

## CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Board of Public Works  
**DATE OF MEETING:** August 2, 2016 (Tuesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Common Council Chambers)  
**TIME OF MEETING:** 6:30 P.M.

### PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input: (limited to 3 minutes/individual)

#### **Consideration and possible action on the following items:**

4. Review and consideration of Change Order #6 for the Well #9 Reconstruction Project
5. Review and consideration of storm water outfall repair at Alpine Place
6. Review and consideration of Section 15-2-3 Construction Site / Excavation Erosion Control
7. Review and consideration of intersection control at:
  - A. 13<sup>th</sup> Avenue South and Green Bay Street
  - B. Intersecting streets along Rolling Oaks Drive
8. Pay Estimates: Strand Associates, Short Elliot Hendrickson Inc., Kreibich Landscaping, Fahrner Asphalt Sealers, Fowler & Hammer, Gerke Excavating, Mathy Construction Company, Wieser Brothers General Contractors, Coulee Concrete Repair, Braun Intertec, and any other contractor/developer.

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the Board may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

#### Notices Mailed To:

\_\_\_\_\_  
\* Mayor Joe Chilsen  
\_\_\_\_\_  
\*\*Ald. Jim Binash  
\_\_\_\_\_  
Ald. Jim Olson  
\_\_\_\_\_  
\*Ald. Jim Bialecki - Chair  
\_\_\_\_\_  
\*Ald Barry Blomquist – Vice Chair  
\_\_\_\_\_  
Ald. Harvey Bertrand  
\_\_\_\_\_  
Ald. Bob Muth  
\_\_\_\_\_  
City Attorney            Dept Heads  
\_\_\_\_\_  
La Crosse Tribune  
\_\_\_\_\_  
Onalaska Holmen Courier Life  
\_\_\_\_\_  
WKTY WLXR  
\_\_\_\_\_  
WGBT WXOW WLAX  
\_\_\_\_\_

\*Board Members \*\* Alternate Member

\_\_\_\_\_  
\*Jarrod Holter, City Engineer  
\_\_\_\_\_  
\*Fred Buehler, Financial Services Director/Treasurer  
\_\_\_\_\_

\_\_\_\_\_  
Omni Center  
\_\_\_\_\_  
Onalaska Public Library  
\_\_\_\_\_

Date Notices Mailed and Posted: 7-28-16

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

9. **Closed Session:**

To consider a motion to convene in Closed Session under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose for deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Sanitary sewer agreement

If any action is required in Open Session, as the result of the Closed Session, the Board of Public Works will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda.

10. **Adjournment**

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

August 2, 2016

Agenda Item: #4

Project/Item Name: Well #9 reconstruction

Location: 860 11<sup>th</sup> Avenue South

Requested Action: Approval of change order #6

Staff Report/Description: Change order is for changing electrical service disconnect box to a junction box. This change was required to adhere to wire ratings for the Arc Flash study of the electrical system.

Attachments: Change order #6

## Well #9 Reconstruction and Filter Addition

### CHANGE ORDER # 6

Contract Date: May, 26, 2015

Owner: City of Onalaska  
 Contractor: Olympic Builders General Contractors  
 Contract/Project: Well #9 Reconstruction and Filter Addition

You are directed to make the following changes in the Contract Documents:

**Description:**

- a) Change 800 amp service disconnect to junction box for arch flash study approval.

**Change Order Request**

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ 2,763,593.00	Original Contract Times: Contract Substantial Comp: January 31, 2016 Contract Final Comp: April 30, 2016
Net Increase from previous Change Orders: \$ 63,212.15	Net change from previous Change Orders: Contract Substantial Comp: 60 days Contract Final Comp: 83 days
Contract Price prior to this Change Order: \$ 2,826,805.15	Contract Times prior to this Change Order: Contract Substantial Comp: March 31, 2016 Contract Final Comp: July 22, 2016
Net Increase of this Change Order: \$ 1,262.10	Net Increase this Change Order: Contract Substantial Comp: 0 days Contract Final Comp: 0 days
Contract Price with all approved Change Orders: \$ 2,828,067.25	Contract Times with all approved Change Orders: Contract Substantial Comp: March 31, 2016 Contract Final Comp: July 22, 2016

APPROVED:  
City of Onalaska

APPROVED:  
Wisconsin Dept. of Natural Resources

ACCEPTED BY:  
Olympic Builders General Contractors

By: \_\_\_\_\_  
(Authorized Signature)

By: \_\_\_\_\_  
(Authorized Signature)

By: \_\_\_\_\_  
(Authorized Signature)

Date:

Date:

Date:

*This Effective Date of this Change Order is the date when approved by all parties.*



July 5, 2016

email

City of Onalaska  
415 Main Street  
Onalaska, WI 54650

Attn: Kevin Schubert

Re: Onalaska Well # 9 Reconstruction  
860 11th Avenue South  
Onalaska, WI 54650

**Change 800Amp Service disconnet to junction box**

To elimnate the equipment within the main disconnect and turn into junction box. This is due to the rating and not passing Arch Flash Study.

Hoskins Electric	\$	1,202.00
5% P & O	\$	60.10
Total	\$	<u>1,262.10</u>

Sincerely,

A handwritten signature in black ink that reads 'Justin Yahnke'.

Justin Yahnke

Attachment

# Hoskins Electric Inc.

922 Industry Rd.  
Caledonia MN. 55921  
Office: 507-725-5207  
Fax: 507-725-2371

209 N. Sheridan  
Houston MN. 55943  
Office: 507-896-3233  
Fax: 507-896-2369

Email: office.hoskinselec@acegroup.cc

To: Olympic Builders

Attn: Justin

Date: July 1<sup>st</sup>, 2016

Scope of work: Eliminate 800 amp service disconnect and convert to junction box.

**Base Bid: \$1202.00**

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**Includes:**

1. Disconnect/reconnect by Xcel Energy.
2. Remove switching assembly.
3. Splicing service entrance conductors to reach 800 amp MCB in the MCC.

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All material is guaranteed to be as specified. All work to be complete in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted beyond our  
within \_\_\_\_\_ days.

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ACCEPTANCE OF PROPOSAL—The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

# **STAFF REVIEW SUMMARY**

## **CITY OF ONALASKA BOARD OF PUBLIC WORKS**

August 2, 2016

**Agenda Item: #5**

**Project/Item Name: Outfall repair Alpine Place**

**Location: Alpine Place**

**Requested Action: Approval of work requested**

**Staff Report/Description: Outfall at cross street culverts at Alpine Place has silted in and trees are impacting flow. Staff is proposing to hire contractor to remove trees, regrade soils to original elevation, install erosion mat and reseed. Currently water is backing up into the pipes as shown on the attached photos.**

**Attachments: Proposal, map, pictures**

# Les Manske & Sons Excavating & Landscaping, LLC

W4845 N. Chipmunk Road  
Stoddard, WI 54658

Estimate #  
392

*Proposal Submitted To:*

City of Onalaska  
Atten: Jarrod Holter  
415 Main  
Onalaska, WI 54650

DATE 7/26/2016  
PROJECT  
TERMS Net 30  
Aspen Valley Waterway

<u>DESCRIPTION</u>	<u>QTY</u>	<u>COST</u>	<u>TOTAL PRICE</u>
Remove and dispose of trees as necessary		3,000.00	3,000.00
Remove and dispose of stumps. Excavate below discharge pipe to create waterway. Haul away excess material. Furnish,install and finish grade black dirt on disturbed area.		10,500.00	10,500.00
Furnish and install seed and P300 erosion control blankets where specified @ \$10.00 per SY		0.00	0.00
Furnish and install Sod where specified @ \$6.50 per SY installed.		0.00	0.00
Scour Stops where specified @ \$300 per SY		0.00	0.00
Additional work as may be required:			
Hitachi Excavator with operator per hour \$140.00		0.00	0.00
Dozer with operator per hour \$128.00		0.00	0.00
Quad Axle Dump trucks with driver per hour \$82.50		0.00	0.00
		Sales Tax (5.5%)	\$0.00
		<b>TOTAL PRICE</b>	<b>\$13,500.00</b>

All material is guaranteed to be as specified, and the above work is to be performed in a workmanlike manner. Work will be billed upon completion. Payment is due within 30 days of invoice date. Interest at the rate of 1 1/2% per month (18% per year) will be added to all accounts after 30 days.

Any deviation from above specifications involving extra cost, will become an extra charge over and above this bid. All agreements contingent upon circumstances or delays beyond our control.

Submitted By: Mark Manske

### ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature

Date

*We look forward to doing this work for you*

**- ALPINE PL -  
PROPOSED STORMWATER  
OUTFALL REPAIR**

SNOWFLAKE PL

UT PL

FAIR MEADOW

TAHOE PL

TAHOE DR

SPRING HILL LN

SUMMERS DAY LN

ALPINE PL

OLYMPIC DR

GREEN COULEE RD

CLADSTONE CV

BEARPAW PL

WOOD RUN PL

ASPEN VALLEY DR

CLEARWATER DR

STONEBRIDGE AVENUE

MAPLEWOOD PL

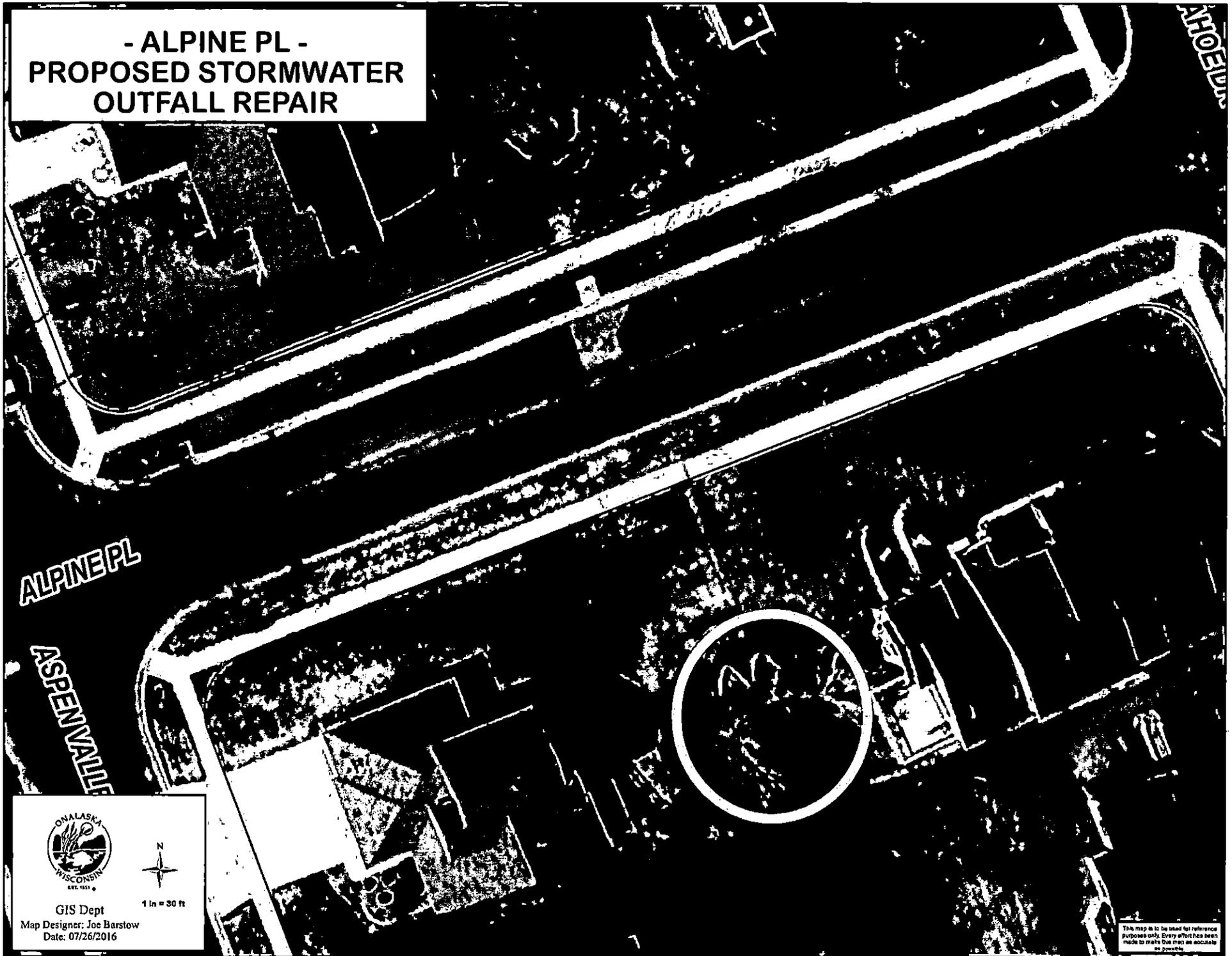


1 in = 400 ft

GIS Dept  
Map Designer: Joe Barstow  
Date: 07/26/2016

The map is to be used for reference purpose only. Every effort has been made to make this map as accurate as possible.

**- ALPINE PL -  
PROPOSED STORMWATER  
OUTFALL REPAIR**



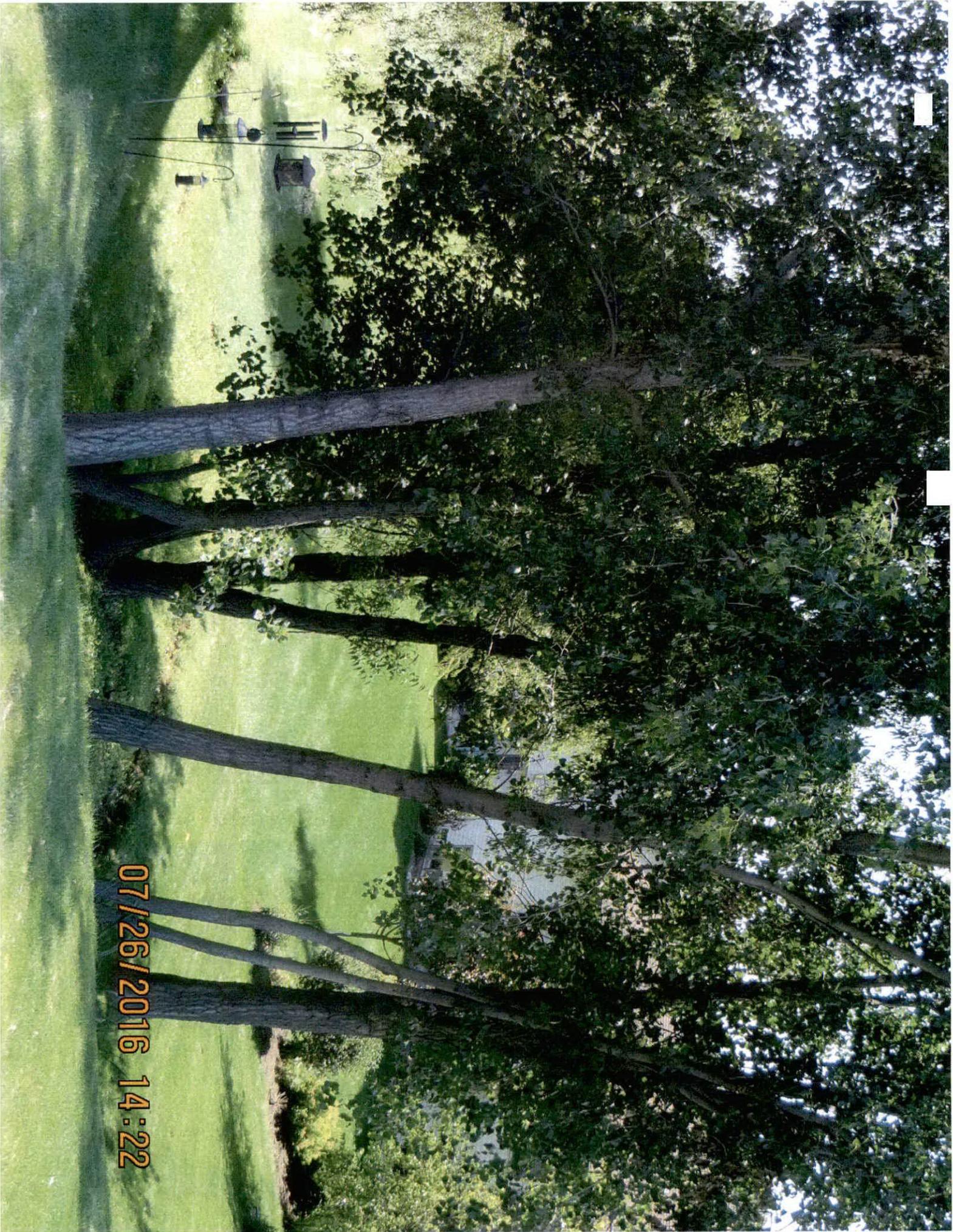
1 in = 30 ft

GIS Dept  
Map Designer: Joe Barstow  
Date: 07/26/2016

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07/26/2016 14:23





07/26/2016 14:22

# **STAFF REVIEW SUMMARY**

## **CITY OF ONALASKA BOARD OF PUBLIC WORKS**

August 2, 2016

**Agenda Item: #6**

**Project/Item Name: Erosion control ordinance**

**Location: La Crosse County Landfill Facility**

**Requested Action: Approval of amended ordinance**

**Staff Report/Description:** La Crosse County Solid Waste Department is requesting the City of Onalaska update the erosion control ordinance to exempt solid waste disposal facilities. Erosion control and storm water standards are included within NR 504.09 that would cover any work at the landfill. Staff is favorable to this request with other regulations in place.

**Attachments: Proposed ordinance and e-mail request**

## Holter, Jarrod

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**From:** Brian Kent <bkent@sehinc.com>  
**Sent:** Thursday, November 19, 2015 3:45 PM  
**To:** Holter, Jarrod; Grace, Brea  
**Cc:** Henry Koch; Kurt Rasmussen; lange.david@co.la-crosse.wi.us; Reinhart, David  
**Subject:** La Crosse County Landfill\_proposed language to amend Construction Site/Excavation Erosion Control Ordinance

Jarrold/Brea-

In follow up to our November 9, 2015 meeting regarding land disturbance permitting requirements at the La Crosse County Landfill, please find following the proposed language to modify the City's erosion control ordinance (Title 15-Chapter 2). Per our discussion you requested the County provide draft language to exempt land disturbance activities necessary for operation of the landfill per the WDNR's plan of operation approval. It is our understanding that the amendment would be inserted as item (f) in the Applicability section of Section 15-2-3(a)(2).

(f) Solid waste disposal facility activities covered under a WDNR approved plan of operation that includes stormwater and erosion control standards as defined in NR 504.09, Wisconsin Administrative Code

Please let me know if you have any questions or issues. Thank you.

Brian L. Kent, CHMM | Principal  
Senior Project Manager  
SEH | 312 South 3rd Street | La Crosse, WI 54601  
608.498.4844 direct | 715.456.4621 cell | 888.908.8166 fax  
[www.sehinc.com](http://www.sehinc.com)  
SEH—Building a Better World for All of Us™

ORDINANCE NO. -2016

**AN ORDINANCE TO AMEND SECTION 3 OF CHAPTER 2 OF TITLE 15, OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO APPLICABILITY AND JURISDICTION OF CONSTRUCTION SITES AND EXCAVATION EROSION CONTROL**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Subsection (a) of Section 3 of Title 15, Chapter 2, of the City of Onalaska Code of Ordinances related to the Applicability is hereby deleted in its entirety and replaced as follows:

**Sec. 15-2-3 Applicability and Jurisdiction.**

**(a) Applicability.**

(1) This ordinance applies to a construction site with land disturbing construction activity except as provided under sub. (b).

(2) This ordinance does not apply to the following:

- a. A construction project that is exempted by federal statutes or regulations from the requirement to have a national pollutant discharge elimination system permit issued under chapter 40, Code of Federal Regulations, Part 122, for land disturbing construction activity.
- b. Land development and land disturbing activities exempted by State or Federal law, including highway construction projects.
- c. Nonpoint discharges from agricultural facilities and practices.
- d. Nonpoint discharges from silviculture activities.
- e. Agricultural or horticultural activities, landscaping activities of one-half (0.5) acre or less, the construction or maintenance of a septic system or associated drain field or any project involving excavation or fill of less than one hundred (100) cubic yards of earth and quarry operations governed by City Ordinance 7-10-5.
-  f. Solid waste disposal facility activities covered under a WDNR approved plan of operation that includes stormwater and erosion control standards as defined in NR 504.09, Wisconsin Administrative Code.

(3) Notwithstanding the applicability requirements in paragraph (1), this ordinance applies to construction sites of any size that, in the opinion of the Land Use and Development Director or their designee, are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

# **STAFF REVIEW SUMMARY**

## CITY OF ONALASKA BOARD OF PUBLIC WORKS

August 2, 2016

**Agenda Item:** #7

**Project/Item Name:** Stop sign committee

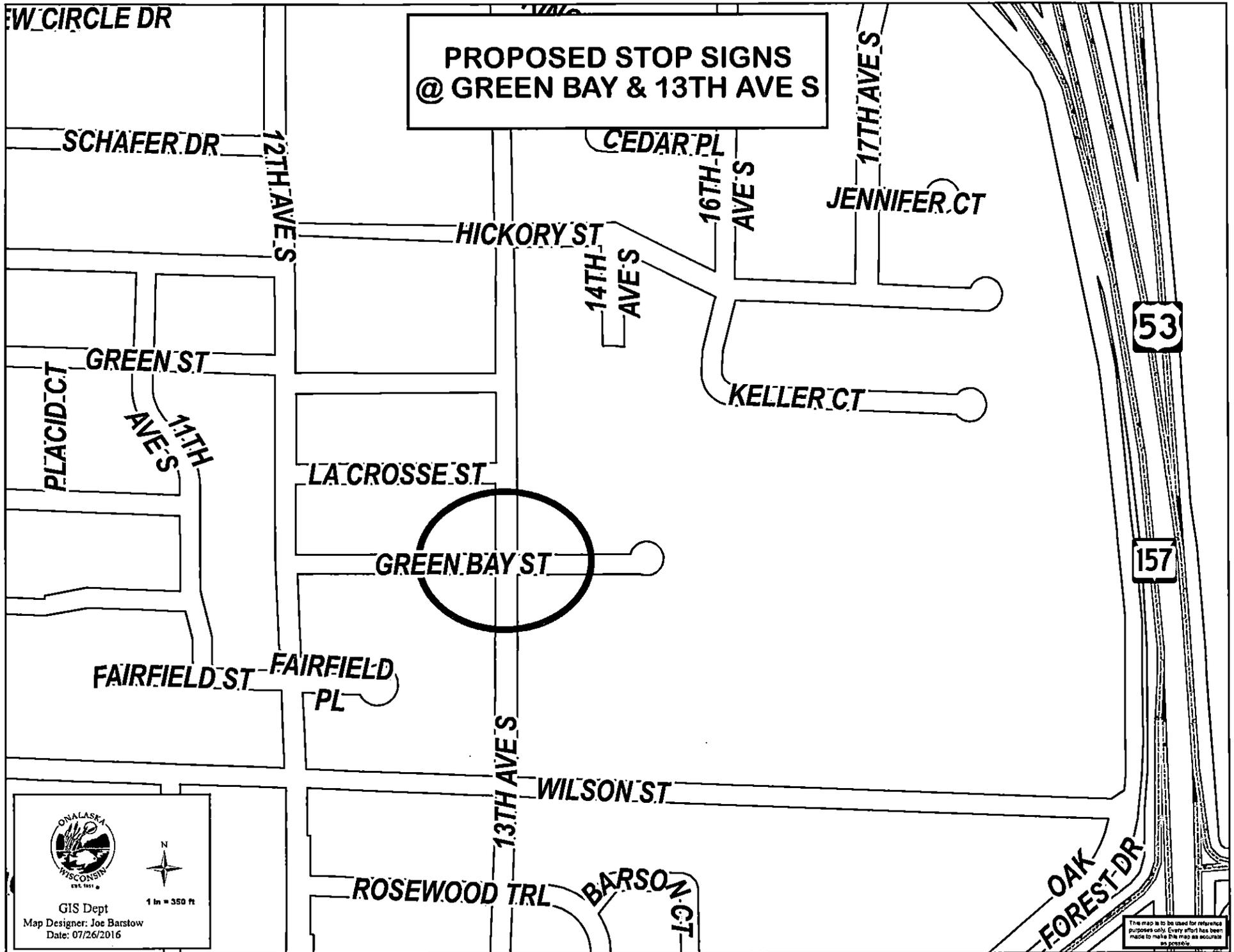
**Location:** Citywide

**Requested Action:** Discussion on Stop Sign committee action

**Staff Report/Description:** Stop sign committee will be meeting on Monday August 1, 2016 to give recommendations on intersection control at the outlined areas. Discussion and possible action of those recommendations will be made at the Board of Public Works meeting.

**Attachments:** Proposed intersection control locations

**PROPOSED STOP SIGNS  
@ GREEN BAY & 13TH AVE S**



NEW CIRCLE DR

SCHAFFER DR

CEDAR PL

JENNIFER CT

HICKORY ST

14TH AVE S

16TH AVE S

17TH AVE S

GREEN ST

PLACID CT

11TH AVE S

LACROSSE ST

GREEN BAY ST

KELLER CT

FAIRFIELD ST

FAIRFIELD PL

13TH AVE S

WILSON ST

53

157

OAK FOREST DR

ROSEWOOD TRL

BARSON CT



1 in = 350 ft

GIS Dept  
Map Designer: Joe Barstow  
Date: 07/26/2016

The map is to be used for reference purposes only. Every effort has been made to make this map as accurate as possible.

**PROPOSED STOP SIGNS  
@ GREEN BAY & 13TH AVE S**

**LA CROSSE ST**

**PINEDALE  
APTS**

**NEW TOWNHOMES &  
APT COMPLEX**

**13TH AVES**



**GREEN BAY ST**



**NEW ACCESS DRIVE  
TO/FROM LUTHER HIGH**

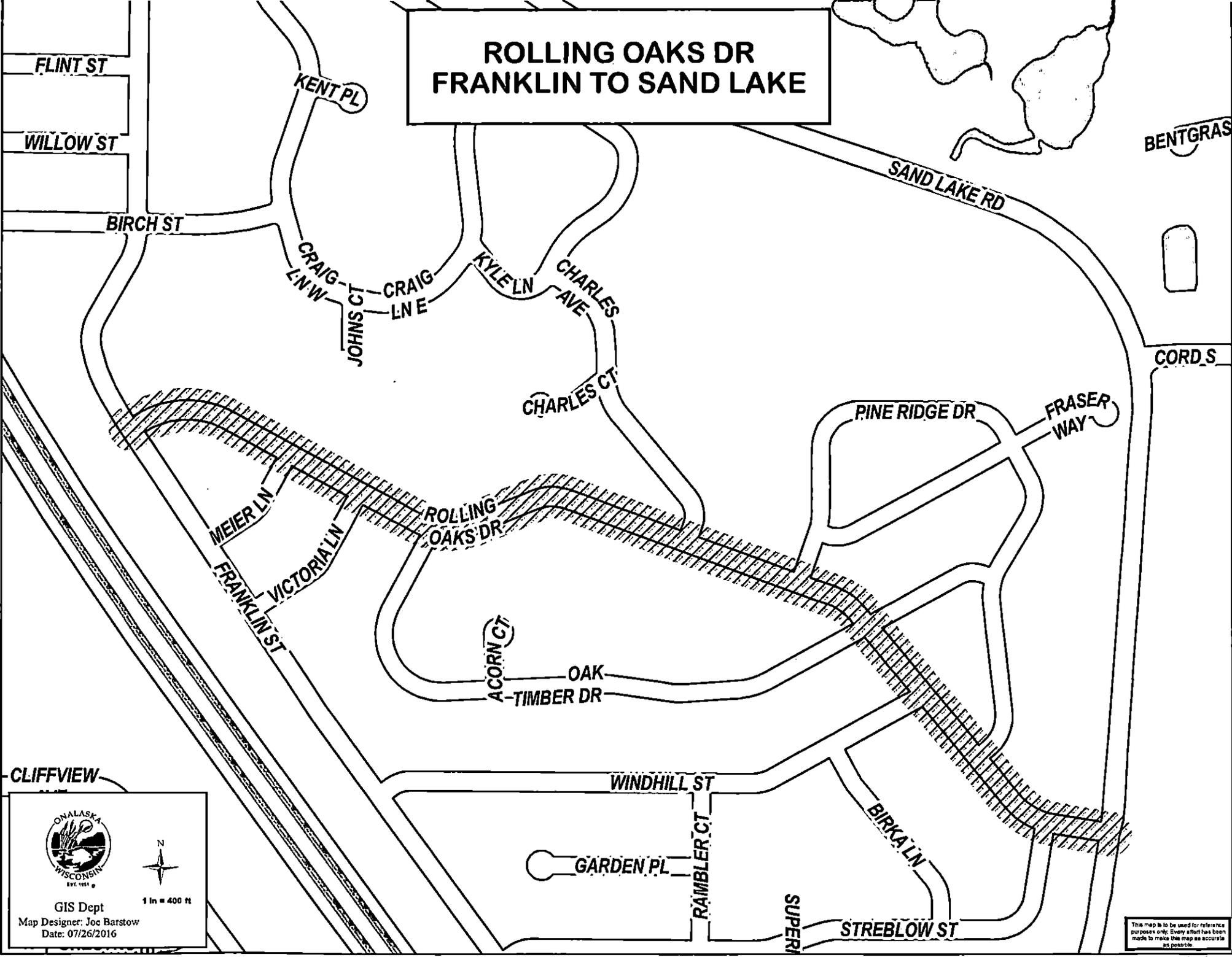


1 in = 100 ft

GIS Dept  
Map Designer: Joe Barstow  
Date: 07/26/2016

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# ROLLING OAKS DR FRANKLIN TO SAND LAKE



CLIFFVIEW



1 in = 400 ft

GIS Dept  
Map Designer: Joe Barstow  
Date: 07/26/2016

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**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
August 2, 2016**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
1. <b>FAHNER ASPHALT SEALERS</b> Crack Seal/Polyfiber Construction Estimate #1 - <i>FINAL</i>	\$ 60,000.00	\$ -	\$ -	\$ 58,093.61
2. <b>STRAND ASSOCIATES</b> SCADA Evaluation Design Estimate #1	\$ 7,000.00	\$ -	\$ -	\$ 5,317.17
3. <b>SEH INC.</b> Riders Club Rd & PH Design Estimate #13	\$ 148,348.18	\$ -	\$ 108,773.46	\$ 8,092.55
4. <b>SEH INC.</b> Phase 1 - Waterfront Design / Construction Estimate #9	\$ 147,400.00	\$7,100 (CSM) \$74,450 (Constr)	\$ 191,114.27	\$ 21,506.99
5. <b>STRAND ASSOCIATES</b> South Kinney Coulee Lift Station Updated Design Estimate #10	\$ 10,000.00	\$ 24,100.00	\$ 16,411.44	\$ 726.03
6. <b>FOWLER &amp; HAMMER INC</b> 2016 Cemetery Main St Project Construction Estimate #4	\$ 230,821.23	\$ -	\$ 153,335.26	\$ 64,769.71
7. <b>KREIBICH LANDSCAPING</b> 2016 Tree Planting Project Construction Estimate #4	\$ 250,567.00	\$ -	\$ 236,616.70	\$ 500.00
8. <b>MATHY CONSTRUCTION</b> 2016 Pavement Project Construction Estimate #2	\$ 1,467,229.50	\$ -	\$ 309,714.26	\$ 557,473.10

**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
August 2, 2016**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
9. <b>GERKE EXCAVATING</b> 2016 Utility Project Construction Estimate #4	\$ 682,945.97	\$ -	\$ 423,265.86	\$ 159,620.10
10. <b>WIESER BROTHERS GENERAL CONTRACTORS</b> Great River Landing - Phase 1 Construction Estimate #3	\$ 2,122,178.26	\$ -	\$ 283,645.28	\$ 156,726.74
11. <b>FOWLER &amp; HAMMER INC</b> 2016 Miscellaneous Concrete Project Construction Estimate #3	\$ 118,262.50	\$ -	\$ 45,825.63	\$ 38,197.98
12. <b>BRAUN INTERTEC</b> Great River Landing - Phase 1 Construction Estimate #2	\$ 6,675.00	\$ -	\$ 941.25	\$ 1,078.75
13. <b>COULEE CONCRETE REPAIRS</b> STH 157 Outfall Repair Construction Estimate #1 - <i>FINAL</i>	\$ 4,500.00	\$ -	\$ -	\$ 2,137.50

UPDATED: August 1, 2016

**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
August 2, 2016**

<b>Contractor</b>	<b>Original Contract Amount</b>	<b>Change Orders</b>	<b>Paid to Date</b>	<b>Due this Estimate</b>
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**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
August 2, 2016**

UPDATED: August 1, 2016

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
9. <b>GERKE EXCAVATING</b> 2016 Utility Project Construction Estimate #4	\$ 682,945.97	\$ -	\$ 423,265.86	\$ 159,620.10
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13. <b>COULEE CONCRETE REPAIRS</b> STH 157 Outfall Repair Construction Estimate #1 - FINAL	\$ 4,500.00	\$ -	\$ -	\$ 2,137.50
14. <b>STATE OF WI - DOT</b> Riders Club Road Design - State Plan Review (5991-02-56) Estimate #2	\$ 60,000.00	\$ -	\$ 436.96	\$ 1,922.98
15. <b>STATE OF WI - DOT</b> PH/Braund Street Design - State Plan Review (5991-02-53) Estimate #2	\$ 50,000.00	\$ -	\$ 701.25	\$ 1,667.00

**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
August 2, 2016**

UPDATED: August 1, 2016

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
16. <b>STATE OF WI - DOT</b> 2nd Ave / STH 35 - Design (7190-05-00) Estimate #25	\$ 125,000.00	\$ 50,000.00	\$ 178,910.26	\$ 11.99
17. <b>STATE OF WI - DOT</b> STH 35 - 2nd Ave SW to Poplar St Community Sensitive Design / Lighting Match - Construction (7190-05-71) Estimate #5	\$ 50,176.00	\$ -	\$ 42,079.83	\$ 2,353.01
18. <b>AYRES ASSOCIATES</b> (02632) I-90 Sanitary Sewer Design Estimate #6	\$ 48,600.00	\$ -	\$ 9,140.66	\$ 1,687.85
19. <b>ZIEGLER LANDSCAPE BY DESIGN</b> Esther Dr. Retaining Wall Repair Construction Estimate #1 - FINAL	\$ 7,500.00	\$ -	\$ -	\$ 7,274.34