

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Common Council
DATE OF MEETING: July 14, 2015 (Tuesday)
PLACE OF MEETING: City Hall – 415 Main St. (Common Council Chambers)
TIME OF MEETING: 7:00 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Pledge of Allegiance.
3. **PUBLIC INPUT: (limited to 3 minutes/individual)**
4. **REPORT FROM THE MAYOR:**
 - A. Library statistics for June
 - B. Proclamation - Officer Dave Haack Proclamation
 - C. Proclamation – Kwik Trip 50th Anniversary Day
 - D. Report on Celebrate Onalaska

RECOMMENDATIONS FOR APPROVAL AND/OR POSSIBLE ACTION FROM THE FOLLOWING COMMITTEES/COMMISSIONS/BOARDS:

All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member requests removal, in which event the item will be removed from the consent agenda and considered in the order of business in the non-consent agenda.

5. **Consent Agenda**

- A. Approval of minutes from the previous meeting (s)

FINANCE COMMITTEE

- B. Accept Omni Center financials for 2015
- C. Accept City General Fund Financials for 2015
- D. Authorization to accept a grant from Robert and Eleanor Franke Foundation for 2 head start MRX monitor/defibrillator a 50/50 match
- E. Authorization to renew Adoni Networks, Inc. for 2016 with same hours/cost per month (4 hrs. per week/\$1,200 per month)
- F. Authorization to approve LaCrosse County Fire Department Mutual Aid Agreement

NOTICES MAILED TO:

*Mayor Joe Chilsen

*Ald. Jim Binash

*Ald. Jim Olson

*Ald. Jim Bialecki

*Ald Barry Blomquist

*Ald. Bob Muth

*Ald. Harvey Bertrand

City Attorney Dept Heads

La Crosse Tribune Charter Com.

Onalaska Holmen Courier Life

WIZM WKTY WLXR WKBH

WLSU WKBT WXOW

*Committee Members

Dickie Grubbs

Nancy McElmurry

Steve Bluske

Barbara Hegenbarth

Ginny Dankmeyer

Joan Wigginton

Bruce Martin

Dickie Grubbs

JD Manske Family Land Holdings Inc.

Dave Haack

Dave Ring

Date Mailed & Posted: 07/10/15

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

PERSONNEL COMMITTEE

- G. Approval to replace Police Officer position due to a police officer retirement.
- H. Approval of new Police Department Policy 25 - Open Records.
- I. Approval of changes and separation of Policy 6.03 Information Technology Systems Usage Policy into Policy 6.03a Electronic Communication Policy and Policy 6.03b Email System Policy.
- J. Approval of new Policy 6.11 Mobile Phone Usage Policy.
- K. Approval of new Policy 6.12 Social Media Policy.
- L. Approval of changes to job descriptions:
 - 1. City Clerk
 - 2. Deputy City Clerk
 - 3. Office Clerical Support
- M. Approval of stipend in the amount of \$250 per pay period effective 6-21-15 for Marketing/Sales Coordinator for handling Interim Tourism Director duties for six months

JUDICIARY COMMITTEE

- N. Approval of **Ordinance No. 1499-2015** to amend Title 13 Chapter 6 of the City of Onalaska Code of Ordinances related to Telecommunication Structures and Towers (Third and Final Reading)
- O. Approval of **Ordinance No. 1500-2015** to amend Title 13 Chapter 5 of the City of Onalaska Code of Ordinances related to Public and Semipublic Conditional Uses (First and Second Reading)
- P. Approval of **Ordinance No. 1504-2015** to amend Chapter 4 of Title 2, Section 7 of the Code of Ordinances of the City of Onalaska relating to the Tourism Commission (First and Second Reading)

ADMINISTRATIVE COMMITTEE

- Q. Approval of Operator's Licenses as listed on report dated July 8, 2015
- R. Approval of Liquor Licenses for 7/15/2015–6/30/2016.
 - 1. Class A Beer Only License – Shopko #99, 9366 State Road 16
- S. Approval of Appointment of Agent
 - 1. Steve Bluske, for Shopko #99, 9366 State Road 16, Onalaska
 - 2. Jonathan Rolph for Carlos O'Kelly's Mexican Café, 9396 State Road 16, Onalaska
- T. Request for burial of ashes for:
 - 1. John R. Thompson with full body burial of Sheila R. Thompson (mother) in Block 148, Lot 8, Grave 3 in the City of Onalaska Cemetery.
 - 2. Infant daughter of Dickie C. Grubbs with full body burial of Mary Grubbs in Block 142, Lot 2, Grave 4 in the City of Onalaska Cemetery.
- U. Approval of Special Event Permits:
 - 1. Mini Donut Half Marathon on Saturday, September 19, 2015 starting at Miracle Field parking lot at Onalaska YMCA, Mason Street at 7am.
 - 2. Fall Color Run on October 10, 2015 from 10-10:30am starting at Rowe Park.
- V. Approval of Class "B" Picnic License for Clearwater Farm for Wine and Beer Tasting Event on August 29, 2015 from 3pm-8pm
- W. Approval of no change in pay for Board of Review members starting in 2016.

BOARD OF PUBLIC WORKS

- X. Approval of alterations to refuse and recycling pick up schedules
- Y. Approval of bid for State Trunk Highway 16 left turn lane extension to Chippewa Concrete Services in the amount of \$181,733.18
- Z. Approval of jurisdictional transfer of County Trunk Highway S, Redwood Street to County Trunk Highway SN, from La Crosse County to the City of Onalaska
 - 1. Memorandum of Understanding between County of La Crosse and the City of Onalaska regarding transfer of roadway jurisdiction
- AA. Approval of Well #9 Reconstruction and Filter Project Change Order #1 in the amount of \$21,046.30
- BB. Approval of Sanitary Sewer Compliance Maintenance
 - 1. Annual Report
- CC. Approval of recommendation to start process of vacating Kurt Place right of way in Nathan Hills subdivision
- DD. Approval of Stormwater Management Public Education and Outreach Cooperative Agreement

- EE. Approval of 2015 Stump Grinding Project Change Order #1 in the amount of \$10,029.00
- FF. Approval of 2015 Spring Tree Planting Project Change Order #2 in the amount of \$2,472.50
- GG. Approval of installing bicycle lanes on Main Street between 2nd Avenue and 3rd Avenue with routing of bicycle traffic from Great River State Trail along Main Street and 3rd Avenue South
- HH. Approval of Stop Sign Evaluation Committee recommendations at:
 1. 8th Avenue North and Redwood Street, remove yield sign at Redwood Street
- II. Denial of stop signs at 16th Avenue South/Keller Court and Hickory Street

PLAN COMMISSION

- JJ. Approval of an Ordinance to Amend the Unified Development Code, Section 13-5-14 regarding Telecommunication Structures and Towers.
- KK. Approval of a Conditional Use Permit application filed by Keith Heinze for Luther High School, 1501 Wilson Street, Onalaska, WI 54650, who is requesting a Conditional Use Permit to construct a storage building at 1501 Wilson Street (Tax Parcel #18-1023-1). (FIO)

UTILITIES COMMITTEE/MASS TRANSIT

- LL. Accept Shared-Ride Transit update and 2015 financials
- MM. Approve renewal of the Onalaska/Holmen/West Salem vendor contract for 2016 (5 year)

PARKS AND RECREATION BOARD

- NN. Approve Dasher Board bid to Becker Arena Products in the amount of \$130,025

GREAT RIVER LAND COMMITTEE

- OO. Approval of a change in meeting time for the Great River Landing Committee from 4pm to 5:15pm.

TOURISM COMMISSION

- PP. Approval donation to Wisconsin Mississippi River Parkway Commission Great River Road Promotion Committee as allocated in 2015 Budget for \$1,000
- QQ. Approval of purchase and installation of Bike Service Station not to exceed \$1,500
- RR. Approval of contract with Fairway Outdoor Advertising for current I-90 westbound outdoor billboard at milepost 62.6 (New Lisbon)

Non-Consent Agenda

6. **RECAP ITEMS PULLED FROM THE CONSENT AGENDA**

7. **FINANCE COMMITTEE**

- A. Vouchers

8. **JUDICIARY COMMITTEE**

- A. Approval of **Ordinance No. 1503-2015** to rezone adjacent property located in Section 9 Township 16, Range 7 in the City of Onalaska, La Crosse, County Wisconsin from Single Family and/or Duplex Residential (R-2) to Public and Semi Public District (P-1) (Luther High Rezoning) (First and Second Reading)
- B. Approval of **Ordinance No. 1505-2015** to rezone adjacent property located in Section 1 Township 16, Range 7 in the City of Onalaska, La Crosse, County Wisconsin from Single Family Residential (R-1) to Light Industrial (M-1) (Spors Rezoning) (First and Second Reading)
- C. Approval of **Ordinance No. 1506-2015** to amend Chapter 5 of Title 13, Section 20 of the Code of Ordinances of the City of Onalaska relating to Special Conditional Uses (First and Second Reading)

9. **ADMINISTRATIVE COMMITTEE**

- A. Approval of Liquor Licenses for 7/15/2015– 6/30/2016.
 1. Class B Liquor License – Seasons by the Lake, 910 2nd Avenue North
 2. Outdoor Venue Class B Liquor License - Seasons by the Lake, 910 2nd Avenue North
- B. Approval of Special Event Permits:
 1. St. Pat's 1 Mile Fun Run on Saturday, October 10, 2015 from approximately 8:00-8:30am starting at St. Patrick's lower playground.

10. **BOARD OF PUBLIC WORKS**

- A. **Resolution 34-2015** – to approve jurisdictional transfer agreement with La Crosse County regarding County Trunk Highway S
- B. Review and consideration of Sanitary Sewer System Compliance Maintenance
1. **Resolution 33-2015** – City of Onalaska, Wisconsin Department of Natural Resources NR 208 – compliance resolution 2014 Onalaska Wisconsin
- C. Approval of **Resolution 36-2015** - a Preliminary Resolution to Vacate and Discontinue Kurt Place

11. **PLAN COMMISSION**

- A. Approval of an Ordinance to Amend the Unified Development Code, Section 13-5, to allow churches as a Conditional Use in the B-1 Zoning District.
- B. Denial of a Planned Unit Development (PUD) application filed by CADC Investments LLC on behalf of Paul L. Nelson, 700 Angel Court Holmen, WI 54636, for the purpose of developing a multi-family development on the property located at 2137 Sand Lake Road (Tax Parcel #18-4509-1).

12. **UTILITIES COMMITTEE/MASS TRANSIT**

- A. **Resolution 35-2015** - for Shared-Ride Program 2016

13. **Closed Session**

To consider a motion to convene in closed session under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and under Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is or is likely to become involved:

- Consideration and action on options regarding City Assessor Contract for 2016

And under Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is or is likely to become involved:

- Police car damage to other vehicle
- Cell phone damage
- Damage to bike lock
- Claims against the City regarding water damage at 852 4th Avenue North, Onalaska, WI
- Consideration and development of negotiating strategy regarding Town of Onalaska Petition for Incorporation
- Claim arising from water damage at 1134 Aspen Valley Drive

And under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discussion and Possible Negotiation of Tourism Collaboration
- Discussion and Possible Negotiation regarding fire contract with Town of Holland

If any action is required in Open Session, as the result of the Closed Session, the Council will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda

Adjournment

PROCLAMATION FOR POLICE OFFICER DAVE HAACK'S RETIREMENT

WHEREAS, Officer Dave Haack has patrolled the streets of Onalaska Wisconsin for the past 30 years; and

WHEREAS, Officer Dave Haack has discharged his duties as an officer of the law in a most competent manner; and

WHEREAS, Officer Dave Haack is a respected member of the Onalaska Police Department; and

WHEREAS, The citizens truly appreciate the effort that Officer Dave Haack gave protecting the City of Onalaska on a daily basis for the past 30 years, and

WHEREAS, Dave Haack will be missed by both his fellow officers and the citizens of the City of Onalaska; and

WHEREAS, Officer Dave Haack has chosen to retire and catch fish and hunt instead of running down bad guys;

NOW, Therefore, I Joe Chilsen, Mayor of the City of Onalaska do recognize and proclaim that Dave Haack be given the title of Police Officer Emeritus of the City of Onalaska.

Dated the 14th day of July 2015

Joe Chilsen, Mayor
City of Onalaska

Caroline Burmaster, City Clerk
City of Onalaska

EST. 1851 ®



PROCLAMATION OF KWIK TRIP 50TH ANNIVERSARY DAY

WHEREAS, Kwik Trip, Inc. will celebrate its 50th Anniversary on July 10th, 2015; and

WHEREAS, founded in 1965, Kwik Trip is the 3rd largest, privately-held convenience retail chain in the United States home-based in La Crosse, WI; and

WHEREAS, the company is a source of pride for its 15,000 co-workers in its Kwik Trip, Kwik Star, Tobacco Outlet Plus stores, and Hearty Platter Restaurants; and,

WHEREAS, Kwik Trip provides quality service and values to over 5.5 million guests per week; and

WHEREAS, Kwik Trip is the most vertically integrated convenience chain in the nation operating its own Bakery, Dairy, Kitchens, Distribution Center and Convenience Transportation; and,

WHEREAS, Kwik Trip is one of the fastest growing convenience store chains with nearly 500 locations in Wisconsin, Minnesota and Iowa; and

WHEREAS, Kwik Trip has been recognized nationally as a Top Workplace sharing 40% of its pre-tax profits with all co-workers and was recently named the number one workplace for large employers in Wisconsin; and

WHEREAS, Kwik Trip is committed to leading the convenience store industry in sustainability and alternative fuels with over 30 sites offering compressed natural gas; and

WHEREAS, Kwik Trip is committed to making a difference in the communities it serves by giving back through generous sponsorships, programs, and donations.

NOW, THEREFORE, I, JOE CHILSEN, MAYOR OF THE CITY OF ONALASKA, in recognition of the upcoming 50th anniversary, do hereby proclaim July 10th, 2015 as

" KWIK TRIP 50TH ANNIVERSARY DAY"

NOW, THEREFORE, I Joe Chilsen, Mayor of the City of Onalaska do recognize the 50th anniversary of the founding of Kwik Trip by naming today July 10th 2015 as Kwik Trip Day in Onalaska and a copy be forever contained in the records of the Onalaska City Clerk proclaiming such.

EST. 1851 ®

Joe Chilsen, Mayor

City of Onalaska

Caroline Burmaster, City Clerk

City of Onalaska



AN ORDINANCE TO AMEND TITLE 13 CHAPTER 6 OF THE CITY OF ONALASKA CODE OF ORDINANCES
RELATED TO TELECOMMUNICATION STRUCTURES AND TOWERS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Section 6 of Chapter 6 of Title 13 of the Code of Ordinances of the City of Onalaska related to Telecommunication Structures and Towers is hereby deleted in its entirety and replaced as follows:

Sec. 13-6-6 Telecommunication Structures and Towers.

1. Mobile Service Support Structures and Facilities

- (a) **Purpose.** The purpose of this ordinance is to regulate by conditional use permit (1) the siting and construction of any new mobile service support structure and facilities; (2) with regard to class 1 collocation, the substantial modification of an existing support structure and mobile services facilities; and (3) with regard to a class 2 collocation, collocation on an existing support structure which does not require the substantial modification of an existing support structure and mobile services facilities. It is the intent of the City of Onalaska to regulate Mobile Service Support Structures and Facilities as permitted by Wisconsin State Statutes Chapter 66.0404.
- (b) **Authority.** The City of Onalaska has the specific authority under Wis. Stat. §66.0404.
- (c) **Definitions.** The definitions contained in sec. 66.0404(1) Wis. Stats. are hereby adopted and incorporated by reference.
- (d) **Exemptions.** The following shall be exempt from the requirement to obtain a conditional use permit, unless otherwise noted:
 - (1) The use of all receive-only television antenna and satellite dishes.
 - (2) Amateur Radio and/or Receive-Only Antennas. This ordinance shall not govern the installation of any antenna that is owned and/or operated by a federally licensed amateur radio operator and is used for amateur radio purposes or is used exclusively for receive only purposes.
 - (3) Mobile services providing public information coverage of news events of a temporary or emergency nature.
- (e) **Siting and Construction of any New Mobile Services Support Structure and Facilities or the Substantial Modification of an Existing Support Structure and Mobile Service Facilities (Class 1 Collocation).**
 - (1) **Conditional Use Permit Required.** A conditional use permit is required for the siting and construction of a new mobile services support structure and facility and/or substantial modification of an existing support structure and mobile service facilities (Class 1 Collocation) and is subject to the conditions set forth in this ordinance as well as any applicable site plan

review and permitting and building and electrical permitting under City Ordinances 15-1-2 and 15-1-73.

(2) **Applications for Conditional Use Permit.** Applications for a conditional use permit shall be provided by the Land Use and Development Director. Applications shall be completed and filed with the Land Use and Development Director and shall include the following information.

- i. Name and business address and contact information for the applicant, for the property owner and for the owner of the structure.
- ii. Map detailing location of the proposed or affected support structure
- iii. Map detailing location of the proposed mobile service facility and areas within 1,000 feet of such facility.
- iv. Applicant shall provide the total number of collocation positions designated and proposed positions to be occupied.
- v. Applicant to obtain a report prepared by an engineer licensed by the State of Wisconsin certifying the structural design of the tower and its ability to accommodate additional antennas.
- vi. If the application substantially modifies an existing support structure, a construction plan which describes the proposed modification to the support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling and related equipment associated with the proposed modifications, as well as a visual analysis, photo simulation or graphic illustration showing what the proposed mobile service facility and support structure will look like in its surroundings.
- vii. If the application is to construct a new mobile service support structure, a construction plan which describes a proposed mobile service support structure and equipment network components, including antennas transmitters, receivers, base stations, power supplies, cabling and related equipment to be placed on or around the new mobile services support structure.
- viii. If the application is to construct a new mobile service support structure, a detailed explanation as to why the applicant chose the proposed location and why applicant did not choose collocation, including a sworn statement from the individual who has responsibility over the placement of the mobile services functionality, coverage and capacity; is technically unfeasible or is economically burdensome to the mobile services provider.
- ix. If an applicant submits an application for a permit to engage in an activity described in this ordinance, which contains all of the information required under i. through vi. above, the Land Use and Development Director shall consider the application complete. If the Land Use and Development Director does not believe the application is

complete, applicant shall be notified in writing within ten (10) days of receiving the application, that the application is not complete and outlining the required information needed to complete the application. An applicant may resubmit an application as often as necessary until it is complete.

- x. The fee for a Conditional Use Permit for a Class 1 Collocation shall be \$3,000.00.

(3) **Referral to Plan Commission.** After an application is complete as determined by the Land Use and Development Director, the matter shall be referred to the City of Onalaska Plan Commission for review.

i. Within ninety (90) days of its receipt of a complete application, the Plan Commission and Land Use & Development Director shall complete all of the following or the applicant may consider the application approved, except that the applicant and the City may agree in writing to an extension of the 90 day period:

- i. Review the application to determine if it complies with all applicable aspects of the political subdivision's building code and subject to the limitations in this section and the zoning ordinance.
- ii. Make a final decision whether to approve or disapprove the application.
- iii. Notify the applicant in writing of its final decision.
- iv. If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.

ii. The Plan Commission may deny an application if an applicant refuses to evaluate the feasibility of collocation within the applicant's search ring and provide the sworn statement described in 13-6-6(d)(2)(vi) above.

iii. An applicant must provide the Plan Commission with proof that the support structure complies with district setbacks established in 13-1-15(2)(4) or with an engineering certification showing that a mobile service support structure, or an existing structure is designed to collapse within a smaller area than the setback or fall zone area required in 13-1-15(2)(4) including snow and ice fall areas, then the zoning ordinance does not apply to such a structure unless the Plan Commission or Zoning Department provides the applicant with substantial evidence that the engineering certification is flawed.

(4) **Limitations.** Conditional Use Permits for siting and construction of any new mobile service support structure and facilities and land use permits for Class 1 Collocations shall only be granted provided the following conditions exist:

- i. If the location of the proposed mobile services support structure or mobile service facility is on leased land, the lease agreement does not preclude the lessee from entering into leases on the site with other provider(s)

- and there is no other lease provision operating as a bar to collocation of other providers.
- ii. The applicant has obtained Federal Communications Commission (FCC) license numbers and registration numbers if applicable.
 - iii. The applicant and/or agent have copies of Findings of No Significant Impacts (FONSI) statement from the Federal Communications Commission (FCC) or Environmental Assessment or Environmental Impact Study (EIS) if applicable.
 - iv. The applicant and/or agent have copies of the determination of "no hazard" from the Federal Aviation Administration (FAA) including any aeronautical study determination or other findings, if applicable.
 - v. The applicant and/or agent have plans indicating security measures (i.e. access, fencing, lighting etc.)
 - vi. For new mobile service support structures, the applicant has obtained a report prepared by an engineer licensed by the State of Wisconsin certifying the structural design of the tower and its ability to accommodate additional antennas and submits a map identifying the fall zone of the mobile service facility, including ice and snow fall zones
 - vii. The applicant and/or agent have proof of liability coverage.
 - viii. The applicant and/or agent have copies of an Affidavit of Notification indicating that all operators and owners of airports located within five (5) miles of the proposed site have been notified via certified mail and the applicant has complied with any airport overlay zoning districts.
 - ix. The facility of collocation is designed to promote site sharing, such that space is reasonably available to collocators and such that telecommunication towers and necessary appurtenances, including but not limited to parking areas, access road, and utilities are shared by site users whenever possible.

(f) Class 2 Collocation.

- (1) **Conditional Use Permit Required.** A conditional use permit is required for collocation on an existing support structure and mobile service facilities (Class 2 Collocation) and is subject to all of the conditions for a Class 1 Collocation as well as those conditions listed below.
- (2) **Applications for Conditional Use Permit.** Applications for a conditional use permit shall be provided by the Land Use and Development Director. Applications shall be completed and filed with the Land Use and Development Director and shall include the following information.
 - i. The name and business address of and the contact individual for the applicant, for the property owner, and for the owner of the proposed mobile service facility and for the existing support structure.

- ii. A map detailing the location of the proposed or affected support structure.
 - iii. A map detailing the location of the proposed mobile service facility and areas within 1,000 feet of said facility.
- (3) A Class 2 Collocation is subject to the same requirements for the issuance of building and electrical permits to which any other type of commercial development or land use development is subject including sections 15-1-2 and 15-1-73 of the City Ordinances.
- (4) The fee for a Conditional Use Permit for a Class 2 Collocation shall be \$500.00 per s. 66.0404(4)(d).
- (5) If an applicant submits to the Land Use and Development Director an application for a Conditional Use Permit to engage in an activity described in this ordinance, which contains all of the information required under this ordinance, the Land Use and Development Director shall consider the application complete. If any of the required information is not in the application, the Land Use and Development Director shall notify the applicant in writing, within 5 days of receiving the application, that the application is not complete. The written notification shall specify in detail the required information that was incomplete. An applicant may resubmit an application as often as necessary until it is complete.
- (6) Within 45 days of its receipt of a complete application, the Plan Commission and Land Use and Development Director shall complete all of the following or the applicant may consider the application complete, except that the applicant and City may agree in writing to an extension of the 45 day period.
- i. Make a final decision whether to approve or disapprove the application.
 - ii. Notify the applicant, in writing, of its final decision.
 - iii. If the application is approved, issue the applicant the relevant conditional use permit.
 - iv. If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.
- (g) **Information Report.** The purpose of the report under this section is to provide the City with accurate and current information concerning the telecommunications facility owners and providers who offer or provide telecommunications services within the county or that own or operate telecommunications facilities within the county, to assist the City in enforcement of this subsection and to assist the City in monitoring compliance with local, state and federal laws.
- (1) **Information Report.** All telecommunications tower owners of any new telecommunications tower shall submit to the Land Use and Development Director a Telecommunications Facility Information Report (the "Report") within 45 days of the following events:
- i. Following conditional use permit approval;
 - ii. Receipt of a written request from the City of Onalaska Land Use and Development Director; or

iii. Any change in occupancy of the tower.

The Report shall include the tower owner name(s), address(es), phone number(s), contact person(s) and proof of bond as security for removal. The tower owner shall supply the tower height and current occupancy, if applicable, the number of collocation positions designated, occupied or vacant. This information shall be submitted on the City form provided and designed for such use and shall become evidence of compliance.

(h) **Removal/Security for Removal.** It is the express policy of the City of Onalaska and this ordinance that telecommunications towers be removed once they are no longer in use and are not a functional part of providing telecommunications service, and that it is the telecommunications provider's responsibility to remove such telecommunications towers and restore sites to original conditions or conditions approved by the City of Onalaska Land Use and Development Director or designee. Restoration shall include removal of any subsurface structure or foundation, including concrete, used to support the telecommunications tower down to 5 feet below the surface. After a telecommunications tower is no longer in operation, the provider shall have 180 days to effect removal and restoration unless weather prohibits such efforts and an extension is granted by the Land Use and Development Director as requested by the telecommunications provider. Permittee shall record a document with the La Crosse County Register of Deeds showing the existence of any subsurface structure remaining below grade. Such recording shall accurately set forth the location and describe the remaining structure. The owner of any telecommunications tower shall provide to the City of Onalaska, prior to the issuance of the conditional use permit, a performance bond in an amount based on a written estimate of a qualified remover of said types of structures or Twenty Thousand Dollars (\$20,000) whichever is less, to guarantee that the telecommunications tower will be removed when no longer in operation. The City of Onalaska will be named as obligee in the bond and must approve the bonding company. The City may require an increase in the bond amount after five (5) year intervals to reflect increases in the Consumer Price Index. The provider shall supply any increased bond within a reasonable time, not exceeding sixty (60) days from the City's request. A permittee may substitute a letter of credit in the amount set forth above or in the alternative, a permittee with several sites in the City may submit a master bond to cover all of said sites. A master bond or a letter of credit, may in the City's discretion, be in an amount sufficient to secure removal from one site if the master bond or letter of credit provides for replenishing any amount use as the master bond or letter of credit covers any other site in the City.

(i) **Structural Design and Environmental Standards.**

(1) **Mobile Service Support Structure, Antenna and Facilities Requirements.** All mobile service facilities and mobile service support structures except exempt facilities as defined in subsection (d), shall be designed to reduce the negative impact

on the surrounding environment by implementing the measures set forth below.

- i. Mobile services support structures shall be construed of metal or other nonflammable material, unless specifically permitted by the City to be otherwise.
 - ii. Satellite dish and parabolic antennas shall be situated as close to the ground as possible to reduce visual impact without compromising their functions.
 - iii. Equipment compounds shall be constructed of non-reflective materials (visible exterior surfaces only). Equipment compounds shall be designed to blend with existing architecture in the area or shall be screened from sight by mature landscaping, and shall be located or designed to minimize their visibility.
 - iv. Mobile services facilities, support structures and antennas shall be designed and constructed in accordance with the State of Wisconsin Uniform Building Code, National Electrical Code, Uniform Plumbing Code, Uniform Mechanical Code, and Uniform Fire Code, City of Onalaska Building Code, Electronic Industries Association (EIA), American National Steel Institute Standards (ANSI), and American National Standards Institute (ANSI) in effect at their time of manufacture. Mobile service facilities and support structures shall not interfere with or obstruct existing or proposed public safety, fire protection or Supervisory Controlled Automatic Data Acquisition (SCADA) operation telecommunication facilities. Any actual interference and/or obstruction shall be corrected by the applicant at no cost to the City.
- (2) **Site Development.** A parcel intended for the location of new mobile service facilities, mobile service support structures, and equipment compounds shall be located so as to permit expansion for mobile service facilities to serve all potential collocators.
- (3) **Vegetation Protection and Facility Screening.**
- i. Except exempt facilities as defined in subsection (d), all mobile service facilities shall be installed in a manner as to minimize disturbance to existing native vegetation and shall include suitable mature landscaping to screen the facility, when required by the Plan Commission or Land Use and Development Director. All impacted vegetation (trees, shrubs, etc.) shall be replaced on site on a one-for-one basis. For purposes of this section "mature landscaping" shall mean trees, shrubs or other vegetation of a minimum initial height of five (5) feet that will provide the appropriate level of visual screening immediately upon installation.
 - ii. Upon project completion, the owner(s)/operator(s) of the facility shall be responsible for maintenance and replacement of all required landscaping as long as a telecommunication facility is maintained on the site.

- (4) **Fire Prevention.** All mobile services facilities shall be designed and operated in accordance with all applicable codes regarding fire protection.
- (5) **Noise and Traffic.** All mobile service facilities shall be constructed and operated in such a manner as to minimize the amount of disruption caused to nearby properties. To that end the following measures shall be implemented for all mobile services facilities, except exempt facilities as defined in subsection (d):
 - i. Noise producing construction activities shall take place only on weekdays (Monday through Saturday, non-holidays) between the hours of 7:00 a.m. and 7:00 p.m. except in times of emergency repair, and
 - ii. Backup generators, if present, shall be operated only during power outages and for testing and maintenance purposes.
- (6) **Separation Requirements.** Mobile service support structures shall be separated by a minimum of 2,640 feet, except that:
 - i. Two (2) mobile service support structures may be permitted to be located within 100 feet of each other subject to approval by the City of Onalaska Plan Commission.
 - ii. Camouflaged mobile service support structures are exempt from the separation between mobile service support structures requirement listed above.
- (j) **Abandonment.** Any antenna, mobile service facility or mobile services support structure that is not operated for a continuous period of twelve (12) months shall be considered abandoned. Upon application, the City of Onalaska Land Use and Development Director may extend the time limit to abandon once for an additional six (6) month period. Such extension shall be based on the finding that the owner or permit holder is actively seeking tenants for the site. After the expiration of the time periods established above, the following shall apply:
 - (1) The owner of such antenna, mobile service facility or mobile services support structure shall remove said antenna, mobile service facility or mobile service support structure, including all supporting equipment, building(s) and foundations to the depth as otherwise herein required within ninety (90) days of receipt of notice from the Land Use and Development Director notifying the owner of such abandonment. If removal to the satisfaction of the Land Use and Development Director does not occur within said ninety (90) days, the City of Onalaska Land Use and Development Director may order removal utilizing the established bond as provided above and salvage said antenna, mobile services facility or mobile service support structure, including all supporting equipment and building(s). If there are two or more users of a single mobile services support structure, this provision shall not become effective until all operations of the mobile service support structure cease. If a bond has not been previously established or is not

current, the City may perform the work and assess the owner or permit holder of the mobile services support structure.

- (2) The recipient of a conditional use permit allowing a mobile service support structure and facility under this section, or the current owner or operator, shall notify the Land Use and Development Director within 45 days of the date when the mobile services facility is no longer in operation.

(h) **Severability.** If any of provision of this ordinance or its application to any person or circumstance is held invalid according to Wisconsin State Statutes §66.0404, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application and to this end the provisions of this ordinance are severable.

(i) **Penalty Provisions.** Any person, partnership, corporation or other legal entity that fails to comply with the provisions of this ordinance shall, upon conviction, pay a forfeiture of not less than \$100.00 nor more than \$500.00, plus the applicable surcharges, assessments and costs for each violation and/or revocation of the conditional use permit. Each day a violation exists or continues constitutes a separate offense under this ordinance.

2. **Radio Broadcast Services and Other Telecommunication Facilities and Structures.**

(a) **Purpose.** The purpose of this ordinance is to regulate by conditional use permit the siting and construction of any new Radio Broadcast Services facilities or other non-mobile service telecommunication facilities. Radio Broadcast Services Facilities are defined as facilities for the regular provision of a commercial or noncommercial service involving the transmission, emission or reception of radio waves for the transmission of sound or images in which the transmissions are intended for direct reception by the general public including antennas and antenna support structures. Other Tower/Telecommunication Structures shall include any ground or roof mounted pole, spire, structure or combination thereof taller than fifteen (15) feet, including supporting lines, cables, wires, and masts, intended primarily for the purpose of mounting an antenna, meteorological device or similar apparatus above grade.

(b) **Application.**

(1) **Conditional Use Permit Required.** A conditional use permit is required for:

- i. The modification of a pre-existing facility or structure if the modification is inconsistent with the original zoning permit,
- ii. The construction of any new radio broadcast service facility or structure or other telecommunication facility or structure.

(2) **Application.** The Land Use and Development Director will provide a conditional use permit application upon request. An applicant's form will be processed upon completion and submittal of the Application to the Land Use and Development Director. The Application must contain the following information:

- i. The name and business address of the applicant, along with the name of a contact person. The name and contact of the property owner if different from applicant.
- ii. The location and type of the proposed facility and structure.
- iii. A construction plan describing the existing or proposed facility structure and the equipment and network components, including antennas, base stations, cabling, power supplies, receivers, transmitters and related equipment to be placed on or around the new facility and structure.
- iv. Proof of consent from the property owner, if different from applicant (a copy of the lease will suffice).
- v. A report from a qualified and licensed professional which includes:
 - a. Tower height and design including a cross section and elevation;
 - b. The height above grade for all potential mounting positions for co-located antennas and the minimum separation distances between antennas;
 - c. Tower capacity, including the number and type of antennas that it can accommodate;
 - d. Steps that applicants will take to avoid interference with established public safety telecommunications;
 - e. Engineers stamp and registration number.
- vi. A Radio Broadcast Service Facility or Other Telecommunication Structure is subject to the same requirements for the issuance of building and electrical permits to which any other type of commercial development or land use development is subject including sections 15-1-2 and 15-1-73 of the City Ordinances except that the fee for a Conditional Use Permit for a radio broadcast facility or other telecommunication structure and facility shall be \$500.00.

If an applicant submits to the Land Use and Development Director an application for a Conditional Use Permit to engage in an activity described in this ordinance, which contains all of the information required under this ordinance, the Plan Commission shall consider the application complete. If any of the required information is not in the application, the Land Use and Development Director shall notify the applicant in writing within 5 days of receiving the application, that the application is not complete. The written notification shall specify in detail the required information that was incomplete. An applicant may resubmit an application as often as necessary until it is complete.

- (3) **Review.** Within 45 days of its receipt of a complete application, the Plan Commission shall complete all of the following or the applicant may consider the application complete, except that

the applicant and City may agree in writing to an extension of the 45 day period.

- i. Make a final decision whether to approve or disapprove the application.
- ii. Notify the applicant, in writing, of its final decision.
- iii. If the application is approved, issue the applicant the relevant conditional use permit.
- iv. If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.

The Plan Commission shall review the application to determine if it complies with all applicable aspects of the City's zoning ordinances, subject to the limitations in Wis. Stat. §66.0404.

(c) **Requirements.** All of the conditions set forth above for a Class 2 Collocation shall remain for a Radio Broadcast Service Structure or Facility and Other Telecommunication Structures. Additionally, the following additional requirements shall be required in the interest of public safety:

i. **Lighting.** Towers and antennas shall not be illuminated by artificial means and shall not display strobe lights unless such lighting is specifically required by the Federal Aviation Administration or other federal or state authority for a particular tower. When incorporated into the approved design of the tower or antenna, light figures used to illuminate ball fields, parking lots or similar areas may be allowed with approval from the Plan Commission.

ii. **Signs and Advertising.** The use of any portion of a tower for signs other than warning or equipment information signs is prohibited.

iii. **Antennas Mounted on Roofs, Walls and Existing Towers.** The placement of telecommunication antennas on roofs, walls and existing towers may be approved by the Plan Commission provided the antennas meet the requirements of this Code, after submittal for a Conditional Use Permit and a report prepared by a qualified engineer indicating the existing structure or tower's suitability to accept the antenna, and the proposed method of affixing the antenna to the structure. Complete details of all fixtures and couplings and the precise point of attachment shall be indicated.

iv. **Interference with Public Safety Telecommunications.** No new or existing telecommunications service shall interfere with public safety telecommunications. All applications for new service shall be accompanied by an intermodulation study, which provides a technical evaluation of existing and proposed transmissions and indicates all potential interference problems.

(d) **Abandonment.** Any antenna, radio broadcast or telecommunication support structure that is not operated for a continuous period of twelve (12) months shall be considered abandoned. Upon application, the City of Onalaska Land Use and Development

Director may extend the time limit to abandon once for an additional six (6) month period as requested by the property owner. Such extension shall be based on the finding that the owner or permit holder is actively seeking tenants for the site. After the expiration of the time periods established above, the following shall apply:

(1) The owner of such antenna, radio broadcast or telecommunication facility or radio broadcast or telecommunication support structure shall remove said antenna, facility or service support structure, including all supporting equipment, building(s) and foundations to the depth as otherwise herein required within ninety (90) days of receipt of notice from the Land Use and Development Director notifying the owner of such abandonment. If removal to the satisfaction of the Land Use and Development Director does not occur within said ninety (90) days, the City of Onalaska Land Use and Development Director may order removal utilizing the established bond as provided above and salvage said antenna, facility or support structure, including all supporting equipment and building(s). If there are two or more users of a single services support structure, this provision shall not become effective until all operations of the support structure cease. If a bond has not been previously established or is not current, the City may perform the work and assess the owner or permit holder of the mobile services support structure.

(2) The recipient of a conditional use permit allowing a mobile service support structure and facility under this section, or the current owner or operator, shall notify the Land Use and Development Director within 45 days of the date when the mobile services facility is no longer in operation.

(d) **Severability.** If any of provision of this ordinance or its application to any person or circumstance is held invalid according to Wisconsin State Statutes §66.0404, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application and to this end the provisions of this ordinance are severable.

(e) **Penalty Provisions.** Any person, partnership, corporation or other legal entity that fails to comply with the provisions of this ordinance shall, upon conviction, pay a forfeiture of not less than \$100.00 nor more than \$500.00 and/or revocation of the conditional use permit, plus the applicable surcharges, assessments and costs for each violation. Each day a violation exists or continues constitutes a separate offense under this ordinance.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ___ day of _____, 2015.

CITY OF ONALASKA

By: _____

Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1499 -- 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 5/6/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

J. Holter 5-6-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police

Jeff Trotnic
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 5-14-15
(signature)

~~No~~ Fiscal Impact *Improvement of Revenue*

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1500 - 2015

AN ORDINANCE TO AMEND TITLE 13 CHAPTER 5 OF THE CITY OF ONALASKA CODE OF ORDINANCES RELATED TO PUBLIC AND SEMIPUBLIC CONDITIONAL USES

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS

FOLLOWS:

SECTION I. Subsection (c) of Section 14 of Chapter 5 of Title 13 of the Code of Ordinances of the City of Onalaska related to Public and Semipublic Conditional Uses is hereby deleted in its entirety and replaced as follows:

(c) Utilities in all districts, provided all principal structures and uses are not less than forty (40) feet from any residential district lot line.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this ___ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Conditional Uses
13-5-13

deteriorate the nature of the surrounding neighborhood. Establishments otherwise qualifying under this Section regulating bed and breakfast establishments shall not be subject to the requirements of this Zoning Code with respect to signs.

- (h) **Termination of Permit.** A Bed and Breakfast Use Permit shall be void upon the sale or transfer of the property ownership. The Plan Commission shall review and conditionally approve or disapprove an application submitted by a person anticipating the purchase of premises for such use. A permit issued in accordance with Subsection (c) above shall be valid until terminated by action of the Land Use and Development Director for violation of the provisions of this Section, or of State of Wisconsin regulations as set forth in Chapter HSS 195 or Chapter HSS 197, Wis. Adm. Code, or as above provided.

Sec. 13-5-14 Public and Semipublic Conditional Uses.

The following public and semipublic conditional uses shall be conditional uses and may be permitted as specified:

- (a) Airports, airstrips and landing fields in the M-1, M-2 and M-3 Industrial Districts, A-1 Agricultural District, F-2 Regional Floodplain District, and P-1 Public and Semipublic District, provided the site area is not less than twenty (20) acres.
- (b) Governmental and cultural uses, such as fire and police stations, community centers, libraries, public emergency shelters and museums, in all residential and business districts, M-1, M-2 and M-3 Industrial Districts and P-1 Public and Semipublic District.
- (c) Utilities in all districts, provided all principal structures and uses are not less than forty (40) feet from any residential district lot line. ~~Telecommunications structures and towers are permitted only in the B-1, B-2, B-3, M-1, M-2, and M-3 Districts and must be a minimum of one thousand (1,000) feet from a Residential District.~~
- (d) Public passenger transportation terminals, such as heliports, bus and rail depots, except airports, airstrips and landing fields, in all business districts and the M-1, M-2 and M-3 Industrial Districts, provided all principal structures and uses are not less than one hundred (100) feet from any Residential District boundary.
- (e) Public, parochial and private elementary and secondary schools and churches in the R-1, R-2-3 and R-4 Residential Districts and P-1 Public and Semipublic District, provided the lot area is not less than two (2) acres and all principal structures and uses are not less than forty (40) feet from any lot line.
- (f) Colleges; universities; hospitals; sanitariums, religious, charitable, penal and correctional institutions; cemeteries and crematories in the A-1 Agricultural District and P-1 Public and Semipublic District, provided all principal structures and uses are not less than forty (40) feet from any lot line.
- (g) Parking lots may be permitted as a conditional use.

FISCAL IMPACT OF ORDINANCE 1500 – 2015

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 5/6/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

J. Holter 5-6-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police

Jeff Trotnic 5-13-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 5-19-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1504 -2015

AN ORDINANCE TO AMEND CHAPTER 4 OF TITLE 2,
SECTION 7 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO THE TOURISM COMMISSION

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 2, Chapter 4, Section 7, Subsection (a) of the City of Onalaska Code of Ordinances related to the Membership and Organization is hereby deleted in its entirety and replaced as follows:

- (a) **Membership and Organization.** The Onalaska Tourism Commission shall consist of five (5) members who shall be selected as follows: One (1) member of the Common Council of the City of Onalaska shall be appointed by the Mayor and confirmed by the Council. Two (2) members shall be appointed by the Mayor who are residents of the City of Onalaska and are owners or managers of businesses located in the City of Onalaska and who are not members of the Common Council, subject to confirmation by the Council. One (1) member shall be a representative of the Wisconsin hotel and motel industry. One (1) member shall be either a member of the Common Council of the City of Onalaska or a citizen residing in the City of Onalaska who shall be appointed by the Mayor and confirmed by the Council. All members of the commission shall serve for a one (1) year term from the date of appointment. Any vacancies occurring on the Tourism Commission shall be filled by appointment by the Mayor, subject to confirmation of the Council. Any person so appointed shall serve the balance of the term of the person causing the vacancy. The Commission shall choose a Chairperson, Vice-Chairperson and such other officers as it deems appropriate.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

Cari Burmaster, City Clerk

Cari Burmaster
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

PACKET: 01248 License Packet july operators

SEQUENCE: License #

ID	PERIOD	-----NAME-----		LICENSE CODE
00641	7/01/15- 6/30/16	CAMPBELL	ALAN	OPRATOR OPERATORS - 1 YEAR
00716	7/01/15- 6/30/17	MURRY	ELIZABETH	OPRATOR OPERATORS - 2 YEAR
01314	7/01/15- 6/30/17	GOODENOUGH	KATHLEEN	OPRATOR OPERATORS - 2 YEAR
01315	7/01/15- 6/30/17	MILLER	JESSICA	OPRATOR OPERATORS - 2 YEAR
01322	6/12/15- 6/30/16	PATEL	MEERA	OPRATOR OPERATORS - 1 YEAR
01323	7/15/15- 6/30/17	WEBER	DANIEL	OPRATOR OPERATORS - 2 YEAR
01340	7/01/15- 6/30/17	STRUCK	QUINN	OPRATOR OPERATORS - 2 YEAR
01341	7/01/15- 6/30/17	LAMBERT	BRIA	OPRATOR OPERATORS - 2 YEAR
01344	6/24/15- 6/30/17	BOETTCHER	TIMOTHY	OPRATOR OPERATORS - 2 YEAR
01348	7/01/15- 6/30/17	TUCKER	MALISSA	OPRATOR OPERATORS - 2 YEAR
01351	7/01/15- 6/30/16	WILSON	BENJAMIN	OPRATOR OPERATORS - 1 YEAR
01352	7/01/15- 6/30/17	EPPS	TIFFANY	OPRATOR OPERATORS - 2 YEAR
01354	7/01/15- 6/30/17	CERESA	CYNTHIA	OPRATOR OPERATORS - 2 YEAR
01357	7/06/15- 6/30/17	STEIN	CHRISTINE	OPRATOR OPERATORS - 2 YEAR
01358	7/06/15- 6/30/17	KNIGHT	TIFFANY	OPRATOR OPERATORS - 2 YEAR
02777	7/01/15- 6/30/17	SKREDE	JAROD	OPRATOR OPERATORS - 2 YEAR
02941	7/01/15- 6/30/17	GARTNER	KALI	OPRATOR OPERATORS - 2 YEAR
02983	7/01/15- 6/30/17	MUNIZ	MARICELA	OPRATOR OPERATORS - 2 YEAR
03035	7/01/15- 6/30/16	BRIGHT	LOIS	OPRATOR OPERATORS - 1 YEAR
03039	7/01/15- 6/30/17	HANSEN	RITA	OPRATOR OPERATORS - 2 YEAR
03076	7/01/15- 6/30/17	LIESKE	JEFF	OPRATOR OPERATORS - 2 YEAR
03078	7/01/15- 6/30/17	WURZEL	KURT	OPRATOR OPERATORS - 2 YEAR
03145	7/01/15- 6/30/17	LEIS	JUDITH	OPRATOR OPERATORS - 2 YEAR
03191	7/01/15- 6/30/17	ENNIS	JAMES	OPRATOR OPERATORS - 2 YEAR
03232	7/01/15- 6/30/17	ELDIEN	ALLISON	OPRATOR OPERATORS - 2 YEAR
03299	7/01/15- 6/30/17	JENSEN	CORRINE	OPRATOR OPERATORS - 2 YEAR
03420	7/01/15- 6/30/17	SLATER	CRYSTAL	OPRATOR OPERATORS - 2 YEAR
03435	7/01/15- 6/30/17	WORKE	RANDY	OPRATOR OPERATORS - 2 YEAR
03448	7/01/15- 6/30/17	HEDGCOTH	LAURA	OPRATOR OPERATORS - 2 YEAR
03450	7/01/15- 6/30/17	ECKERT	JESSICA	OPRATOR OPERATORS - 2 YEAR
03631	7/01/15- 6/30/17	THIESSEN	CASSANDRA	OPRATOR OPERATORS - 2 YEAR
03642	7/01/15- 6/30/17	PIERCE	ASHLEY	OPRATOR OPERATORS - 2 YEAR
03685	7/01/15- 6/30/17	STROMPOLIS	GREGORY	OPRATOR OPERATORS - 2 YEAR
03692	7/01/15- 6/30/17	SCHUTTENHELM	RACHEL	OPRATOR OPERATORS - 2 YEAR
03828	7/01/15- 6/30/17	ECKERT	JOSEPH	OPRATOR OPERATORS - 2 YEAR
03866	7/01/15- 6/30/17	WRIGHT	RYAN	OPRATOR OPERATORS - 2 YEAR
04265	7/01/15- 6/30/17	SERRATT	RACHEL	OPRATOR OPERATORS - 2 YEAR

ORDINANCE NO. 1503 - 2015

**AN ORDINANCE TO REZONE ADJACENT PROPERTY LOCATED
IN SECTION 09 TOWNSHIP 16, RANGE 7 IN THE CITY OF ONALASKA, LA CROSSE COUNTY
WISCONSIN FROM SINGLE FAMILY AND/OR DUPLEX RESIDENTIAL (R-2) TO PUBLIC AND
SEMI PUBLIC DISTRICT (P-1)**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Single Family and/or Duplex Residential (R-2) to Public and Semi-Public District (P-1).

Property is more particularly described as:
Computer Number: 18-1023-1

ASSESSORS PLAT OF ONALASKA OUTLOT 122 COM NW COR S1D6ME 255FT TO POB
S88D1ME 803FT S16D51ME 430.31FT N88D1MW 909.96FT N1D6MW 408.05FT TO POB EX
V741 P449

Property is more particularly described as:
Computer Number: 18-1037-0

ASSESSORS PLAT OF ONALASKA OUTLOT 125 EX KINGSWOOD II ADDN & EX 2ND ADDN
HIGHLAND PARK ADDN & EX V754 P139, V737 P470, V716 P454, V444 P724, V372 P388 &
EX PRT FOR STREETS

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this _____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1503 – 2015

Please route in this order

Luther High School

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrod Holter, City Engineer

C. Holter 6-23-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

NOTE: CHANGES IN LEGAL DESCRIPTION

Jeff Trotnic, Chief of Police

Jeff Trotnic
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

Don Dominick
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

Dan Wick
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 6-30-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1505 - 2015

AN ORDINANCE TO REZONE ADJACENT PROPERTY LOCATED IN SECTION 01 TOWNSHIP 16, RANGE 7 IN THE CITY OF ONALASKA, LA CROSSE COUNTY WISCONSIN FROM SINGLE FAMILY RESIDENTIAL (R-1) TO LIGHT INDUSTRIAL (M-1)

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. The zoning map which is part of the zoning ordinance, Chapter 1 of Title 13 of the Code of Ordinances of the City of Onalaska is hereby amended to rezone the properties described below from Single Family Residential (R-1) to Single Family and/or Duplex Residential (R-2).

Property is more particularly described as:

Computer Number: 18-4453-0

PRT SW-SW LYG NLY ANNEX LN IN ORD. NO. 735-91 & SLY & WLY FOLL DESC LN COM SW COR SEC 1 E ALG S LN TO C/L RD N1D2MW TO INTER C/L OLD CTH-B & POB N66D53ME 288.3FT S12D40ME TO S LN SW-SW & TERM SD LN EX PRT FOR FRENCH RD AS ON PLAN NO. 50 & AS IN V1098 P939 & AS ON PLAN NO. 176 & AS IN V175 P254 EX PRT FOR HANSEN PL AS EX IN V1151 P343 & PER SS80.01(5) & EX PRT IN DOC NO. 1434953

Property is more particularly described as:

Computer Number: 18-4453-5

PRT NW-NW COM NW COR NW ¼ S ALG W LN 411.3FT TO C/L HWY N55D50ME 39.4FT TO POB NELY ALG C/L RD S1D2MW ALG C/L TO POB & PRT SW-SW SEC 1 COM SW COR E ALG S LN TO C/L RD & POB N1D2MW TO INTER C/L RD N66D53ME 288.3 FT S12D40ME TO S LN SEC 1 W TO POB EX PRT ANNEX TO C ONALASKA IN ORD NO. 735-91 & EX PRT FOR STH-16 AS ON PLAN NO. 50Z & AS IN V1098 P939 & AS ON PLAN NO. 83F & AS IN V175 P253 & EX PRT FOR FRENCH RD AS ON PLAN NO. 50Z & AS IN V1098 P939 & ON PLAN NO. 176H & AS IN V175 P254

SECTION II. The office of the City Engineer is hereby directed to make the above-described zoning changes on the official City of Onalaska zoning map.

SECTION III. This Ordinance shall take effect and be in force from and after its passage and publication.

Dated this _____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

FISCAL IMPACT OF ORDINANCE 1505 - 2015
Spors Rezoning (US Highway 16 & French Road)

Please route in this order

Brea Grace, Land Use & Development Director
(let Joe Barstow review all annexation ordinances)

Brea Grace 7/1/15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jarrold Holter, City Engineer

C. Holter 6-30-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Jeff Trotnic, Chief of Police

Jeff Trotnic 7-1-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Don Dominick, Fire Chief

Don Dominick
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Dan Wick, Parks & Rec Director

Dan Wick
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

Fred Buehler, Financial Services Director

Fred Buehler 7-1-15
(signature)

No Fiscal Impact

Budgeted Item

Will need \$ _____ for _____ to meet the requirements of this ordinance.

ORDINANCE NO. 1506-2015

**AN ORDINANCE TO AMEND CHAPTER 5 OF TITLE 13,
SECTION 20 OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA
RELATING TO SPECIAL CONDITIONAL USES**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION I. Title 13, Chapter 5, Section 20, Subsection (c) of the City of Onalaska Code
of Ordinances related to Special Conditional Uses is hereby created as follows:

(c) Church in B-1 District.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and
prior to publication although it will be published in due course.

Dated this ____ day of _____, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

RESOLUTION 34 - 2015

**RESOLUTION TO APPROVE JURISDICTIONAL TRANSFER AGREEMENT WITH
LA CROSSE COUNTY REGARDING COUNTY TRUNK HIGHWAY S**

WHEREAS, Wis. Stat. §83.025 allows the County of La Crosse to make deletions from the County Trunk system with the approval of the municipality in which the proposed deletion is located and the Wisconsin Department of Transportation; and

WHEREAS, the City of Onalaska and La Crosse County have negotiated the transfer of jurisdiction for a portion of CTH S to the City of Onalaska; and

WHEREAS, the segment to be transferred include CTH S from the southern intersection of CTH S with Redwood Street, City of Onalaska, to the southern intersection of CTH S and CTH N, for a total distance of 7,034 feet; and

WHEREAS, the City of Onalaska and La Crosse County have negotiated the terms of a memorandum of understanding, whereby the transfer shall be effective September 1, 2015, La Crosse County shall perform crack filling on CTH S prior to the September 1, 2015 transfer date and in 2016 La Crosse County will perform \$127,619 worth of seal coating work on the City streets for the portion of CTH S transferred to the City of Onalaska; and

WHEREAS, it is in the best interests of the City of Onalaska to accept transfer of this portion of CTH S from La Crosse County.

NOW, THEREFORE, BE IT RESOLVED, that the City of Onalaska accepts the following segment of highway from La Crosse County to be transferred to the City of Onalaska: CTH from the southern intersection with Redwood Court, City of Onalaska to the northern intersection of CTH S with CTH SN, for a total distance of 7,034 feet; and

BE IT FURTHER RESOLVED that the City of Onalaska hereby approves a memorandum of understanding with the City of Onalaska in accordance with the terms outlined in this resolution; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute any agreements to effectuate the purposes of this resolution, after approval by the City Attorney.

Dated this 14th day of July, 2015.

CITY OF ONALASKA

By: _____
Joe Chilsen, Mayor

By: _____
Caroline Burmaster, Clerk

PASSED:
APPROVED:
PUBLISHED:

RESOLUTION 33 - 2015

**CITY OF ONALASKA
WISCONSIN DEPARTMENT
OF NATURAL RESOURCES
NR 208-COMPLIANCE
MAINTENANCE RESOLUTION 2014
ONALASKA, WISCONSIN**

**TO: HONORABLE MAYOR AND COUNCIL OF THE
CITY OF ONALASKA, WISCONSIN**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment/wastewater collection system under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of "C" or less) and/or an overall grade point average of (<3.00).

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Onalaska, the following recommendations or actions will be taken to address or correct problems/deficiencies of the wastewater treatment or collection system as identified in the Compliance Maintenance Annual Report (CMAR):

(1) None Identified

Dated this 14th day of July, 2015.

CITY OF ONALASKA

BY: _____
Joe Chilsen, Mayor

BY: _____
Caroline Burmaster, City Clerk

PASSED:
APPROVED:
PUBLISHED:

RESOLUTION NO. 36-2015

**A RESOLUTION TO VACATE AND DISCONTINUE
KURT PLACE**

To: Honorable Mayor and Council, Onalaska, Wisconsin
Members of the Council

WHEREAS, The City of Onalaska requests vacation and discontinuance of Kurt Place particularly described in Exhibit A, as attached.

WHEREAS, The City of Onalaska has sanitary sewer main and water main within the proposed vacated area a permanent utility easement shall be retained over said vacated area as described in Exhibit A, as attached.

WHEREAS, the vacation of Kurt Place will enable the City of Onalaska and abutting property owners to better utilize the vacated land;

AND, WHEREAS, it is in the public interest to vacate Kurt Place, as it will no longer be used as a roadway and its vacation will return the land to the tax rolls;

NOW, THEREFORE, BE IT RESOLVED, that the above-described land be and is hereby vacated and discontinued and that a public hearing shall be held on said vacation and discontinuance on September 8, 2015 at 7:00p.m. in City Hall, 415 Main Street, Onalaska, Wisconsin.

Dated this 14th day of July, 2015.

CITY OF ONALASKA

BY:

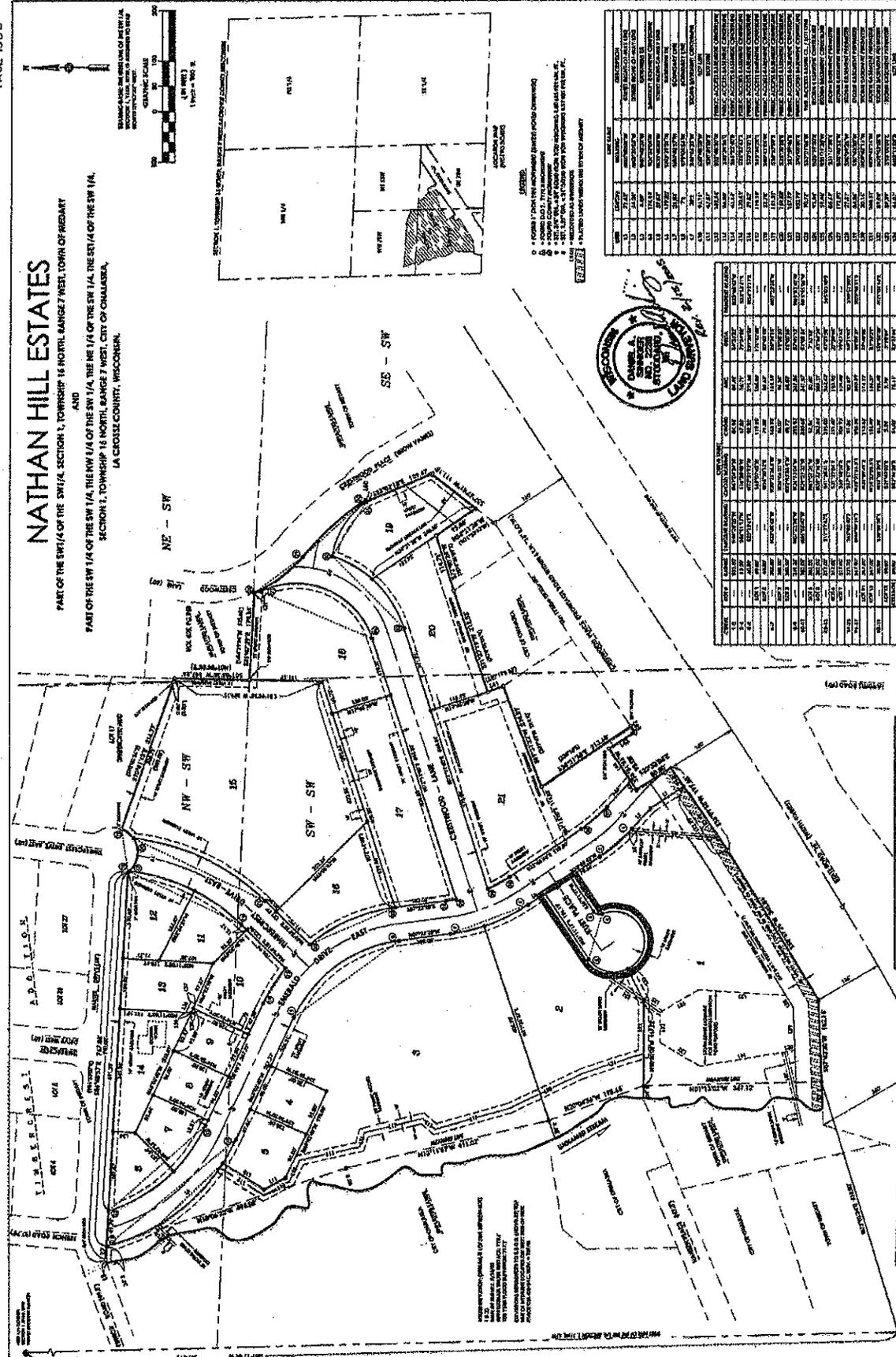
Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

Passed:
Approved:
Published:

NATHAN HILL ESTATES

AND
 PART OF THE SW 1/4 OF THE SW 1/4 SECTION 1, TOWNSHIP 18 NORTH, RANGE 7 WEST, TOWN OF HEDARY
 AND
 PART OF THE SW 1/4 OF THE SW 1/4, THE NW 1/4 OF THE SW 1/4, THE NE 1/4 OF THE SW 1/4, THE SE 1/4 OF THE SW 1/4,
 SECTION 1, TOWNSHIP 18 NORTH, RANGE 7 WEST, CITY OF CHALABEA,
 LA CROSSE COUNTY, WISCONSIN.



EXCERPTS FROM RECORDS

PLAT	BOOK	PAGE	DATE	RECORDING OFFICE	DESCRIPTION
1	100	100	1910	LA CROSSE COUNTY	...
2	100	100	1910	LA CROSSE COUNTY	...
3	100	100	1910	LA CROSSE COUNTY	...
4	100	100	1910	LA CROSSE COUNTY	...
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EXCERPTS FROM RECORDS

PLAT	BOOK	PAGE	DATE	RECORDING OFFICE	DESCRIPTION
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There are no objections to this plan with respect to
 § 285.15, 285.16, 285.17 and 285.18 (1) and (2), Wis. Stat.
 Stats. as provided by § 285.12, Wis. Stat.

Christine M. J. J.
Patricia M. J. J.
 Department of Administration

RESOLUTION NO. 35-2015

**A RESOLUTION FOR THE SHARED-RIDE TAXI PROGRAM FOR THE
CITY OF ONALASKA**

WHEREAS, the citizens of the City of Onalaska have expressed interest in having a public transportation system; and

WHEREAS, there is a public transportation State and Federal Operating Assistance Program for Shared-Ride Taxi Program; and

WHEREAS, the City of Onalaska has negotiated a contract with Richard Running, d/b/a Running Incorporated for the City of Onalaska; and

WHEREAS, in order to continue to provide a Shared-Ride Taxi Program, the City of Onalaska needs to receive State Mass Transit Operating Assistance under Section 85.20 of the Wisconsin Statutes, and also Federal Section 9 Operating Assistance; and

WHEREAS, in order to participate in the 2016 Operating Assistance Program and application must be submitted to the Wisconsin Bureau of Transit and Local Transportation Aids by December 31, 2015.

THEREFORE BE IT RESOLVED, that the Financial Services Director/Treasurer of the City of Onalaska is hereby authorized to submit applications for the State Mass Transit Operating Assistance under Section 85.20 of the Wisconsin Statutes and Federal Section 9 Operating Assistance to assist in financing the City of Onalaska/Holmen/West Salem Public Transit during the period of January 1, 2016 through December 31, 2016

Dated this 14th day of July, 2015

CITY OF ONALASKA

BY:

Joe Chilsen, Mayor

Caroline Burmaster, City Clerk

Passed:
Approved: