

# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Common Council  
**DATE OF MEETING:** February 9, 2016 (Tuesday)  
**PLACE OF MEETING:** City Hall – 415 Main St. (Common Council Chambers)  
**TIME OF MEETING:** 7:00 P.M.

## PURPOSE OF MEETING

1. Call to Order and roll call.
2. Pledge of Allegiance.
3. **PUBLIC INPUT: (limited to 3 minutes/individual)**
4. **REPORT FROM THE MAYOR:**
  - A. Library statistics for January
  - B. Update on Emergency Closings of City Buildings.
  - C. Appointment to the La Crosse County Convention and Visitors Bureau - Jim Binash
  - D. Presentation by Short Elliot Hendrickson, Inc. and consideration of authorization to bid the Great River Landing Project Phase 1.

## RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:

All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member requests removal, in which event the item will be removed from the consent agenda and considered in the order of business in the non-consent agenda.

### 5. **Consent Agenda**

- A. Approval of minutes from the previous meeting (s)

#### **FINANCE COMMITTEE**

- B. Accept Omni Center financials for 2015
- C. Accept City General Fund Financials for 2015
- D. Approval of Timeline regarding the closing of the Safe Drinking Water Loan on April 13, 2016
- E. Approval of Transfer of Departmental Funds within each department – 2015 General fund Budget
- F. Approval of the establishment of a new DSFB – 2015 for Special Revenue – Equipment/Replacement Fund of \$2,400 for Police Equipment
- G. Approval of Designated Fund Balances (DSFB) – adjustment for Tourism 2015
- H. Approval of transfer to General Fund Account payable for contingent liability in the amount of \$50,000
- I. Approval of action regarding City of Onalaska municipal court accounts receivable for 2015
- J. Approval of update regarding credit card usage/cost and e-box usage for 2015

#### **NOTICES MAILED TO:**

\*Mayor Joe Chilsen

\*Ald. Jim Binash

\*Ald. Jim Olson

\*Ald. Jim Bialecki

\*Ald Barry Blomquist

\*Ald. Bob Muth

\*Ald. Harvey Bertrand

City Attorney            Dept Heads

La Crosse Tribune    Charter Com.

Onalaska Holmen Courier Life

WIZM WKTY WLXR WKBH

WLSU WKBT WXOW

\*Committee Members

\_\_\_\_\_  
Jack Tripp

\_\_\_\_\_  
Katie Rick

\_\_\_\_\_  
Laura Black-Law

\_\_\_\_\_  
Chris Carlson

\_\_\_\_\_  
Chris Meyer

\_\_\_\_\_  
Steven Jirsa

\_\_\_\_\_  
Dr. Bronston

\_\_\_\_\_  
Andy LeFebre

\_\_\_\_\_  
Kevin Fry

Date Mailed & Posted: 2-5-16

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

- K. Approval of a Payment in Lieu of Taxes (PILOT) Policy for the City of Onalaska
- L. Approval of Gundersen Health Systems Parking Ramp 4<sup>th</sup> Quarter and annual for 2015
- M. Approval of the Park and Recreation Department to solicit and move forward on Omni Center projects as outlined in the 2016 Capital Improvement Projects

**JUDICIARY COMMITTEE**

- N. Approval of **Ordinance No. 1535-2016** to amend Chapter 2, Section 8 of Title 13, of the Code of Ordinances of the City of Onalaska relating to R-MMH Mobile Home District (First and Second Reading)
- O. Approval of **Ordinance No. 1536-2016** to amend Article D of Chapter 1 of Title 15, of the Code of Ordinances of the City of Onalaska relating to Electrical Code (Third and Final Reading)
- P. Approval of **Ordinance No. 1537-2016** to amend Chapter 4 of Title 7, Section 4 of the Code of Ordinances of the City of Onalaska relating to Registration of Direct Sellers (First and Second Reading)
- Q. Approval of **Ordinance No. 1538-2016** to amend Chapter 2 of Title 7, Section 11 of the Code of Ordinances of the City of Onalaska relating to Transfer and Lapse of License (First and Second Reading)
- R. Approval of **Ordinance No. 1539-2016** to amend Chapter 3 of Title 7, Section 2 of the Code of Ordinances of the City of Onalaska relating to Cigarette License (First and Second Reading)
- S. Approval of **Ordinance No. 1540-2016** to amend Chapter 6 of Title 7, Section 1 of the Code of Ordinances of the City of Onalaska relating to Regulation of Taxicabs (First and Second Reading)
- T. Approval of **Ordinance No. 1541-2016** to amend Chapter 2 of Title 7, Section 18 of the Code of Ordinances of the City of Onalaska relating to Class "A" and Class "B" Outdoor Venue License (First and Second Reading)
- U. Approval of **Ordinance No. 1542-2016** to amend Chapter 5 of Title 7, Section 4 of the Code of Ordinances of the City of Onalaska relating to Hotel/Motel Permits (First and Second Reading)

**ADMINISTRATIVE COMMITTEE**

- V. Approval of Operator's Licenses as listed on report dated February 3, 2016.
- W. Approval of Change of Agent for Kwik Trip #377, 1802 East Main Street, Onalaska to Christopher T. Schaller.
- X. Approval of Special Events Permit for Three Rivers Roleo/K. Rick, LLC for Log Rolling Tournament of Saturday, July 9, 2016 from 7am – 9pm at the Great River Landing/Waterfront with permit being released on confirmation of docks location.
- Y. Approval of Class "B" Picnic License for La Crosse County Library for Saturday, March 5, 2016 for La Crosse Lager Home Brew Club Event.
- Z. Approval of Onalaska Community Days, American Legion, June 17-18, 2016
  - 1. Approval of noise variance for Onalaska Community Days on Friday-Saturday, June 17-18, 2016 until 11:30pm for outdoor entertainment.
  - 2. Approval of amendment to Class B Liquor License for the Onalaska American Legion Post 336 for Onalaska Community Days, June 17-18, 2016 to include outside grounds.
- AA. Approval of request from Jack Tripp, La Crosse Country Club, for waiver to City of Onalaska Code of Ordinance 11-2-9 (noise ordinance) for the following dates to allow mowing of Country Club to start at 5:30 am:
  - 1. June 1st WIAA Boy's Sectional
  - 2. June 17th Wisconsin Junior PGA Tournament
  - 3. July 7th Wisconsin State Golf Association Amateur Qualifying
  - 4. August 19th Onalaska High School Girls Tournament
  - 5. August 28th Three Rivers Golf Association Championship
  - 6. August 29th Chamber of Commerce Outing
  - 7. September 11th Viterbo Women's Golf Team Invitational
  - 8. October 3rd Viterbo Men's Golf Team Invitational

### PLAN COMMISSION

- BB. Approval of an amendment to the Nathan Hill Estates Subdivision Planned Unit Development (PUD) for 402-412, 415, 422-432, and 442-452 Coronado Circle (Lots 1, 2, & 3 of Certified Survey Map 1661047) and 415 Coronado Circle (Lot 1 of Certified Survey Map 1601242), and 462-468 Timbercrest Drive, submitted by Chris Meyer of Dream Builders of Wisconsin LLC, 1589 Medary Lane, Onalaska, WI 54650 on behalf of Brian Miller of Nathan Estates LLC, 1820 Tahoe Place, Onalaska, WI 54650 (Tax Parcels # 18-5955-0, 18-5955-2, 18-5955-6, 18-5955-7, & 18-5955-8).
- CC. Approval of a rezoning request filed by Steven Jirsa, 1024 Monroe Street, Onalaska, WI 54650 to rezone the property at 1024 Monroe Street, Onalaska, WI 54650 from Public & Semi-Public (P-1) District to Single Family and/or Duplex Residential (R-2) District (Tax Parcel #18-1187-0).
- DD. Conditional Use Permit filed by Andy LeFebre on behalf of Rivers Harvest Church / Rivers Harvest Inc., 1001 Quincy Street, Onalaska, WI 54650 approved to allow the operation of a child care center at 1001 Quincy Street, Onalaska, WI 54650 in a Public & Semi-Public (P-1) Zoning District, (Tax Parcel #18-697-0). (FIO)
- EE. Approval to extend the Final Plat submittal requirement for one year for the 4th Addition to the Country Club Estates Plat, as requested by Kevin Fry, on behalf of Elmwood Partners, 1859 Sand Lake Road, Onalaska, (Tax Parcels #18-3566-100 & 18-4479-0).
- FF. Approval to extend the Final Plat submittal requirement for one year for the French Valley Neighborhood Plat, as requested by Dr. Leo Bronston, on behalf of French Valley, LLC, 1202 County Road PH, Suite 100, Onalaska (Tax Parcels # 18-4480-0, 18-4481-0, 18-4482-1, 18-4485-0).

### UTILITIES COMMITTEE/MASS TRANSIT

- GG. Approval of MTU Transit update and financials for 2015
- HH. Approval of Shared Ride financials for 2015

### PARKS AND RECREATION BOARD

- II. Approve Grazing Land Lease with Clearwater Farms
- JJ. Approve 2016 Spring Summer Activity Guide printing to Crescent Printing in the amount not to exceed \$2650.
- KK. Authorization to accept \$9500 Grant from Paul E. Stry Foundation to assist with tree purchase and removal from within City Parks
- LL. Approve TV advertising agreement with Tornado Youth Hockey
- MM. Approve annual Nutrition site fitness class agreement with La Crosse YMCA and La Crosse County.

### LONG RANGE PLANNING COMMITTEE

- NN. Approval of 2016 Long Range Planning Committee Meeting Schedule.

### Non-Consent Agenda

#### 6. RECAP ITEMS PULLED FROM THE CONSENT AGENDA

#### 7. FINANCE COMMITTEE

##### A. Vouchers

##### B. City of Onalaska 2016 Capital Projects -General Obligation Corporate Purpose Bonds and State Trust Fund Loan:

1. **Resolution 6-2016** – Initial Resolution Authorizing \$735,000 General Obligation Bonds for Sanitary Sewer Projects.
2. **Resolution 7-2016** – Initial Resolution Authorizing \$80,000 General Obligation Bonds for Storm Sewer Projects.
3. **Resolution 8-2016** – Initial Resolution Authorizing \$2,385,000 General Obligation Bonds for Parks and Public Grounds Projects.
4. **Resolution 9-2016** – Initial Resolution Authorizing \$2,530,000 General Obligation Bonds for Street Improvement Projects

5. **Resolution 10-2016** – Initial resolution authorizing \$190,000 General Obligation Bonds for Water System Projects.
  6. **Resolution 11-2016** - Resolution directing publication of Notice to Electors
  7. **Resolution 12-2016** -Resolution providing the sale of \$5,920,000 general obligation Corporate Purpose Bonds
  8. Authorization requesting State Trust Fund 5-year Loan of \$134,190 to purchase police cars, city hall repairs/audio, bluff land protection program, and Comprehensive Outdoor Recreation Plan
  - C. **Resolution 16-2016** - to transfer funds to/from various departments – 2015 General Fund Budget.
  - D. **Resolution 15-2016** – Authorization to Transfer from General Fund to Special Project Fund Dare in the amount of \$3,500
  - E. **Resolution 17-2016** – Authorization to amend the 2015 Special Revenue Fund-Equipment Replacement Fund in the amount of \$21,880
  - F. **Resolution 18-2016** – To amend the 2015 General Fund Budget and Transfer to Special Projects Fund-Equipment Replacement Fund in the amount of \$80,000
  - G. Authorization to approve purchasing a new forklift from Illinois Life Equipment (DBA Ben Lopez) in the amount of \$20,450
8. **PERSONNEL COMMITTEE**
- A. Review and consideration of possible additional advertising sources for the City Administrator position and extension of recruitment deadline date for City Administrator.
  - B. Review and consideration of posting and advertising police officer position to establish an eligibility list for 2016.
9. **JUDICIARY COMMITTEE**
- A. **Ordinance No. 1543-2016** to amend Title 10 Chapter 1 Section 37 of the Code of Ordinances of the City of Onalaska related to School Zone Parking (Northern Hills School) (First and Second Reading)
10. **BOARD OF PUBLIC WORKS**
- A. **Resolution 13-2016** - Preliminary resolution regarding assessments for alley paving and setting date and time of public hearing regarding assessments
  - B. **Resolution 14-2016** – Preliminary resolution regarding assessments for sidewalk construction and setting date and time of public hearing regarding special assessments
  - C. Review and consideration of professional engineering services for final design of South Kinney Coulee lift station
  - D. Pay Estimates: Strand Associates, Short Elliot Hendrickson Inc., Olympic Builders, Paragon Associates, Chosen Valley Testing, State of Wisconsin Department of Transportation and any other contractor/developer.
11. **REPORT FROM FINANCIAL SERVICES DIRECTOR/TREASURER**
- A. Approve the Base Fee /Hourly Rate /Equipment Fee/Fire Inspection Fee agreement for the Town of Onalaska 2016
12. **Closed Session:** To consider a motion to convene in Closed Session under Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it or is likely to become involved:
- Menards property tax assessment challenges

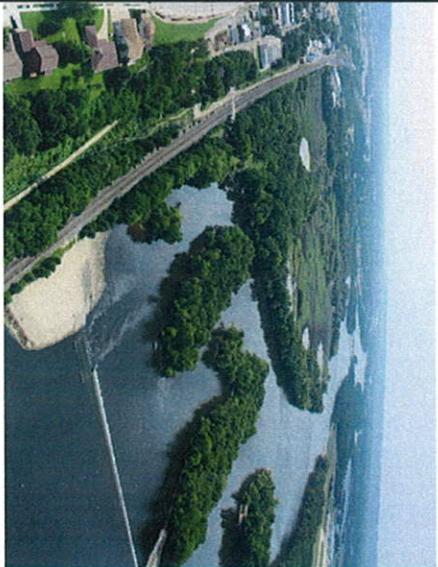
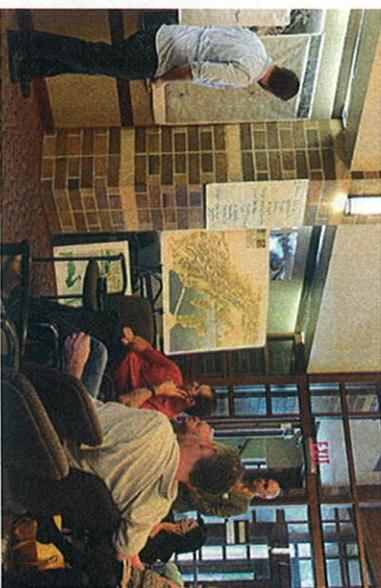
If any action is required in Open Session, as the result of the Closed Session, the Council will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda.

Adjournment

# Building the Great River Landing

## Authorization to Bid

City Council – February 9, 2016



The City of Onalaska's Waterfront Committee has undertaken the goal of revitalizing the Onalaska waterfront and Building the Great River Landing to provide safe and accessible access to the waterfront with clear connectivity to the downtown and Main Street.

From August through October in 2014, the City hosted a Community Meeting and a three day Charrette or intensive collaborative design and planning session (Sept 29 - Oct 1), culminating in this schematic design for Onalaska's waterfront. During the several months that followed, the City's consultant team, along with the Waterfront Committee, advanced the design through preliminary engineering and cost estimation.

This presentation reflects the current status of the site design based on input from the Great River Landing Committee and City staff.



# PROJECT SCHEDULE

## 2015

- October
  - Kickoff Meeting (10/28)
  - Topographic Survey & Data Collection
- November
  - Architectural Workshop (11/18)
  - GRL Committee Meeting (11/30)
  - Review & Approval of 50% building design
- December
  - Common Council Meeting (12/8)
  - Review & Approval to proceed with building design
  - GRL Committee Meeting (12/10)
  - Review & Refinement of 50% site design package
  - Site Workshop/GRL Committee Mtg (12/21)
  - Review & Refinement of 50% site design package

## 2016

- January
  - GRL Committee Meeting (1/4)
  - Review & Approval of site design package
  - CDA Council Meeting (1/18)
  - Review & Approval of site design package
- February
  - Common Council Meeting (2/9)
  - Authorization to Bid
- March-April
  - Advertise & Obtain Bids
- May
  - Begin Construction

GREAT RIVER LANDING - UPDATED SITE PLAN - FEBRUARY 2016

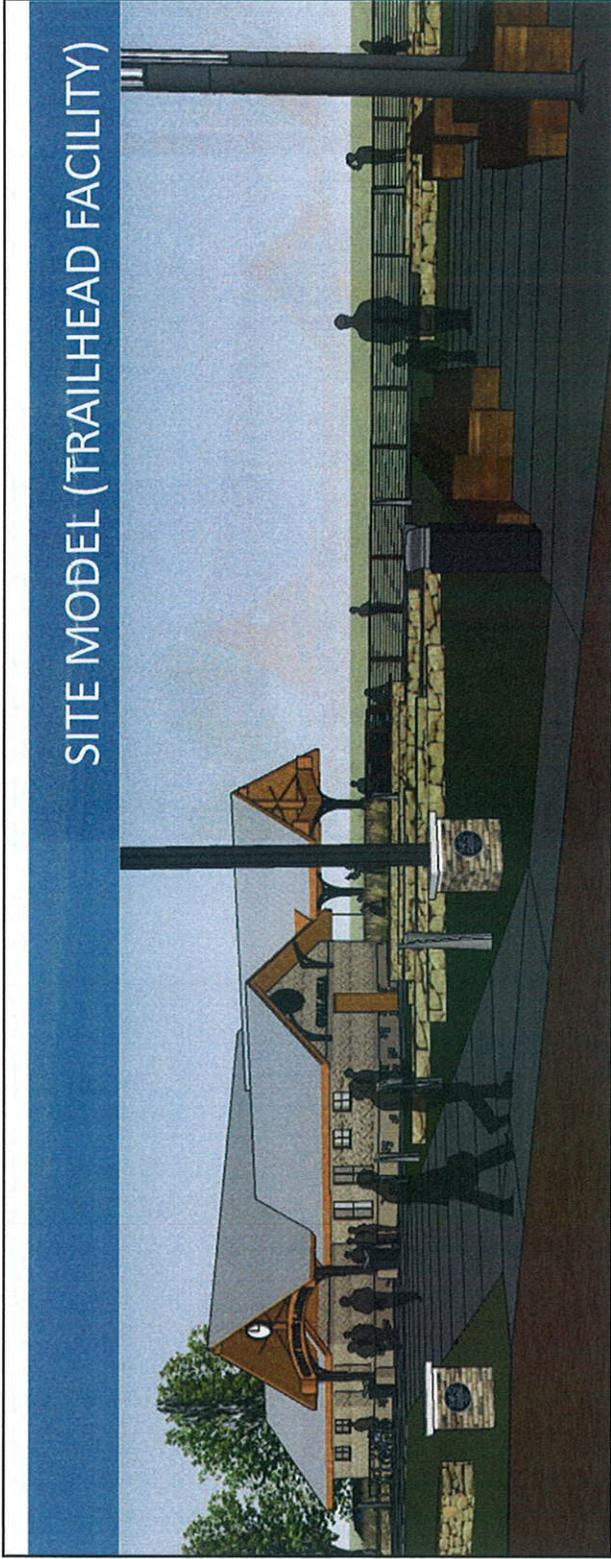


SITE MODEL (MAIN ST. PLAZA)

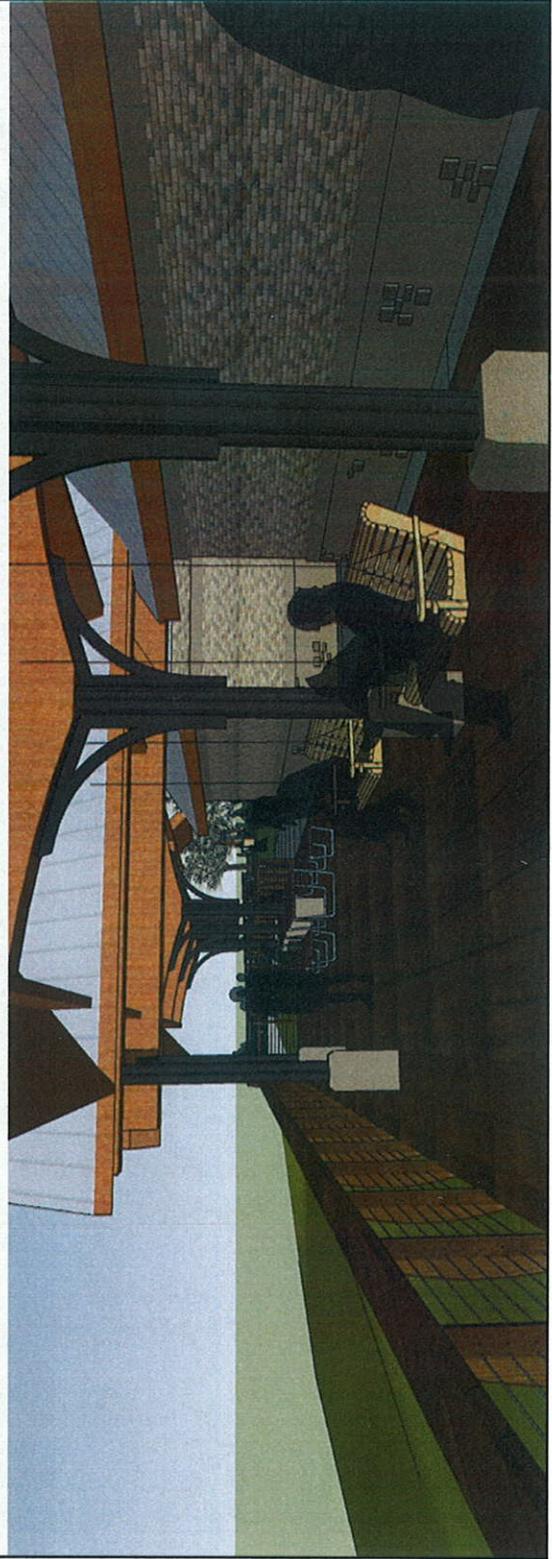


SITE MODEL (OVERLOOK)

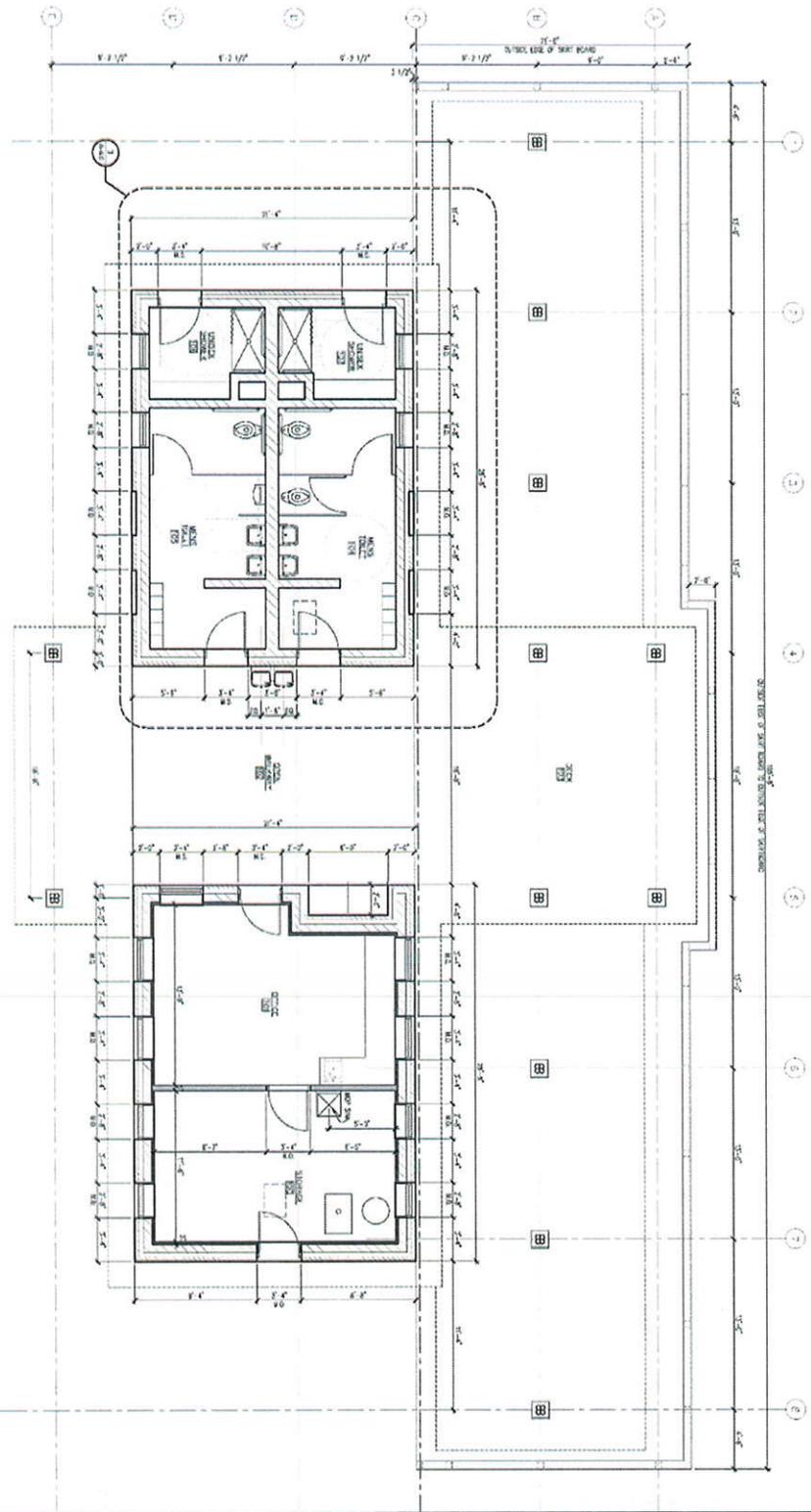




SITE MODEL (TRAILHEAD FACILITY)



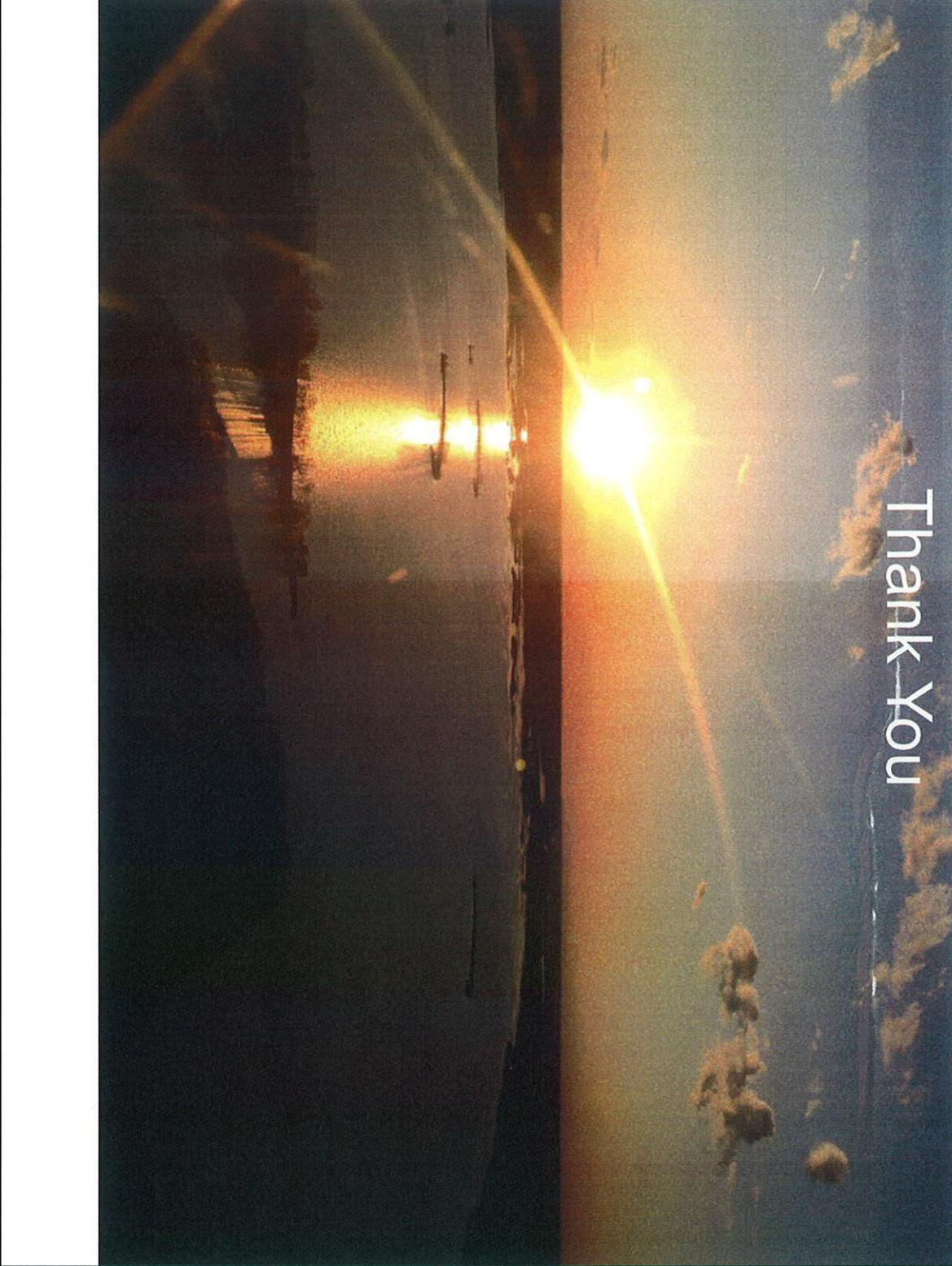
# FLOOR PLAN (TRAILHEAD FACILITY)



## FIRST FLOOR PLAN



OPINION OF PROBABLE CONSTRUCTION COST





Date: 2/4/2016  
SEH: ONALA - 131194

**BUILDING THE GREAT RIVER LANDING**  
ONALASKA, WISCONSIN  
**PRELIMINARY ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST**

Item	Unit	Total Quantity	Unit Cost	City Funds	DNR Grant	Total Cost
<b>PHASE 1 CONSTRUCTION</b>						
CONTRACTOR MOBILIZATION	LS	1	\$150,000.00	\$150,000.00	\$0.00	\$ 150,000.00
ARCHAEOLOGICAL MONITORING	DAY	15	\$1,000.00	\$15,000.00	\$0.00	\$ 15,000.00
SILT FENCE	LF	2500	\$1.20	\$1,500.00	\$1,500.00	\$ 3,000.00
EROSION MAT	SY	9280	\$1.50	\$7,420.00	\$6,500.00	\$ 13,920.00
DITCH CHECK	EA	66	\$120.00	\$4,420.00	\$3,500.00	\$ 7,920.00
INLET PROTECTION	EA	6	\$120.00	\$470.00	\$250.00	\$ 720.00
TRACKING PAD	EA	1	\$500.00	\$250.00	\$250.00	\$ 500.00
PAVEMENT REMOVAL	SYS	2400	\$6.00	\$14,400.00	\$0.00	\$ 14,400.00
REMOVE TREE	EA	24	\$200.00	\$4,800.00	\$0.00	\$ 4,800.00
REMOVE SIGN	EA	4	\$100.00	\$400.00	\$0.00	\$ 400.00
REMOVE POWER POLE	EA	3	\$400.00	\$1,200.00	\$0.00	\$ 1,200.00
REMOVE & ABANDON GAS MAIN	LS	1	\$500.00	\$500.00	\$0.00	\$ 500.00
EARTHWORK (EXCAVATION)	CYS	2872	\$7.00	\$18,104.00	\$2,000.00	\$ 20,104.00
EARTHWORK (FILL)	CYS	20769	\$12.00	\$198,228.00	\$51,000.00	\$ 249,228.00
PARKING AREA EARTHWORK (EXCAVATION)	CYS	625	\$7.00	\$4,375.00	\$0.00	\$ 4,375.00
PARKING AREA EARTHWORK (FILL)	CYS	4575	\$12.00	\$54,900.00	\$0.00	\$ 54,900.00
GAS - SERVICE	LS	1	\$7,500.00	\$7,500.00	\$0.00	\$ 7,500.00
SANITARY - 8 INCH PVC SEWER	LF	28	\$40.00	\$1,120.00	\$0.00	\$ 1,120.00
SANITARY - 6 INCH PVC SEWER	LF	270	\$30.00	\$8,100.00	\$0.00	\$ 8,100.00
SANITARY - CONNECTION TO EXISTING	LS	1	\$800.00	\$800.00	\$0.00	\$ 800.00
SANITARY - 48" MANHOLE	VF	4	\$600.00	\$2,400.00	\$0.00	\$ 2,400.00
WATER - 8 INCH MAIN	LF	103	\$30.00	\$3,090.00	\$0.00	\$ 3,090.00
WATER - 8 INCH GATE VALVE	EA	1	\$1,700.00	\$1,700.00	\$0.00	\$ 1,700.00
WATER - 2 INCH COPPER SERVICE	LF	186	\$25.00	\$4,650.00	\$0.00	\$ 4,650.00
WATER - FLUSHING HYDRANT	EA	1	\$1,500.00	\$1,500.00	\$0.00	\$ 1,500.00
WATER - CURB STOP AND BOX	EA	1	\$500.00	\$500.00	\$0.00	\$ 500.00
WATER - CONNECTION TO EXISTING MAIN	LS	1	\$1,000.00	\$1,000.00	\$0.00	\$ 1,000.00
STORM - 12 INCH RCP TYPE V	LF	223	\$40.00	\$6,920.00	\$2,000.00	\$ 8,920.00
STORM - 15 INCH RCP TYPE V	LF	99	\$60.00	\$5,940.00	\$0.00	\$ 5,940.00
STORM - 18 INCH RCP TYPE III	LF	129	\$70.00	\$7,030.00	\$2,000.00	\$ 9,030.00
STORM - 42 INCH RCP TYPE III	LF	218	\$130.00	\$18,965.00	\$9,375.00	\$ 28,340.00
STORM - 10' MANHOLE	VF	20	\$400.00	\$7,250.00	\$750.00	\$ 8,000.00
STORM - 10' MANHOLE	VF	19	\$400.00	\$7,600.00	\$0.00	\$ 7,600.00
STORM - 10' MANHOLE	VF	12	\$400.00	\$4,800.00	\$0.00	\$ 4,800.00



Date: 2/4/2016  
SEH: ONALA - 131194

**BUILDING THE GREAT RIVER LANDING**  
ONALASKA, WISCONSIN  
**PRELIMINARY ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST**

Item	Unit	Total Quantity	Unit Cost	City Funds	DNR Grant	Total Cost
STORM - 5' MANHOLE	VF	7	\$400.00	\$2,800.00	\$0.00	\$ 2,800.00
STORM - 5' MANHOLE	VF	6	\$400.00	\$2,400.00	\$0.00	\$ 2,400.00
STORM - 5' CATCH BASIN	VF	6	\$400.00	\$2,400.00	\$0.00	\$ 2,400.00
STORM - 5' CATCH BASIN	VF	4	\$400.00	\$1,600.00	\$0.00	\$ 1,600.00
STORM - 4' CATCH BASIN	VF	8	\$400.00	\$3,200.00	\$0.00	\$ 3,200.00
STORM - 4' CATCH BASIN	VF	5	\$400.00	\$2,000.00	\$0.00	\$ 2,000.00
STORM - CURB CATCH BASIN	EA	1	\$1,500.00	\$1,500.00	\$0.00	\$ 1,500.00
STORM - AREA DRAIN	EA	3	\$1,500.00	\$4,500.00	\$0.00	\$ 4,500.00
STORM - CONNECT TO 48 INCH SEWER	LS	1	\$2,000.00	\$2,000.00	\$0.00	\$ 2,000.00
STORM - CONNECT TO 42 INCH SEWER	LS	1	\$2,000.00	\$2,000.00	\$0.00	\$ 2,000.00
STORM - CONNECT TO 24 INCH SEWER	LS	1	\$1,000.00	\$1,000.00	\$0.00	\$ 1,000.00
LIGHT COLUMNS (PLAZA)	EA	4	\$7,500.00	\$30,000.00	\$0.00	\$ 30,000.00
LIGHT BOLLARDS (SITE)	EA	26	\$3,500.00	\$61,000.00	\$30,000.00	\$ 91,000.00
LIGHT POLES (PARKING)	EA	2	\$5,600.00	\$11,200.00	\$0.00	\$ 11,200.00
FLAG POLE LIGHTING	EA	3	\$750.00	\$2,250.00	\$0.00	\$ 2,250.00
LIGHT FOUNDATION (COLUMNS & BOLLARDS)	EA	30	\$750.00	\$22,500.00	\$0.00	\$ 22,500.00
LIGHT FOUNDATION (PARKING LIGHTS)	EA	2	\$1,150.00	\$2,300.00	\$0.00	\$ 2,300.00
LIGHT FOUNDATION (FLAG LIGHTS)	EA	3	\$500.00	\$1,500.00	\$0.00	\$ 1,500.00
UNDERGROUND WIRE (1 COND. NO. 8)	LFT	8900	\$1.50	\$7,350.00	\$6,000.00	\$ 13,350.00
UNDERGROUND WIRE (1 COND. NO. 12)	LFT	1150	\$1.00	\$1,150.00	\$0.00	\$ 1,150.00
1-1/2" NON-METALLIC CONDUIT	LFT	1350	\$5.50	\$4,425.00	\$3,000.00	\$ 7,425.00
HANDHOLE	EA	3	\$900.00	\$1,700.00	\$1,000.00	\$ 2,700.00
RECEPTACLE STANCHION	EA	3	\$1,000.00	\$3,000.00	\$0.00	\$ 3,000.00
WIFI, IT & CAMERA SERVICE AND PROVISIONS	LS	1	\$5,000.00	\$5,000.00	\$0.00	\$ 5,000.00
<b>TRAILHEAD BUILDING (SEE BREAKDOWN)</b>	<b>LS</b>	<b>1</b>	<b>\$375,000.00</b>	<b>\$375,000.00</b>	<b>\$0.00</b>	<b>\$ 375,000.00</b>
TRAILHEAD DECK & STRUCTURE	SFT	2250	\$40.00	\$90,000.00	\$0.00	\$ 90,000.00
TRAILHEAD DECK RAILING	LFT	150	\$230.00	\$34,500.00	\$0.00	\$ 34,500.00
ASPHALT PARKING	SYS	1825	\$45.00	\$82,125.00	\$0.00	\$ 82,125.00
MILL & OVERLAY (IRVIN ROAD WEST)	SYS	265	\$12.00	\$3,180.00	\$0.00	\$ 3,180.00
PERMEABLE PARKING (STORMWATER MGMT FEATURE)	SYS	190	\$150.00	\$28,500.00	\$0.00	\$ 28,500.00
GEOTEXTILE FABRIC	SYS	500	\$2.50	\$1,250.00	\$0.00	\$ 1,250.00
PARKING CURB & GUTTER	LFT	750	\$20.00	\$15,000.00	\$0.00	\$ 15,000.00
PERMEABLE PAVING RETAIN CURB	LFT	95	\$20.00	\$1,900.00	\$0.00	\$ 1,900.00
PAVEMENT MARKINGS	LS	1	\$750.00	\$750.00	\$0.00	\$ 750.00
ADA WARNING TILES	SFT	75	\$25.00	\$1,875.00	\$0.00	\$ 1,875.00



Date: 2/4/2016  
SEH: ONALA - 131194

**BUILDING THE GREAT RIVER LANDING**  
ONALASKA, WISCONSIN  
**PRELIMINARY ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST**

Item	Unit	Total Quantity	Unit Cost	City Funds	DNR Grant	Total Cost
CONCRETE WALK	SFT	13620	\$6.00	\$74,220.00	\$7,500.00	\$ 81,720.00
ASPHALT TRAIL	SFT	9325	\$4.00	\$30,300.00	\$7,000.00	\$ 37,300.00
OVERLOOK PAVING	SFT	480	\$14.00	\$6,720.00	\$0.00	\$ 6,720.00
OVERLOOK RETAINING WALL (CIP)	SFT	800	\$60.00	\$4,250.00	\$43,750.00	\$ 48,000.00
OVERLOOK RAILING (SS CABLE)	LFT	300	\$230.00	\$51,000.00	\$18,000.00	\$ 69,000.00
SPLIT RAIL FENCING (SLOPE PROTECTION)	LFT	164	\$45.00	\$7,380.00	\$0.00	\$ 7,380.00
TRAIL SLOPE PROTECTION (OUTCROPPING STONE)	SFT	2000	\$45.00	\$41,875.00	\$48,125.00	\$ 90,000.00
SEATING (STONE OUTCROP)	SFT	1480	\$45.00	\$36,600.00	\$30,000.00	\$ 66,600.00
MAIN STREET PLAZA SEATING (WOOD)	SFT	650	\$150.00	\$97,500.00	\$0.00	\$ 97,500.00
SEAT WALLS	LFT	205	\$350.00	\$71,750.00	\$0.00	\$ 71,750.00
COLLAPSABLE BOLLARD	EA	2	\$2,500.00	\$5,000.00	\$0.00	\$ 5,000.00
FLAG POLE	EA	3	\$4,000.00	\$12,000.00	\$0.00	\$ 12,000.00
FIRE PIT EQUIPMENT	EA	1	\$5,000.00	\$5,000.00	\$0.00	\$ 5,000.00
GATEWAY COLUMNS	EA	2	\$5,000.00	\$10,000.00	\$0.00	\$ 10,000.00
DIRECTIONAL SIGNAGE	EA	5	\$2,500.00	\$12,500.00	\$0.00	\$ 12,500.00
ADA SIGNAGE	EA	2	\$750.00	\$1,500.00	\$0.00	\$ 1,500.00
IRRIGATION	LS	1	\$12,000.00	\$12,000.00	\$0.00	\$ 12,000.00
LAWN GRASS (SOD)	SYS	1500	\$6.00	\$4,500.00	\$4,500.00	\$ 9,000.00
NATIVE GRASSES (SEED MIX)	SYS	9000	\$2.25	\$10,250.00	\$10,000.00	\$ 20,250.00
TREES	EA	25	\$400.00	\$5,000.00	\$5,000.00	\$ 10,000.00
LANDSCAPE BEDS	SFT	11200	\$8.00	\$36,600.00	\$53,000.00	\$ 89,600.00
				<b>SUBTOTAL</b>		<b>\$2,261,632.00</b>
				Design Contingency (5%)		\$113,081.60
				<b>TOTAL w/ CONTINGENCY</b>	<b>\$2,028,713.60</b>	<b>\$346,000.00</b>
						<b>\$2,374,713.60</b>



Date: 2/4/2016  
SEH: ONALA - 131194

**BUILDING THE GREAT RIVER LANDING**  
ONALASKA, WISCONSIN  
**PRELIMINARY ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST**

Item	Unit	Total Quantity	Unit Cost	City Funds	DNR Grant	Total Cost
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**BID ALTERNATE #1 - SITE FURNISHINGS**

BENCHES	EA	4	\$2,250.00		\$9,000.00	
PICNIC TABLES	EA	4	\$4,000.00		\$16,000.00	
BENCH SWINGS	EA	2	\$4,000.00		\$8,000.00	
BIKE RACK	EA	4	\$1,000.00		\$4,000.00	
WASTE RECEPTACLES	EA	6	\$1,500.00		\$9,000.00	
TRAILHEAD PLAZA MUSIC EQUIPMENT	LS	1	\$30,000.00		\$30,000.00	
						<b>\$76,000.00</b>

**BID ALTERNATE #2 - LED GUARDRAIL LIGHTING**

LED HANDRAIL LIGHTING	LFT	450	\$100.00		\$ 45,000.00	
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**ADDITIONAL ITEMS**

FOUNTAIN & UTILITIES	LS	1	\$200,000.00		\$ 200,000.00	
GATEWAY MONUMENT ART	EA	2	\$25,000.00		\$ 50,000.00	
ELECTRIC CAR CHARGER	LS	1	\$12,500.00		\$ 12,500.00	
FOOT WASH STATION (\$5K + supply/drainage)	LS	1	\$7,500.00		\$ 7,500.00	
INTERPRETIVE SIGNAGE	EA	4	\$5,000.00		\$ 20,000.00	
BIKE REPAIR (provided and installed by Parks)	EA	1	\$2,500.00		\$ 2,500.00	

ORDINANCE NO. 1535-2016

AN ORDINANCE TO AMEND CHAPTER 2, SECTION 8 OF TITLE 13 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO R-MMH MOBILE HOME DISTRICT

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Title 13, Chapter 2, Section 8 of the City of Onalaska Code of Ordinances related to the R-MMH Mobile Home District is hereby deleted in its entirety and replaced as follows:

**R-MMH Manufactured and Mobile Home District.**

- (a) **Intent - Where Manufactured and Mobile Home Districts Are Permitted.**
- (1) Residential-Manufactured and Mobile Home (R-MMH) Zoning Districts may hereafter be established in accordance with the procedures, requirements and limitations set forth in this Chapter. Within such District, manufactured and mobile homes, with such additional supporting uses and occupancies as are permitted herein, may be established subject to the requirements and limitations set forth in these and other regulations.
  - (2) It is the intent of this Chapter to recognize mobile homes constructed prior to October 1, 1974, as distinct and different from units designated as Mobile Homes within the definitions of this Chapter and to prohibit units not meeting the requirements for mobile homes as defined herein. Units constructed prior to 1974 are prohibited. Mobile homes meeting the requirements of the one (1) and two (2) family building dwelling code shall not be permitted in a Residential Mobile Home (R-MMH) District except as a conditional use. Permits may be obtained only after approval by the Plan Commission and Common Council.
  - (3) No person shall park, locate or place any mobile home outside of a licensed mobile home park in the City of Onalaska, except unoccupied mobile homes may be parked on the lawfully situated premises of a licensed mobile home dealer for the purposes of sale display; the lawfully situated premises of a vehicle service business for purposes of servicing or making necessary repairs; the premises leased or owned by the owner of such mobile home for purposes of sales display for a period not exceeding one hundred twenty (120) days, provided no business is carried on therein, or in an accessory private garage, building or rear yard of the owner of such mobile home, provided no business is carried on therein.
- (b) **Definitions.** The following definitions are used in this Chapter:
- (1) **Mobile and Manufactured Home Communities/Parks.** Mean any plot or plots of ground upon which 3 or more manufactured homes or mobile homes, occupied for dwelling or sleeping purposes, are located and are distinguished from subdivisions lacking common facilities and

continuing management services. The latter would be controlled by General Subdivision Regulations, which would apply also to mobile home subdivisions without common open space or continuing management.

- (2) **Residential Mobile Home.** Means a vehicle manufactured or assembled before June 15, 1976, designated to be towed as a single unit or in sections upon a highway by a motor vehicle and equipped and used, or intended to be used primarily for human habitation, with walls of rigid uncollapsible construction, which has an overall length in excess of 45 feet. It includes the mobile home structure, its plumbing, heating, air conditioning and electrical systems and all appliances and all other equipment carrying a manufacturer's warranty.
- Manufactured Home.** Either a structure that is designed to be used as a dwelling with or without a permanent foundation and that is certified by the federal department of housing and urban development (HUD) as complying with the standards established under 42 USC 5401 to 5425, or a mobile home, unless a mobile home is specifically excluded under the applicable statute. It does not include a mobile recreational vehicle.
- (3) **Mobile Recreational Vehicle.** A vehicle which is built on a single chassis, measures 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled, carried or permanently towable by a licensed, light-duty vehicle, licensed for highway use if registration is required and designed primarily for use not as a permanent dwelling but as a temporary living quarters for recreational, camping, travel or seasonal use.
- (4) **Foundation Siding.** A fire and weather resistant, pre-finished material surrounding the entire perimeter of a home and completely enclosing a space between the exterior wall of such home and the ground. Foundation siding shall be properly vented, harmonious, and compatible with the house and installed within sixty (60) days from the date of placement on site.
- (5) **Primary Exposure.** Open areas adjacent to the front wall (or main entrance) of a dwelling unit.
- (6) **Secondary Exposure.** Open areas adjacent to side and rear walls of a dwelling unit.
- (7) **Space.** Means a plot of ground within a manufactured or mobile home community, designed for the accommodation of one manufactured or mobile home.
- (8) **Statutory Definitions.** In addition to the above definitions, definitions contained in Sec. 66.0435 of the Wis. Stats. shall also be applicable.
- (9) **Unit.** Means a single manufactured or mobile home.
- (c) **Minimum Dimensional Requirements for R-MMH Districts and for Individual Mobile Home Communities; Minimum Number of Lots or Spaces.**
  - (1) Where a R-MMH District is to be established for the development of a manufactured or mobile home community, the minimum area shall be fifteen (15) acres. The minimum number of spaces completed and ready for occupancy before first occupancy is permitted shall be established as twenty-five percent (25%) of total units permitted on zoned site.

- (2) These limitations shall not apply where expansion of an existing mobile home community is concerned and where such expansion will not increase variation from requirements applying to mobile home communities, as set forth herein.
- (d) **Permitted and Permissible Uses and Structures.** The following principal uses and structures are permitted within R-MMH Districts:
- (1) **One-Family Detached Manufactured and Mobile Homes (Residential Mobile Home and Manufactured Home).** In mobile home communities, recreational vehicles shall not be occupied as living quarters and sales lots shall not be permitted, but dwellings may be sold on spaces they occupy in residential use.
  - (2) **Permitted Accessory Uses and Structures.** Uses and structures that are customarily accessory and clearly incidental to permitted principal uses and structures shall be permitted, except for those requiring specific approval as provided below.
  - (3) **Rental.** No mobile home site shall be rented for a period of less than thirty (30) days.
- (e) **Site Plan Permit.**
- (1) No person shall construct, alter, modify or extend any mobile home park or mobile home park building or facility within the limits of the City without first securing a Site Plan Permit from the City. Such permits shall be issued by the Planning Department upon approval by the Plan Commission and Common Council.
  - (2) Applications for Site Plan Permits shall be filed with the Planning Department with sufficient copies to investigate and review said application to determine whether the applicant, the premises on which said park will be located and the proposed design and specifications thereof and all buildings proposed to be constructed thereon will comply with the applicable regulations, Ordinances and laws of the State and City and report their findings in writing to the Common Council within sixty (60) days. Such reports shall be considered by the governing body before any permit is issued hereunder. Failure of any officer or body to report within the allotted time shall be deemed a favorable recommendation.
  - (3) Applications for a Site Plan shall be accompanied by a fee as set forth on the City of Onalaska Fee Schedule to cover the cost of investigation and processing, plus regular building permit fees for all buildings or structures to be erected within the proposed park.
  - (4) Applications shall be made on forms furnished by the Planning Department and shall include the information specified in Section 13-8-4 in addition to the following
    - a. Name, address, and phone number of applicant and property owner.
    - b. Location and legal description of the proposed park, addition, modification or extension.
    - c. A complete site plan and application showing compliance with all applicable provisions of this Chapter.
    - d. Complete preliminary engineering plans and specifications, including a scaled drawing of the proposed park showing, but not limited to:

1. Plans and specifications of all utilities, including: sewerage collection and disposal, storm water drainage, water and electrical distribution and supply, refuse storage and collection, lighting, telephone and TV antenna systems.
  2. Location and width of roadways, drives and walkways, buffer strips, recreational and other common areas.
  3. The location of manufactured or mobile home unit with the spaces, including a detailed sketch of at least one (1) typical space and unit therein.
  4. Plans and specifications of all park buildings and structures.
- e. Interest of applicant in proposed manufactured or mobile home park or extension thereof. If owner of tract is a person other than applicant, a duly verified statement by the owner that the applicant is authorized by him/her to construct and maintain the proposed park, addition, modification or extension and make the application.
- f. Written statements describing proposed park operations, management and maintenance, including proposed fees and charges and other requirements to be imposed on park occupants by the park operator.
- (5) Final engineering plans and specifications complying with the provisions of this Chapter and the Zoning Regulations and any modifications or conditions imposed by the governing body shall be submitted to the City Clerk and checked by the proper municipal officials for compliance before the district is approved.
- (6) The procedure for creation of an R-MMH District shall be as prescribed in this Chapter, except that the standards and conditions in Sections 13-13-5-10 and 13-5-7 shall be followed.
- (f) **Standard Requirements for Manufactured and Mobile Home Parks, Additions or Extensions.** All manufactured and mobile home parks and modifications of or additions or extensions to existing parks under the R-MMH District shall comply with the following:
- (1) State Uniform Dwelling Code SPS 321.40 and SPS 326 and the State Electrical Code SPS 316, as now existing or hereafter amended,, are hereby made a part of this Chapter and incorporated herein by reference as if fully set forth, except that such regulations shall not be deemed to modify any requirement of this Chapter or any other applicable law or Ordinance of the State or City.
  - (2) The maximum number of mobile home spaces shall be ten (10) per acre and individual spaces shall not be less than four thousand (4,000) square feet in area and arranged to afford ample area for a variety of units, a setback of forty (40) feet from all public rights-of-way and ten (10) feet from any park drive or common area, including common parking areas, minimum side and rear lot setbacks of ten (10) feet, fifteen (15) feet from any other unit, building or structure. The minimum dimensions of a mobile home space shall be forty (40) feet wide by one hundred (100) feet long and no mobile home shall cover more than twenty-five percent (25%) of the space area. Accessory structures, such as awnings, cabanas, storage cabinets, carports, garages, windbreaks or attached porches shall be considered part of the unit for purposes of determining compliance with this provision. All drives, parking areas and walkways shall be of hard-surfaced material

(bituminous concrete or similar material capable of carrying a wheel load of four thousand (4,000) pounds and there shall be two (2) such surfaced automobile parking spaces for each manufactured or mobile home space. Unless adequately screened by existing vegetative cover, the park shall be screened by a vegetative buffer in the form of evergreens and/or deciduous plantings so arranged that within ten (10) years they will have formed a screen equivalent in opacity to a solid fence or wall. Such plantings shall be grown or maintained to a height of not less than fifteen (15) feet.

- (3) No manufactured or mobile home park shall be laid out, constructed or operated without City water supply and sanitary sewer service. All water or sanitary sewerage facilities in any unit not connected with public water or sewer systems by approved pipe connections shall be sealed and their use is hereby declared unlawful.
- (4) Individual valved water service connections shall be provided for direct use of each unit, so constructed and installed that they will not be damaged by frost or parking of the unit. Water systems shall be adequate to provide pure, potable water supply of six (6) gallons per minute at a minimum pressure of twenty (20) psi and capable of furnishing a minimum of one hundred fifty (150) gallons per unit per day. Fire hydrants shall be installed within five hundred (500) feet of every mobile home stand and park building.
- (5) All liquid wastes originating at units, service or other buildings shall be discharged into a sewerage system extended from and connected with the public sewerage system. Such systems shall comply with all provisions of the State Code and City Ordinances relating to plumbing and sanitation. Each individual space shall be provided with a three (3) inch watertight sewer connection protected from damage by heaving and thawing or parking of the unit and located within the rear one-third (1/3) of the stand, with a continuous grade which is not subject to surface drainage, so constructed that it can be closed when not in use and trapped in such a manner that it can be kept odor free.
- (6) Adequate provision shall be made for the disposal of solid and liquid wastes in a manner approved by the City. Open burning of waste or refuse is prohibited.
- (7) All television cable systems, electrical, internet and telephone distribution lines and oil or gas piping serving the park or spaces therein shall be installed underground. Distribution systems shall be new and all parts and installations shall comply with all applicable federal, state and local codes.
- (8) Each space shall be provided with a weatherproof electrical over-current protection device, disconnect means and branch service of not less than sixty (60) amperes for two hundred twenty (220) volt service located adjacent to the water and sewerage outlets. Receptacles shall be of the four (4) pole four (4) wire grounding type and have a four (4) prong attachment for one hundred ten (110) through two hundred twenty (220) volts.
- (9) Condition of soil, ground water level, drainage and topography shall not create hazards to the property, health or safety of occupants of spaces or living units. The site shall not be exposed to objectionable smoke, noise, odors or other adverse influences, and no portion subject

to unpredictable and/or sudden flooding, subsidence or erosion shall be used for any purpose that would expose persons or property within or without the park to hazards.

- (10) Exposed ground surfaces in all parts of every manufactured or mobile home park shall be paved or covered with stone screenings or other solid material or protected with a vegetative growth that is capable of preventing soil erosion and eliminating objectionable dust.
- (11) The ground surface in all parts of every manufactured or mobile home park shall be graded and equipped to drain all surface water in a safe, sanitary and efficient manner.
- (12) All parks shall be furnished with lighting so spaced and equipped with luminaries placed at such heights as will provide the following average maintained levels of illumination for the safe movement of pedestrians and vehicles at night:
  - a. All parts of the park street systems: 0.6 footcandles, with a minimum of 0.1 footcandles.
  - b. Potentially hazardous locations, such as major park street intersections and steps or stepped ramps, individually illuminated, with a minimum of 0.3 footcandles. All mobile home spaces shall abut upon a street. All streets shall be provided with a smooth, hard and dense surface, which shall be well drained under normal use and weather conditions for the area.

Pavement edges shall be curbed and protected to prevent raveling of the wearing surface and shifting of the pavement base. Grades of streets shall be sufficient to insure adequate surface drainage but not more than eight percent (8%), provided a maximum grade of twelve percent (12%) may be used if approved by the street superintendent, as safe and designed to avoid traffic hazards. Streets shall be at approximately right angles within one hundred (100) feet of an intersection. Intersections of more than two (2) streets at one (1) point shall not be allowed. A distance of at least one hundred fifty (150) feet shall be maintained between centerlines of offset intersecting streets.

- (14) All parks shall be provided with pedestrian walks between individual mobile homes, park streets and community facilities of not less than three (3) feet in width. Walks in locations where pedestrian traffic is concentrated shall be a minimum of three and one-half (3 ½) feet wide. Grade and surfacing of walks shall be approved by the City Engineer as safe and comparable to sidewalks in other areas of the municipality subject to similar usage.
- (15) All mobile home parks shall have a greenbelt or buffer strip not less than twenty (20) feet wide along all boundaries. Unless adequately screened by existing vegetative cover, all manufactured and mobile home parks shall be provided within such greenbelt or buffer strip with screening of natural growth or screen fence, except where the adjoining property is also a mobile home park. Compliance with this requirement shall be made prior to granting Occupancy Permits. Permanent plantings shall be grown and maintained at a height of not less than fifteen (15) feet.
- (16) In all mobile home parks, there shall be one (1) or more recreation areas easily accessible to all park residents. No single recreation area shall contain less than two thousand five hundred (2,500) square feet

unless each mobile home site is provide with contiguous common recreational area not less than twenty (20) feet wide at the narrowest dimension. Recreation areas shall be so located as to be free of traffic hazards and convenient to mobile home spaces, which they serve.

- (17) Single-family nondependent manufactured or mobile homes and approved accessory structures included in the original plans and specifications or revisions thereof, parks, playgrounds, open space, off-street parking lots, one (1) park office and service and/or storage buildings for exclusive use of park residents shall be the only permitted uses in mobile home parks, provided the Common Council may approve the following uses when designed and limited to exclusive use of park residents:
  - a. Laundromats.
  - b. Clubhouses and facilities for private, social or recreation clubs.
  - c. Swimming pools.
- (18) All manufactured or mobile home parks shall be provided with safe and convenient vehicular access from abutting public streets or roads to each space.
- (19) Entrances to parks shall be designed to minimize congestion and traffic hazards and allow free movement of traffic on adjacent streets.
- (g) **Mobile Home Park Operator's License.**
  - (1) It shall be unlawful for any person to establish, operate, maintain or administer or permit to be established, operated or maintained upon any property owned, leased or controlled by them a manufactured or mobile home park within the City without a valid, unexpired Mobile Home Park License as set forth 7-17-2 of the City of Onalaska Ordinances.
- (h) **Operation of Manufactured and Mobile Home Parks; Responsibilities of Park Management.**
  - (1) In every manufactured or mobile home park there shall be located an office of the attendant or person in charge of said park. A copy of the park license and of this Chapter shall be posted therein and the park register shall, at all times, be kept in said office.
  - (2) The attendant or person in charge and the park licensee shall operate the park in compliance with this Chapter and regulations and Ordinances of the City and State and their agents or officers and shall have the following duties:
    - a. Maintain a register of all park occupants, to be open at all times to inspection by state, federal and municipal officers, which shall show:
      - 1. Names and addresses of all owners and occupants of each manufactured or mobile home.
      - 2. Number of children of school age.
      - 3. State of legal residence.
      - 4. Dates of entrance and departure of each manufactured mobile home.
      - 5. Make, model, year and serial number or license number of each manufactured or mobile home and towing or other motor vehicles and state, territory or country which issued such licenses.
      - 6. Place of employment of each occupant, if any.

- b. Notify park occupants of the provisions of this Chapter and inform them of their duties and responsibilities and report promptly to the proper authorities any violations of this Chapter or any other violations of law that may come to their attention.
  - c. Report to the Health Officer all cases of persons or animals affected or suspected of being affected with any dangerous communicable disease.
  - d. Supervise the placement of each manufactured or mobile home on its stand, which includes securing its stability and installing all utility connections and tie downs.
  - e. Maintain park grounds, buildings and structures free of insect and rodent harborage and infestation and accumulations of debris, which may provide rodent harborage or breeding places for flies, mosquitoes and other pests.
  - f. Maintain the park free from growth of noxious weeds.
  - g. Maintain the park free of litter, rubbish and other flammable materials; provide portable fire extinguishers of a type approved by the Fire Chief in all locations designated by the Chief and maintain such extinguishers in good operating condition and cause every area within the park designated as a fire lane by the Fire Chief to be kept free and clear of obstructions.
  - h. Check to insure that every manufactured and mobile home unit has furnished, and in operation, a substantial, fly-tight, watertight, rodent proof container for the deposit of garbage and refuse in accordance with the Ordinances of the City and the regulations of the Building Inspector.
  - i. The management shall provide stands for all refuse and garbage containers so designed as to prevent tipping and minimize spillage and container deterioration and facilitate cleaning.
  - j. Provide for the sanitary and safe removal and disposal of all refuse and garbage at least weekly. Removal and disposal of garbage and refuse shall be in accordance with the laws of the State of Wisconsin and the Ordinances and regulations of the City, including regulations promulgated by the Building Inspector and the Fire Chief.
  - k. Allow inspections of park premises and facilities at reasonable times by municipal officials or their agents or employees as provided by Section 13-2-8(j)(2) of this Chapter.
- (i) **Responsibilities and Duties of Mobile Home Park Occupants.**
- (1) Park occupants shall comply with all applicable requirements of this Chapter and regulations issued hereunder and shall maintain their space, its facilities and equipment in good repair and in a clean and sanitary condition.
  - (2) Park occupants shall be responsible for proper placement of their manufactured or mobile homes on its space and proper installation of all utility connections in accordance with the instructions of the park management.
  - (3) No owner or person in charge of a dog, cat or other pet animal shall permit it to run at large or to cause any nuisance within the limits of any manufactured or mobile home park.

- (4) Each owner or occupant of a nonexempt manufactured or mobile home within a manufactured or mobile home park shall remit to the licensee or authorized park management the cash deposit and monthly parking permit fee.
- (5) It shall be the duty of every occupant of a park to give the park licensee or management, or their agent or employee, access to any part of such park or mobile home premises at reasonable times for the purpose of making such repairs or alterations as are necessary to effect compliance with this Chapter or any law or Ordinance of the State or City or lawful regulation or order adopted thereunder.
- (6) Manufactured or mobile homes shall be parked only on the stands provided and shall be placed thereon in accordance with all requirements of this Chapter.
- (7) No manufactured or mobile home owner or occupant shall conduct in any unit or any manufactured or mobile home park any business or engage in any other activity that would not be permitted in single-family residential areas in the City.
- (8) No person shall discharge any wastewater on the surface of the ground within any manufactured or mobile home park.
- (9) No person shall erect or place upon any space any permanent or temporary structure intended to be used for dwelling purposes or in connection with any manufactured or mobile home unit except as specifically authorized by this Chapter.

(j) **Additional Regulations on Mobile Homes and Mobile Home Parks.**

- (1) Wrecked, damaged or dilapidated manufactured and mobile homes shall not be kept or stored in any manufactured or mobile home park or upon any premises in the City. The Department of Inspection shall determine if a mobile home is damaged or dilapidated to a point which makes it unfit for human occupancy. Such manufactured or mobile homes are hereby declared to be a public nuisance. Whenever the Department of Inspection so determines, it shall notify the licensee or landowner and owner of the manufactured or mobile home in writing that such public nuisance exists within the park or on lands owned by them giving the findings upon which its determination is based and shall order such home removed from the park or site or repaired to a safe, sanitary and wholesome condition of occupancy within a reasonable time, but not less than thirty (30) days.
- (2) The, Department of Inspection, Fire Chief or their lawful agents or employees are authorized and directed to inspect manufactured or mobile home parks not less than once in every twelve (12) month period to determine the health, safety and welfare of the occupants of the park and inhabitants of the City as affected thereby and the compliance of structures and activities therein with this Chapter and all other applicable laws of the State and Ordinances of the City.
- (3) Fires in manufactured or mobile home parks shall be made only in stoves and other cooking or heating equipment intended for such purposes. Outside burning is prohibited except by permit and subject to requirements or restrictions of the Fire Chief.

- (4) All plumbing, building, electrical, oil or gas distribution, alterations or repairs in the park shall be in accordance with the regulations of applicable laws, Ordinances and regulations of the State and municipalities and their authorized agents.
- (5) All manufactured or mobile homes in manufactured or mobile home parks shall be skirted unless the unit is placed within one (1) foot vertically of the stand with soil or other material completely closing such space from view and entry by rodents and vermin. Areas enclosed by such skirting shall be maintained free of rodents and fire hazards.
- (6) No person shall construct, alter or add to any structure, attachment or building in a manufactured or mobile home park or on a manufactured or mobile home space without a permit from the Department of Inspection. Construction on, or addition or alteration to the exterior of a manufactured or mobile home shall be of the same type of construction and materials as the mobile home affected. This Subsection shall not apply to addition of awnings, antennas or skirting to mobile homes. Accessory structures on manufactured and mobile home spaces shall comply with all setback, side yard and rear yard requirements for manufactured and mobile home units.
- (7) Storage under mobile homes is prohibited.
- (k) **Compliance with Plumbing, Electrical and Building Ordinances.** All plumbing, electric, electrical, building and other work on or at any manufactured or mobile home park under this Chapter shall be in accordance with the Ordinances of the City and the requirements of the State Plumbing, Electrical and Building Codes and the regulations of the State Board of Health. Licenses and permits granted under this Chapter grant no right to erect or repair any structure, to any plumbing work or to do any electric work.
- (l) **Limitations on Signs.** In connection with Manufactured or Mobile Home Communities within the R-MMH District, no sign intended to be read from any public way adjoining the district shall be permitted except:
  - (1) No more than one (1) sign, not exceeding twenty-four (24) square feet in area, for each park entrance, a maximum of fifteen (15) feet in height.
  - (2) No source of illumination for any such signs shall be directly visible from adjoining streets or residential property, and no such signs shall be erected within five (5) feet of any exterior property line.
- (m) **Common Recreational Facilities.**
  - (1) No less than ten percent (10%) of the total area of any manufactured or mobile home community established under these regulations shall be devoted to common recreational areas and facilities, such as playgrounds, swimming pools, community buildings, ways for pedestrians and cyclists away from streets and play areas for small children for other recreational areas in block interiors. At least one (1) principal recreation and community center shall contain not less than five percent (5%) of the total area of the community.
  - (2) To be countable as common recreational area, interior-block ways for pedestrians or cyclists shall form part of a system leading to principal destinations. Such ways may also be used for installations of utilities.
  - (3) Common recreational area shall not include streets or parking areas, shall be closed to automotive traffic except for maintenance and

service vehicles, and shall be improved and maintained for the uses intended.

(n) **Standards for General Site Planning for Mobile Home Communities.**

The following guides, standards and requirements shall apply in site planning for mobile home communities:

- (1) **Principal Vehicular Access Points.** Principal vehicular access points shall be designed to encourage smooth traffic flow with controlled turning movements and minimum hazards to vehicular or pedestrian traffic. Merging and turnout lanes and/or traffic dividers shall be required where existing or anticipated heavy flows indicate need. In general, minor streets shall not be connected with streets outside the district in such a way as to encourage the use of such minor streets by substantial amounts of through traffic. No lot within the community shall have direct vehicular access to a street bordering the development.
- (2) **Access for Pedestrians and Cyclists.** Access for pedestrians and cyclists entering or leaving the community shall be by safe and convenient routes. Such ways need not be adjacent to or limited to the vicinity of vehicular access points. Where there are crossings of such ways and vehicular routes at edges of planned developments, such crossings shall be safely located, marked and controlled and where such ways are exposed to substantial vehicular traffic at edges of communities, safeguards may be required to prevent crossings except at designated points. Bicycle paths, if provided, shall be so related to the pedestrian way system that street crossings are combined.
- (3) **Protection of Visibility-Automotive Traffic, Cyclists and Pedestrians.** At intersections of any streets, public or private, the provisions of Section 13-1-90 shall apply and is hereby adopted by reference. Where there is pedestrian or bicycle access from within the community to a street at its edges by paths or across yards or other open space without a barrier to prevent access to the street, no material impediment to visibility more than two and five-tenths (2.5) feet above ground level shall be created or maintained within twenty-five (25) feet of said street unless at least twenty-five (25) feet from said access measured at right angles to the path.
- (4) **Exterior Yards for Mobile Home Communities; Minimum Requirements; Occupancy.** The following requirements and limitations shall apply to yards at the outer edges of mobile home communities:
  - a. **Along Public Streets.** Where R-MMH communities adjoin public streets along exterior boundaries, a yard at least twenty-five (25) feet in minimum dimensions shall be provided adjacent to such streets. Such yard may be used to satisfy open space depth requirements for individual dwellings but shall not contain carports, recreational shelters, storage structures or any other structures generally prohibited in yards adjacent to streets in residential districts. No direct vehicular access to individual lots shall be permitted through such yards, and no group parking facilities or active recreation areas shall be allowed therein.

- b. **At Edges of R-MMH Districts (Other Than at Streets or Alleys).** Where R-MMH communities are so located that one (1) or more boundaries are at the edges of R-MMH Districts and adjoining neighboring districts without an intervening street, alley or other permanent open space at least twenty (20) feet in width, an exterior yard at least twenty (20) feet in minimum dimension shall be provided. Where the adjoining district is residential, the same limitations on occupancy and use of such yards shall apply as stated above concerning yards along public streets. Where the adjoining district is nonresidential, such yards may be used for group or individual parking, active recreation facilities or carports, recreational shelters or storage structures.
- (5) **Ways for Pedestrians and/or Cyclists in Exterior Yards.** In any exterior yard, required or other, ways for pedestrian and/or cyclists may be permitted, if appropriately located, fenced or landscaped to prevent potential hazards arising from vehicular traffic on adjacent streets or other hazards and annoyances to users or to occupants of adjoining property. When otherwise in accord with the requirements concerning such ways set forth above, approved ways in such locations shall be counted as common recreation facilities and may also be used for utilities easements.
  - (6) **Internal Relationships.** The site plan shall provide for safe, efficient, convenient and harmonious groupings of structures, uses and facilities, and for appropriate relation of space inside and outside buildings to intended uses and structural features. In particular:
    - a. **Streets, Drives and Parking and Service Areas.** Streets, drives and parking and service areas shall provide safe and convenient access to dwellings and community facilities and for service and emergency vehicles, but streets shall not be so laid out as to encourage outside traffic to traverse the community, nor occupy more land than is required to provide access as indicated, nor create unnecessary fragmentation of the community into small blocks. In general, block size shall be the maximum consistent with use, the shape of the site and the convenience and safety of the occupants.
    - b. **Vehicular Access to Streets.** Vehicular access to streets from off-street parking areas may be direct from dwellings if the street or portion of the street serves fifty (50) units or less. Determination of units served shall be based on normal routes anticipated for traffic. Along streets or portions of streets serving more than fifty (50) dwelling units, or constituting major routes to or around central facilities, access from parking and service areas shall be so combined, limited, located, designed and controlled as to channel traffic conveniently, safely and in a manner that minimizes marginal traffic friction, and direct vehicular access from individual dwellings shall generally be prohibited.
    - c. **Ways for Pedestrians and Cyclists; Use by Emergency, Maintenance or Service Vehicles.**
      - 1. Walkways shall form a logical, safe and convenient system for pedestrian access to all dwellings, project facilities and principal off-street pedestrian destinations. Maximum walking

distance in the open between dwelling units and related parking spaces, delivery areas and trash and garbage storage areas intended for use of occupants shall not exceed one hundred (100) feet.

2. Walkways to be used by substantial numbers of children as play areas or routes to school, bus stops or other destinations shall be so located and safeguarded as to minimize conflicts with normal automotive traffic. If an internal walkway system is provided, away from streets, bicycle paths shall be incorporated in the walkway system. Street crossings shall be held to a minimum on such walkways and shall be located and designated to provide safety and shall be appropriately marked and otherwise safeguarded. Ways for pedestrians and cyclists, appropriately located, designed and constructed may be combined with other easements and used by emergency, maintenance or service vehicle but shall not be used by other automotive traffic.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1535 - 2016

Please route in this order

Brea Grace, Land Use & Development Director  
(let Joe Barstow review all annexation ordinances)

Brea Grace 12/22/15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. J. Holter 12-23-15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 12-26-15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

ORDINANCE NO. 1536-2016

AN ORDINANCE TO AMEND ARTICLE D OF CHAPTER 1 OF TITLE 15,  
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO  
ELECTRICAL CODE

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Article d, Title 15, Chapter 1, of the City of Onalaska Code of  
Ordinances related to the Electrical Code is hereby deleted in its entirety and replaced as  
follows:

**Article D: Electrical Code**

**Sec. 15-1-70 Application of Provisions of the Electrical Code.**

- 1) **General.** This Article shall be known as the "Electrical Code of the City of Onalaska" and will be referred to in this Chapter as "this Code" or "this Article."
- 2) **Purpose.** The purpose of this Electrical Code is the practical safeguarding of persons and property from hazards arising from the installation and use of electricity; and to establish rules and fees for the issuance of permits, and the inspection of all electrical and low voltage work covered under the scope of this article.
- 3) **Scope.** This code shall apply to the installation, re-construction, alteration, extension and repair of wiring and equipment for heat, light, power, control, voice, data, CATV, fire alarm, security systems and other low voltage work. Materials, fittings, devices, appliances, luminaries, apparatus and the like used as part of or in conjunction with said installations shall be referred to in this Code as "Equipment" or "Electrical Equipment" unless specifically stated otherwise.
- 4) **Conflict.** No part of this Article shall be interpreted to prevent the enforcement of other City ordinances or regulations which prescribe standards equal to or more stringent than the standards established by this Article.

**Sec. 15-1-71 State Regulations Adopted**

- 1) **Adopted by Reference.** Chapter 101, Wis. Stats.; SPS 305, 316 and 320, Wis. Adm. Code together with all amendments and reinstatements are hereby adopted and by reference made a part of this Chapter with the same force and effect as though set out in full. Failure to comply with any of the provisions of the statutes or administrative rules, regulations and bulletins, shall constitute a violation of this chapter, punishable according to the penalties provided below. References in this Chapter to Wisconsin statutory section or chapter or Wisconsin Administrative Code sections or chapter describing or defining procedures or author for enactment or enforcement shall be

deemed to refer to the most recent enactments of the Wisconsin Legislature describing or defining such procedures or authorities.

- 2) **To be on File.** A copy of the State Electrical Code shall be on file in the offices of the Department of Inspection.

## **Sec. 15-1-72 State of Wisconsin Electrical Licenses, Certifications and Definitions.**

### **1) General**

No person, firm, corporation, institution, organization or representative thereof shall engage in the installation, alteration, re-construction, extension or any work covered under the Scope of this Article or engage in the business of said, installation, alteration, re-construction, or extension for any purpose in the City Of Onalaska without first having proper certifications, licenses and insurance as provided by this Section and per Wisconsin State Statutes and the Wisconsin Administrative Code as may be amended. A residential property owner may not install, repair or maintain electrical wiring on premises that the property owner owns and occupies as a residence, all work must be performed by an Electrical Contractor as defined in SPS 305.41.

### **2) Definitions**

- a) **Electrical Contractor:** An Electrical Contractor is a person, firm, corporation, institution or organization licensed under SPS 305.41 of the Administrative Code.
- b) **Master Electrician:** A Master Electrician is a person licensed by the State of Wisconsin as a Master Electrician under 305.43 of the Administrative Code.
- c) **Residential Master Electrician.** A Residential Master Electrician is a person licensed by the State of Wisconsin as a Residential Master Electrician under 305.435 of the Administrative Code.
- d) **Registered Master Electrician.** A Registered Master Electrician is a person licensed by the State of Wisconsin as a Registered Master Electrician under 305.437 of the Administrative Code.
- e) **Journeyman Electrician:** A Journeyman Electrician is a person licensed by the State of Wisconsin as a Journeyman Electrician under 305.44 of the Administrative Code.
- f) **Industrial Journeyman Electrician:** An Industrial Journeyman Electrician is a person licensed by the State of Wisconsin as an Industrial Journeyman Electrician under 305.443 of the Administrative Code.
- g) **Residential Journeyman Electrician:** A Residential Journeyman Electrician is a person licensed by the State of Wisconsin as a Residential Journeyman Electrician under 305.447 of the Administrative Code.
- h) **Beginning Electrician:** A Beginning Electrician is a person registered by the State of Wisconsin as a Beginning Electrician under 305.45 of the Administrative Code.

- i) **Electrical Apprentices.** An Electrical Apprentice is a person registered by the State of Wisconsin as an Electrical Apprentice under 305.46 of the Administrative Code.
- j) **Low Voltage Installer:** Any person engaged in installing, repairing, or maintaining equipment or systems that operate at 100 volts or less.
- k) **Electrical Wiring:** means all equipment, wiring, material, fittings, devices, appliance, fixtures, and apparatus used for the production, modification, regulation, control, distribution, utilization, or safeguarding of electrical energy for mechanical, chemical, cosmetic, heating, lighting, or similar purposes, as specified under the state electrical wiring code. "Electrical wiring" does not include the equipment, wiring, material, fittings, devices, appliances, fixtures and apparatus used by a public utility, an electric cooperative or a wholesale merchant operator for the purpose of generating, transmitting, distributing or controlling heat, light, power or natural gas to its customers or members.

**Sec. 15-1-73 Permits, Fees and Inspections**

- 1) **Permit Application:** No electrical wiring shall be installed, altered, re-constructed, extended or repaired without first obtaining an electrical permit. Said work includes low voltage work: installing, repairing, or maintaining equipment or systems that operate at 100 volts or less.
  - a) **Application for Installation, Repair or Maintenance of Electrical Wiring:**
    - i. Applications for permits shall be made and signed by a Master Electrician or their approved agent. All work performed under the Electrical Permit, shall be done under the general supervision of the Master Electrician.
    - ii. Application shall provide proof of valid license as a Master Electrician and Electrical Contractor with the State of Wisconsin.
    - iii. Application shall be made on forms provided by the Inspection Department and shall state the Electrical Contractor's permanent place of business.
  - b) **Application for Low Voltage Work:** Application for low voltage shall be made by the installer on forms provided by the Inspection Department and shall include such plans, specifications, and other information as requested by the Inspection Department. No permits shall be issued to any installer who does not have a current certificate of insurance on file, or any installer who has ignored orders to correct code deficiencies or has fees, fines or penalties outstanding.

Permits shall be invalid if work is not commenced within 6-months of permit issuance and shall expire one year after permit issuance. The Electrical Inspector may extend the period not more than two times for up to an additional 180 days each.

- 2) **Permit Fees:**  
Permit fees shall be based upon the physical value of the work to be done, as determined by the Inspection Department on the basis of current costs as set forth on the City of Onalaska Fee Schedule. Fees shall be due at the time of application.

- a. The permit fee shall be doubled when work is commenced before a permit is obtained.
- b. There shall be a re-inspection fee for each occurrence as set forth on the City of Onalaska fee schedule.

### 3) Electrical Inspections:

- a. **Rough Inspection(s).** The rough inspection by the Department of Inspection shall occur within 3 business days (during a normal working week) after notification by the contractor that the wiring and equipment is roughed in, and before such work is covered up.
- b. **Final Inspection.** The final inspection by the Department of Inspection shall occur within 5 business days (during a normal working week) after written notification by the contractor that the job is completed.
- c. **Orders.** The Department of Inspection shall issue orders requiring that electrical code violations be corrected within a specified time. The compliance time shall not be more than 30 days, depending on the nature of the violation and hazard involved. A written order to correct electrical code violations must be complied with as stated in the written order, the order itself shall remain active for 24 months from the date of issuance, meaning that any subsequent violations during the 24 month period may result in an immediate issuance of a municipal citation. A continued failure to correct a violation identified in an order may result in the issuance of a municipal citation to the person to whom the order was issued.
- d. **Content of Orders.** Whenever the Department of Inspection determines that there are reasonable grounds to believe a violation of any provision of this chapter exists, he or she shall order the person responsible to correct the violation. The order shall be in writing and shall:
  - i. Include a description of the real estate sufficient for identification;
  - ii. Specify the violation which exists and the remedial action required;
  - iii. Allow a reasonable time for the performance of any act it requires;
  - iv. Include the following disclaimer: "The findings of this inspection report are intended to identify code violations that are readily apparent at the time of inspection. The inspection did not involve a detailed examination of the electrical systems or the closed structural or nonstructural elements of the buildings and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied.
- e. **Service of Orders.** Orders to correct electrical violations shall be served upon the Permit Holder. Orders not corrected within 2 weeks shall be sent to the owner of record by first class mail at the address listed with the City Assessor's office or by delivering the order to the owner personally. When

the owner of record does not have an address listed, the order may be served:

- i. By delivering the order to the owner personally; or
  - ii. By first class mail to the owner at the last known address as shown on the most recent property tax bill for the property affected by the order; or
  - iii. By posting the order in a conspicuous place on the exterior of the structure affected by the order.
  - iv. If an order is served by first class mail, the person serving the order shall execute an affidavit which shall include the following:
    1. The date upon which the order was mailed.
    2. An allegation that the envelope was postpaid.
    3. The name of the person to whom the envelope was addressed.
    4. The address on the envelope.
    5. That the order was enclosed within the envelope.
- f. **Compliance.** Upon the failure of any inspection due to code deficiencies or the electrical work scheduled to be inspected has not complete at the time of inspection, a re-inspection fee shall be assessed against the permit holder. If the Department of Inspection determines that the work conforms to this Code, a certificate of compliance may be issued. All wiring and equipment covered under the Scope of this Article shall be inspected and approved by the Department of Inspection before the installation or equipment is put into normal or permanent service.
- g. **Notice to Purchasers.** An owner shall notify a purchaser, in writing, that an order has been issued concerning a violation of this Article, whenever the condition of the property giving rise to the order has not been corrected. Any owner who fails to give written notice to a purchaser, prior to acceptance of a written offer to purchase, of any order concerning this property shall be subject to a forfeiture as provided below. No owner may accept an offer to purchase which was made prior to the disclosure required by this subsection, unless the purchase acknowledges receipt of a notice of outstanding orders and a willingness to proceed despite such knowledge.
- h. **Liability for Damages.** This Code shall not affect the responsibility or liability of any party owning, operating, controlling or installing any electrical equipment for damages to persons or property caused by any defect therein, nor shall the City be held as assuming any such liability by reason of the inspection or re-inspection authorized herein or the certificate of approval issued as herein provided or by reason of the approval or disapproval of any equipment authorized herein.

#### 4) **Investigations:**

The Electrical Inspector may investigate any charges or complaints filed which may be brought against the holder of any permit, for noncompliance with any provision of this code on the part of the permit holder or any person performing any work under their direction. Any licensed Electrical Contractor who knowingly and willfully procures a

permit for electrical work which is to be performed by anyone not properly licensed by the State of Wisconsin shall be subject to the maximum penalty prescribed by Section 15-1-90 of the Municipal Code of Ordinances. No person may obtain a permit for electrical work in the City of Onalaska while that person is failing or refusing to correct an electrical violation after having been convicted of that violation.

**Sec. 15-1-74 Standards for the Installation of Electrical Equipment.**

- 1) Standards for the installation of electrical conductors and equipment in the City of Onalaska shall conform to and comply with the applicable provisions of this Code, Chapters SPS 305, SPS 316 and SPS 320 of the Wisconsin Administrative Code and all subsequent amendments, the Statutes of the State of Wisconsin, and any orders, rules and regulations issued by authority thereof, and with approved electrical standards for safety to persons and property. Where no specific standards for safety are prescribed by this ordinance or by the State Electrical Code, conformity with the regulations set forth in the National Electrical Code and in the National Electrical Safety Code shall be prima facie evidence of conformity with approved standards for safety to persons and property.
- 2) Only that equipment which has been expressly made for electrical, control, voice, data, CATV, fire alarm and security system purposes shall be installed for said purpose. All heat, light, power, control, voice, data, CATV, fire alarm, security system equipment and other low voltage system equipment shall be installed and used in the exact manner and for the exact purpose indicated by the equipment's listings, labels and the manufacturer's markings and instructions. The original manufacturer's listings, labels, ratings and markings shall be visible and the equipment shall not be changed or altered in any manner, except that normal replacements and repairs may be made to such equipment if the replacements and repairs do not change the listing, original characteristics or design.
- 3) The City of Onalaska may require existing installations to be brought into compliance with the minimum wiring requirements of the Minimum Housing and Property Maintenance Code or Uniform Dwelling Code and within the time determined by the City.
- 4) Interpretation of the Code shall be at the discretion of the Department of Inspection. Written requests for formal interpretations or variances of SPS 316 shall be directed to the Wisconsin Department of Commerce, Safety and Buildings Division, Electrical Unit.

**Sec. 15-1-75 Public Liability Insurance and Completed Operations Insurance.**

Permit holders, except those residential owner occupied Permit Holders for low voltage work (defined as installing, repairing, or maintaining equipment or systems that operate at 100 volts or less), shall carry insurance having aggregate coverage of not less than One Million Dollars (\$1,000,000.00) covering all of the following risks: public liability, personal injuries, property damage, and completed operations. Insurance for completed operations coverage shall be sufficiently broad to cover installation, service and repair of equipment sold by the Permit Holder and servicing, installation and repair of equipment not sold by the Permit Holder. Permit Holder shall submit a certificate of insurance indicating such coverage at the time the application for license or renewal thereof is made. Residential owner occupied Permit Holders performing low voltage work must provide a current certificate of homeowner's insurance or a copy of their current homeowner's insurance policy.

### **Sec. 15-1-76 Unsafe or Illegal Electrical Equipment.**

When the Department of Inspection finds any electrical equipment to be unsafe or dangerous to persons or property, the person owning, using or selling such electrical equipment shall be notified in writing to remove or cause to be removed, or to make any changes or repairs or cease to sell, so as to restore such electrical equipment to a safe condition. Failure to comply with such notice within the time specified in such notice shall be sufficient cause for the Department of Inspection to disconnect or order the removal of, or order the discontinuance of, electrical service to said electrical equipment.

In any case of emergency affecting the safety of persons or property, or where electrical equipment interferes with the work of the fire department, or where electrical equipment is not installed in conformity with the regulations of this Electrical Code, the Department of Inspection shall have the authority to disconnect immediately or cause the removal of or disconnection of any such electrical equipment. When the Department of Inspection disconnects or causes to be disconnected electric current from electrical equipment, an official notice, tag, lock or seal shall be attached to such electrical equipment to prevent the use of electricity. It shall be unlawful for any unauthorized person to attach such official notice, tag, lock or seal, or to break open, change, remove, destroy, tear, alter, mutilate, cover or otherwise deface or injure any such official notice, tag, lock or seal. The Department of Inspection shall have the power and authority to seize and take possession of any electrical equipment or materials which, in its opinion, are dangerous to life or property, or which are suspected or found to have been the cause of any fire, accident, injury or fatality and to retain possession for the purpose of making an investigation, an examination or for official evidence. After such electrical equipment and materials have served their purpose, they shall be returned to the owner.

### **Sec. 15-1-77 Disclaimer of Inspections.**

The purpose of the inspections under this Article is to improve the quality of property in the City of Onalaska. The inspections and the reports and findings issued after the inspections are not intended as, nor are they to be construed, as a guarantee. In order to so advise owners and other interested persons, the following disclaimer shall be applicable to inspections hereunder: "These findings of inspections contained herein are intended to report conditions of noncompliance with code standards that are readily apparent at the time of inspection. The inspection does not involve a detailed examination of mechanical systems or the closed structural and non structural elements of the buildings and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied.

### **Sec. 15-1-78 Enforcement Actions**

- 1) **Forfeiture.** Any person who violates any provision of this Article, or fails to comply with a lawful order of the Inspector to correct a violation of this chapter shall, upon conviction of the violation, pay a forfeiture of not less than \$100.00 and not more than \$500.00 together with the costs of prosecution and in default of payment of such forfeiture and costs of prosecution shall be imprisoned in the County jail until such forfeiture and costs of prosecution are paid, but not exceeding 90 days for a first offense.

- 2) **Refusal to Issue Electrical Permit.** No person may obtain a permit to do electrical work in the City of Onalaska while that person is failing or refusing to correct a electrical violation after having been convicted of that violation.
- 3) **Suspension or Revocation of Electrical Permit.** The Inspector may revoke or suspend an electrical permit if the Inspector finds that the permit holder has:
  - i) Made a material misstatement in the application for a permit or renewal thereof; or
  - ii) Has failed to correct an electrical code violation within 30 days after having received notice of the violation.
- 4) **Action to Enjoin.** The City Attorney may, in addition to, or in lieu of other remedies provided by law, bring an action to enjoin a person from committing repeated violations of this chapter.

Sec. 15-1-79 through Sec. 15-1-89

Reserved for Future Use.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

**FISCAL IMPACT OF ORDINANCE 1536 – 2016**

Please route in this order

Brea Grace, Land Use & Development Director  
(let Joe Barstow review all annexation ordinances)

Brea Grace 12/28/15  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

ORDINANCE NO. 1537-2016

AN ORDINANCE TO AMEND CHAPTER 4 OF TITLE 7,  
SECTION 4 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO REGISTRATION OF DIRECT SELLERS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 4, Section 4, Subsection (c)(1), of the City of Onalaska Code  
of Ordinances related to the Regulation of Taxicabs is hereby deleted in its entirety and replaced as  
follows:

- (1) At the time the registration is returned, a fee shall be paid to the City Clerk to cover the cost  
of processing said registration. Each and every member of a group must file a separate  
registration form. The fee for a direct seller's, solicitor's or canvasser's license shall be as set  
forth on the City of Onalaska Fee Schedule. All license fees will be reviewed annually. All  
persons within a group must comply with the other provisions of this Chapter. A license  
granted hereunder shall be valid for a period of (90) days from the date of issuance.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and  
prior to publication although it will be published in due course.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1537 - 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

**ORDINANCE NO. 1538-2016**

**AN ORDINANCE TO AMEND CHAPTER 2 OF TITLE 7,  
SECTION 11 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO TRANSFER AND LAPSE OF LICENSE**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 2, Section 11, of the City of Onalaska Code of Ordinances related to the Transfer and Lapse of License is hereby deleted in its entirety and replaced as follows:

- (a) In accordance with the provisions of Section 125.04(12), Wis. Stats., a license shall be transferable from one premises to another if such transfer is first approved by the Common Council. An application for transfer shall be made on a form furnished by the City Clerk. Proceedings for such transfer shall be had in the same form and manner as the original application. The fee for such transfer shall be set forth on the City of Onalaska Fee Schedule. Whenever a license is transferred, the City Clerk shall forthwith notify the Wisconsin Department of Revenue of such transfer. In the event of the sale of a business or business premises of the licensee, the purchaser of such business or business premises must apply to the City for reissuance of said license and the City, as the licensing authority, shall in no way be bound to reissue said license to said subsequent purchaser.
- (b) In accordance with the provisions of Section 125.04(6), Wis. Stats., a licensee may appoint a successor agent to act in the agent's place for the remainder of the license year or until another agent is appointed. The fee for appointing a successor agent shall be as set forth on the City of Onalaska Fee Schedule. Whenever the agent of a corporate holder of a license is for any reason replaced, the licensee shall give the City Clerk written notice of said replacement, the reasons therefor and the new appointment along with the fee as set forth on the City of Onalaska Fee Schedule. Until the next regular meeting or special meeting of the Common Council, the successor agent shall have the authority to perform the functions and be charged with the duties of the original agent. However, said license shall cease to be in effect upon receipt by the City Clerk of notice of disapproval of the successor agent by the Wisconsin Department of Revenue or other peace officer of the municipality in which the license was issued. The corporation's license shall not be in force after receipt of such notice or after a regular or special meeting of the Common Council until the successor agent or another qualified agent is appointed and approved by the City and the Wisconsin Department of Revenue."

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1538 - 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

ORDINANCE NO. 1539-2016

AN ORDINANCE TO AMEND CHAPTER 3 OF TITLE 7,  
SECTION 2 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO CIGARETTE LICENSE

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 3, Section 2, Subsection (b) of the City of Onalaska Code of Ordinances related to the Cigarette License is hereby deleted in its entirety and replaced as follows:

- (b) **Application for License; Fee.** Every person, firm or corporation desiring a license under this Section shall file with the City Clerk a written application therefore, stating the name of the person and the place for which such license is desired. Each license shall be filed by the City Clerk and shall name the licensee and the place wherein he is authorized to do business, and the same shall not be delivered until the applicant shall pay to the City Clerk a license fee as set forth on the City of Onalaska Fee Schedule.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1539 - 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

ORDINANCE NO. 1540-2016

AN ORDINANCE TO AMEND CHAPTER 6 OF TITLE 7,  
SECTION 1 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO REGULATION OF TAXICABS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 6, Section 1, Subsection (d), of the City of Onalaska Code of Ordinances related to the Regulation of Taxicabs is hereby deleted in its entirety and replaced as follows:

- (d) The taxicab business license fee shall be as set forth on the City of Onalaska Fee Schedule and shall be paid annually. The taxicab business license shall be reviewed annually.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1540 – 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

ORDINANCE NO. 1541-2016

AN ORDINANCE TO AMEND CHAPTER 2 OF TITLE 7,  
SECTION 18 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO CLASS "A" AND CLASS "B" OUTDOOR VENTUE LICENSE

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 2, Section 18, Subsection (a) of the City of Onalaska Code of Ordinances related to the Requirements for Class "A" and Class "B" Outdoor Venue License is hereby deleted in its entirety and replaced as follows:

**Sec. 7-2-18 Requirements for Class "A" and Class "B" Outdoor Venue License**

(a) Application. Application for such licenses shall be made in writing to the City Clerk not less than fifteen (15) days prior to the meeting of the Common Council at which the application will be considered and must include a plan or diagram that particularly describes the outdoor venue area. Each applicant shall pay the required license fee as set forth on the City of Onalaska Fee Schedule at the time of the filing of the original application, renewals thereafter shall be annually and shall require a fee as set forth on the City of Onalaska Fee Schedule. All property owners within one hundred fifty (150) feet of the proposed premises for an Outdoor Venue License shall receive notice of the pendency of the original application by first class mail.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

**FISCAL IMPACT OF ORDINANCE 1541 - 2016**

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

ORDINANCE NO. 1542-2016

AN ORDINANCE TO AMEND CHAPTER 5 OF TITLE 7,  
SECTION 4 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO HOTEL/MOTEL PERMITS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Title 7, Chapter 5, Section 4, of the City of Onalaska Code of Ordinances  
related to the Permit Required is hereby deleted in its entirety and replaced as follows:

**7-5-4 Permit Required.**

Every person furnishing rooms or lodging under Section 7-5-2 shall file with the City Clerk an application for a permit for each place of business. Every application for a permit shall be made upon a form prescribed by the City Clerk and shall set forth the name under which the applicant transacts or intends to transact business, the location of his place of business, and such other information as the City Clerk requires. The application shall be signed by the owner if a sole proprietor, and, if not a sole proprietor, by the person authorized to act on behalf of such owner(s). At the time of making an application, the applicant shall pay to the City Clerk a fee as set forth on the City of Onalaska Fee Schedule for a one year permit or a two year permit, said fee to be reviewed annually. The permit shall be obtained annually (or every two years if so selected) and be valid for the period of July 1 to June 30 of each year.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1542 – 2016

Please route in this order

Cari Burmaster, City Clerk

Cari Burmaster  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

PACKET: 01419 License Packet Operators Feb

SEQUENCE: License #

ID	PERIOD	-----NAME-----		LICENSE CODE
00211	1/12/16- 6/30/17	KUESTER	KENNETH	OPRATOR OPERATORS - 2 YEAR
01609	1/07/16- 6/30/17	HYTTINEN	COURTNEY	OPRATOR OPERATORS - 2 YEAR
01611	1/08/16- 6/30/16	RESHEL	DOMINICK	OPRATOR OPERATORS - 1 YEAR
01613	1/12/16- 6/30/17	SOLBERG	PHILIP	OPRATOR OPERATORS - 2 YEAR
01633	1/20/16- 6/30/17	NETZER	BAILEY	OPRATOR OPERATORS - 2 YEAR
01637	1/22/16- 6/30/17	ELLIOTT	REBECCA	OPRATOR OPERATORS - 2 YEAR
02661	1/21/16- 6/30/17	WAAK	<del>MATTHEW</del> Andrew	OPRATOR OPERATORS - 2 YEAR
03538	2/01/16- 6/30/17	PRICE	EMILY	OPRATOR OPERATORS - 2 YEAR

Resolution No. 6-2016

**INITIAL RESOLUTION AUTHORIZING  
\$735,000 GENERAL OBLIGATION BONDS  
FOR SANITARY SEWER PROJECTS**

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$735,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of sanitary sewer improvements.

Adopted, approved and recorded February 9, 2016.

CITY OF ONALASKA

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Joe Chilsen  
Mayor

---

Caroline Burmaster  
City Clerk

(SEAL)

**Resolution No. 7-2016**

**INITIAL RESOLUTION AUTHORIZING  
\$80,000 GENERAL OBLIGATION BONDS  
FOR STORM SEWER PROJECTS**

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$80,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of storm sewer improvements.

Adopted, approved and recorded February 9, 2016.

CITY OF ONALASKA

\_\_\_\_\_  
Joe Chilsen  
Mayor

\_\_\_\_\_  
Caroline Burmaster  
City Clerk

(SEAL)

Resolution No. 8-2016

**INITIAL RESOLUTION AUTHORIZING  
\$2,385,000 GENERAL OBLIGATION BONDS  
FOR PARKS AND PUBLIC GROUNDS PROJECTS**

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$2,385,000 by issuing its general obligation bonds for the public purpose of financing parks and public grounds projects.

Adopted, approved and recorded February 9, 2016.

CITY OF ONALASKA

\_\_\_\_\_  
Joe Chilsen  
Mayor

\_\_\_\_\_  
Caroline Burmaster  
City Clerk

(SEAL)

**Resolution No. 9-2016**

**INITIAL RESOLUTION AUTHORIZING  
\$2,530,000 GENERAL OBLIGATION BONDS  
FOR STREET IMPROVEMENT PROJECTS**

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$2,530,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Adopted, approved and recorded February 9, 2016.

CITY OF ONALASKA

\_\_\_\_\_  
Joe Chilsen  
Mayor

\_\_\_\_\_  
Caroline Burmaster  
City Clerk

(SEAL)

Resolution No. 10-2016

**INITIAL RESOLUTION AUTHORIZING  
\$190,000 GENERAL OBLIGATION BONDS  
FOR WATER SYSTEM PROJECTS**

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$190,000 by issuing its general obligation bonds for the public purpose of financing water system projects.

Adopted, approved and recorded February 9, 2016.

CITY OF ONALASKA

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Joe Chilsen  
Mayor

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Caroline Burmaster  
City Clerk

(SEAL)

**Resolution No. 11-2016**

**RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS**

WHEREAS initial resolutions authorizing general obligation bonds have been adopted by the Common Council of the City of Onalaska, Wisconsin ("City") and it is now necessary that said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto as Exhibit A in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Adopted, approved and recorded February 9, 2016.

CITY OF ONALASKA

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Joe Chilsen  
Mayor

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Caroline Burmaster  
City Clerk

(SEAL)

EXHIBIT A

NOTICE TO ELECTORS OF THE CITY OF ONALASKA, WISCONSIN

NOTICE IS HEREBY GIVEN that the following initial resolutions have been adopted at the meeting of the Common Council of the City of Onalaska held February 9, 2016:

Resolution No. 6-2016

INITIAL RESOLUTION AUTHORIZING  
\$735,000 GENERAL OBLIGATION BONDS  
FOR SANITARY SEWER PROJECTS

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$735,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of sanitary sewer improvements.

Resolution No. 7-2016

INITIAL RESOLUTION AUTHORIZING  
\$80,000 GENERAL OBLIGATION BONDS  
FOR STORM SEWER PROJECTS

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$80,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of storm sewer improvements.

Resolution No. 8-2016

INITIAL RESOLUTION AUTHORIZING  
\$2,385,000 GENERAL OBLIGATION BONDS  
FOR PARKS AND PUBLIC GROUNDS PROJECTS

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$2,385,000 by issuing its general obligation bonds for the public purpose of financing parks and public grounds projects.

Resolution No. 9-2016

INITIAL RESOLUTION AUTHORIZING  
\$2,530,000 GENERAL OBLIGATION BONDS  
FOR STREET IMPROVEMENT PROJECTS

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$2,530,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Resolution No. 10-2016

INITIAL RESOLUTION AUTHORIZING  
\$190,000 GENERAL OBLIGATION BONDS  
FOR WATER SYSTEM PROJECTS

RESOLVED that the City of Onalaska, La Crosse County, Wisconsin, borrow an amount not to exceed \$190,000 by issuing its general obligation bonds for the public purpose of financing water system projects.

The Wisconsin Statutes (s. 67.05(7)(b)) provide that the initial resolutions need not be submitted to the electors unless within 30 days after adoption of the initial resolutions a petition is filed in the City Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast for governor in the City at the last general election. A petition may be filed with respect to any one or more of the initial resolutions.

Dated February 9, 2016.

By Order of the Common Council  
City Clerk

Resolution No. 12-2016

**RESOLUTION PROVIDING FOR THE SALE OF \$5,920,000  
GENERAL OBLIGATION CORPORATE PURPOSE BONDS**

WHEREAS the Common Council of the City of Onalaska, La Crosse County, Wisconsin (the "City") has adopted initial resolutions authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

- \$735,000 to finance sanitary sewer improvements;
- \$80,000 to finance storm sewer improvements;
- \$2,385,000 to finance parks and public grounds projects;
- \$2,530,000 to finance street improvement projects; and
- \$190,000 to finance water system projects.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to in the preamble hereof are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds") and the City shall issue the Bonds in an amount not to exceed \$5,920,000 for the purposes above specified.

Section 2. Sale of Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The City Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning this issue to be prepared by Robert W. Baird & Co. Incorporated. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted, approved and recorded February 9, 2016.

CITY OF ONALASKA

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Joe Chilsen  
Mayor

---

Caroline Burmaster  
City Clerk

(SEAL)

**RESOLUTION NO. 16-2016**  
**A RESOLUTION TO TRANSFER TO/FROM VARIOUS DEPARTMENTS IN THE 2015 GENERAL FUND BUDGET**

TO: HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF ONALASKA, WISCONSIN

WHEREAS, The City of Onalaska budgeted in 2015 General Fund Budget for:

Common Council	Legal Notices	100-51100-322	\$5,900
City Hall	Other Contractual	100-51600-290	\$2,700
Insurance	Fire/Comp/Collision/Boiler	100-51943-511	\$4,700
Police	Regular Fuel	100-52100-361	\$27,000
Police	Health Insurance	100-52100-152	\$15,000
Fire	Wages-Perm PT	100-52200-124	\$10,000
Jail	Jail	100-52700-290	\$2,700
Parks	Wages-Regular	100-55200-120	\$3,000
Recreation	Wages-Perm PT	100-55300-124	\$10,900
	<b><u>TOTAL</u></b>		<b>\$81,900</b>

WHEREAS, the above accounts are non-expended balances.

**THEREFORE BE IT FURTHER RESOLVED**, that the City of Onalaska Common Council hereby authorizes the above amounts to the following accounts:

Legal	Other Contractual	100-51300-290	\$10,500
Mayor	Seminars/Conventions/Travel	100-51410-330	\$800
Assessor	Software Maint. Contractual	100-51530-240	\$3,400
Assessor	Other Contractual Serv.	100-51530-290	\$2,700
Assessor	Postage	100-51530-311	\$3,200
Assessor	Printing/Forms	100-51530-341	\$950
Workers Comp	Workers Comp Ins.	100-51939-510	\$2,650
Illegal Assessment	Misc. Expense	100-51942-397	\$45,500
Engineering	Health Insurance	100-53100-152	\$5,700
Street Lights	Other Contractual	100-53315-290	\$3,000
Planning	Salary	100-56900-110	\$3,500
	<b><u>TOTAL</u></b>		<b>\$81,900</b>

Date this 9<sup>th</sup> day of February, 2016

City of Onalaska BY:

\_\_\_\_\_  
 Joe Chilsen, Mayor

\_\_\_\_\_  
 Caroline Burmaster, City Clerk

Passed:  
 Approval:  
 Published:

RESOLUTION NO. 15-2016

A RESOLUTION TO TRANSFER FROM THE 2015 GENERAL FUND BUDGET TO  
THE SPECIAL REVENUE FUND – SPECIAL PROJECTS

TO: HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF ONALASKA,  
WISCONSIN

WHEREAS, The City of Onalaska budgeted in 2015 General Fund Budget for:

Fines/Forfeitures	Court Penalties/Deposit	100-45110	\$3,500
<b><u>TOTAL</u></b>			<b><u>\$3,500</u></b>

WHEREAS, the above account has exceeded projected revenue.

THEREFORE BE IT FURTHER RESOLVED, that the City of Onalaska Common Council hereby authorizes the above amount to the following account:

Donation – Misc. Dare/Great OPD	204-48514	\$3,500
<b><u>TOTAL</u></b>		<b><u>\$3,500</u></b>

Date this 9<sup>th</sup> day of February, 2016

City of Onalaska  
BY:

\_\_\_\_\_  
Joe Chilsen, Mayor

\_\_\_\_\_  
Caroline Burmaster, City Clerk

Passed:  
Approval:  
Published:

**RESOLUTION NO. 17-2016**

**A RESOLUTION TO AMEND THE 2015 SPECIAL REVENUE FUND  
BUDGET**

TO: THE HONORABLE MAYOR AND COMMON COUNCIL OF THE  
CITY OF ONALASKA, WI

**WHEREAS**, the City of Onalaska contains designated funds in the special revenue fund balance of \$21,880.

**WHEREAS**, these funds are to be transferred to the Special Revenue-Equipment Replacement Fund of \$21,880.

**NOW THEREFORE BE IT RESOLVED**, that the City of Onalaska, Common Council, hereby authorizes the increase of the 2015 Special Revenue Fund Budget-Equipment Replacement Fund by \$21,880 for a total expenditure of \$254,177.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, the following Special Revenue Equipment Replacement Fund

City Hall Office Equip	207-51600-812	10,187
Police Dept Office Equip	207-52100-812	8,675
Fire Dept Office Equip	207-52200-812	3,018

-----  
**TOTAL: 21,880**

Dated this 9<sup>th</sup> day of Feb 2016.

**CITY OF ONALASKA**

**BY:**

\_\_\_\_\_  
Joe Chilsen, Mayor

\_\_\_\_\_  
Caroline Burmaster, City Clerk

Passed:  
Approved:  
Published:

**RESOLUTION NO. 18-2016**

**A RESOLUTION TO AMEND THE 2015 GENERAL FUND BUDGET**

TO: THE HONORABLE MAYOR AND COMMON COUNCIL OF THE  
CITY OF ONALASKA, WI

**WHEREAS**, the City of Onalaska contains surplus funds in the 2015 General Fund Operating Budget of \$80,000,

**WHEREAS**, these funds are to be transferred to the Special Revenue Equipment Replacement Fund,

**NOW THEREFORE BE IT RESOLVED**, that the City of Onalaska, Common Council, hereby authorizes the increase of the 2015 General Fund Budget by \$80,000 for a total expenditure of \$8,681,307.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, the following Special Revenue Equipment Replacement Fund be increased by the following amount:

Transfer from General Fund	207-49210	\$80,000
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Dated this 9<sup>th</sup> day of February 2016.

**CITY OF ONALASKA**

**BY:**

\_\_\_\_\_  
Joe Chilsen, Mayor

\_\_\_\_\_  
Caroline Burmaster, City Clerk

Passed:  
Approved:  
Published:

**ORDINANCE NO. 1543 - 2016**

**AN ORDINANCE TO AMEND TITLE 10 CHAPTER 1 SECTION 37 OF THE CITY OF ONALASKA  
CODE OF ORDINANCES RELATED TO SCHOOL ZONE PARKING**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Subsection (a) of Section 37 of Chapter 1 of Title 10 of the Code of Ordinances of the City of Onalaska is hereby deleted in its entirety and replaced as follows:

- (a) Northern Hills Elementary School.
- (1) There shall be no parking on the North side of Spruce street from East Avenue North to the East property line of Northern Hills Elementary School from 7:30 a.m. until 4:30 p.m. on days when school is in session. Occupied vehicles may stop or stand on the North side of Spruce street from East Avenue North to the East property line of Northern Hills Elementary School from 7:30 a.m. until 4:30 p.m. on days when school is in session for purposes of student drop off and pick up.
  - (2) There shall be two (2) hour parking on the South side of Spruce Street from East Avenue North to the East line of City Park property from 7:30 a.m. until 4:30 p.m. on days when school is in session.
  - (3) There shall be two (2) hour parking on that part of the East side of East Avenue North from 190' North of Spruce Street to Troy Street from 7:30 a.m. until 4:30 p.m. on days when school is in session.
  - (4) There shall be no parking, standing or stopping on the West side of East Avenue North from the intersection of Spruce Street to the intersection of Troy Street from 7:30 a.m. until 4:30 p.m. on days when school is in session.
  - (5) There shall be no parking on the East side of East Avenue from Spruce Street 190' North from 7:30 a.m. until 4:30 p.m. on days when school is in session. Occupied vehicles may stop or stand on the East side of East Avenue from Spruce Street 190' North from 7:30 a.m. until 4:30 p.m. on days when school is in session for purposes of student drop off and pick up.
  - (6) There shall be no left turn into Northern Hills School's circle drive from East Avenue between the hours of 7:00 a.m.-8:30 a.m. and 3:00 p.m. -4:30 p.m.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ONALASKA

By: \_\_\_\_\_  
Joe Chilsen, Mayor

By: \_\_\_\_\_  
Caroline Burmaster, Clerk

PASSED:  
APPROVED:  
PUBLISHED:  
{01760508.DOCX}

FISCAL IMPACT OF ORDINANCE 1543 – 2016

Please route in this order

Northern Hills School

Katie Aspenson, Interim Land Use & Development Director

(let Joe Barstow review all annexation ordinances)

Katie Aspenson  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

J. Holter  
(signature)

No Fiscal Impact

INSTALL SIGNAGE USING EXISTING  
BUDGET & STAFF

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police

Jeff Trotnic  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 1-21-16  
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ \_\_\_\_\_ for \_\_\_\_\_ to meet the requirements of this ordinance.

**RESOLUTION 13 - 2016**

**PRELIMINARY RESOLUTION REGARDING  
ASSESSMENTS FOR ALLEY PAVING  
ONALASKA, WISCONSIN**

TO: THE HONORABLE MAYOR AND COUNCIL OF THE  
CITY OF ONALASKA, WISCONSIN

**RESOLVED**, by the Common Council of the City of Onalaska, Wisconsin

- 1) The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes; to levy special assessments upon property within the following described area for benefits conferred upon such property by the following improvements:

Reconstruction of alley to include asphalt paving.

- 2) The property to be assessed lies within the following described assessment district (the Benefited Property):

All property fronting upon both sides of the following alleys or portion of alleys:

ASPHALT ALLEY PAVING

- Between 3rd Avenue South and 4th Avenue South from Irvin Street to Hickory Street

- 3) The Common Council determines that such improvements shall be made under police power and the amount assessed shall be based on the following:

Assessments for alley paving are determined by the actual cost of reconstruction, including paving, within the alley limits (from street line to street line). Any additional work such as alley aprons, sidewalks, landscaping, retaining walls, etc., shall be the sole obligation of the property owner(s) with seven and one-half percent (7 ½ %) as a reasonable charge for the services of the administrative staff of the City .

The cost of the project will be assessed on the basis that the owners of the Benefited Properties pay 2/3 the total cost with the City paying the remaining 1/3.

The formula to determine the per foot assessment for alley paving is as follows:

$$\frac{(.66) \times \text{Total Construction Costs}}{\text{Total Frontage}} = \$ \text{Assessment/Foot}$$

The Common Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the city and its inhabitants.

- 4) Once the amount of the special assessment for the improvement has been determined as to each parcel of real estate, a statement of all assessments will be placed on file with the City Clerk. The City proposes to collect the special assessment in equal installments, equivalent to the length of time that the bond issue is issued for these said projects, as provided for by Section 66.0715 of the Wisconsin Statutes. Interest shall be charged on said installments at the rates determined by the Common Council, uniform with other City special assessments, one percent (1%) over what the City borrows the money for. All assessments will be collected in installments as provided above except assessments on property where the owner files with the City Clerk within thirty (30) days from date of this notice a written notice that the owner elects to pay the special assessment on the owner's property, describing the property, to the City Treasurer on or before the following November 1, unless the election is revoked. If after making the election, the property owner fails to make the payment to the City Treasurer, the City Clerk shall place the entire assessment on the following tax roll. The City Clerk shall publish a Class 1 notice under Ch. 985, Stats., pursuant to Section 66.0715, Stats.
- 5) The City Engineer is directed to prepare a report consisting of:
  - a. Preliminary plans and specifications for said improvements
  - b. An estimate of the entire cost of the proposed improvements.
  - c. An estimate as to each parcel of property within the assessment district of the total assessments against each parcel affected.

Upon completing such report, the City Engineer is directed to file a copy thereof in the City Clerk's Office for public inspection.

- 6) Upon receiving the report of the City Engineer, the Clerk is directed to give a Class 1 Notice of a Public Hearing before the Board of Public Works on such report as specified in Section 66.0703(7), Wisconsin Statutes, stating the nature of the proposed improvement, the general boundary lines of the proposed assessment district (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the Preliminary Resolution and the report.
- 7) The hearing shall be held in the Council Chambers at Onalaska City Hall, 415 Main Street, Onalaska, Wisconsin, at a time set by the Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.
- 8) The City Engineer is authorized to establish new street grades as needed in accordance with section 62.16(1)(b) of the Wisconsin Statutes. .

Dated this 9th day of 2016.

CITY OF ONALASKA

BY: \_\_\_\_\_  
Joe Chilsen, Mayor

\_\_\_\_\_  
Caroline Burmaster, City Clerk

PASSED:  
APPROVED:  
PUBLISHED:

{01666149.DOC}

**RESOLUTION 14 - 2016**

**PRELIMINARY RESOLUTION REGARDING  
SIDEWALK ASSESSMENTS AT VARIOUS LOCATIONS  
ONALASKA, WISCONSIN**

TO: THE HONORABLE MAYOR AND COUNCIL OF THE  
CITY OF ONALASKA, WISCONSIN

**RESOLVED**, by the Common Council of the City of Onalaska, Wisconsin

- 1) The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes; to levy special assessments upon property within the following described area for benefits conferred upon such property by the following improvements:

Concrete Sidewalk Improvements at various locations throughout the City,  
which will be assessed on a square foot basis.

- 2) The property to be assessed lies within the following described assessment district:

All property fronting upon the following addresses:

1846 Tahoe Pace	963 Aspen Valley Drive	3322 Emerald Valley Drive
3241 Augusta Lane	803 13th Avenue South	711 13th Avenue South
807 Well Street	311 Horman Boulevard	1003 Green Street
1011 Well Street	917 13 <sup>th</sup> Avenue South	912 Streblov Street
1150 Streblov Street	1604 Franklin Street	2611 Midwest Drive

- 3) The total amount assessed against the properties shall not exceed 100% of the total cost of the improvements.
- 4) The Common Council determines that the improvements constitute an exercise of the police power for the health, safety, and general welfare of the municipality and its inhabitants.
- 5) Once the amount of the special assessment for the improvement has been determined as to each parcel of real estate, a statement of all assessments will be placed on file with the City Clerk. The City proposes to collect the special assessment in equal installments, equivalent to the length of time that the bond issue is issued for these said projects, as provided for by Section 66.0715 of the Wisconsin Statutes. Interest shall be charged on said installments at the rates determined by the Common Council, uniform with other City special assessments, one percent (1%) over what the City borrows the money for. All assessments will be collected in installments as provided above except assessments on property where the owner files with the City Clerk within thirty (30) days from date of this notice a written notice that the owner elects to pay the special assessment on the owner's property, describing the property, to the City Treasurer on or before the following November 1, unless the election is revoked. If after making the election, the property owner fails to make the payment to the City Treasurer, the City Clerk shall place the entire assessment on the following tax roll. The City Clerk shall publish a Class 1 notice under Ch. 985, Stats., pursuant to Section 66.0715, Stats.

- 6) The City Engineer is directed to prepare a report consisting of:
- a. Preliminary plans and specifications for said improvements
  - b. An estimate of the entire cost of the proposed improvements.
  - c. An estimate as to each parcel of property within the assessment district of the total assessments against each parcel affected.

Upon completing such report, the City Engineer is directed to file a copy thereof in the City Clerk's Office for public inspection.

- 7) Upon receiving the report of the City Engineer, the Clerk is directed to give a Class 1 Notice of a Public Hearing before the Board of Public Works on such report as specified in Section 66.0703(7), Wisconsin Statutes, stating the nature of the proposed improvement, the general boundary lines of the proposed assessment district (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. The Clerk is also directed to mail a copy of the notice at least ten (10) days before the hearing to every interested party whose address is known or can be ascertained with reasonable diligence.
- 8) The hearing shall be held in the Council Chambers at Onalaska City Hall, 415 Main Street, Onalaska, Wisconsin, at a time set by the Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Dated this 9th day of 2016.

CITY OF ONALASKA

BY: \_\_\_\_\_  
Joe Chilsen, Mayor

\_\_\_\_\_  
Caroline Burmaster, City Clerk

PASSED:  
APPROVED:  
PUBLISHED:

{01761197.DOC}



Strand Associates, Inc.  
910 West Vineyard Drive  
Madison, WI 53715  
(P) 608-251-8840  
(F) 608-251-8855

Amendment No. 1 to Task Order No. 14-01  
City of Onalaska, Wisconsin (OWNER)  
and Strand Associates, Inc.® (ENGINEER)  
Pursuant to Technical Services Agreement dated December 19, 2014

This is Amendment No. 1 to the referenced Task Order.

Project Name: South Kinney Coulee Pumping Station Rehabilitation

Under **Scope of Services**, ADD the following:

- “8. Provide updates to 2010 drawings, including Grading Plan (Sheet 4), Plans and Sections (Sheet 5), Site and Electrical Plan (Sheet 6) and quality assurance reviews.
9. Request utility locates via the one-call system and resurvey for utility locations that may have been installed since original survey. Provide and correspond with utility companies, including gas, communications, electric and cable regarding their facilities in the project areas. Provide visit to survey marked utilities.
10. Revise project technical specifications for the project, specifically Divisions 16, 20, and 25, to reflect changes made to those sections since last prepared. Prepare project manual, to include EJCDC bidding documents and technical specifications mentioned above. Obtain wage rates documents from WisDWD.
11. Prepare Wisconsin Department of Natural Resources (WDNR) Sewerage Pumping Station form 3400-168 and submit to WDNR for review and approval.
12. Prepare bid tabulation, quantities, and an opinion of the probable construction costs.
13. Assist the OWNER with bidding the project, which includes printing up to 10 hard copies of plans and specifications, uploading project documents to Quest for bidding, prepare advertisement for bids for OWNER’s publication, answer contractors questions during bidding, and prepare a tabulation of the bids.”

Replace **Compensation** in its entirety with the following:

“OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$10,000 for items 1 through 7; \$20,000 for items 8 through 12; and \$4,100 for item 13.”

Under **Schedule**, CHANGE February 28, 2015, to “April 15, 2016.”

RKS:jkkr:AMAD\Documents\Agreements\O\Onalaska, City of (WI)\TSA.2014\TO2014\Amd\107.021.14-01.1.docx

City of Onalaska  
Amendment No. 1 to Task Order No. 14-01  
Page 2  
January 27, 2016

TASK ORDER AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:	OWNER:
STRAND ASSOCIATES, INC.®	City of Onalaska

---

Matthew S. Richards                      Date  
Corporate Secretary

---

Joe Chilsen                                      Date  
Mayor

---

Cari Burmaster                                      Date  
City Clerk

**BOARD OF PUBLIC WORKS  
MONTHLY ESTIMATES  
February 2, 2016**

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Change Orders</u>	<u>Paid to Date</u>	<u>Due this Estimate</u>
<b>1. STRAND ASSOCIATES</b> Well #9 Construction Estimate #10	\$ 157,200.00	\$ -	\$ 119,538.60	\$ 6,263.73
<b>2. OLYMPIC BUILDERS</b> Well #9 Reconstruction & Filter Addition Construction Estimate #8	\$ 2,763,593.00	\$ 70,474.97	\$1,791,124.30	\$ 354,169.50
<b>3. SEH INC.</b> Riders Club Rd & PH Design Estimate #7	\$ 148,348.18	\$ -	\$ 59,532.95	\$ 7,803.03
<b>4. SEH INC.</b> Phase 1 - Waterfront Design Estimate #3	\$ 147,400.00	\$ -	\$ 31,452.12	\$ 37,651.51
<b>5 STRAND ASSOCIATES</b> Well #9 Safe Drinking Water Loan Assistance Estimate #8	\$ 16,500.00	\$ -	\$ 10,033.12	\$ 388.46
<b>6 OLYMPIC BUILDERS</b> Omni Center Building Renovation Construction Estimate #3	\$ 123,803.00	\$ 5,833.66	\$ 121,021.60	\$ 8,615.06
<b>7 PARAGON ASSOCIATES</b> Cemetery Main St Improvements Design Estimate #3	\$ 9,400.00	\$ 3,000.00	\$ 9,400.00	\$ 3,000.00
<b>8 Chosen Valley Testing</b> Rider Club Road/PH Geotechnical services Estimate #1	\$ 5,180.00	\$ -	\$ -	\$ 5,180.00

**BOARD OF PUBLIC WORKS**  
**MONTHLY ESTIMATES**  
**February 2, 2016**

**9 HOFFMAN & MCNAMARA NURSERY**

2015 Spring Tree Planting

Construction

Estimate #2

\$151,865.50	(- \$13,995.00)	\$135,870.00	\$2,000.00
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