Is the street where Stop Sign is proposed considered a major street or a minor street?
- 2a) \_\_\_\_\_ If a MAJOR street, what is the average daily car count on this street?  
(Indicate when car count taken \_\_\_\_\_ and where taken \_\_\_\_\_)
- OR
- 2b) 160 If a MINOR street, what is the car count on this street during the peak hour?  
(Indicate date 4-30-15 and time 8:00 AM of survey)

### POINT TABULATION AND RECOMMENDATION SECTION

- 6 POINTS FOR ACCIDENT HISTORY – each accident (3) points/maximum (9) points
- 7 POINTS FOR APPROACH SPEED – (1) point each MPH, less than 20 MPH/maximum 9 points
- If MAJOR street, (1) point for every 100 vehicles/day over 500/maximum (5) points
- OR
- 4 If MINOR street, (1) point for every 25 vehicles during peak hour/maximum (4) points
- 3 Assign points for any unusual conditions, such as school/fire station, playground, steep hill, trees, poles, etc. (maximum (3) points)
- 20 TOTAL POINTS: minimum needed for Stop Sign – (15) points

\_\_\_\_\_ Stop Sign needed

\_\_\_\_\_ Stop Sign NOT needed

Recommendation made to B.O.P.W. \_\_\_\_\_

\*Yield Signs may be considered if twelve (12) points are obtained. Unusual conditions may warrant consideration (i.e. school, emergency vehicle route, etc.).

*Attach photo of intersection or diagram of intersection on reverse side....*



8TH AVENUE

REDWOOD ST

# Traffic count Redwood St./8<sup>th</sup> Ave. N.

March 30, 2015

3pm - 7am	1 - 820	2 - 818	3 - 467	4 - 213
8am	1 - 158	2 - 177	3 - 167	4 - 25
9am	1 - 56	2 - 72	3 - 24	4 - 16
10am	1 - 56	2 - 43	3 - 22	4 - 19
11am	1 - 51	2 - 62	3 - 32	4 - 17
12am	1 - 50	2 - 51	3 - 30	4 - 20
1pm	1 - 96	2 - 86	3 - 47	4 - 26
2pm	1 - 64	2 - 99	3 - 23	4 - 14
3pm	1 - 86	2 - 78	3 - 34	4 - 18
4pm	1 - 174	2 - 209	3 - 115	4 - 38
5pm	1 - 117	2 - 113	3 - 97	4 - 30

- NOTE:

Soccer

practice

2:00 - 3:15

FINISHED

At

X - 5:00 AM

**ACCIDENT RESEARCH  
JAN 2012 - MAY 2015**

**LOCATION**

**DATE**

8TH AVE N & REDWOOD ST

06/19/2013

01/12/2012

NO ACCIDENTS REPORTED FOR 2014  
OR 2015 FOR THIS AREA.

**LOCATION**

**DATE**

16TH AVE S/KELLER CT/HICKORY ST

NO ACCIDENTS REPORTED FOR 2012,  
2013, 2014 OR 2015 FOR THIS AREA.

THIS INFORMATION WAS OBTAINED FROM THE OFFICIAL ONALASKA POLICE DEPARTMENT CRASH  
REPORT OBTAINED FROM THE ONALASKA POLICE DEPARTMENT. ALL CRASHES MAY NOT BE  
REPORTED TO THE ONALASKA POLICE DEPARTMENT. THEREFORE, THEY WILL NOT BE LISTED ON  
THE REPORT.

# STOP SIGN REQUEST

DATE OF REQUEST JUNE 2015

REQUESTED BY McCORKLE

Intersection where stop sign is being requested 16<sup>th</sup> AVE. SOUTH / KELLER COURT &

Which street is proposed for thru traffic? HICKORY ST. Hickory ST.

Which street is proposed for stop sign? 16<sup>th</sup> AVE. SOUTH / KELLER CT

Introduced at Stop Sign Committee (date) JUNE 30<sup>th</sup>, 2015

### This section to be completed by Police Department

- 1) 0 How many accidents have occurred within the past year which were susceptible to correction with a Stop Sign?
- 2) 17 MPH What is the critical approach speed to this intersection in order to keep vehicles under control? 15 MPH - KELLER CT ; 19 MPH - 16<sup>th</sup> AVE SO.

### This section to be completed by Street Department

- 1) MINOR Is the street where Stop Sign is proposed considered a major street or a minor street?
- 2a) \_\_\_\_\_ If a MAJOR street, what is the average daily car count on this street?  
(indicate when car count taken \_\_\_\_\_ and where taken \_\_\_\_\_)
- OR
- 2b) 36 If a MINOR street, what is the car count on this street during the peak hour?  
(indicate date 6-15 and time 1:00 PM of survey)

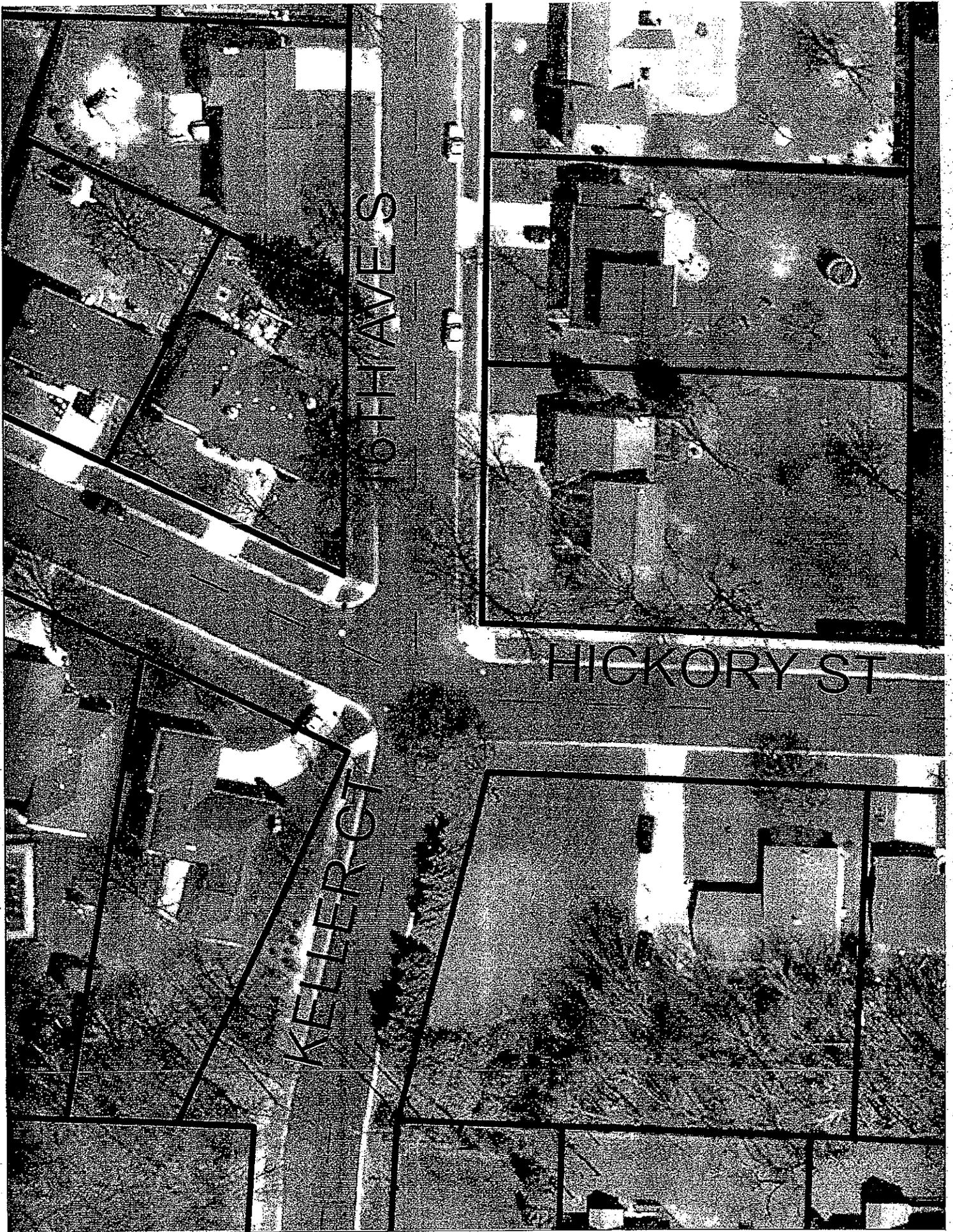
### POINT TABULATION AND RECOMMENDATION SECTION

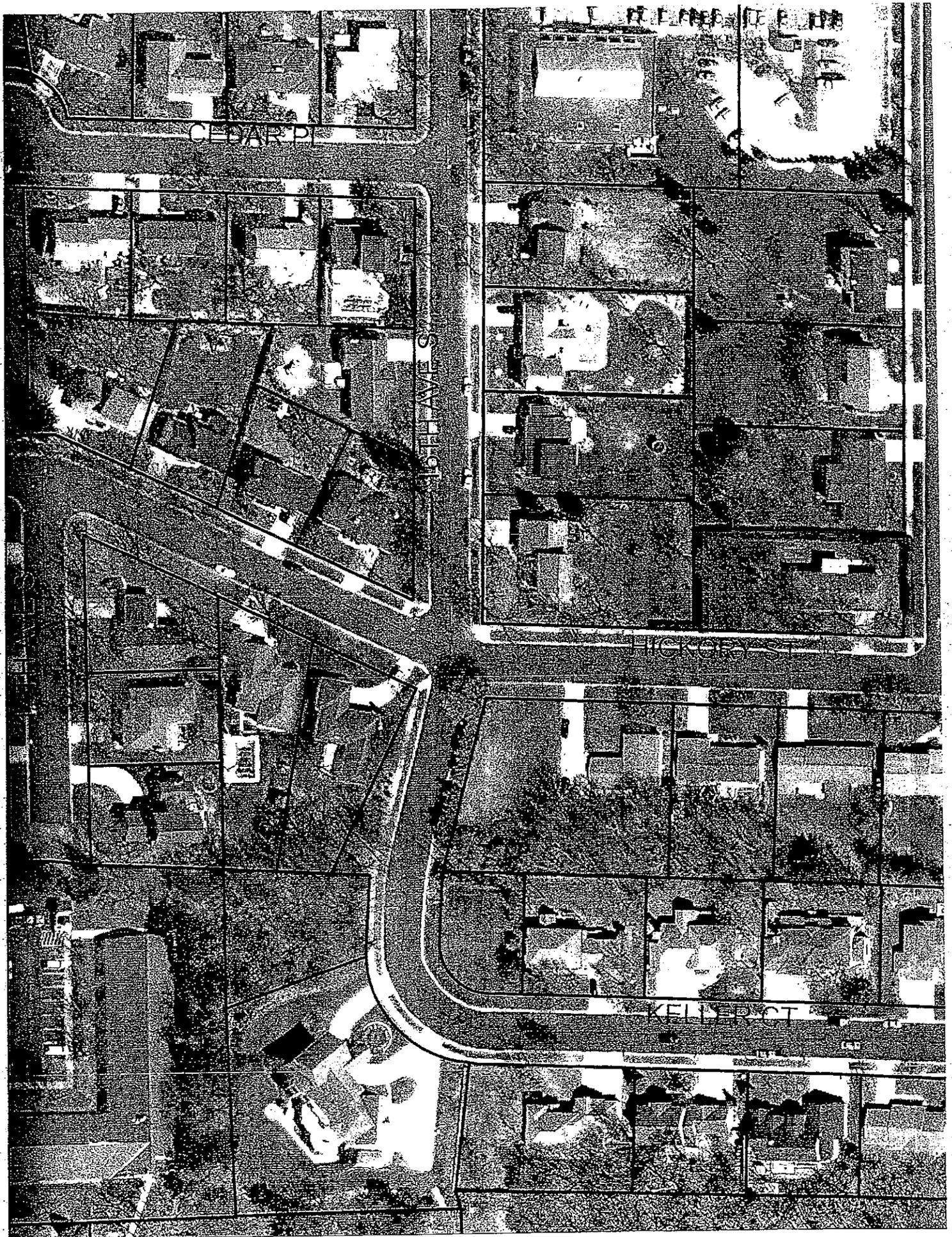
- 0 POINTS FOR ACCIDENT HISTORY – each accident (3) points/maximum (9) points
- 3 POINTS FOR APPROACH SPEED – (1) point each MPH, less than 20 MPH/maximum 9 points
- \_\_\_\_\_ If MAJOR street, (1) point for every 100 vehicles/day over 500/maximum (5) points
- OR
- 1 If MINOR street, (1) point for every 25 vehicles during peak hour/maximum (4) points
- 2 Assign points for any unusual conditions, such as school/fire station, playground, steep hill, trees, poles, etc. (maximum (3) points)
- 6 TOTAL POINTS: minimum needed for Stop Sign – (15) points
- \_\_\_\_\_ Stop Sign needed
- \_\_\_\_\_ Stop Sign NOT needed

Recommendation made to B.O.P.W. \_\_\_\_\_

\*Yield Signs may be considered if twelve (12) points are obtained. Unusual conditions may warrant consideration (i.e. school, emergency vehicle route, etc.).

Attach photo of intersection or diagram of intersection on reverse side....







**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
July 7, 2015**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1. <b>HAAS &amp; SONS</b> 2015 Utility Project Construction Estimate #3	\$ 792,679.65	\$ -	\$ 541,517.48	\$ 149,371.22
2. <b>STRAND ASSOCIATES</b> Well #9 Construction Estimate #3	\$ 157,200.00	\$ -	\$ 18,848.28	\$ 16,139.63
3. <b>STRAND ASSOCIATES</b> Well #9 Safe Drinking Water Loan Assistance Estimate #3	\$ 16,500.00	\$ -	\$ 3,360.42	\$ 430.20
4. <b>STEIGER CONSTRUCTION</b> 2015 Misc. Concrete Project Construction Estimate #2	\$ 76,715.00	\$ -	\$ 9,495.01	\$ 8,530.34
5. <b>LES MANSKE &amp; SONS</b> 2015 Stump Grinding Construction Estimate #2 - FINAL	\$ 27,993.75	\$ 10,029.00	\$ 9,861.00	\$ 28,161.75
6. <b>STRAND ASSOCIATES</b> Mayo Traffic Study Planning Estimate #2	\$ 3,990.00	\$ -	\$ 2,520.27	\$ 446.15
7. <b>HOFFMAN &amp; MCNAMARA NURSERY</b> 2015 Spring Tree Planting Construction Estimate #1	\$ 151,865.50	(- \$13,995.00)	\$ -	\$ 135,870.00
8. <b>FOWLER &amp; HAMMER</b> High School Crosswalk Construction Estimate #1 - FINAL	\$ 14,607.50	\$ -	\$ -	\$ 11,855.39

**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
July 7, 2015**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
9. <b>POELLINGER ELECTRIC</b> High School Crosswalk Construction Estimate #1 - <i>FINAL</i>	\$ 10,134.00	\$ -	\$ -	\$ 10,134.00
10. <b>MATHY CONSTRUCTION</b> 2015 Paving Project Construction Estimate #1	\$ 578,168.30	\$ -	\$ -	\$ 308,506.42
11. <b>STRAND ASSOCIATES</b> South Kinney Coulee Lift Station Updated Design Estimate #3	\$ 10,000.00	\$ -	\$ 4,116.63	\$ 2,112.95
12. <b>SEH INC. (01375)</b> Water System Modeling Design Estimate #1	\$ -	\$ -	\$ -	\$ 286.66
13. <b>OLYMPIC BUILDERS</b> Well #9 Reconstruction & Filter Addition Construction Estimate #1	\$ 2,763,593.00	\$ 21,046.30	\$ -	\$ 70,680.00
14. <b>SEH INC. (01375)</b> STH 16 - Left Turn Lane Design Estimate #12	\$ 49,738.23	\$ 17,238.82	\$ 58,864.81	\$ 3,797.73

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

July 7, 2015

**Agenda Item:** #16

**Project/Item Name:** Private wells

**Location:** Citywide

**Requested Action:** Discussion on topic

**Staff Report/Description:** With recent changes to rates charged for irrigation class customers' requests have been fielded regarding the drilling of private wells for irrigation purposes. Currently the City attorney is reviewing this topic and staff will be presenting finding at the upcoming meeting.

**Attachments:** Ordinance

## Water Utility Regulations and Rates

9-1-49

- (k) **Plumbing Code.** This section does not supersede the State of Wisconsin Plumbing Code, SPS administrative code, or the City Plumbing Code, City of Onalaska Municipal Code, but is supplementary to them.
- (l) **Fee Schedule.** Where the use of a cross connection controlled device has been approved as put forth above, the property owners shall pay to the City of Onalaska a fee of \$125 for hydrant rental of meter. Additional water charges and deposits may apply per P.S.C Rate Schedule BW-1. Costs related to the cross connection control of the device will be reviewed annually and may be subject to change.

### Sec. 9-1-50 Private Well Abandonment.

- (a) **Purpose.** To protect public health, safety and welfare and to prevent contamination of groundwater by assuring that unused, unsafe or non-complying wells or wells which may act as conduits for contamination of groundwater or wells which may be illegally cross-connected to the municipal water system, are properly maintained or abandoned.
- (b) **Applicability.** This ordinance applies to all wells located on premises served by the municipal water system. Water Utility customers outside the jurisdiction of the municipal system may be required under contract agreement or utility rules to adopt and enforce equivalent ordinances within their jurisdiction for purpose stated in Section 1 above.
- (c) **Definitions.**
  - (1) "Certified well driller or pump installer" means firm or individual in the practice of installing wells or well pumps that is licensed for such installation in the State of Wisconsin.
  - (2) "Municipal Water System" means a community water system owned by a city, village, county, town, town sanitary district, utility district, public inland lake and rehabilitation district, municipal water district or a federal, state, county, or municipal owned institution for congregate care or correction, or a privately owned water utility serving the foregoing.
  - (3) "Non-complying" means a well or pump installation which does not comply with s. NR 812.42, Wisconsin Administrative Code, Standards for Existing Installations, and which has not been granted a variance pursuant to s. NR 812.43, Wisconsin Administrative Code.
  - (4) "Pump Installation" means the pump and related equipment used for withdrawing water from a well, including the discharge piping, the underground connections, pitless adapters, pressure tanks, pits, sampling faucets and well seals or caps.
  - (5) "Unsafe" well or pump installation means one which produces water which is bacteriologically contaminated or contaminated with substances which exceeds the drinking water standards of chs. NR 140 or 809, Wisconsin Administrative Code, or for which a Health Advisory has been issued by the Department of Natural Resources.
  - (6) "Unused" well or pump installation means one which is not used or does not have a functional pumping system.

**Water Utility Regulations and Rates**  
**9-1-50**

- (7) "Well" means a drill hole or other excavation or opening deeper than it is wide that extends more than ten (10) feet below the ground surface constructed for the purpose of obtaining groundwater.
- (8) "Well Abandonment" means the proper filling and sealing of a well according to the provision of s. NR 812.26, Wisconsin Administrative Code.
- (d) **Use of Private Wells; Use of Water Supply.**
  - (1) **Private Well Abandonment Generally.**
    - a. All structure and buildings used, or intended to be used, for human habitation shall connect to the municipal water supply within one (1) year of the availability of said water. All private wells shall, within ninety (90) days after connection to the City water supply, be permanently abandoned unless the owner or owners obtain a well operation permit from the City of Onalaska Water Utility.
    - b. In the event permission is granted to use a private well, it is expressly provided that the water therefrom shall be used on outside hose bibs only.
  - (2) **Application for Permit.** Applications for a well operation permit shall be made in writing by the owner or owners of the well to the City of Onalaska Water Utility. Application shall be upon a form provided by the Water Utility and shall be made concurrently with the application for a plumbing permit to connect the premises with municipal water. A fee of Fifty Dollars (\$50.00) shall accompany the well operation permit application.
  - (3) **Issuance of Permits.** Bacteriological sampling, consisting of obtaining one (1) shall be conducted prior to issuing or reissuing the permit. If first bacteriological sample fails owner will be allowed a follow up sample to be tested. Private wells with unsafe bacteria samples shall not be issued a well permit and the well shall be abandoned; there shall be no exceptions to this condition.
  - (4) **Terms of Permit.** The well operation permit shall be valid for five (5) years from the date of issuance. The City shall not permit new wells to be drilled under such permit, unless specifically authorized by the Common Council.
  - (5) **Testing.** Private well owners are responsible to have their well(s) inspected and certified to be in compliance with applicable Department of Natural Resources codes. Inspections and certifications must be completed by certified well driller or pump installer. Well certification must be done once during each permit period and submitted with permit application.
  - (6) **Renewal Permit; Suspension and Revocation.** Renewal permits shall be issued for the term and upon payment of the fee hereinabove mentioned. The owner or owners shall certify when applying for renewal permits that the well is in good operable condition and is in conformity with all applicable state and local laws. In the event it is found, upon any inspection, that any cross connection has been made between the municipal water supply system and the piping of a private well water system, or that the well equipment is inoperable, or does not meet state or local regulations, and all permits shall be immediately suspended. In the case of a cross connection, the permit shall be revoked and the well ordered properly abandoned in accordance with applicable ordinances. In the event any inspection results in a suspension of a permit and a second inspection is made to determine if the reason for suspension has been eliminated, a Twenty-Five Dollar (\$25.00) re-inspection fee shall be charged.

**Water Utility Regulations and Rates**  
**9-1-50**

- (e) **Penalties.** Any person, firm or other well owner violating any provision of this Section shall, upon conviction, be punished by a forfeiture of not less than One Hundred Dollars (\$100.00) nor more than Two Hundred Dollars (\$200.00), together with the cost of prosecution. Each twenty-four (24) hour period during which a violation exists shall be deemed and constitute a separate offense.

**Sec. 9-1-51 No Claims for Damages.**

No person using water shall enter a claim against the City as a water utility or any officer thereof, for damages to any fixtures or appurtenance by reason of interrupted water supply or variation of pressure, or for damage of any nature caused by turning off or on, either partially or entirely, of the water supply for any premises, either for the repairs or alterations of any water main, or for the discontinuance of the service to his or their premises for violation of any rule or regulation of the Water Department. No claims will be allowed against the utility or the City on account of interruption of supply caused by breaking of pipes or by stoppage for repairs or fire or other emergency. In case of a probable stoppage of water supply when time of interruption can be forecast, every reasonable attempt will be made by the Water Department to acquaint the users with the action proposed.

**Sec. 9-1-52 Connection Control**

- (a) **Regulation by Size.** Any connections greater than two inches (2") shall be flushed by the installer and tested by the Water Utility and be certified with two consecutive bacteriologically safe samples at least twenty-four (24) hours apart prior to use for any purpose. A water line pressure test shall be made only after bacteriologically safe samples (per the latest revision of AWWA Standard C-651) have been obtained, unless the line to be pressure tested is not connected to the Water Utility system.
- (b) **Flushing.** Preparation for flushing and testing shall consist of providing a flushing assembly at the end of the installed line before any other piping is connected. The flushing assembly is to consist of a two-inch (2") minimum connection to the end of the line, a three-quarter inch (3/4") female pipe tee for a test faucet, a test faucet, and necessary hose to discharge the flushing water into a drain. The size of the hose shall be one and one-half inches (1 1/2") for water main sizes smaller than eight inches (8") and hose lengths two hundred feet (200') or less. All others require hoses two and one-half inches (2 1/2") in diameter. Flushing shall proceed only upon approval and under the supervision of the Water Utility. Flushing shall only occur to the storm sewer. All samples for newly constructed services or water mains shall be taken by Water Utility personnel. Metering of flushing water is required. Flushing water may only be turned off upon notification by the Water Utility that the installation has been determined to be bacteriologically safe.