

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Common Council
DATE OF MEETING: July 12 2016 (Tuesday)
PLACE OF MEETING: City Hall – 415 Main St. (Common Council Chambers)
TIME OF MEETING: 7:00 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Pledge of Allegiance.
3. **PUBLIC INPUT: (limited to 3 minutes/individual)**
4. **REPORT FROM THE MAYOR:**

A. No Report from Mayor

RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:

All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member requests removal, in which event the item will be removed from the consent agenda and considered in the order of business in the non-consent agenda.

5. **Consent Agenda**

A. Approval of minutes from the previous meeting (s)

FINANCE COMMITTEE

B. Accept Omni Center Financials for 2016

C. Accept City General Fund Financials for 2016

D. Accept City of Onalaska Cash Flow Procedures:

- a. Police Department
- b. Joint Municipal Court
- c. Deficiencies Cited

E. Accept the proposed Laser Products Technologies, Inc. Intelliprint program not to exceed \$1,200 to various departments and funds for 2016.

PERSONNEL COMMITTEE

F. Accept the changes to the following job descriptions:

- a. Firefighter/Emergency Medical Technician
- b. Lieutenant

G. Authorization to replace Lieutenant Firefighter/EMT and if promoted within the Department, a Firefighter/EMT position.

H. Authorization to post and advertise for a Police Officer position to obtain an eligibility list.

NOTICES MAILED TO:

*Mayor Joe Chilsen

*Ald. Jim Binash

*Ald. Jim Olson

*Ald. Jim Bialecki

*Ald Barry Blomquist

*Ald. Bob Muth

*Ald. Harvey Bertrand

City Attorney Dept Heads

La Crosse Tribune Charter Com.

Onalaska Holmen Courier Life

WIZM WKTY WLXR WKBH

WLSU WKBT WXOW

*Committee Members

Michael Callaway / Snap Fireworks

Patrick Bonadurer / La Crosse Skyrockers

Lucas Severson

Diane Smith

Charles & Donia Lenser

John Wigginton

Date Mailed & Posted: 7-7-16

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

JUDICIARY COMMITTEE

- I. Approval of **Ordinance No. 1559-2016** to annex land located in the Southwest ¼ of the Southeast ¼ in Section 29, Township 17 North, Range 7 West from the Town of Onalaska to the City of Onalaska (Third and Final Reading) (Three Amigos Property Management LLC successor in interest to Bob Stephan, Abbey Road Development LLC) (Previously Ordinance 1469-2014)
- J. Approval of **Ordinance No. 1560-2016** to amend Section 3 of Chapter 1 of Title 3 of the Code of Ordinances of the City of Onalaska related to City Budget (Third & Final Reading)
- K. Approval of **Ordinance No. 1562-2016** to annex land located to the Southwest ¼ of the Southwest ¼ in Section 3. Township 16 North, Range 7 West from the Town of Onalaska to the City of Onalaska (Third and Final Reading)(Coulee Golf Bowl Annexation) (Previously Ordinance 1468-2014)
- L. Approval of **Ordinance No. 1563-2016** to amend Title 2 Chapter 4 of the City of Onalaska Code of Ordinances related to the Community Development Authority (Third and Final Reading)
- M. Approval of **Ordinance No. 1564-2016** to amend Section 7 of Chapter 1 of Title 7, of the Code of Ordinances of the City of Onalaska relating to the Impoundment of Animals (Third and Final Reading)

ADMINISTRATIVE COMMITTEE

- N. Authorization to allow North American Squirrel Association (NASA) to use firearms to hunt deer in the landfill area the first two weekends in September, 2016.
- O. Approval of request from Carol and Gary Skoy for one full body burial with one set of ashes in Block 174, Lot 1, Grave 4 in the City of Onalaska cemetery.
- P. Approval of Special Events Permit for Mini Donut Half Marathon on September 17, 2016 at 7 am starting at Riders Club Road and 4th Avenue North, Onalaska.

BOARD OF PUBLIC WORKS

- Q. Approval of Fluid Applied Floor at Public Works Facility by Dynamic Concrete Recycling in the amount of \$87,244.60
- R. Approval of Fluid Applied Roof at Omni Center by Seamless Roofing, LLC in the amount of \$58,000.
- S. Approval of Wisconsin Department of Transportation State/Municipal agreement for I-90 project 1071-06-80/83/86/89
- T. Approval of change order #5 for Well #9 Reconstruction Project
- U. Approval of Professional Engineering services for smoke testing a portion of the sanitary sewer system by Strand Associates in the amount of \$10,000.

PLAN COMMISSION

- V. Conditional Use Permit filed by Todd Wiedenhaft, Lost Island Wine, LLC, 570 Theater Road, Suite 100, Onalaska, WI 54650 and Jeff Pralle, Valley View Business Park, LLP, PO Box 325, Onalaska, WI 54650-0325 to amend the original Conditional Use Permit to add the extension of wine serving hours to 11:00 PM. to be consistent with brewery serving hours in the tasting room at Lost Island Winery at 570 Theater Road, Suite 100, Onalaska, WI 54650 (Tax Parcel #18-4017-5) (FIO)
- W. Approval of an amendment to the Nathan Hill Estates Subdivision Planned Unit Development (PUD) for 415-417 Coronado Circle (Lot 1 of Certified Survey Map 1601242), and 462-468 Timbercrest Drive, submitted by Brian Miller of Nathan Hill Estates LLC, 1820 Tahoe Place, Onalaska, WI 54650 (Tax Parcels # 18-5955-0 & 18-5955-2)
- X. Approval of a Certified Survey Map (CSM) submitted by Tyler Edwards on behalf of Menard, Inc. Properties, 5101 Menard Drive, Eau Claire, WI 54703, to merge six (6) parcels and reconfigure into four (4) parcels (26.99 acres) at 1301 Sand Lake Road / County Road S / 902 Club Road, Onalaska, WI 54650, (Tax Parcels # 18-4525-10, 18-4523-12, 18-4523-13, 18-4523-21, 18-4523-22, & 18-4523-23)
- Y. Approval of a Certified Survey Map (CSM) submitted by Gregory Collins, Axley Brynelson, LLP, 2 East Mifflin Street, Suite 200, Madison, WI 53703 on behalf of Moeller Properties II, LLC, 5100 Park Boulevard East, Suite 120, Madison, WI 53718 and Paul Robinson, 4133 Kinney Coulee Road North, Onalaska, WI 54650 to reconfigure two (2) parcels (16.09 acres) at 4101 Kinney Coulee Road North & 4133 Kinney Coulee Road North, Onalaska, WI 54650 (Tax Parcels #18-3402-1 & 18-3403-0)

UTILITIES COMMITTEE/MASS TRANSIT

Z. Approval of MTU Transit financials for 2016

AA. Approval of Shared Ride Transit:

1. 2016 financials
2. Authorization to sell two Shared Ride vehicles

PARKS AND RECREATION BOARD

BB. No report from Parks & Rec

ROOM TAX COMMISSION

CC. Accept Tourism financials dated 4/20/16 per Finance Director

Non-Consent Agenda

6. **RECAP ITEMS PULLED FROM THE CONSENT AGENDA**

7. **FINANCE COMMITTEE**

A. Vouchers

B. **Resolution 32-2016** – Budget Amendment to General Fund Budget and Enterprise Fund.

8. **PERSONNEL COMMITTEE**

A. Review and consideration of changes to the Parks Maintenance Laborer job description.

B. Review and consideration of authorization to replace, post and advertise the Parks Maintenance Laborer position.

9. **ADMINISTRATIVE COMMITTEE**

A. Approval of Operator's Licenses as listed on report dated July 6, 2016 with option to leave the application process open until Monday, July 11, 2016 (day before the Common Council meeting)

B. Miscellaneous licensing reporting-Recreational Burning Permits

10. **BOARD OF PUBLIC WORKS**

A. Review and consideration of change order #1 for 2016 pavement project.

11. **ROOM TAX COMMISSION**

A. Update on La Crosse Area Convention and Visitors Bureau

12. **Closed Session:**

To consider a motion to convene in Closed Session under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose for deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discussion regarding funding and timeline of utility connections on Abbey Road in connections with OT annexations
- Medary Boundary Agreement

And to consider a motion to convene in Closed Session under Section 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- Review of City Administrator Interview Questions

If any action is required in Open Session, as the result of the Closed Session, the Common Council will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda.

Adjournment

ORDINANCE NO. 1559-2016

**AN ORDINANCE TO ANNEX LAND LOCATED IN THE SOUTHWEST ¼ OF THE
SOUTHEAST ¼ IN SECTION 29, TOWNSHIP 17 NORTH, RANGE 7 WEST
FROM THE TOWN OF ONALASKA TO THE CITY OF ONALASKA**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Proper petition for direct annexation by unanimous approval, signed by all the owners of all real property in such territory and all of the electors residing in such territory, having been presented to the Common Council of the City of Onalaska, requesting the annexation of the territory described in Exhibit A which is attached hereto and incorporated herein to the City of Onalaska, Wisconsin from the Town of Onalaska, La Crosse County, Wisconsin. The population of the area annexed is zero (0).

IT IS HEREBY ORDAINED that the above-described property and the same is hereby annexed to the City of Onalaska, Wisconsin, and it is further ordained that the corporate limits of the City of Onalaska are hereby amended to include the above-described property within the corporate limits of the City of Onalaska, Wisconsin.

SECTION II. Sec. 2-1-3(b) of the Code of Ordinances of the City of Onalaska entitled “Ward and Aldermanic District Boundaries” and especially subsection (1) entitled “First Aldermanic District – Ward 1” is hereby amended to include the above-described property within the boundaries of the First Aldermanic District.

SECTION III. The property is hereby zoned R-4 Multi-Family Residential and all of the provisions of the Code of Ordinances of the City of Onalaska governing said zoning classification shall apply hereto.

SECTION IV. This Ordinance shall take effect and be in force from and after its passage.

Dated this 14th day of January, 2014.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED: 1/14/14
APPROVED: 1/14/14
PUBLISHED: 1/24/14

EXHIBIT A

Legal Description for Tax Parcel No. 10-830-0

Part of Lot 9 of the Recorded Subdivision Plat of Abbey Road Estates, Located in the SW1/4 of the SE1/4 of Section 29, T17N, R7W, La Crosse County, Wisconsin, described as follows: Commencing at the South Quarter Corner of Section 29, T17N, R7W, as the point of beginning of this description; thence N00°04'45"E, 5.00 Feet along the West Line of the SW1/4 of the SE1/4 of said Section 29, also being the West Line of Lot 9 of Abbey Road Estates; thence N89°53'50"E, 100.00 Feet, Parallel with the South Line of the SW1/4 of the SE1/4 of said Section 29; thence S00°04'45"W, 5.00 Feet, to the South Line of the SW1/4 of the SE1/4 of said Section 29, also being the South Line of the Lot 9 of Abbey Road Estates; thence S89°53'50"W, 100.00 feet along said South Line, to the point of beginning of this description.

Containing 500 square feet.

Annexation
Land Use & Development Director
Must review all annexation ordinances)
ok

Brea Grace 12/3/13
(signature)

Fiscal Impact

Item

will need \$ _____ for _____ to meet the
requirements of this ordinance.

City Engineer

R. Pat 12-4-13
(signature)

Fiscal Impact

Item

will need \$ _____ for _____ to meet the
requirements of this ordinance.

Chief of Police

[Signature] 12-4-13
(signature)

Fiscal Impact

Item

will need \$ _____ for _____ to meet the
requirements of this ordinance.

Financial Services Director

Frank Brubaker 12-4-13
(signature)

Fiscal Impact

Item

will need \$ _____ for Act 317 to be paid by pat. trans/owner to meet the
requirements of this ordinance. \$ paid to Township over 5 yrs

ORDINANCE NO. 1560-2016

AN ORDINANCE TO AMEND SECTION 3 OF CHAPTER 1 OF TITLE 3,
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO CITY
BUDGET

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Section 3 Chapter 1 of Title 3 of the Code of Ordinances of the City of Onalaska is hereby
deleted in its entirety and replaced with:

Sec. 3-1-3 City Budget.

- (a) **Departmental Estimates.** On or before October 1 of each year, each officer, department, board and committee shall file with the Financial Services Director an itemized statement of disbursements during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of such officer, department, board or committee during such year, and of the conditions and management of such fund; also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statements shall be presented in the form prescribed by the City and shall be designated as "Departmental Estimates," and shall be as nearly uniform as possible for the main division of all departments.
- (b) **Consideration of Estimates.** The Financial Services Director and Administrator shall consider such departmental estimates in consultation with the department head and recommend to the Common Council's Finance and Personnel Committee a budget amount for such department or activity. The Financial Services Director and Administrator shall assist the Finance and Personnel Committee in developing a proposed budget for submission to the Common Council.
- (c) **Proposed Budget.** On or before November 1, the Finance and Personnel Committee shall prepare and submit to the Common Council a proposed budget presenting a financial plan for conducting the affairs of the City for the ensuing calendar year. The budget shall including the following information:
- (1) The expense of conducting each department and activity of the City for the ensuing fiscal year and last preceding fiscal year, with reasons provided for increase and decrease recommended as compared with appropriations for the current year.
 - (2) An itemization of all anticipated income from the City from sources other than general property taxes and bonds issued, with a comparative statement of the amounts received by the City from each of the same or similar sources for the last preceding and current fiscal year.
 - (3) An estimate of the amount of money to be raised from general property taxes which, with income from other sources, will be necessary to meet the proposed expenditures.
 - (4) Such other information as may be required by the Common Council and by state law.
- (d) **Copies of Budget.** The Financial Services Director shall provide a reasonable number of copies of the budget summary thus prepared for distribution to citizens. The entire fiscal budget shall be available for public inspection in the Office of the Financial Services Director during regular office hours.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

ORDINANCE NO. -2016

AN ORDINANCE TO AMEND SECTION 3 OF CHAPTER 1 OF TITLE 3,
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO CITY
BUDGET

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Section 3 Chapter 1 of Title 3 of the Code of Ordinances of the City of Onalaska is hereby
deleted in its entirety and replaced with:

Sec. 3-1-3 City Budget.

- (a) **Departmental Estimates.** On or before October 1 of each year, each officer, department, board and committee shall file with the Financial Services Director an itemized statement of disbursements during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of such officer, department, board or committee during such year, and of the conditions and management of such fund; also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statements shall be presented in the form prescribed by the City and shall be designated as "Departmental Estimates," and shall be as nearly uniform as possible for the main division of all departments.
- (b) **Consideration of Estimates.** The Financial Services Director and ~~Administrator~~ Mayor shall consider such departmental estimates in consultation with the department head, ~~recommend and~~ recommend to the Common Council's Finance and Personnel Committee a budget amount for such department or activity. The Financial Services Director and ~~Mayor~~ Administrator shall assist the Finance and Personnel Committee in developing a proposed budget for submission to the Common Council.
- (c) **Proposed Budget.** On or before November 1, the Finance and Personnel Committee shall prepare and submit to the Common Council a proposed budget presenting a financial plan for conducting the affairs of the City for the ensuing calendar year. The budget shall including the following information:
- (1) The expense of conducting each department and activity of the City for the ensuing fiscal year and last preceding fiscal year, with reasons provided for increase and decrease recommended as compared with appropriations for the current year.
 - (2) An itemization of all anticipated income from the City from sources other than general property taxes and bonds issued, with a comparative statement of the amounts received by the City from each of the same or similar sources for the last preceding and current fiscal year.
 - (3) An estimate of the amount of money to be raised from general property taxes which, with income from other sources, will be necessary to meet the proposed expenditures.
 - (4) Such other information as may be required by the Common Council and by state law.
- (d) **Copies of Budget.** The Financial Services Director shall provide a reasonable number of copies of the budget summary thus prepared for distribution to citizens. The entire fiscal budget shall be available for public inspection in the Office of the Financial Services Director during regular office hours.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1560 – 2016

Please route in this order

Fred Buehler, Financial Services Director

Fred Buehler 5-4-16
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1562-2016

AN ORDINANCE TO ANNEX LAND LOCATED IN THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ IN SECTION 3, TOWNSHIP 16 NORTH, RANGE 7 WEST FROM THE TOWN OF ONALASKA TO THE CITY OF ONALASKA

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Proper petition for direct annexation by unanimous approval, signed by all the owners of all real property in such territory and all of the electors residing in such territory, having been presented to the Common Council of the City of Onalaska, requesting the annexation of the territory described in Exhibit A which is attached hereto and incorporated herein to the City of Onalaska, Wisconsin from the Town of Onalaska, La Crosse County, Wisconsin. The population of the area annexed is zero (0).

IT IS HEREBY ORDAINED that the above-described property and the same is hereby annexed to the City of Onalaska, Wisconsin, and it is further ordained that the corporate limits of the City of Onalaska are hereby amended to include the above-described property within the corporate limits of the City of Onalaska, Wisconsin.

SECTION II. Sec. 2-1-3(b) of the Code of Ordinances of the City of Onalaska entitled “Ward and Aldermanic District Boundaries” and especially subsection (1) entitled “Third Aldermanic District – Ward 11” is hereby amended to include the above-described property within the boundaries of the Third Aldermanic District.

SECTION III. The property is hereby zoned M-1 Light Industrial and all of the provisions of the Code of Ordinances of the City of Onalaska governing said zoning classification shall apply hereto.

SECTION IV. This Ordinance shall take effect and be in force from and after its passage.

Dated this day of , 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

EXHIBIT A

Legal Description for Tax Parcel No. 10-11-0

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 16 NORTH, RANGE 7 WEST, TOWN OF ONALASKA, WISCONSIN. DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 3, THENCE N67°25'13"E 282.82 FEET TO THE EAST RIGHT OF WAY LINE OF GREENS COULEE ROAD AND THE POINT OF BEGINNING;
THENCE ALONG SAID RIGHT OF WAY LINE N11°38'21"E 62.16 FEET; THENCE S86°15'42"E 315.74 FEET; THENCE S00°56'39"W 152.07 FEET; THENCE N89°41'28"W 47.74 FEET; THENCE N00°57'37"W 110.03 FEET; THENCE N89°41'28"W 275.52 FEET TO THE POINT OF BEGINNING. CONTAINS .51 ACRES.

[SCAL IMPACT OF ORDINANCE 1468 - 2013]

oulee Golf Bowl Annexation
rea Grace, Land Use & Development Director
et Joe Barstow review all annexation ordinances)

Please route in this order

Brea Grace 12/3/13
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

arrold Holter, City Engineer

R. J. Holter 12-4-13
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police

Jeff Trotnic 12-4-13
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 12-4-13
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for Act 317 To be paid by petitioner/owner to meet the requirements of this ordinance.
\$ paid to Township over 5 yrs

ORDINANCE NO. 1563-2016

AN ORDINANCE TO AMEND TITLE 2 CHAPTER 4 OF THE CITY OF ONALASKA CODE OF ORDINANCES RELATED TO THE COMMUNITY DEVELOPMENT AUTHORITY

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Subsection (d) of Section 10 of Chapter 4 of Title 2 of the Code of Ordinances of the City of Onalaska related to Appointment, Confirmation and Term of Commissioners; Vacancies is hereby deleted in its entirety and replaced as follows:

(d) Appointment, Confirmation and Term of Commissioners; Vacancies. The Commissioners of the CDA shall be appointed by the Mayor and confirmed by the Common Council as follows:

(1) Two (2) of the Commissioners shall be members of the Common Council, one (1) of which shall be a member of the Finance and Personnel Committee and the other shall not be a member of the Finance and Personnel Committee. Each of the Common Council Commissioners shall serve with full voting rights. The remaining five (5) Commissioners of the CDA shall be selected with reference to the following qualifications: (1) background in finance, banking, accounting, financial investments or any combination thereof, (2) legal, paralegal or real estate law background or any combination thereof, (3) background in either real estate, real estate development, commercial and residential construction or property management or any combination thereof, (4) background in the Onalaska business community and Onalaska community organizations and (5) background in either manufacturing, business start-ups or other related background.

(2) All Commissioners who are not members of the Common Council shall be appointed for terms of four (4) years. A Commissioner who is not a member of the Common Council shall hold office until his or her successor has been appointed and qualified, unless such Commissioner's term is vacated earlier because of his or her change or residence, removal, resignation, incapacity or death.

(3) Vacancies occurring during any term shall be filled for the unexpired portion of the term and new appointments or reappointments of Commissioners shall be made, in the same manner in which the original appointments were made.

(4) The Mayor of the City of Onalaska shall be a non-voting ex-officio member of the Community Development Authority.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ___ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1563 – 2016

Please route in this order

Katie Aspenson, Interim Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Katie Aspenson
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1564-2016

**AN ORDINANCE TO AMEND SECTION 7 OF CHAPTER 1 OF TITLE 7,
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA RELATING TO IMPOUNDMENT
OF ANIMALS**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Section 7, Subsection (c) of Title 7, Chapter 1, of the City of Onalaska Code of Ordinances related to Licensing of Dogs and Cats Regulation of Animals is hereby deleted in its entirety and replaced as follows:

- (c) **Claiming Animal; Disposal of Unclaimed Animals.** After seizure of animals under this Section by a law enforcement or humane officer, the animal shall be impounded at the Animal Shelter. For those animals that are impounded as strays or abandoned, if within four (4) days the owner does not claim such animal, the Animal Shelter may dispose of the animal in as provided for under Wisconsin Statute, provided that if an animal before being impounded has bitten a person, the animal shall be retained in the designated Animal Shelter for ten (10) days for observation purposes. For all other animals, if within seven (7) days the owner does not claim such animal, the Animal Shelter may dispose of the animal in a proper and humane manner provided that if an animal before being impounded has bitten a person, the animal shall be retained in the designated Animal Shelter for ten (10) days for observation purposes. Within such times, the owner may reclaim the animal upon payment of impoundment fees, such fees to be established by resolution of the Common Council. No animal shall be released from the Animal Shelter without being properly licensed if so required by state law or City Ordinance. In any case where the owner of an animal is known and the owner does not claim such animal within the applicable time period as set forth above, the owner shall be assessed all costs for the impoundment and disposal of such animal. Any fees not paid within thirty days of invoice for impoundment or disposal shall be placed as a special charge on the property tax roll pursuant to Wis. Stats. §66.0207.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ____ day of _____, 2016.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Reduces # of days a stray can be held from 7 to 4 days. Will reduce our costs on stray animals with Humane Society.

RESOLUTION NO. 32-2016
**A RESOLUTION TO TRANSFER TO/FROM VARIOUS DEPARTMENTS IN THE 2016 GENERAL
 FUND BUDGET AND ENTERPRISE FUND BUDGET**

TO: HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF ONALASKA, WISCONSIN

WHEREAS, The City of Onalaska budgeted in 2016 General Fund Budget for:

City Clerk	Salary-Reg	100-51420-110	\$ 1,939
City Clerk	Health	100-51420-152	\$ 8,555
City Clerk	Dental	100-51420-153	\$ 319
City Clerk	FICA	100-51420-150	\$ 148
City Clerk	WRS	100-51420-151	\$ 128
Police Dept.	Wages-Reg	100-52100-120	\$ 6,785
Police Dept.	Wages-Reg	100-52100-120	\$ 15,880
Police Dept.	Health	100-52100-152	\$ 320
Police Dept.	Dental	100-52100-153	\$ 6,406
Police Dept.	FICA	100-52100-150	\$ 519
Police Dept.	WRS	100-52100-151	\$ 448
City Admin.	Salary-Reg	100-51408-110	\$31,155
City Admin.	Health	100-51408-152	\$ 383
City Admin.	Dental	100-51408-153	\$ 7,687
City Admin.	FICA	100-51408-150	\$ 2,383
City Admin.	WRS	100-51408-151	\$ 2,056

WHEREAS, The City of Onalaska budgeted in 2016 Enterprise Fund Budget for:

Omni Center	Wages Perm. PT	640-55450-124	\$1,181
Omni Center	FICA	640-55450-150	\$ 85

TOTAL **\$ 86,377**

WHEREAS, the above accounts are non-expended balances. General Fund & Enterprise Fund

THEREFORE BE IT FURTHER RESOLVED, that the City of Onalaska Common Council hereby authorizes the above amounts to the following accounts:

General Fund:

HR	Wages Perm. PT	100-51510-124	\$16,785
HR	FICA	100-51510-150	\$ 1,284
HR	WRS	100-51510-151	\$ 1,107
HR	Health	100-51410-152	\$ 6,406
HR	Dental	100-51410-153	\$ 320
Finance	Wages- Reg	100-51411-120	\$28,054
Finance	FICA	100-51411-150	\$ 2,146
Finance	WRS	100-51411-151	\$ 1,852
Finance	Health	100-51411-152	\$ 12,808
Finance	Dental	100-51411-153	\$ 639
Planning	Salary-Reg	100-56900-110	\$12,000
Planning	FICA	100-56900-150	\$ 918
Planning	WRS	100-56900-150	\$ 792

Enterprise Fund:

Omni Center	Salary – Reg.	640-55450-110	\$1,108
Omni Center	FICA	640-55450-150	\$ 85
Omni Center	WRS	640-55450-151	\$ 73

TOTAL

\$86,377

Date this 12th day of July, 2016

City of Onalaska BY:

Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

Passed:
Approval:
Published:

REORG COST ANALYSIS

POSITION	2016 GF BUDGET	YTD thru 6/30/16	BUDGET REMAINING	NEW POSITION	2016 ANNUAL SALARY	EST START DATE	EST FUNDS TO EOY	(SHORT) OVER	FICA 7.65% WRS 6.6%	60 DAYS HEALTH DENTAL INS SAVINGS	ADDITIONAL HEALTH DENTAL COST (4 MOS)	TOTAL SAVINGS
Dpty City Clerk	46,282.19	23,141.10	23,141.10		38,088.98	7/1/16	19,044.49	4,096.61	583.77	2,958.00	5,916.00	13,554.38
Finance Office Asst. 14.65/HR (9906.26+70HRS @14.65)	17,580.00	10,931.75	6,648.25	Payroll/Fin Ast.	38,088.98	7/1/16	19,044.49	(12,396.24)	(1,766.46)	0.00	(6,725.60)	(20,888.30)
Finance Support Clerk	0.00	0.00	0.00	Finance Support Clerk	31,310.19	7/1/16	15,655.10	(15,655.10)	(2,230.85)	0.00	(6,725.60)	(24,611.55)
HR Assistant/Fin Sup (LTE)	0.00	0.00	0.00	HR Ast/Fin Sup (LTE)	33,569.79	7/1/16	16,784.90	(16,784.90)	(2,391.85)	0.00	(6,725.60)	(25,902.35)
Office Clerical Support (OPD) *	42,152.00	17,451.88	24,700.12		35,829.38	7/1/16	17,914.69	6,785.43	966.92	6,725.60	0.00	14,477.95
City Administrator (60% GF) **	37,385.00	0.00	37,385.00		37,385.00	11/1/16	6,230.00	31,155.00	4,439.59	8,070.72	0.00	43,665.31
Interim Planner Compensation	0.00	6,500.00	-6,500.00		0.00	-	5,500.00	(12,000.00)	(1,710.00)	0.00	0.00	(13,710.00)
Vacation Payout-Dpty City Clerk							0.00	(2,158.00)	(307.52)	0.00	0.00	(2,465.52)
												(15,880.08)

Options:

Funds from retiring sargeant position
Funds from Office clerical (City Clerk)

Unspent

32,127.00 (64365-32238)
4,900.00 (considering not filling position)

*Office Clerical OPD: calculated on 4 months
**Administrator: calculated at 7 months at 60%

POSITION	2016 OMNI BUDGET	YTD thru 6/30/16	BUDGET REMAINING	NEW POSITION	2016 ANNUAL SALARY	EST START DATE	EST FUNDS TO EOY	(SHORT) OVER	FICA 7.65% WRS 6.6%	60 DAYS HEALTH DENTAL INS SAVINGS	ADDITIONAL HEALTH DENTAL COST (4 MOS)	TOTAL SAVINGS
Building Supervisor								-1108.3	-157.93	0	0	(1,266.23)

*Funds will be transferred from 640-55450-124 to 640-55450-110

Handwritten signature and date: 7-2-16