

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Common Council
DATE OF MEETING: January 12, 2016 (Tuesday)
PLACE OF MEETING: City Hall – 415 Main St. (Common Council Chambers)
TIME OF MEETING: 7:00 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Pledge of Allegiance.
3. **PUBLIC INPUT: (limited to 3 minutes/individual)**
4. **REPORT FROM THE MAYOR:**
 - A. Swearing in of City of Onalaska Police Officer – Tony Cavadini
 - B. Recognition of years of service for Dan Olson – Street Department
 - C. Library statistics for December
 - D. Appointment to the Parks and Recreation Board – Ohbe Johnson
 - E. Federal Regulation to Register Drone Devices

RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:

All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member requests removal, in which event the item will be removed from the consent agenda and considered in the order of business in the non-consent agenda.

5. **Consent Agenda**
 - A. Amend and approval of minutes from the previous meeting (s)**FINANCE COMMITTEE**
 - B. Accept Omni Center financials for 2015
 - C. Accept City General Fund Financials for 2015
 1. General Fund
 2. Water-Sewer-Storm Water
 3. Crediting the City's Sewer Fund for overages to the La Crosse Sewer Treatment Plant
 - D. Approval to request the Community Development Authority to weigh in on the decision of options regarding the Tax Incremental Financing District #4 (TIF) termination or reset TIF base
 - E. Approval of Timeline for 2016 Capital Improvement Projects
 - F. Approval of Room Tax Advancement of two months for the La Crosse County Convention and Visitors Bureau
 - G. Approval of the Onalaska Veterans Memorial Perpetual Care Agreement to be adjusted from \$400 to \$450 per year for 2016

NOTICES MAILED TO:

*Mayor Joe Chilsen

*Ald. Jim Binash

*Ald. Jim Olson

*Ald. Jim Bialecki

*Ald Barry Blomquist

*Ald. Bob Muth

*Ald. Harvey Bertrand

City Attorney Dept Heads

La Crosse Tribune Charter Com.

Onalaska Holmen Courier Life

WIZM WKTY WLXR WKBH

WLSU WKBT WXOW

*Committee Members

Steve Kachel – St. Patrick Church

Sheila Schabel

Keith Heinze

Ralph Kloiber

Date Mailed & Posted: 1-8-16

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

PERSONNEL COMMITTEE

- H. Approval of Gundersen Health System Business Health Services Industrial Safety Eyewear Agreement for 2016.
- I. Approval of Gundersen Health System Business Health Services Occupational Health Service Agreement for 2016.
- J. Approval of Gundersen Health System Business Health Services Lutheran Hospital Agreement for 2016.
- K. Approval of changes to the following job descriptions:
 - 1. Part-time Custodian job description.
 - 2. Street Laborer job description.
 - 3. Crew Leader – Street job description.
 - 4. Mechanic job description.
 - 5. Street & Storm Water Manager job description.
 - 6. Part-time Billing Assistant job description.
- L. Approval of authorization to recruit and hire Street Laborer.
- M. Approval of authorization to recruit and hire a Part-Time Billing Assistant.

JUDICIARY COMMITTEE

- N. Approval of **Ordinance No. 1526-2016** to repeal Chapter 3 of Title 2, Section 20 of the Code of Ordinances of the City of Onalaska relating to Land Use and Development Director (Third and Final Reading)
- O. Approval of **Ordinance No. 1527-2016** to amend Chapter 8 of Title 13, Section 4 of the Code of Ordinances of the City of Onalaska relating to Site Plan Permits (Third and Final Reading)
- P. Approval of **Ordinance No. 1528-2016** to amend Chapter 2 of Title 13, Section 2 of the Code of Ordinances of the City of Onalaska relating to Vacation of Streets and Annexation (Third and Final Reading)
- Q. Approval of **Ordinance No. 1529-2016** to amend Chapter 8 of Title 13, Section 9 of the Code of Ordinances of the City of Onalaska relating to Rezoning (Third and Final Reading)
- R. Approval of **Ordinance No. 1532-2016** to amend Chapter 5 of Title 13, Section 4 of the Code of Ordinances of the City of Onalaska relating to application for Conditional Use Permit (Third and Final Reading)
- S. Approval of **Ordinance No. 1533-2016** to amend Chapter 9 of Title 13, Section 76 of the Code of Ordinances of the City of Onalaska relating to Subdivision and Development Fees (Third and Final Reading)
- T. Approval of **Ordinance No. 1536-2016** to amend Article D of Chapter 1 of Title 15, of the Code of Ordinances of the City of Onalaska relating to Electrical Code (First and Second Reading)

ADMINISTRATIVE COMMITTEE

- U. Approval of Operator's Licenses as listed on report dated January 6, 2016
- V. Approval of Change of Agent for Quantum Leap Restaurants, Inc. d/b/a TGI Friday's, 9430 State Road 16, Onalaska to John Hartnell.
- W. Approval of Class "B" Picnic License for St. Patrick's, 1031 Main Street, Onalaska for Friday Fish Fries on February 12, 19, 26 and March 4, 11, 18, 2016.

BOARD OF PUBLIC WORKS

- X. Approval of sidewalk replacement policy in relation to City owned boulevard trees. City to credit property owner 50% if a City tree in the boulevard caused damage to sidewalk resulting in repair or replacement
- Y. Approval of Change Order #2 for Well #9 Reconstruction Project in the amount of \$49,428.67
- Z. Approval of Utility Billing area door modifications at Public Works Facility by Olympic Builders in an amount not to exceed \$11,304.90

- AA. Approval of maintaining yield signs for intersection control at Troy Street and Oak Avenue North
- BB. Approval of purchasing used Street Department asphalt hot box in an amount of \$8,100
- CC. Approval of accepting the 2016 La Crosse Community Foundation Grant for emerald ash borer tree replacement in the amount of \$20,000
- DD. Approval of Omni Center Arena One Ice System Replacement (Bid Package 1) Change Order #1 in the amount of \$8,969.90

PLAN COMMISSION

- EE. Conditional Use Permit filed by Keith Heinze on behalf of Luther High School Association, 1501 Wilson Street, Onalaska, WI 54650 approved to allow proposed expansions to the Luther High School facility and property at 1501 Wilson Street, Onalaska, WI 54650 in a Public & Semi-Public (P-1) Zoning District (Tax Parcel #18-1015-0). (FIO)
- FF. Conditional Use Permit filed by Sheila Schabel of Heaven's Steps Child Care and Tim Van Eijl & Shelia Schabel on behalf of Lakeview Community Church / International Church of Foursquare Gospel, 1960 State Road 35, Onalaska, WI 54650 approved to allow the operation of a child care center at 1960 State Road 35, Onalaska, WI 54650, in a Single Family Residential (R-1) Zoning District, (Tax Parcel #18-2096-60). (FIO)
- GG. Approval of a request by Ralph Kloiber of HOM Furniture to host two (2) thirty (30) day tent sale events in 2016 at 9519 State Road 16, Onalaska, WI 54650, (Tax Parcel #18-3625-4).
- HH. Approval of 2016 Plan Sub-Committee and Plan Commission Meeting Schedule.

UTILITIES COMMITTEE/MASS TRANSIT

- II. Shared Ride Transit:
 - 1. Accept 2015 Financials
- JJ. Approval regarding Disadvantage Business Enterprise (DBE) documents required regarding 2015 Triennial Review Audit

COMMUNITY DEVELOPMENT AUTHORITY

- KK. Approval of 2016 Community Development Meeting Schedule.

GREAT RIVER LANDING COMMITTEE

- LL. Approval of 2016 Great River Landing Committee Meeting Schedule

HISTORIC PRESERVATION COMMISSION

- MM. Approval of 2016 Historic Preservation Commission Meeting Schedule.

Non-Consent Agenda

- 6. **RECAP ITEMS PULLED FROM THE CONSENT AGENDA**
- 7. **FINANCE COMMITTEE**
 - A. Vouchers
- 8. **JUDICIARY COMMITTEE**
 - A. **Ordinance No. 1525-2016** to create Chapter 3 of Title 2, Section 14 of the Code of Ordinances of the City of Onalaska relating to City Administrator (Third and Final Reading)
- 9. **BOARD OF PUBLIC WORKS**
 - A. **Resolution 4-2016** - Relating to the Capital Improvement Projects for 2016
 - B. **Resolution 2-2016** - Connection to State Trunk Highway System at Sand Lake Road and United States Highway 53
- 10. **REPORT FROM INTERIM LAND USE AND DEVELOPMENT DIRECTOR:**
 - A. **Resolution 5-2016** - Authorizing Preparation of General Boundary Agreement Between the City of Onalaska, Village of Holmen and Town of Onalaska

11. **Closed Session**

To consider a motion to convene in Closed Session under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- IAFF, International Association of Firefighters, Local 4169
- Consideration, development and approval of negotiating strategy regarding cooperative boundary agreement with Town of Onalaska and Village of Holmen
- Consideration, development and approval of negotiating strategy regarding Town of Onalaska Fire Contract for 2016

If any action is required in Open Session, as the result of the Closed Session, the Council will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda.

Adjournment

Amendment to the December 8, 2015 Common Council minutes

Line 223 should read **Ordinance No. 1529-2015** – not 1528-2015

PACKET: 01387 License Packet Jan Operators

SEQUENCE: License #

ID	PERIOD	NAME		LICENSE CODE
00317	12/15/15- 6/30/17	MANNISE	JESSICA	OPRATOR OPERATORS - 2 YEAR
01573	12/02/15- 6/30/17	ANDERSON	WYATT	OPRATOR OPERATORS - 2 YEAR
01592	12/07/15- 6/30/17	JOHNSON	AMBER	OPRATOR OPERATORS - 2 YEAR
01594	12/11/15- 6/30/17	BERNACCHI	NICHOLAS	OPRATOR OPERATORS - 2 YEAR
01595	12/14/15- 6/30/17	MILLER	TAYLOR	OPRATOR OPERATORS - 2 YEAR
01598	12/21/15- 6/30/17	LEE	PAHOVA	OPRATOR OPERATORS - 2 YEAR
01599	12/21/15- 6/30/17	SOFFA	RYAN	OPRATOR OPERATORS - 2 YEAR
01600	12/23/15- 6/30/17	THURSTON	BETH	OPRATOR OPERATORS - 2 YEAR
1606	1/05/16 - 6/30/17	HINDS	ISAIAH	OPRATOR OPERATORS - 2 YEAR

ORDINANCE NO. 1526-2015

**AN ORDINANCE TO REPEAL CHAPTER 3 OF TITLE 2,
SECTION 20 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO LAND USE AND DEVELOPMENT DIRECTOR**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 2, Chapter 3, Section 20, of the City of Onalaska Code of Ordinances
related to the Land Use and Development Director is hereby repealed in its entirety.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and
prior to publication although it will be published in due course.

Dated this ____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Fred Buehler, Financial Services Director

Fred Buehler 11-10-15
(signature)

No Fiscal Impact

Fixer due to change in gov't

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1527-2015

AN ORDINANCE TO AMEND CHAPTER 8 OF TITLE 13,
SECTION 4 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO SITE PLAN PERMITS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 13, Chapter 8, Section 4, Subsection (b)(6) of the City of Onalaska Code
of Ordinances related to Site Plan Permit is hereby deleted in its entirety and replaced as follows:

Sec. 13-8-4 Site Plan Permit

(a)(6) A non-refundable application fee for site plan permits as set forth on the City of
Onalaska Fee Schedule shall be due at the time of application.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and
prior to publication although it will be published in due course.

Dated this ____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1527 – 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 1/12/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1528-2015

AN ORDINANCE TO AMEND CHAPTER 2 OF TITLE 13,
SECTION 2 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO VACATION OF STREETS AND ANNEXATION

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 13, Chapter 2, Section 2 of the City of Onalaska Code of Ordinances
related to Vacation of Streets; Annexations is hereby deleted in its entirety and replaced as follows:

Sec. 13-2-2 Vacation of Streets; Annexations.

(a) Vacation of Streets. Vacation of public streets and alleys shall cause the
land vacated to be automatically placed in the same district as the abutting
side to which the vacated land reverts. Application for vacation shall be made pursuant to
Wisconsin Statute to the Planning Department, a non-refundable application fee pursuant to
the City of Onalaska Fee Schedule shall be due at the time of application.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and
prior to publication although it will be published in due course.

Dated this ____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1528 – 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 11/12/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1529-2015

**AN ORDINANCE TO AMEND CHAPTER 8 OF TITLE 13,
SECTION 9 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO REZONING**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 13, Chapter 8, Section 9 Subsection (a)(3) of the City of Onalaska Code of Ordinances related to Procedures for Changes or Amendments for Rezoning is hereby deleted in its entirety and replaced as follows:

Sec. 13-8-9 Procedures for Changes or Amendments.

(a)(3) Fee receipt from the City Clerk for the non-refundable Petition fee amount as set forth on the City of Onalaska Fee Schedule.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1529 – 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace "1/12/15"
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1532-2015

**AN ORDINANCE TO AMEND CHAPTER 5 OF TITLE 13,
SECTION 4 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO APPLICATION FOR CONDITIONAL USE PERMIT**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 13, Chapter 5, Section 4, Subsection (a)(5) of the City of Onalaska Code of Ordinances related to Application for Conditional Use Permit is hereby deleted in its entirety and replaced as follows:

Sec. 13-5-4 Application for Conditional Use Permit

(a)(5) A non-refundable application fee as set forth on the City of Onalaska Fee Schedule shall be due at the time of application.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1532 – 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 8/11/18/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Please use modified ordinance from Agenda

ORDINANCE NO. 1533-2015

AN ORDINANCE TO AMEND CHAPTER 9 OF TITLE 13,
SECTION 76 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO SUBDIVISION AND DEVELOPMENT FEES

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 13, Chapter 9, Section 76 of the City of Onalaska Code of Ordinances
related to Subdivision/Development Fees is hereby deleted in its entirety and replaced as follows:

Sec. 13-9-76 Subdivision/Development Fees.

- (a) **Certified Survey.** The subdivider shall pay an application fee as set forth on the City of Onalaska Fee Schedule, for each certified survey. The fee shall be paid at the time of application..
- (b) **Aerial Topography Map Fee.** In areas in which the City has undertaken aerial topography, the subdivider may request copies of aerial topography, fee for such copies shall be as set forth on the City of Onalaska Fee Schedule.
- (c) **Preliminary Plat Review Fee.**
 - (1) The subdivider shall pay a fee as set forth on the City of Onalaska Fee Schedule for each dwelling unit within the Preliminary Plat or Certified Survey Map to the City Clerk at the time of first application for approval of any Preliminary Plats or Certified Survey Maps to assist in defraying the cost of review.
- (d) **Final Plat Review Fee.**
 - (1) The subdivider shall pay a fee as set forth on the City of Onalaska Fee Schedule for each dwelling unit within the Final Plat to the City Clerk at the time of first application for Final Plat approval of said plat to assist in defraying the cost of review.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1533 – 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 11/18/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

(see edits attached)

ORDINANCE NO. 1536-2016

**AN ORDINANCE TO AMEND ARTICLE D OF CHAPTER 1 OF TITLE 15,
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO
ELECTRICAL CODE**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Article d, Title 15, Chapter 1, of the City of Onalaska Code of
Ordinances related to the Electrical Code is hereby deleted in its entirety and replaced as
follows:

Article D: Electrical Code

Sec. 15-1-70 Application of Provisions of the Electrical Code.

- 1) **General.** This Article shall be known as the "Electrical Code of the City of Onalaska" and will be referred to in this Chapter as "this Code" or "this Article."
- 2) **Purpose.** The purpose of this Electrical Code is the practical safeguarding of persons and property from hazards arising from the installation and use of electricity; and to establish rules and fees for the issuance of permits, and the inspection of all electrical and low voltage work covered under the scope of this article.
- 3) **Scope.** This code shall apply to the installation, re-construction, alteration, extension and repair of wiring and equipment for heat, light, power, control, voice, data, CATV, fire alarm, security systems and other low voltage work. Materials, fittings, devices, appliances, luminaries, apparatus and the like used as part of or in conjunction with said installations shall be referred to in this Code as "Equipment" or "Electrical Equipment" unless specifically stated otherwise.
- 4) **Conflict.** No part of this Article shall be interpreted to prevent the enforcement of other City ordinances or regulations which prescribe standards equal to or more stringent than the standards established by this Article.

Sec. 15-1-71 State Regulations Adopted

- 1) **Adopted by Reference.** Chapter 101, Wis. Stats.; SPS 305, 316 and 320, Wis. Adm. Code together with all amendments and reinstatements are hereby adopted and by reference made a part of this Chapter with the same force and effect as though set out in full. Failure to comply with any of the provisions of the statutes or administrative rules, regulations and bulletins, shall constitute a violation of this chapter, punishable according to the penalties provided below. References in this Chapter to Wisconsin statutory section or chapter or Wisconsin Administrative Code sections or chapter describing or defining procedures or author for enactment or enforcement shall be

deemed to refer to the most recent enactments of the Wisconsin Legislature describing or defining such procedures or authorities.

- 2) **To be on File.** A copy of the State Electrical Code shall be on file in the offices of the Department of Inspection.

Sec. 15-1-72 State of Wisconsin Electrical Licenses, Certifications and Definitions.

1) General

No person, firm, corporation, institution, organization or representative thereof shall engage in the installation, alteration, re-construction, extension or any work covered under the Scope of this Article or engage in the business of said, installation, alteration, re-construction, or extension for any purpose in the City Of Onalaska without first having proper certifications, licenses and insurance as provided by this Section and per Wisconsin State Statutes and the Wisconsin Administrative Code as may be amended. A residential property owner may not install, repair or maintain electrical wiring on premises that the property owner owns and occupies as a residence, all work must be performed by an Electrical Contractor as defined in SPS 305.41.

2) Definitions

- a) **Electrical Contractor:** An Electrical Contractor is a person, firm, corporation, institution or organization licensed under SPS 305.41 of the Administrative Code.
- b) **Master Electrician:** A Master Electrician is a person licensed by the State of Wisconsin as a Master Electrician under 305.43 of the Administrative Code.
- c) **Residential Master Electrician.** A Residential Master Electrician is a person licensed by the State of Wisconsin as a Residential Master Electrician under 305.435 of the Administrative Code.
- d) **Registered Master Electrician.** A Registered Master Electrician is a person licensed by the State of Wisconsin as a Registered Master Electrician under 305.437 of the Administrative Code.
- e) **Journeyman Electrician:** A Journeyman Electrician is a person licensed by the State of Wisconsin as a Journeyman Electrician under 305.44 of the Administrative Code.
- f) **Industrial Journeyman Electrician:** An Industrial Journeyman Electrician is a person licensed by the State of Wisconsin as an Industrial Journeyman Electrician under 305.443 of the Administrative Code.
- g) **Residential Journeyman Electrician:** A Residential Journeyman Electrician is a person licensed by the State of Wisconsin as a Residential Journeyman Electrician under 305.447 of the Administrative Code.
- h) **Beginning Electrician:** A Beginning Electrician is a person registered by the State of Wisconsin as a Beginning Electrician under 305.45 of the Administrative Code.

- i) **Electrical Apprentices.** An Electrical Apprentice is a person registered by the State of Wisconsin as an Electrical Apprentice under 305.46 of the Administrative Code.
- j) **Low Voltage Installer:** Any person engaged in installing, repairing, or maintaining equipment or systems that operate at 100 volts or less.
- k) **Electrical Wiring:** means all equipment, wiring ,material, fittings, devices, appliance, fixtures, and apparatus used for the production, modification, regulation, control, distribution, utilization, or safeguarding of electrical energy for mechanical, chemical, cosmetic, heating, lighting, or similar purposes, as specified under the state electrical wiring code. "Electrical wiring" does not include the equipment, wiring, material, fittings, devices, appliances, fixtures and apparatus used by a public utility, an electric cooperative or a wholesale merchant operator for the purpose of generating, transmitting, distributing or controlling heath, light, power or natural gas to its customers or members.

Sec. 15-1-73 Permits, Fees and Inspections

- 1) **Permit Application:** No electrical wiring shall be installed, altered, re-constructed, extended or repaired without first obtaining an electrical permit. Said work includes low voltage work: installing, repairing, or maintaining equipment or systems that operate at 100 volts or less.
 - a) **Application for Installation, Repair or Maintenance of Electrical Wiring:**
 - i. Applications for permits shall be made and signed by a Master Electrician or their approved agent. All work performed under the Electrical Permit, shall be done under the general supervision of the Master Electrician.
 - ii. Application shall provide proof of valid license as a Master Electrician and Electrical Contractor with the State of Wisconsin.
 - iii. Application shall be made on forms provided by the Inspection Department and shall state the Electrical Contractor's permanent place of business.
 - b) **Application for Low Voltage Work:** Application for low voltage shall be made by the installer on forms provided by the Inspection Department and shall include such plans, specifications, and other information as requested by the Inspection Department. No permits shall be issued to any installer who does not have a current certificate of insurance on file, or any installer who has ignored orders to correct code deficiencies or has fees, fines or penalties outstanding.

Permits shall be invalid if work is not commenced within 6-months of permit issuance and shall expire one year after permit issuance. The Electrical Inspector may extend the period not more than two times for up to an additional 180 days each.

- 2) **Permit Fees:**
Permit fees shall be based upon the physical value of the work to be done, as determined by the Inspection Department on the basis of current costs as set forth on the City of Onalaska Fee Schedule. Fees shall be due at the time of application.

- a. The permit fee shall be doubled when work is commenced before a permit is obtained.
- b. There shall be a re-inspection fee for each occurrence as set forth on the City of Onalaska fee schedule.

3) Electrical Inspections:

- a. **Rough Inspection(s).** The rough inspection by the Department of Inspection shall occur within 3 business days (during a normal working week) after notification by the contractor that the wiring and equipment is roughed in, and before such work is covered up.
- b. **Final Inspection.** The final inspection by the Department of Inspection shall occur within 5 business days. (during a normal working week) after written notification by the contractor that the job is completed.
- c. **Orders.** The Department of Inspection shall issue orders requiring that electrical code violations be corrected within a specified time. The compliance time shall not be more than 30 days, depending on the nature of the violation and hazard involved. A written order to correct electrical code violations must be complied with as stated in the written order, the order itself shall remain active for 24 months from the date of issuance, meaning that any subsequent violations during the 24 month period may result in an immediate issuance of a municipal citation. A continued failure to correct a violation identified in an order may result in the issuance of a municipal citation to the person to whom the order was issued.
- d. **Content of Orders.** Whenever the Department of Inspection determines that there are reasonable grounds to believe a violation of any provision of this chapter exists, he or she shall order the person responsible to correct the violation. The order shall be in writing and shall:
 - i. Include a description of the real estate sufficient for identification;
 - ii. Specify the violation which exists and the remedial action required;
 - iii. Allow a reasonable time for the performance of any act it requires;
 - iv. Include the following disclaimer: "The findings of this inspection report are intended to identify code violations that are readily apparent at the time of inspection. The inspection did not involve a detailed examination of the electrical systems or the closed structural or nonstructural elements of the buildings and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied.
- e. **Service of Orders.** Orders to correct electrical violations shall be served upon the Permit Holder. Orders not corrected within 2 weeks shall be sent to the owner of record by first class mail at the address listed with the City Assessor's office or by delivering the order to the owner personally. When

the owner of record does not have an address listed, the order may be served:

- i. By delivering the order to the owner personally; or
 - ii. By first class mail to the owner at the last known address as shown on the most recent property tax bill for the property affected by the order; or
 - iii. By posting the order in a conspicuous place on the exterior of the structure affected by the order.
 - iv. If an order is served by first class mail, the person serving the order shall execute an affidavit which shall include the following:
 1. The date upon which the order was mailed.
 2. An allegation that the envelope was postpaid.
 3. The name of the person to whom the envelope was addressed.
 4. The address on the envelope.
 5. That the order was enclosed within the envelope.
- f. **Compliance.** Upon the failure of any inspection due to code deficiencies or the electrical work scheduled to be inspected has not complete at the time of inspection, a re-inspection fee shall be assessed against the permit holder. If the Department of Inspection determines that the work conforms to this Code, a certificate of compliance may be issued. All wiring and equipment covered under the Scope of this Article shall be inspected and approved by the Department of Inspection before the installation or equipment is put into normal or permanent service.
- g. **Notice to Purchasers.** An owner shall notify a purchaser, in writing, that an order has been issued concerning a violation of this Article, whenever the condition of the property giving rise to the order has not been corrected. Any owner who fails to give written notice to a purchaser, prior to acceptance of a written offer to purchase, of any order concerning this property shall be subject to a forfeiture as provided below. No owner may accept an offer to purchase which was made prior to the disclosure required by this subsection, unless the purchase acknowledges receipt of a notice of outstanding orders and a willingness to proceed despite such knowledge.
- h. **Liability for Damages.** This Code shall not affect the responsibility or liability of any party owning, operating, controlling or installing any electrical equipment for damages to persons or property caused by any defect therein, nor shall the City be held as assuming any such liability by reason of the inspection or re-inspection authorized herein or the certificate of approval issued as herein provided or by reason of the approval or disapproval of any equipment authorized herein.

4) Investigations:

The Electrical Inspector may investigate any charges or complaints filed which may be brought against the holder of any permit, for noncompliance with any provision of this code on the part of the permit holder or any person performing any work under their direction. Any licensed Electrical Contractor who knowingly and willfully procures a

permit for electrical work which is to be performed by anyone not properly licensed by the State of Wisconsin shall be subject to the maximum penalty prescribed by Section 15-1-90 of the Municipal Code of Ordinances. No person may obtain a permit for electrical work in the City of Onalaska while that person is failing or refusing to correct an electrical violation after having been convicted of that violation.

Sec. 15-1-74 Standards for the Installation of Electrical Equipment.

- 1) Standards for the installation of electrical conductors and equipment in the City of Onalaska shall conform to and comply with the applicable provisions of this Code, Chapters SPS 305, SPS 316 and SPS 320 of the Wisconsin Administrative Code and all subsequent amendments, the Statutes of the State of Wisconsin, and any orders, rules and regulations issued by authority thereof, and with approved electrical standards for safety to persons and property. Where no specific standards for safety are prescribed by this ordinance or by the State Electrical Code, conformity with the regulations set forth in the National Electrical Code and in the National Electrical Safety Code shall be prima facie evidence of conformity with approved standards for safety to persons and property.
- 2) Only that equipment which has been expressly made for electrical, control, voice, data, CATV, fire alarm and security system purposes shall be installed for said purpose. All heat, light, power, control, voice, data, CATV, fire alarm, security system equipment and other low voltage system equipment shall be installed and used in the exact manner and for the exact purpose indicated by the equipment's listings, labels and the manufacturer's markings and instructions. The original manufacturer's listings, labels, ratings and markings shall be visible and the equipment shall not be changed or altered in any manner, except that normal replacements and repairs may be made to such equipment if the replacements and repairs do not change the listing, original characteristics or design.
- 3) The City of Onalaska may require existing installations to be brought into compliance with the minimum wiring requirements of the Minimum Housing and Property Maintenance Code or Uniform Dwelling Code and within the time determined by the City.
- 4) Interpretation of the Code shall be at the discretion of the Department of Inspection. Written requests for formal interpretations or variances of SPS 316 shall be directed to the Wisconsin Department of Commerce, Safety and Buildings Division, Electrical Unit.

Sec. 15-1-75 Public Liability Insurance and Completed Operations Insurance.

Permit holders, except those residential owner occupied Permit Holders for low voltage work (defined as installing, repairing, or maintaining equipment or systems that operate at 100 volts or less), shall carry insurance having aggregate coverage of not less than One Million Dollars (\$1,000,000.00) covering all of the following risks: public liability, personal injuries, property damage, and completed operations. Insurance for completed operations coverage shall be sufficiently broad to cover installation, service and repair of equipment sold by the Permit Holder and servicing, installation and repair of equipment not sold by the Permit Holder. Permit Holder shall submit a certificate of insurance indicating such coverage at the time the application for license or renewal thereof is made. Residential owner occupied Permit Holders performing low voltage work must provide a current certificate of homeowner's insurance or a copy of their current homeowner's insurance policy.

Sec. 15-1-76 Unsafe or Illegal Electrical Equipment.

When the Department of Inspection finds any electrical equipment to be unsafe or dangerous to persons or property, the person owning, using or selling such electrical equipment shall be notified in writing to remove or cause to be removed, or to make any changes or repairs or cease to sell, so as to restore such electrical equipment to a safe condition. Failure to comply with such notice within the time specified in such notice shall be sufficient cause for the Department of Inspection to disconnect or order the removal of, or order the discontinuance of, electrical service to said electrical equipment.

In any case of emergency affecting the safety of persons or property, or where electrical equipment interferes with the work of the fire department, or where electrical equipment is not installed in conformity with the regulations of this Electrical Code, the Department of Inspection shall have the authority to disconnect immediately or cause the removal of or disconnection of any such electrical equipment. When the Department of Inspection disconnects or causes to be disconnected electric current from electrical equipment, an official notice, tag, lock or seal shall be attached to such electrical equipment to prevent the use of electricity. It shall be unlawful for any unauthorized person to attach such official notice, tag, lock or seal, or to break open, change, remove, destroy, tear, alter, mutilate, cover or otherwise deface or injure any such official notice, tag, lock or seal. The Department of Inspection shall have the power and authority to seize and take possession of any electrical equipment or materials which, in its opinion, are dangerous to life or property, or which are suspected or found to have been the cause of any fire, accident, injury or fatality and to retain possession for the purpose of making an investigation, an examination or for official evidence. After such electrical equipment and materials have served their purpose, they shall be returned to the owner.

Sec. 15-1-77 Disclaimer of Inspections.

The purpose of the inspections under this Article is to improve the quality of property in the City of Onalaska. The inspections and the reports and findings issued after the inspections are not intended as, nor are they to be construed, as a guarantee. In order to so advise owners and other interested persons, the following disclaimer shall be applicable to inspections hereunder: "These findings of inspections contained herein are intended to report conditions of noncompliance with code standards that are readily apparent at the time of inspection. The inspection does not involve a detailed examination of mechanical systems or the closed structural and non structural elements of the buildings and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied.

Sec. 15-1-78 Enforcement Actions

- 1) **Forfeiture.** Any person who violates any provision of this Article, or fails to comply with a lawful order of the Inspector to correct a violation of this chapter shall, upon conviction of the violation, pay a forfeiture of not less than \$100.00 and not more than \$500.00 together with the costs of prosecution and in default of payment of such forfeiture and costs of prosecution shall be imprisoned in the County jail until such forfeiture and costs of prosecution are paid, but not exceeding 90 days for a first offense.

- 2) **Refusal to Issue Electrical Permit.** No person may obtain a permit to do electrical work in the City of Onalaska while that person is failing or refusing to correct a electrical violation after having been convicted of that violation.
- 3) **Suspension or Revocation of Electrical Permit.** The Inspector may revoke or suspend an electrical permit if the Inspector finds that the permit holder has:
 - i) Made a material misstatement in the application for a permit or renewal thereof; or
 - ii) Has failed to correct an electrical code violation within 30 days after having received notice of the violation.
- 4) **Action to Enjoin.** The City Attorney may, in addition to, or in lieu of other remedies provided by law, bring an action to enjoin a person from committing repeated violations of this chapter.

Sec. 15-1-79 through Sec. 15-1-89

Reserved for Future Use.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1536 – 2016

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 12/28/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1525-2016

**AN ORDINANCE TO CREATE CHAPTER 3 OF TITLE 2,
SECTION 14 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO CITY ADMINISTRATOR**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 2, Chapter 3, Section 14 of the City of Onalaska Code of Ordinances
is hereby created as follows:

Sec. 2-3-14 City Administrator

(a) **Office and Purpose.** The office of City Administrator is created, to be an officer of the City, pursuant to Wis. Stats. §62.09(1)(a). The City Administrator shall be the chief operating officer of the City, shall administer City departments to implement the policies set by the Council, and shall be responsible for the efficient coordination of all City departments, boards and commissions. The Common Council may adopt a job description for the City Administrator and amend it from time to time, and the City Administrator shall substantially comply with the requirements of the job description. It is the intent that the City Administrator shall have the clear authority to coordinate and administer the day-to-day operations of municipal government as specified in this section.

(b) **Appointment and Termination.** At any time there is a vacancy in the office of City Administrator, a nominee for the office shall be selected by a selection committee, composed of the Common Council and the Mayor. The selection committee may delegate any duties of the selection process to City staff or working groups and may appoint nominating committees or interview panels as necessary. The selection committee shall negotiate the basic terms of the nominee's employment contract, and the final contract shall contain such additional provisions as are determined by the Common Council and Human Resources. The nominee and the proposed terms of the employment contract shall be presented to the Council, which shall then confirm or reject the nominee and the proposed terms of the nominee's employment contract. Confirmation shall be by simple majority vote. Upon confirmation by the Council, the Mayor shall execute the employment contract and the nominee shall assume the office. If the Common Council does not confirm either the nominee or the proposed terms of the employment contract, then the selection committee shall either begin searching for another nominee or attempt to re-negotiate the terms of the employment contract to which the Council objects, and shall continue until a nominee and a contract have been confirmed by the Council and an employment contract has been executed by the Mayor on behalf of the City. Selection and confirmation of the City Administrator shall be based solely on merit, including education, training, general fitness for office and experience in municipal administration and municipal land use, development, planning and zoning.

(c) **Term.** The City Administrator shall hold office for an indefinite term, subject to removal at any time by a two-thirds vote of the Council.

(d) **Contract.** The City Administrator's employment contract shall be in writing, and shall specify that employment is at-will.

(e) **Organizational Level.** The City Administrator, as chief operating officer, is delegated the Mayor's executive authority to administer independently the operations of certain City departments, as defined below, and is therefore subordinate to, and performs duties at the request of, the Mayor and the City Council. The City Administrator is superior to, and has direct authority over, the heads of the City departments which are under the City Administrator's direction. The City Administrator implements policies set by the Common Council, and therefore shall not follow directives which are contrary to such policies.

(f) **Specific Duties.** The City Administrator shall perform the following duties, in addition to the general duties attendant to the office and as specified in the City Administrator's job description:

- (1) Administer the operations of, and have direct authority over the heads of, the following City departments: Assessor; Cemetery; Finance; Information Technology; Parks and Recreation; Public Works; and all other City departments and offices the oversight of which is not given to other City officials
- (2) Coordinate the operations of, and facilitate the cooperation of all City departments, commissions and boards to maximize the efficiency of implementation of policies set by the Council, regardless of whether the City Administrator has direct authority over the departments, commissions or boards.
- (3) Prepare a plan of administration, including an organization chart, which defines the duties and authority of all City positions.
- (4) Stay informed about the availability of federal, state and county funds for local programs; and assist department heads and the Council in obtaining such funds.
- (5) Act as the City's public information officer, to keep the news media informed about the City's operations, and to ensure that open meeting rules and regulations are followed.
- (6) Serve as the Director of Emergency Management and be responsible for the coordination and administration of all operations within the City during an emergency.
- (7) Attend all Council meetings and report all material administrative activities and the City's fiscal position.
- (8) In coordination with the Mayor, the Council, and the City Clerk, ensure that agenda are prepared for all City meetings in compliance with state law.
- (9) Recommend to the Council the appointment, promotion, suspension or termination of department directors and managers, except as otherwise provided by law.
- (10) Assist the Human Resource Director with labor contract negotiations and collective bargaining.
- (11) Appoint interim department directors and managers when vacancies exist. Appointments to vacancies in positions for which the City Administrator

does not have original appointment power shall be made by the City Administrator, subject to the Mayor's approval.

- (12) Prepare the annual City executive budget for presentation to, and approval by, the Mayor and Council.
- (13) Administer the adopted budget.
- (14) Perform planning and zoning administrative duties, provide review of development plans and documents, act as staff liaison for the City of Onalaska Plan Commission and perform the duties contained in the Land Use and Development Director job description as adopted by the Common Council.
- (15) Acts as the Director of Inspections and performs the duties of such job as set forth in 2-3-9 of the City of Onalaska Code of Ordinances.

(g) **Annual Review.** The City Administrator shall undergo an annual performance review. The review shall be conducted by a committee composed of the Mayor, Common Council President and Human Resources Director. The committee shall prepare a report to the Council of the results of the review, identify specific goals to address performance deficiencies, and recommend other appropriate actions to be taken, including salary adjustments.

(h) **Acting City Administrator.** The City Administrator may designate a City officer to act as City Administrator in the City Administrator's absence from office for reasons of illness, vacation, business or any other reason for a period of more than three days.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Fred Buehler, Financial Services Director

Fred Buehler 11-17-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

RESOLUTION NO. 4-2016

**A RESOLUTION
RELATING TO THE CAPITAL IMPROVEMENT PROJECTS FOR 2016**

To The Honorable Mayor and Council, City of Onalaska, Wisconsin

WHEREAS, The Board of Public Works in the City of Onalaska has held a Public Hearing on January 5, 2016 at 6:30 P.M. on the proposed 2016 Capital Improvement Projects, and

WHEREAS, The Board of Public Works in the City of Onalaska has reviewed the total Capital Improvement Project costs of \$8,326,990 less amounts previously bonded for \$782,800 and other sources of revenue of \$1,549,000 leaving a balance of \$5,995,190, with issuance costs of \$54,810.

THEREFORE BE IT RESOLVED, the Board of Public Works has recommended the adoption of the 2016 Capital Improvement Projects as outlined in the budget attached to this Resolution.

BE IT FURTHER RESOLVED, the Common Council of the City of Onalaska has considered the 2016, Capital Improvement Projects as presented by the Board of Public Works, and

BE IT FURTHER RESOLVED, that the Common Council of the City of Onalaska does hereby adopt the 2016 Capital Improvement Budgets of \$5,995,190 with net issuance costs of \$54,810 and exclude underwriter's discount of approximately \$59,150 leaving financing of \$6,050,000.

Dated this 12th day of January 2016

City of Onalaska

By: _____
Joe Chilsen, Mayor

Caroline L. Burmaster, City Clerk

Passed:
Approved:
Published:

RESOLUTION 2-2016

RESOLUTION TO APPROVE APPLICATION FOR CONNECTION TO STATE TRUNK HIGHWAY

WHEREAS, the City of Onalaska desires a public street connection to Sand Lake Road within the City of Onalaska and

WHEREAS, the Wisconsin Department of Transportation has acquired access rights for this frontage to Sand Lake Road; and

WHEREAS, the City of Onalaska is requesting such access through the application of Wisconsin Department of Transportation Application for Connection to State Trunk Highway for DT 1504; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Onalaska hereby authorizes the submission of the application for access along Sand Lake Road from the Wisconsin Department of Transportation and authorizes Jarrod Holter, City Engineer to act on behalf of the City to sign and submit the application and respond to any requests for information and undertake, direct and complete any items required by the Wisconsin Department of Transportation with respect to the application review and approval process.

Dated this 12th day January, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FD
1-6-16

CITY OF ONALASKA
2016 Capital Improvement Projects - Adopted

	<u>Sanitary Sewer</u>	<u>Water</u>	<u>Storm Sewer</u>	<u>Tourism</u>	<u>General</u>	<u>Total Cost</u>	<u>Less Amount Already Bonded</u>	<u>Less Amount Other Sources</u>	<u>Amount Needed by Borrowing</u>
<u>I. Public Works Department</u>									
1. Sidewalk (NEW)									
a. Repair Program	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 75,000
b. Well St in fill installation	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ 42,000	\$ -	\$ -	\$ 42,000
c. Misc. In fill installation	\$ -	\$ -	\$ -	\$ -	\$ 43,000	\$ 43,000	\$ -	\$ -	\$ 43,000
2. Pavement Maintenance Program (NEW) w/ La Crosse County Hwy Dept.	\$ -	\$ -	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ -	<i>Lax Cnty</i> \$ 125,000	\$ 250,000
3. Railroad quiet zone study 2nd Ave SW & Irvin St									
a. Design Study (2013 CIP #24)	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	<i>(2006 CIP)</i> \$ 15,000	\$ -	\$ -
b. Construction (New)	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 250,000
4. Street repaving—Holiday Heights (2015 Proposed #10) East Young Dr from West Young Dr — PASER 4.0 to Medary Lane	\$ -	\$ -	\$ -	\$ -	\$ 34,000	\$ 34,000	\$ -	\$ -	\$ 34,000
5. East Main St, Theater Rd Dr to Marcou Rd —mill & overlay (2014 Proposed #28)—PASER 3.0	\$ -	\$ -	\$ -	\$ -	\$ 723,000	\$ 723,000	\$ -	\$ -	\$ 723,000
6. Sanitary sewer combination cleaning truck (2015 Proposed #14), NET OF TRADE \$75,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
7. Green Coulee intersection improvements at East Main St (2015 Proposed #16)									
a. Design									
1) Preliminary	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000
2) Final	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 200,000

Meeting Dates:
 BOPW-09-01-15
 Revised 9-23-15
 BOPW-10-7-15
 BOPW-11-3-15
 REVISED 11-23-15
 PUBLIC HEARING 1-5-16

CITY OF ONALASKA 2016 Capital Improvement Projects - Adopted

	<u>Sanitary Sewer</u>	<u>Water</u>	<u>Storm Sewer</u>	<u>Tourism</u>	<u>General</u>	<u>Total Cost</u>	<u>Less Amount Already Bonded</u>	<u>Less Amount Other Sources</u>	<u>Amount Needed by Borrowing</u>
<u>I. Public Works Department (cont'd)</u>									
8. Crossing Meadows Dr - pavement replacement - 12th Ave S to 1,200 feet east (2014 Proposed #20) PASER 3.0	\$	\$	\$	\$	\$ 182,000	\$ 182,000	\$	\$	\$ 182,000
9. Green St - reconstruction (2015 Proposed #19) 9th Ave to 10th Ave & Horman Blvd PASER 2.0	\$ 74,000	\$ 98,000	\$ 50,000	\$ -	\$ 230,000	\$ 452,000	\$ -	\$ -	\$ 452,000
10. Fern St reconstruction, 3rd to 4th (NEW) PASER 2.0	\$ -	\$ -	\$ 28,000	\$ -	\$ 94,000	\$ 122,000	\$ -	\$ -	\$ 122,000
11. Green Coulee Water High Service Zone Improvements-Design (NEW)	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
						2015 CIP SWR (#17) \$20,000 2015 CIP WTR (#33) \$20,000 2015 CIP SW (#1) \$20,000 2015 CIP GF (#17) \$20,000			
12. Public Works Facility - epoxy floor coating (2015 Proposed #21)	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ 80,000	\$ 80,000	\$ -	\$ -
13. Coachlite Subdivision - repaving (2015 Proposed #22) GrandView Blvd, Fairway Ct, Coachlite Ct N, Kevin Ct, & Coachlite Ct S PASER 2.0	\$ -	\$ -	\$ -	\$ -	\$ 325,000	\$ 325,000	\$ -	\$ -	\$ 325,000
14. Sand Lake Rd reconstruction (NEW) Redwood St to Riders Club Rd a- Design (2016) b- Construction (2017)	\$	\$	\$	\$	\$ 50,000	\$ 50,000	\$	\$	\$ 50,000
15. King St reconstruction (2015 Proposed #25) 5th Ave N to 6th Ave N & 6th Ave N reconstruction - Main St to Monroe St PASER 3.5	\$ 22,000	\$ 46,000	\$	\$	\$ 196,000	\$ 264,000	\$	\$	\$ 264,000

Meeting Dates:
 BOPW-09-01-15
 Revised 9-23-15
 BOPW-10-7-15
 BOPW-11-3-15
 REVISED 11-23-15
 PUBLIC HEARING 1-5-16

CITY OF ONALASKA

2016 Capital Improvement Projects - Adopted

	<u>Sanitary Sewer</u>	<u>Water</u>	<u>Storm Sewer</u>	<u>Tourism</u>	<u>General</u>	<u>Total Cost</u>	<u>Less Amount Already Bonded</u>	<u>Less Amount Other Sources</u>	<u>Amount Needed by Borrowing</u>
<i>L. Public Works Department (cont'd)</i>									
16. 2nd Ave/5TH 35 crosswalk replacement (NEW)	\$	\$	\$	\$	\$ 90,000	\$ 90,000	\$	\$	\$ 90,000
17. Alley Paving projects (2015 Proposed #26)									
a. Alley construction between Irvin St/Main St & 3rd Ave N/4th Ave N	\$	\$	\$	\$	\$ 30,000	\$ 30,000	\$	\$	\$ 30,000
b. Alley paving between Irvin/Hickory St & 3rd Ave N/4th Ave N	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000
18. South Kinney Coulee liftstation (2015 Proposed #28) - reconstruction	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ 265,000	\$ -	\$ 10,000	\$ 255,000
								<i>Lax CO Solid Waste</i>	
19. French Rd (2011 Proposed #18)									
a. Booster Station	\$	\$ 600,000	\$	\$	\$	\$ 600,000	\$	\$	\$ 600,000
b. Watermain	\$	\$ 150,000	\$	\$	\$	\$ 150,000	\$	\$	\$ 150,000
20. I-90 sanitary sewer - WIS DOT project (2015 CIP #15 - Continued)	\$ 558,800	\$ -	\$ -	\$ -	\$ -	\$ 558,800	\$ 58,800	\$ 400,000	\$ 100,000
							<i>2015 CIP (#15)</i>	<i>WI DOT</i>	
21. Street repaving (NEW) 10th Ave N - Park Pl to Grove St Park Pl - 10th Ave N to end PASER 2.4	\$ -	\$ -	\$ -	\$ -	\$ 182,000	\$ 182,000	\$ -	\$ 23,000	\$ 159,000
								<i>LRIP</i>	
22. Country Club Lane repaving (NEW) PASER 2.5	\$	\$	\$	\$	\$ 310,000	\$ 310,000	\$	\$	\$ 310,000
23. Street repaving (NEW) Well St, 13th Ave N, 14th Ave N, Lake St, 13th Pl, Herman Ct, Pleasant Ct, Hanson Ct, Meadow Ln & Redwood St PASER 2.6	\$ -	\$ -	\$ -	\$ -	\$ 663,000	\$ 663,000	\$ -	\$ -	\$ 663,000
								<i>SWR FUNDS</i>	
								<i>WTR FUNDS</i>	
								<i>STRM FUNDS</i>	
24. 3rd Ave N- Poplar St to cul de sac south of John St (NEW)	\$ 15,000	\$ 15,000	\$ 10,000	\$ -	\$ 30,000	\$ 70,000	\$ -	\$ 70,000	\$ -
a. Design (2016)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
b. Construction (2017)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								<i>2015 CIP GNRL</i>	

Meeting Dates:
 BOPW-09-01-15
 Revised 9-23-15
 BOPW-10-7-15
 BOPW-11-3-15
 REVISED 11-23-15
 PUBLIC HEARING 1-5-16

CITY OF ONALASKA 2016 Capital Improvement Projects - Adopted

	<u>Sanitary Sewer</u>	<u>Water</u>	<u>Storm Sewer</u>	<u>Tourism</u>	<u>General</u>	<u>Total Cost</u>	<u>Less Amount Already Bonded</u>	<u>Less Amount Other Sources</u>	<u>Amount Needed by Borrowing</u>
<u>I. Public Works Department (cont'd)</u>									
25. Street repaving - Oak Forest Dr (NEW) Hilltopper Pl to 12th Ave S PASER 2.5	\$ -	\$ -	\$ -	\$ -	\$ 401,000	\$ 401,000	\$ -	\$ -	\$ 401,000
							2008 CIP WTR \$15,000 2011 CIP SW \$15,000 2014 CIP GF \$100,000		\$ 102,000
26. Main St Pavement Patching (2014 Deferred)	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ 202,000	\$ 232,000	\$ 130,000	\$ -	\$ 102,000
27. Street repaving - Oak Forest Dr (NEW) 12th Ave S to Wilson St PASER 3.0	\$ -	\$ -	\$ -	\$ -	\$ 387,000	\$ 387,000	\$ -	\$ -	\$ 387,000
							1996 CIP \$71,000 2009 CIP 101,000 2013 CIP 27,000		\$ -
28. 2nd Ave SW to STH 35 cross lot (NEW) Sanitary Sewer Interceptor relay	\$ 199,000	\$ -	\$ -	\$ -	\$ -	\$ 199,000	\$ 199,000	\$ -	\$ -
29. Tractor-backhoe (NEW)	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ 120,000	\$ -	\$ -	\$ 120,000
30. Cemetery Enhancements (NEW) Main St / 13th Ave S								<i>Pledges/Cemetery Grant & Restricted Cemetery Fund</i>	
a. Design (Paragon) (2015) approved CC 2015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
b. Construction (2016)	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ -
31. Street Sign inventory (NEW)	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ 70,000
							2014 CIP WTR \$10,000 2014 CIP SWR \$10,000		\$ 40,000
32. STH 16 - Landfill Rd to City limits (2014 #27) WIS DOT reconstruction	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 60,000	\$ 20,000	\$ -	\$ 40,000
33. Riders Club Road -Street Renovation (2014 CIP #21 AND 2015 CIP #7) -STH 35 to Sand Lake Rd Paser 2-6							2014 CIP #21		
a. Design	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	\$ -
b. Right of Way Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ 65,000
c. Construction (anticipated 2018, \$1,485,000 80% STP -U Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF ONALASKA

2016 Capital Improvement Projects - Adopted

	<u>Sanitary Sewer</u>	<u>Water</u>	<u>Storm Sewer</u>	<u>Tourism</u>	<u>General</u>	<u>Total Cost</u>	<u>Less Amount Already Bonded</u>	<u>Less Amount Other Sources</u>	<u>Amount Needed by Borrowing</u>
<u>I. Public Works Department (cont'd)</u>									
34	Braund St/PH Design - Braund St to Theater Rd. PH to STH 16 - street reconstruction (2014 CIP #22 and 2015 CIP #8)								
							2014 CIP #22		
a.	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ 55,000	\$ -	\$ -
b.	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ 35,000
c.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Right of Way Acquisition Local = 100% Construction (anticipated 2018, \$638,000 - 80% STP -U Funding)									
<u>II. Planning Department</u>									
35	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ 12,000
36	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 25,000
37	\$ -	\$ -	\$ -	\$ -	\$ 195,000	\$ 195,000	\$ -	\$ 45,000	\$ 150,000
WI DNR \$25000 LX Comm Found \$20000									
38	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ 45,000
39	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ 8,000
40	Waterfront improvements - Great River Landing Project (2015 Proposed #41)								
							2015 CIP #41	SPEC. PROJ. DSFB.	
a.	\$ -	\$ -	\$ -	\$ 160,000	\$ -	\$ 160,000	\$ 100,000	\$ 60,000	\$ -
b.	\$ -	\$ -	\$ -	\$ 2,350,000	\$ -	\$ 2,350,000	\$ -	\$ 346,000	\$ 2,004,000
WI DNR									
<u>III. Fire Department</u>									
41	Land & Facilities (2008 Proposed #37) a. Purchase land (3 acres @ \$3.00/sq ft) Fire Station #2 - STH 16 & I-90 vicinity								
	\$ -	\$ -	\$ -	\$ -	\$ 396,000	\$ 396,000	\$ -	\$ -	\$ 396,000
42	Fire Engine/Pumper (replaces 1992 Peterbilt) (NEW) (Deduct \$20,000 for trade)								
	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ 600,000

Meeting Dates:
 BOPW-09-01-15
 Revised 9-23-15
 BOPW-10-7-15
 BOPW-11-3-15
 REVISED 11-23-15
 PUBLIC HEARING 1-5-16

CITY OF ONALASKA 2016 Capital Improvement Projects - Adopted

	<u>Sanitary Sewer</u>	<u>Water</u>	<u>Storm Sewer</u>	<u>Tourism</u>	<u>General</u>	<u>Total Cost</u>	<u>Less Amount Already Bonded</u>	<u>Less Amount Other Sources</u>	<u>Amount Needed by Borrowing</u>
<u>IV. Parks & Recreation Department</u>									
43	Comprehensive Outdoor Recreation Plan (NEW) - rewrite	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ 15,000
44	Van Riper Park playground replacement (2014 Proposed #49)	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 75,000
45	Video camera replacement - Aquatic Center & skatepark (NEW)	\$ -	\$ -	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ -	\$ 12,000 <i>CVMIC GRANT</i>
<u>IV. Parks & Recreation Department (cont'd)</u>									
46	3/4 Ton Truck (Title Change)	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 30,000
47	Van Riper Park - outfield fencing (west field) (2014 Proposed #49)	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ 13,000	\$ -	\$ 13,000
48	Hilltopper Heights Park - basketball court overlay (2014 Proposed #47)	\$ -	\$ -	\$ -	\$ -	\$ 18,500	\$ 18,500	\$ -	\$ 18,500
49	Nathan Hills area playground (2015 Proposed #46)	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
50	Oak Park #4 - playground equipment (NEW)	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 10,000 <i>Park Fund</i>
<u>V. Police</u>									
51	Replace .2 squad cars (NEW)	\$ -	\$ -	\$ -	\$ -	\$ 92,190	\$ 92,190	\$ -	\$ 92,190
52	All-Terrain Vehicle	\$ -	\$ -	\$ -	\$ -	\$ 25,093	\$ 25,093	\$ -	\$ 25,093
<u>VI. Omni Center</u>									
53	Omni Center roof (NEW)	\$ -	\$ -	\$ -	\$ -	\$ 97,000	\$ 97,000	\$ -	\$ 97,000 <i>SPEC. PROJ. DSFB.</i>
54	Arena 1 bleacher work (NEW)	\$ -	\$ -	\$ -	\$ -	\$ 31,000	\$ 31,000	\$ -	\$ 31,000 <i>SPEC. PROJ. DSFB.</i>
	a. Perma-Cap bleacher seat & riser cover	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
	b. End & front bleacher rails	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ 20,000 <i>SPEC. PROJ. DSFB.</i>
55	Overhaul of chiller in Arena 2 (NEW)	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ 20,000 <i>SPEC. PROJ. DSFB.</i>
56	Security cameras for Arena 1 (NEW)	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 25,000 <i>SPEC. PROJ. DSFB.</i>

CITY OF ONALASKA 2016 Capital Improvement Projects - Adopted

	<u>Sanitary Sewer</u>	<u>Water</u>	<u>Storm Sewer</u>	<u>Tourism</u>	<u>General</u>	<u>Total Cost</u>	<u>Less Amount Already Bonded</u>	<u>Less Amount Other Sources</u>	<u>Amount Needed by Borrowing</u>	
<u>VI. Omni Center (cont'd)</u>										
57	LED sign board for Omni Center/Tourism (NEW)	\$ —	\$ —	\$ —	\$ 7,500	\$ 7,500	\$ 15,000	\$ —	\$ 15,000	
58	Arena 1 sound system (NEW)	\$ —	\$ —	\$ —	\$ —	\$ 50,000	\$ —	\$ 50,000	\$ —	
59	Paint Arena 2 (NEW)	\$ —	\$ —	\$ —	\$ —	\$ 10,000	\$ —	\$ 10,000	\$ —	
60	Water cooler (NEW)	\$ —	\$ —	\$ —	\$ —	\$ 4,400	\$ —	\$ —	\$ 4,400	
<u>VII. Library</u>										
61	Building addition—storage	\$ —	\$ —	\$ —	\$ —	\$ 50,000	\$ —	\$ —	\$ 50,000	
<u>IX. City Hall</u>										
62	Carpet/Equipment	\$ —	\$ —	\$ —	\$ —	\$ 15,000	\$ —	\$ —	\$ 15,000	
TOTALS:		\$ 1,441,800	\$ 248,000	\$ 123,000	\$ 2,510,000	\$ 4,004,190	\$ 8,326,990	\$ 782,800	\$ 1,549,000	\$ 5,995,190

	<u>Projected Costs</u>	<u>Less Already Bonded</u>	<u>Less Other Sources</u>	<u>Net Project Cost</u>	<u>Issuance Costs</u>	<u>Projected Bond Issue</u>
Sewer Projects	\$ 1,441,800	\$ 287,800	\$ 425,000	\$ 729,000	\$ 6,000	\$ 735,000
Water Projects	\$ 248,000	\$ 45,000	\$ 15,000	\$ 188,000	\$ 2,000	\$ 190,000
General Projects	\$ 4,004,190	\$ 315,000	\$ 693,000	\$ 2,996,190	\$ 28,810	\$ 3,025,000
Storm Water Projects	\$ 123,000	\$ 35,000	\$ 10,000	\$ 78,000	\$ 2,000	\$ 80,000
Tourism	\$ 2,510,000	\$ 100,000	\$ 406,000	\$ 2,004,000	\$ 16,000	\$ 2,020,000
Grand Totals	\$ 8,326,990	\$ 782,800	\$ 1,549,000	\$ 5,995,190	\$ 54,810	\$ 6,050,000

Issuance costs exclude the underwriter's discount of approximately \$59,150. Underwriter's discount is a component of the bid for the bonds and will be paid via a bid premium offered by the underwriter.

RESOLUTION 5-2016

**AUTHORIZING PREPARATION OF GENERAL BOUNDARY AGREEMENT
BETWEEN THE CITY OF ONALASKA, VILLAGE OF HOLMEN AND TOWN OF
ONALASKA**

WHEREAS, the Common Council of the City of Onalaska has determined that in order to promote the public health, safety and welfare as well as the best interests of the City of Onalaska citizens, the City must provide for the harmonious and planned development of the City of Onalaska in conjunction with its neighbors; and

WHEREAS, the legislature has provided a means for municipalities to cooperate and plan for development and growth as well as establish boundaries among themselves under the provisions of section §66.0301 of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED, by the City of Onalaska that:

1. The City, through its agents and officials, is authorized to participate in the preparation of a general boundary agreement with the Village of Holmen and Town of Onalaska under the procedures and standards set forth in Wis. Stat. §66.0301 and publish a notice of intent and schedule a public hearing;
2. That the City officers, staff and consultants are hereby authorized and directed to work with representatives of the Village of Holmen and Town of Onalaska to schedule a joint public hearing;
3. The City Clerk is directed upon the determination of the date of the public hearing, to publish a Class 1 Notice of Intent to develop a boundary agreement with the Village of Holmen and Town of Onalaska.

Passed and approved this 12th day January, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED: