

**Finance & Personnel II Committee
of the City of Onalaska**

Wednesday, October 19, 2016

1

1 The Meeting of the Finance & Personnel II Committee of the City of Onalaska was called to
2 order at 7:00 p.m. on Wednesday, October 19, 2015. It was noted that the meeting had been
3 announced and a notice posted at City Hall.

4
5 Roll call was taken, with the following members present: Ald. Jim Olson, Ald. Jim Bialecki,
6 Ald. Harvey Bertrand,

7
8 Also Present: Ald. Bob Muth, Ald. Jim Binash, Financial Services Director/Treasurer Fred
9 Buehler, Deputy Finance Director Kim Isensee, Police Chief Jeff Trotnic, City Engineer Jarrod
10 Holter, Human Resources Director Hope Burchell, City Clerk Cari Burmaster, Parks and
11 Recreation Director Dan Wick, Fire Chief Don Dominick

12
13 **Item 2 – Approval of minutes from the previous meeting**

14
15 Motion by Ald. Olson, second by Ald. Muth, to approve the minutes from the previous meeting
16 as printed and on file in the City Clerk’s Office.

17
18 On voice vote, motion carried.

19
20 Fred noted that Ald. Muth does not sit on the Finance and Personnel Committee and said either
21 Ald. Bialecki or Ald. Bertrand must second Ald. Olson’s motion.

22
23 Motion by Ald. Olson, second by Ald. Bialecki, to approve the minutes from the previous
24 meeting as printed and on file in the City Clerk’s Office.

25
26 On voice vote, motion carried.

27
28 **Item 3 – Public Input (limited to 3 minutes/individual)**

29
30 Ald. Bialecki called three times for anyone wishing to provide public input and closed that
31 portion of the meeting.

32
33 **Consideration and possible action on the following items:**

34
35 **FINANCE**

36
37 **Item 4 – 2017 Proposed Executive Budget, including Budgets for General Fund, Special**
38 **Revenue Funds, Debt Service Funds, Enterprise Funds, Capital Project Funds, and**
39 **Community Development Authority Funds**

40
41 Ald. Bialecki said he will go through each category and he welcomed any questions or comments
42 to be brought up while doing so. Ald. Bialecki then opened the budget discussion.

Reviewed 10/24/16 by Fred Buehler & Hope Burchell

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2

43

44 **Revenue**

45

46 Fred said he had received paperwork from the Wisconsin Department of Revenue since the
47 budget was published that noted the State Aid Road Allotment (Account No. 100-00000-43530)
48 was \$12,000 more than anticipated.

49

50 Ald. Bertrand referred to Room Tax Revenue (Account No. 100-00000-41210) and noted the
51 2017 Budget shows \$40,037 compared to \$38,610 for 2016. Ald. Bertrand asked if \$40,037 is a
52 realistic expectation given the increase in hotel rooms in the City of La Crosse.

53

54 Ald. Bialecki said, "I'm not sure how to respond to that. What I can tell you – and that's a report
55 from the media – is that in the last month and a half their calculations, as least through the third
56 quarter of this year, show that overall there were a lot more people [coming] to the area.

57 Generally speaking, rooms are probably down 20 percent from the year before. But they also
58 point out that in the last couple of years they had a lot more [individuals staying] because there
59 was railroad construction going on in the area, too."

60

61 Ald. Bertrand said it seems to him that room tax revenues are more likely to decrease rather than
62 increase.

63

64 Ald. Binash noted he has spoken to some of the area hoteliers and said the City of La Crosse also
65 is not necessarily seeing an increase. Ald. Binash said the budget that has been prepared for the
66 La Crosse County Convention and Visitors Bureau shows that La Crosse and Onalaska are both
67 "slightly down" in the budget prospects for the following year. Ald. Binash said, "Why is that?
68 Even speaking to some of the hoteliers, they're not exactly sure. Sometimes it may change
69 simply because we may see more activity in the fall and that might bring it up a little bit. But
70 even the hoteliers are saying that the attendance is slightly down, for whatever reason."

71

72 Ald. Bertrand asked, "So even in spite of that we're going to show an increase?"

73

74 Fred said, "We need to clarify a few things. Number one, we have to go back to last year. You
75 may or may not recall there was a lot of discussion [during] the Common Council budget hearing
76 of [increasing the room tax] from 7½ to 8 percent. When the budget was processed we were at
77 7½ percent. In 2016 we anticipated we were going to calculate sales of approximately
78 \$11,700,000 – and we would have received into this account that Harvey is referring to –
79 \$44,402. At the [Room Tax Commission] level, [utilizing] the statistics of \$11,700,000 [the
80 amount decreased] to \$10,550,000. [This amount], by the methodology, brings it to \$40,000, so
81 in theory it was lowered \$4,000. It did not go up. It looks like it went up, but at the public
82 hearing that took place last year we went from 7½ to 8 [percent], so that skewed it a little."

83

84 **Expense Summary**

Reviewed 10/24/16 by Fred Buehler & Hope Burchell

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3

85 **Common Council**

86

87 No questions were asked regarding proposed expenditures.

88

89 **Police & Fire Commission**

90

91 No questions were asked regarding proposed expenditures.

92

93 **Municipal Court**

94

95 No questions were asked regarding proposed expenditures.

96

97 **City Attorney**

98

99 No questions were asked regarding proposed expenditures.

100

101 **City Administrator**

102

103 No questions were asked regarding proposed expenditures.

104

105 **Mayor**

106

107 No questions were asked regarding proposed expenditures.

108

109 **Finance Department**

110

111 No questions were asked regarding proposed expenditures.

112

113 **City Clerk**

114

115 No questions were asked regarding proposed expenditures.

116

117 **Elections**

118

119 No questions were asked regarding proposed expenditures.

120

121 **Audit**

122

123 No questions were asked regarding proposed expenditures.

124

125 **Human Resources**

126

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4

127 No questions were asked regarding proposed expenditures.

128

129 **Assessor**

130

131 No questions were asked regarding proposed expenditures.

132

133 **Information Technology**

134

135 No questions were asked regarding proposed expenditures.

136

137 **City Hall**

138

139 No questions were asked regarding proposed expenditures.

140

141 **Insurance and Workers Compensation**

142

143 No questions were asked regarding proposed expenditures.

144

145 **Police Department**

146

147 Ald. Muth noted there was a decrease in fuel costs for 2016 and said he believes \$61,000
148 (\$61,657) was budgeted for fuel. Ald. Muth also asked Fred if the 2016 year-to-date fuel
149 expenses (\$18,576.51) are accurate.

150

151 Fred said the current year-to-date fuel expenses are nearly \$21,000 and said there are four
152 months remaining.

153

154 Ald. Bialecki noted that OPEC is back online for the first time in five or six years, and he said
155 OPEC has agreed to begin cutting production.

156

157 Ald. Bertrand asked Fred what assumption is utilized on the cost of regular fuel.

158

159 Fred said the assumption is department heads must attempt to live within his/her budgetary
160 guidelines. Fred noted that \$32,998.57 was spent on fuel in 2015 and pointed out that gasoline
161 prices were considerably lower than anticipated. Fred also said he has found that gasoline and
162 electricity costs neutralize each other.

163

164 Ald. Bertrand noted that “we’re roughly at the same place we were at a low ... back in 1992, and
165 we’re not far off that right now in real terms. That’s why I was wondering what you’re assuming
166 for the price of gasoline given that it’s very unlikely it’s going to go down or remain the same.”

167

168 Fred told Ald. Bertrand he had not made the assumption and pointed out the budget was

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5

169 submitted by Police Chief Trotnic. Fred also pointed out that the Police Department will utilize
170 significantly more fuel during the winter months than in the summer months.

171
172 Police Chief Trotnic said the Police Department was “constantly battling” the fuel budget three
173 to five years ago, noting the department was exceeding the budget by \$6,000 to \$8,000 and
174 therefore having a negative impact on the budget. Police Chief Trotnic said he attempted to
175 make this a true line item number three to four years ago because in many instances line items
176 “really don’t balance themselves out and then you try to take from one line item and try to make
177 up the difference.” Police Chief Trotnic said the Police Department was able to balance this line
178 item when the cost of fuel “was at one of its highest points. There are always line items that are
179 more and less, and sometimes we rely on that money to offset some of those other accounts. One
180 thing to keep in mind from 2016 is we’ve been short officers and running at minimum staff for
181 quite a bit. Once we get back up to full staff we’re going to see us logging more miles, so there’s
182 going to be an offset there as well. I’m not an expert in fuel, but the price could always spike
183 like it did two, three years ago. That’s one of my fears as well. When we look at the budget and
184 putting together that zero-percent increase, I just kept it the same just because of the unknown
185 variables. ... Right now that line item is not assuming a low price, but it is assuming a price that
186 we’re in a very safe zone and I’m not busting that budget for that line item.”

187
188 Ald. Muth noted that Lisa Gerbig recently was promoted to Sergeant, and also that Gerbig is
189 listed as taking a pay decrease in the 2017 budget. Ald. Muth asked if this is because a
190 patrolman’s position is being replaced.

191
192 Police Chief Trotnic noted that Gerbig’s promotion takes effect January 2017.

193
194 Ald. Muth referred to “Office/Clerical Support,” noting that an employee has just received full-
195 time status and her salary is more than an individual who has been employed by the city for a
196 longer period of time.

197
198 Fred noted that Sue Martin’s 2017 wages are \$36,000, while Kari Neumann was at \$42,000 in
199 2016.

200
201 Ald. Muth noted that Sue Martin’s 2016 wages are listed at \$42,152.

202
203 Fred said this is an error, noting that Sue was not a full-time employee into 2016. Fred said he
204 believes the salary to which Ald. Muth referred was for an individual who no longer is employed
205 by the City of Onalaska and should have been deleted from this account.

206
207 **Fire Department**

208
209 No questions were asked regarding proposed expenditures.

210
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6

211 **Hydrant Fees**

212

213 No questions were asked regarding proposed expenditures.

214

215 **Inspections**

216

217 No questions were asked regarding proposed expenditures.

218

219 **Emergency Government**

220

221 No questions were asked regarding proposed expenditures.

222

223 **Jail**

224

225 No questions were asked regarding proposed expenditures.

226

227 **Engineering**

228

229 No questions were asked regarding proposed expenditures.

230

231 **Board of Public Works**

232

233 No questions were asked regarding proposed expenditures.

234

235 **Streets**

236

237 Ald. Bertrand told Jarrod he had spoken to Assistant City Engineer Kevin Schubert about Line
238 Item No. 100-53311-370 (“Salt and Sand,” which has a budget of \$77,105) and noted that there
239 has been less than average snowfall the last two winters. Ald. Bertrand also noted that Salt and
240 Sand costs in 2014 (\$119,806.53) and 2015 (\$91,403.79) were significantly greater, and he said
241 it is his understanding the city is entering 2017 with a surplus of salt.

242

243 Jarrod noted that salt prices have doubled over the last decade, increasing from \$30 a ton in 2006
244 to nearly \$70 a ton in 2016. Jarrod said each winter is different, noting that the city can utilize
245 very little salt if 30 inches of snow falls during three events. However, the city will utilize
246 significantly more salt if 30 inches of snow falls during 15 events. Jarrod noted the salt and sand
247 budget does not include any early fill, fill at the end of the season, or funding for contract of
248 snow removal. These items have been removed in order to maintain a zero-percent increase.
249 Jarrod noted the winter of 2015-16 was a low-salt usage season, and he said another salt shed
250 was purchased with funding in the 2015 Capital Improvements Budget. Jarrod said that while
251 there is a significant amount of salt on hand, he said his goal is to utilize funds from a reserve
252 and purchase more salt during the summer months if there is a winter with above-average

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7

253 snowfall.

254

255 Ald. Bertrand asked if sand is only 5 percent of the total.

256

257 Jarrod said that when the city purchases sand from La Crosse County 10 percent of it has salt
258 mixed in. Jarrod said the city pays for the sand four times (the purchase, spreading, pickup with
259 a street sweeper, disposal at the La Crosse County Landfill), and the cost is \$16.50 a ton. Jarrod
260 said sand must be utilized if the temperature drops below 15 degrees Fahrenheit because salt is
261 ineffective.

262

263 **Street Signs**

264

265 Ald. Muth noted there had been an increase of more than \$8,000 (\$10,766.85 to \$19,300) and
266 asked if this is due to new signs or construction.

267

268 Ald. Bialecki pointed out that the \$10,766.85 are the year-to-date expenses.

269

270 **Streetlights**

271

272 No questions were asked regarding proposed expenditures.

273

274 **Animal Control**

275

276 Fred said the Coulee Region Humane Society once again will be responsible for animal control
277 in 2017, noting that the cost to the city would have been considerably more to assume this
278 responsibility. Fred said, "We were pretty fortunate in 2016 of costs that were borne and no
279 costs to the city, where that would not have happened in 2017 as well as having a pretty good
280 discussion with the Coulee Region Humane Society. This price (\$65,232) is pretty reasonable."

281

282 **Library**

283

284 No questions were asked regarding proposed expenditures.

285

286 **Parks**

287

288 No questions were asked regarding proposed expenditures.

289

290 **Recreation**

291

292 Fred referred to Line Item No. 100-55300-124 ("Wages – Permanent Part-Time") and said the
293 \$95,184 that has been budgeted will be decreased by \$63,771. The \$63,771 will be reallocated
294 to Line Item No. 100-55300-126 ("Wages – Temporary/Seasonal").

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8

295
296 Ald. Binash asked if the budget includes the salary for the individual who will be hired to work
297 part-time at the Great River Landing.

298
299 Fred said this item has been budgeted for under Tourism.

300
301 **Aquatic Center**

302
303 No questions were asked regarding proposed expenditures.

304
305 **Urban Planning**

306
307 No questions were asked regarding proposed expenditures.

308
309 **Planning & Zoning**

310
311 No questions were asked regarding proposed expenditures.

312
313 **Water**

314
315 Fred noted that the city had received the last payment for the Safe Drinking Water Loan on
316 October 12, and he said the debt schedule was reallocated. Fred referred to Account No. 610-
317 57600-621 and said there will be an increase of \$1,779 due to the revised payment schedule.
318 Fred noted the Safe Drinking Water Loan “has been finalized and closed out.”

319
320 **Sewer**

321
322 Fred said both he and Jarrod believe the sewer treatment rate must be adjusted by 3.67 percent.
323 The current sewer treatment rate is \$1.36, and it would increase by 5 cents to \$1.41. This action
324 would generate an additional \$8,118 a quarter (\$32,500 a year). This equates to slightly less than
325 \$4 per average residential customer per year.

326
327 Ald. Binash inquired about Account No. 620-58100-290.

328
329 Fred said this represents the La Crosse charges and noted the intent of the sewer treatment rate is
330 to have sufficient funding to cover this line item. Fred said, “With the projected revenue, we
331 would take in \$915,709, and as you can see that account is \$915,000.”

332
333 Ald. Binash asked Fred if he anticipates any changes in the contractual rates with the City of La
334 Crosse.

335
336 Jarrod noted he had contacted City of La Crosse Utility Director Mark Johnson and said Mark
Reviewed 10/24/16 by Fred Buehler & Hope Burchell

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9

337 did not anticipate any changes for 2017. Jarrod said he the phosphorus rules for 2018 still are
338 unknown and told Ald. Binash this could considerably increase the treatment rate. Jarrod said
339 the phosphorus rules could have anywhere from a 20 to 65 percent increase in the rates,
340 depending on the levels. Jarrod said he believes the City of La Crosse is waiting for the sewer
341 agreement to be adjusted, adding he does not anticipate any changes in the fee, which is \$1,631
342 per 1 million gallons.

343

344 Ald. Binash asked if there would be a rate increase in 2019 if the City of Onalaska and the City
345 of La Crosse reach a two-year agreement and the phosphorus rules change in 2018.

346

347 Jarrod said the rate may be adjusted at any time in the agreement, noting the current agreement
348 has a rate study. A consultant examines the total operational expenses and performs calculations.
349 After the La Crosse City Council receives a recommendation, it decides if it wants to implement
350 it based upon the balance sheet. Jarrod said the new agreement will contain much of the same
351 verbiage.

352

353 Ald. Bertrand inquired about the low water usage in 2016.

354

355 Jarrod said there was a significant decrease in revenues due to a significant amount of rainfall.
356 Jarrod said the focus is on water conservation; however, revenues are affected when there is
357 significant rainfall. Jarrod noted that on average the city pumps 2.2 million gallons of water per
358 day during the winter and said he does not believe the city reached 5 million gallons per day this
359 year. The city has peaked at more than 7 million gallons per day in years past.

360

361 Ald. Bertrand noted that the 2017 operating revenue is slightly higher than 2016 and asked if this
362 figure is conservative.

363

364 Fred said he disagrees, noting that the city first examined altering water rates in 2014 and then
365 completed a two-step change.

366

367 Jarrod said a rate adjustment was necessary in 2014 as part of the Well No. 9 renovation project
368 and the Safe Drinking Water Loan. The first level was an adjustment for operating expenses,
369 and the second phase was to fund the Well No. 9 project.

370

371 **Cemetery**

372

373 Ald. Bialecki said he would like to return to this item.

374

375 **Tourism**

376

377 No questions were asked regarding proposed expenditures.

378

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10

379 **Omni Center**

380

381 No questions were asked regarding proposed expenditures.

382

383 **Stormwater Utility**

384

385 Fred said the ERU was modified, and the revenues before the committee reflect the modification.

386

387 **Gundersen Lutheran Parking Ramp**

388

389 No questions were asked regarding proposed expenditures.

390

391 **Park Fund**

392

393 No questions were asked regarding proposed expenditures.

394

395 **Special Projects & Donations**

396

397 No questions were asked regarding proposed expenditures.

398

399 **Refuse & Recycling**

400

401 No questions were asked regarding proposed expenditures.

402

403 **Shared Ride**

404

405 No questions were asked regarding proposed expenditures.

406

407 **Equipment Replacement Fund**

408

409 No questions were asked regarding proposed expenditures.

410

411 **Joint Municipal Court**

412

413 No questions were asked regarding proposed expenditures.

414

415 **Capital Projects**

416

417 No questions were asked regarding proposed expenditures.

418

419 **Community Development Authority Management**

420

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11

421 No questions were asked regarding proposed expenditures.

422

423 **Debt Service**

424

425 No questions were asked regarding proposed expenditures.

426

427 Motion by Ald. Bialecki, second by Ald. Olson, to increase Account No. 610-57600-621 in the
428 amount of \$1,779.

429

430 Ald. Bialecki said this motion reflects Fred's recommendation.

431

432 On voice vote, motion carried.

433

434 Motion by Ald. Bialecki, second by Ald. Binash, to increase the sewage treatment rate 3.67
435 percent from \$1.36 to \$1.41.

436

437 Hope reminded Ald. Bialecki that Ald. Binash does not sit on the Finance and Personnel
438 Committee and that another member of the Finance and Personnel Committee must second the
439 motion.

440

441 Motion by Ald. Bialecki, second by Ald. Olson, to increase the sewage treatment rate 3.67
442 percent from \$1.36 to \$1.41.

443

444 On voice vote, motion carried.

445

446 Motion by Ald. Bialecki, second by Ald. Bertrand, to increase Revenues Account No. 100-
447 00000-41300 ("Payments in Lieu of Taxes") from \$120,000 to \$121,000; Revenues Account No.
448 100-00000-44120 ("Operator Licenses") from \$4,700 to \$5,000; Revenues Account No. 100-
449 00000-44310 ("Building Permits") from \$100,000 to \$105,000; Revenues Account No. 100-
450 00000-44315 ("Electrical Permits") from \$18,000 to \$20,000; Revenues Account No. 100-
451 00000-44320 ("Heating and Air Conditioning Permits") from \$15,000 to \$17,000; Revenues
452 Account No. 100-00000-44323 ("Plumbing Permit Fees") from \$15,000 to \$16,000; Revenues
453 Account No. 100-00000-44410 ("Zoning") from \$6,000 to \$6,500; Expenses Account No. 100-
454 51100-310 ("Common Council Office Supplies") from \$850 to \$700; and to decrease Expenses
455 Account No. 100-51100-311 ("Common Council Postage") from \$250 to \$200; Expenses
456 Account No. 100-51300-290 ("Legal Other Contractual Services") from \$150,000 to \$130,000;
457 Expenses Account No. 100-51408-340 ("City Administrator Operating Supplies") from \$5,000
458 to \$3,000; Expenses Account No. 100-51420-291 ("City Clerk Transcription Contractual") from
459 \$300 to \$200; Expenses Account No. 100-51420-312 ("City Clerk Copy Usage & Paper") from
460 \$1,200 to \$1,000; Expenses Account No. 100-51420-330 ("City Clerk Seminars, Conferences
461 and Travel") from \$2,370 to \$2,000; Expenses Account No. 100-51440-310 ("Elections Office
462 Supplies") from \$700 to \$600; Expenses Account No. 100-51440-322 ("Elections Legal

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463 Notices”) from \$1,100 to \$1,000; Expenses Account No. 100-51540-241 (“IT Equipment
464 Maintenance Contract”) from \$2,400 to \$2,000; Expenses Account No. 100-52200-330 (“Fire
465 Department Seminars, Conferences & Travel”) from \$6,300 to \$4,300; Expenses Account No.
466 100-52400-330 (“Inspections Seminars, Conferences & Travel”) from \$3,600 to \$3,000;
467 Expenses Account No. 100-53310-312 (“Board of Public Works Copy Usage & Paper”) from
468 \$750 to \$600; Expenses Account No. 100-53311-361 (“Street Regular Fuel”) from \$20,800 to
469 \$20,000; Expenses Account No. 100-53312-292 (“Street Signs & Signals Electrical
470 Contractual”) from \$1,000 to \$800; Expense Account No. 100-55110-290 (“Library Other
471 Contractual Services”) from \$1,320 to \$1,200; and Expense Account No. 100-56900-361
472 (“Planning & Zoning Regular Fuel”) from \$1,000 to \$800. Also, to authorize the hire of a 1,200-
473 hour-per-year Human Resources Clerk (Grade 8) who will assist Human Resources Director
474 Hope Burchell and IT Support Specialist Mike DeLine, with the job description requiring the
475 approval of the Finance and Personnel Committee, and the anticipated total cost estimated being
476 \$18,408. Also, to reinstate the Police Department’s Administrative Secretary for 600 hours per
477 year at a cost estimate of \$8,544. The job description must be clarified before it can be
478 approved. Also, to approve a 1-percent cost of living adjustment for non-union city staff. Also,
479 to increase Expense Account No. 100-52100-390 (“Police Department Ammunition”).

480

481 Ald. Bertrand asked for clarification on the IT position.

482

483 Ald. Bialecki asked Hope to bring a proposed job description to the November 2 Finance and
484 Personnel meeting. Ald. Bialecki explained that the individual hired for the position would work
485 1,200 hours per year and support both Hope and Mike.

486

487 Fred asked if the intent is to be budget-neutral on the Expenditures statement.

488

489 Ald. Bialecki said yes, noting there will be no increases.

490

491 On voice vote, motion carried.

492

493 Ald. Bialecki referred to Revenues Account No. 100-00000-46210 (“Fire Protection Service”)
494 and noted \$15,000 had been budgeted for 2017. By comparison, \$64,000 was budgeted in 2014;
495 \$68,000 was budgeted in 2015; and \$10,000 was budgeted in 2016, while 2016 expenditures
496 have totaled \$63,775.80.

497

498 Fred told Ald. Bialecki there have been changes to the fire district, noting there had been a
499 significant amount of money coming in from the Town of Onalaska. Fred said this is “all gone”
500 and has been rectified, adding it will be gone in 2017.

501

502 Fred inquired about Ald. Bialecki’s reference to COLA in the previous motion.

503

504 Ald. Bialecki said it was to add 1 percent cost of living adjustment into the budget.

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13

505
506 Fred asked Ald. Bialecki if he had increased the cost of living adjustment 1 percent above and
507 beyond the 1 percent already present, noting this equates to approximately \$19,200.

508
509 Ald. Bialecki said, "Across the board. But for General Fund purposes it would be about \$9,600."

510
511 Fred noted that \$9,600 is half of 1 percent.

512
513 Ald. Bialecki addressed the Cemetery account, noting that the city has been operating at a deficit
514 the last couple of years and asking Fred what this means to the Enterprise Fund.

515
516 Fred said the Enterprise Fund continues to utilize its fund balance, noting the Cemetery Fund
517 Balance is \$237,194. Fred also said the Capital Improvements Budget portion totals \$134,000
518 and noted there is \$370,000 in the fund balance.

519
520 Ald. Bialecki asked Jarrod to obtain a final financial figure for the Onalaska Cemetery project;
521 specifically, what the donations are and also what, if any, contribution the city might have to
522 make. Ald. Bialecki asked Fred if there are funds in the Enterprise Fund to address this.

523
524 Fred referred to a document he had distributed to committee members and said the \$45,813 listed
525 on it would come out of the fund balance of the Cemetery if it was not raised.

526
527 Motion by Ald. Bialecki, second by Ald. Bertrand, to forward the 2017 Proposed Executive
528 Budget to a public hearing at 6 p.m. on Monday, November 7.

529
530 On voice vote, motion carried.

531
532 **Adjournment**

533
534 Motion by Ald. Bialecki, second by Ald. Bertrand to adjourn at 8:30 p.m.

535
536 On voice vote, motion carried.

537
538
539 Recorded by:

540
541 Kirk Bey