

# CITY OF ONALASKA MEETING NOTICE

**COMMITTEE/BOARD:** Finance & Personnel Committee  
**DATE OF MEETING:** April 8, 2015 (Wednesday)  
**PLACE OF MEETING:** City Hall – 415 Main Street (Common Council Chambers)  
**TIME OF MEETING:** 7:30 p.m. (no earlier than 7:30 p.m. or immediately following the Utilities Committee Meeting)

## **PURPOSE OF MEETING**

1. Call to order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input (limited to 3 minutes/individual)

### **Consideration and possible action on the following items:**

#### **FINANCE**

4. Omni Center financials for 2015
5. City General Fund Financials for 2015
6. Review and consideration to allow Mayor:
  - a. Usage of private vehicle for Mayor at full federal rate
  - b. Private passenger usage waiver for Mayor while using city vehicle
7. Authorization to purchase office chairs (non-budgeted items) using the general fund portion undesignated fund dollars.
8. Acceptance of a \$6,600 grant award from the Wisconsin Historical Society for the purpose of completing a historical inventory (non-city match)

#### **PERSONNEL**

1. Review and consideration of changes to Worker's Compensation Policy #4.04
2. Quarterly Report on Joint Municipal Court Collections – FIO

#### Adjournment

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

#### Notices Mailed To:

Mayor Joe Chilsen	
*Ald. Jim Olson - Vice Chair	
*Ald. Jim Bialecki – Chair	
Ald. Harvey Bertrand	
Ald. Erik Sjolander	
Ald. Jack Pogreba	
*Ald. Bob Muth	
City Attorney Dept Heads Charter Com.	WPPA Steward IAFF Steward
La Crosse Tribune WLSU WKBT WXOW	Tourism
Onalaska Holmen Courier Life	Omni
WIZM WKTY WLXR WKBH	Onalaska Public Library
*Committee Members	

**Date Notices Mailed and Posted: 4-2-15**

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.



City of Onalaska

# Balance Sheet Report

## Account Summary

As Of 02/28/2015

*Handwritten:*  
 Had  
 3/9/15  
 F-4

Account	Name	Balance
<b>Fund: 640 - OMNI CENTER</b>		
<b>Assets</b>		
640-11100	CASH	105,386.40
640-11104	TEMPORARY CASH	0.00
640-11300	INVESTMENTS	0.00
640-11302	INVESTMENTS 95 & 96	0.00
640-11304	C.D.A. - INVESTMENT-RISK EXPANSION	0.00
640-11370	INVESTMENTS (BOND ACCT)	0.00
640-11501	RESERVE FUND 1992	0.00
640-11505	SPEC TRUST (ADOPT-A-PRO)	0.00
640-11800	PETTY CASH	8,040.00
640-12100	TAXES RECEIVABLE	0.00
640-13000	ACCOUNTS RECEIVABLE	64,449.42 <i>ok</i>
640-16202	PREPAID INSURANCE	7,794.82
640-16500	INVENTORY	3,912.88
640-18100	LAND	0.00
640-18104	LAND IMPROVEMENT	0.00
640-18150	CONSTRUCTION WORK IN PROGRESS	0.00
640-18152	C.W.I.P. - CAMPAIGN FUNDING	0.00
640-18153	C.W.I.P. CAMP FUND CDA	0.00
640-18201	BUILDING #1	0.00
640-18202	BUILDING #2	0.00
640-18203	BUILDING #3	0.00
640-18500	EQUIPMENT	0.00
640-18502	OFFICE EQUIPMENT	0.00
640-18504	C.D.A. - TRANSPORTATION EQUIP	0.00
640-18595	LEASE EQUIPMENT	0.00
640-18931	PROVISION FOR DEPRECIATION	0.00
640-18980	UNAMORTIZED BOND COSTS	0.00
	<b>Total Assets:</b>	<b>-21,189.28</b>
		<b>-21,189.28</b>
<b>Liability</b>		
640-21100	ACCOUNTS PAYABLE	0.00
640-21110	AP PENDING (DUE TO POOL)	0.00
640-21111	PAYROLL CORRECTIONS	0.00
640-21112	SALES TAX PAYABLE	17,136.73
640-21511	FICA W/H	0.00
640-21512	FEDERAL W/H	0.00
640-21513	STATE W/H - WI	0.00
640-21515	FICA W/H - MEDICARE	0.00
640-21520	RETIREMENT W/H	0.00
640-21528	BC/BS HEALTH INS	0.00
640-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
640-21530	HEALTH INS	0.00
640-21531	CANCER INS	0.00
640-21532	LIFE INSURANCE W/H	0.00
640-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
640-21534	MEDICAL & DEP CARE - SECT. 125	0.00
640-21535	WI-RETIREMENT SYSTEM (P.T. EE)	0.00
640-21540	UNITED WAY	0.00
640-21560	COMMUNITY CREDIT UNION W/H	0.00
640-21570	UNION DUES	0.00
640-21571	LOCAL 150 UNION DUES W/H	0.00
640-21572	1ST FINANCIAL SVGS.	0.00
640-21573	DEFERRED COMPENSATION	0.00

Balance Sheet Report

As Of 02/28/2015

Account	Name	Balance
640-21581	SUPPORT PAYMENTS	0.00
640-21700	ACCRUED WAGES	0.00
640-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC	5,393.63
640-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	2,092.24
640-21900	LIQUOR SALES	3,493.72
640-22403	INTEREST ACCRUED - RESTRICTED ASSETS	0.00
640-22408	INTEREST ACCRUED - G.O.	0.00
640-22409	INTEREST ACCRUED - CITY	0.00
640-22901	CURRENT PORTION REDEV.	0.00
640-22908	CURRENT PORTION G.O. ISSUE	0.00
640-22905	CURRENT PORTION CITY LOAN	0.00
640-22906	CURRENT PORT - CITY LOAN RLC	0.00
640-22907	CURRENT PORTION OF LEASE PAYABLE	0.00
640-23415	SECURITY DEPOSITS	1,990.00
640-23421	SECURITY DEPOSITS - SPRING	5,830.00
640-23422	SECURITY DEPOSITS - FALL	4,825.00
640-23423	SECURITY DEPOSIT - FISHING	0.00
640-23424	SECURITY DEPOSIT - WEDDING EXPO	0.00
640-25100	DUE TO GENERAL FUND	0.00
640-26101	DEFERRED REVENUE	0.00
640-29000	LOAN PAYABLE TO TOURISM	0.00
640-29001	LOAN PAYABLE TO CITY	0.00
640-29002	LEASE PAYABLE	0.00
640-29204	BONDS PAYABLE 1993	0.00
640-29207	BONDS PAYABLE 1994	0.00
640-29210	BONDS PAYABLE 1995	0.00
640-29213	BONDS PAYABLE 1996	0.00
640-29216	BONDS PAYABLE 1997	0.00
640-29219	BONDS PAYABLE 1998	0.00
640-29221	DEF. LOSS ON EARLY RET	0.00
640-29222	1998 REFUNDING L.R.B.I.	0.00
640-29224	BONDS PAYABLE - 2002	0.00
640-29225	BONDS PAYABLE - 2006	0.00
640-29226	S.T.F.L. LOAN - 2007	0.00
640-29227	C.D.A. G.O. BONDS PAYABLE-2010	0.00
<b>Total Liability:</b>		<b>40,761.32</b>
<b>Equity</b>		
640-31202	CONTRIBUTIONS FROM OTHERS	0.00
640-31203	DEPR./CHARGEBACK	0.00
640-31204	CONTRIBUTIONS FROM MUNIC.	0.00
640-32000	INVESTMENT IN CAPITAL ASSETS	0.00
640-34100	FUND BALANCE	-101,726.11
640-34141	SURPLUS/DEFICIT	0.00
640-34148	RESERVED RETAINED EARNINGS	0.00
<b>Total Beginning Equity:</b>		<b>-101,726.11</b>
<b>Total Revenue</b>		<b>132,115.85</b>
<b>Total Expense</b>		<b>92,340.34</b>
<b>Revenues Over/Under Expenses</b>		<b>39,775.51</b>
<b>Total Equity and Current Surplus (Deficit):</b>		<b>-61,950.60</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b>-21,189.28</b>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 640 - OMNI CENTER</b>							
<b>Revenue</b>							
640-00000-41110	GENERAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-41210	ROOM TAX REVENUE	106,250.00	106,250.00	6,641.45	6,641.45	-99,608.55	93.75%
640-00000-46716	RECR FEES >AGE 18	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-46741	ICE RENTAL INCOME (NONTAXABLE)	114,346.00	114,346.00	27,190.88	64,388.40	-49,957.60	43.69%
640-00000-46742	ICE RENTAL INCOME (TAXABLE)	119,180.00	119,180.00	8,259.49	23,184.71	-95,995.29	80.55%
640-00000-46744	CONCESSION REV. (TAXABLE)	60,000.00	60,000.00	9,455.15	18,952.74	-41,047.26	68.41%
640-00000-46745	CATERING REVENUE (TAXABLE)	8,000.00	8,000.00	562.35	638.19	-7,361.81	92.02%
640-00000-46746	CONCESSION REVENUE (VENDING)	3,500.00	3,500.00	469.20	827.50	-2,672.50	76.36%
640-00000-46747	CONCESSION REVENUE (EVENTS)	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-46748	CONCESSION REVENUE - NON-ALC	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00%
640-00000-46749	VENDING INCOME (NONTAXABLE)	0.00	0.00	0.00	77.43	77.43	0.00%
640-00000-46751	PRO SHOP REVENUE	6,500.00	6,500.00	1,085.15	2,819.70	-3,680.30	56.62%
640-00000-46752	RENTALS INC. (ARENA) TAXAB	6,000.00	6,000.00	0.00	0.00	-6,000.00	100.00%
640-00000-46754	RENTAL INC. (ARENA NON-TAX.)	13,000.00	13,000.00	0.00	0.00	-13,000.00	100.00%
640-00000-46755	RENTAL INC. (SHELTER - TAXABLE)	800.00	800.00	0.00	0.00	-800.00	100.00%
640-00000-46756	RENTAL INC. (MEETING NON-TAX.)	4,500.00	4,500.00	30.00	60.00	-4,440.00	98.67%
640-00000-46757	RENTAL INC. (SPACE/ST-TAX.)	30,000.00	30,000.00	225.00	675.00	-29,325.00	97.75%
640-00000-46758	RENTAL INC. (SUPPLIES - TAXABLE)	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00%
640-00000-46759	LABOR INC. (HOUSEPERSON NON-T	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00%
640-00000-46760	RENTAL INC. (SHELTER NON-TAXAB	750.00	750.00	500.00	855.00	105.00	114.00%
640-00000-46761	ADVERTISING INCOME	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
640-00000-46763	ADMISSION SALES - TAXABLE	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00%
640-00000-46765	ADMISSION SALES - NONTAXABLE	2,000.00	2,000.00	77.40	701.60	-1,298.40	64.92%
640-00000-46766	RENTAL INC. (MTG. ROOM - TAX)	2,500.00	2,500.00	687.40	687.40	-1,812.60	72.50%
640-00000-46767	RENTAL INC. SUPPLIES - NONTAX	4,000.00	4,000.00	506.00	506.00	-3,494.00	87.35%
640-00000-46768	LABOR INC. - HOUSEPERSON TAX	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00%
640-00000-46769	CATERING REVENUE (NON-TAX.)	3,500.00	3,500.00	386.00	478.50	-3,021.50	86.33%
640-00000-48001	MISC. INCOME (NONTAXABLE)	5,000.00	5,000.00	87.07	95.02	-4,904.98	98.10%
640-00000-48002	MISC. INCOME TAXABLE	5,000.00	5,000.00	81.00	82.65	-4,917.35	98.35%
640-00000-48100	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-48102	INTEREST INC/RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-48103	GAIN ON REFUNDING	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-48203	RENTAL LEASE	25,000.00	25,000.00	0.00	1,685.20	-23,314.80	93.26%
640-00000-48205	RENTAL INCOME (CITY)	24,000.00	24,000.00	2,195.36	7,059.36	-16,940.64	70.59%
640-00000-48401	INS. RE-IMBURSEMENT CLAIMS - O	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-48513	DONATIONS (O.E.C. LIQ.AGR)	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00%
640-00000-48515	DONATIONS (SPONSORSHIPS)	10,000.00	10,000.00	700.00	700.00	-9,300.00	93.00%
640-00000-49201	OPERATING TRANSFER IN	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00%
640-00000-49221	TRANSFER FROM CITY (TOURI)	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-49406	SALE OF CITY PROPERTY - OMNI	0.00	0.00	0.00	0.00	0.00	0.00%
640-00000-49900	DEPRECIATION/CHARGEBACK	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>		<b>617,826.00</b>	<b>617,826.00</b>	<b>59,138.90</b>	<b>132,115.85</b>	<b>-485,710.15</b>	<b>78.62 %</b>
<b>Expense</b>							
640-55450-110	SALARIES - REGULAR	118,564.00	118,564.00	8,927.74	14,284.38	104,279.62	87.95%
640-55450-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-124	WAGES - PERM PT	14,700.00	14,700.00	0.00	0.00	14,700.00	100.00%
640-55450-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-126	WAGES - TEMP/SEAS	63,450.00	63,450.00	8,595.61	14,230.79	49,219.21	77.57%

## Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
640-55450-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-150	FICA	15,048.00	15,048.00	1,253.90	2,051.46	12,996.54	86.37%
640-55450-151	RETIREMENT (WRS)	8,062.00	8,062.00	607.08	971.32	7,090.68	87.95%
640-55450-152	HEALTH INSURANCE	43,214.00	43,214.00	3,601.18	7,202.36	36,011.64	83.33%
640-55450-153	DENTAL INSURANCE	2,377.00	2,377.00	156.56	396.20	1,980.80	83.33%
640-55450-154	LIFE INSURANCE	14.00	14.00	1.14	2.28	11.72	83.71%
640-55450-211	BOILER CONTRACTUAL	750.00	750.00	0.00	0.00	750.00	100.00%
640-55450-213	HVAC CONTRACTUAL	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%
640-55450-214	FIRE CONTRACTUAL	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00%
640-55450-220	WATER/SEWER/STORM WATER	6,200.00	6,200.00	0.00	1,704.45	4,495.55	72.51%
640-55450-221	ELECTRIC & GAS	175,000.00	175,000.00	21,269.82	21,054.82	153,945.18	87.97%
640-55450-225	PHONE/INTERNET/CABLE	8,800.00	8,800.00	937.88	1,604.62	7,195.38	81.77%
640-55450-240	SOFTWARE MAINTENANCE CONTR	2,000.00	2,000.00	600.00	600.00	1,400.00	70.00%
640-55450-241	EQUIPMENT MAINTENANCE CONT	250.00	250.00	0.00	0.00	250.00	100.00%
640-55450-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-243	LEASES	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-244	WEBSITE	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-290	OTHER CONTRACTUAL SERVICES	19,726.00	19,726.00	1,860.15	1,860.15	17,865.85	90.57%
640-55450-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-292	ELECTRICAL CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00%
640-55450-293	PLUMBING CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00%
640-55450-301	SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-310	OFFICE SUPPLIES	500.00	500.00	37.96	37.96	462.04	92.41%
640-55450-311	POSTAGE	25.00	25.00	13.17	13.17	11.83	47.32%
640-55450-312	COPY USAGE & PAPER	1,440.00	1,440.00	84.58	84.58	1,355.42	94.13%
640-55450-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	0.00	250.00	100.00%
640-55450-323	GENERAL ADVERTISING	16,000.00	16,000.00	500.00	500.00	15,500.00	96.88%
640-55450-324	RECRUITMENT	100.00	100.00	0.00	0.00	100.00	100.00%
640-55450-330	SEMINARS, CONF & TRAVEL	1,000.00	1,000.00	-150.00	100.00	900.00	90.00%
640-55450-340	OPERATING SUPPLIES	17,225.00	17,225.00	2,447.91	2,782.91	14,442.09	83.84%
640-55450-341	PRINTING & FORMS	0.00	0.00	97.85	97.85	-97.85	0.00%
640-55450-342	CLEANING & SANITARY SUPPLIES	4,500.00	4,500.00	1,039.01	1,039.01	3,460.99	76.91%
640-55450-343	CONCESSIONS SUPPLIES	40,000.00	40,000.00	5,480.29	7,148.01	32,851.99	82.13%
640-55450-344	VENDING SUPPLIES	3,800.00	3,800.00	807.97	807.97	2,992.03	78.74%
640-55450-345	BAR SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-346	CATERING SUPPLIES	5,000.00	5,000.00	198.42	198.42	4,801.58	96.03%
640-55450-347	PRO SHOP	1,500.00	1,500.00	544.87	544.87	955.13	63.68%
640-55450-350	BLDG & GRDS MAINT & REPAIRS	16,600.00	16,600.00	644.58	644.58	15,955.42	96.12%
640-55450-360	VEHICLE MAINT. & REPAIRS	125.00	125.00	0.00	0.00	125.00	100.00%
640-55450-361	REGULAR FUEL	1,275.00	1,275.00	79.79	79.79	1,195.21	93.74%
640-55450-362	OFF ROAD FUEL	75.00	75.00	0.00	0.00	75.00	100.00%
640-55450-363	EQUIPMENT MAINT & REPAIRS	7,250.00	7,250.00	464.89	464.89	6,785.11	93.59%
640-55450-510	INS - WORKERS COMP	6,500.00	6,500.00	0.00	1,652.50	4,847.50	74.58%
640-55450-511	INS - FIRE, COMP/COLL, BOILER	8,682.00	8,682.00	0.00	7,384.00	1,298.00	14.95%
640-55450-512	INS - VEHICLES	84.00	84.00	0.00	83.00	1.00	1.19%
640-55450-513	INS - CVMIC, LIABILITY, PROF	5,840.00	5,840.00	0.00	2,114.00	3,726.00	63.80%
640-55450-514	SIR	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-515	INS - MONIES & SECURITIES	225.00	225.00	0.00	0.00	225.00	100.00%
640-55450-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-517	UNEMPLOYMENT	250.00	250.00	0.00	0.00	250.00	100.00%
640-55450-540	DEPR - GENERAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-541	DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-542	DEPR - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-543	DEPR - BLDG, STRUCTURE, BLDG I	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-544	DEPR - IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-620	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-690	OTHER DEBT SERVICES	120.00	120.00	0.00	0.00	120.00	100.00%
640-55450-692	AMORTIZED BOND COSTS	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>E 450-693</u>						
BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00%
<u>640-55450-720</u>						
DONATIONS	0.00	0.00	600.00	600.00	-600.00	0.00%
Expense Total:	628,221.00	628,221.00	60,702.35	92,340.34	535,880.66	85.30 %
Fund: 640 - OMNI CENTER Surplus (Deficit):	-10,395.00	-10,395.00	-1,563.45	39,775.51	50,170.51	482.64 %
Report Surplus (Deficit):	-10,395.00	-10,395.00	-1,563.45	39,775.51	50,170.51	482.64 %



City of Onalaska

# Balance Sheet Report

## Account Summary

As Of 02/28/2015

*Fund*  
**F-5**

Account	Name	Balance
<b>Fund: 100 - GENERAL FUND</b>		
<b>Assets</b>		
100-11100	CASH	1,278,345.16
100-11103	CASH-CAFE PLAN	8,610.18
100-11305	TEMPORARY INVESTMENTS	10,588,150.94
100-11400	ONAL FIRE DEPT. (CARINS IRIS)	0.00
100-11510	DONATIONS SAVINGS ACCT	4,615.34
100-11511	NON-CITY INVESTMENTS	141.47
100-11800	PETTY CASH	2,490.00
100-12101	R/E & P/P TAXES REC.	0.00
100-12110	DELQ. S/A FROM COUNTRY-2008	0.00
100-12111	DELQ. S/A FROM COUNTY-2009	0.00
100-12112	DELQ S/A FROM CO.-2010	1,347.55
100-12113	DELQ. S/A FROM CO.-2011	1,615.43
100-12114	DELQ.S/A FROM CO.-2012	2,626.92
100-12115	DELQ,S/A FROM CO.-2013	5,880.19
100-12332	2010 DELINQ.OMITTED PP TAXES	0.00
100-12333	2005 DELQ. P/P TAXES	0.00
100-12334	2006/07 DELQ. P/P TAXES	0.00
100-12335	2007/08 DELQ. P/P TAXES	0.00
100-12336	2008/09 DELQ.P/P TAXES	0.00
100-12337	2009-10 DELQ. P/P TAXES	0.00
100-12338	2010-11 DELQ P/P TAXES	0.00
100-12339	2011-12 DELQ. P/P TAXES	2,868.15
100-12340	2012-13 DELQ. P/P TAXES	8,159.34
100-12341	2013-14 DELQ. P/P TAXES	2,240.48
100-12342	2014-15 DELQ. P/P TAXES	0.00
100-12343	2002 DELQ P/P TAXES	0.00
100-12344	2003 DELQ P/P TAXES	0.00
100-12609	S/A STORM SEWER	0.00
100-12611	S/A STREET CONSTRUCTION	177,001.00
100-12613	S/A CURB & GUTTER	59,225.28
100-12626	S/A SIDEWALK	45,713.34
100-12632	S/A ALLEY PAVING	18,821.05
100-13100	OTHER ACCOUNTS RECEIVABLE	37,762.41
100-13102	A/REC. - CDA/OMNI NOTE	0.00
100-13113	A/REC. - OMNI	0.00
100-13115	ACCOUNTS RECEIVABLE - G. LUTH	0.00
100-13122	ALLOWANCE FOR UNCOLLECTIBLE ACCO	0.00
100-13125	ACCOUNTS RECEIVABLE - C.D.A. MGMT	42,807.32
100-13300	INTEREST RECEIVABLE	0.00
100-14000	DUE FROM OTHER GOVERNMENTS	0.00
100-14207	DUE FROM SEWER	0.00
100-14209	DUE FROM CEMETERY	0.00
100-14210	DUE FROM OMNI CENTER	0.00
100-14213	DUE FROM TAX AGENY FUND	0.00
100-14215	DUE FROM S/R-O.S.R.	0.00
100-14216	DUE FROM DEBT SERVICE	0.00
100-16200	PRE-PAID INSURANCE	45,536.08
<b>Total Assets:</b>		<b>12,333,957.63</b>
		<b>12,333,957.63</b>
<b>Liability</b>		
100-21100	ACCOUNTS PAYABLE	172,475.00
100-21110	AP PENDING (DUE TO POOL)	0.00
100-21111	CORRECTIONS PAYABLE	0.00

Balance Sheet Report

As Of 02/28/2015

Account	Name	Balance
100-21112	G.F. SALES TAX PAYABLE	1,557.88
100-21405	DOT-PARKING TICKETS	5,180.00
100-21511	FICA W/H	0.00
100-21512	FEDERAL W/H	0.00
100-21513	STATE W/H - WI	0.00
100-21515	FICA W/H - MEDICARE	0.00
100-21520	RETIREMENT W/H	0.00
100-21528	BC/BS HEALTH INS	0.00
100-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
100-21530	HEALTH INS	0.00
100-21531	CANCER INS	0.00
100-21532	LIFE INSURANCE W/H	1.81
100-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
100-21534	MEDICAL & DEP CARE - SECT. 125	0.00
100-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
100-21540	UNITED WAY	0.00
100-21560	COMMUNITY CREDIT UNION W/H	0.00
100-21570	UNION DUES	0.00
100-21571	LOCAL 150 UNION DUES W/H	0.00
100-21572	1ST FINANCIAL SVGS	0.00
100-21573	DEFERRED COMPENSATION	0.00
100-21574	DUE TO EMPLOYEES CAFE PLAN	8,028.74
100-21581	SUPPORT PAYMENTS	0.00
100-21700	ACCRUED WAGES	0.00
100-21901	PAYABLE TO SHARED RIDE	0.00
100-23420	ANTI-ANNEXATION FEES	1,616.33
100-24220	BAIL BOND DEPOSITS	0.00
100-24230	PARTIAL PMT. - POLICE CITATIONS	0.00
100-24330	DOG LICENSES DUE CO	2,410.00
100-24600	MOBILE HOME TAX DUE - OSD	2,243.82
100-25600	DUE TO WATER	0.00
100-26000	DEFERRED REVENUE	0.00
100-26151	DEFERRED REVENUE- C.D.A. MGMT.	1,933.32
100-26209	POSTPONED S/A - STORM SEWER	0.00
100-26210	POSTPONED S/A-STREET	177,001.00
100-26220	POSTPONED S/A-CURB & GUTTER	59,225.28
100-26230	POSTPONED S/A-SIDEWALK	46,326.46
100-26260	POSTPONED S/A-ALLEY PAVING	18,821.05
100-28000	NON-CITY FUNDS	141.47
<b>Total Liability:</b>		<b>486,602.16</b>

Equity

100-32000	INVESTMENT IN CAPITAL ASSETS	0.00
100-34100	FUND BALANCE	6,586,617.78
100-34142	RESERVED FUND BALANCE	0.00
100-34207	STREET DEPT-STREET DEPT EQUIPMENT	36,236.00
100-34208	STORM SWR EQUIPMENTS	0.00
100-34209	LIBRARY CONTRACTUAL	0.00
100-34210	ENG. STATION WAGON	0.00
100-34211	LACROSSE CO. HWY. STR. MAINT.	0.00
100-34212	F. DEPT. TURN-OUT GEAR/VEH. EQUIP	0.00
100-34213	S.I.R INS. DEDUCTIBLE	146,990.00
100-34214	DOWNTOWN REDEVELOPMENT	18,500.00
100-34215	COMPUTER HDWR./SOFTWARE UPDATE	15,000.00
100-34216	HEA./DENTAL/VAC. FORMER EMPLOYEE	4,000.00
100-34217	ILLEGAL ASSESSMENTS	0.00
100-34218	TREE BRUSH	4,500.00
100-34219	ENGINEERING EQUIPMENT	0.00
100-34220	PROP/COLLISION	0.00
100-34221	DIRECT PAYROLL SOFTWARE	0.00
100-34222	CARIN IRIS EQUIP.	0.00

Balance Sheet Report

As Of 02/28/2015

Account	Name	Balance
100-34223	CITY LIBRARY REPAIRS	0.00
100-34224	STREET SEALING	0.00
100-34225	STREET (MAINT. SHOP)	29,000.00
100-34226	STREET SNOW & ICE	142,000.00
100-34227	STREET LIGHTS	10,000.00
100-34228	RECR./PARKS/C.CTR./POOL	9,000.00
100-34229	CITY STUDY	45,270.00
100-34230	CITY ATTORNEY	0.00
100-34231	CITY HALL EQUIPMENT	0.00
100-34232	FIRE DEPT REPAIRS	0.00
100-34233	CITY HALL VEHICLE	3,000.00
100-34234	FIRE DEPT TRAINING EQUIP	0.00
100-34235	FIRE DEPT ATV	0.00
	<b>Total Beginning Equity:</b>	<b>7,050,113.78</b>
<b>Total Revenue</b>		<b>5,904,863.04</b>
<b>Total Expense</b>		<b>1,107,621.35</b>
<b>Revenues Over/Under Expenses</b>		<b>4,797,241.69</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>11,847,355.47</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>12,333,957.63</u></b>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL FUND</b>							
<b>Revenue</b>							
<b>Department: 00000 - NON DEPARTMENTAL</b>							
100-00000-41110	GENERAL PROPERTY TAXES	5,486,838.00	5,486,838.00	0.00	5,486,838.00	0.00	0.00%
100-00000-41111	OMITTED TAXES (R/E & P/P)	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-41140	MOBILE HOME TAXES	66,000.00	66,000.00	3,621.01	3,621.01	-62,378.99	94.51%
100-00000-41141	P/P CHARGEBACK TAXES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-41210	ROOM TAX REVENUE	35,064.00	35,064.00	2,191.69	2,191.69	-32,872.31	93.75%
100-00000-41300	PAYMENTS IN LIEU OF TAXES	108,000.00	108,000.00	0.00	101,886.24	-6,113.76	5.66%
100-00000-41320	TAXES ON MUNICIPAL OWNED UTI	408,000.00	408,000.00	0.00	0.00	408,000.00	100.00%
100-00000-41800	INTEREST ON TAXES	1,800.00	1,800.00	2,443.98	2,768.46	968.46	153.80%
100-00000-42010	S/A STREET	8,066.00	8,066.00	0.00	8,066.07	0.07	100.00%
100-00000-42020	S/A CURB & GUTTER	1,576.00	1,576.00	0.00	2,594.36	1,018.36	164.62%
100-00000-42030	S/A SIDEWALK	4,100.00	4,100.00	0.00	3,426.93	-673.07	16.42%
100-00000-42050	S/A ALLEY	1,458.00	1,458.00	0.00	1,734.33	276.33	118.95%
100-00000-42060	S/A STORM SEWER	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-43211	FEDERAL LAW ENFORCEMENT GRA	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-43221	FEDERAL GRANT - HIGHWAY	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-43300	FED GOV'T REVENUE	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-43307	FEMA MONEY	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-43309	SHARED REVENUE FROM STATE	670,000.00	670,000.00	0.00	0.00	-670,000.00	100.00%
100-00000-43401	STATE AID COMPUTERS	46,000.00	46,000.00	0.00	0.00	46,000.00	100.00%
100-00000-43420	FIRE INSURANCE FOR STATE	65,000.00	65,000.00	0.00	0.00	-65,000.00	100.00%
100-00000-43521	LAW ENFORCEMENT TRAINING AID	4,200.00	4,200.00	0.00	0.00	-4,200.00	100.00%
100-00000-43530	STATE AID ROAD ALLOTMENT	630,400.00	630,400.00	0.00	157,307.97	-473,092.03	75.05%
100-00000-43541	STATE AID FOR CONNECTING STRE	39,400.00	39,400.00	0.00	9,858.00	-29,542.00	74.98%
100-00000-43610	PAYMENT FOR MUNICIPAL SERVICE	3,850.00	3,850.00	0.00	3,778.17	-71.83	1.87%
100-00000-43620	STATE AID IN LIEU OF TAXES	137.00	137.00	0.00	0.00	-137.00	100.00%
100-00000-43690	STATE AID OTHER PAYMENTS	0.00	0.00	877.92	877.92	877.92	0.00%
100-00000-44110	LIQUOR & MALT BEVERAGE LICENS	21,900.00	21,900.00	225.00	245.00	-21,655.00	98.88%
100-00000-44120	OPERATOR LICENSE	5,400.00	5,400.00	262.00	736.00	-4,664.00	86.37%
100-00000-44160	CIGARETTE LICENSE	1,100.00	1,100.00	0.00	0.00	-1,100.00	100.00%
100-00000-44170	CABLE TV LICENSE	170,000.00	170,000.00	0.00	0.00	-170,000.00	100.00%
100-00000-44171	CELL TOWER FEES	12,300.00	12,300.00	0.00	1,075.13	-11,224.87	91.26%
100-00000-44175	MOBILE HOME LICENSE	375.00	375.00	0.00	0.00	-375.00	100.00%
100-00000-44185	TAXI CAB LICENSE	750.00	750.00	0.00	0.00	-750.00	100.00%
100-00000-44190	SOLICITERS LICENSE	150.00	150.00	0.00	0.00	-150.00	100.00%
100-00000-44193	ELECTRICAL LICENSE	2,000.00	2,000.00	80.00	80.00	-1,920.00	96.00%
100-00000-44194	HTG/GAS PIPING LICENSES	1,300.00	1,300.00	110.00	650.00	-650.00	50.00%
100-00000-44195	OTHER LICENSES	12,000.00	12,000.00	1,575.13	1,575.13	-10,424.87	86.87%
100-00000-44196	MOTEL/HOTEL PERMITS	150.00	150.00	0.00	0.00	-150.00	100.00%
100-00000-44210	BICYCLE LICENSE	65.00	65.00	0.00	0.00	-65.00	100.00%
100-00000-44215	DOG LICENSE	32,000.00	32,000.00	452.00	1,164.00	-30,836.00	96.36%
100-00000-44220	CAT LICENSE	20,000.00	20,000.00	2,302.00	4,198.00	-15,802.00	79.01%
100-00000-44300	INSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-44310	BUILDING PERMITS	85,000.00	85,000.00	10,110.00	12,863.50	-72,136.50	84.87%
100-00000-44311	PLAN REVIEW	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00%
100-00000-44315	ELECTRICAL PERMITS	15,500.00	15,500.00	1,154.00	1,804.00	-13,696.00	88.36%
100-00000-44320	HEATING & A/C PERMITS	15,000.00	15,000.00	1,937.50	3,642.50	-11,357.50	75.72%
100-00000-44323	PLUMBING PERMIT FEES	15,000.00	15,000.00	1,175.00	1,799.00	-13,201.00	88.01%
100-00000-44325	STREET OPENING PERMITS	1,000.00	1,000.00	25.00	50.00	-950.00	95.00%
100-00000-44330	SIDEWALK PERMIT	1,000.00	1,000.00	105.00	160.00	-840.00	84.00%

## Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-00000-44335	RAILROAD PERMIT	150.00	150.00	0.00	0.00	-150.00	100.00%
100-00000-44336	RECREATIONAL BURNING PERMIT	9,000.00	9,000.00	120.00	680.00	-8,320.00	92.44%
100-00000-44340	OTHER PERMITS	200.00	200.00	0.00	0.00	-200.00	100.00%
100-00000-44345	P.U.D. PERMIT	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-44347	SITE PLANS	1,000.00	1,000.00	0.00	100.00	-900.00	90.00%
100-00000-44410	ZONING	6,000.00	6,000.00	550.00	1,561.74	-4,438.26	73.97%
100-00000-45110	COURT PENALTIES	90,000.00	90,000.00	9,538.53	9,538.53	-80,461.47	89.40%
100-00000-45112	1/2 COURT COSTS DUE CITY	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-45115	PARKING VIOLATIONS	34,000.00	34,000.00	6,605.00	11,340.00	-22,660.00	66.65%
100-00000-46100	GEN'L GOV'T REVENUE (SHARED-RI	2,600.00	2,600.00	0.00	0.00	-2,600.00	100.00%
100-00000-46105	GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-46110	PLAT FILING FEES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-46115	LICENSE PUBLICATION FEES	460.00	460.00	10.00	10.00	-450.00	97.83%
100-00000-46120	SALES MATERIAL & SUPLS	9,500.00	9,500.00	880.25	1,617.00	-7,883.00	82.98%
100-00000-46121	TOPO FEES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-46210	FIRE PROTECTION SERVICE	68,000.00	68,000.00	743.18	24,615.18	-43,384.82	63.80%
100-00000-46220	POLICE REPORTS	1,700.00	1,700.00	81.75	217.75	-1,482.25	87.19%
100-00000-46221	FALSE POLICE ALARMS	2,300.00	2,300.00	400.00	530.00	-1,770.00	76.96%
100-00000-46222	POLICE SECURITY FEES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-46300	HIGHWAY MAINT. & SNOWPLOWI	1,000.00	1,000.00	142.35	249.23	-750.77	75.08%
100-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-46440	WEED CUTTING/MOWING REVENU	500.00	500.00	0.00	475.96	-24.04	4.81%
100-00000-46490	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-46710	NON-PROFIT SHELTER/VENDING RE	1,200.00	1,200.00	75.00	430.94	-769.06	64.09%
100-00000-46711	PARK FACILITY RENTAL	11,000.00	11,000.00	931.16	2,066.16	-8,933.84	81.22%
100-00000-46715	RECREATION FEES	61,378.00	61,378.00	3,426.05	4,555.99	-56,822.01	92.58%
100-00000-46716	RECR. FEES > AGE 18	13,395.00	13,395.00	38.00	38.00	-13,357.00	99.72%
100-00000-46725	SWIMMING POOL REVENUE	62,345.00	62,345.00	3.30	3.30	-62,341.70	99.99%
100-00000-46726	SWIMMING POOL LESSONS	7,680.00	7,680.00	0.00	0.00	-7,680.00	100.00%
100-00000-46727	SWIMMING POOL MISC	2,500.00	2,500.00	0.00	425.00	-2,075.00	83.00%
100-00000-46728	SWIMMING POOL CONCESSIONS	26,920.00	26,920.00	181.79	304.79	-26,615.21	98.87%
100-00000-46729	SWIMMING POOL ADVERT. INCOM	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-46840	URBAN DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-47310	INTERGOV'T - GEN'L GOV'T	10,500.00	10,500.00	284.04	284.04	-10,215.96	97.29%
100-00000-47320	OTHER LOCAL GOV'T/LAW ENFORC	33,000.00	33,000.00	0.00	17,948.69	-15,051.31	45.61%
100-00000-47330	INTERGOV'T CHARGES FOR STREET	6,000.00	6,000.00	0.00	0.00	-6,000.00	100.00%
100-00000-48000	MISCELLANEOUS INCOME	9,000.00	9,000.00	-761.63	538.26	-8,461.74	94.02%
100-00000-48100	INTEREST INCOME	50,000.00	50,000.00	0.00	4,975.93	-45,024.07	90.05%
100-00000-48130	INTEREST DONATION ACCT.	0.00	0.00	0.00	0.39	0.39	0.00%
100-00000-48131	INTEREST - NON CITY	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48150	INTEREST - STREET ASSMT.	4,100.00	4,100.00	0.00	4,145.97	45.97	101.12%
100-00000-48155	INTEREST - CURB & GUTTER ASSMT	570.00	570.00	0.00	1,200.77	630.77	210.66%
100-00000-48160	INTEREST - SIDEWALK ASSMT.	1,000.00	1,000.00	0.00	699.29	-300.71	30.07%
100-00000-48170	INTEREST - ALLEY ASSMT.	430.00	430.00	0.00	829.89	399.89	193.00%
100-00000-48180	INTEREST - STORM SEWER ASSMT.	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48190	INVESTMENT INCOME (CVMIC)	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48200	RENTAL INCOME & CDA SUBLEASE	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48210	RENT- FINLEY PROP (JAYCEES)	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48211	RENT LIBRARY FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48302	SALE OF FIRE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48403	INSURANCE REIMB - POLICE	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48404	INSURANCE REIMB - HWY	0.00	0.00	0.00	488.83	488.83	0.00%
100-00000-48405	INSURANCE REIMB - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48406	INSURANCE DIVIDENDS	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00%
100-00000-48408	INSURANCE WAIVER	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-48510	CONTRIBUTION FROM SCHOOL DIS	21,000.00	21,000.00	0.00	0.00	-21,000.00	100.00%
100-00000-48530	CAPITAL CONTRIBUTIONS PARK	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-00000-49000	GAIN ON SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-49224	TRANSIT IN/5% SALES/COMP. PLAN	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-49402	SALE OF CITY PROPERTY - OTHER E	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-49403	SALE OF CITY PROPERTY - POLICE	0.00	0.00	0.00	0.00	0.00	0.00%
100-00000-49997	SURPLUS FUNDS APPLIED	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00%
<b>Department: 00000 - NON DEPARTMENTAL Total:</b>		<b>8,601,307.00</b>	<b>8,601,307.00</b>	<b>51,896.00</b>	<b>5,904,863.04</b>	<b>-2,696,443.96</b>	<b>31.35 %</b>
<b>Revenue Total:</b>		<b>8,601,307.00</b>	<b>8,601,307.00</b>	<b>51,896.00</b>	<b>5,904,863.04</b>	<b>-2,696,443.96</b>	<b>31.35 %</b>
<b>Expense</b>							
<b>Department: 51100 - COMMON COUNCIL</b>							
100-51100-110	SALARIES - REGULAR	29,600.00	29,600.00	2,400.00	4,800.00	24,800.00	83.78%
100-51100-150	FICA	2,264.00	2,264.00	183.60	367.20	1,896.80	83.78%
100-51100-291	TRANSCRIPTION CONTRACTUAL	8,000.00	8,000.00	103.79	103.79	7,896.21	98.70%
100-51100-310	OFFICE SUPPLIES	250.00	250.00	39.83	39.83	210.17	84.07%
100-51100-311	POSTAGE	250.00	250.00	0.48	0.48	249.52	99.81%
100-51100-312	COPY USAGE & PAPER	800.00	800.00	149.43	149.43	650.57	81.32%
100-51100-320	SUBSCRIPTIONS & DUES	5,392.00	5,392.00	0.00	5,304.94	87.06	1.61%
100-51100-322	LEGAL NOTICES	12,154.00	12,154.00	271.16	271.16	11,882.84	97.77%
100-51100-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 51100 - COMMON COUNCIL Total:</b>		<b>58,710.00</b>	<b>58,710.00</b>	<b>3,148.29</b>	<b>11,036.83</b>	<b>47,673.17</b>	<b>81.20 %</b>
<b>Department: 51110 - POLICE &amp; FIRE COMMISSION</b>							
100-51110-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-51110-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-51110-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
100-51110-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00%
100-51110-312	COPY USAGE & PAPER	100.00	100.00	0.00	0.00	100.00	100.00%
<b>Department: 51110 - POLICE &amp; FIRE COMMISSION Total:</b>		<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00 %</b>
<b>Department: 51200 - MUNICIPAL COURT</b>							
100-51200-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-51200-340	OPERATING SUPPLIES	325.00	325.00	0.00	0.00	325.00	100.00%
<b>Department: 51200 - MUNICIPAL COURT Total:</b>		<b>325.00</b>	<b>325.00</b>	<b>0.00</b>	<b>0.00</b>	<b>325.00</b>	<b>100.00 %</b>
<b>Department: 51300 - LEGAL</b>							
100-51300-290	OTHER CONTRACTUAL SERVICES	117,000.00	117,000.00	5,082.88	5,082.88	111,917.12	95.66%
100-51300-310	OFFICE SUPPLIES	5.00	5.00	0.00	0.00	5.00	100.00%
100-51300-320	SUBSCRIPTIONS & DUES	495.00	495.00	0.00	0.00	495.00	100.00%
<b>Department: 51300 - LEGAL Total:</b>		<b>117,500.00</b>	<b>117,500.00</b>	<b>5,082.88</b>	<b>5,082.88</b>	<b>112,417.12</b>	<b>95.67 %</b>
<b>Department: 51410 - MAYOR</b>							
100-51410-110	SALARIES - REGULAR	60,000.00	60,000.00	4,615.38	7,384.61	52,615.39	87.69%
100-51410-150	FICA	4,590.00	4,590.00	353.08	564.93	4,025.07	87.69%
100-51410-151	RETIREMENT (WRS)	4,620.00	4,620.00	355.38	568.61	4,051.39	87.69%
100-51410-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00%
100-51410-153	DENTAL INSURANCE	959.00	959.00	79.88	159.76	799.24	83.34%
100-51410-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00%
100-51410-225	PHONE/INTERNET/CABLE	150.00	150.00	68.76	135.86	14.14	9.43%
100-51410-290	OTHER CONTRACTUAL SERVICES	500.00	500.00	0.00	0.00	500.00	100.00%
100-51410-310	OFFICE SUPPLIES	468.00	468.00	81.99	81.99	386.01	82.48%
100-51410-311	POSTAGE	40.00	40.00	4.80	4.80	35.20	88.00%
100-51410-312	COPY USAGE & PAPER	100.00	100.00	28.75	28.75	71.25	71.25%
100-51410-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	0.00	250.00	100.00%
100-51410-330	SEMINARS, CONF & TRAVEL	400.00	400.00	78.24	78.24	321.76	80.44%
100-51410-340	OPERATING SUPPLIES	4,000.00	4,000.00	293.13	293.13	3,706.87	92.67%
100-51410-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 51410 - MAYOR Total:</b>		<b>76,077.00</b>	<b>76,077.00</b>	<b>5,959.39</b>	<b>9,300.68</b>	<b>66,776.32</b>	<b>87.77 %</b>
<b>Department: 51411 - FINANCE</b>							
100-51411-110	SALARIES - REGULAR	80,601.00	80,601.00	6,678.46	10,685.53	69,915.47	86.74%
100-51411-124	WAGES - PERM PT	17,340.00	17,340.00	1,351.08	2,366.19	14,973.81	86.35%

## Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-51411-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-51411-150	FICA	7,495.00	7,495.00	587.28	957.98	6,537.02	87.22%
100-51411-151	RETIREMENT (WRS)	6,662.00	6,662.00	545.99	887.48	5,774.52	86.68%
100-51411-152	HEALTH INSURANCE	10,402.00	10,402.00	944.64	1,889.28	8,512.72	81.84%
100-51411-153	DENTAL INSURANCE	1,200.00	1,200.00	103.84	207.68	992.32	82.69%
100-51411-154	LIFE INSURANCE	60.00	60.00	5.04	10.08	49.92	83.20%
100-51411-225	PHONE/INTERNET/CABLE	570.00	570.00	44.32	81.96	488.04	85.62%
100-51411-241	EQUIPMENT MAINTENANCE CONT	500.00	500.00	0.00	0.00	500.00	100.00%
100-51411-290	OTHER CONTRACTUAL SERVICES	4,000.00	4,000.00	0.00	923.02	3,076.98	76.92%
100-51411-310	OFFICE SUPPLIES	1,200.00	1,200.00	220.80	220.80	979.20	81.60%
100-51411-311	POSTAGE	1,500.00	1,500.00	350.65	350.65	1,149.35	76.62%
100-51411-312	COPY USAGE & PAPER	1,000.00	1,000.00	336.46	336.46	663.54	66.35%
100-51411-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	0.00	250.00	100.00%
100-51411-322	LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-51411-330	SEMINARS, CONF & TRAVEL	1,325.00	1,325.00	0.00	0.00	1,325.00	100.00%
100-51411-340	OPERATING SUPPLIES	3,050.00	3,050.00	4.95	4.95	3,045.05	99.84%
100-51411-341	PRINTING & FORMS	500.00	500.00	0.00	0.00	500.00	100.00%
<b>Department: 51411 - FINANCE Total:</b>		<b>137,655.00</b>	<b>137,655.00</b>	<b>11,173.51</b>	<b>18,922.06</b>	<b>118,732.94</b>	<b>86.25 %</b>
<b>Department: 51420 - CITY CLERK</b>							
100-51420-110	SALARIES - REGULAR	108,591.00	108,591.00	8,300.18	13,280.29	95,310.71	87.77%
100-51420-120	WAGES - REGULAR	24,632.00	24,632.00	1,868.82	2,990.11	21,641.89	87.86%
100-51420-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-51420-124	WAGES - PERM PT	8,670.00	8,670.00	411.83	1,116.27	7,553.73	87.12%
100-51420-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-51420-126	WAGES - TEMP/SEAS	6,270.00	6,270.00	895.04	1,623.63	4,646.37	74.10%
100-51420-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-51420-150	FICA	11,335.00	11,335.00	806.19	1,346.76	9,988.24	88.12%
100-51420-151	RETIREMENT (WRS)	9,059.00	9,059.00	691.50	1,106.40	7,952.60	87.79%
100-51420-152	HEALTH INSURANCE	33,707.00	33,707.00	3,881.71	6,690.59	27,016.41	80.15%
100-51420-153	DENTAL INSURANCE	2,540.00	2,540.00	211.68	423.36	2,116.64	83.33%
100-51420-154	LIFE INSURANCE	69.00	69.00	5.72	11.44	57.56	83.42%
100-51420-225	PHONE/INTERNET/CABLE	1,200.00	1,200.00	82.02	157.28	1,042.72	86.89%
100-51420-241	EQUIPMENT MAINTENANCE CONT	435.00	435.00	0.00	0.00	435.00	100.00%
100-51420-291	TRANSCRIPTION CONTRATUAL	300.00	300.00	0.00	0.00	300.00	100.00%
100-51420-310	OFFICE SUPPLIES	1,230.00	1,230.00	62.94	62.94	1,167.06	94.88%
100-51420-311	POSTAGE	2,200.00	2,200.00	54.57	54.57	2,145.43	97.52%
100-51420-312	COPY USAGE & PAPER	1,000.00	1,000.00	285.35	285.37	714.63	71.46%
100-51420-320	SUBSCRIPTIONS & DUES	383.00	383.00	0.00	178.00	205.00	53.52%
100-51420-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00%
100-51420-322	LEGAL NOTICES	210.00	210.00	0.00	0.00	210.00	100.00%
100-51420-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00%
100-51420-330	SEMINARS, CONF & TRAVEL	2,370.00	2,370.00	0.00	0.00	2,370.00	100.00%
100-51420-340	OPERATING SUPPLIES	505.00	505.00	0.00	0.00	505.00	100.00%
100-51420-341	PRINTING & FORMS	700.00	700.00	0.00	0.00	700.00	100.00%
100-51420-381	EMPLOYMENT TESTING	80.00	80.00	0.00	0.00	80.00	100.00%
<b>Department: 51420 - CITY CLERK Total:</b>		<b>215,486.00</b>	<b>215,486.00</b>	<b>17,557.55</b>	<b>29,327.01</b>	<b>186,158.99</b>	<b>86.39 %</b>
<b>Department: 51440 - ELECTIONS</b>							
100-51440-126	WAGES - TEMP/SEAS	5,626.00	5,626.00	0.00	0.00	5,626.00	100.00%
100-51440-150	FICA	0.00	0.00	0.00	0.00	0.00	0.00%
100-51440-241	EQUIPMENT MAINTENANCE CONT	1,400.00	1,400.00	0.00	600.00	800.00	57.14%
100-51440-310	OFFICE SUPPLIES	700.00	700.00	81.89	81.89	618.11	88.30%
100-51440-311	POSTAGE	450.00	450.00	325.16	325.16	124.84	27.74%
100-51440-312	COPY USAGE & PAPER	350.00	350.00	6.36	6.36	343.64	98.18%
100-51440-322	LEGAL NOTICES	1,100.00	1,100.00	45.42	45.42	1,054.58	95.87%
100-51440-324	RECRUITMENT	100.00	100.00	0.00	0.00	100.00	100.00%
100-51440-330	SEMINARS, CONF & TRAVEL	100.00	100.00	0.00	0.00	100.00	100.00%
100-51440-340	OPERATING SUPPLIES	480.00	480.00	5.99	5.99	474.01	98.75%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-51440-341	PRINTING & FORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
Department: 51440 - ELECTIONS Total:		11,306.00	11,306.00	464.82	1,064.82	10,241.18	90.58 %
<b>Department: 51500 - AUDIT</b>							
100-51500-290	OTHER CONTRACTUAL SERVICES	16,870.00	16,870.00	0.00	0.00	16,870.00	100.00%
Department: 51500 - AUDIT Total:		16,870.00	16,870.00	0.00	0.00	16,870.00	100.00 %
<b>Department: 51510 - HUMAN RESOURCES</b>							
100-51510-110	SALARIES - REGULAR	39,429.00	39,429.00	3,014.10	4,822.56	34,606.44	87.77%
100-51510-150	FICA	3,016.00	3,016.00	204.38	329.63	2,686.37	89.07%
100-51510-151	RETIREMENT (WRS)	2,681.00	2,681.00	204.96	327.94	2,353.06	87.77%
100-51510-152	HEALTH INSURANCE	14,293.00	14,293.00	1,190.96	2,381.92	11,911.08	83.34%
100-51510-153	DENTAL INSURANCE	710.00	710.00	38.35	118.23	591.77	83.35%
100-51510-154	LIFE INSURANCE	7.00	7.00	0.78	1.56	5.44	77.71%
100-51510-225	PHONE/INTERNET/CABLE	150.00	150.00	11.08	20.49	129.51	86.34%
100-51510-241	EQUIPMENT MAINTENANCE CONT	185.00	185.00	0.00	0.00	185.00	100.00%
100-51510-290	OTHER CONTRACTUAL SERVICES	3,655.00	3,655.00	224.80	224.80	3,430.20	93.85%
100-51510-310	OFFICE SUPPLIES	445.00	445.00	19.39	19.39	425.61	95.64%
100-51510-311	POSTAGE	200.00	200.00	29.73	29.73	170.27	85.14%
100-51510-312	COPY USAGE & PAPER	300.00	300.00	40.84	40.84	259.16	86.39%
100-51510-320	SUBSCRIPTIONS & DUES	510.00	510.00	215.00	515.00	-5.00	-0.98%
100-51510-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00%
100-51510-330	SEMINARS, CONF & TRAVEL	729.00	729.00	309.00	309.00	420.00	57.61%
100-51510-340	OPERATING SUPPLIES	650.00	650.00	0.00	50.00	600.00	92.31%
100-51510-341	PRINTING & FORMS	300.00	300.00	0.00	0.00	300.00	100.00%
Department: 51510 - HUMAN RESOURCES Total:		67,260.00	67,260.00	5,503.37	9,191.09	58,068.91	86.33 %
<b>Department: 51530 - ASSESSOR</b>							
100-51530-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-51530-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-51530-128	WAGES - BOR	300.00	300.00	0.00	0.00	300.00	100.00%
100-51530-150	FICA	23.00	23.00	0.00	0.00	23.00	100.00%
100-51530-151	RETIREMENT (WRS)	0.00	0.00	0.00	0.00	0.00	0.00%
100-51530-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00%
100-51530-153	DENTAL INSURANCE	0.00	0.00	-2.80	0.00	0.00	0.00%
100-51530-154	LIFE INSURANCE	0.00	0.00	0.09	0.18	-0.18	0.00%
100-51530-225	PHONE/INTERNET/CABLE	450.00	450.00	32.17	60.39	389.61	86.58%
100-51530-290	OTHER CONTRACTUAL SERVICES	225,446.00	225,446.00	12,482.44	24,964.88	200,481.12	88.93%
100-51530-291	TRANSCRIPTION CONTRACTUAL	200.00	200.00	0.00	0.00	200.00	100.00%
100-51530-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
100-51530-311	POSTAGE	1,000.00	1,000.00	594.31	594.31	405.69	40.57%
100-51530-312	COPY USAGE & PAPER	250.00	250.00	2.70	7.42	242.58	97.03%
100-51530-340	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	100.00%
100-51530-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00%
Department: 51530 - ASSESSOR Total:		227,919.00	227,919.00	13,108.91	25,627.18	202,291.82	88.76 %
<b>Department: 51540 - IT</b>							
100-51540-110	SALARIES - REGULAR	31,464.00	31,464.00	2,388.82	3,822.11	27,641.89	87.85%
100-51540-126	WAGES TEMP./SEAS.	4,185.00	4,185.00	0.00	0.00	4,185.00	100.00%
100-51540-150	FICA	2,727.00	2,727.00	174.44	279.94	2,447.06	89.73%
100-51540-151	RETIREMENT (WRS)	2,140.00	2,140.00	162.44	259.90	1,880.10	87.86%
100-51540-152	HEALTH INSURANCE	4,703.00	4,703.00	391.94	783.88	3,919.12	83.33%
100-51540-153	DENTAL INSURANCE	594.00	594.00	49.52	99.04	494.96	83.33%
100-51540-154	LIFE INSURANCE	4.00	4.00	0.32	0.64	3.36	84.00%
100-51540-225	PHONE/INTERNET/CABLE	1,504.00	1,504.00	54.21	514.99	989.01	65.76%
100-51540-240	SOFTWARE MAINTENANCE CONTR	24,037.00	24,037.00	605.00	7,300.19	16,736.81	69.63%
100-51540-241	EQUIPMENT MAINTENANCE CONT	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%
100-51540-244	WEBSITE	0.00	0.00	0.00	0.00	0.00	0.00%
100-51540-290	OTHER CONTRACTUAL SERVICES	8,208.00	8,208.00	684.00	1,368.00	6,840.00	83.33%
100-51540-310	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00%
100-51540-311	POSTAGE	36.00	36.00	0.00	0.00	36.00	100.00%

Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-51540-312	COPY USAGE & PAPER	100.00	100.00	0.00	0.00	100.00	100.00%
100-51540-320	SUBSCRIPTIONS & DUES	100.00	100.00	0.00	0.00	100.00	100.00%
100-51540-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00%
100-51540-330	SEMINARS, CONF & TRAVEL	800.00	800.00	0.00	0.00	800.00	100.00%
100-51540-340	OPERATING SUPPLIES	2,000.00	2,000.00	120.49	120.49	1,879.51	93.98%
100-51540-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00%
100-51540-363	EQUIPMENT MAINT & REPAIRS	400.00	400.00	0.00	0.00	400.00	100.00%
100-51540-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 51540 - IT Total:</b>		<b>88,302.00</b>	<b>88,302.00</b>	<b>4,631.18</b>	<b>14,549.18</b>	<b>73,752.82</b>	<b>83.52 %</b>
<b>Department: 51600 - CITY HALL</b>							
100-51600-110	SALARIES - REGULAR	43,611.00	43,611.00	3,282.82	5,252.51	38,358.49	87.96%
100-51600-124	WAGES - PERM PT	8,829.00	8,829.00	675.00	1,046.25	7,782.75	88.15%
100-51600-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-51600-126	WAGES - TEMP/SEAS	4,152.00	4,152.00	0.00	0.00	4,152.00	100.00%
100-51600-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-51600-150	FICA	4,329.00	4,329.00	286.16	456.92	3,872.08	89.45%
100-51600-151	RETIREMENT (WRS)	2,966.00	2,966.00	223.22	357.16	2,608.84	87.96%
100-51600-152	HEALTH INSURANCE	8,900.00	8,900.00	741.67	1,483.34	7,416.66	83.33%
100-51600-153	DENTAL INSURANCE	454.00	454.00	58.64	75.74	378.26	83.32%
100-51600-154	LIFE INSURANCE	15.00	15.00	1.26	2.52	12.48	83.20%
100-51600-211	BOILER CONTRACTUAL	670.00	670.00	0.00	0.00	670.00	100.00%
100-51600-212	ELEVATORS	5,048.00	5,048.00	389.90	748.34	4,299.66	85.18%
100-51600-213	HVAC CONTRACTUAL	6,032.00	6,032.00	212.50	212.50	5,819.50	96.48%
100-51600-214	FIRE CONTRACTUAL	2,944.00	2,944.00	0.00	0.00	2,944.00	100.00%
100-51600-220	WATER/SEWER/STORM WATER	7,025.00	7,025.00	0.00	1,017.20	6,007.80	85.52%
100-51600-221	ELECTRIC & GAS	42,000.00	42,000.00	4,883.72	4,883.72	37,116.28	88.37%
100-51600-225	PHONE/INTERNET/CABLE	3,763.00	3,763.00	115.37	328.81	3,434.19	91.26%
100-51600-240	SOFTWARE MAINT. CONTRACTUAL	600.00	600.00	600.00	600.00	0.00	0.00%
100-51600-241	EQUIPMENT MAINTENANCE CONT	800.00	800.00	0.00	0.00	800.00	100.00%
100-51600-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-51600-243	LEASES	540.00	540.00	0.00	0.00	540.00	100.00%
100-51600-290	OTHER CONTRACTUAL SERVICES	4,323.00	4,323.00	76.58	76.58	4,246.42	98.23%
100-51600-292	ELECTRICAL CONTRACTUAL	300.00	300.00	0.00	0.00	300.00	100.00%
100-51600-293	PLUMBING CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00%
100-51600-310	OFFICE SUPPLIES	283.00	283.00	0.00	0.00	283.00	100.00%
100-51600-311	POSTAGE	190.00	190.00	0.00	0.00	190.00	100.00%
100-51600-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00%
100-51600-320	SUBSCRIPTIONS & DUES	60.00	60.00	0.00	0.00	60.00	100.00%
100-51600-324	RECRUITMENT	50.00	50.00	0.00	0.00	50.00	100.00%
100-51600-330	SEMINARS, CONF & TRAVEL	100.00	100.00	0.00	0.00	100.00	100.00%
100-51600-340	OPERATING SUPPLIES	6,995.00	6,995.00	478.84	573.06	6,421.94	91.81%
100-51600-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00%
100-51600-342	CLEANING & SANITARY SUPPLIES	3,500.00	3,500.00	589.12	589.12	2,910.88	83.17%
100-51600-350	BLDG & GRDS MAINT & REPAIRS	4,075.00	4,075.00	833.10	833.10	3,241.90	79.56%
100-51600-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	29.80	29.80	470.20	94.04%
100-51600-361	REGULAR FUEL	1,350.00	1,350.00	53.44	53.44	1,296.56	96.04%
100-51600-362	OFF ROAD FUEL	250.00	250.00	0.00	0.00	250.00	100.00%
100-51600-363	EQUIPMENT MAINT & REPAIRS	1,028.00	1,028.00	329.12	329.12	698.88	67.98%
100-51600-381	EMPLOYMENT TESTING	50.00	50.00	0.00	0.00	50.00	100.00%
<b>Department: 51600 - CITY HALL Total:</b>		<b>166,132.00</b>	<b>166,132.00</b>	<b>13,860.26</b>	<b>18,949.23</b>	<b>147,182.77</b>	<b>88.59 %</b>
<b>Department: 51900 - OTHER GOVERNMENT</b>							
100-51900-397	MISCELLANEOUS EXPENSE	0.00	0.00	749.77	-132.90	132.90	0.00%
<b>Department: 51900 - OTHER GOVERNMENT Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>749.77</b>	<b>-132.90</b>	<b>132.90</b>	<b>0.00 %</b>
<b>Department: 51938 - SICK LEAVE PAYOUT</b>							
100-51938-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 51938 - SICK LEAVE PAYOUT Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 51939 - WORKER'S COMPENSATION</b>							
100-51939-510	INS - WORKERS COMP	93,832.00	93,832.00	0.00	23,708.25	70,123.75	74.73%
Department: 51939 - WORKER'S COMPENSATION Total:		93,832.00	93,832.00	0.00	23,708.25	70,123.75	74.73 %
<b>Department: 51940 - UNEMPLOYMENT COMPENSATION</b>							
100-51940-517	UNEMPLOYMENT	4,126.00	4,126.00	117.90	117.90	4,008.10	97.14%
Department: 51940 - UNEMPLOYMENT COMPENSATION Total:		4,126.00	4,126.00	117.90	117.90	4,008.10	97.14 %
<b>Department: 51941 - SALES TAX</b>							
100-51941-301	SALES TAX	9,700.00	9,700.00	118.74	118.74	9,581.26	98.78%
Department: 51941 - SALES TAX Total:		9,700.00	9,700.00	118.74	118.74	9,581.26	98.78 %
<b>Department: 51942 - ILLEGAL ASSESSMENTS</b>							
100-51942-397	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00%
Department: 51942 - ILLEGAL ASSESSMENTS Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 51943 - INS - FIRE, COMP / COLL, BOILER</b>							
100-51943-511	INS - FIRE, COMP/COLL, BOILER	41,204.00	41,204.00	0.00	36,425.00	4,779.00	11.60%
Department: 51943 - INS - FIRE, COMP / COLL, BOILER Total:		41,204.00	41,204.00	0.00	36,425.00	4,779.00	11.60 %
<b>Department: 51944 - INS - VEHICLES</b>							
100-51944-512	INS - VEHICLES	19,000.00	19,000.00	0.00	19,749.00	-749.00	-3.94%
Department: 51944 - INS - VEHICLES Total:		19,000.00	19,000.00	0.00	19,749.00	-749.00	-3.94 %
<b>Department: 51945 - PROPERTY &amp; LIABILITY VEHICLE INSURANCE</b>							
100-51945-513	INS - CVMIC, LIABILITY, PROF	30,064.00	30,064.00	0.00	29,664.00	400.00	1.33%
Department: 51945 - PROPERTY & LIABILITY VEHICLE INSURANCE		30,064.00	30,064.00	0.00	29,664.00	400.00	1.33 %
<b>Department: 51946 - SIR</b>							
100-51946-514	SIR	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
Department: 51946 - SIR Total:		2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<b>Department: 51947 - MONIES &amp; SECURITIES INSURANCE MISC</b>							
100-51947-515	INS - MONIES & SECURITIES	2,600.00	2,600.00	0.00	2,775.00	-175.00	-6.73%
Department: 51947 - MONIES & SECURITIES INSURANCE MISC Tot		2,600.00	2,600.00	0.00	2,775.00	-175.00	-6.73 %
<b>Department: 51980 - UNCOLLECTABLE ACCOUNTS</b>							
100-51980-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00%
Department: 51980 - UNCOLLECTABLE ACCOUNTS Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Department: 52100 - POLICE</b>							
100-52100-110	SALARIES - REGULAR	201,465.00	201,465.00	15,154.96	24,247.93	177,217.07	87.96%
100-52100-120	WAGES - REGULAR	1,424,878.00	1,424,878.00	107,743.78	173,045.22	1,251,832.78	87.86%
100-52100-121	OVERTIME - REGULAR	70,120.00	70,120.00	3,350.91	5,887.25	64,232.75	91.60%
100-52100-122	OVERTIME - SPECIAL PROJECTS	0.00	0.00	335.50	733.97	-733.97	0.00%
100-52100-124	WAGES - PERM PT	8,057.00	8,057.00	615.34	967.75	7,089.25	87.99%
100-52100-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-52100-126	WAGES - TEMP/SEAS	27,186.00	27,186.00	2,214.05	3,167.20	24,018.80	88.35%
100-52100-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-52100-140	SHIFT DIFFERENTIAL	4,000.00	4,000.00	460.09	728.37	3,271.63	81.79%
100-52100-141	ON CALL	5,200.00	5,200.00	200.00	500.00	4,700.00	90.38%
100-52100-150	FICA	133,179.00	133,179.00	9,132.87	14,783.02	118,395.98	88.90%
100-52100-151	RETIREMENT (WRS)	233,358.00	233,358.00	17,658.11	28,471.65	204,886.35	87.80%
100-52100-152	HEALTH INSURANCE	530,608.00	530,608.00	40,846.43	82,645.10	447,962.90	84.42%
100-52100-153	DENTAL INSURANCE	25,817.00	25,817.00	2,179.43	4,091.17	21,725.83	84.15%
100-52100-154	LIFE INSURANCE	465.00	465.00	38.07	76.14	388.86	83.63%
100-52100-221	ELECTRIC & GAS	16,000.00	16,000.00	1,775.90	1,775.90	14,224.10	88.90%
100-52100-225	PHONE/INTERNET/CABLE	5,940.00	5,940.00	435.24	1,006.50	4,933.50	83.06%
100-52100-226	MOBILE DATA AIR CARDS	6,000.00	6,000.00	331.39	613.52	5,386.48	89.77%
100-52100-240	SOFTWARE MAINTENANCE CONTR	11,133.00	11,133.00	11,339.94	11,339.94	206.94	-1.86%
100-52100-241	EQUIPMENT MAINTENANCE CONT	4,352.00	4,352.00	3,121.23	3,121.23	1,230.77	28.28%
100-52100-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-52100-290	OTHER CONTRACTUAL SERVICES	3,602.00	3,602.00	476.58	476.58	3,125.42	86.77%
100-52100-310	OFFICE SUPPLIES	2,183.00	2,183.00	146.88	146.88	2,036.12	93.27%
100-52100-311	POSTAGE	2,000.00	2,000.00	276.80	276.80	1,723.20	86.16%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
100-52100-312	COPY USAGE & PAPER	1,600.00	1,600.00	0.04	0.04	1,599.96	100.00%
100-52100-320	SUBSCRIPTIONS & DUES	1,517.00	1,517.00	1,490.50	1,490.50	26.50	1.75%
100-52100-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00%
100-52100-324	RECRUITMENT	500.00	500.00	0.00	0.00	500.00	100.00%
100-52100-330	SEMINARS, CONF & TRAVEL	14,700.00	14,700.00	3,386.54	3,386.54	11,313.46	76.96%
100-52100-340	OPERATING SUPPLIES	12,000.00	12,000.00	1,722.40	2,262.66	9,737.34	81.14%
100-52100-341	PRINTING & FORMS	1,800.00	1,800.00	249.91	249.91	1,550.09	86.12%
100-52100-342	CLEANING & SANITARY SUPPLIES	150.00	150.00	0.00	0.00	150.00	100.00%
100-52100-350	BLDG & GRDS MAINT & REPAIRS	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00%
100-52100-360	VEHICLE MAINT. & REPAIRS	12,000.00	12,000.00	871.73	871.73	11,128.27	92.74%
100-52100-361	REGULAR FUEL	61,657.00	61,657.00	2,379.26	2,379.26	59,277.74	96.14%
100-52100-363	EQUIPMENT MAINT & REPAIRS	3,500.00	3,500.00	-15.56	-15.56	3,515.56	100.44%
100-52100-380	PUBLIC EDUCATION	500.00	500.00	0.00	0.00	500.00	100.00%
100-52100-381	EMPLOYMENT TESTING	2,000.00	2,000.00	417.75	417.75	1,582.25	79.11%
100-52100-382	UNIFORMS & SAFETY ATTIRE	9,000.00	9,000.00	1,246.99	1,246.99	7,753.01	86.14%
100-52100-390	AMMUNITION	2,800.00	2,800.00	241.95	241.95	2,558.05	91.36%
100-52100-391	ERT SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00%
100-52100-392	NON LETHAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
100-52100-399	ADD'L SOFTWARE & UPGRADES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
	<b>Department: 52100 - POLICE Total:</b>	<b>2,843,567.00</b>	<b>2,843,567.00</b>	<b>229,825.01</b>	<b>370,633.89</b>	<b>2,472,933.11</b>	<b>86.97 %</b>
	<b>Department: 52200 - FIRE</b>						
100-52200-110	SALARIES - REGULAR	153,951.00	153,951.00	11,755.32	18,791.46	135,159.54	87.79%
100-52200-120	WAGES - REGULAR	539,056.00	539,056.00	41,367.78	66,505.55	472,550.45	87.66%
100-52200-121	OVERTIME - REGULAR	46,000.00	46,000.00	2,371.90	6,045.33	39,954.67	86.86%
100-52200-123	OVERTIME - DOUBLE TIME	0.00	0.00	0.00	0.00	0.00	0.00%
100-52200-124	WAGES - PERM PT	68,925.00	68,925.00	3,490.25	4,232.25	64,692.75	93.86%
100-52200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-52200-150	FICA	15,989.00	15,989.00	1,002.70	1,544.77	14,444.23	90.34%
100-52200-151	RETIREMENT (WRS)	139,487.00	139,487.00	10,401.26	17,135.10	122,351.90	87.72%
100-52200-152	HEALTH INSURANCE	220,389.00	220,389.00	18,365.76	36,731.52	183,657.48	83.33%
100-52200-153	DENTAL INSURANCE	11,217.00	11,217.00	774.98	1,869.48	9,347.52	83.33%
100-52200-154	LIFE INSURANCE	201.00	201.00	15.69	31.38	169.62	84.39%
100-52200-212	ELEVATORS	0.00	0.00	0.00	0.00	0.00	0.00%
100-52200-221	ELECTRIC & GAS	17,256.00	17,256.00	2,219.87	2,219.87	15,036.13	87.14%
100-52200-225	PHONE/INTERNET/CABLE	2,000.00	2,000.00	148.17	479.76	1,520.24	76.01%
100-52200-226	MOBILE DATA AIR CARDS	1,272.00	1,272.00	62.52	118.62	1,153.38	90.67%
100-52200-240	SOFTWARE MAINTENANCE CONTR	4,122.50	4,122.50	0.00	0.00	4,122.50	100.00%
100-52200-241	EQUIPMENT MAINTENANCE CONT	3,538.00	3,538.00	2,593.22	2,593.22	944.78	26.70%
100-52200-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-52200-290	OTHER CONTRACTUAL SERVICES	7,784.00	7,784.00	0.00	0.00	7,784.00	100.00%
100-52200-310	OFFICE SUPPLIES	500.00	500.00	127.45	-127.45	372.55	74.51%
100-52200-311	POSTAGE	200.00	200.00	9.52	9.52	190.48	95.24%
100-52200-312	COPY USAGE & PAPER	180.00	180.00	7.48	7.48	172.52	95.84%
100-52200-320	SUBSCRIPTIONS & DUES	2,226.00	2,226.00	680.00	680.00	1,546.00	69.45%
100-52200-321	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
100-52200-324	RECRUITMENT	250.00	250.00	0.00	0.00	250.00	100.00%
100-52200-330	SEMINARS, CONF & TRAVEL	6,300.00	6,300.00	0.00	0.00	6,300.00	100.00%
100-52200-340	OPERATING SUPPLIES	8,366.50	8,366.50	1,470.80	1,470.80	6,895.70	82.42%
100-52200-341	PRINTING & FORMS	200.00	200.00	0.00	0.00	200.00	100.00%
100-52200-342	CLEANING & SANITARY SUPPLIES	2,000.00	2,000.00	71.14	71.14	1,928.86	96.44%
100-52200-350	BLDG & GRDS MAINT & REPAIRS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
100-52200-360	VEHICLE MAINT. & REPAIRS	6,000.00	6,000.00	19.26	19.26	5,980.74	99.68%
100-52200-361	REGULAR FUEL	7,000.00	7,000.00	661.45	661.45	6,338.55	90.55%
100-52200-362	OFF ROAD FUEL	500.00	500.00	12.63	12.63	487.37	97.47%
100-52200-363	EQUIPMENT MAINT & REPAIRS	2,000.00	2,000.00	115.77	115.77	1,884.23	94.21%
100-52200-380	PUBLIC EDUCATION	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
100-52200-381	EMPLOYMENT TESTING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00%
100-52200-382	UNIFORMS & SAFETY ATTIRE	3,000.00	3,000.00	1,243.60	1,243.60	1,756.40	58.55%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-52200-394	EMS - SUPPLIES	3,000.00	3,000.00	346.30	346.30	2,653.70	88.46%
100-52200-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	150.00	-150.00	0.00%
<b>Department: 52200 - FIRE Total:</b>		<b>1,279,410.00</b>	<b>1,279,410.00</b>	<b>99,334.82</b>	<b>163,213.71</b>	<b>1,116,196.29</b>	<b>87.24 %</b>
<b>Department: 52210 - HYDRANTS</b>							
100-52210-290	OTHER CONTRACTUAL SERVICES	380,901.00	380,901.00	0.00	0.00	380,901.00	100.00%
<b>Department: 52210 - HYDRANTS Total:</b>		<b>380,901.00</b>	<b>380,901.00</b>	<b>0.00</b>	<b>0.00</b>	<b>380,901.00</b>	<b>100.00 %</b>
<b>Department: 52400 - INSPECTIONS</b>							
100-52400-110	SALARIES - REGULAR	34,570.00	34,570.00	2,612.66	4,180.26	30,389.74	87.91%
100-52400-120	WAGES - REGULAR	244,820.00	244,820.00	18,565.08	29,704.13	215,115.87	87.87%
100-52400-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-52400-150	FICA	21,373.00	21,373.00	1,493.00	2,401.53	18,971.47	88.76%
100-52400-151	RETIREMENT (WRS)	18,999.00	18,999.00	1,440.08	2,304.13	16,694.87	87.87%
100-52400-152	HEALTH INSURANCE	74,619.00	74,619.00	6,218.26	12,436.52	62,182.48	83.33%
100-52400-153	DENTAL INSURANCE	3,846.00	3,846.00	312.51	641.01	3,204.99	83.33%
100-52400-154	LIFE INSURANCE	140.00	140.00	10.64	21.28	118.72	84.80%
100-52400-225	PHONE/INTERNET/CABLE	2,000.00	2,000.00	146.40	279.85	1,720.15	86.01%
100-52400-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00%
100-52400-290	OTHER CONTRACTUAL SERVICES	500.00	500.00	0.00	0.00	500.00	100.00%
100-52400-294	WEIGHTS & MEASURES	8,800.00	8,800.00	0.00	0.00	8,800.00	100.00%
100-52400-310	OFFICE SUPPLIES	860.00	860.00	0.00	0.00	860.00	100.00%
100-52400-311	POSTAGE	900.00	900.00	31.74	31.74	868.26	96.47%
100-52400-312	COPY USAGE & PAPER	1,500.00	1,500.00	-94.50	-94.44	1,594.44	106.30%
100-52400-320	SUBSCRIPTIONS & DUES	545.00	545.00	210.00	300.00	245.00	44.95%
100-52400-321	CERTIFICATIONS & LICENSES	40.00	40.00	0.00	0.00	40.00	100.00%
100-52400-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00%
100-52400-330	SEMINARS, CONF & TRAVEL	3,600.00	3,600.00	85.00	85.00	3,515.00	97.64%
100-52400-340	OPERATING SUPPLIES	150.00	150.00	405.50	405.50	-255.50	170.33%
100-52400-341	PRINTING & FORMS	1,130.00	1,130.00	0.00	0.00	1,130.00	100.00%
100-52400-360	VEHICLE MAINT. & REPAIRS	300.00	300.00	16.68	16.68	283.32	94.44%
100-52400-361	REGULAR FUEL	3,100.00	3,100.00	145.31	145.31	2,954.69	95.31%
100-52400-381	EMPLOYMENT TESTING	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 52400 - INSPECTIONS Total:</b>		<b>421,792.00</b>	<b>421,792.00</b>	<b>31,598.36</b>	<b>52,858.50</b>	<b>368,933.50</b>	<b>87.47 %</b>
<b>Department: 52601 - EMERGENCY GOVERNMENT</b>							
100-52601-290	OTHER CONTRACTUAL SERVICES	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00%
100-52601-340	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
<b>Department: 52601 - EMERGENCY GOVERNMENT Total:</b>		<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>1,000.00</b>	<b>12.50 %</b>
<b>Department: 52700 - JAIL</b>							
100-52700-290	OTHER CONTRACTUAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%
<b>Department: 52700 - JAIL Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>100.00 %</b>
<b>Department: 53100 - ENGINEERING</b>							
100-53100-110	SALARIES - REGULAR	69,005.00	69,005.00	5,223.56	8,357.70	60,647.30	87.89%
100-53100-120	WAGES - REGULAR	11,644.00	11,644.00	886.48	1,418.37	10,225.63	87.82%
100-53100-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-53100-150	FICA	6,170.00	6,170.00	426.52	686.52	5,483.48	88.87%
100-53100-151	RETIREMENT (WRS)	5,484.00	5,484.00	415.50	664.80	4,819.20	87.88%
100-53100-152	HEALTH INSURANCE	18,347.00	18,347.00	3,418.21	4,947.14	13,399.86	73.04%
100-53100-153	DENTAL INSURANCE	1,107.00	1,107.00	92.27	184.54	922.46	83.33%
100-53100-154	LIFE INSURANCE	21.00	21.00	1.78	3.56	17.44	83.05%
100-53100-225	PHONE/INTERNET/CABLE	2,326.00	2,326.00	162.32	317.80	2,008.20	86.34%
100-53100-240	SOFTWARE MAINTENANCE CONTR	400.00	400.00	400.00	400.00	0.00	0.00%
100-53100-241	EQUIPMENT MAINTENANCE CONT	400.00	400.00	329.25	329.25	70.75	17.69%
100-53100-310	OFFICE SUPPLIES	1,300.00	1,300.00	80.84	80.84	1,219.16	93.78%
100-53100-311	POSTAGE	500.00	500.00	3.91	3.91	496.09	99.22%
100-53100-312	COPY USAGE & PAPER	1,200.00	1,200.00	232.40	256.72	943.28	78.61%
100-53100-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	194.00	56.00	22.40%
100-53100-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00%
100-53100-322	LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00	0.00%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-53100-323	GENERAL ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00%
100-53100-330	SEMINARS, CONF & TRAVEL	700.00	700.00	263.09	263.09	436.91	62.42%
100-53100-340	OPERATING SUPPLIES	1,000.00	1,000.00	6.00	6.00	994.00	99.40%
100-53100-341	PRINTING & FORMS	125.00	125.00	0.00	0.00	125.00	100.00%
100-53100-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	16.68	16.68	483.32	96.66%
100-53100-361	REGULAR FUEL	700.00	700.00	14.94	14.94	685.06	97.87%
100-53100-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 53100 - ENGINEERING Total:</b>		<b>121,179.00</b>	<b>121,179.00</b>	<b>11,973.75</b>	<b>18,145.86</b>	<b>103,033.14</b>	<b>85.03 %</b>
<b>Department: 53310 - BOARD OF PUBLIC WORKS</b>							
100-53310-291	TRANSCRIPTION CONTRACTUAL	1,200.00	1,200.00	93.73	93.73	1,106.27	92.19%
100-53310-311	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00%
100-53310-312	COPY USAGE & PAPER	750.00	750.00	39.83	39.83	710.17	94.69%
100-53310-322	LEGAL NOTICES	400.00	400.00	0.00	0.00	400.00	100.00%
<b>Department: 53310 - BOARD OF PUBLIC WORKS Total:</b>		<b>2,400.00</b>	<b>2,400.00</b>	<b>133.56</b>	<b>133.56</b>	<b>2,266.44</b>	<b>94.44 %</b>
<b>Department: 53311 - STREET</b>							
100-53311-110	SALARIES - REGULAR	56,819.00	56,819.00	4,354.10	6,966.57	49,852.43	87.74%
100-53311-120	WAGES - REGULAR	271,812.00	271,812.00	25,222.56	40,356.09	231,455.91	85.15%
100-53311-121	OVERTIME - REGULAR	14,000.00	14,000.00	698.98	1,314.76	12,685.24	90.61%
100-53311-124	WAGES - PERM PT	294.00	294.00	22.50	35.02	258.98	88.09%
100-53311-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-53311-126	WAGES - TEMP/SEAS	5,070.00	5,070.00	0.00	0.00	5,070.00	100.00%
100-53311-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-53311-150	FICA	26,621.00	26,621.00	2,089.76	3,381.37	23,239.63	87.30%
100-53311-151	RETIREMENT (WRS)	23,299.00	23,299.00	2,058.74	3,307.35	19,991.65	85.80%
100-53311-152	HEALTH INSURANCE	121,885.00	121,885.00	10,897.66	21,323.00	100,562.00	82.51%
100-53311-153	DENTAL INSURANCE	6,109.00	6,109.00	506.45	1,044.84	5,064.16	82.90%
100-53311-154	LIFE INSURANCE	185.00	185.00	14.33	28.66	156.34	84.51%
100-53311-211	BOILER CONTRACTUAL	100.00	100.00	0.00	0.00	100.00	100.00%
100-53311-213	HVAC CONTRACTUAL	450.00	450.00	0.00	0.00	450.00	100.00%
100-53311-214	FIRE CONTRACTUAL	650.00	650.00	0.00	0.00	650.00	100.00%
100-53311-220	WATER/SEWER/STORM WATER	1,665.00	1,665.00	-1,098.36	-634.47	2,299.47	138.11%
100-53311-221	ELECTRIC & GAS	9,400.00	9,400.00	2,956.07	2,956.07	6,443.93	68.55%
100-53311-225	PHONE/INTERNET/CABLE	2,304.00	2,304.00	226.23	444.34	1,859.66	80.71%
100-53311-230	COUNTY HWY DEPT SERVICES	250.00	250.00	0.00	0.00	250.00	100.00%
100-53311-240	SOFTWARE MAINTENANCE CONTR	710.00	710.00	150.00	150.00	560.00	78.87%
100-53311-241	EQUIPMENT MAINTENANCE CONT	100.00	100.00	0.00	0.00	100.00	100.00%
100-53311-242	EQUIPMENT RENTAL	10,000.00	10,000.00	5,600.00	5,600.00	4,400.00	44.00%
100-53311-243	LEASES	0.00	0.00	0.00	0.00	0.00	0.00%
100-53311-290	OTHER CONTRACTUAL SERVICES	17,000.00	17,000.00	56.92	56.92	16,943.08	99.67%
100-53311-310	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00%
100-53311-311	POSTAGE	300.00	300.00	0.82	0.82	299.18	99.73%
100-53311-312	COPY USAGE & PAPER	50.00	50.00	0.00	0.89	49.11	98.22%
100-53311-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00%
100-53311-322	LEGAL NOTICES	100.00	100.00	11.15	11.15	88.85	88.85%
100-53311-324	RECRUITMENT	50.00	50.00	0.00	0.00	50.00	100.00%
100-53311-330	SEMINARS, CONF & TRAVEL	500.00	500.00	130.00	130.00	370.00	74.00%
100-53311-340	OPERATING SUPPLIES	4,850.00	4,850.00	408.82	658.82	4,191.18	86.42%
100-53311-341	PRINTING & FORMS	100.00	100.00	0.00	0.00	100.00	100.00%
100-53311-342	CLEANING & SANITARY SUPPLIES	600.00	600.00	179.76	179.76	420.24	70.04%
100-53311-350	BLDG & GRDS MAINT & REPAIRS	1,500.00	1,500.00	120.28	120.28	1,379.72	91.98%
100-53311-360	VEHICLE MAINT. & REPAIRS	5,500.00	5,500.00	1,359.27	1,359.27	4,140.73	75.29%
100-53311-361	REGULAR FUEL	20,800.00	20,800.00	2,181.00	2,181.00	18,619.00	89.51%
100-53311-362	OFF ROAD FUEL	5,000.00	5,000.00	521.91	521.91	4,478.09	89.56%
100-53311-363	EQUIPMENT MAINT & REPAIRS	12,000.00	12,000.00	465.65	465.65	11,534.35	96.12%
100-53311-370	SALT & SAND	77,200.00	77,200.00	0.00	0.00	77,200.00	100.00%
100-53311-371	TREE & BRUSH MAINTENANCE	2,500.00	2,500.00	69.26	69.26	2,430.74	97.23%
100-53311-375	STREET MAINT & REPAIRS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%
100-53311-381	EMPLOYMENT TESTING	500.00	500.00	0.00	0.00	500.00	100.00%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-53311-382	UNIFORMS & SAFETY ATTIRE	1,000.00	1,000.00	142.56	142.56	857.44	85.74%
100-53311-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00	0.00%
Department: 53311 - STREET Total:		706,473.00	706,473.00	59,346.42	92,171.89	614,301.11	86.95%
<b>Department: 53312 - STREET SIGNS &amp; SIGNALS</b>							
100-53312-221	ELECTRIC & GAS	7,800.00	7,800.00	854.16	854.16	6,945.84	89.05%
100-53312-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-53312-292	ELECTRICAL CONTRACTUAL	1,000.00	1,000.00	1.00	1.00	999.00	99.90%
100-53312-372	STREET SIGN MAINT & REPAIRS	9,000.00	9,000.00	562.32	562.32	8,437.68	93.75%
100-53312-373	STREET SIGNAL MAINT & REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
Department: 53312 - STREET SIGNS & SIGNALS Total:		19,300.00	19,300.00	1,417.48	1,417.48	17,882.52	92.66%
<b>Department: 53315 - STREET LIGHTS</b>							
100-53315-221	ELECTRIC & GAS	231,430.00	231,430.00	19,420.50	19,420.50	212,009.50	91.61%
100-53315-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-53315-292	ELECTRICAL CONTRACTUAL	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%
100-53315-374	STREET LIGHT MAINT & REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
Department: 53315 - STREET LIGHTS Total:		237,930.00	237,930.00	19,420.50	19,420.50	218,509.50	91.84%
<b>Department: 53440 - STORM WATER</b>							
100-53440-200	GF STORM WATER ERU	0.00	0.00	0.00	0.00	0.00	0.00%
Department: 53440 - STORM WATER Total:		0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 54110 - ANIMAL CONTROL</b>							
100-54110-290	OTHER CONTRACTUAL SERVICES	50,765.00	50,765.00	4,151.70	4,151.70	46,613.30	91.82%
Department: 54110 - ANIMAL CONTROL Total:		50,765.00	50,765.00	4,151.70	4,151.70	46,613.30	91.82%
<b>Department: 55110 - LIBRARY</b>							
100-55110-110	SALARIES - REGULAR	25,652.00	25,652.00	1,931.00	3,089.60	22,562.40	87.96%
100-55110-124	WAGES - PERM PT	10,122.00	10,122.00	765.00	1,190.54	8,931.46	88.24%
100-55110-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-55110-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-55110-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-55110-150	FICA	2,736.00	2,736.00	196.40	312.68	2,423.32	88.57%
100-55110-151	RETIREMENT (WRS)	1,744.00	1,744.00	131.32	210.12	1,533.88	87.95%
100-55110-152	HEALTH INSURANCE	5,284.00	5,284.00	440.37	880.74	4,403.26	83.33%
100-55110-153	DENTAL INSURANCE	271.00	271.00	35.37	45.18	225.82	83.33%
100-55110-154	LIFE INSURANCE	9.00	9.00	0.75	1.50	7.50	83.33%
100-55110-211	BOILER CONTRACTUAL	635.00	635.00	0.00	0.00	635.00	100.00%
100-55110-213	HVAC CONTRACTUAL	4,132.00	4,132.00	0.00	0.00	4,132.00	100.00%
100-55110-214	FIRE CONTRACTUAL	1,534.00	1,534.00	0.00	0.00	1,534.00	100.00%
100-55110-220	WATER/SEWER/STORM WATER	2,911.00	2,911.00	0.00	399.81	2,511.19	86.27%
100-55110-221	ELECTRIC & GAS	24,376.00	24,376.00	2,639.55	2,639.55	21,736.45	89.17%
100-55110-225	PHONE/INTERNET/CABLE	750.00	750.00	133.60	182.94	567.06	75.61%
100-55110-240	SOFTWARE MAINTENANCE CONTR	750.00	750.00	600.00	600.00	150.00	20.00%
100-55110-242	EQUIPMENT RENTAL	250.00	250.00	0.00	0.00	250.00	100.00%
100-55110-290	OTHER CONTRACTUAL SERVICES	2,230.00	2,230.00	0.00	0.00	2,230.00	100.00%
100-55110-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-55110-292	ELECTRICAL CONTRACTUAL	333.00	333.00	0.00	0.00	333.00	100.00%
100-55110-293	PLUMBING CONTRACTUAL	300.00	300.00	0.00	0.00	300.00	100.00%
100-55110-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
100-55110-311	POSTAGE	25.00	25.00	0.00	0.00	25.00	100.00%
100-55110-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00%
100-55110-340	OPERATING SUPPLIES	2,475.00	2,475.00	388.28	388.28	2,086.72	84.31%
100-55110-342	CLEANING & SANITARY SUPPLIES	2,100.00	2,100.00	486.60	486.60	1,613.40	76.83%
100-55110-350	BLDG & GRDS MAINT & REPAIRS	1,775.00	1,775.00	0.00	0.00	1,775.00	100.00%
100-55110-360	VEHICLE MAINT. & REPAIRS	150.00	150.00	0.00	0.00	150.00	100.00%
100-55110-363	EQUIPMENT MAINT. & REPAIRS	350.00	350.00	0.00	0.00	350.00	100.00%
Department: 55110 - LIBRARY Total:		90,894.00	90,894.00	7,748.24	10,427.54	80,466.46	88.53%
<b>Department: 55200 - PARKS</b>							
100-55200-110	SALARIES - REGULAR	51,924.00	51,924.00	3,974.02	6,358.43	45,565.57	87.75%

## Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-55200-120	WAGES - REGULAR	73,547.00	73,547.00	5,616.64	8,115.02	65,431.98	88.97%
100-55200-121	OVERTIME - REGULAR	1,000.00	1,000.00	0.00	79.88	920.12	92.01%
100-55200-124	WAGES - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-126	WAGES - TEMP/SEAS	34,312.00	34,312.00	118.50	118.50	34,193.50	99.65%
100-55200-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-150	FICA	12,300.00	12,300.00	717.93	1,085.19	11,214.81	91.18%
100-55200-151	RETIREMENT (WRS)	9,325.00	9,325.00	660.24	997.72	8,327.28	89.30%
100-55200-152	HEALTH INSURANCE	17,718.00	17,718.00	1,476.47	2,952.94	14,765.06	83.33%
100-55200-153	DENTAL INSURANCE	1,853.00	1,853.00	154.44	308.88	1,544.12	83.33%
100-55200-154	LIFE INSURANCE	30.00	30.00	2.54	5.08	24.92	83.07%
100-55200-214	FIRE CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-220	WATER/SEWER/STORM WATER	15,027.00	15,027.00	0.00	2,556.87	12,470.13	82.98%
100-55200-221	ELECTRIC & GAS	22,500.00	22,500.00	2,222.50	2,222.50	20,277.50	90.12%
100-55200-225	PHONE/INTERNET/CABLE	2,700.00	2,700.00	217.79	434.24	2,265.76	83.92%
100-55200-240	SOFTWARE MAINTENANCE CONTR	600.00	600.00	600.00	600.00	0.00	0.00%
100-55200-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-290	OTHER CONTRACTUAL SERVICES	378.00	378.00	0.00	0.00	378.00	100.00%
100-55200-291	TRANSCRIPTION CONTRACTUAL	600.00	600.00	61.88	61.88	538.12	89.69%
100-55200-292	ELECTRICAL CONTRACTUAL	450.00	450.00	0.00	0.00	450.00	100.00%
100-55200-293	PLUMBING CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00%
100-55200-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-320	SUBSCRIPTIONS & DUES	100.00	100.00	0.00	0.00	100.00	100.00%
100-55200-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-330	SEMINARS, CONF & TRAVEL	550.00	550.00	0.00	210.00	340.00	61.82%
100-55200-340	OPERATING SUPPLIES	10,625.00	10,625.00	369.08	369.08	10,255.92	96.53%
100-55200-342	CLEANING & SANITARY SUPPLIES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%
100-55200-350	BLDG & GRDS MAINT & REPAIRS	10,550.00	10,550.00	91.38	91.38	10,458.62	99.13%
100-55200-360	VEHICLE MAINT. & REPAIRS	3,000.00	3,000.00	2,304.68	2,304.68	695.32	23.18%
100-55200-361	REGULAR FUEL	8,250.00	8,250.00	311.64	311.64	7,938.36	96.22%
100-55200-362	OFF ROAD FUEL	3,500.00	3,500.00	493.78	493.78	3,006.22	85.89%
100-55200-363	EQUIPMENT MAINT & REPAIRS	4,500.00	4,500.00	825.88	825.88	3,674.12	81.65%
100-55200-371	TREE & BRUSH MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00%
100-55200-381	EMPLOYMENT TESTING	90.00	90.00	0.00	0.00	90.00	100.00%
100-55200-382	UNIFORMS & SAFETY ATTIRE	250.00	250.00	0.00	0.00	250.00	100.00%
	Department: 55200 - PARKS Total:	291,929.00	291,929.00	20,219.39	30,503.57	261,425.43	89.55 %

## Department: 55300 - RECREATION

100-55300-110	SALARIES - REGULAR	168,737.00	168,737.00	12,878.40	20,605.84	148,131.16	87.79%
100-55300-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-55300-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-55300-124	WAGES - PERM PT	34,063.00	34,063.00	1,515.79	2,244.12	31,818.88	93.41%
100-55300-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-55300-126	WAGES - TEMP/SEAS	57,507.00	57,507.00	4,271.32	5,082.74	52,424.26	91.16%
100-55300-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-55300-150	FICA	19,913.00	19,913.00	1,348.32	2,017.48	17,895.52	89.87%
100-55300-151	RETIREMENT (WRS)	12,764.00	12,764.00	978.79	1,553.78	11,210.22	87.83%
100-55300-152	HEALTH INSURANCE	46,212.00	46,212.00	3,850.96	7,701.92	38,510.08	83.33%
100-55300-153	DENTAL INSURANCE	2,253.00	2,253.00	187.79	375.58	1,877.42	83.33%
100-55300-154	LIFE INSURANCE	49.00	49.00	4.05	8.10	40.90	83.47%
100-55300-225	PHONE/INTERNET/CABLE	2,640.00	2,640.00	171.41	455.01	2,184.99	82.76%
100-55300-240	SOFTWARE MAINTENANCE CONTR	250.00	250.00	0.00	0.00	250.00	100.00%
100-55300-241	EQUIPMENT MAINTENANCE CONT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
100-55300-290	OTHER CONTRACTUAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
100-55300-310	OFFICE SUPPLIES	1,350.00	1,350.00	38.20	38.20	1,311.80	97.17%
100-55300-311	POSTAGE	4,500.00	4,500.00	495.55	495.55	4,004.45	88.99%
100-55300-312	COPY USAGE & PAPER	3,000.00	3,000.00	469.87	469.87	2,530.13	84.34%

Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-55300-320	SUBSCRIPTIONS & DUES	775.00	775.00	0.00	0.00	775.00	100.00%
100-55300-321	CERTIFICATIONS & LICENSES	0.00	0.00	70.00	70.00	-70.00	0.00%
100-55300-330	SEMINARS, CONF & TRAVEL	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00%
100-55300-340	OPERATING SUPPLIES	26,900.00	26,900.00	1,849.43	1,849.43	25,050.57	93.12%
100-55300-341	PRINTING & FORMS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%
100-55300-381	EMPLOYMENT TESTING	450.00	450.00	0.00	0.00	450.00	100.00%
<b>Department: 55300 - RECREATION Total:</b>		<b>390,163.00</b>	<b>390,163.00</b>	<b>28,129.88</b>	<b>42,967.62</b>	<b>347,195.38</b>	<b>88.99%</b>
<b>Department: 55420 - AQUATIC CENTER</b>							
100-55420-120	WAGES - REGULAR	18,683.00	18,683.00	1,420.16	2,272.26	16,410.74	87.84%
100-55420-121	OVERTIME - REGULAR	0.00	0.00	0.00	53.26	-53.26	0.00%
100-55420-126	WAGES - TEMP/SEAS	80,326.00	80,326.00	79.75	159.50	80,166.50	99.80%
100-55420-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-55420-150	FICA	7,574.00	7,574.00	105.32	175.96	7,398.04	97.68%
100-55420-151	RETIREMENT (WRS)	1,270.00	1,270.00	96.56	158.12	1,111.88	87.55%
100-55420-152	HEALTH INSURANCE	6,741.00	6,741.00	561.78	1,123.56	5,617.44	83.33%
100-55420-153	DENTAL INSURANCE	383.00	383.00	31.95	63.90	319.10	83.32%
100-55420-154	LIFE INSURANCE	4.00	4.00	0.29	0.58	3.42	85.50%
100-55420-220	WATER/SEWER/STORM WATER	6,759.00	6,759.00	0.00	1,308.27	5,450.73	80.64%
100-55420-221	ELECTRIC & GAS	13,779.00	13,779.00	837.42	837.42	12,941.58	93.92%
100-55420-225	PHONE/INTERNET/CABLE	400.00	400.00	28.28	56.50	343.50	85.88%
100-55420-290	OTHER CONTRACTUAL SERVICES	11,359.00	11,359.00	0.00	0.00	11,359.00	100.00%
100-55420-321	CERTIFICATIONS & LICENSES	250.00	250.00	0.00	0.00	250.00	100.00%
100-55420-330	SEMINARS, CONF & TRAVEL	250.00	250.00	0.00	0.00	250.00	100.00%
100-55420-340	OPERATING SUPPLIES	4,650.00	4,650.00	8.31	8.31	4,641.69	99.82%
100-55420-342	CLEANING & SANITARY SUPPLIES	450.00	450.00	0.00	0.00	450.00	100.00%
100-55420-343	CONCESSIONS SUPPLIES	17,800.00	17,800.00	82.92	82.92	17,717.08	99.53%
100-55420-350	BLDG & GRDS MAINT & REPAIRS	4,600.00	4,600.00	0.00	0.00	4,600.00	100.00%
100-55420-363	EQUIPMENT MAINT & REPAIRS	500.00	500.00	0.00	0.00	500.00	100.00%
<b>Department: 55420 - AQUATIC CENTER Total:</b>		<b>175,778.00</b>	<b>175,778.00</b>	<b>3,252.74</b>	<b>6,300.56</b>	<b>169,477.44</b>	<b>96.42%</b>
<b>Department: 56600 - URBAN PLANNING</b>							
100-56600-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-56600-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 56600 - URBAN PLANNING Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Department: 56610 - CITY STUDY</b>							
100-56610-295	CITY STUDY	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 56610 - CITY STUDY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Department: 56700 - ECONOMIC DEVELOPMENT</b>							
100-56700-290	OTHER CONTRACTUAL SERVICES	14,387.00	14,387.00	0.00	0.00	14,387.00	100.00%
<b>Department: 56700 - ECONOMIC DEVELOPMENT Total:</b>		<b>14,387.00</b>	<b>14,387.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,387.00</b>	<b>100.00%</b>
<b>Department: 56900 - PLANNING &amp; ZONING</b>							
100-56900-110	SALARIES - REGULAR	112,439.00	112,439.00	8,505.40	13,608.64	98,830.36	87.90%
100-56900-120	WAGES - REGULAR	17,466.00	17,466.00	1,329.74	2,127.59	15,338.41	87.82%
100-56900-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-56900-150	FICA	9,938.00	9,938.00	660.36	1,065.78	8,872.22	89.28%
100-56900-151	RETIREMENT (WRS)	8,834.00	8,834.00	668.78	1,070.05	7,763.95	87.89%
100-56900-152	HEALTH INSURANCE	32,288.00	32,288.00	2,690.63	5,381.26	26,906.74	83.33%
100-56900-153	DENTAL INSURANCE	1,470.00	1,470.00	122.49	244.98	1,225.02	83.33%
100-56900-154	LIFE INSURANCE	31.00	31.00	2.55	5.10	25.90	83.55%
100-56900-225	PHONE/INTERNET/CABLE	1,800.00	1,800.00	139.31	262.85	1,537.15	85.40%
100-56900-240	SOFTWARE MAINTENANCE CONTR	320.00	320.00	0.00	0.00	320.00	100.00%
100-56900-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00%
100-56900-290	OTHER CONTRACTUAL SERVICES	-23,200.00	-23,200.00	0.00	0.00	-23,200.00	100.00%
100-56900-291	TRANSCRIPTION CONTRACTUAL	2,900.00	2,900.00	232.44	232.44	2,667.56	91.98%
100-56900-310	OFFICE SUPPLIES	760.00	760.00	127.73	127.73	632.27	83.19%
100-56900-311	POSTAGE	880.00	880.00	204.47	204.47	675.53	76.76%
100-56900-312	COPY USAGE & PAPER	2,745.00	2,745.00	127.83	147.38	2,597.62	94.63%
100-56900-320	SUBSCRIPTIONS & DUES	900.00	900.00	0.00	7,500.00	-6,600.00	-733.33%

Budget Report

For Fiscal: 2015 Period Ending: 02/28/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-56900-322	LEGAL NOTICES	3,300.00	3,300.00	161.56	161.56	3,138.44	95.10%
100-56900-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00%
100-56900-330	SEMINARS, CONF & TRAVEL	2,100.00	2,100.00	635.00	635.00	1,465.00	69.76%
100-56900-340	OPERATING SUPPLIES	700.00	700.00	0.00	0.00	700.00	100.00%
100-56900-360	VEHICLE MAINT. & REPAIRS	300.00	300.00	0.00	0.00	300.00	100.00%
100-56900-361	REGULAR FUEL	1,300.00	1,300.00	24.19	24.19	1,275.81	98.14%
<b>Department: 56900 - PLANNING &amp; ZONING Total:</b>		<b>177,271.00</b>	<b>177,271.00</b>	<b>15,632.48</b>	<b>32,799.02</b>	<b>144,471.98</b>	<b>81.50 %</b>
<b>Department: 59200 - TRANSFERS</b>							
100-59200-590	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Department: 59200 - TRANSFERS Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>8,601,307.00</b>	<b>8,601,307.00</b>	<b>613,660.90</b>	<b>1,107,621.35</b>	<b>7,493,685.65</b>	<b>87.12 %</b>
<b>Fund: 100 - GENERAL FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-561,764.90</b>	<b>4,797,241.69</b>	<b>4,797,241.69</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-561,764.90</b>	<b>4,797,241.69</b>	<b>4,797,241.69</b>	<b>0.00 %</b>





WISCONSIN  
HISTORICAL  
SOCIETY

March 10, 2015

Mayor Joe Chilsen  
500 10<sup>th</sup> Ave. North  
Onalaska, WI 54650

Dear Mayor Chilsen:

I am pleased to notify you that the Wisconsin Historical Society has awarded a historic preservation grant of up to \$6,600 to the City of Onalaska to conduct an intensive survey of historic properties. These Certified Local Government subgrants are part of a federal program administered by the Wisconsin Historical Society. Only units of government with approved historic preservation programs, such as the City of Onalaska, are eligible for these subgrants.

These funds will be used to conduct an intensive survey of historic properties in your community to support the city's continuing historic preservation efforts. The project will identify and document important properties that may benefit from economic and technical assistance provided through the Historical Society's historic preservation programs. This information will aid property owners, promote economic development and reinvestment, support historic tourism, and provide the city with information to assist in future planning for the preservation of these irreplaceable resources.

The Wisconsin Historical Society's historic preservation program helps preserve places of enduring value by administering the state and national register programs, helping property owners obtain federal and state historic preservation tax credits, and providing an array of technical assistance.

I would like to congratulate the City of Onalaska for its fine work on behalf of historic preservation, and my staff looks forward to working with the city on this worthwhile project. To learn more about how the Wisconsin Historical Society can aid your constituents, visit the Wisconsin Historical Society's website at [www.wisconsinhistory.org/hp/](http://www.wisconsinhistory.org/hp/).

Sincerely,

Ellsworth H. Brown, Ph.D.  
The Ruth and Hartley Barker Director  
Phone: 608-264-6440  
Email: [ellsworth.brown@wisconsinhistory.org](mailto:ellsworth.brown@wisconsinhistory.org)

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FYE

F-8

CITY OF ONALASKA

Policy: Accident Investigation/Worker's Compensation  
Page: 1 of 14  
Approved by Committee: 8/5/99, 12/3/03  
Approved by Council: 8/10/99, 12/10/03

Policy Number: 4.04

Deleted: 13

**PURPOSE**

The purpose of this policy is to outline the procedures, methods and techniques used to report and investigate employee injuries and illnesses occurring in the City of Onalaska, identify the root causes of injury or illness, and help prevent future occurrences.

**RESPONSIBILITIES**

- A. **Departments** shall be responsible for:
  - 1. Overseeing the overall employee injury or illness reporting and investigation process
  - 2. Communicating and supporting needs resulting from the investigation process
  - 3. Participating in the investigation process
  - 4. Assisting in budgeting and implementation of any corrective actions recommended from the investigation process
- B. **Supervisors** shall be responsible for:
  - 1. Supporting the employee injury or illness reporting and investigation process
  - 2. Participating in the investigation process
  - 3. Assisting in the implementation of any corrective actions recommended from the investigation process
- C. **Employees** shall be responsible for:
  - 1. Promptly reporting work-related injuries or illnesses as required by this policy
  - 2. Participating in the investigation process
  - 3. Assisting in the implementation of any corrective actions recommended from the investigation process

**REPORTING EMPLOYEE INJURIES AND ILLNESSES**

The following procedures for reporting employee injuries or illnesses will be followed by all City of Onalaska employees, including full-time, part-time, temporary, and seasonal.

Failure to appropriately report injuries or illnesses as outlined in this policy may result in disciplinary action up to and including termination. Additionally, knowingly reporting incidents, injuries, or illnesses that are not resulting from the course and scope of your employment with the City of Onalaska is prohibited and may result in disciplinary action up to and including termination. Lastly, disciplinary action may be further warranted depending on the circumstances of the incident and the employees work history (e.g., failure to follow safety rules/policies etc.).

*Employee Injury/Illness Reporting*

Any employee who sustains a bodily injury or illness as a result of their employment with the City of Onalaska is to report it to their immediate supervisor as soon as possible, but no later than within 24-hours of the incident, injury, or onset of symptoms. The employee will be responsible to report the incident, injury, or illness by completing and signing an *Employee Injury Report Form* (see *Appendix A*) in its entirety and return it within 24 hours to the direct supervisor or in their absence Human Resources. Supervisors are responsible for completing and signing the corresponding Supervisor

Report section for each *Employee Injury or Illness Report Form* (this should be located on the reverse side of the employee injury report). For exposures to blood or other potentially infectious materials refer to the City of Onalaska's Blood borne Pathogens Exposure Control Plan.

Once the *Employee Injury or Illness Report Form* is completed, it shall be forwarded to Human Resources within **48 hours** so the required *WKC-12 form* can be generated and sent to CVMIC (the Workers Compensation Insurance carrier or administrator).

Initial steps once an employee injury or illness occurs or is reported:

1. Determine the extent and nature of the injury/illness. See that proper first aid is administered. Activate EMS (911), if necessary. Medical care may be directed by the City of Onalaska in an emergency situation.
2. In case of fatality or serious injury notify Human Resources Department immediately (608) 781-9530. The third party administrator or worker's compensation insurance carrier should be notified immediately so that the proper reporting to the state can be made (262) 784-5666.
3. Accompany the employee to a doctor if the employee is unable to drive or call local EMS.
4. Complete *Employee Injury or Illness Report Form* (see Appendix A) and forward as outlined above within 24 hours to your direct supervisor and to Human Resources within 48 hours.
5. Determine the cause of the injury or illness and correct the act/condition to prevent recurrence. The *Employee Injury Report Form* will aid in finding cause and should outline corrective measure. Replenish the first aid supply after use.
6. Advise Human Resources Dept. when an employee returns to work. Employee must return completed *Physician's Status Report Form* from their physician immediately following the appointment or, if this is not possible, prior to the start of the next work shift.

#### INJURY OR ILLNESS INVESTIGATION

As soon as practical following any reported injury or illness, an investigation as outlined in this policy will be initiated and completed. Depending on the severity level and type of incident or injury, an exhaustive investigation may be required or a simple review and immediate corrective action.

The purpose of the investigations will be to identify the primary root cause(s), identify corrective measures required to eliminate the cause(s), and establish when corrective actions will be taken and by whom.

#### INVESTIGATION PROCEDURES

The following procedures shall be followed as soon as practical following an incident or report of injury or illness. The procedures below are designed to assist in identifying root causes and developing a corrective action plan. Prior to implementing the procedure below, the scene should be visited, secured and any relevant physical data obtained and documented as soon as practical. Investigation steps can be added to the procedure; however, procedure steps outlined below shall not be removed or omitted and are considered a "minimum." Whoever is conducting the investigation shall ensure the investigation is "fact-finding" and not "fault-finding." Fault and blame serve no purpose in an investigation and will negatively impact current and future investigations. Anyone focusing on fault rather than fact during the investigation shall be corrected and re-focused. If behavior continues, removal from the investigative team may be warranted.

##### *Employee Injury/Illness Investigation Procedure:*

1. Supervisor or his/her designee for the department shall gather and document the necessary facts of the incident or reported injury/illness using the *Supervisor Investigation of Injury or Illness form* and any other relevant documentation (i.e., employee injury or illness reports, accounts, statements, descriptions, photos, measurements, drawings, manufacturer data, etc.).

2. Supervisor or his/her designee is to question any witnesses to the incident or reported injury or illness and document responses using the *Witness Statement Form* (See Appendix C).

Be sure to consult with the City Attorney as to proper legal protocol prior to audio or video taping anyone or obtaining signed witness statements. Also, the Supervisor or his/her designee should discuss the incident with the impacted employees and/or the relevant safety committee to help correct the factor(s) contributing to the cause of the injury or illness.

3. Supervisor or his/her designee may conduct a *Job Hazard Analysis (JHA)* (see Appendix B) to assist in identifying the root causes and potential corrective measures required to prevent future occurrences. A formal JHA should be conducted in any of the following circumstances:

- Resulting injury/illness from the incident was "severe" (e.g., repeated medical treatment and/or surgery)
- A significant portion of employees are exposed to the unsafe act or condition contributing to the cause of the incident or reported injury or illness
- The incident and/or body part involved appear to occur frequently in comparison with other loss experience within your organization and/or industry
- As otherwise required by supervisor and/or Department Head

4. Supervisor or his/her designee for the department shall develop a corrective action plan and timeline for implementation and follow-up. Timeline shall not be longer than **six months** in duration without authorization from the Department Head. In addition, while corrective action is being taken additional temporary protections may need to be instituted to protect employees.

#### WITNESS INTERVIEWING

In general, experienced personnel should conduct interviews. If possible, the individual assigned to this task should have a legal background or be working under the direction of someone as such. If recorded, videotaped or signed witness statements are to be used, seek legal counsel prior to conducting the interview for proper protocol. In conducting interviews, the team should:

1. Get preliminary statements as soon as possible from all witnesses using the *Witness Statement Form* (See Appendix C).
2. Arrange for a convenient time and place to talk to each witness.
3. Explain the purpose of the investigation (prevention) and put each witness at ease.
4. Listen, let each witness speak freely and be courteous and considerate.
5. Take notes without distracting the witness. Use a tape recorder only with consent of the witness.
6. Use sketches and diagrams to help the witness.
7. Emphasize areas of direct observation. Label hearsay accordingly.
8. Be sincere and do not argue with the witness.
9. Record the exact words used by the witness to describe each observation. Do not "put words into a witness' mouth."
10. Word each question carefully and be sure the witness understands.
11. Identify the qualifications of each witness (name, address, occupation, years of experience, etc).
12. Supply each witness with a copy of his or her statements. Signed statements are desirable. After interviewing all witnesses, the team should analyze each witness' statement. They may wish to re-interview one or more witnesses to confirm or clarify key points. While there may be inconsistencies

in witnesses' statements, investigators should assemble the available testimony into a logical order. Analyze this information along with data from the scene.

#### G. INJURY AND ILLNESS TREND ANALYSIS

Reviewing loss runs can serve as an effective investigative tool in establishing trends within departments, among employee groups, for certain job/tasks or for commonly impacted body parts. Conducting a loss analysis can serve as a "summary" of incidents or injuries/illnesses not taken individually but collectively as a department, organization, or for a particular job or task. This can help identify broader needs or deficiencies not apparent when examined individually that can be implemented to help prevent future occurrences of injuries and illnesses. Loss trending reports generally can be obtained from your workers' compensation insurance carrier. A written summary of the analysis should be completed and distributed system wide to department heads with corresponding recommendations. At a minimum, the actual loss run reports will be shared and reviewed with Department Heads. A loss analysis should be conducted at least annually by Human Resources.

#### H. EMPLOYEE TRAINING

Staff that is involved in investigating incidents or reported injuries or illnesses shall be trained. Training may include but is not limited to the contents of this policy, use of proper forms, goals of investigations, "true cost" of loss including direct and indirect costs, accepted investigation techniques, as well as practical exercises. Employees will minimally need "awareness" level training on the policy and forms while supervisors, managers, and those involved in conducting investigations may need more thorough training as described in this section.

#### I. INVESTIGATION RECORD RETENTION

All documentation related to employee injuries or illnesses will be maintained by Human Resources for duration of employment plus 12 years. Loss trend reports as outlined in Section G should be maintained for at least seven years.

#### J. POLICY REVIEWS

This policy will be reviewed on an annual basis by Human Resources to ensure that any changes in applicable safety standards, operational procedures, or safe practices that have occurred will be incorporated to ensure compliance.

#### K. WORKER'S COMPENSATION

Worker's Compensation benefits to all non-union employees shall be in accordance with the provisions of the Wisconsin State Statutes. Any employee incurring a bona fide work-related injury will suffer no loss in pay during the first three (3) calendar days of disability, and lost time will not be deducted from accumulated sick leave. After the first three days, at the employee's option, the City of Onalaska will reimburse the employee for monies equaling their weekly pay and deductions will be made from employee's sick leave, on an hourly basis, at a rate of 1/3 of lost time.

The process for payment to an employee will be as follows:

- The employee or supervisor must notify Human Resources immediately if lost time occurs due to a work-related injury.

- The employee will receive directly from the workers' compensation administrator, at their home address, the check for payment of weekly workers' compensation wage loss/disability benefits.
- The workers compensation administrator will inform Human Resources the amount of compensation wage loss paid to the employee. If no information is received from the workers compensation administrator then the employee upon receipt of this check, may be asked to, submit a copy of the check and its stub to Human Resources or the City Clerk.
- The employee shall complete a timesheet indicating days of lost time, and must be signed by the supervisor or department head.
- A determination of accrued benefits will be calculated by Human Resources or the City Clerk and adjustments to the employee's check in the amount equal to the difference between the check received from the workers' compensation administrator and the amount the employee would have been paid in a normal week will be calculated.
- If payroll deductions total more than the amount of the paycheck, the employee must contact Human Resources, or the City Clerk regarding payment.
- The combined workers' compensation wage loss check and accumulated benefit check from the City of Onalaska shall not exceed the employee's average weekly wage on the date of injury.
- The City of Onalaska will follow the requirements from the Employee Trust Funds in maintaining the employees Wisconsin Retirement Benefits as outlined in Chapter 505 Retirement Credit for Worker's Compensation of the WRS Administration Manual.
  - OPTION 1: The City of Onalaska will pay the employee-required WRS contributions while the employee was receiving temporary disability compensation.
  - OPTION 2: The City of Onalaska will pay the first 30 days of the employee-required WRS contributions while the employee was receiving temporary disability compensation and then recover from the employee the employee-required WRS contributions after 30 days. The amount recoverable may not be deducted from the employee's paycheck at a rate greater than 5% of each payment of earnings.
  - OPTION 3: The City of Onalaska will recover from the employee the employee-required WRS contributions paid by the City while the employee was receiving temporary disability compensation, the amount recoverable may not be deducted from the employee's paycheck at a rate greater than 5% of each payment of earnings.
- Should the workers compensation administrator determine the injury is not work related the employee shall be responsible for reimbursing the City for WRS contributions paid by the City while the employee was receiving temporary disability compensation. The amount recoverable may not be deducted from the employee's paycheck at a rate greater than 5% of each payment of earnings.

- Deleted: U
- Deleted: the employee
- Deleted: must
- Deleted: along with a written statement of time lost, by day,
- Deleted:
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L. APPENDIX – REFERENCE INFORMATION

- Appendix A Employee Injury/Illness Report Form
- Appendix B Job Hazard Analysis Form
- Appendix C Witness Statement Form
- Appendix D Incident Causes-Unsafe Acts, Unsafe Conditions, and Job Factors
- Appendix E Key Questions to Ask for Incident Investigation
- Appendix F Controlling the Incident Scene
- Appendix G Investigator's Checklist

**Deleted:** Worker's Compensation benefits to all non-union employees shall be in accordance with the provisions of the Wisconsin State Statutes. Employees must report all injuries, in writing, to the Department Head or supervisor within twenty-four (24) hours after occurrence, or at first knowledge of possible compensable illness. An Employee Injury Report is to be completed for any reportable accident where an injury occurred while in the course of employment. The completed report must be submitted to Human Resources no later than the next working day following the accident, injury or illness. ¶

Labor Agreements

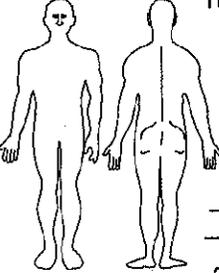
Those protective service employees who are subject to comprehensive collective bargaining agreement as negotiated or are regulated by the Police & Fire Commission, shall be exempt from the provisions of these rules that are inconsistent with such agreements or other regulations.

**CITY OF ONALASKA**  
**Employee Injury Report**

APPENDIX A

This report is to be completed for any accident where an injury or illness occurred in the course of employment. **Return to Human Resources no later than 24 hours following the accident/injury, or if on the weekend, the following Monday.**

<b>INJURED EMPLOYEE:</b>		Date _____
Employee's Name: _____		Department _____
Address: _____		Phone (____) _____
Number & Street _____	City _____	State _____
		Zip Code _____
Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>	Job Title _____	

<b>NATURE OF ACCIDENT:</b>		Date of Injury ___/___/___	Time of Injury _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
Time Shift Began: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM		Any prior injuries/disabilities? _____	
<p>To assist us in knowing what body part(s) were affected please circle the body part(s) affected on the diagram to the left.</p>			
			
<p><b>1. WHAT WAS THE INJURY OR ILLNESS?</b> (Describe the part of the body that was affected and how it was affected; be more specific than "hurt," or "sore." Examples: "strained lower back;" "chemical burn, right hand;" "carpal tunnel syndrome, left wrist.") <b>(INDICATE LEFT OR RIGHT)</b></p> <p>_____</p> <p>_____</p>			
<p><b>2. WHAT HAPPENED?</b> (Describe how the injury occurred. Examples: "When ladder slipped on wet floor, fell 20 feet;" "Was sprayed with chlorine when gasket broke during replacement.")</p> <p>_____</p> <p>_____</p>			
<p><b>3. WHAT WERE YOU DOING JUST BEFORE THE ACCIDENT OCCURRED?</b> (Describe the activity, as well as the tools, equipment, or material you were using. Be specific. Examples: "Climbing a ladder while carrying roofing materials;" "spraying chlorine from hand sprayer.")</p> <p>_____</p> <p>_____</p>			
<p><b>4. WITNESSES:</b> _____</p>			
<p><b>5. WERE PHOTOS TAKEN OF THE ACCIDENT/INJURY?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, submit with the Accident Report or directly after being developed.</p>			

<b>MEDICAL TREATMENT:</b>	
Was first aid or medical treatment needed? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> May be needed	
If yes, answer the following:	
a) Was medical treatment/first aid given <i>at worksite</i> ? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none"> <li>• Type of treatment received or first aid administered? _____</li> <li>• By whom? _____</li> </ul>	
b) If treatment was given <i>away from the worksite</i> , where was it given?	
<input type="checkbox"/> Gundersen Lutheran <input type="checkbox"/> Franciscan Skemp <input type="checkbox"/> Other (specify) _____	

c) Was treatment given in an emergency room?  Yes  No  
d) Date employee returned to work? \_\_\_\_\_ - OR - Estimated date of return? \_\_\_\_\_

Is this a new injury?  Yes  No

If you have had previous problems with this condition/injury in the past, please state when and how the injury occurred and type of medical treatment received at that time, if any. List name of physician and medical facility.

*Please keep the City informed of the status of your injury. Submit any progress reports from doctor's visits to your supervisor or Human Resources directly after your appointment. Thank you.*

**SUPERVISOR REPORT:**

Describe what happened. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe any unsafe conditions that existed. \_\_\_\_\_  
\_\_\_\_\_

If applicable, was employee using any type of safety equipment? \_\_\_\_\_  
\_\_\_\_\_

What changes (mechanical/procedural) have been made to prevent this in the future, if any? \_\_\_\_\_  
\_\_\_\_\_

State how the injury could have been prevented and what preventative measures can be taken in the future to avoid injuries of this nature.  
\_\_\_\_\_  
\_\_\_\_\_

**Was the employee involved in a vehicle accident?  Yes  No. If yes, contact Human Resources to determine if a drug screen at Gundersen Lutheran Clinic is necessary. (Per Policy 6.05, an employee must submit to an alcohol and controlled substance test in the following situations: the accident involved personal injury or the loss of human life; or the accident involves significant damage to property; or the employee receives a citation under state or local law for a moving traffic violation arising from an accident.)**

Report prepared by: \_\_\_\_\_ Date \_\_\_\_\_

Reviewed by Immediate Supervisor: \_\_\_\_\_ Date \_\_\_\_\_

Reviewed by Department Head\*: \_\_\_\_\_ Date \_\_\_\_\_

*\*This may be the same as your immediate supervisor. If so, it does not require a second signature.*

Reviewed by Human Resources Dept \_\_\_\_\_ Date \_\_\_\_\_

*For office Use Only:*  
Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security No. \_\_\_\_\_ Date of Hire \_\_\_\_/\_\_\_\_/\_\_\_\_



WITNESS STATEMENT FORM  
City of Onalaska

Witness Name: _____	Date Statement Provided: _____
Street Address: _____	Time: _____ AM/PM
City: _____ State: _____	Zip Code: _____ Phone: _____
Interviewer Name: _____	City Employee: <input type="checkbox"/> Yes <input type="checkbox"/> No

1. Were you at the incident scene:  Before the accident occurred  While the accident was occurring  After accident occurred
2. Who was involved in the incident?
  
3. Where did the incident happen? (Be specific)
  
4. When did the incident happen?
  
5. How did the incident happen?
  
6. Describe in detail the events that occurred before the incident as you remember them:
  
  
  
  
  
  
  
  
  
7. In your opinion, what were the major contributing factors which caused the incident?

**Incident Causes  
Unsafe Acts, Unsafe Conditions, and Job Factors**

<b>Employee Unsafe Acts</b>	<b>Policies and Procedures – Job Factors</b>
<ul style="list-style-type: none"> <li>• Serviced equipment in motion</li> <li>• Made safety devices inoperative</li> <li>• Working at an unsafe speed</li> <li>• Taking an unsafe position or posture</li> <li>• Unsafe placing, mixing or combining</li> <li>• Improper use of equipment or tools</li> <li>• Failure to wear appropriate PPE</li> <li>• Failed to recognize the hazard</li> <li>• Horseplay involved</li> <li>• Was fatigued</li> <li>• Other personal factors involved</li> <li>• Failed to follow established rules or procedure</li> <li>• Unaware of safety rules or correct work procedure</li> <li>• Unaware of where to obtain appropriate equipment, tools, or materials</li> <li>• Inadequate or inappropriate dress or apparel</li> <li>• Improper lifting</li> <li>• Improper loading or placement</li> </ul>	<ul style="list-style-type: none"> <li>• No policy, procedure or safety rule</li> <li>• Policy procedure or safety rules not adequately understood</li> <li>• Outdated policy/procedure/safety rules</li> <li>• Lack of enforcement</li> <li>• Task in job procedure too difficult to perform</li> <li>• Job structured to encourage deviation from job procedures or rules</li> <li>• No equipment inspection procedure to detect hazard</li> </ul>
<b>Equipment, Materials &amp; Tools - Unsafe Conditions</b>	<b>Management &amp; Supervision – Job Factors</b>
<ul style="list-style-type: none"> <li>• Inadequate guarding</li> <li>• Defective equipment, tools or material</li> <li>• Correct equipment, tools or materials not available</li> <li>• Faulty equipment/tool design</li> <li>• Location/position of equipment/materials/employee contributed to the hazardous condition</li> </ul>	<ul style="list-style-type: none"> <li>• No procedures in place to detect hazard</li> <li>• Supervisor not available to answer questions</li> <li>• Supervisory responsibility and accountability not defined or understood</li> <li>• Supervisor not adequately trained in accident prevention</li> <li>• Failure to enforce policy, procedure, or rules</li> <li>• Failure to take corrective action on a known hazardous condition</li> <li>• No safety training for employees provided</li> <li>• Inadequate safety training provided</li> <li>• No training on new procedures or equipment</li> <li>• No employee orientation program</li> <li>• Use of PPE not enforced</li> <li>• Appropriate PPE not provided</li> </ul>
<b>Environmental Conditions – Unsafe Conditions</b>	<b>Identifying Casual Factors</b>
<ul style="list-style-type: none"> <li>• Fire/explosion hazard</li> <li>• Poor housekeeping</li> <li>• Protruding objects</li> <li>• Congestion</li> <li>• Atmospheric condition</li> <li>• Lack of warning systems</li> <li>• Unsafe design or layout</li> <li>• Poor illumination</li> <li>• Excessive noise</li> <li>• Environmental hazards- weather, visibility, terrain</li> <li>• Inadequate ventilation</li> </ul>	<ul style="list-style-type: none"> <li>• Review all the facts relating to the accident</li> <li>• Write down all causal factors that might have led to the accident</li> <li>• Review the causal analysis form</li> <li>• Group causes</li> <li>• Determine which causes contributed to the accident</li> <li>• Begin to develop corrective action recommendation</li> </ul>

KEY QUESTIONS TO ASK FOR INCIDENT INVESTIGATION

**WHO ...**

Was injured?  
Saw the incident?  
Was working with them?  
Had instructed, trained, assigned?  
Else was involved?  
Can help prevent recurrence?

**WHAT ...**

Was the incident?  
Was the injury?  
Machine was involved?  
Were they told to do?  
Tools were being used?  
Was being done at the time of the incident?  
Operations were being performed?  
Instructions had been given?  
Precautions were necessary?  
Protective equipment should be used?  
Protective equipment was used?  
Did others do to contribute to the incident?  
Problem or question was encountered?  
Did employee or others do after the incident?  
Did witnesses see?  
Will be done to prevent recurrence?  
Safety rules were violated?  
Safety rules were lacking?  
Safety rules or procedures are needed?

**WHY ...**

Was the employee injured?  
Did the employee behave that way?  
Did other persons behave that way?  
Wasn't personal protective equipment used?  
Weren't specific instructions given to the employee?  
Was the employee in that position/place?  
Was the employee using that tool equipment/machine?

Didn't the employee check with the supervisor?  
Did the employee continue working under those circumstances?  
Was the employee allowed to continue to work?

**HOW ...**

Was the employee injured?  
Could the incident have been avoided?  
Could co-workers avoid similar incidents?  
Could supervision have prevented it?

**WHERE ...**

Did the incident occur?  
Was employee at the time of the incident?  
Were co-workers at the time of the incident?  
Were other persons involved at the time?  
Were witnesses when incident occurred?  
Else does this condition exist?

**WHEN ...**

Did the incident occur?  
Did employee begin the task?  
Was the employee assigned to the task?  
Were hazards pointed out to employee?  
Did supervisor last check employee's progress?  
Did employee notice something was wrong?



CONTROLLING THE INCIDENT SCENE

- Send for help
- See that the area is safe – administer first aid if needed
- Stop ongoing hazards
  - Shut off electrical power
  - Check air quality
  - Issue personal protective equipment
  - Bleed or isolate pressurized systems
  - Block mechanical equipment – prevent movement
  - Provide emergency lighting, power, air, etc.
- Secure the scene and protect evidence
  - Rope off area or station a guard

COLLECT EVIDENCE

- Identify transient evidence... take notes, pictures, sketches
  - Position tools, equipment, layout, etc.
  - Collect operating logs, charts, records
  - Put dimensions on all sketches
  - Note air quality, things that evaporate or melt
  - Tire tracks, footprints, loose materials on the floor
  - Get ID# of the equipment and maintenance records

GET THINGS BACK TO NORMAL

**Interview Witnesses** – not just those that saw the event – include first people on the scene, people who talked or worked with individual prior to incident, others who do the same job task

**DO**

- + Interview as soon as possible
- + Interview at the accident scene
- + Take notes
- + Put the witness at ease
- + Ask open-ended questions
- + Repeat the story back to the witness
- + End the interview on a positive note

**DON'T**

- Pressure the witness
- Blame the witness for the incident
- Interrupt an answer
- Ask “opinion” questions
- Ask “yes” or “no” questions

**ALWAYS**

- + Stress that you only want the facts
- + Stress that you want to prevent another incident
- + Take the time to get understanding
- + Write down the accident story
- + List the facts and disputed items
- + Compare the facts and disputed items with the physical evidence to establish the best answer

INVESTIGATOR'S CHECKLIST

Time \_\_\_\_\_ AM/PM

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

A. ARRIVAL

- \_\_\_\_\_ Make visual check to see if scene is properly protected against further injury or situations.  
Call Police if necessary.
- \_\_\_\_\_ Attend to injured.

B. GATHER EVIDENCE AND DOCUMENT SCENE

- \_\_\_\_\_ Pictures taken and evidence preserved?
- \_\_\_\_\_ Is point of impact clearly noted?
- \_\_\_\_\_ Note any property damage.
- \_\_\_\_\_ Parties involved – vehicles, make, model, license number, vehicle occupants, addresses, employer?
- \_\_\_\_\_ Time of incident, exact location?
- \_\_\_\_\_ Location and cross streets.
- \_\_\_\_\_ Is your employee isolated from others? Do not allow them to discuss incident.
- \_\_\_\_\_ Witnesses names and addresses.
- \_\_\_\_\_ Make measurements of all physical facts, including length and location of skid marks, and fixed objects.
- \_\_\_\_\_ Make a sketch of scene.
- \_\_\_\_\_ Have Police issued citations?
- \_\_\_\_\_ Police investigators badge numbers, city, state, etc?

C. ANALYSIS

*When did it happen?*

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*Where did it happen?*

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*Why did it happen?*

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*What caused it to happen?*

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2015 1ST QUARTER REPORT

ACCOUNTS RECEIVABLE BY YEAR (ALL MUNICIPALITIES)  
 APPLIES TO CITATIONS ISSUED 1/1/09 TO 12/31/14

YEAR	FINES ASSESSED AS OF 12/31/14	FINES COLLECTED AS OF 12/31/14	FINES OUTSTANDING AS OF 12/31/14	FINES OUTSTANDING AS OF 03/31/2015	PERCENTAGE COLLECTED TO DATE
2009	\$ 536,304.40	\$ 427,717.16	\$ 108,587.24	\$ 105,716.55	81%
2010	\$ 491,610.94	\$ 384,725.11	\$ 106,885.83	\$ 105,420.43	79%
2011	\$ 472,798.53	\$ 360,174.31	\$ 112,624.22	\$ 109,649.76	77%
2012	\$ 520,940.71	\$ 399,570.13	\$ 121,370.58	\$ 118,633.71	78%
2013	\$ 480,010.67	\$ 355,084.86	\$ 124,925.81	\$ 115,096.14	76%
2014	\$ 476,557.68	\$ 251,025.78	\$ 225,531.90	\$ 169,986.54	65%
<b>TOTALS</b>	<b>\$ 2,978,222.93</b>	<b>\$ 2,178,297.35</b>	<b>\$ 799,925.58</b>	<b>\$ 724,503.13</b>	<b>76%</b>

BALANCES WITH THE UNPAID JUVENILE  
 2009-2014 CITATIONS REMOVED

YEAR	FINE AS OF 3/31/15	UNPD JUVY/MINOR	NEW 3/31/15 BALANCE	% TO DATE
2009	\$ 105,716.55	\$ (32,398.18)	\$ 73,318.37	87%
2010	\$ 105,420.43	\$ (18,981.20)	\$ 86,439.23	83%
2011	\$ 109,649.76	\$ (17,294.70)	\$ 92,355.06	81%
2012	\$ 118,633.71	\$ (19,970.70)	\$ 98,663.01	81%
2013	\$ 115,096.14	\$ (11,708.10)	\$ 103,388.04	79%
2014	\$ 169,986.54	\$ (23,537.30)	\$ 146,449.24	70%
<b>TOTALS</b>	<b>\$ 724,503.13</b>	<b>\$ (123,890.18)</b>	<b>\$ 600,612.95</b>	<b>80%</b>