

CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: Finance & Personnel Committee
DATE OF MEETING: January 6, 2016 (Wednesday)
PLACE OF MEETING: City Hall – 415 Main Street (Common Council Chambers)
TIME OF MEETING: 7:30 p.m. (no earlier than 7:30 p.m. or immediately following the Utilities Committee Meeting)

PURPOSE OF MEETING

1. Call to order and roll call.
2. Approval of minutes from the previous meeting.
3. Public Input (limited to 3 minutes/individual)

Consideration and possible action on the following items:

FINANCE

4. Omni Center financials for 2015
5. City General Fund Financials for 2015
 - a. General Fund
 - b. Water-Sewer-Storm Water
 - c. Crediting the City's Sewer Fund for overages to the La Crosse Sewer Treatment Plant
6. Options regarding the Tax Incremental Financing District #4 (TIF) termination or reset TIF base
7. Timeline for 2016 Capital Improvement Projects
8. Room tax advancement of two months for the La Crosse County Convention and Visitors Bureau
9. Options regarding the Onalaska Veterans Memorial Perpetual Care Agreement

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

Notices Mailed To:

Mayor Joe Chilsen

*Ald. Jim Olson

*Ald. Jim Bialecki – Vice Chair

Ald. Harvey Bertrand

Ald. Jim Binash

Ald. Barry Blomquist

*Ald. Bob Muth - Chair

City Attorney Dept Heads Charter Com.

La Crosse Tribune WLSU WKBT WXOW

Onalaska Holmen Courier Life

WIZM WKTY WLXR WKBH

*Committee Members

WPPA Steward IAFF Steward

Tourism

Omni

Onalaska Public Library

Date Notices Mailed and Posted: 12-29-15

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

PERSONNEL

1. Review and consideration of Gundersen Health System Business Health Services Industrial Safety Eyewear Agreement for 2016.
2. Review and consideration of Gundersen Health System Business Health Services Occupational Health Service Agreement for 2016.
3. Review and consideration of Gundersen Health System Business Health Services Lutheran Hospital Agreement for 2016.
4. Review and consideration of changes to the following job descriptions:
 - a. Part-time Custodian job description.
 - b. Street Laborer job description.
 - c. Crew Leader – Street job description.
 - d. Mechanic job description.
 - e. Street & Storm Water Manager job description.
 - f. Part-time Billing Assistant job description.
5. Review and consideration of authorization to recruit and hire Street Laborer.
6. Review and consideration of authorization to recruit and hire a Part-Time Billing Assistant.
7. **Closed Session:** To consider a motion to convene in Closed Session under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- IAFF, International Association of Firefighters, Local 4169

Under Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Review of City Administrator Interview Questions

If any action is required in Open Session, as the result of the Closed Session, the Committee will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda.

Adjournment



City of Onalaska

Balance Sheet Report

Account Summary

As Of 11/30/2015

True
12-7-15

F-4

Account	Name	Balance
Fund: 640 - OMNI CENTER		
Assets		
640-11100	CASH	-134,866.50
640-11104	TEMPORARY CASH	0.00
640-11300	INVESTMENTS	0.00
640-11302	INVESTMENTS 95 & 96	0.00
640-11304	C.D.A. - INVESTMENT-RINK EXPANSION	0.00
640-11370	INVESTMENTS (BOND ACCT)	0.00
640-11501	RESERVE FUND 1992	0.00
640-11505	SPEC TRUST (ADOPT-A-PRO)	0.00
640-11800	PETTY CASH	8,040.00
640-12100	TAXES RECEIVABLE	0.00
640-13000	ACCOUNTS RECEIVABLE	38,358.48 <i>ok</i>
640-16202	PREPAID INSURANCE	7,794.82
640-16500	INVENTORY	3,912.88
640-18100	LAND	0.00
640-18104	LAND IMPROVEMENT	0.00
640-18150	CONSTRUCTION WORK IN PROGRESS	0.00
640-18152	C.W.I.P. - CAMPAIGN FUNDING	0.00
640-18153	C.W.I.P. CAMP FUND CDA	0.00
640-18201	BUILDING #1	0.00
640-18202	BUILDING #2	0.00
640-18203	BUILDING #3	0.00
640-18500	EQUIPMENT	0.00
640-18502	OFFICE EQUIPMENT	0.00
640-18504	C.D.A. - TRANSPORTATION EQUIP	0.00
640-18595	LEASE EQUIPMENT	0.00
640-18931	PROVISION FOR DEPRECIATION	0.00
640-18980	UNAMORTIZED BOND COSTS	0.00
	Total Assets:	-76,760.32 -76,760.32
Liability		
640-21100	ACCOUNTS PAYABLE	0.00
640-21110	AP PENDING (DUE TO POOL)	0.00
640-21111	PAYROLL CORRECTIONS	0.00
640-21112	SALES TAX PAYABLE	16,179.12
640-21511	FICA W/H	0.00
640-21512	FEDERAL W/H	0.00
640-21513	STATE W/H - WI	0.00
640-21515	FICA W/H - MEDICARE	0.00
640-21520	RETIREMENT W/H	0.00
640-21528	BC/BS HEALTH INS	0.00
640-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
640-21530	HEALTH INS	0.00
640-21531	CANCER INS	0.00
640-21532	LIFE INSURANCE W/H	0.00
640-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
640-21534	MEDICAL & DEP CARE - SECT. 125	0.00
640-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
640-21540	UNITED WAY	0.00
640-21560	COMMUNITY CREDIT UNION W/H	0.00
640-21570	UNION DUES	0.00
640-21571	LOCAL 150 UNION DUES W/H	0.00
640-21572	1ST FINANCIAL SVGS.	0.00
640-21573	DEFERRED COMPENSATION	0.00

Balance Sheet Report

As Of 11/30/2015

Account	Name	Balance
640-21581	SUPPORT PAYMENTS	0.00
640-21700	ACCRUED WAGES	0.00
640-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC	5,393.63
640-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK	2,092.24
640-21900	LIQUOR SALES	4,399.67
640-22403	INTEREST ACCRUED - RESTRICTED ASSETS	0.00
640-22408	INTEREST ACCRUED - G.O.	0.00
640-22409	INTEREST ACCRUED - CITY	0.00
640-22901	CURRENT PORTION REDEV.	0.00
640-22903	CURRENT PORTION G.O. ISSUE	0.00
640-22905	CURRENT PORTION CITY LOAN	0.00
640-22906	CURRENT PORT.-CITY LOAN RLC	0.00
640-22907	CURRENT PORTION OF LEASE PAYABLE	0.00
640-23415	SECURITY DEPOSITS	1,400.00
640-23421	SECURITY DEPOSITS - SPRING	2,810.00
640-23422	SECURITY DEPOSITS - FALL	4,175.00
640-23423	SECURITY DEPOSIT - SPORTS & ADVENT.	0.00
640-23424	SECURITY DEPOSIT - WEDDING EXPO	0.00
640-23425	SECURITY DEPOSITS - SERV./EQUIP./PROI	0.00
640-25100	DUE TO GENERAL FUND	0.00
640-26101	DEFERRED REVENUE	0.00
640-29000	LOAN PAYABLE TO TOURISM	0.00
640-29001	LOAN PAYABLE TO CITY	0.00
640-29002	LEASE PAYABLE	0.00
640-29204	BONDS PAYABLE 1993	0.00
640-29207	BONDS PAYABLE 1994	0.00
640-29210	BONDS PAYABLE 1995	0.00
640-29213	BONDS PAYABLE 1996	0.00
640-29216	BONDS PAYABLE 1997	0.00
640-29219	BONDS PAYABLE 1998	0.00
640-29221	DEF. LOSS ON EARLY RET.	0.00
640-29222	1998 REFUNDING L.R.B.I.	0.00
640-29224	BONDS PAYABLE - 2002	0.00
640-29225	BONDS PAYABLE - 2006	0.00
640-29226	S.T.F.L. LOAN - 2007	0.00
640-29227	C.D.A. G.O. BONDS PAYABLE-2010	0.00
Total Liability:		36,449.66
Equity		
640-31202	CONTRIBUTIONS FROM OTHERS	0.00
640-31203	DEPR./CHARGEBACK	0.00
640-31204	CONTRIBUTIONS FROM MUNIC.	0.00
640-32000	INVESTMENT IN CAPITAL ASSETS	0.00
640-34100	FUND BALANCE	-101,726.11
640-34141	SURPLUS/DEFICIT	0.00
640-34148	RESERVED RETAINED EARNINGS	0.00
Total Beginning Equity:		-101,726.11
Total Revenue		506,511.74
Total Expense		517,995.61
Revenues Over/Under Expenses		-11,483.87
Total Equity and Current Surplus (Deficit):		-113,209.98
Total Liabilities, Equity and Current Surplus (Deficit):		-76,760.32



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 640 - OMNI CENTER							
Revenue							
640-00000-41110	GENERAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-41210	ROOM TAX REVENUE	106,250.00	106,250.00	4,367.92	98,384.58	-7,865.42	7.40 %
640-00000-46716	RECR FEES >AGE 18	0.00	0.00	385.97	3,856.74	3,856.74	0.00 %
640-00000-46741	ICE RENTAL INCOME (NONTAXABLE)	114,346.00	114,346.00	21,285.34	119,164.02	4,818.02	104.21 %
640-00000-46742	ICE RENTAL INCOME (TAXABLE)	119,180.00	119,180.00	4,262.01	63,622.15	-55,557.85	46.62 %
640-00000-46744	CONCESSION REV. (TAXABLE)	60,000.00	60,000.00	2,277.95	38,576.99	-21,423.01	35.71 %
640-00000-46745	CATERING REVENUE (TAXABLE)	8,000.00	8,000.00	0.00	8,298.10	298.10	103.73 %
640-00000-46746	CONCESSION REVENUE (VENDING)	3,500.00	3,500.00	0.00	1,459.74	-2,040.26	58.29 %
640-00000-46747	CONCESSION REVENUE (EVENTS)	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-46748	CONCESSION REVENUE - NON-ALC	1,500.00	1,500.00	0.00	15.16	-1,484.84	98.99 %
640-00000-46749	VENDING INCOME (NONTAXABLE)	0.00	0.00	0.00	274.81	274.81	0.00 %
640-00000-46751	PRO SHOP REVENUE	6,500.00	6,500.00	914.83	79.86	-6,420.14	98.77 %
640-00000-46752	RENTALS INC. (ARENA) TAXAB	6,000.00	6,000.00	0.00	6,667.65	667.65	111.11 %
640-00000-46754	RENTAL INC. (ARENA NON-TAX.)	13,000.00	13,000.00	0.00	13,768.00	768.00	105.91 %
640-00000-46755	RENTAL INC. (SHELTER - TAXABLE)	800.00	800.00	0.00	875.00	75.00	109.38 %
640-00000-46756	RENTAL INC. (MEETING NON-TAX.)	4,500.00	4,500.00	309.68	3,414.68	-1,085.32	24.12 %
640-00000-46757	RENTAL INC. (SPACE/ST-TAX.)	30,000.00	30,000.00	0.00	17,800.00	-12,200.00	40.67 %
640-00000-46758	RENTAL INC. (SUPPLIES - TAXABLE)	1,500.00	1,500.00	0.00	17,932.07	16,432.07	1,195.47 %
640-00000-46759	LABOR INC. (HOUSEPERSON NON-T	2,500.00	2,500.00	0.00	2,907.50	407.50	116.30 %
640-00000-46760	RENTAL INC. (SHELTER NON-TAXAB	750.00	750.00	0.00	1,080.00	330.00	144.00 %
640-00000-46761	ADVERTISING INCOME	0.00	0.00	0.00	3,125.00	3,125.00	0.00 %
640-00000-46763	ADMISSION SALES - TAXABLE	10,000.00	10,000.00	0.00	347.30	-9,652.70	96.53 %
640-00000-46765	ADMISSION SALES - NONTAXABLE	2,000.00	2,000.00	84.00	7,215.40	5,215.40	360.77 %
640-00000-46766	RENTAL INC. (MTG. ROOM - TAX)	2,500.00	2,500.00	0.00	3,240.13	740.13	129.61 %
640-00000-46767	RENTAL INC. SUPPLIES - NONTAX	4,000.00	4,000.00	0.00	1,508.70	-2,491.30	62.28 %
640-00000-46768	LABOR INC. - HOUSEPERSON TAX	2,500.00	2,500.00	0.00	2,002.18	-497.82	19.91 %
640-00000-46769	CATERING REVENUE (NON-TAX.)	3,500.00	3,500.00	100.00	3,500.00	0.00	0.00 %
640-00000-48001	MISC. INCOME (NONTAXABLE)	5,000.00	5,000.00	16.25	3,036.19	-1,963.81	39.28 %
640-00000-48002	MISC INCOME TAXABLE	5,000.00	5,000.00	0.00	1,402.13	-3,597.87	71.96 %
640-00000-48100	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48102	INTEREST INC/RECEIVABLE	0.00	0.00	3.30	3.30	3.30	0.00 %
640-00000-48103	GAIN ON REFUNDING	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48203	RENTAL LEASE	25,000.00	25,000.00	1,685.20	18,537.20	-6,462.80	25.85 %
640-00000-48205	RENTAL INCOME (CITY)	24,000.00	24,000.00	1,646.00	35,566.86	11,566.86	148.20 %
640-00000-48401	INS. RE-IMBURSEMENT CLAIMS - O	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-48513	DONATIONS (O.E.C. LIQ. AGR)	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
640-00000-48515	DONATIONS (SPONSORSHIPS)	10,000.00	10,000.00	0.00	700.00	-9,300.00	93.00 %
640-00000-49201	OPERATING TRANSFER IN	35,000.00	35,000.00	0.00	26,250.00	-8,750.00	25.00 %
640-00000-49221	TRANSFER FROM CITY (TOURI)	0.00	0.00	0.00	0.00	0.00	0.00 %
640-00000-49406	SALE OF CITY PROPERTY - OMNI	0.00	0.00	0.00	1,900.30	1,900.30	0.00 %
640-00000-49900	DEPRECIATION/CHARGEBACK	0.00	0.00	0.00	0.00	0.00	0.00 %
	Revenue Total:	617,826.00	617,826.00	37,338.45	506,511.74	-111,314.26	18.02 %
Expense							
640-55450-110	SALARIES - REGULAR	118,564.00	118,564.00	9,182.80	105,729.79	12,834.21	10.82 %
640-55450-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-124	WAGES - PERM PT	14,700.00	14,700.00	869.75	869.75	13,830.25	94.08 %
640-55450-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-126	WAGES - TEMP/SEAS	63,450.00	63,450.00	4,187.00	58,620.11	4,829.89	7.61 %

Budget Report

For Fiscal: 2015 Period Ending: 11/30/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
640-450-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-150	FICA	15,048.00	15,048.00	1,005.97	11,719.20	3,328.80	22.12%
640-55450-151	RETIREMENT (WRS)	8,062.00	8,062.00	624.44	7,189.68	872.32	10.82%
640-55450-152	HEALTH INSURANCE	43,214.00	43,214.00	3,601.18	39,612.98	3,601.02	8.33%
640-55450-153	DENTAL INSURANCE	2,377.00	2,377.00	198.10	2,179.10	197.90	8.33%
640-55450-154	LIFE INSURANCE	14.00	14.00	1.18	12.78	1.22	8.71%
640-55450-211	BOILER CONTRACTUAL	750.00	750.00	0.00	150.00	600.00	80.00%
640-55450-213	HVAC CONTRACTUAL	10,000.00	10,000.00	182.18	5,761.00	4,239.00	42.39%
640-55450-214	FIRE CONTRACTUAL	1,200.00	1,200.00	878.73	2,123.91	-923.91	-76.99%
640-55450-220	WATER/SEWER/STORM WATER	6,200.00	6,200.00	-35.00	6,774.17	-574.17	-9.26%
640-55450-221	ELECTRIC & GAS	175,000.00	175,000.00	17,728.87	151,498.04	23,501.96	13.43%
640-55450-225	PHONE/INTERNET/CABLE	8,800.00	8,800.00	710.57	7,638.23	1,161.77	13.20%
640-55450-240	SOFTWARE MAINTENANCE CONTR	2,000.00	2,000.00	335.67	7,761.26	-5,761.26	-288.06%
640-55450-241	EQUIPMENT MAINTENANCE CONT	250.00	250.00	0.00	0.00	250.00	100.00%
640-55450-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-243	LEASES	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-244	WEBSITE	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-290	OTHER CONTRACTUAL SERVICES	19,726.00	19,726.00	186.63	6,867.55	12,858.45	65.19%
640-55450-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-292	ELECTRICAL CONTRACTUAL	250.00	250.00	0.00	2,322.35	-2,072.35	-828.94%
640-55450-293	PLUMBING CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00%
640-55450-301	SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-310	OFFICE SUPPLIES	500.00	500.00	0.00	121.36	378.64	75.73%
640-55450-311	POSTAGE	25.00	25.00	3.13	52.85	-27.85	-111.40%
640-55450-312	COPY USAGE & PAPER	1,440.00	1,440.00	0.00	1,120.16	319.84	22.21%
640-55450-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	730.00	-480.00	-192.00%
640-55450-323	GENERAL ADVERTISING	16,000.00	16,000.00	2,298.91	11,732.03	4,267.97	26.67%
640-55450-324	RECRUITMENT	100.00	100.00	7.00	62.00	38.00	38.00%
640-450-330	SEMINARS, CONF & TRAVEL	1,000.00	1,000.00	0.00	1,061.67	-61.67	-6.17%
640-55450-340	OPERATING SUPPLIES	17,225.00	17,225.00	2,490.79	18,755.51	-1,530.51	-8.89%
640-55450-341	PRINTING & FORMS	0.00	0.00	0.00	97.85	-97.85	0.00%
640-55450-342	CLEANING & SANITARY SUPPLIES	4,500.00	4,500.00	166.81	5,718.94	-1,218.94	-27.09%
640-55450-343	CONCESSIONS SUPPLIES	40,000.00	40,000.00	1,911.88	21,092.87	18,907.13	47.27%
640-55450-344	VENDING SUPPLIES	3,800.00	3,800.00	242.40	2,056.49	1,743.51	45.88%
640-55450-345	BAR SUPPLIES	0.00	0.00	242.40	434.27	-434.27	0.00%
640-55450-346	CATERING SUPPLIES	5,000.00	5,000.00	15.97	5,587.55	-587.55	-11.75%
640-55450-347	PRO SHOP	1,500.00	1,500.00	0.00	544.87	955.13	63.68%
640-55450-350	BLDG & GRDS MAINT & REPAIRS	16,600.00	16,600.00	896.58	9,577.64	7,022.36	42.30%
640-55450-360	VEHICLE MAINT. & REPAIRS	125.00	125.00	0.00	545.37	-420.37	-336.30%
640-55450-361	REGULAR FUEL	1,275.00	1,275.00	7.04	416.01	858.99	67.37%
640-55450-362	OFF ROAD FUEL	75.00	75.00	0.00	62.14	12.86	17.15%
640-55450-363	EQUIPMENT MAINT & REPAIRS	7,250.00	7,250.00	1,132.47	4,100.13	3,149.87	43.45%
640-55450-510	INS - WORKERS COMP	6,500.00	6,500.00	0.00	6,610.00	-110.00	-1.69%
640-55450-511	INS - FIRE, COMP/COLL, BOILER	8,682.00	8,682.00	0.00	7,384.00	1,298.00	14.95%
640-55450-512	INS - VEHICLES	84.00	84.00	0.00	83.00	1.00	1.19%
640-55450-513	INS - CVMIC, LIABILITY, PROF	5,840.00	5,840.00	0.00	2,114.00	3,726.00	63.80%
640-55450-514	SIR	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-515	INS - MONIES & SECURITIES	225.00	225.00	0.00	0.00	225.00	100.00%
640-55450-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-517	UNEMPLOYMENT	250.00	250.00	0.00	0.00	250.00	100.00%
640-55450-540	DEPR - GENERAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-541	DEPR - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-542	DEPR - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-543	DEPR - BLDG, STRUCTURE, BLDG I	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-544	DEPR - IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-620	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00%
640-55450-690	OTHER DEBT SERVICES	120.00	120.00	0.00	0.00	120.00	100.00%
640-55450-692	AMORTIZED BOND COSTS	0.00	0.00	0.00	0.00	0.00	0.00%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
450-693	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00 %
640-55450-720	DONATIONS	0.00	0.00	0.00	1,105.00	-1,105.00	0.00 %
	Expense Total:	628,221.00	628,221.00	49,073.45	517,995.61	110,225.39	17.55 %
	Fund: 640 - OMNI CENTER Surplus (Deficit):	-10,395.00	-10,395.00	-11,735.00	-11,483.87	-1,088.87	-10.47 %
	Report Surplus (Deficit):	-10,395.00	-10,395.00	-11,735.00	-11,483.87	-1,088.87	-10.47 %

Balance Sheet Report

Account Summary

As Of 12/15/2015



City of Onalaska

Account	Name	Balance
Fund: 100 - GENERAL FUND		
Assets		
100-11100	CASH	1,346,387.14
100-11103	CASH-CAFE PLAN	12,457.33
100-11305	TEMPORARY INVESTMENTS	9,325,469.03
100-11400	ONAL FIRE DEPT. (CARINS IRIS)	0.00
100-11510	DONATIONS SAVINGS ACCT	4,619.16
100-11511	NON-CITY INVESTMENTS	141.53
100-11800	PETTY CASH	2,490.00
100-12101	R/E & P/P TAXES REC.	0.00
100-12110	DELQ S/A FROM COUNTY-2008	0.00
100-12111	DELQ S/A FROM COUNTY-2009	0.00
100-12112	DELQ S/A FROM CO-2010	1,162.74
100-12113	DELQ S/A FROM CO-2011	1,196.52
100-12114	DELQ S/A FROM CO-2012	1,320.25
100-12115	DELQ S/A FROM CO-2013	2,902.36
100-12116	DELQ S/A FROM CO-2014	3,977.97
100-12332	2010 DELINQ. OMITTED PP TAXES	0.00
100-12333	2005 DELQ. P/P TAXES	0.00
100-12334	2006/07 DELQ. P/P TAXES	0.00
100-12335	2007/08 DELQ. P/P TAXES	0.00
100-12336	2008/09 DELQ. P/P TAXES	0.00
100-12337	2009-10 DELQ. P/P TAXES	0.00
100-12338	2010-11 DELQ. P/P TAXES	0.00
100-12339	2011-12 DELQ. P/P TAXES	2,868.15
100-12340	2012-13 DELQ. P/P TAXES	8,148.46
100-12341	2013-14 DELQ. P/P TAXES	1,242.50
100-12342	2014-15 DELQ. P/P TAXES	2,589.74
100-12343	2002 DELQ. P/P TAXES	0.00
100-12344	2003 DELQ. P/P TAXES	0.00
100-12609	S/A STORM SEWER	0.00
100-12611	S/A STREET CONSTRUCTION	156,236.50
100-12613	S/A CURB & GUTTER	56,486.92
100-12626	S/A SIDEWALK	61,342.25
100-12632	S/A ALLEY PAVING	16,827.04
100-13100	OTHER ACCOUNTS RECEIVABLE	4,788.09
100-13102	A/REC. CDA/OMNI NOTE	0.00
100-13113	A/REC. - OMNI	0.00
100-13115	ACCOUNTS RECEIVABLE - G. LUTH	0.00
100-13122	ALLOWANCE FOR UNCOLLECTIBLE ACCOL	0.00
100-13125	ACCOUNTS RECEIVABLE - C.D.A. MGMT	634.88
100-13300	INTEREST RECEIVABLE	0.00
100-14000	DUE FROM OTHER GOVERNMENTS	0.00
100-14207	DUE FROM SEWER	0.00
100-14209	DUE FROM CEMETERY	0.00
100-14210	DUE FROM OMNI CENTER	0.00
100-14213	DUE FROM TAX AGENCY FUND	0.00
100-14215	DUE FROM S/R-O.S.R.	0.00
100-14216	DUE FROM DEBT SERVICE	0.00
100-16200	PRE-PAID INSURANCE	47,588.46
	Total Assets:	8,368,102.74
		8,368,102.74
Liability		
100-21100	ACCOUNTS PAYABLE	150,543.19
100-21110	AP PENDING (DUE TO POOL)	14,178.84

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Account	Name	Balance
100-21111	CORRECTIONS PAYABLE	0.00
100-21112	G.F. SALES TAX PAYABLE	1,144.21
100-21405	DOT-PARKING TICKETS	5,430.00
100-21511	FICA W/H	0.00
100-21512	FEDERAL W/H	0.00
100-21513	STATE W/H - WI	0.00
100-21515	FICA W/H - MEDICARE	0.00
100-21520	RETIREMENT W/H	0.00
100-21528	BC/BS HEALTH INS	0.00
100-21529	HEALTH INS W/H (EMPL HEAL INS. CO.)	0.00
100-21530	HEALTH INS	0.00
100-21531	CANCER INS	0.00
100-21532	LIFE INSURANCE W/H	3.02
100-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
100-21534	MEDICAL & DEP CARE - SECT 125	0.00
100-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
100-21540	UNITED WAY	0.00
100-21560	COMMUNITY CREDIT UNION W/H	0.00
100-21570	UNION DUES	0.00
100-21571	LOCAL 150 UNION DUES W/H	0.00
100-21572	1ST FINANCIAL SVGS	0.00
100-21573	DEFERRED COMPENSATION	0.00
100-21574	DUE TO EMPLOYEES CAFE PLAN	11,875.89
100-21581	SUPPORT PAYMENTS	0.00
100-21700	ACCRUED WAGES	0.00
100-21901	PAYABLE TO SHARED RIDE	270.00
100-23420	ANTI-ANNEXATION FEES	3,128.93
100-24220	BAIL BOND DEPOSITS	0.00
100-24230	PARTIAL PMT. POLICE CITATIONS	0.00
100-24330	DOG LICENSES DUE CO	940.00
100-24600	MOBILE HOME TAX DUE OSD	2,257.27
100-25600	DUE TO WATER	0.00
100-26000	DEFERRED REVENUE	0.00
100-26151	DEFERRED REVENUE- C.D.A. MGMT.	25,133.16
100-26209	POSTPONED S/A STORM SEWER	0.00
100-26210	POSTPONED S/A-STREET	177,001.00
100-26220	POSTPONED S/A-CURB & GUTTER	59,225.28
100-26230	POSTPONED S/A-SIDEWALK	92,087.07
100-26260	POSTPONED S/A-ALLEY PAVING	18,821.05
100-28000	NON-CITY FUNDS	141.47
	Total Liability:	551,320.38

Equity

100-32000	INVESTMENT IN CAPITAL ASSETS	0.00
100-34100	FUND BALANCE	6,586,617.78
100-34142	RESERVED FUND BALANCE	0.00
100-34207	STREET DEPT-STREET DEPT EQUIPMENT	36,236.00
100-34208	STORM SWR EQUIPMENTS	0.00
100-34209	LIBRARY CONTRACTUAL	0.00
100-34210	ENG. STATION WAGON	0.00
100-34211	LACROSSE CO. HWY. STR. MAINT.	0.00
100-34212	F. DEPT. TURN-OUT GEAR/VEH. EQUIP.	0.00
100-34213	S.I.R. INS. DEDUCTIBLE	146,990.00
100-34214	DOWNTOWN REDEVELOPMENT	18,500.00
100-34215	COMPUTER HDWR./SOFTWARE UPDATE	15,000.00
100-34216	HEA/DENTAL/VAC. FORMER EMPLOYEE	4,000.00
100-34217	ILLEGAL ASSESSMENTS	0.00
100-34218	TREE BRUSH	4,500.00
100-34219	ENGINEERING EQUIPMENT	0.00
100-34220	PROP/COLLISION	0.00
100-34221	DIRECT PAYROLL SOFTWARE	0.00

Balance Sheet Report

As Of 12/15/2015

Account	Name	Balance
100-34222	GARIN TRIS/EQUIP	0.00
100-34223	CITY LIBRARY REPAIRS	0.00
100-34224	STREET SEALING	0.00
100-34225	STREET (MAINT. SHOP)	29,000.00
100-34226	STREET SNOW & ICE	142,000.00
100-34227	STREET LIGHTS	10,000.00
100-34228	REGR./PARKS/C.GTR./POOL	9,000.00
100-34229	CITY STUDY	45,270.00
100-34230	CITY ATTORNEY	0.00
100-34231	CITY HALL EQUIPMENT	0.00
100-34232	FIRE DEPT REPAIRS	0.00
100-34233	CITY HALL VEHICLE	3,000.00
100-34234	FIRE DEPT TRAINING/EQUIP	0.00
100-34235	FIRE DEPT ATV	0.00
	Total Beginning Equity:	7,050,113.78
Total Revenue		8,362,314.75
Total Expense		7,595,646.17
Revenues Over/Under Expenses		766,668.58
	Total Equity and Current Surplus (Deficit):	7,816,782.36
	Total Liabilities, Equity and Current Surplus (Deficit):	8,368,102.74



City of Onalaska

Budget Report

Account Summary

For Fiscal: 2015 Period Ending: 12/31/2015

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND						
Revenue						
Department: 00000 - NON DEPARTMENTAL						
100-00000-41110	5,486,838.00	5,486,838.00	0.00	5,486,838.00	0.00	0.00 %
100-00000-41111	0.00	0.00	0.00	5.80	5.80	0.00 %
100-00000-41140	66,000.00	66,000.00	3,642.72	57,345.14	-8,654.86	-13.11 %
100-00000-41141	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-41210	35,064.00	35,064.00	2,773.06	35,239.97	175.97	100.50 %
100-00000-41300	108,000.00	108,000.00	0.00	120,449.89	12,449.89	111.53 %
100-00000-41320	408,000.00	408,000.00	0.00	0.00	-408,000.00	-100.00 %
100-00000-41800	1,800.00	1,800.00	0.00	4,243.38	2,443.38	235.74 %
100-00000-42010	8,066.00	8,066.00	0.00	8,066.07	0.07	100.00 %
100-00000-42020	1,576.00	1,576.00	0.00	2,594.36	1,018.36	164.62 %
100-00000-42030	4,100.00	4,100.00	0.00	3,426.93	-673.07	-16.42 %
100-00000-42050	1,458.00	1,458.00	0.00	1,734.33	276.33	118.95 %
100-00000-42060	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43211	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43221	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43300	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43307	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-43309	670,000.00	670,000.00	0.00	670,209.74	209.74	100.03 %
100-00000-43401	46,000.00	46,000.00	0.00	45,635.00	-365.00	-0.79 %
100-00000-43420	65,000.00	65,000.00	0.00	67,250.67	2,250.67	103.46 %
100-00000-43521	4,200.00	4,200.00	0.00	4,160.00	-40.00	-0.95 %
100-00000-43530	630,400.00	630,400.00	0.00	629,231.88	-1,168.12	-0.19 %
100-00000-43541	39,400.00	39,400.00	0.00	39,432.02	32.02	100.08 %
100-00000-43610	3,850.00	3,850.00	0.00	3,778.17	-71.83	-1.87 %
100-00000-43620	137.00	137.00	0.00	136.31	-0.69	-0.50 %
100-00000-43690	0.00	0.00	0.00	10,997.19	10,997.19	0.00 %
100-00000-44110	21,900.00	21,900.00	10.00	23,390.00	1,490.00	106.80 %
100-00000-44120	5,400.00	5,400.00	111.00	5,516.00	116.00	102.15 %
100-00000-44160	1,100.00	1,100.00	0.00	1,100.00	0.00	0.00 %
100-00000-44170	170,000.00	170,000.00	0.00	129,110.85	-40,889.15	-24.05 %
100-00000-44171	12,300.00	12,300.00	0.00	10,855.61	-1,444.39	-11.74 %
100-00000-44175	375.00	375.00	0.00	375.00	0.00	0.00 %
100-00000-44185	750.00	750.00	0.00	740.00	-10.00	-1.33 %
100-00000-44190	150.00	150.00	0.00	280.00	130.00	186.67 %
100-00000-44193	2,000.00	2,000.00	0.00	2,450.00	450.00	122.50 %
100-00000-44194	1,300.00	1,300.00	0.00	750.00	-550.00	-42.31 %
100-00000-44195	12,000.00	12,000.00	0.00	13,518.63	1,518.63	112.66 %
100-00000-44196	150.00	150.00	0.00	210.00	60.00	140.00 %
100-00000-44210	65.00	65.00	0.00	58.00	-7.00	-10.77 %
100-00000-44215	32,000.00	32,000.00	271.00	4,607.00	-27,393.00	-85.60 %
100-00000-44220	20,000.00	20,000.00	687.00	22,182.00	2,182.00	110.91 %
100-00000-44300	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-44310	85,000.00	85,000.00	899.60	223,017.50	138,017.50	262.37 %
100-00000-44311	1,000.00	1,000.00	80.00	1,280.00	280.00	128.00 %
100-00000-44315	15,500.00	15,500.00	300.00	27,856.21	12,356.21	179.72 %
100-00000-44320	15,000.00	15,000.00	292.50	26,333.50	11,333.50	175.56 %
100-00000-44323	15,000.00	15,000.00	405.00	32,817.25	17,817.25	218.78 %
100-00000-44325	1,000.00	1,000.00	125.00	2,075.00	1,075.00	207.50 %
100-00000-44330	1,000.00	1,000.00	0.00	2,530.00	1,530.00	253.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1	000-44335						
	RAILROAD PERMIT	150.00	150.00	0.00	159.81	9.81	106.54 %
100-00000-44336	RECREATIONAL BURNING PERMIT	9,000.00	9,000.00	0.00	10,600.00	1,600.00	117.78 %
100-00000-44340	OTHER PERMITS	200.00	200.00	0.00	150.00	-50.00	25.00 %
100-00000-44345	P.U.D. PERMIT	0.00	0.00	0.00	2,100.00	2,100.00	0.00 %
100-00000-44347	SITE PLANS	1,000.00	1,000.00	0.00	1,750.00	750.00	175.00 %
100-00000-44410	ZONING	6,000.00	6,000.00	275.40	11,453.05	5,453.05	190.88 %
100-00000-45110	COURT PENALTIES	90,000.00	90,000.00	0.00	87,475.32	-2,524.68	2.81 %
100-00000-45112	1/2 COURT COSTS DUE CITY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-45115	PARKING VIOLATIONS	34,000.00	34,000.00	3,490.00	31,204.00	-2,796.00	8.22 %
100-00000-46100	GEN'L GOV'T REVENUE (SHARED-RI	2,600.00	2,600.00	0.00	0.00	-2,600.00	100.00 %
100-00000-46105	GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46110	PLAT FILING FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46115	LICENSE PUBLICATION FEES	460.00	460.00	0.00	510.00	50.00	110.87 %
100-00000-46120	SALES MATERIAL & SUPLS	9,500.00	9,500.00	17.25	12,396.50	2,896.50	130.49 %
100-00000-46121	TOPO FEES	0.00	0.00	0.00	-30.00	-30.00	0.00 %
100-00000-46210	FIRE PROTECTION SERVICE	68,000.00	68,000.00	0.00	66,121.53	-1,878.47	2.76 %
100-00000-46220	POLICE REPORTS	1,700.00	1,700.00	62.00	1,262.00	-438.00	25.76 %
100-00000-46221	FALSE POLICE ALARMS	2,300.00	2,300.00	0.00	6,385.00	4,085.00	277.61 %
100-00000-46222	POLICE SECURITY FEES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46300	HIGHWAY MAINT. & SNOWPLOW	1,000.00	1,000.00	0.00	395.85	-604.15	60.42 %
100-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46440	WEED CUTTING/MOWING REVENU	500.00	500.00	0.00	475.96	-24.04	4.81 %
100-00000-46490	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46710	NON-PROFIT SHELTER/VENDING RE	1,200.00	1,200.00	0.00	945.05	-254.95	21.25 %
100-00000-46711	PARK FACILITY RENTAL	11,000.00	11,000.00	110.00	12,839.37	1,839.37	116.72 %
100-00000-46715	RECREATION FEES	61,378.00	61,378.00	914.98	71,226.09	9,848.09	116.04 %
100-00000-46716	RECR. FEES > AGE 18	13,395.00	13,395.00	0.00	9,562.00	-3,833.00	28.62 %
100-00000-46725	SWIMMING POOL REVENUE	62,345.00	62,345.00	0.00	67,481.36	5,136.36	108.24 %
1	000-46726						
	SWIMMING POOL LESSONS	7,680.00	7,680.00	0.00	7,591.65	-88.35	1.15 %
100-00000-46727	SWIMMING POOL MISC	2,500.00	2,500.00	0.00	5,417.74	2,917.74	216.71 %
100-00000-46728	SWIMMING POOL CONCESSIONS	26,920.00	26,920.00	0.00	28,889.03	1,969.03	107.31 %
100-00000-46729	SWIMMING POOL ADVERT. INCOM	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-46840	URBAN DEVELOPMENT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-47310	INTERGOV'T. GEN'L GOV'T	10,500.00	10,500.00	0.00	22,154.70	11,654.70	211.00 %
100-00000-47320	OTHER LOCAL GOV'T/LAW ENFORC	33,000.00	33,000.00	0.00	32,354.44	-645.56	1.96 %
100-00000-47330	INTERGOV'T. CHARGES FOR STREET	6,000.00	6,000.00	0.00	0.00	-6,000.00	100.00 %
100-00000-48000	MISCELLANEOUS INCOME	9,000.00	9,000.00	-108.31	19,279.80	10,279.80	214.22 %
100-00000-48100	INTEREST INCOME	50,000.00	50,000.00	0.00	49,767.64	-232.36	0.46 %
100-00000-48130	INTEREST DONATION ACCT.	0.00	0.00	0.00	4.21	4.21	0.00 %
100-00000-48131	INTEREST - NON CITY	0.00	0.00	0.00	0.06	0.06	0.00 %
100-00000-48150	INTEREST - STREET ASSMT.	4,100.00	4,100.00	0.00	4,145.97	45.97	101.12 %
100-00000-48155	INTEREST - CURB & GUTTER ASSMT	570.00	570.00	0.00	1,200.77	630.77	210.66 %
100-00000-48160	INTEREST - SIDEWALK ASSMT.	1,000.00	1,000.00	0.00	1,140.82	140.82	114.08 %
100-00000-48170	INTEREST - ALLEY ASSMT	430.00	430.00	0.00	884.24	454.24	205.64 %
100-00000-48180	INTEREST - STORM SEWER ASSMT.	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48190	INVESTMENT INCOME (CVMIC)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48200	RENTAL INCOME & CDA SUBLEASE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48210	RENT - FINLEY PROP (JAYCEES)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48211	RENT LIBRARY FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48302	SALE OF FIRE EQUIP	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48403	INSURANCE REIMB - POLICE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48404	INSURANCE REIMB - HWY	0.00	0.00	0.00	1,403.82	1,403.82	0.00 %
100-00000-48405	INSURANCE REIMB - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48406	INSURANCE DIVIDENDS	10,000.00	10,000.00	38,367.00	55,131.00	45,131.00	551.31 %
100-00000-48408	INSURANCE WAIVER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
1	000-48510						
	CONTRIBUTION FROM SCHOOL DIS	21,000.00	21,000.00	0.00	16,658.57	-4,341.43	20.67 %
1	000-48530						
	CAPITAL CONTRIBUTIONS PARK	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable - (Unfavorable)	Percent Remaining
1	000-49000						
	GAIN ON SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49224	TRANSIT IN/5% SALES/COMP. PLAN	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49402	SALE OF CITY PROPERTY - OTHER E	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49403	SALE OF CITY PROPERTY - POLICE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-00000-49997	SURPLUS FUNDS APPLIED:	50,000.00	50,000.00	0.00	0.00	-50,000.00	100.00 %
Department: 00000 - NON DEPARTMENTAL Total:		8,601,307.00	8,601,307.00	52,725.20	8,362,314.75	-238,992.25	2.78 %
Revenue Total:		8,601,307.00	8,601,307.00	52,725.20	8,362,314.75	-238,992.25	2.78 %
Expense							
Department: 51100 - COMMON COUNCIL							
100-51100-110	SALARIES - REGULAR	29,600.00	29,600.00	0.00	27,200.00	2,400.00	8.11 %
100-51100-150	FICA	2,264.00	2,264.00	0.00	2,080.80	183.20	8.09 %
100-51100-291	TRANSCRIPTION CONTRACTUAL	8,000.00	8,000.00	255.42	2,428.46	5,571.54	69.64 %
100-51100-310	OFFICE SUPPLIES	250.00	250.00	66.76	587.60	-337.60	135.04 %
100-51100-311	POSTAGE	250.00	250.00	0.49	79.26	170.74	68.30 %
100-51100-312	COPY USAGE & PAPER	800.00	800.00	300.43	1,256.44	-456.44	-57.06 %
100-51100-320	SUBSCRIPTIONS & DUES	5,392.00	5,392.00	0.00	5,619.28	-227.28	-4.22 %
100-51100-322	LEGAL NOTICES	12,154.00	12,154.00	1,261.04	5,570.89	6,583.11	54.16 %
100-51100-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51100 - COMMON COUNCIL Total:		58,710.00	58,710.00	1,884.14	44,822.73	13,887.27	23.65 %
Department: 51110 - POLICE & FIRE COMMISSION							
100-51110-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51110-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	15.00	-15.00	0.00 %
100-51110-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51110-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51110-312	COPY USAGE & PAPER	100.00	100.00	0.00	0.00	100.00	100.00 %
Department: 51110 - POLICE & FIRE COMMISSION Total:		100.00	100.00	0.00	15.00	85.00	85.00 %
Department: 51200 - MUNICIPAL COURT							
100-51200-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51200-340	OPERATING SUPPLIES	325.00	325.00	0.00	15.95	309.05	95.09 %
Department: 51200 - MUNICIPAL COURT Total:		325.00	325.00	0.00	15.95	309.05	95.09 %
Department: 51300 - LEGAL							
100-51300-290	OTHER CONTRACTUAL SERVICES	117,000.00	117,000.00	13,624.49	108,241.57	8,758.43	7.49 %
100-51300-310	OFFICE SUPPLIES	5.00	5.00	0.00	0.00	5.00	100.00 %
100-51300-320	SUBSCRIPTIONS & DUES	495.00	495.00	0.00	0.00	495.00	100.00 %
Department: 51300 - LEGAL Total:		117,500.00	117,500.00	13,624.49	108,241.57	9,258.43	7.88 %
Department: 51408 - CITY ADMINISTRATOR							
100-51408-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-150	FICA	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-151	RETIREMENT (WRS)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-225	PHONE/INTERNET/CABLE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-241	EQUIPMENT MAINT. CONTRACTUA	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-312	COPY USAGE/PAPER	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-380	SEMINARS CONF & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-340	OPRATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51408-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51408 - CITY ADMINISTRATOR Total:		0.00	0.00	0.00	0.00	0.00	0.00 %

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Department: 51410 - MAYOR							
100-51410-110	SALARIES - REGULAR	60,000.00	60,000.00	2,307.69	55,846.10	4,153.90	6.92 %
100-51410-150	FICA	4,590.00	4,590.00	176.54	4,272.27	317.73	6.92 %
100-51410-151	RETIREMENT (WRS)	4,620.00	4,620.00	177.69	4,300.10	319.90	6.92 %
100-51410-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-153	DENTAL INSURANCE	959.00	959.00	55.92	934.60	24.40	2.54 %
100-51410-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51410-225	PHONE/INTERNET/CABLE	150.00	150.00	10.38	833.58	-683.58	-455.72 %
100-51410-290	OTHER CONTRACTUAL SERVICES	500.00	500.00	0.00	500.00	0.00	0.00 %
100-51410-310	OFFICE SUPPLIES	468.00	468.00	54.18	222.92	245.08	52.37 %
100-51410-311	POSTAGE	40.00	40.00	5.62	54.18	-14.18	-35.45 %
100-51410-312	COPY USAGE & PAPER	100.00	100.00	20.40	49.15	50.85	50.85 %
100-51410-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	175.00	75.00	30.00 %
100-51410-330	SEMINARS, CONF & TRAVEL	400.00	400.00	278.00	1,238.92	-838.92	-209.73 %
100-51410-340	OPERATING SUPPLIES	4,000.00	4,000.00	0.00	2,941.43	1,058.57	26.46 %
100-51410-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51410 - MAYOR Total:		76,077.00	76,077.00	3,086.42	71,368.25	4,708.75	6.19 %

Department: 51411 - FINANCE							
100-51411-110	SALARIES - REGULAR	80,601.00	80,601.00	3,373.76	80,947.48	346.48	0.43 %
100-51411-124	WAGES - PERM PT	17,340.00	17,340.00	426.28	12,662.89	4,677.11	26.97 %
100-51411-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51411-150	FICA	7,495.00	7,495.00	277.22	6,855.53	639.47	8.53 %
100-51411-151	RETIREMENT (WRS)	6,662.00	6,662.00	258.41	6,333.60	328.40	4.93 %
100-51411-152	HEALTH INSURANCE	10,402.00	10,402.00	1,301.77	11,692.81	-1,290.81	-12.41 %
100-51411-153	DENTAL INSURANCE	1,200.00	1,200.00	96.34	1,238.58	-38.58	-3.22 %
100-51411-154	LIFE INSURANCE	60.00	60.00	5.46	63.42	-3.42	-5.70 %
100-51411-225	PHONE/INTERNET/CABLE	570.00	570.00	41.51	514.89	55.11	9.67 %
100-51411-241	EQUIPMENT MAINTENANCE CONT	500.00	500.00	0.00	167.60	332.40	66.48 %
100-51411-290	OTHER CONTRACTUAL SERVICES	4,000.00	4,000.00	0.00	9,857.22	-5,857.22	-146.43 %
100-51411-310	OFFICE SUPPLIES	1,200.00	1,200.00	226.87	1,743.05	-543.05	-45.25 %
100-51411-311	POSTAGE	1,500.00	1,500.00	105.37	1,690.54	-190.54	-12.70 %
100-51411-312	COPY USAGE & PAPER	1,000.00	1,000.00	135.29	963.98	36.02	3.60 %
100-51411-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	100.00	150.00	60.00 %
100-51411-322	LEGAL NOTICES	0.00	0.00	0.00	66.82	-66.82	0.00 %
100-51411-330	SEMINARS, CONF & TRAVEL	1,325.00	1,325.00	0.00	1,369.26	-44.26	-3.34 %
100-51411-340	OPERATING SUPPLIES	3,050.00	3,050.00	833.28	971.94	2,078.06	68.13 %
100-51411-341	PRINTING & FORMS	500.00	500.00	0.00	133.81	366.19	73.24 %
Department: 51411 - FINANCE Total:		137,655.00	137,655.00	7,081.56	137,373.42	281.58	0.20 %

Department: 51420 - CITY CLERK							
100-51420-110	SALARIES - REGULAR	108,591.00	108,591.00	4,212.69	101,058.18	7,532.82	6.94 %
100-51420-120	WAGES - REGULAR	24,632.00	24,632.00	960.36	22,924.12	1,707.88	6.93 %
100-51420-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-124	WAGES - PERM PT	8,670.00	8,670.00	173.40	3,168.17	5,501.83	63.46 %
100-51420-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-126	WAGES - TEMP/SEAS	6,270.00	6,270.00	19.70	1,812.21	4,457.79	71.10 %
100-51420-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-150	FICA	11,335.00	11,335.00	397.58	9,081.81	2,253.19	19.88 %
100-51420-151	RETIREMENT (WRS)	9,059.00	9,059.00	351.77	8,430.89	628.11	6.93 %
100-51420-152	HEALTH INSURANCE	33,707.00	33,707.00	3,707.67	38,896.67	-5,189.67	-15.40 %
100-51420-153	DENTAL INSURANCE	2,540.00	2,540.00	211.68	2,540.16	-0.16	-0.01 %
100-51420-154	LIFE INSURANCE	69.00	69.00	6.02	70.74	-1.74	-2.52 %
100-51420-225	PHONE/INTERNET/CABLE	1,200.00	1,200.00	78.56	958.48	241.52	20.13 %
100-51420-241	EQUIPMENT MAINTENANCE CONT	435.00	435.00	0.00	435.00	0.00	0.00 %
100-51420-291	TRANSCRIPTION CONTRATUAL	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51420-310	OFFICE SUPPLIES	1,230.00	1,230.00	125.69	811.51	418.49	34.02 %
100-51420-311	POSTAGE	2,200.00	2,200.00	46.92	1,347.32	852.68	38.76 %
100-51420-312	COPY USAGE & PAPER	1,000.00	1,000.00	96.45	477.43	522.57	52.26 %
100-51420-320	SUBSCRIPTIONS & DUES	383.00	383.00	0.00	383.00	0.00	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1	420-321						
	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-322	LEGAL NOTICES	210.00	210.00	36.74	260.75	-50.75	-24.17 %
100-51420-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51420-330	SEMINARS, CONF & TRAVEL	2,370.00	2,370.00	39.33	1,188.85	1,181.15	49.84 %
100-51420-340	OPERATING SUPPLIES	505.00	505.00	41.00	373.03	131.97	26.13 %
100-51420-341	PRINTING & FORMS	700.00	700.00	618.89	628.89	71.11	10.16 %
100-51420-381	EMPLOYMENT TESTING	80.00	80.00	0.00	70.00	10.00	12.50 %
	Department: 51420 - CITY CLERK Total:	215,486.00	215,486.00	11,124.45	194,917.21	20,568.79	9.55 %
	Department: 51440 - ELECTIONS						
100-51440-126	WAGES - TEMP/SEAS	5,626.00	5,626.00	308.13	4,517.96	1,108.04	19.69 %
100-51440-150	FICA	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51440-241	EQUIPMENT MAINTENANCE CONT	1,400.00	1,400.00	0.00	1,883.56	-483.56	-34.54 %
100-51440-310	OFFICE SUPPLIES	700.00	700.00	45.95	194.83	505.17	72.17 %
100-51440-311	POSTAGE	450.00	450.00	29.10	579.54	-129.54	-28.79 %
100-51440-312	COPY USAGE & PAPER	350.00	350.00	7.63	153.08	196.92	56.26 %
100-51440-322	LEGAL NOTICES	1,100.00	1,100.00	0.00	345.89	754.11	68.56 %
100-51440-324	RECRUITMENT	100.00	100.00	0.00	7.00	93.00	93.00 %
100-51440-330	SEMINARS, CONF & TRAVEL	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51440-340	OPERATING SUPPLIES	480.00	480.00	0.00	248.85	231.15	48.16 %
100-51440-341	PRINTING & FORMS	1,000.00	1,000.00	210.75	510.21	489.79	48.98 %
	Department: 51440 - ELECTIONS Total:	11,306.00	11,306.00	601.56	8,440.92	2,865.08	25.34 %
	Department: 51500 - AUDIT						
100-51500-290	OTHER CONTRACTUAL SERVICES	16,870.00	16,870.00	0.00	17,030.00	-160.00	-0.95 %
	Department: 51500 - AUDIT Total:	16,870.00	16,870.00	0.00	17,030.00	-160.00	-0.95 %
	Department: 51510 - HUMAN RESOURCES						
100-51510-110	SALARIES - REGULAR	39,429.00	39,429.00	1,547.78	36,674.26	2,754.74	6.99 %
100-51510-150	FICA	3,016.00	3,016.00	105.30	2,511.48	504.52	16.73 %
1	510-151	2,681.00	2,681.00	105.25	2,493.87	187.13	6.98 %
100-51510-152	HEALTH INSURANCE	14,293.00	14,293.00	1,105.05	14,205.61	87.39	0.61 %
100-51510-153	DENTAL INSURANCE	710.00	710.00	55.12	705.43	4.57	0.64 %
100-51510-154	LIFE INSURANCE	7.00	7.00	0.60	8.10	-1.10	-15.71 %
100-51510-225	PHONE/INTERNET/CABLE	150.00	150.00	10.38	119.22	30.78	20.52 %
100-51510-241	EQUIPMENT MAINTENANCE CONT	185.00	185.00	0.00	71.83	113.17	61.17 %
100-51510-290	OTHER CONTRACTUAL SERVICES	3,655.00	3,655.00	135.00	2,992.80	662.20	18.12 %
100-51510-310	OFFICE SUPPLIES	445.00	445.00	0.00	485.65	-40.65	-9.13 %
100-51510-311	POSTAGE	200.00	200.00	43.20	130.45	69.55	34.78 %
100-51510-312	COPY USAGE & PAPER	300.00	300.00	42.80	160.83	139.17	46.39 %
100-51510-320	SUBSCRIPTIONS & DUES	510.00	510.00	0.00	515.00	-5.00	-0.98 %
100-51510-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51510-330	SEMINARS, CONF & TRAVEL	729.00	729.00	0.00	696.96	32.04	4.40 %
100-51510-340	OPERATING SUPPLIES	650.00	650.00	0.00	606.61	43.39	6.68 %
100-51510-341	PRINTING & FORMS	300.00	300.00	0.00	0.00	300.00	100.00 %
	Department: 51510 - HUMAN RESOURCES Total:	67,260.00	67,260.00	3,150.48	62,378.10	4,881.90	7.26 %
	Department: 51530 - ASSESSOR						
100-51530-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-128	WAGES - BOR	300.00	300.00	0.00	300.00	0.00	0.00 %
100-51530-150	FICA	23.00	23.00	0.00	22.95	0.05	0.22 %
100-51530-151	RETIREMENT (WRS)	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-152	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-154	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51530-225	PHONE/INTERNET/CABLE	450.00	450.00	29.17	365.08	84.92	18.87 %
100-51530-240	SOFTWARE MAINTENANCE-CONTR	0.00	0.00	0.00	3,406.20	-3,406.20	0.00 %
100-51530-290	OTHER CONTRACTUAL SERVICES	225,446.00	225,446.00	0.00	201,551.43	23,894.57	10.60 %
1	530-291	200.00	200.00	0.00	258.57	-58.57	-29.29 %
100-530-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1530-311	POSTAGE	1,000.00	1,000.00	3,152.68	4,383.66	-3,383.66	-338.37 %
100-51530-312	COPY USAGE & PAPER	250.00	250.00	7.05	93.39	156.61	62.64 %
100-51530-340	OPERATING SUPPLIES	250.00	250.00	0.00	76.10	173.90	69.56 %
100-51530-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51530 - ASSESSOR Total:		227,919.00	227,919.00	3,188.90	210,457.38	17,461.62	7.66 %
Department: 51540 - IT							
100-51540-110	SALARIES - REGULAR	31,464.00	31,464.00	1,228.54	29,280.15	2,183.85	6.94 %
100-51540-126	WAGES TEMP./SEAS.	4,185.00	4,185.00	0.00	0.00	4,185.00	100.00 %
100-51540-150	FICA	2,727.00	2,727.00	89.83	2,147.76	579.24	21.24 %
100-51540-151	RETIREMENT (WRS)	2,140.00	2,140.00	83.54	1,991.04	148.96	6.96 %
100-51540-152	HEALTH INSURANCE	4,703.00	4,703.00	424.67	4,736.01	-33.01	-0.70 %
100-51540-153	DENTAL INSURANCE	594.00	594.00	52.72	597.44	-3.44	-0.58 %
100-51540-154	LIFE INSURANCE	4.00	4.00	0.36	4.12	-0.12	-3.00 %
100-51540-225	PHONE/INTERNET/CABLE	1,504.00	1,504.00	0.00	1,346.54	157.46	10.47 %
100-51540-240	SOFTWARE MAINTENANCE CONTR	24,037.00	24,037.00	1,289.00	28,890.02	-4,853.02	-20.19 %
100-51540-241	EQUIPMENT MAINTENANCE CONT	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00 %
100-51540-244	WEBSITE	0.00	0.00	0.00	2,025.00	-2,025.00	0.00 %
100-51540-290	OTHER CONTRACTUAL SERVICES	8,208.00	8,208.00	1,817.94	9,378.75	-1,170.75	-14.26 %
100-51540-310	OFFICE SUPPLIES	500.00	500.00	0.00	15.80	484.20	96.84 %
100-51540-311	POSTAGE	36.00	36.00	0.00	0.00	36.00	100.00 %
100-51540-312	COPY USAGE & PAPER	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51540-320	SUBSCRIPTIONS & DUES	100.00	100.00	0.00	0.00	100.00	100.00 %
100-51540-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-330	SEMINARS CONF & TRAVEL	800.00	800.00	0.00	996.00	-196.00	-24.50 %
100-51540-340	OPERATING SUPPLIES	2,000.00	2,000.00	84.27	2,269.87	-269.87	-13.49 %
100-51540-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51540-363	EQUIPMENT MAINT & REPAIRS	400.00	400.00	0.00	0.00	400.00	100.00 %
100-51540-399	ADDL SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51540 - IT Total:		88,302.00	88,302.00	5,070.87	83,678.50	4,623.50	5.24 %
Department: 51600 - CITY HALL							
100-51600-110	SALARIES - REGULAR	43,611.00	43,611.00	1,686.66	40,565.59	3,045.41	6.98 %
100-51600-124	WAGES - PERM PT	8,829.00	8,829.00	0.00	7,775.57	1,053.43	11.93 %
100-51600-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-126	WAGES - TEMP/SEAS	4,152.00	4,152.00	0.00	4,152.00	0.00	0.00 %
100-51600-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-150	FICA	4,329.00	4,329.00	121.62	3,831.32	497.68	11.50 %
100-51600-151	RETIREMENT (WRS)	2,966.00	2,966.00	114.69	2,758.38	207.62	7.00 %
100-51600-152	HEALTH INSURANCE	8,900.00	8,900.00	756.27	8,914.64	-14.64	-0.16 %
100-51600-153	DENTAL INSURANCE	454.00	454.00	37.87	454.44	-0.44	-0.10 %
100-51600-154	LIFE INSURANCE	15.00	15.00	1.30	15.40	-0.40	-2.67 %
100-51600-211	BOILER CONTRACTUAL	670.00	670.00	0.00	1,427.62	-757.62	-113.08 %
100-51600-212	ELEVATORS	5,048.00	5,048.00	742.50	5,559.69	-511.69	-10.14 %
100-51600-213	HVAC CONTRACTUAL	6,032.00	6,032.00	1,515.93	4,447.68	1,584.32	26.27 %
100-51600-214	FIRE CONTRACTUAL	2,944.00	2,944.00	0.00	861.48	2,082.52	70.74 %
100-51600-220	WATER/SEWER/STORM WATER	7,025.00	7,025.00	0.00	4,727.98	2,297.02	32.70 %
100-51600-221	ELECTRIC & GAS	42,000.00	42,000.00	2,353.04	35,213.47	6,786.53	16.16 %
100-51600-225	PHONE/INTERNET/CABLE	3,763.00	3,763.00	148.78	2,175.59	1,587.41	42.18 %
100-51600-240	SOFTWARE MAINT CONTRACTUAL	600.00	600.00	0.00	710.00	-110.00	-18.33 %
100-51600-241	EQUIPMENT MAINTENANCE CONT	800.00	800.00	0.00	549.00	251.00	31.38 %
100-51600-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-243	LEASES	540.00	540.00	0.00	1,122.00	-582.00	-107.78 %
100-51600-290	OTHER CONTRACTUAL SERVICES	4,323.00	4,323.00	158.89	1,289.70	3,033.30	70.17 %
100-51600-292	ELECTRICAL CONTRACTUAL	300.00	300.00	0.00	0.00	300.00	100.00 %
100-51600-293	PLUMBING CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00 %
100-51600-310	OFFICE SUPPLIES	283.00	283.00	0.00	0.00	283.00	100.00 %
100-51600-311	POSTAGE	190.00	190.00	0.00	225.00	-35.00	-18.42 %
1600-312	COPY USAGE & PAPER	0.00	0.00	0.00	574.80	-574.80	0.00 %
100-51600-320	SUBSCRIPTIONS & DUES	60.00	60.00	0.00	0.00	60.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1600-324	RECRUITMENT	50.00	50.00	0.00	0.00	50.00	100.00 %
100-51600-330	SEMINARS, CONF. & TRAVEL	100.00	100.00	0.00	99.00	1.00	1.00 %
100-51600-340	OPERATING SUPPLIES	6,995.00	6,995.00	133.78	4,010.76	2,984.24	42.66 %
100-51600-341	PRINTING & FORMS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-51600-342	CLEANING & SANITARY SUPPLIES	3,500.00	3,500.00	31.81	2,815.41	684.59	19.56 %
100-51600-350	BLDG & GRDS MAINT. & REPAIRS	4,075.00	4,075.00	183.46	4,689.47	-614.47	-15.08 %
100-51600-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	0.00	217.40	282.60	56.52 %
100-51600-361	REGULAR FUEL	1,350.00	1,350.00	30.03	607.05	742.95	55.03 %
100-51600-362	OFF ROAD FUEL	250.00	250.00	0.00	207.02	42.98	17.19 %
100-51600-363	EQUIPMENT MAINT & REPAIRS	1,028.00	1,028.00	479.49	2,226.60	-1,198.60	-116.60 %
100-51600-381	EMPLOYMENT TESTING	50.00	50.00	0.00	17.00	33.00	66.00 %
Department: 51600 - CITY HALL Total:		166,132.00	166,132.00	8,496.12	142,241.06	23,890.94	14.38 %
Department: 51900 - OTHER GOVERNMENT							
100-51900-397	MISCELLANEOUS EXPENSE	0.00	0.00	509.72	4.00	4.00	0.00 %
Department: 51900 - OTHER GOVERNMENT Total:		0.00	0.00	509.72	4.00	-4.00	0.00 %
Department: 51938 - SICK LEAVE PAYOUT							
100-51938-516	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51938 - SICK LEAVE PAYOUT Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51939 - WORKER'S COMPENSATION							
100-51939-510	INS WORKERS COMP	93,832.00	93,832.00	0.00	96,444.00	-2,612.00	-2.78 %
Department: 51939 - WORKER'S COMPENSATION Total:		93,832.00	93,832.00	0.00	96,444.00	-2,612.00	-2.78 %
Department: 51940 - UNEMPLOYMENT COMPENSATION							
100-51940-517	UNEMPLOYMENT	4,126.00	4,126.00	120.08	1,223.41	2,902.59	70.35 %
Department: 51940 - UNEMPLOYMENT COMPENSATION Total:		4,126.00	4,126.00	120.08	1,223.41	2,902.59	70.35 %
Department: 51941 - SALES TAX							
100-51941-501	SALES TAX	9,700.00	9,700.00	60.02	4,729.31	4,970.69	51.24 %
Department: 51941 - SALES TAX Total:		9,700.00	9,700.00	60.02	4,729.31	4,970.69	51.24 %
Department: 51942 - ILLEGAL ASSESSMENTS							
100-51942-397	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51942 - ILLEGAL ASSESSMENTS Total:		0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 51943 - INS - FIRE, COMP / COLL, BOILER							
100-51943-511	INS FIRE, COMP/COLL, BOILER	41,204.00	41,204.00	0.00	36,425.00	4,779.00	11.60 %
Department: 51943 - INS - FIRE, COMP / COLL, BOILER Total:		41,204.00	41,204.00	0.00	36,425.00	4,779.00	11.60 %
Department: 51944 - INS - VEHICLES							
100-51944-512	INS - VEHICLES	19,000.00	19,000.00	0.00	19,749.00	-749.00	-3.94 %
Department: 51944 - INS - VEHICLES Total:		19,000.00	19,000.00	0.00	19,749.00	-749.00	-3.94 %
Department: 51945 - PROPERTY & LIABILITY VEHICLE INSURANCE							
100-51945-513	INS CVMIG LIABILITY PROF	30,064.00	30,064.00	0.00	29,664.00	400.00	1.33 %
Department: 51945 - PROPERTY & LIABILITY VEHICLE INSURANCE		30,064.00	30,064.00	0.00	29,664.00	400.00	1.33 %
Department: 51946 - SIR							
100-51946-514	SIR	2,000.00	2,000.00	0.00	1,564.70	435.30	21.77 %
Department: 51946 - SIR Total:		2,000.00	2,000.00	0.00	1,564.70	435.30	21.77 %
Department: 51947 - MONIES & SECURITIES INSURANCE MISC							
100-51947-515	INS - MONIES & SECURITIES	2,600.00	2,600.00	0.00	2,775.00	-175.00	-6.73 %
Department: 51947 - MONIES & SECURITIES INSURANCE MISC Tot		2,600.00	2,600.00	0.00	2,775.00	-175.00	-6.73 %
Department: 51980 - UNCOLLECTABLE ACCOUNTS							
100-51980-398	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	568.80	-568.80	0.00 %
Department: 51980 - UNCOLLECTABLE ACCOUNTS Total:		0.00	0.00	0.00	568.80	-568.80	0.00 %
Department: 52100 - POLICE							
100-52100-110	SALARIES - REGULAR	201,465.00	201,465.00	7,780.39	185,596.26	15,868.74	7.88 %
100-52100-120	WAGES - REGULAR	1,424,878.00	1,424,878.00	75,134.04	1,304,463.07	120,414.93	8.45 %
100-52100-122	OVERTIME - REGULAR	70,120.00	70,120.00	2,196.59	73,543.57	-3,423.57	-4.88 %
2100-122	OVERTIME - SPECIAL PROJECTS	0.00	0.00	1,010.99	18,550.22	-18,550.22	0.00 %
2100-124	WAGES - PERM PT	8,057.00	8,057.00	245.46	7,077.45	979.55	12.16 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
2100-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-126	WAGES - TEMP/SEAS	27,186.00	27,186.00	653.55	19,702.00	7,484.00	27.53 %
100-52100-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-140	SHIFT DIFFERENTIAL	4,000.00	4,000.00	181.83	4,996.89	-996.89	-24.92 %
100-52100-141	ON CALL	5,200.00	5,200.00	100.00	3,400.00	1,800.00	34.62 %
100-52100-150	FICA	133,179.00	133,179.00	6,422.02	114,837.11	18,341.89	13.77 %
100-52100-151	RETIREMENT (WRS)	233,358.00	233,358.00	11,965.50	216,838.29	16,519.71	7.08 %
100-52100-152	HEALTH INSURANCE	530,608.00	530,608.00	41,741.54	510,622.25	19,985.75	3.77 %
100-52100-153	DENTAL INSURANCE	25,817.00	25,817.00	1,939.76	24,160.14	1,656.86	6.42 %
100-52100-154	LIFE INSURANCE	465.00	465.00	34.79	439.92	25.08	5.39 %
100-52100-221	ELECTRIC & GAS	16,000.00	16,000.00	855.65	12,804.92	3,195.08	19.97 %
100-52100-225	PHONE/INTERNET/CABLE	5,940.00	5,940.00	389.93	6,408.05	-468.05	-7.88 %
100-52100-226	MOBILE DATA AIR CARDS	6,000.00	6,000.00	0.00	4,037.92	1,962.08	32.70 %
100-52100-240	SOFTWARE MAINTENANCE CONTR	11,133.00	11,133.00	0.00	14,657.76	-3,524.76	-31.66 %
100-52100-241	EQUIPMENT MAINTENANCE CONT	4,352.00	4,352.00	83.80	4,095.77	256.23	5.89 %
100-52100-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-290	OTHER CONTRACTUAL SERVICES	3,602.00	3,602.00	89.38	2,133.34	1,468.66	40.77 %
100-52100-310	OFFICE SUPPLIES	2,183.00	2,183.00	68.76	831.62	1,351.38	61.90 %
100-52100-311	POSTAGE	2,000.00	2,000.00	92.74	1,626.75	373.25	18.66 %
100-52100-317	COPY USAGE & PAPER	1,600.00	1,600.00	43.72	608.06	991.94	62.00 %
100-52100-320	SUBSCRIPTIONS & DUES	1,517.00	1,517.00	0.00	2,132.50	-615.50	-40.57 %
100-52100-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52100-324	RECRUITMENT	500.00	500.00	0.00	752.00	-252.00	-50.40 %
100-52100-330	SEMINARS, CONF & TRAVEL	14,700.00	14,700.00	738.00	12,657.81	2,042.19	13.89 %
100-52100-340	OPERATING SUPPLIES	12,000.00	12,000.00	946.15	10,711.42	1,288.58	10.74 %
100-52100-341	PRINTING & FORMS	1,800.00	1,800.00	165.43	2,047.73	-247.73	-13.76 %
100-52100-342	CLEANING & SANITARY SUPPLIES	150.00	150.00	0.00	141.53	8.47	5.65 %
100-52100-350	BLDG & GROS MAINT & REPAIRS	1,300.00	1,300.00	0.00	694.24	605.76	46.60 %
2100-360	VEHICLE MAINT. & REPAIRS	12,000.00	12,000.00	2,215.73	9,779.07	2,220.93	18.51 %
52100-361	REGULAR FUEL	61,657.00	61,657.00	2,265.23	30,931.89	30,725.11	49.83 %
100-52100-363	EQUIPMENT MAINT & REPAIRS	3,500.00	3,500.00	1,066.20	1,611.73	1,888.27	53.95 %
100-52100-380	PUBLIC EDUCATION	500.00	500.00	0.00	0.00	500.00	100.00 %
100-52100-381	EMPLOYMENT TESTING	2,000.00	2,000.00	638.00	1,893.65	106.35	5.32 %
100-52100-382	UNIFORMS & SAFETY ATTIRE	9,000.00	9,000.00	338.06	10,310.52	-1,310.52	-14.56 %
100-52100-390	AMMUNITION	2,800.00	2,800.00	480.00	3,909.79	-1,109.79	-39.64 %
100-52100-391	ERT SUPPLIES	500.00	500.00	459.98	975.97	-475.97	-95.19 %
100-52100-392	NON LETHAL SUPPLIES	1,000.00	1,000.00	67.46	960.78	39.22	3.92 %
100-52100-399	ADD'L SOFTWARE & UPGRADES	1,500.00	1,500.00	759.99	769.98	730.02	48.67 %
Department: 52100 - POLICE Total:		2,843,567.00	2,843,567.00	161,170.67	2,621,711.97	221,855.03	7.80 %
Department: 52200 - FIRE							
100-52200-110	SALARIES - REGULAR	153,951.00	153,951.00	5,945.29	143,372.03	10,578.97	6.87 %
100-52200-120	WAGES - REGULAR	539,056.00	539,056.00	20,859.99	502,504.36	36,551.64	6.78 %
100-52200-121	OVERTIME - REGULAR	46,000.00	46,000.00	3,161.61	41,673.03	4,326.97	9.41 %
100-52200-123	OVERTIME - DOUBLE TIME	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-124	WAGES - PERM PT	68,925.00	68,925.00	5,308.48	47,683.99	21,241.01	30.82 %
100-52200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-150	FICA	15,989.00	15,989.00	833.42	12,854.83	3,134.17	19.60 %
100-52200-151	RETIREMENT (WRS)	139,487.00	139,487.00	5,618.62	129,023.32	10,463.68	7.50 %
100-52200-152	HEALTH INSURANCE	220,389.00	220,389.00	19,578.32	230,081.84	-9,692.84	-4.40 %
100-52200-153	DENTAL INSURANCE	11,217.00	11,217.00	934.74	11,216.88	0.12	0.00 %
100-52200-154	LIFE INSURANCE	201.00	201.00	16.14	191.43	9.57	4.76 %
100-52200-212	ELEVATORS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52200-221	ELECTRIC & GAS	17,256.00	17,256.00	1,069.56	16,006.12	1,249.88	7.24 %
100-52200-225	PHONE/INTERNET/CABLE	2,000.00	2,000.00	180.04	2,882.25	-882.25	-44.11 %
100-52200-226	MOBILE DATA AIR CARDS	1,272.00	1,272.00	0.00	1,271.62	0.38	0.03 %
100-52200-240	SOFTWARE MAINTENANCE CONTR	4,122.50	4,122.50	0.00	4,410.00	-287.50	-6.97 %
52200-241	EQUIPMENT MAINTENANCE CONT	3,538.00	3,538.00	0.00	2,908.88	629.12	17.78 %
52200-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1	100-290						
	OTHER CONTRACTUAL SERVICES	7,784.00	7,784.00	2,169.27	5,669.92	2,114.08	27.16 %
100-52200-310	OFFICE SUPPLIES	500.00	500.00	0.00	557.66	57.66	11.53 %
100-52200-311	POSTAGE	200.00	200.00	9.66	65.84	134.16	67.08 %
100-52200-312	COPY USAGE & PAPER	180.00	180.00	0.69	21.35	158.65	88.14 %
100-52200-320	SUBSCRIPTIONS & DUES	2,226.00	2,226.00	0.00	2,223.00	3.00	0.13 %
100-52200-321	CERTIFICATIONS & LICENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-52200-324	RECRUITMENT	250.00	250.00	0.00	0.00	250.00	100.00 %
100-52200-330	SEMINARS, CONF & TRAVEL	6,300.00	6,300.00	238.71	2,087.88	4,212.12	66.86 %
100-52200-340	OPERATING SUPPLIES	8,366.50	8,366.50	87.73	7,692.60	673.90	8.05 %
100-52200-341	PRINTING & FORMS	200.00	200.00	11.00	380.16	180.16	90.08 %
100-52200-342	CLEANING & SANITARY SUPPLIES	2,000.00	2,000.00	0.00	1,707.55	292.45	14.62 %
100-52200-350	BLDG & GRDS MAINT & REPAIRS	1,000.00	1,000.00	0.00	705.57	294.43	29.44 %
100-52200-360	VEHICLE MAINT. & REPAIRS	6,000.00	6,000.00	0.00	5,621.01	378.99	6.32 %
100-52200-361	REGULAR FUEL	7,000.00	7,000.00	417.29	6,484.46	515.54	7.36 %
100-52200-362	OFF ROAD FUEL	500.00	500.00	11.69	106.93	393.07	78.61 %
100-52200-363	EQUIPMENT MAINT & REPAIRS	2,000.00	2,000.00	50.95	1,143.60	856.40	42.82 %
100-52200-380	PUBLIC EDUCATION	1,000.00	1,000.00	720.00	1,174.95	-174.95	-17.50 %
100-52200-381	EMPLOYMENT TESTING	3,500.00	3,500.00	1,368.50	3,962.25	462.25	13.21 %
100-52200-382	UNIFORMS & SAFETY ATTIRE	3,000.00	3,000.00	62.61	3,087.26	-87.26	-2.91 %
100-52200-394	EMS SUPPLIES	3,000.00	3,000.00	5.19	3,015.59	15.59	0.52 %
100-52200-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	150.00	-150.00	0.00 %
	Department: 52200 - FIRE Total:	1,279,410.00	1,279,410.00	68,659.50	1,191,938.16	87,471.84	6.84 %
	Department: 52210 - HYDRANTS						
100-52210-290	OTHER CONTRACTUAL SERVICES	380,901.00	380,901.00	0.00	0.00	380,901.00	100.00 %
	Department: 52210 - HYDRANTS Total:	380,901.00	380,901.00	0.00	0.00	380,901.00	100.00 %
	Department: 52400 - INSPECTIONS						
100-52400-110	SALARIES - REGULAR	34,570.00	34,570.00	1,342.09	32,156.85	2,413.15	6.98 %
100-52400-120	WAGES - REGULAR	244,820.00	244,820.00	7,993.23	223,273.49	21,546.51	8.80 %
100-52400-121	OVERTIME - REGULAR	0.00	0.00	0.00	105.17	-105.17	0.00 %
100-52400-150	FICA	21,373.00	21,373.00	750.64	18,237.79	3,135.21	14.67 %
100-52400-151	RETIREMENT (WRS)	18,999.00	18,999.00	634.81	17,374.02	1,624.98	8.55 %
100-52400-152	HEALTH INSURANCE	74,619.00	74,619.00	6,145.35	76,704.90	-2,085.90	-2.80 %
100-52400-153	DENTAL INSURANCE	3,846.00	3,846.00	271.74	3,757.28	88.72	2.31 %
100-52400-154	LIFE INSURANCE	140.00	140.00	13.42	149.15	-9.15	-6.54 %
100-52400-225	PHONE/INTERNET/CABLE	2,000.00	2,000.00	85.02	1,794.67	205.33	10.27 %
100-52400-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-290	OTHER CONTRACTUAL SERVICES	500.00	500.00	2,082.50	2,790.00	-2,290.00	-458.00 %
100-52400-294	WEIGHTS & MEASURES	8,800.00	8,800.00	0.00	8,800.00	0.00	0.00 %
100-52400-310	OFFICE SUPPLIES	860.00	860.00	421.72	719.71	140.29	16.31 %
100-52400-311	POSTAGE	900.00	900.00	36.55	580.67	319.33	35.48 %
100-52400-312	COPY USAGE & PAPER	1,500.00	1,500.00	141.50	116.32	1,383.68	92.25 %
100-52400-320	SUBSCRIPTIONS & DUES	545.00	545.00	0.00	460.00	85.00	15.60 %
100-52400-321	CERTIFICATIONS & LICENSES	40.00	40.00	0.00	0.00	40.00	100.00 %
100-52400-324	RECRUITMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-52400-330	SEMINARS, CONF & TRAVEL	3,600.00	3,600.00	23.69	2,342.31	1,257.69	34.94 %
100-52400-340	OPERATING SUPPLIES	150.00	150.00	0.00	455.50	-305.50	-203.67 %
100-52400-341	PRINTING & FORMS	1,130.00	1,130.00	0.00	2,510.99	-1,380.99	-122.21 %
100-52400-360	VEHICLE MAINT. & REPAIRS	300.00	300.00	0.00	74.58	225.42	75.14 %
100-52400-361	REGULAR FUEL	3,100.00	3,100.00	109.50	2,054.95	1,045.05	33.71 %
100-52400-381	EMPLOYMENT TESTING	0.00	0.00	0.00	0.00	0.00	0.00 %
	Department: 52400 - INSPECTIONS Total:	421,792.00	421,792.00	20,051.76	394,458.35	27,333.65	6.48 %
	Department: 52601 - EMERGENCY GOVERNMENT						
100-52601-290	OTHER CONTRACTUAL SERVICES	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00 %
100-52601-340	OPERATING SUPPLIES	1,000.00	1,000.00	210.00	210.00	790.00	79.00 %
	Department: 52601 - EMERGENCY GOVERNMENT Total:	8,000.00	8,000.00	210.00	7,210.00	790.00	9.88 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 52700 - JAIL							
100-52700-290	OTHER CONTRACTUAL SERVICES	3,000.00	3,000.00	0.00	45.00	2,955.00	98.50 %
	Department: 52700 - JAIL Total:	3,000.00	3,000.00	0.00	45.00	2,955.00	98.50 %
Department: 53100 - ENGINEERING							
100-53100-110	SALARIES - REGULAR	69,005.00	69,005.00	2,679.51	64,175.32	4,829.68	7.00 %
100-53100-120	WAGES - REGULAR	11,644.00	11,644.00	455.23	10,918.25	725.75	6.23 %
100-53100-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-150	FICA	6,170.00	6,170.00	221.21	5,293.97	876.03	14.20 %
100-53100-151	RETIREMENT (WRS)	5,484.00	5,484.00	213.16	5,106.43	377.57	6.88 %
100-53100-152	HEALTH INSURANCE	18,347.00	18,347.00	1,761.67	23,978.33	-5,631.33	-30.69 %
100-53100-153	DENTAL INSURANCE	1,107.00	1,107.00	85.28	1,100.25	6.75	0.61 %
100-53100-154	LIFE INSURANCE	21.00	21.00	2.09	23.53	-2.53	-12.05 %
100-53100-225	PHONE/INTERNET/CABLE	2,326.00	2,326.00	72.31	1,872.20	453.80	19.51 %
100-53100-240	SOFTWARE MAINTENANCE CONTR	400.00	400.00	0.00	400.00	0.00	0.00 %
100-53100-241	EQUIPMENT MAINTENANCE CONT	400.00	400.00	0.00	409.25	-9.25	-2.31 %
100-53100-310	OFFICE SUPPLIES	1,300.00	1,300.00	154.79	506.07	793.93	61.07 %
100-53100-311	POSTAGE	500.00	500.00	2.79	159.48	340.52	68.10 %
100-53100-312	COPY USAGE & PAPER	1,200.00	1,200.00	225.46	943.55	256.45	21.37 %
100-53100-320	SUBSCRIPTIONS & DUES	250.00	250.00	0.00	194.00	56.00	22.40 %
100-53100-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-322	LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-323	GENERAL ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53100-330	SEMINARS, CONF & TRAVEL	700.00	700.00	20.00	547.07	152.93	21.85 %
100-53100-340	OPERATING SUPPLIES	1,000.00	1,000.00	133.80	836.09	163.91	16.39 %
100-53100-341	PRINTING & FORMS	125.00	125.00	0.00	0.00	125.00	100.00 %
100-53100-360	VEHICLE MAINT. & REPAIRS	500.00	500.00	0.00	391.35	108.65	21.73 %
100-53100-361	REGULAR FUEL	700.00	700.00	85.51	952.13	-252.13	-36.02 %
100-53100-399	ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	517.80	-517.80	0.00 %
	Department: 53100 - ENGINEERING Total:	121,179.00	121,179.00	6,112.81	118,325.07	2,853.93	2.36 %
Department: 53310 - BOARD OF PUBLIC WORKS							
100-53310-291	TRANSCRIPTION CONTRACTUAL	1,200.00	1,200.00	74.36	863.90	336.10	28.01 %
100-53310-311	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00 %
100-53310-312	COPY USAGE & PAPER	750.00	750.00	0.00	111.56	638.44	85.13 %
100-53310-322	LEGAL NOTICES	400.00	400.00	0.00	0.00	400.00	100.00 %
	Department: 53310 - BOARD OF PUBLIC WORKS Total:	2,400.00	2,400.00	74.36	975.46	1,424.54	59.36 %
Department: 53311 - STREET							
100-53311-110	SALARIES - REGULAR	56,819.00	56,819.00	2,190.32	52,873.90	3,945.10	6.94 %
100-53311-120	WAGES - REGULAR	271,812.00	271,812.00	10,910.96	260,455.92	11,356.08	4.18 %
100-53311-121	OVERTIME - REGULAR	14,000.00	14,000.00	0.00	2,161.95	11,838.05	84.56 %
100-53311-124	WAGES - PERM PT	294.00	294.00	9.45	246.06	47.94	16.31 %
100-53311-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-126	WAGES - TEMP/SEAS	5,070.00	5,070.00	0.00	5,087.58	-17.58	-0.35 %
100-53311-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
100-53311-150	FICA	26,621.00	26,621.00	975.66	22,432.29	4,188.71	15.73 %
100-53311-151	RETIREMENT (WRS)	23,299.00	23,299.00	890.89	21,390.74	1,908.26	8.19 %
100-53311-152	HEALTH INSURANCE	121,885.00	121,885.00	11,557.62	128,125.64	-6,240.64	-5.12 %
100-53311-153	DENTAL INSURANCE	6,109.00	6,109.00	614.27	6,360.89	-251.89	-4.12 %
100-53311-154	LIFE INSURANCE	185.00	185.00	17.51	194.22	-9.22	-4.98 %
100-53311-211	BOILER CONTRACTUAL	100.00	100.00	0.00	147.23	-47.23	-47.23 %
100-53311-213	HVAC CONTRACTUAL	450.00	450.00	100.14	804.44	-354.44	-78.76 %
100-53311-214	FIRE CONTRACTUAL	650.00	650.00	0.00	275.05	374.95	57.68 %
100-53311-220	WATER/SEWER/STORM WATER	1,665.00	1,665.00	0.00	-397.82	2,062.82	123.89 %
100-53311-221	ELECTRIC & GAS	9,400.00	9,400.00	427.49	8,263.49	1,136.51	12.09 %
100-53311-225	PHONE/INTERNET/CABLE	2,304.00	2,304.00	221.97	2,704.67	-400.67	-17.39 %
100-53311-230	COUNTY HWY DEPT SERVICES	250.00	250.00	0.00	0.00	250.00	100.00 %
53311-240	SOFTWARE MAINTENANCE CONTR	710.00	710.00	4.48	724.48	-14.48	-2.04 %
53311-241	EQUIPMENT MAINTENANCE CONT	100.00	100.00	0.00	76.25	23.75	23.75 %

Budget Report

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1	311-242	EQUIPMENT RENTAL	10,000.00	10,000.00	2,800.00	11,200.00	-1,200.00 -12.00%
100-53311-243		LEASES	0.00	0.00	0.00	0.00	0.00 0.00%
100-53311-290		OTHER CONTRACTUAL SERVICES	17,000.00	17,000.00	276.00	12,831.57	4,168.43 24.52%
100-53311-310		OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00 100.00%
100-53311-311		POSTAGE	300.00	300.00	3.88	27.50	272.50 90.83%
100-53311-312		COPY USAGE & PAPER	50.00	50.00	0.00	3.03	46.97 93.94%
100-53311-320		SUBSCRIPTIONS & DUES	0.00	0.00	0.00	474.31	-474.31 0.00%
100-53311-322		LEGAL NOTICES	100.00	100.00	0.00	11.15	88.85 88.85%
100-53311-324		RECRUITMENT	50.00	50.00	0.00	0.00	50.00 100.00%
100-53311-330		SEMINARS, CONF & TRAVEL	500.00	500.00	0.00	130.00	370.00 74.00%
100-53311-340		OPERATING SUPPLIES	4,850.00	4,850.00	1,440.03	4,805.85	44.15 0.91%
100-53311-341		PRINTING & FORMS	100.00	100.00	0.00	0.00	100.00 100.00%
100-53311-342		CLEANING & SANITARY SUPPLIES	600.00	600.00	0.00	540.06	59.94 9.99%
100-53311-350		BLDG & GRDS MAINT & REPAIRS	1,500.00	1,500.00	0.00	2,482.94	-982.94 -65.53%
100-53311-360		VEHICLE MAINT. & REPAIRS	5,500.00	5,500.00	21.50	4,358.04	1,141.96 20.76%
100-53311-361		REGULAR FUEL	20,800.00	20,800.00	522.18	9,504.85	11,295.15 54.30%
100-53311-362		OFF ROAD FUEL	5,000.00	5,000.00	323.08	3,354.88	1,645.12 32.90%
100-53311-363		EQUIPMENT MAINT & REPAIRS	12,000.00	12,000.00	305.66	8,900.65	3,099.35 25.83%
100-53311-370		SALT & SAND	77,200.00	77,200.00	0.00	51,825.58	25,374.42 32.87%
100-53311-371		TREE & BRUSH MAINTENANCE	2,500.00	2,500.00	0.00	2,334.14	165.86 6.63%
100-53311-375		STREET MAINT & REPAIRS	5,000.00	5,000.00	862.53	5,049.46	-49.46 -0.99%
100-53311-381		EMPLOYMENT TESTING	500.00	500.00	0.00	279.72	220.28 44.06%
100-53311-382		UNIFORMS & SAFETY ATTIRE	1,000.00	1,000.00	0.00	359.18	640.82 64.08%
100-53311-399		ADD'L SOFTWARE & UPGRADES	0.00	0.00	0.00	0.00	0.00 0.00%
		Department: 53311 - STREET Total:	706,473.00	706,473.00	34,475.62	630,399.89	76,073.11 10.77%
		Department: 53312 - STREET SIGNS & SIGNALS					
100-53312-221		ELECTRIC & GAS	7,800.00	7,800.00	715.55	7,584.12	215.88 2.77%
100-53312-290		OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	426.75	426.75 0.00%
1	312-292	ELECTRICAL CONTRACTUAL	1,000.00	1,000.00	8.00	18.25	981.75 98.18%
100-53312-372		STREET SIGN MAINT & REPAIRS	9,000.00	9,000.00	669.56	8,691.72	308.28 3.43%
100-53312-373		STREET SIGNAL MAINT & REPAIRS	1,500.00	1,500.00	0.00	815.25	684.75 45.65%
		Department: 53312 - STREET SIGNS & SIGNALS Total:	19,300.00	19,300.00	1,393.11	17,536.09	1,763.91 9.14%
		Department: 53315 - STREET LIGHTS					
100-53315-221		ELECTRIC & GAS	231,430.00	231,430.00	19,106.34	208,667.60	22,762.40 9.84%
100-53315-290		OTHER CONTRACTUAL SERVICES	0.00	0.00	15,828.50	15,828.50	-15,828.50 0.00%
100-53315-292		ELECTRICAL CONTRACTUAL	5,000.00	5,000.00	0.00	4,015.00	985.00 19.70%
100-53315-374		STREET LIGHT MAINT & REPAIRS	1,500.00	1,500.00	3.92	1,095.72	404.28 26.95%
		Department: 53315 - STREET LIGHTS Total:	237,930.00	237,930.00	34,938.76	229,606.82	8,323.18 3.50%
		Department: 53440 - STORM WATER					
100-53440-200		GP STORM WATER ERU	0.00	0.00	0.00	0.00	0.00 0.00%
		Department: 53440 - STORM WATER Total:	0.00	0.00	0.00	0.00	0.00 0.00%
		Department: 54110 - ANIMAL CONTROL					
100-54110-290		OTHER CONTRACTUAL SERVICES	50,765.00	50,765.00	4,679.70	47,090.70	3,674.30 7.24%
		Department: 54110 - ANIMAL CONTROL Total:	50,765.00	50,765.00	4,679.70	47,090.70	3,674.30 7.24%
		Department: 55110 - LIBRARY					
100-55110-110		SALARIES - REGULAR	25,652.00	25,652.00	992.14	23,861.24	1,790.76 6.98%
100-55110-124		WAGES - PERM PT	10,122.00	10,122.00	321.17	8,365.44	1,756.56 17.35%
100-55110-125		OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00 0.00%
100-55110-126		WAGES - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00 0.00%
100-55110-127		OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00 0.00%
100-55110-150		FICA	2,736.00	2,736.00	96.10	2,355.94	380.06 13.89%
100-55110-151		RETIREMENT (WRS)	1,744.00	1,744.00	67.47	1,622.69	121.31 6.96%
100-55110-152		HEALTH INSURANCE	5,284.00	5,284.00	449.06	5,293.13	-9.13 -0.17%
100-55110-153		DENTAL INSURANCE	271.00	271.00	22.59	271.08	-0.08 -0.03%
100-55110-154		LIFE INSURANCE	9.00	9.00	0.77	9.14	-0.14 -1.56%
1	110-211	BOILER CONTRACTUAL	635.00	635.00	0.00	598.52	36.48 5.74%
100-55110-213		HVAC CONTRACTUAL	4,132.00	4,132.00	0.00	2,731.20	1,400.80 33.90%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
55110-214	FIRE CONTRACTUAL	1,534.00	1,534.00	0.00	728.98	805.02	52.48%
100-55110-220	WATER/SEWER/STORM WATER	2,911.00	2,911.00	0.00	3,128.76	-217.76	-7.48%
100-55110-221	ELECTRIC & GAS	24,376.00	24,376.00	1,493.24	22,016.88	2,359.12	9.68%
100-55110-225	PHONE/INTERNET/CABLE	750.00	750.00	53.80	736.52	13.48	1.80%
100-55110-240	SOFTWARE MAINTENANCE CONTR	750.00	750.00	0.00	600.00	150.00	20.00%
100-55110-242	EQUIPMENT RENTAL	250.00	250.00	0.00	0.00	250.00	100.00%
100-55110-290	OTHER CONTRACTUAL SERVICES	2,230.00	2,230.00	0.00	1,091.00	1,139.00	51.08%
100-55110-291	TRANSCRIPTION CONTRACTUAL	0.00	0.00	0.00	173.29	-173.29	0.00%
100-55110-292	ELECTRICAL CONTRACTUAL	333.00	333.00	0.00	103.00	230.00	69.07%
100-55110-293	PLUMBING CONTRACTUAL	300.00	300.00	0.00	210.68	89.32	29.77%
100-55110-310	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
100-55110-311	POSTAGE	25.00	25.00	0.00	0.49	24.51	98.04%
100-55110-312	COPY USAGE & PAPER	0.00	0.00	0.00	214.40	-214.40	0.00%
100-55110-340	OPERATING SUPPLIES	2,475.00	2,475.00	203.58	2,657.26	-182.26	-7.36%
100-55110-342	CLEANING & SANITARY SUPPLIES	2,100.00	2,100.00	0.00	2,026.75	73.25	3.49%
100-55110-350	BLDG & GRDS MAINT & REPAIRS	1,775.00	1,775.00	0.00	1,158.89	616.11	34.71%
100-55110-360	VEHICLE MAINT. & REPAIRS	150.00	150.00	0.00	131.87	118.13	78.75%
100-55110-363	EQUIPMENT MAINT. & REPAIRS	350.00	350.00	12.79	180.31	169.69	48.48%
Department: 55110 - LIBRARY Total:		90,894.00	90,894.00	3,712.71	80,167.46	10,726.54	11.80%
Department: 55200 - PARKS							
100-55200-110	SALARIES - REGULAR	51,924.00	51,924.00	2,039.31	48,294.84	3,629.16	6.99%
100-55200-120	WAGES - REGULAR	73,547.00	73,547.00	2,859.52	64,387.34	9,159.66	12.45%
100-55200-121	OVERTIME - REGULAR	1,000.00	1,000.00	0.00	435.67	564.33	56.43%
100-55200-124	WAGES - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-126	WAGES - TEMP/SEAS	34,312.00	34,312.00	0.00	25,185.80	9,126.20	26.60%
100-55200-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	55.69	-55.69	0.00%
100-55200-150	FICA	12,300.00	12,300.00	374.91	10,328.51	1,971.49	16.03%
55200-151	RETIREMENT (WRS)	9,325.00	9,325.00	350.13	8,337.64	987.36	10.59%
100-55200-152	HEALTH INSURANCE	17,718.00	17,718.00	1,482.91	17,724.08	-6.08	-0.03%
100-55200-153	DENTAL INSURANCE	1,853.00	1,853.00	155.84	1,854.68	-1.68	-0.09%
100-55200-154	LIFE INSURANCE	30.00	30.00	2.68	31.46	-1.46	-4.87%
100-55200-214	FIRE CONTRACTUAL	0.00	0.00	0.00	159.63	-159.63	0.00%
100-55200-220	WATER/SEWER/STORM WATER	15,027.00	15,027.00	0.00	14,645.83	381.17	2.54%
100-55200-221	ELECTRIC & GAS	22,500.00	22,500.00	1,160.82	17,774.25	4,725.75	21.00%
100-55200-225	PHONE/INTERNET/CABLE	2,700.00	2,700.00	223.84	2,644.19	55.81	2.07%
100-55200-240	SOFTWARE MAINTENANCE CONTR	600.00	600.00	0.00	600.00	0.00	0.00%
100-55200-242	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-290	OTHER CONTRACTUAL SERVICES	378.00	378.00	0.00	0.00	378.00	100.00%
100-55200-291	TRANSCRIPTION CONTRACTUAL	600.00	600.00	42.90	524.94	75.06	12.51%
100-55200-292	ELECTRICAL CONTRACTUAL	450.00	450.00	0.00	0.00	450.00	100.00%
100-55200-293	PLUMBING CONTRACTUAL	250.00	250.00	0.00	0.00	250.00	100.00%
100-55200-310	OFFICE SUPPLIES	0.00	0.00	0.00	15.95	-15.95	0.00%
100-55200-311	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-312	COPY USAGE & PAPER	0.00	0.00	0.00	0.00	0.00	0.00%
100-55200-320	SUBSCRIPTIONS & DUES	100.00	100.00	0.00	45.00	55.00	55.00%
100-55200-321	CERTIFICATIONS & LICENSES	0.00	0.00	175.00	175.00	-175.00	0.00%
100-55200-330	SEMINARS, CONF & TRAVEL	550.00	550.00	0.00	537.85	12.15	2.21%
100-55200-340	OPERATING SUPPLIES	10,625.00	10,625.00	376.38	12,626.74	-2,001.74	-18.84%
100-55200-342	CLEANING & SANITARY SUPPLIES	2,500.00	2,500.00	0.00	3,471.67	-971.67	-38.87%
100-55200-350	BLDG & GRDS MAINT & REPAIRS	10,550.00	10,550.00	91.16	12,649.84	-2,099.84	-19.90%
100-55200-360	VEHICLE MAINT. & REPAIRS	3,000.00	3,000.00	152.76	4,947.16	-1,947.16	-64.91%
100-55200-361	REGULAR FUEL	8,250.00	8,250.00	263.34	4,513.57	3,736.43	45.29%
100-55200-362	OFF ROAD FUEL	3,500.00	3,500.00	77.91	4,302.34	-802.34	-22.92%
100-55200-363	EQUIPMENT MAINT. & REPAIRS	4,500.00	4,500.00	175.07	6,960.86	-2,460.86	-54.69%
100-55200-371	TREE & BRUSH MAINTENANCE	3,500.00	3,500.00	31.38	1,978.21	1,521.79	43.48%
55200-381	EMPLOYMENT TESTING	90.00	90.00	0.00	65.00	25.00	27.78%

Budget Report

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1	200-382	250.00	250.00	0.00	798.95	-548.95	-219.58%
	UNIFORMS & SAFETY ATTIRE						
	Department: 55200 - PARKS Total:	291,929.00	291,929.00	10,039.86	266,072.69	25,856.31	8.86%
	Department: 55300 - RECREATION						
100-55300-110	SALARIES - REGULAR	168,737.00	168,737.00	6,611.88	156,974.50	11,762.50	6.97%
100-55300-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-55300-121	OVERTIME - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
100-55300-124	WAGES - PERM PT	34,063.00	34,063.00	626.18	17,360.25	16,702.75	49.03%
100-55300-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00%
100-55300-126	WAGES - TEMP/SEAS	57,507.00	57,507.00	419.65	52,754.15	4,752.85	8.26%
100-55300-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-55300-150	FICA	19,913.00	19,913.00	556.57	16,507.27	3,405.73	17.10%
100-55300-151	RETIREMENT (WRS)	12,764.00	12,764.00	492.18	11,854.63	909.37	7.12%
100-55300-152	HEALTH INSURANCE	46,212.00	46,212.00	4,297.65	46,658.21	-446.21	-0.97%
100-55300-153	DENTAL INSURANCE	2,253.00	2,253.00	179.80	2,245.49	7.51	0.33%
100-55300-154	LIFE INSURANCE	49.00	49.00	4.01	48.32	0.68	1.39%
100-55300-225	PHONE/INTERNET/CABLE	2,640.00	2,640.00	130.87	3,259.79	-619.79	-23.48%
100-55300-240	SOFTWARE MAINTENANCE CONTR	250.00	250.00	0.00	0.00	250.00	100.00%
100-55300-241	EQUIPMENT MAINTENANCE CONTR	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
100-55300-290	OTHER CONTRACTUAL SERVICES	1,000.00	1,000.00	0.00	500.00	500.00	50.00%
100-55300-310	OFFICE SUPPLIES	1,350.00	1,350.00	197.63	889.17	460.83	34.14%
100-55300-311	POSTAGE	4,500.00	4,500.00	19.40	2,955.32	1,544.68	34.33%
100-55300-312	COPY USAGE & PAPER	3,000.00	3,000.00	321.31	3,211.73	-211.73	-7.06%
100-55300-320	SUBSCRIPTIONS & DUES	775.00	775.00	0.00	930.00	-155.00	-20.00%
100-55300-321	CERTIFICATIONS & LICENSES	0.00	0.00	0.00	70.00	70.00	0.00%
100-55300-330	SEMINARS, CONF & TRAVEL	1,800.00	1,800.00	327.00	1,493.61	306.39	17.02%
100-55300-340	OPERATING SUPPLIES	26,900.00	26,900.00	1,317.51	22,224.73	4,675.27	17.38%
100-55300-341	PRINTING & FORMS	5,000.00	5,000.00	0.00	6,744.21	-1,744.21	-34.88%
100-55300-381	EMPLOYMENT TESTING	450.00	450.00	0.00	0.00	450.00	100.00%
	Department: 55300 - RECREATION Total:	390,163.00	390,163.00	15,501.64	346,681.38	43,481.62	11.14%
	Department: 55420 - AQUATIC CENTER						
100-55420-120	WAGES - REGULAR	18,683.00	18,683.00	722.88	17,397.78	1,285.22	6.88%
100-55420-121	OVERTIME - REGULAR	0.00	0.00	0.00	290.46	290.46	0.00%
100-55420-126	WAGES - TEMP/SEAS	80,326.00	80,326.00	0.00	68,287.20	12,038.80	14.99%
100-55420-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
100-55420-150	FICA	7,574.00	7,574.00	52.67	6,475.76	1,098.24	14.50%
100-55420-151	RETIREMENT (WRS)	1,270.00	1,270.00	49.16	1,202.81	67.19	5.29%
100-55420-152	HEALTH INSURANCE	6,741.00	6,741.00	559.65	6,739.23	1.77	0.03%
100-55420-153	DENTAL INSURANCE	583.00	583.00	31.95	383.40	200.00	34.31%
100-55420-154	LIFE INSURANCE	4.00	4.00	0.31	3.62	0.38	9.50%
100-55420-220	WATER/SEWER/STORM/WATER	6,759.00	6,759.00	0.00	7,025.68	-266.68	-3.95%
100-55420-221	ELECTRIC & GAS	13,779.00	13,779.00	321.36	15,336.08	-1,557.08	-11.30%
100-55420-225	PHONE/INTERNET/CABLE	400.00	400.00	27.80	333.72	66.28	16.57%
100-55420-290	OTHER CONTRACTUAL SERVICES	11,359.00	11,359.00	0.00	10,633.12	725.88	6.39%
100-55420-321	CERTIFICATIONS & LICENSES	250.00	250.00	0.00	475.00	-225.00	-90.00%
100-55420-330	SEMINARS, CONF & TRAVEL	250.00	250.00	0.00	243.99	6.01	2.40%
100-55420-340	OPERATING SUPPLIES	4,650.00	4,650.00	0.00	6,845.39	-2,195.39	-47.21%
100-55420-342	CLEANING & SANITARY SUPPLIES	450.00	450.00	0.00	126.11	323.89	71.98%
100-55420-343	CONCESSIONS SUPPLIES	17,800.00	17,800.00	0.00	14,112.54	3,687.46	20.72%
100-55420-350	BLDG & GRDS MAINT & REPAIRS	4,600.00	4,600.00	0.00	10,611.55	-6,011.55	-130.69%
100-55420-363	EQUIPMENT MAINT & REPAIRS	500.00	500.00	0.00	306.82	193.18	38.64%
	Department: 55420 - AQUATIC CENTER Total:	175,778.00	175,778.00	1,765.78	166,830.26	8,947.74	5.09%
	Department: 56600 - URBAN PLANNING						
100-56600-290	OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
100-56600-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	0.00	0.00	0.00%
	Department: 56600 - URBAN PLANNING Total:	0.00	0.00	0.00	0.00	0.00	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 56610 - CITY STUDY						
100-56610-295	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 56610 - CITY STUDY Total:						
	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 56700 - ECONOMIC DEVELOPMENT						
100-56700-290	14,387.00	14,387.00	0.00	14,387.10	-0.10	0.00 %
Department: 56700 - ECONOMIC DEVELOPMENT Total:						
	14,387.00	14,387.00	0.00	14,387.10	-0.10	0.00 %
Department: 56900 - PLANNING & ZONING						
100-56900-110	112,439.00	112,439.00	4,358.61	104,581.40	7,857.60	6.99 %
100-56900-120	17,466.00	17,466.00	1,682.84	16,377.38	1,088.62	6.23 %
100-56900-121	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-150	9,938.00	9,938.00	372.19	8,222.30	1,715.70	17.26 %
100-56900-151	8,834.00	8,834.00	342.81	8,225.01	608.99	6.89 %
100-56900-152	32,288.00	32,288.00	1,681.62	30,278.55	2,009.45	6.22 %
100-56900-153	1,470.00	1,470.00	54.73	1,505.80	-35.80	-2.44 %
100-56900-154	31.00	31.00	2.99	33.68	-2.68	-8.65 %
100-56900-225	1,800.00	1,800.00	80.50	1,545.04	254.96	14.16 %
100-56900-240	320.00	320.00	0.00	0.00	320.00	100.00 %
100-56900-241	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-290	23,200.00	23,200.00	175.50	675.50	23,875.50	102.91 %
100-56900-291	2,900.00	2,900.00	176.54	2,923.83	-23.83	-0.82 %
100-56900-310	760.00	760.00	96.43	974.14	-214.14	-28.18 %
100-56900-311	880.00	880.00	72.22	1,367.47	-487.47	-55.39 %
100-56900-312	2,745.00	2,745.00	166.95	2,911.05	-166.05	-6.05 %
100-56900-320	900.00	900.00	0.00	0.00	900.00	100.00 %
100-56900-322	3,300.00	3,300.00	381.38	4,388.30	-1,088.30	-32.98 %
100-56900-324	0.00	0.00	0.00	0.00	0.00	0.00 %
100-56900-330	2,100.00	2,100.00	105.62	2,801.62	-701.62	-33.41 %
56900-340	700.00	700.00	16.00	683.35	16.65	2.38 %
56900-360	300.00	300.00	0.00	0.00	300.00	100.00 %
100-56900-361	1,300.00	1,300.00	22.13	588.04	711.96	54.77 %
Department: 56900 - PLANNING & ZONING Total:						
	177,271.00	177,271.00	7,789.06	188,082.46	-10,811.46	-6.10 %
Department: 59200 - TRANSFERS						
100-59200-880	0.00	0.00	0.00	0.00	0.00	0.00 %
Department: 59200 - TRANSFERS Total:						
	0.00	0.00	0.00	0.00	0.00	0.00 %
Expense Total:						
	8,601,307.00	8,601,307.00	428,574.15	7,595,646.17	1,005,660.83	11.69 %
Fund: 100 - GENERAL FUND Surplus (Deficit):						
	0.00	0.00	-375,848.95	766,668.58	766,668.58	0.00 %
Report Surplus (Deficit):						
	0.00	0.00	-375,848.95	766,668.58	766,668.58	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	-375,848.95	766,668.58	766,668.58
Report Surplus (Deficit):	0.00	0.00	-375,848.95	766,668.58	766,668.58



City of Onalaska

Balance Sheet Report

Account Summary

As Of 12/15/2015

Account	Name	Balance
Fund: 610 - WATER UTILITY		
Assets		
610-11100	CASH	-1,256.40
610-11300	INVESTMENTS	608,218.04
610-11504	SPECIAL DEPRIATION FUND	475,000.00
610-11508	SPECIAL REDEMPT. FUND 2005-2006	31,500.00
610-11514	RESERVE FUND 2005-2006	52,409.37
610-12601	A/R S/A 1983 & PRIOR	11,179.14
610-12614	A/R S/A 1988 (PINES)	0.00
610-12615	A/R S/A 1992 (DEFERRED)	30,616.77
610-12616	A/R S/A 1993	0.00
610-12617	A/R S/A 1995	0.00
610-12618	A/R S/A 1998	0.00
610-12619	A/R S/A 1999 - WATER	0.00
610-12620	A/R S/A 2001 - WATER	1,061.28
610-12621	A/R S/A 2004 WATER	1,929.60
610-12622	A/R S/A 2005	16,092.23
610-12623	A/R S/A 2007	4,621.92
610-12624	A/R S/A 2009 WATER	23,626.61
610-12627	A/R S/A 1989 & (DEFERRED)	65,101.92
610-12629	A/R S/A 1990 (DEFERRED)	11,210.94
610-12630	A/R S/A 1988 (DEFERRED)	8,825.85
610-12633	A/R S/A 1991	27,959.56
610-13100	OTHER ACCOUNTS RECEIVABLE	-98.97
610-13101	CUSTOMER ACCOUNTS RECEIVABLE	6,228.81
610-13108	PRIVATE FIRE PROTECTION	139.59
610-13123	RECEIVABLE FROM DEPT OF COMMERCE	0.00
610-13300	INTEREST RECEIVABLE	0.00
610-14207	DUE FROM SEWER	550,686.00
610-14208	DUE FROM GENERAL FUND	0.00
610-14211	DUE FROM CAPITAL PROJECTS	4,024,766.21
610-14216	DUE FROM DEBT SERVICE	791.38
610-15012	MATERIAL & SUPPLIES	80,085.83
610-18102	SOURCE OF SUPPLY PLANT - LAND	791.00
610-18103	TRANS/DIST. PLANT - LAND	72,085.55
610-18150	CONSTRUCTION WORK IN PROGRESS	189,043.00
610-18501	TOOLS, SHOP & GARAGE EQUIP	182,791.66
610-18520	COMPUTER EQUIPMENT	272,411.95
610-18521	LAND-PUMPING EQUIPMENT	35,000.00
610-18522	OTHER POWER PRODUCTION EQUIPMEN	45,529.00
610-18523	ELECTRIC PUMPING EQUIPMENT	977,248.68
610-18524	WELLS & SPRINGS	1,674,975.61
610-18525	DISTRIBUTION RESERVOIR & STANDPIPE	1,488,698.69
610-18526	TRANSMISSION & DISTRIBUTION - MAI	3,126,080.31
610-18527	MAINS-CONTRIBUTED	7,674,681.36
610-18528	HYDRANTS	334,642.25
610-18529	OTHER TRANS/DIST-FOUNTAINS & C	9,979.77
610-18530	POWER EQUIPMENT	50,481.53
610-18532	COMMUNICATION EQUIPMENT	10,981.36
610-18533	COMMUNCATION EQUIP - SCADA SYSTEM	342,537.27
610-18534	ELECTRIC PUMBING EQUIPMENT	90,781.00
610-18535	OTHER PUMBING EQUIPMENT	3,438.90
610-18536	WATER TREATMENT EQUIP	111,143.61
610-18537	METERS	2,682,531.63
610-18538	TRANSPORTATION EQUIPMENT	286,915.46

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Balance Sheet Report

As Of 12/15/2015

Account	Name	Balance
610-18539	LAB EQUIPMENT	8,958.58
610-18540	ACCUM DEPR. TOOLS, SHOP & GARAGE	-105,860.16
610-18541	STRUCTURES & IMPROVEMENTS (PUMP I	932,147.62
610-18542	RESERVOIRS & STANDPIPES-CONTRIBUTE	505,503.00
610-18558	ACCUM DEPR - TANS & DIST MAI	-315,444.22
610-18560	A/D - MAINS CONTRIBUTED	-1,633,831.00
610-18561	ACCUM DEPR - HYDRANTS	-53,200.18
610-18599	ACCUM DEPR - STRUCTURES & IMPRO	-319,938.70
610-18601	A/D - STRUCTURES CONTRIBUTED	-175,747.00
610-18602	STRUCTURES & IMPROV-CONTRIBUTED	267,209.00
610-18603	ACCUM DEPPE-OTHER POWER PROD	-29,044.00
610-18604	ACCUM DEPR - ELECTRIC PUMPING EQUII	-624,585.38
610-18605	ACCUM DEPR - WELLS & SPRINGS	-460,757.89
610-18606	ACCUM DEPR - DIST RES & STAND	-585,547.18
610-18607	A/D - RESERVOIRS CONTRIBUTED	-213,645.00
610-18850	SERVICES	346,826.19
610-18851	SERVICES-CONTRIBUTED	2,265,721.91
610-18890	ACCUM DEPR - SERVICES	-58,722.08
610-18891	A/D - SERVICES CONTRIBUTED	-961,776.00
610-18901	A/D - HYDRANTS CONTRIBUTED	-416,074.50
610-18902	HYDRANTS-CONTRIBUTED	1,194,914.19
610-18903	ACCUM DEPR - OTHER TRANS & DIST	-4,243.88
610-18904	ACCUM DEPR - POWER EQUIP	-50,481.20
610-18905	ACCUM DEPR - COMMUNICATION EQUIP	-10,981.06
610-18906	ACCUM DEPR - COM EQUIP SCADA.	-258,406.60
610-18907	A/D ELECTRIC PUMPING EQUIPMENT	-65,387.00
610-18908	ACCUM DEPR - OTHER PUMBING EQUIP	-3,376.90
610-18909	ACCUM DEPR - WATER TREATMENT EQUI	-70,194.90
610-18910	ACCUM DEPR - METERS	-1,414,912.45
610-18911	ACCUM DEPR - COMPUTER EQUIP	-127,012.48
610-18912	OFFICE FURNITURE & EQUIP	17,810.13
610-18913	ACCUM DEPR - OFFICE FURNITURE & EQL	-17,992.84
610-18914	ACCUM DEPR - TRANSPORTAION EQUIP	-270,900.12
610-18915	ACCUM DEPR - LAB EQUIP	-8,958.58
610-18980	UNAMORTIZED BOND COSTS	144,208.37
610-18981	UNAMORTIZED DEBT DISCOUNT	0.00
610-18982	UNAMORTIZED PREMIUM ON DEBT	-49,138.95
	Total Assets:	23,070,604.01
		<u>23,070,604.01</u>

Liability

610-21100	ACCOUNTS PAYABLE	0.00
610-21101	PAYABLE TO CITY OF LA CROSSE	0.00
610-21110	AP PENDING (DUE TO POOL)	1,441.62
610-21511	FICA W/H	0.00
610-21512	FEDERAL W/H	0.00
610-21513	STATE W/H - WI	0.00
610-21515	FICA W/H - MEDICARE	0.00
610-21520	RETIREMENT W/H	0.00
610-21528	BC/BS HEALTH INS	0.00
610-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
610-21530	HEALTH INS	0.00
610-21531	CANCER INS	0.00
610-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
610-21534	MEDICAL & DEP CARE - SECT. 125	0.00
610-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
610-21540	UNITED WAY	0.00
610-21560	COMMUNITY CREDIT UNION W/H	0.00
610-21570	UNION DUES	0.00
610-21571	LOCAL 150 UNION DUES W/H	0.00
610-21572	1ST FINANCIAL SVGS.	0.00
610-21573	DEFERRED COMPENSATION	0.00

Balance Sheet Report

As Of 12/15/2015

Account	Name	Balance
610-21581	SUPPORT PAYMENTS	0.00
610-21700	ACCRUED WAGES	0.00
610-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC)	19,696.73
610-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK)	28,679.20
610-22402	INTEREST ACCRUED - M.R.B.	8,104.70
610-22405	INTEREST ACCRUED - CURRENT ASSETS	0.00
610-22406	INTEREST ACCRUED - REVENUE BONDS	0.00
610-22408	INTEREST ACCRUED - G.O.	16,937.33
610-22900	CURRENT PORTION OF LONG-TERM DEBT	0.00
610-22906	CURRENT PORTION OF MORTGAGE REVEI	0.00
610-25300	FOWLER/HAMMER RESERVOIR DEPOSIT	0.00
610-26000	DEFERRED REVENUE	0.00
610-27100	ADVANCE FROM MUNICIPALITY G.O. DEB	5,586,485.52
610-29202	MORTGAGE REVENUE BOND - 2015	1,672,500.00
610-29205	MORTGAGE REVENUE BOND 1993	0.00
610-29208	MORTGAGE REVENUE BOND 1996	0.00
610-29211	MORTGAGE REVENUE BOND 2001	0.00
610-29214	MORGAGE REVENUE BOND 2005	0.00
610-29217	MORTGAGE REVENUE BOND 2006	131,490.00
Total Liability:		7,465,335.10

Equity

610-31101	CAPITAL PAID IN BY MUNICIPALITY	2,708,821.08
610-31201	CONTRIBUTION IN AID OF CONSTRUCTIOI	8,084,335.92
610-32000	INVESTMENT IN CAPITAL ASSETS	0.00
610-34100	FUND BALANCE	3,829,740.43
610-34101	FUND BALANCE (SURPLUS/DEF)	164,674.00
610-34120	RETAINED EARNINGS - CONTRIBUTED	0.00
610-34130	FUND BALANCE - RESERVED	830,709.00
610-34140	FUND BALANCE - RESERVED - OTHER	0.00
Total Beginning Equity:		15,618,280.43
Total Revenue		1,214,165.70
Total Expense		1,227,177.22
Revenues Over/Under Expenses		-13,011.52
Total Equity and Current Surplus (Deficit):		15,605,268.91
Total Liabilities, Equity and Current Surplus (Deficit):		<u>23,070,604.01</u>



		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 610 - WATER UTILITY							
Revenue							
610-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	-2,662.13	-2,662.13	0.00 %
610-00000-46450	METERED SALES - IRRIGATION	0.00	0.00	0.00	59,768.75	59,768.75	0.00 %
610-00000-46451	METERED SALES - RESIDENTIAL	950,000.00	950,000.00	327.10	770,825.64	-179,174.36	18.86 %
610-00000-46452	METERED SALES - COMMERCIAL	351,000.00	351,000.00	-36.28	202,571.24	-148,428.76	42.29 %
610-00000-46453	METERED SALES - INDUSTRIAL	8,000.00	8,000.00	0.00	6,327.00	-1,673.00	20.91 %
610-00000-46454	PRIVATE FIRE PROTECTION	26,000.00	26,000.00	0.00	20,232.49	-5,767.51	22.18 %
610-00000-46455	PUBLIC FIRE PROTECTION	366,651.00	366,651.00	0.00	0.00	-366,651.00	100.00 %
610-00000-46456	METERED SALES - GOV'T	50,000.00	50,000.00	0.00	41,972.95	-8,027.05	16.05 %
610-00000-46457	METERED SALES - MULTI FAMILY	95,000.00	95,000.00	0.00	73,937.76	-21,062.24	22.17 %
610-00000-46458	FORFEITED DISCOUNTS (PENALTIES)	11,000.00	11,000.00	0.00	9,402.72	-1,597.28	14.52 %
610-00000-46459	MISC SERVICE REVENUE	70,000.00	70,000.00	235.00	19,718.52	-50,281.48	71.83 %
610-00000-46460	MISC NON-OPERATING REVENUE	0.00	0.00	0.00	0.00	0.00	0.00 %
610-00000-46461	OTHER WATER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00 %
610-00000-46466	SALES FOR RESALE	10,000.00	10,000.00	0.00	8,641.12	-1,358.88	13.59 %
610-00000-46467	CONTRIBUTED CAPITAL PER GASB 3	0.00	0.00	0.00	0.00	0.00	0.00 %
610-00000-46469	CONTRIBUTED CAPITAL MUNICIPAL	0.00	0.00	0.00	0.00	0.00	0.00 %
610-00000-48100	INTEREST INCOME	6,000.00	6,000.00	0.00	2,078.48	-3,921.52	65.36 %
610-00000-48112	INTEREST INCOME S/A	1,361.00	1,361.00	0.00	1,351.16	-9.84	0.72 %
610-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00 %
610-00000-49998	FUNDS REC'D NBQ VS BQ	0.00	0.00	0.00	0.00	0.00	0.00 %
610-00000-49999	CONTRIBUTIONS - S/A	0.00	0.00	0.00	0.00	0.00	0.00 %
Revenue Total:		1,945,012.00	1,945,012.00	525.82	1,214,165.70	-730,846.30	37.58 %
Expense							
610-57100-110	SALARIES REGULAR	82,846.00	82,846.00	3,202.16	77,077.86	5,768.14	6.96 %
610-57100-120	WAGES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57100-121	WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57100-126	WAGES TEMP/SEAS	5,381.00	5,381.00	132.00	6,863.23	-1,482.23	-27.55 %
610-57100-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	79.14	-79.14	0.00 %
610-57100-150	FICA	6,749.00	6,749.00	249.34	6,111.64	637.36	9.44 %
610-57100-151	RETIREMENT (WRS)	5,634.00	5,634.00	217.75	5,241.39	392.61	6.97 %
610-57100-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57100-416	MAINT OF SUPPLY MAINS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57100-417	MAINT OF WATER SOURCE PLANT	1,000.00	1,000.00	0.00	4,419.68	-3,419.68	-341.97 %
610-57200-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57200-120	WAGES REGULAR	24,861.00	24,861.00	138.60	26,233.57	-1,372.57	-5.52 %
610-57200-121	WAGES OVERTIME	4,430.00	4,430.00	213.24	1,572.89	2,857.11	64.49 %
610-57200-126	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57200-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57200-150	FICA	2,241.00	2,241.00	25.56	1,977.66	263.34	11.75 %
610-57200-151	RETIREMENT (WRS)	1,992.00	1,992.00	23.92	1,890.80	101.20	5.08 %
610-57200-153	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57200-423	FUEL & POWER FOR PUMPING	152,750.00	152,750.00	10,450.07	139,671.36	13,078.64	8.56 %
610-57200-431	MAINT OF STRUCTURES & IMPROV	500.00	500.00	0.00	2,009.31	-1,509.31	-301.86 %
610-57200-433	MAINT OF PUMPING EQUIPMENT	7,000.00	7,000.00	0.00	5,802.32	1,197.68	17.11 %
610-57300-110	SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57300-120	WAGES REGULAR	48,625.00	48,625.00	1,438.95	59,255.21	-10,630.21	-21.86 %
610-57300-121	WAGES OVERTIME	616.00	616.00	0.00	189.26	426.74	69.28 %
610-57300-126	WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57300-127	OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57300-150	FICA	3,767.00	3,767.00	107.11	4,128.93	-361.93	-9.61 %

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
6	300-151	RETIREMENT (WRS)	3,348.00	3,348.00	97.85	4,042.26	-694.26	-20.74 %
610-57300-441		CHEMICALS	25,000.00	25,000.00	1,210.89	14,644.47	10,355.53	41.42 %
610-57300-443		MISC WATER TREATMENT	27,000.00	27,000.00	17.43	3,507.59	23,492.41	87.01 %
610-57300-451		MAINT OF STRUCTURES & IMPROV	2,000.00	2,000.00	0.00	24.63	1,975.37	98.77 %
610-57300-452		MAINT OF WATER TREATMENT EQ	4,000.00	4,000.00	0.00	1,560.02	2,439.98	61.00 %
610-57400-110		SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57400-120		WAGES REGULAR	118,558.00	118,558.00	10,210.46	169,721.39	-51,163.39	-43.15 %
610-57400-121		WAGES OVERTIME	4,754.00	4,754.00	173.25	1,947.16	2,806.84	59.04 %
610-57400-126		WAGES TEMP/SEAS	223.00	223.00	9.45	246.06	-23.06	-10.34 %
610-57400-127		OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57400-141		ON CALL	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57400-150		FICA	9,450.00	9,450.00	804.42	12,188.60	-2,738.60	-28.98 %
610-57400-151		RETIREMENT (WRS)	8,385.00	8,385.00	706.06	11,673.42	-3,288.42	-39.22 %
610-57400-211		TRANS.DIST.-BOILER (PWF)	2,000.00	2,000.00	0.00	162.29	1,837.71	91.89 %
610-57400-213		TRANS.DIST.-HVAC SYSTEM (PWF)	3,000.00	3,000.00	100.12	804.41	2,195.59	73.19 %
610-57400-221		TRANS.DIST.-ELECTRIC & GAS (PWF)	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57400-225		TRANS.DIST.-PHONES-INTERNET	3,000.00	3,000.00	243.86	5,000.56	-2,000.56	-66.69 %
610-57400-290		TRANS.DIST.-OTHER CONTRACTUR	10,000.00	10,000.00	6,581.36	16,946.37	-6,946.37	-69.46 %
610-57400-292		TRANS.DIST.-ELECTRICAL	10,000.00	10,000.00	0.00	978.00	9,022.00	90.22 %
610-57400-321		TRANS.DIST.LICENSE & CERT.	3,000.00	3,000.00	0.00	821.50	2,178.50	72.62 %
610-57400-330		TRANS.DIST.-SEMINARS-TRAIN.-CO	2,000.00	2,000.00	0.00	3,754.33	-1,754.33	-87.72 %
610-57400-340		TRANS.DIST.-OTHER OPERATING	25,000.00	25,000.00	901.50	5,445.56	19,554.44	78.22 %
610-57400-342		TRANS.DIST.-CLEANING SUPLS.	7,000.00	7,000.00	0.00	568.56	6,431.44	91.88 %
610-57400-382		TRANS.DIST.-UNIFORMS & SAFETY	1,500.00	1,500.00	0.00	796.15	703.85	46.92 %
610-57400-465		MISC TRANSMISSION & DISTRUBUT	23,500.00	23,500.00	2,285.66	60,657.23	-37,157.23	-158.12 %
610-57400-472		MAINT OF RESERVOIRS & STANDPI	4,500.00	4,500.00	0.00	2,528.79	1,971.21	43.80 %
610-57400-473		MAINT OF MAINS	17,000.00	17,000.00	606.11	6,148.88	10,851.12	63.83 %
610-57400-475		MAINT OF SERVICES	17,000.00	17,000.00	5,615.54	14,962.22	2,037.78	11.99 %
6	400-476	MAINT OF METERS	5,000.00	5,000.00	0.00	4,421.49	578.51	11.57 %
610-57400-477		MAINT OF HYDRANTS	47,600.00	47,600.00	0.00	25,800.57	21,799.43	45.80 %
610-57400-478		MAINT OF MISCELLANEOUS PLANT	4,000.00	4,000.00	0.00	149.97	3,850.03	96.25 %
610-57500-110		SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57500-120		WAGES REGULAR	998.00	998.00	0.00	1,772.45	-774.45	-77.60 %
610-57500-121		WAGES OVERTIME	0.00	0.00	0.00	53.98	-53.98	0.00 %
610-57500-126		WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57500-127		OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57500-150		FICA	76.00	76.00	0.00	128.64	-52.64	-69.26 %
610-57500-151		RETIREMENT (WRS)	68.00	68.00	0.00	124.20	-56.20	-82.65 %
610-57550-110		SALARIES REGULAR	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-120		WAGES REGULAR	26,797.00	26,797.00	1,033.65	24,941.26	1,855.74	6.93 %
610-57550-121		WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-126		WAGES TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-127		OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57550-150		FICA	2,050.00	2,050.00	71.15	1,746.21	303.79	14.82 %
610-57550-151		RETIREMENT (WRS)	1,822.00	1,822.00	70.29	1,696.05	125.95	6.91 %
610-57550-495		MISC CUSTOMER ACCOUNTS	7,000.00	7,000.00	0.00	8,358.42	-1,358.42	-19.41 %
610-57600-110		SALARIES REGULAR	64,391.00	64,391.00	2,504.62	59,905.13	4,485.87	6.97 %
610-57600-120		WAGES REGULAR	4,091.00	4,091.00	0.00	0.00	4,091.00	100.00 %
610-57600-121		WAGES OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57600-126		WAGES TEMP/SEAS	1,013.00	1,013.00	0.00	0.00	1,013.00	100.00 %
610-57600-127		OVERTIME TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
610-57600-150		FICA	5,317.00	5,317.00	178.00	4,262.07	1,054.93	19.84 %
610-57600-151		RETIREMENT (WRS)	4,657.00	4,657.00	170.31	4,073.36	583.64	12.53 %
610-57600-152		HEALTH INSURANCE	103,446.00	103,446.00	9,448.51	99,246.69	4,199.31	4.06 %
610-57600-153		DENTAL INSURANCE	5,906.00	5,906.00	592.28	6,006.70	-100.70	-1.71 %
610-57600-154		LIFE INSURANCE	134.00	134.00	12.20	143.25	-9.25	-6.90 %
610-57600-240		SOFTWARE MAINT CONTRACTUAL	13,600.00	13,600.00	0.00	20,397.30	-6,797.30	-49.98 %
6	600-241	EQUIPMENT MAINT CONTRACTUAL	1,000.00	1,000.00	36.29	3,841.96	-2,841.96	-284.20 %

Budget Report

For Fiscal: 2015 Period Ending: 12/31/2015

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
6	300-290	OTHER CONTRACTUAL SERVICES	28,793.00	28,793.00	1,006.34	35,896.68	-7,103.68 24.67%
610-57600-302		TAXES	356,000.00	356,000.00	0.00	1,452.00	354,548.00 99.59%
610-57600-310		OFFICE SUPPLIES	9,000.00	9,000.00	313.74	7,358.60	1,641.40 18.24%
610-57600-311		POSTAGE	1,200.00	1,200.00	0.00	13.06	1,186.94 98.91%
610-57600-360		VEHICLE MAINT & REPAIR	23,000.00	23,000.00	21.48	2,567.12	20,432.88 88.84%
610-57600-361		REGULAR FUEL	17,000.00	17,000.00	610.93	9,397.79	7,602.21 44.72%
610-57600-362		OFF ROAD FUEL	2,000.00	2,000.00	152.31	2,711.02	-711.02 -35.55%
610-57600-363		EQUIPMENT MAINT & REPAIR	6,000.00	6,000.00	0.00	6,811.41	-811.41 -13.52%
610-57600-398		UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	32,954.68	-32,954.68 0.00%
610-57600-510		INS WORKERS COMP	22,000.00	22,000.00	0.00	16,005.00	5,995.00 27.25%
610-57600-511		INS FIRE, COMP/COLL, BOILER	14,700.00	14,700.00	0.00	11,591.00	3,109.00 21.15%
610-57600-512		INS VEHICLES	2,700.00	2,700.00	0.00	2,366.00	334.00 12.37%
610-57600-514		SIR	1,300.00	1,300.00	0.00	0.00	1,300.00 100.00%
610-57600-516		EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-517		UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-540		DEPR GENERAL EQUIPMENT	345,000.00	345,000.00	0.00	0.00	345,000.00 100.00%
610-57600-541		DEPR VEHICLE	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-542		DEPR OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-543		DEPR BLDG, STRUCTURE, BLDG IM	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-544		DEPR IMPROV OTHER THAN LAND	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-545		DEPR CONTRIBUTED	205,000.00	205,000.00	0.00	0.00	205,000.00 100.00%
610-57600-610		PRINCIPLE	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-620		INTEREST GO	61,234.00	61,234.00	0.00	61,234.45	-0.45 0.00%
610-57600-621		INTEREST MRB & NAN	95,349.00	95,349.00	0.00	37,968.10	57,380.90 60.18%
610-57600-690		OTHER DEBT SERVICE	1,000.00	1,000.00	124.25	728.92	271.08 27.11%
610-57600-691		LOSS ON REFUNDING	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-692		AMORTIZED BOND COST	0.00	0.00	0.00	0.00	0.00 0.00%
610-57600-693		BOND ISSUANCE COSTS	1,500.00	1,500.00	0.00	49,396.99	-47,896.99 -3,193.13%
6	600-699	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00 0.00%
		Expense Total:	2,171,352.00	2,171,352.00	62,109.01	1,227,177.22	944,174.78 43.48%
		Fund: 610 - WATER UTILITY Surplus (Deficit):	-226,340.00	-226,340.00	-61,583.19	-13,011.52	213,328.48 94.25%
		Report Surplus (Deficit):	-226,340.00	-226,340.00	-61,583.19	-13,011.52	213,328.48 94.25%



City of Onalaska

Balance Sheet Report

Account Summary

As Of 12/15/2015

Account	Name	Balance
Fund: 620 - SEWER UTILITY		
Assets		
620-11100	CASH	156,515.52
620-11300	INVESTMENTS	2,365,901.32
620-11506	SPEC DEPR FUND	400,000.00
620-11509	SPECIAL REDEMPT FUND 2005-2006	16,841.00
620-11515	RESERVE FUND 2005-2006	98,209.13
620-12601	A/R S/A 1983 & PRIOR	1,205.40
620-12603	A/R S/A 1988 (PINES)	0.00
620-12604	A/R S/A 1989 (DEFERRED)	33,129.84
620-12605	A/R S/A 1990 (DEFERRED)	1,841.72
620-12606	A/R S/A 1991	19,021.72
620-12607	A/R S/A 19923 (DEFERRED)	32,364.77
620-12608	A/R S/A 1993	0.00
620-12610	A/R S/A 1995	0.00
620-12612	A/R S/A 1998	7,813.05
620-12625	A/R S/A 1999 - SEWER	0.00
620-12628	A/R S/A 2004 SEWER	1,428.57
620-12630	A/R S/A 1988 (DEFERRED)	9,152.74
620-12631	A/R S/A 2005	15,692.70
620-12634	A/R S/A 2009/2011/2013 SEWER	39,721.25
620-13100	OTHER ACCOUNTS RECEIVABLE	0.00
620-13101	CUSTOMER ACCOUNTS RECEIVABLE	28,016.25
620-13300	INTEREST RECEIVABLE	0.00
620-14000	DUE FROM OTHER GOVERNMENTS	0.00
620-14211	DUE FROM CAPITAL PROJECTS	475,623.27
620-14216	DUE FROM DEBT SERVICE	1,173.25
620-14217	TRANSFER B/T FUNDS	0.00
620-18101	LAND & LAND RIGHTS	2,001.82
620-18105	CITY OF LACROSSE UTILITY PROPERTY	1,099,301.37
620-18150	CONSTRUCTION WORK IN PROGRESS	0.00
620-18204	SEWAGE DISPOSAL PLANT	927.46
620-18205	BLDG & LIFT STATIONS	473,432.15
620-18206	UTILITY BLDG	757,414.78
620-18509	TRANSPORATION EQUIP	589,099.19
620-18510	EQUIPMENT - LIFT STATIONS	519,055.46
620-18511	SERV CONNECTIONS TRAPS & ACCESS	1,760,866.47
620-18512	EQUIPMENT FLOW METERS	18,186.01
620-18513	SEWAGE SYSTEM	11,378,300.62
620-18514	OFFICE FURNITURE	21,022.03
620-18516	OTHER PLANT EQUIP	93,896.37
620-18517	EQUIPMENT - MISC	164,167.80
620-18518	EQUIPMENT REMOVED SERVICES	13,400.09
620-18519	INTERCEPTORS	524,936.12
620-18520	COMPUTER EQUIPMENT	472,795.96
620-18916	PLANT PLANS	925.00
620-18917	RES. DEPR. LIFT STATIONS	373,768.11
620-18918	ACCUM DEPR-SERVICE CONN	-409,092.06
620-18919	RES. DEPR. INTERCEPTORS	268,643.49
620-18920	RES. DEPR-FLOW METERS	-6,360.77
620-18921	RES. DEPR. SEWAGE SYSTEM	4,355,004.36
620-18922	RES. DEPR.-OFFICE FURNITURE	-380,424.61
620-18923	RES. DEPR-TRANSPORTATION EQUIP	416,893.46
620-18924	RES. DEPR-OTHER PLANT	-34,739.40
620-18925	RES. DEPR. EQUIP MISC	80,874.68

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Account	Name	Balance
620-18926	RES. DEPR.-UTILITY BLDG	-139,449.18
620-18980	UNAMORTIZED BOND COSTS	52,522.79
620-18982	UNAMORTIZED BOND PREMIUM	-16,379.65
620-19102	ACCUM. AMORTIZATION - CITY OF LACRC	1,079,496.39
Total Assets:		14,004,776.83
		14,004,776.83

Liability

620-21100	ACCOUNTS PAYABLE	0.00
620-21110	AP PENDING (DUE TO POOL)	766.51
620-21511	FICA W/H	0.00
620-21512	FEDERAL W/H	0.00
620-21513	STATE W/H - WI	0.00
620-21515	FICA W/H - MEDICARE	0.00
620-21520	RETIREMENT W/H	0.00
620-21528	BC/BS HEALTH INS	0.00
620-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
620-21530	HEALTH INS	0.00
620-21531	CANCER INS	0.00
620-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
620-21534	MEDICAL & DEP CARE SECT. 125	0.00
620-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
620-21540	UNITED WAY	0.00
620-21560	COMMUNITY CREDIT UNION W/H	0.00
620-21570	UNION DUES	0.00
620-21571	LOCAL 150 UNION DUES W/H	0.00
620-21572	1ST FINANCIAL SVGS.	0.00
620-21573	DEFERRED COMPENSATION	0.00
620-21581	SUPPORT PAYMENTS	0.00
620-21700	ACCRUED WAGES	0.00
620-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC)	16,619.11
620-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK)	20,962.52
620-22400	ACCRUED INTEREST - G.O.	6,422.48
620-22402	INTEREST ACCRUED - M.R.B.	2,949.02
620-22406	INTEREST ACCRUED - REVENUE BONDS	0.00
620-22900	CURRENT PORTION OF LONG-TERM DEBT	2,830.70
620-22906	CURRENT PORTION OF MORTGAGE REVENUE	2,830.70
620-25100	DUE TO GENERAL FUND	0.00
620-25600	DUE TO WATER	550,686.00
620-26000	DEFERRED REVENUE	0.00
620-27100	ADVANCE FROM MUNICIPALITY G.O. DEB	1,094,357.42
620-29203	SEWER REVENUE BOND - 2015	557,500.00
620-29206	SEWER REVENUE BOND - 1993	0.00
620-29209	SEWER REVENUE BOND - 1996	0.00
620-29212	SEWER REVENUE BOND - 2001	0.00
620-29215	SEWER REVENUE BOND - 2005	0.00
620-29218	SEWER REVENUE BOND 2006	43,510.00
Total Liability:		2,293,773.06

SEE #24 w/100K

Equity

620-31102	COST OF CONSTRUCTION - WPA	219,141.48
620-31103	CITY OF ONALA CAPITAL - PAID-IN	560,406.09
620-31201	CONTRIBUTION IN AID OF CONSTRUCTION	6,416,312.72
620-32000	INVESTMENT IN CAPITAL ASSETS	0.00
620-34100	FUND BALANCE	3,277,380.93
620-34101	FUND BALANCE (SURPLUS/DEF)	267,709.00
620-34130	FUND BALANCE - RESERVED	605,650.00
620-34140	FUND BALANCE - RESERVED - OTHER	0.00
620-34146	SAN SEWER HOOK-UP FEE - PINES/OAK	460,610.16
620-34152	SAN SEWER HOOK-UP FEE - GREENS COU	109,458.96
620-34154	SAN SEWER HOOK-UP FEE - PRALLE ADD	24,593.37

Balance Sheet Report

As Of 12/15/2015

Account	Name	Balance
<u>620-34156</u>	SAN SWR: HOOK-UP FEE-USH16	29,370.75
	Total Beginning Equity:	11,970,573.46
Total Revenue		1,398,666.37
Total Expense		1,658,236.06
Revenues Over/Under Expenses		-259,569.69
	Total Equity and Current Surplus (Deficit):	11,711,003.77
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>14,004,776.83</u>



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 620 - SEWER UTILITY							
Revenue							
620-00000-46414	SEWER REFUNDS - 2001	0.00	0.00	0.00	0.00	0.00	0.00%
620-00000-46415	PERMITS	0.00	0.00	0.00	0.00	0.00	0.00%
620-00000-46419	OTHER INCOME	35,000.00	35,000.00	0.00	371.97	-34,628.03	98.94%
620-00000-46420	SAN. SWR. HOOK-UP FEE-PINES/AO	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00%
620-00000-46421	SAN. SEWER FEE-GREENS COULEE	0.00	0.00	0.00	370.89	370.89	0.00%
620-00000-46422	SAN. SEWER - PRALLE ANNEX. AREA	0.00	0.00	0.00	0.00	0.00	0.00%
620-00000-46423	SANITARY SEWER FEE-USH16	0.00	0.00	0.00	1,650.00	1,650.00	0.00%
620-00000-46425	MIS REVENUE-CONTRIBUTIONS	0.00	0.00	0.00	-1,994.93	-1,994.93	0.00%
620-00000-46427	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	44,980.80	44,980.80	0.00%
620-00000-46451	METERED SALES - RESIDENTIAL	1,151,000.00	1,151,000.00	321.73	832,742.07	-318,257.93	27.65%
620-00000-46452	METERED SALES - COMMERCIAL	672,000.00	672,000.00	0.00	377,728.82	-294,271.18	45.79%
620-00000-46453	METERED SALES - INDUSTRIAL	24,200.00	24,200.00	0.00	13,161.30	-11,038.70	45.61%
620-00000-46456	METERED SALES - GOV'T	29,100.00	29,100.00	0.00	18,448.51	-10,651.49	36.60%
620-00000-46457	METERED SALES - MULTI FAMILY	0.00	0.00	0.00	92,048.39	92,048.39	0.00%
620-00000-46458	FORFEITED DISCOUNTS (PENALTIES)	14,500.00	14,500.00	0.00	12,865.08	-1,634.92	11.28%
620-00000-48100	INTEREST INCOME	7,000.00	7,000.00	0.00	4,689.60	-2,310.40	33.01%
620-00000-48112	INTEREST INCOME S/A	1,707.00	1,707.00	0.00	1,603.87	-103.13	6.04%
620-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00%
620-00000-49998	FUNDS REC'D NBOVS BO	0.00	0.00	0.00	0.00	0.00	0.00%
620-00000-49999	CONTRIBUTIONS - S/A	0.00	0.00	0.00	0.00	0.00	0.00%
	Revenue Total:	1,935,507.00	1,935,507.00	321.73	1,398,666.37	-536,840.63	27.74%
Expense							
620-58100-110	SALARIES - REGULAR	82,846.00	82,846.00	3,202.14	77,077.38	-5,768.62	6.96%
620-58100-120	WAGES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
620-58100-121	WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00%
620-58100-126	WAGES - TEMP/SEAS	0.00	0.00	0.00	4,616.56	-4,616.56	0.00%
620-58100-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00%
620-58100-150	FICA	6,337.00	6,337.00	239.22	5,932.82	404.18	6.38%
620-58100-151	RETIREMENT (WRS)	5,633.00	5,633.00	217.74	5,241.08	391.92	6.96%
620-58100-211	CONTRACTUAL - BOILER	1,000.00	1,000.00	0.00	162.29	837.71	83.77%
620-58100-213	CONTRACTUAL - HVAC SYSTEM	1,250.00	1,250.00	100.12	804.41	445.59	35.65%
620-58100-225	CONTRACTUAL - PHONE INTERNE	750.00	750.00	0.00	0.00	750.00	100.00%
620-58100-280	LACROSSSE CONTR. CHGS	825,000.00	825,000.00	65,899.18	881,786.09	-56,786.09	6.88%
620-58100-292	CONTRACTUAL - ELECTRICAL	6,000.00	6,000.00	0.00	827.36	5,172.64	86.21%
620-58100-321	LICENSES-CERT-MEMBERSHIP	1,000.00	1,000.00	0.00	119.00	881.00	88.10%
620-58100-330	SEMINARS-CONFERENCES	1,000.00	1,000.00	0.00	2,875.74	-1,875.74	-187.57%
620-58100-340	OPERATIONS-OTHER OPERATING SU	10,500.00	10,500.00	897.50	5,395.39	5,104.61	48.62%
620-58100-342	CLEANING/SANITARY SUPLS.	7,000.00	7,000.00	0.00	570.52	6,429.48	91.85%
620-58100-350	BLDG & GRDS MAINT & REPAIRS	3,000.00	3,000.00	0.00	2,424.43	575.57	19.19%
620-58100-360	VEH. & MAINT. REPAIR	22,000.00	22,000.00	21.50	5,969.28	16,030.72	72.87%
620-58100-361	REGULAR FUEL	16,000.00	16,000.00	610.92	9,397.68	6,602.32	41.26%
620-58100-362	OFF ROAD FUEL	3,000.00	3,000.00	152.32	2,711.04	288.96	9.63%
620-58100-363	EQUIPMENT MAINT & REPAIRS	4,500.00	4,500.00	4.00	13,567.82	-9,067.82	-201.51%
620-58100-382	UNIFORMS-SAFETY ATIRE	1,500.00	1,500.00	0.00	858.62	641.38	42.76%
620-58100-423	FUEL & POWER FOR PUMPING	21,000.00	21,000.00	1,591.71	18,659.28	2,340.72	11.15%
620-58100-487	OTHER OPERATING SUPPLIES	0.00	0.00	492.10	11,998.52	-11,998.52	0.00%
620-58200-110	SALARIES - REGULAR	0.00	0.00	0.00	0.00	0.00	0.00%
620-58200-120	WAGES - REGULAR	160,275.00	160,275.00	3,242.30	91,179.99	69,095.01	43.11%
620-58200-121	WAGES - OVERTIME	4,000.00	4,000.00	51.98	1,644.85	2,355.15	58.88%
620-58200-126	WAGES - TEMP/SEAS	5,604.00	5,604.00	9.45	246.06	5,357.94	95.61%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
6 200-127	0.00	0.00	0.00	0.00	0.00	0.00%
620-58200-150	12,996.00	12,996.00	242.69	6,516.93	6,479.07	49.85 %
620-58200-151	11,171.00	11,171.00	224.03	6,312.11	4,858.89	43.50 %
620-58200-481	15,000.00	15,000.00	1,653.67	17,127.54	-2,127.54	-14.18 %
620-58250-110	0.00	0.00	0.00	0.00	0.00	0.00%
620-58250-120	34,879.00	34,879.00	138.60	15,404.75	19,474.25	55.83 %
620-58250-121	1,000.00	1,000.00	69.30	1,091.03	91.03	9.10 %
620-58250-126	0.00	0.00	0.00	0.00	0.00	0.00%
620-58250-127	0.00	0.00	0.00	0.00	0.00	0.00%
620-58250-150	2,745.00	2,745.00	15.02	1,161.44	1,583.56	57.69 %
620-58250-151	2,440.00	2,440.00	14.13	1,121.68	1,318.32	54.03 %
620-58250-482	20,000.00	20,000.00	875.00	9,332.98	10,667.02	53.34 %
620-58300-110	0.00	0.00	0.00	0.00	0.00	0.00%
620-58300-120	0.00	0.00	0.00	0.00	0.00	0.00%
620-58300-121	0.00	0.00	0.00	0.00	0.00	0.00%
620-58300-126	0.00	0.00	0.00	0.00	0.00	0.00%
620-58300-127	0.00	0.00	0.00	0.00	0.00	0.00%
620-58300-150	0.00	0.00	0.00	0.00	0.00	0.00%
620-58300-151	0.00	0.00	0.00	0.00	0.00	0.00%
620-58350-110	0.00	0.00	0.00	0.00	0.00	0.00%
620-58350-120	26,797.00	26,797.00	1,033.65	24,941.26	1,855.74	6.93 %
620-58350-121	0.00	0.00	0.00	0.00	0.00	0.00%
620-58350-126	0.00	0.00	0.00	0.00	0.00	0.00%
620-58350-127	0.00	0.00	0.00	0.00	0.00	0.00%
620-58350-150	2,050.00	2,050.00	71.15	1,746.21	303.79	14.82 %
620-58350-151	1,822.00	1,822.00	70.29	1,696.05	125.95	6.91 %
620-58350-495	2,000.00	2,000.00	0.00	6,528.11	-4,528.11	-226.41 %
620-58400-110	64,391.00	64,391.00	2,504.60	59,904.83	4,486.17	6.97 %
6 100-120	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-121	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-126	1,013.00	1,013.00	0.00	0.00	1,013.00	100.00%
620-58400-127	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-150	5,004.00	5,004.00	177.98	4,261.91	742.09	14.83 %
620-58400-151	4,379.00	4,379.00	170.33	4,073.97	305.03	6.97 %
620-58400-152	110,612.00	110,612.00	9,512.86	105,879.47	4,732.53	4.28 %
620-58400-153	7,202.00	7,202.00	543.24	7,144.67	57.33	0.80 %
620-58400-154	117.00	117.00	10.93	122.71	-5.71	-4.88 %
620-58400-221	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-240	7,000.00	7,000.00	0.00	11,691.06	-4,691.06	-67.02 %
620-58400-241	1,000.00	1,000.00	3,130.00	8,481.50	-7,481.50	-748.15 %
620-58400-290	29,292.00	29,292.00	834.21	71,709.43	-42,417.43	-144.81 %
620-58400-302	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00%
620-58400-310	5,000.00	5,000.00	313.74	3,730.01	1,269.99	25.40 %
620-58400-340	12,000.00	12,000.00	566.32	14,131.91	-2,131.91	-17.77 %
620-58400-398	0.00	0.00	0.00	48,009.29	-48,009.29	0.00%
620-58400-510	9,500.00	9,500.00	0.00	14,275.00	-4,775.00	-50.26 %
620-58400-511	13,200.00	13,200.00	0.00	10,375.00	2,825.00	21.40 %
620-58400-512	1,600.00	1,600.00	0.00	3,197.00	-1,597.00	-99.81 %
620-58400-514	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
620-58400-516	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-517	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-540	460,000.00	460,000.00	0.00	0.00	460,000.00	100.00%
620-58400-541	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-542	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-543	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-544	0.00	0.00	0.00	0.00	0.00	0.00%
6 9400-545	0.00	0.00	0.00	0.00	0.00	0.00%
6 400-610	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Report

For Fiscal: 2015 Period Ending: 12/31/2015

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
6 100-620 INTEREST - GO	28,148.00	28,148.00	0.00	28,148.36	-0.36	0.00%
620-58400-621 INTEREST - MRB	34,694.00	34,694.00	0.00	15,567.33	19,126.67	55.13%
620-58400-690 OTHER DEBT SERVICE	12,000.00	12,000.00	178.25	617.73	-11,382.27	94.85%
620-58400-691 LOSS ON REFUNDING	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-692 AMORTIZED BOND COST	0.00	0.00	0.00	0.00	0.00	0.00%
620-58400-693 BOND ISSUANCE COSTS	1,000.00	1,000.00	0.00	9,868.58	-8,868.58	-886.86%
620-58400-699 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00%
Expense Total:	2,155,747.00	2,155,747.00	99,082.17	1,658,236.06	497,510.94	23.08%
Fund: 620 - SEWER UTILITY Surplus (Deficit):	-220,240.00	-220,240.00	-98,760.44	-259,569.69	-39,329.69	-17.86%
Report Surplus (Deficit):	-220,240.00	-220,240.00	-98,760.44	-259,569.69	-39,329.69	-17.86%



City of Onalaska

Balance Sheet Report

Account Summary

As Of 12/15/2015

Account	Name	Balance
Fund: 660 - STORM WATER UTILITY		
Assets		
660-11100	CASH	195,137.53
660-11300	INVESTMENTS	131,061.98
660-13100	OTHER ACCOUNTS RECEIVABLE	0.00
660-13104	STORM WATER CUST ACCTS REC	11,664.92
660-14212	STORM WATER DUE FROM CIP	486,426.66
660-18100	LAND	959,974.93
660-18150	CONSTRUCTION WORK IN PROGRESS	4,869.25
660-18545	STORM WATER MACHINERY/EQUIP	232,497.51
660-18575	STORM WATER INFRASTRUCTURE	20,690,837.26
660-18576	STORM WATER BLDG STRT/BLDG IM	3,220,788.32
660-18598	VEHICLES	209,176.50
660-18945	STORM WATER MACH./EQUIP ACC DEPR	-140,001.44
660-18975	STORM WATER ACCUM DEPR	-7,565,297.49
660-18976	STORM WATER BLDG STRT/ ACC DEPR	-226,171.66
660-18983	UNAMORTIZED BOND COSTS	0.00
	Total Assets:	18,210,964.27
		<u>18,210,964.27</u>
Liability		
660-21100	ACCOUNTS PAYABLE	0.00
660-21110	AP PENDING (DUE TO POOL)	439.32
660-21511	FICA W/H	0.00
660-21512	FEDERAL W/H	0.00
660-21513	STATE W/H - WI	0.00
660-21515	FICA W/H - MEDICARE	0.00
660-21520	RETIREMENT W/H	0.00
660-21528	BC/BS HEALTH INS	0.00
660-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00
660-21530	HEALTH INS	0.00
660-21531	CANCER INS	0.00
660-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00
660-21534	MEDICAL & DEP CARE - SECT. 125	0.00
660-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00
660-21540	UNITED WAY	0.00
660-21560	COMMUNITY CREDIT UNION W/H	0.00
660-21570	UNION DUES	0.00
660-21571	LOCAL 150 UNION DUES W/H	0.00
660-21572	1ST FINANCIAL SVGS.	0.00
660-21573	DEFERRED COMPENSATION	0.00
660-21581	SUPPORT PAYMENTS	0.00
660-21700	ACCRUED WAGES	0.00
660-21800	ACCUMULATED EMPLOYEE BENEFIT (VAC)	9,620.71
660-21810	STORM WATER ACCUM EMPLOYEE BENEFIT	0.00
660-21820	ACCUMULATED EMPLOYEE BENEFIT (SICK)	59,947.32
660-22400	ACCRUED INTEREST	38,299.83
660-22900	CURRENT PORTION OF LONG-TERM DEBT	0.00
660-27110	STORM WATER ADVANCE FROM MUNI	3,467,837.00
	Total Liability:	3,576,144.18
Equity		
660-32000	INVESTMENT IN CAPITAL ASSETS	0.00
660-34100	FUND BALANCE	14,579,036.71
	Total Beginning Equity:	14,579,036.71

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Balance Sheet Report

As Of 12/15/2015

Account	Name	Balance
Total Revenue		598,067.93
Total Expense		<u>542,284.55</u>
Revenues Over/Under Expenses		55,783.38

Total Equity and Current Surplus (Deficit): 14,634,820.09

Total Liabilities, Equity and Current Surplus (Deficit): 18,210,964.27



City of Onalaska

Budget Report

Account Summary

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 660 - STORM WATER UTILITY							
Revenue							
660-00000-43299	BUILD AMERICA BONDS - I.R.S.	31,177.00	31,177.00	0.00	31,076.90	-100.10	0.32 %
660-00000-43306	STORM SEWER FEDERAL GRANT IN	0.00	0.00	0.00	0.00	0.00	0.00 %
660-00000-43535	STORM WATER STATE/FEDERAL AI	0.00	0.00	0.00	0.00	0.00	0.00 %
660-00000-43790	STORM SEWER STATE GRANT INCO	0.00	0.00	0.00	0.00	0.00	0.00 %
660-00000-44902	STORM WATER STRM FEES	0.00	0.00	0.00	2,000.00	2,000.00	0.00 %
660-00000-46419	OTHER INCOME	0.00	0.00	0.00	20.00	20.00	0.00 %
660-00000-46426	STORM WATER DEVELOPER CONTR	0.00	0.00	0.00	0.00	0.00	0.00 %
660-00000-46451	METERED SALES -RESIDENTIAL	330,050.00	330,050.00	143.04	249,163.58	-80,886.42	24.51 %
660-00000-46452	METERED SALES - COMMERCIAL	358,570.00	358,570.00	0.00	250,696.61	-107,873.39	30.08 %
660-00000-46453	METERED SALES - INDUSTRIAL	3,000.00	3,000.00	0.00	2,405.79	-594.21	19.81 %
660-00000-46456	METERED SALES - GOVT	49,000.00	49,000.00	0.00	40,265.41	-8,734.59	17.83 %
660-00000-46457	METERED SALES - MULTI FAMILY	0.00	0.00	0.00	18,177.79	18,177.79	0.00 %
660-00000-46458	FORFIETED DISCOUNTS (PENALTIES	4,000.00	4,000.00	0.00	4,083.14	83.14	102.08 %
660-00000-48100	INTEREST INCOME	650.00	650.00	0.00	178.71	-471.29	72.51 %
660-00000-48105	STORM WATER INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00 %
660-00000-49201	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00 %
	Revenue Total:	776,447.00	776,447.00	143.04	598,067.93	-178,379.07	22.97 %
Expense							
660-53440-110	SALARIES - REGULAR	52,631.00	52,631.00	2,040.92	48,965.88	3,665.12	6.96 %
660-53440-120	WAGES - REGULAR	73,629.00	73,629.00	2,714.46	71,727.17	1,901.83	2.58 %
660-53440-121	OVERTIME - REGULAR	0.00	0.00	0.00	302.78	-302.78	0.00 %
660-53440-124	WAGES - PERM PT	294.00	294.00	9.44	245.98	48.02	16.33 %
660-53440-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
660-53440-126	WAGES - TEMP/SEAS	4,950.00	4,950.00	0.00	3,957.87	992.13	20.04 %
660-53440-127	OVERTIME - TEMP/SEAS	0.00	0.00	0.00	0.00	0.00	0.00 %
660-53440-150	FICA	10,060.00	10,060.00	348.50	8,608.42	1,451.58	14.43 %
660-53440-151	RETIREMENT (WRS)	8,586.00	8,586.00	323.32	8,451.58	134.42	1.57 %
660-53440-152	HEALTH INSURANCE	38,958.00	38,958.00	2,312.08	42,132.26	-3,174.26	-8.15 %
660-53440-153	DENTAL INSURANCE	2,749.00	2,749.00	114.64	2,618.32	130.68	4.75 %
660-53440-154	LIFE INSURANCE	87.00	87.00	7.78	90.56	-3.56	-4.09 %
660-53440-211	BOILER CONTRACTUAL	150.00	150.00	0.00	147.23	2.77	1.85 %
660-53440-213	HVAC CONTRACTUAL	450.00	450.00	100.12	804.41	-354.41	-78.76 %
660-53440-214	FIRE CONTRACTUAL	600.00	600.00	0.00	275.03	324.97	54.16 %
660-53440-220	WATER/SEWER/STORM WATER	1,150.00	1,150.00	0.00	1,231.57	-81.57	-7.09 %
660-53440-221	ELECTRIC & GAS	22,582.00	22,582.00	2,062.19	23,262.87	-680.87	-3.02 %
660-53440-225	PHONE/INTERNET/CABLE	2,098.00	2,098.00	135.21	1,632.10	465.90	22.21 %
660-53440-240	SOFTWARE MAINTENANCE CONTR	3,970.00	3,970.00	4.50	2,259.50	1,710.50	43.09 %
660-53440-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	3,370.00	3,775.50	-3,775.50	0.00 %
660-53440-242	EQUIPMENT RENTAL	0.00	0.00	0.00	36.00	-36.00	0.00 %
660-53440-243	LEASES	1,600.00	1,600.00	0.00	1,610.90	-10.90	-0.68 %
660-53440-285	BULK LEAF CONTRACTUAL	32,511.00	32,511.00	16,403.50	32,807.00	-296.00	-0.91 %
660-53440-286	TIPPING - BULK LEAF & YARD WAST	22,500.00	22,500.00	123.26	12,655.73	9,844.27	43.75 %
660-53440-290	OTHER CONTRACTUAL SERVICES	43,360.00	43,360.00	8,735.39	34,004.63	9,355.37	21.58 %
660-53440-292	ELECTRICAL CONTRACTUAL	500.00	500.00	0.00	0.00	500.00	100.00 %
660-53440-310	OFFICE SUPPLIES	300.00	300.00	6.15	346.15	-46.15	-15.38 %
660-53440-311	POSTAGE	250.00	250.00	0.00	0.00	250.00	100.00 %
660-53440-312	COPY USAGE & PAPER	250.00	250.00	0.00	43.12	206.88	82.75 %
660-53440-320	SUBSCRIPTIONS & DUES	0.00	0.00	0.00	194.00	-194.00	0.00 %
660-53440-322	LEGAL NOTICES	100.00	100.00	0.00	11.15	88.85	88.85 %
660-53440-323	GENERAL ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00 %

Buehler, Fred

From: Isensee, Kimberly
Sent: Wednesday, December 23, 2015 9:23 AM
To: Holter, Jarrod; Buehler, Fred
Subject: RE: City of La Crosse sanitary sewer charges

10-4!

Kim Isensee

Deputy Finance Director
City of Onalaska
kisensee@cityofonalaska.com
(608)781-9530

F-50

From: Holter, Jarrod
Sent: Wednesday, December 23, 2015 8:21 AM
To: Buehler, Fred
Cc: Isensee, Kimberly
Subject: City of La Crosse sanitary sewer charges

Fred,

The City of La Crosse will be crediting the City of Onalaska \$65,949.49 for the sanitary sewer overages charged. Please be looking for this on one of the upcoming invoices. Once you get the invoice with this on it please e-mail it to me so I can add to my file on the subject.

Thank you,

C. Jarrod Holter, P.E.
City Engineer

City of Onalaska
(608)781-9537
jholter@cityofonalaska.com

F-6

Municipal Tax Incremental Finance (TIF) Accounting & Termination

When you create a Tax Incremental District (TID) it has specific accounting and termination requirements to the overlying taxing jurisdictions and the Wisconsin Department of Revenue (DOR).

Accounting Information

You must submit these reports to your overlying taxing jurisdictions.

Form	Name/Description
Sample Annual Report	You are required by state law to annually submit this report by May 1 to the overlying taxing jurisdictions
PE-110	Town TIDs created under state law (sec. 60.85, Wis. Stats.) also must submit an annual report to DOR
Sample Audit Report	<p>Sample Audit Report that are required at three times during the life of the Tax Increment District:</p> <ul style="list-style-type: none"> ▪ no later than 12 months after 30 % of project expenditures ▪ no later than 12 months after the end of expenditure period ▪ no later than 12 months after termination of the district

Termination

TID terminates/dissolves when one of the following occurs:

- Municipality receives aggregate tax increments in an amount equal to the aggregate of all project costs under the project plan and any amendments to the project plan
- TID reaches its maximum life. Maximum life varies and is determined by the TID type and resolution date
- Municipality chooses to dissolve the district early

When a TID is terminated/dissolved, the municipality must provide DOR with the following:

- Written notice within 60 days of the termination resolution – complete Form PE-223 and send a copy along with the resolution to:
 - DOR
 - County Property Lister
 - Municipal Assessor

- Overlying taxing jurisdictions
- On or before the agreed upon submission date, the municipality must electronically file (e-file) the PE-110 and email DOR the TID Final Accounting Excel spreadsheet or Final Audit Report/Financial Statements

Reminder: If you do not submit the required termination forms or information within the agreed upon timeframe, DOR will deny certification of any additional tax incremental base.

Fill-in forms option: Please read the *instructions* first before using this option. This is **not** available for all the forms. This option **will not electronically** file your form.

Form	Name/Description
<u>PE-613</u> (Fill-In Form)	Tax Incremental District Termination Resolution Sample
<u>PE-223</u> (Fill-In Form)	Final Accounting for Terminated TID Agreement- establishes the date the PE-110 and Final Accounting Report will be submitted
<u>PE-110</u>	TID Final Accounting Report (online)
<u>TID Final Accounting Report</u>	You must email the Excel file to tif@revenue.wi.gov at the same time you e-file the Final Accounting Report (PE-110). Instead of using DOR's Excel file, the municipality may file its Final Audit Report/Financial Statements if they contain the same information found in DOR's Excel file.

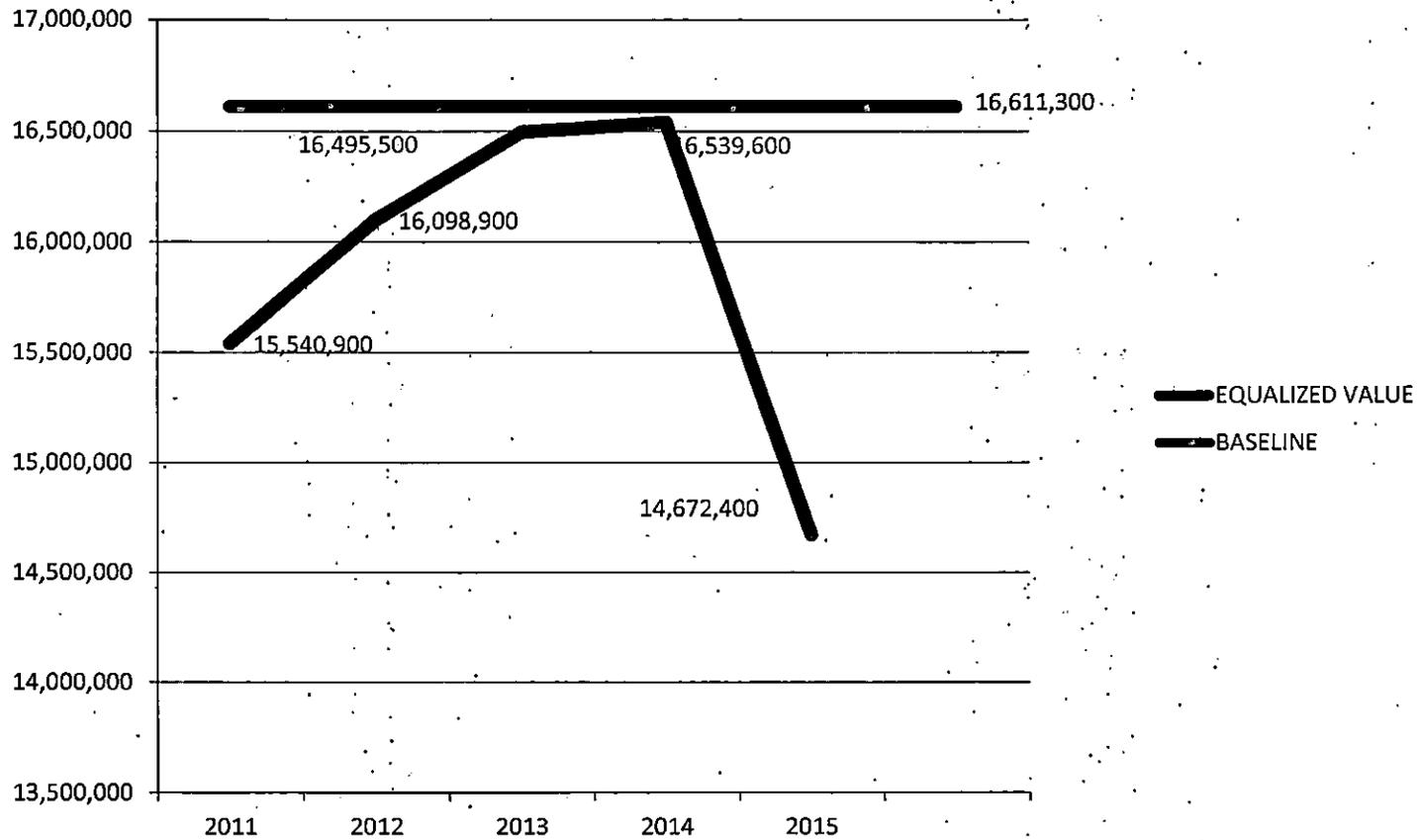
To send your completed forms by email, click the Attach Documents button.
Note: This opens an email to attach the files.

Attach Documents

Complete and return the appropriate forms to:

Wisconsin Department of Revenue
Attn: Office of Technical and Assessment Services
PO Box 8971, MS 6-97
Madison, WI 53708-8971
Phone (608) 266-5708
Fax (608) 264-6897
Email additional questions to tif@revenue.wi.gov

CITY OF ONALASKA TIF #4 HISTORICAL VALUE



11.6

City of Onalaska

Financing Timetable

General Obligation Corporate Purpose Bonds
As of December 16, 2015



December 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DRAFT

- Friday, December 18, 2015 Request letter information sent to the City.
- Monday, January 11, 2016 Request letter information due from City.
- Wednesday, February 3, 2016 Finance Committee considers plan of finance and initial resolution.
- Thursday, February 4, 2016 POS Draft sent to Disclosure Counsel & Bond Counsel.
- Tuesday, February 9, 2016 Council considers initial resolution.
- Wednesday, February 10, 2016 POS comments due from Disclosure Counsel and Bond Counsel.
- Thursday, February 11, 2016 Draft POS to Brad Viegut and City for review. Draft POS e-mailed to Moody's Investors Service.
- Thursday, February 18, 2016 POS comments due from Brad Viegut and City.
- Friday, February 19, 2016 Updated POS draft sent Disclosure Counsel and Moody's Investors Service.
- Monday, February 22, 2016 through Tuesday, February 23, 2016 .. Moody's conference call scheduled.
- Wednesday, February 24, 2016 Due diligence call Disclosure Counsel and Baird. Sale information emailed to Parity for electronic bidding option. Sale information to The Bond Buyer for listing.
- Thursday, February 25, 2016 Final POS comments due from Disclosure Counsel. Updated POS Draft sent to City for final review.
- On or about Friday, February 26, 2016 Competitive sale listing in The Bond Buyer.
- Monday, February 29, 2016 Final POS comments due from City.
- Tuesday, March 1, 2016 Moody's rating received. POS printed and distributed.
- Tuesday, March 8, 2016 Competitive sale at 10:00 AM (CT). Finance Committee and Council consider award of the Bonds to the winning bidder.
- TBD Settlement Date.

Agmt. # 427
F-9

**ONALASKA VETERANS MEMORIAL
PERPETUAL CARE AGREEMENT**

The CITY OF ONALASKA hereinafter referred to as CITY and AMERICAN LEGION POST NO. 336 (STRUCK- KLANDRUD), hereinafter referred to as the LEGION, of 731 Sand Land Road, Onalaska, Wisconsin 54650.

WHEREAS, the LEGION has constructed a Memorial in the Onalaska cemetery with the prior approval of the CITY; and

WHEREAS, the Memorial is set forth on Exhibit "A" attached (the "Memorial"); and

WHEREAS, the CITY and the LEGION desire to set forth their agreement with respect to perpetual care of the Onalaska Veteran's Memorial.

NOW, THEREFORE, IT IS AGREED, between the CITY and the LEGION, in consideration of the mutual covenants and promises of the other as follows:

1. The LEGION has installed all structural components of the Onalaska Veteran's Memorial, including, but not limited to the bricks identifying contributors. Further, the LEGION has provided the American Flag and lighting for the Memorial. Prior to the LEGION making any modifications to structures or making any new improvements or additions to the Memorial, the LEGION must consult with the CITY in advance and obtain written approval for the modification or additional improvements. All improvements in the future must be within the Memorial boundary as approved by the Common Council on May 10th, 2005.
2. The LEGION shall replace/install any structural component of the Memorial, including brick identifying contributors, if they become worn, broken, defective or present a danger to the public. The lighting of the American Flag and other electrical power to the Memorial site shall be separately metered with the utility company billing directly to the CITY.
3. The LEGION shall make a payment to the CITY of \$400.00 annually to be used to offset the costs incurred by the CITY for the maintenance of the Memorial. Further, the LEGION shall provide perpetual care of the Memorial.
4. The LEGION shall have the exclusive right to use the Memorial for any legal celebration or event on each Memorial Day during the term of this Agreement.
5. Except as otherwise set forth in this Agreement, the CITY shall be responsible for the reasonable maintenance and operation of the Memorial.
6. The LEGION shall be solely liable for the construction of the Memorial and shall indemnify and hold the CITY harmless from any and all claims arising out of or related to the construction of the Onalaska's Veteran's Memorial. The CITY shall be liable for all other claims arising from the Memorial.
7. The term of this agreement shall continue as long as the Memorial is maintained by the LEGION at the Onalaska City Cemetery and is to be reviewed on a tri-annual basis.

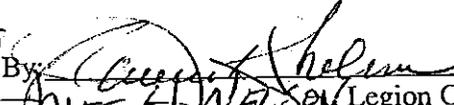
This Agreement shall only be amended or modified by written agreement of the parties.

This Agreement has been executed by the CITY on the date following the Mayor's signature and the LEGION shall have 30 days to return the fully executed Agreement, and if not returned in said 30 day time frame, the Agreement on the part of the City shall be null and void.

CITY:
City of Onalaska

LEGION:
American Legion Post No. 336

By: James S. Bialecki 8-10-05
James S. Bialecki, Mayor Date

By: 
ALEX H. NELSON Legion Commander 12 Aug 05

By: Caroline L. Burmaster
Caroline L. Burmaster, Clerk

By: _____



Bill History Report Electric Service Detail

Customer Name: ONALASKA CITY OF	Utility Type: Electric	Address Line1: 120 12TH AVE S
Account Number: 52-4420819-3	Service/Register Number: 001 /	City, State, Zip: ONALASKA 54650-3007
Report Create Date: December 18, 2015	Meter Number: 000052603445	
	Multiplier: 1	

Premise Number: 302656480

Premise Description: MEMORIAL/FLAG POLE IN CEMETERY

Tariff Description: Sm Gen Svc (Metered)

Read date	Days	On-pk Usage (kWh)	Off-pk Usage (kWh)	Total Usage (kWh)	Avg Usage/Day (kWh)	Billed Demand (kW) On Peak	Billed Demand (kW) Off Peak	Actual Demand (kW) On Peak	Adjust to Demand (kW) On	Power Factor (kVar)	Load Factor (%)	Usage Billed (\$)	Demand Billed (\$)	Other Charges (\$)	ECA/FCA (\$)	Electric Service Sub-Total (\$)	Tax (\$)	Electric Invoice Total (\$)	Invoice Date
11/11/15	29	0	0	1	0	0	0	0	0			0.12	0.00	8.24	0.00	8.36	0.00	8.36	12/08/15
10/13/15	28	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	11/09/15
09/14/15	32	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	10/08/15
08/13/15	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	09/31/15
07/15/15	30	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	07/30/15
06/15/15	32	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	07/27/15
05/14/15	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	05/08/15
04/15/15	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	05/08/15
03/17/15	28	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	04/08/15
02/16/15	32	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	03/09/15
01/15/15	32	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	02/09/15
12/14/14	33	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	01/08/15
	365											0.12	0.00	98.66	0.00	99.00	0.00	99.00	

* Denotes that billing history has been rolled up to next billed invoice



Bill History Report Electric Service Detail

Customer Name: ONALASKA CITY OF	Utility Type: Electric	Address Line1: 120 12TH AVE S
Account Number: 52-4420819-3	Service/Register Number: 001 /	City, State, Zip: ONALASKA 54650-3007
Report Create Date: December 18, 2015	Meter Number: 000052603445	
	Multiplier:	

Premise Number: 302656480

Premise Description: MEMORIAL/FLAG POLE IN CEMETERY

Tariff Description: Sm Gen Svc (Metered)

Read date	Days	On-pk Usage (kWh)	Off-pk Usage (kWh)	Total Usage (kWh)	Avg Usage/Day (kWh)	Billed Demand (kW) On Peak	Billed Demand (kW) Off Peak	Actual Demand (kW) On Peak	Adjusted Demand (kW) On	Power Factor (kVar)	Load Factor (%)	Usage Billed (\$)	Demand Billed (\$)	Other Charges (\$)	ECA/FCA (\$)	Electric Service Sub-Total (\$)	Tax (\$)	Electric Invoice Total (\$)	Invoice Date
11/11/14	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	12/08/14
10/13/14	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	11/10/14
09/14/14	32	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	10/08/14
08/13/14	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	09/08/14
07/15/14	30	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	08/08/14
06/15/14	32	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	07/08/14
05/14/14	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	05/08/14
04/15/14	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	05/08/14
03/17/14	32	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	03/31/14
02/13/14	28	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	03/10/14
01/15/14	34	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	02/10/14
12/12/13	31	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	01/08/14
11/11/13	29	0	0	0	0	0	0	0	0			0.00	0.00	8.24	0.00	8.24	0.00	8.24	12/08/13
	394			0								0.00	0.00	107.12	0.00	107.12	0.00	107.12	

* Denotes that billing history has been rolled up to next billed invoice

GUNDERSEN HEALTH SYSTEM®

Business Health Services Industrial Safety Eyewear Agreement



ONALASKA CITY OF
415 MAIN STREET
ONALASKA, WI 54650
Phone: (608) 781-9539 Fax:

Effective Date: 01/01/2016
End Date: 12/31/2016
Contact: HOPE BURCHELL

This Agreement is entered into effective the 1st day of January, 2016, by and between GUNDERSEN LUTHERAN ADMINISTRATIVE SERVICES, INC., individually and as agent for GUNDERSEN CLINIC, LTD. ("Clinic") and ONALASKA CITY OF ("Employer").

RECITALS

WHEREAS, the Clinic is a Wisconsin nonprofit service corporation with its principal offices at 1900 South Avenue, La Crosse, WI 54601; and
WHEREAS, the Clinic is a multi-specialty physician group practice that provides occupational health and other medical services in a 19-county region in western Wisconsin, southeast Minnesota, and northeast Iowa; and
WHEREAS, the Clinic desires to provide occupational health services to the Employer and its employees at a reasonable cost, consistent with high standards of medical care; and
WHEREAS, the Employer desires to obtain occupational health services for its employees from the Clinic pursuant to the terms hereinafter set forth;
NOW, THEREFORE, FOR VALID CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, and in consideration for the terms hereinafter set forth, the Clinic and the Employer agree as follows:

I. DEFINITIONS. For purposes of this Agreement:

- 1.1 "Agreement" means this Industrial Safety Eyewear Agreement, together with the attached Authorization form.
- 1.2 "Clinic" means Gundersen Clinic, Ltd.
- 1.3 "Covered Services" means medically necessary and appropriate industrial safety eyewear provided by the Clinic to the Employer and Eligible Employees, as further described in the attached Authorization form.
- 1.4 "Eligible Employees" means employees of the Employer who are designated as eligible for Covered Services from the Clinic.
- 1.5 "Employer" means ONALASKA CITY OF
- 1.6 "Party" means either the Clinic or the Employer, depending upon the context in which such term is used. "Parties" means both the Clinic and the Employer.
- 1.7 "Reimbursement Rates" means the reimbursement rates described in the attached Authorization form.

II. TERM. The term of this Agreement shall be 12 months, commencing on January 1, 2016 and expiring at midnight, December 31, 2016, unless sooner terminated by one of the Parties in accordance with paragraph VIII.

III. CLINIC'S OBLIGATIONS. During the term of this Agreement, the Clinic shall:

- 3.1 Provide Covered Services to the Employer and Eligible Employees at the Reimbursement Rates.
- 3.2 Ensure that the Covered Services provided to Eligible Employees are consistent with the standards of practice for quality care generally recognized within the medical community.
- 3.3 Prepare, keep and maintain complete medical records relating to the Covered Services provided to each Eligible Employee, retaining such records in such form and for such period as may be required by applicable federal or state law.
- 3.4 Communicate information and documents concerning Covered Services provided to an Eligible Employee upon the Employer's request which shall be accompanied by a signed written authorization from the Eligible Employee, where necessary, authorizing the clinic to disclose such information and documents to the Employer.
- 3.5 Send the Employer periodic invoices specifying by name of Eligible Employee and date the Covered Services provided and the total amount owed by the Employer for such services.

IV. EMPLOYER'S OBLIGATIONS. During the term of this Agreement, the Employer shall:

- 4.1 Pay the Clinic's periodic invoices for Covered Services within thirty (30) calendar days of receipt by the Employer.
- 4.2 Ensure that the Employer's written requests for information and documents concerning Covered Services provided to Eligible Employees are accompanied by a signed written authorization from the Eligible Employee, authorizing the Clinic to disclose such information and documents to the Employer, if necessary.

V. ASSIGNMENT. This Agreement may not be assigned by the Employer to any other person or entity (whether in connection with a merger, consolidation, sale or otherwise) without the prior written consent of the Clinic. This Agreement may not be assigned by the Clinic to any person or entity other than corporate affiliates within the Gundersen Lutheran Health System without the prior written consent of the Employer.

VI. AUDITS; ACCESS TO BOOKS AND RECORDS. To the extent that section 952 of the Omnibus Budget Reconciliation Act of 1980 and the regulations promulgated thereunder are applicable to this Agreement, the Employer shall, until four years after the expiration of this Agreement, comply with all requests by the Comptroller General of the United States, the Secretary of the Department of Health and Human Services, and their duly authorized representatives for access to this Agreement and to the Employer's books, documents and records necessary to verify the nature and extent of the Covered Services provided by the Clinic and the amounts paid for such services. Such access shall be requested by such government entities in accordance with section 952.

GUNDERSEN HEALTH SYSTEM®

Business Health Services Industrial Safety Eyewear Agreement

VII. INDEMNIFICATION:

- 7.1 The Clinic agrees to defend, indemnify and hold harmless the Employer from and against any and all claims, demands, causes of action, losses, liabilities and costs, including reasonable attorney's fees, arising from or relating to the negligent and willful acts or omissions by the Clinic and its physicians, employees, and agents pursuant to this Agreement.
- 7.2 The Employer agrees to defend, indemnify and hold harmless the Clinic from and against any and all claims, demands, causes of action, losses, liabilities and costs, including reasonable attorney's fees, arising from or relating to the negligent and willful acts or omissions by the Employer and its employees and agents pursuant to this Agreement.

VIII. TERMINATION.

- 8.1 This Agreement may be terminated by either Party at any time without cause upon sixty (60) days' prior written notice to the other Party.
- 8.2 In the event of default, the nonbreaching Party shall send a written notice to the breaching Party, setting forth with reasonable specificity the nature of the default. If the breaching Party fails to cure the default to the reasonable satisfaction of the nonbreaching Party within ten (10) calendar days of the date of such written notice, then, without further notice, the nonbreaching Party may terminate this Agreement for cause effective immediately.
- 8.3 Upon termination of this Agreement under subparagraph (8.1) or (8.2) above:
- 8.4 The Clinic shall not be required to provide the Employer or Eligible Employees with any further Covered Services;
- 8.5 The Employer shall pay the Clinic any and all amounts still owed for Covered Services within thirty (30) calendar days of receipt of the Clinic's final invoice; and
- 8.6 The Clinic's record retention obligations under paragraph 3(c), the Employer's obligations under paragraphs IV and VI, and the Parties' indemnification obligations under paragraph VII shall continue after and survive the termination of this Agreement.

IX. GOVERNING LAW; SEVERABILITY. The validity, construction and interpretation of this Agreement, and the rights and obligations of the Parties hereunder shall be governed by and construed in accordance with the laws of the State of Wisconsin. If any provision of this Agreement is declared void and unenforceable by a court of law, the remaining provisions shall remain in full force and effect to govern the Parties' conduct and relationship.

X. VENUE. Any judicial action or proceeding arising from or relating to this Agreement shall be brought and venued in La Crosse County Circuit Court in La Crosse, Wisconsin.

XI. ENTIRE AGREEMENT. This Agreement constitutes the entire understanding and agreement between the Parties relating to their contractual relationship, and supersedes all prior understandings, representations and agreements relating thereto.

XII. AMENDMENTS. This Agreement may not be amended except pursuant to a written agreement signed by both Parties.

XIII. NOTICES. Notice hereunder shall be effective upon mailing by first class mail, postage prepaid, and addressed to the other Party at the following address or such other address as may be specified pursuant to a notice properly given:

Notices to the Clinic:
GUNDERSEN CLINIC, LTD.
Bruce Friell, Director
Business Health Services
1900 South Avenue
La Crosse, WI 54601

Notices to the Employer:
ONALASKA CITY OF
HOPE BURCHELL
415 MAIN STREET
ONALASKA, WI 54650
(608) 781-9539

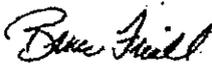
XIV. CAPTIONS. The captions in this Agreement are for reference purposes only, and shall not be used or relied upon to vary the specific terms and conditions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written. I have read the service agreement and acknowledge it represents my understanding of the services and the responsibilities of both GUNDERSEN LUTHERAN MEDICAL CENTER, INC. and ONALASKA CITY OF.

GUNDERSEN CLINIC, LTD.

ONALASKA CITY OF

By:



Bruce Friell, Director
Business Health Department

By:

Print:

Title:

Date:

JAN 01 2016

Date:

**Prescription Industrial Eyewear Program
Employer Policies & Specifications**

Organization Name: City of Onalaska 3007707
 Address: 415 Main Street
 City, St, Zip: Onalaska WI 54650-
 Contact Name: Hope Burchell Phone: (608) 781-9539
 Employee: _____
 Department: _____ Shift _____
 Authorized By: _____

Please Read Special Instructions:

Lenses must be polycarbonate if available.
 Employee is responsible for all costs.
 Discount void if glasses are billed to insurance.
 \$55 discount on complete pairs of DRESS eyewear for employee and family members. No other discounts apply.

Circle correct code	Employer Pays	Employee Pays	Not Allowed
90061 SV 90062 Bi 90063 Tri, includes Basic Frame	<input type="checkbox"/> \$	<input checked="" type="checkbox"/> \$	
S0199 Progressive Lenses (add on to D28)	<input type="checkbox"/> \$	<input checked="" type="checkbox"/> \$	<input type="checkbox"/>
90055 35/Exec/Double Segs	<input type="checkbox"/> \$	<input checked="" type="checkbox"/> \$	<input type="checkbox"/>
90055 Photogray/ Transitions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
90055 #1 Tints (included in basic package)			<input type="checkbox"/>
90055 #3 Tints	<input type="checkbox"/> \$	<input type="checkbox"/> \$	<input checked="" type="checkbox"/>
90055 Super A/R Coat	<input type="checkbox"/> \$	<input checked="" type="checkbox"/> \$	<input type="checkbox"/>
90057 U.V. Filter	<input type="checkbox"/> \$	<input checked="" type="checkbox"/> \$	<input type="checkbox"/>
90057 Frame Upgrade	<input type="checkbox"/> \$	<input checked="" type="checkbox"/> \$	<input type="checkbox"/>
90065 Exam Fee	<input type="checkbox"/> \$	<input checked="" type="checkbox"/> \$	
90056 Miscellaneous	\$	\$	
Other	\$	\$	
I will pay Total Employee amount today	Total Employer Pay	Total Employee Pay	Grand Total
Employee _____	\$	\$	\$

Employer Pays to Cap Amount:
 Single Vision:
 MultiFocal:
 Payroll Deduct - Exam:
 Payroll Deduct - Employee Amount:
 Permanent Side Shields:
 Detachable Side Shields:

Order Date: _____

Provider Location: _____

THE ABOVE PRICES COVER ONLY MATERIALS APPROVED BY ANSI Z87.1-1989 AND OSHA STANDARDS.
 PRICES ARE NET - NO DISCOUNT. PRICES SUBJECT TO CHANGE WITHOUT NOTICE.

11/17/2015

Employer and/or Provider Office - please make copies of this completed form as needed.

COUPON

\$55 Off

each pair of dress eyeglasses purchased*

You and your family are entitled to a special employer discount on all your dress eyeglass purchases.

* Coupon must be presented at time of order. One coupon per person/visit. Discounts may be subject to approval at Gundersen Health System affiliate locations. No other discounts apply. Offer does NOT apply if eyeglasses will be billed to insurance. Other restrictions may apply.

GUNDERSEN
HEALTH SYSTEM
Where Caring Meets Excellence

**GUNDERSEN EYEWEAR
DISCOUNT PROGRAM**

Gundersen Health System

You and your family are entitled to a special employer discount on all your dress eyeglass purchases.*

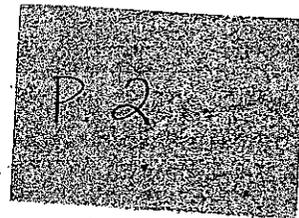
Call (800) 731-4431, for more information

GUNDERSEN
HEALTH SYSTEM

Where Caring Meets Excellence.

GUNDERSEN HEALTH SYSTEM®

Business Health Department Occupational Health Service Agreement



ONALASKA CITY OF
415 MAIN STREET
ONALASKA, WI 54650
Phone: (608) 781-9539
Fax:

Effective Date: 01/01/2016
End Date: 12/31/2016
Contact: HOPE BURCHELL
DER: HOPE BURCHELL

Comments: SEND SECURE E-MAIL OF ANY EMPLOYER PAPERWORK.

This Agreement is entered into effective the 1st day of January, 2016, ("Effective Date") by and between Gundersen Lutheran Administrative Services, Inc., individually and as agent for Gundersen Clinic, Ltd. ("Clinic") and ONALASKA CITY OF ("Employer").

RECITALS

WHEREAS, the Clinic is a Wisconsin nonprofit service corporation with its principal offices at 1900 South Avenue, La Crosse, WI 54601; and
WHEREAS, the Clinic is a multi-specialty physician group practice that provides occupational health and other medical services in a 19-county region in western Wisconsin, southeast Minnesota, and northeast Iowa; and
WHEREAS, the Clinic desires to provide occupational health services to the Employer and its employees at a reasonable cost, consistent with high standards of medical care; and
WHEREAS, the Employer desires to obtain occupational health services for its employees from the Clinic pursuant to the terms hereinafter set forth;
NOW, THEREFORE, FOR VALID CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, and in consideration for the terms hereinafter set forth, the Clinic and the Employer agree as follows:

1. **DEFINITIONS.** For purposes of this Agreement:
 - (a) "Agreement" means this Occupational Health Services Agreement, together with the attached exhibit.
 - (b) "Clinic" means Gundersen Lutheran Administrative Services, Inc., individually and as agent for Gundersen Clinic, Ltd.
 - (c) "Covered Services" means medically necessary and appropriate occupational health and preventive medicine services provided by the Clinic to the Employer and Eligible Employees, as further described in Exhibit A.
 - (d) "Eligible Employees" means employees of the Employer who are designated as eligible for Covered Services from the Clinic.
 - (e) "Employer" means ONALASKA CITY OF
 - (f) "Party" means either the Clinic or the Employer, depending upon the context in which such term is used. "Parties" means both the Clinic and the Employer.
 - (g) "Reimbursement Rates" means the reimbursement rates described in Exhibit A.
2. **TERM.** The term of this Agreement shall be 12 months, commencing on January 1, 2016 and expiring at midnight, December 31, 2016, unless sooner terminated by one of the Parties in accordance with paragraph 8.
3. **CLINIC'S OBLIGATIONS.** During the term of this Agreement, the Clinic shall:
 - (a) Provide Covered Services to the Employer and Eligible Employees at the Reimbursement Rates.
 - (b) Ensure that the Covered Services provided to Eligible Employees are consistent with the standards of practice for quality care generally recognized within the medical community.
 - (c) Prepare, keep and maintain complete medical records relating to the Covered Services provided to each Eligible Employee, retaining such records in such form and for such period as may be required by applicable federal or state law.
 - (d) Communicate information and documents concerning Covered Services provided to an Eligible Employee upon the Employer's request which shall be accompanied by a signed written authorization from the Eligible Employee, where necessary, authorizing the clinic to disclose such information and documents to the Employer.
 - (e) Send the Employer periodic invoices specifying by name of Eligible Employee, the Covered Services provided, the date the Covered Services provided, and the total amount owed by the Employer for such services.

In order to allow Clinic to serve Employer and its employees more efficiently, the Parties hereby agree that Clinic may provide the Covered Services contemplated by the Agreement through one or more of its Affiliates. For purposes of this Agreement, "Affiliate" shall mean an entity that controls, is controlled by, or is under common control with Clinic, including, without limitation Gundersen Tri-County Hospital & Clinics, Gundersen St. Joseph's Hospital and Clinics, & Gundersen Boscobel Area Hospital & Clinics.

4. **EMPLOYER'S OBLIGATIONS.** During the term of this Agreement, the Employer shall:
 - (a) Pay the Clinic or Clinic Affiliate's periodic invoices for Covered Services within thirty (30) calendar days of receipt by the Employer. When Covered Services are provided by a Clinic Affiliate, that Clinic Affiliate shall bill Company directly for the Covered Services. Company shall pay the Clinic Affiliate directly and otherwise in accordance with the payment terms set forth in this Agreement.
 - (b) Ensure that the Employer's written requests for information and documents concerning Covered Services provided to Eligible Employees are accompanied by a signed written authorization from the Eligible Employee, authorizing the Clinic or its Affiliate to disclose such information and documents to the Employer, if necessary.

GUNDERSEN HEALTH SYSTEM

Business Health Department Occupational Health Service Agreement

5. **ASSIGNMENT.** This Agreement may not be assigned by the Employer to any other person or entity (whether in connection with a merger, consolidation, sale or otherwise) without the prior written consent of the Clinic. This Agreement may not be assigned by the Clinic to any person or entity other than Affiliates within the Gundersen Health System without the prior written consent of the Employer.
6. **AUDITS; ACCESS TO BOOKS AND RECORDS.** To the extent that section 952 of the Omnibus Budget Reconciliation Act of 1980 and the regulations promulgated thereunder are applicable to this Agreement, the Employer shall, until four years after the expiration of this Agreement, comply with all requests by the Comptroller General of the United States, the Secretary of the Department of Health and Human Services, and their duly authorized representatives for access to this Agreement and to the Employer's books, documents and records necessary to verify the nature and extent of the Covered Services provided by the Clinic and the amounts paid for such services. Such access shall be requested by such government entities in accordance with section 952.
7. **INDEMNIFICATION.**
- The Clinic agrees to defend, indemnify and hold harmless the Employer from and against any and all claims, demands, causes of action, losses, liabilities and costs, including reasonable attorney's fees, arising from or relating to the negligent and wilful acts or omissions by the Clinic and its physicians, employees, and agents pursuant to this Agreement.
 - The Employer agrees to defend, indemnify and hold harmless the Clinic from and against any and all claims, demands, causes of action, losses, liabilities and costs, including reasonable attorney's fees, arising from or relating to the negligent and wilful acts or omissions by the Employer and its employees and agents pursuant to this Agreement.
8. **TERMINATION.**
- This Agreement may be terminated by either Party at any time without cause upon sixty (60) days' prior written notice to the other Party.
 - In the event of default, the nonbreaching Party shall send a written notice to the breaching Party, setting forth with reasonable specificity the nature of the default. If the breaching Party fails to cure the default to the reasonable satisfaction of the nonbreaching Party within ten (10) calendar days of the date of such written notice, then, without further notice, the nonbreaching Party may terminate this Agreement for cause effective immediately.
 - Upon termination of this Agreement under subparagraph (a) or (b) above:
 - The Clinic shall not be required to provide the Employer or Eligible Employees with any further Covered Services;
 - The Employer shall pay the Clinic any and all amounts still owed for Covered Services within thirty (30) calendar days of receipt of the Clinic's final invoice; and
 - The Clinic's record retention obligations under paragraph 3(c), the Employer's obligations under paragraphs 4 and 6, and the Parties' indemnification obligations under paragraph 7 shall continue after and survive the termination of this Agreement.
9. **GOVERNING LAW; SEVERABILITY.** The validity, construction and interpretation of this Agreement, and the rights and obligations of the Parties hereunder shall be governed by and construed in accordance with the laws of the State of Wisconsin. If any provision of this Agreement is declared void and unenforceable by a court of law, the remaining provisions shall remain in full force and effect to govern the Parties' conduct and relationship.
10. **VENUE.** Any judicial action or proceeding arising from or relating to this Agreement shall be brought and venued in La Crosse County Circuit Court in La Crosse, Wisconsin.
11. **ENTIRE AGREEMENT.** This Agreement constitutes the entire understanding and agreement between the Parties relating to their contractual relationship, and supersedes all prior understandings, representations and agreements relating thereto.
12. **AMENDMENTS.** This Agreement may not be amended except pursuant to a written agreement signed by both Parties.
13. **NOTICES.** Notice hereunder shall be effective upon mailing by first class mail, postage prepaid, and addressed to the other Party at the following address or such other address as may be specified pursuant to a notice properly given:
- | | |
|--|---------------------------------|
| Notices to the Clinic: | Notices to the Employer: |
| Gundersen Clinic, Ltd. | ONALASKA CITY OF |
| ATTN: Bruce Friell, Director, Business Health Department | HOPE BURCHELL |
| 1900 South Avenue | 415 MAIN STREET |
| La Crosse, WI 54601 | ONALASKA, WI 54650 |
14. **CAPTIONS.** The captions in this Agreement are for reference purposes only, and shall not be used or relied upon to vary the specific terms and conditions of this Agreement.
15. **COUNTERPARTS.** This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.
16. **CONFIDENTIALITY.** The parties acknowledge and agree that during the term of this Agreement, each party may become aware of proprietary or confidential information of the other party. The parties will maintain such information in strict confidence, will not use such information for

GUNDERSEN HEALTH SYSTEM

Business Health Department Occupational Health Service Agreement

any purpose other than those relating to this Agreement, and will not disclose such information to third parties, except with the other party's prior written consent or to the extent required by law.

17. **INSURANCE.** Clinic shall procure and maintain professional liability coverage insuring against such claims in an amount of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars, (\$3,000,000) aggregate per policy year. The Parties agree that Clinic may self-insure for all or part of the insurance coverage set forth herein.
18. **NON-EXCLUSION.** Both parties represent and warrant that, to the best of each party's knowledge, both parties and their owners and employees are not excluded from participating in any federal health care programs, as defined under 42 U.S.C. 1320a-7b (f), and to each party's knowledge, there are no pending or threatening governmental investigations that may lead to such exclusion. Each party agrees to notify the other party of the commencement of any such exclusion or investigation within seven (7) business days of first learning of it. All parties shall have the right to immediately terminate this Agreement upon learning of any such exclusion and shall be kept apprised by the other party or parties of the status of any such investigation.
19. **DISPUTE RESOLUTION.** For all controversies, claims and matters of difference ("Dispute(s)") arising out of this Agreement, the Parties agree to promptly address the issue internally through management level personnel. If the management level designees for both Parties cannot resolve the Dispute within thirty (30) days, then the Dispute shall be elevated to the CEO (or the CEO's designee) of both Parties. If the Parties' CEO cannot resolve the issue within an additional forty-five (45) days, the Parties shall be free to pursue any remedies available at law or equity.
20. **NO WAIVER.** The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as or be construed as a waiver of any subsequent breach or violation of the same or any other provision herein. All of the rights and remedies provided herein are cumulative and additional to any rights or remedies the parties may have at law.
21. **FORCE MAJEURE.** No party to this Agreement shall be responsible for any failure to perform any obligation under this Agreement due to acts of God, strikes, disasters, acts of government or other similar significant disturbances beyond the control of such party. A party subject to such an act of force majeure shall use its best efforts to carry out its obligations under this Agreement and to mitigate any resulting damages.

IN WITNESS WHEREOF, the Clinic and the Employer have entered into this Agreement as of the first date set forth above.

GUNDERSEN LUTHERAN ADMINISTRATIVE SERVICES, INC., ONALASKA CITY OF
independently and as agent for Gundersen Clinic, Ltd.

By: Bruce Friell
Bruce Friell, Director
Business Health Department

By: _____

Print: _____

Title: _____

Date: JAN 01 2016

Date: _____

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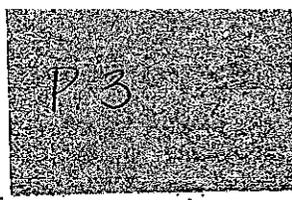
Business Health Department Occupational Health Service Agreement

APPENDIX "A"

<u>EMPLOYER GROUP / SERVICE GROUP / SERVICE</u>	<u>PRICE</u>
ADMINISTRATIVE STAFF	
<u>GENERAL SERVICES - PRE-PLACEMENT</u>	
TB SKIN TEST - OCCUPATIONAL	\$ 29.00
PRE-PLACEMENT PHYSICAL-SIMPLE	\$ 77.00
Comment: PERFORM ONE-STEP UNLESS TWO-STEP IS REQUESTED. IF EMPLOYEE HAS HISTORY OF POSITIVE TB SKIN TESTS, A CHEST X-RAY WILL BE REQUIRED.	
<u>DRUG TESTING</u>	
RAPID DRUG SCREEN (NON-NEGATIVE TO MEDTOX) W/MRO	\$ 73.00
RAPID DRUG SCREEN (NEGATIVE TEST)	\$ 37.00
Category: Non-DOT	
Panel: 89700 (5 panel)	
Reason: Pre-Placement, Reasonable Suspicion	
Billing: Employer	
FIREFIGHTERS	
<u>GENERAL SERVICES - PRE-PLACEMENT</u>	
TB SKIN TEST - OCCUPATIONAL	\$ 29.00
RESPIRATOR PHYSICAL	\$ 77.00
TDAP - PLUS ADMIN FEE	\$ 76.00
AUDIOGRAM	\$ 40.00
SPIROMETRY - OCCUPATIONAL	\$ 50.00
SPECIAL VISION TEST	\$ 25.00
QUESTIONNAIRE INTERPRETATION-RESPIRATORY (ANNUAL)	\$ 15.00
Comment: SPECIAL VISION TEST TO INCLUDE: VISUAL ACUITY/DISTANCE/FAR & NEAR, DEPTH PERCEPTION, FIELD OF VISION, AND COLOR VISION. IF PATIENT DOES NOT PASS IT WILL BE NOTED ON EMPLOYER EXAM FORM AND CITY WOULD DECIDE IF FURTHER TESTING SHOULD BE CONDUCTED.	
<u>DRUG TESTING</u>	
RAPID DRUG SCREEN (NON-NEGATIVE TO MEDTOX) W/MRO.	\$ 73.00
RAPID DRUG SCREEN (NEGATIVE TEST)	\$ 37.00
Category: Non-DOT	
Panel: 89700 (5 panel)	
Reason: Pre-Placement, Reasonable Suspicion	
Billing: Employer	
PARKS AND RECREATION	
<u>GENERAL SERVICES - PRE-PLACEMENT</u>	
TB SKIN TEST - OCCUPATIONAL	\$ 29.00
PRE-PLACEMENT PHYSICAL-SIMPLE	\$ 77.00
<u>DRUG TESTING</u>	
RAPID DRUG SCREEN (NON-NEGATIVE TO MEDTOX) W/MRO	\$ 73.00
RAPID DRUG SCREEN (NEGATIVE TEST)	\$ 37.00
Category: Non-DOT	
Panel: 89700 (5 panel)	
Reason: Pre-Placement, Reasonable Suspicion	
Billing: Employer	
POLICE	
<u>GENERAL SERVICES - PRE-PLACEMENT</u>	
TB SKIN TEST - OCCUPATIONAL	\$ 29.00
PRE-PLACEMENT PHYSICAL-SIMPLE	\$ 77.00
AUDIOGRAM	\$ 40.00
<u>DRUG TESTING</u>	
RAPID DRUG SCREEN (NON-NEGATIVE TO MEDTOX) W/MRO	\$ 73.00
RAPID DRUG SCREEN (NEGATIVE TEST)	\$ 37.00
Category: Non-DOT	
Panel: 89700 (5 panel)	
Reason: Pre-Placement, Reasonable Suspicion	
Billing: Employer	
STREET/UTILITY	
<u>GENERAL SERVICES</u>	
URINALYSIS	\$ 17.00
UA DIP - OCCUPATIONAL	\$ 12.00
TB SKIN TEST - OCCUPATIONAL	\$ 29.00
DOT PHYSICAL EXAMINATION	\$ 87.00
AUDIOGRAM	\$ 40.00
RANDOM SELECTION OF EMPLOYEES (ANNUAL FEE)	\$ 88.00
<u>ALCOHOL TESTING</u>	
BREATH ALCOHOL	\$ 25.00
Category: DOT	
Agencies: FMCSA (Motor Carrier)	
Compliance: DOT Complete	
Reason: Post Accident, Random, Reasonable Suspicion	
Billing: Employer	

GUNDERSEN HEALTH SYSTEM®

Business Health Services Lutheran Hospital Agreement



ONALASKA CITY OF
415 MAIN STREET
ONALASKA, WI 54650
Phone: (608) 781-9539 Fax:

Effective Date: 01/01/2016
End Date: 12/31/2016
Contact: HOPE BURCHELL
DER: HOPE BURCHELL

This Agreement is entered into effective the 1st day of January, 2016, by and between GUNDERSEN LUTHERAN ADMINISTRATIVE SERVICES, INC., individually and as agent for GUNDERSEN LUTHERAN MEDICAL CENTER, INC. ("Hospital") and ONALASKA CITY OF ("Employer").

WHEREAS, the Hospital is a Wisconsin nonprofit service corporation with its principal offices at 1900 South Avenue, La Crosse, WI 54601 and

WHEREAS, the Hospital is a tertiary hospital that provides acute inpatient and outpatient medical treatment, as well as occupational health/education/training and other medical services, in a 19-county region in western Wisconsin, southeast Minnesota, and northeast Iowa; and

WHEREAS, the Hospital desires to provide Occupational Health / Education / Training services to the Employer and its employees at a reasonable cost, consistent with high standards of medical care; and

WHEREAS, the Employer desires to obtain occupational health services for its employees from the Hospital pursuant to the terms hereinafter set forth;

NOW, THEREFORE, FOR VALID CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, and in consideration for the terms hereinafter set forth, the Hospital and the Employer agree as follows:

I. DEFINITIONS. For purposes of this Agreement:

- 1.1 "Agreement" means this Occupational Health / Education / Training and Preventive Service Agreement, together with the exhibit A and / or comments.
- 1.2 "Hospital" means Gundersen Lutheran Medical Center, Inc.
- 1.3 "Covered Services" means medically necessary and appropriate occupational health/education/training and preventive medicine services provided by the Hospital to the Employer and Eligible Employees, as further described in exhibit A and/or comments..
- 1.4 "Eligible Employees" means employees of the Employer who are designated as eligible for Covered Services from the Hospital.
- 1.5 "Employer" means ONALASKA CITY OF
- 1.6 "Party" means either the Hospital or the Employer, depending upon the context in which such term is used. "Parties" means both the Hospital and the Employer.
- 1.7 "Reimbursement Rates" means the reimbursement rates described in exhibit A and/or comments..

II. TERM. The term of this Agreement shall be 12 months, commencing on January 1, 2016 and expiring at midnight, December 31, 2016, unless sooner terminated by one (1) of the Parties in accordance with paragraph VIII.

III. HOSPITAL'S OBLIGATIONS. During the term of this Agreement, the Hospital shall:

- 3.1 Provide Covered Services to the Employer and Eligible Employees at the Reimbursement Rates.
- 3.2 Ensure that the Covered Services provided to Eligible Employees are consistent with the standards of practice for quality care generally recognized within the medical community.
- 3.3 Prepare, keep and maintain complete medical records relating to the Covered Services provided to each Eligible Employee, retaining such records in such form and for such period as may be required by applicable federal or state law.
- 3.4 Communicate information and documents concerning Covered Services provided to an Eligible Employee upon the Employer's request which shall be accompanied by a signed written authorization from the Eligible Employee, where necessary, authorizing the Hospital to disclose such information and documents to the Employer.
- 3.5 Send the Employer periodic invoices specifying by name of Eligible Employee and date the Covered Services provided and the total amount owed by the Employer for such services.

IV. EMPLOYER'S OBLIGATIONS. During the term of this Agreement, the Employer shall:

- 4.1 Pay the Hospital's periodic invoices for Covered Services within thirty (30) calendar days of receipt by the Employer.
- 4.2 Ensure that the Employer's written requests for information and documents concerning Covered Services provided to Eligible Employees are accompanied by a signed written authorization from the Eligible Employee, authorizing the Hospital to disclose such information and documents to the Employer, if necessary.

V. ASSIGNMENT. This Agreement may not be assigned by the Employer to any other person or entity (whether in connection with a merger, consolidation, sale or otherwise) without the prior written consent of the Hospital. This Agreement may not be assigned by the Hospital to any person or entity other than corporate affiliates within the Gundersen Lutheran Health System without the prior written consent of the Employer.

VI. AUDITS; ACCESS TO BOOKS AND RECORDS. To the extent that section 952 of the Omnibus Budget Reconciliation Act of 1980 and the regulations promulgated thereunder are applicable to this Agreement, the Employer shall, until four (4) years after the expiration of this Agreement, comply with all requests by the Comptroller General of the United States, the Secretary of the Department of Health and Human Services, and their

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Business Health Services Lutheran Hospital Agreement

duly authorized representatives for access to this Agreement and to the Employer's books, documents and records necessary to verify the nature and extent of the Covered Services provided by the Hospital and the amounts paid for such services. Such access shall be requested by such government entities in accordance with section 952.

VII. INDEMNIFICATION.

- 7.1 The Hospital agrees to defend, indemnify and hold harmless the Employer from and against any and all claims, demands, causes of action, losses, liabilities and costs, including reasonable attorney's fees, arising from or relating to the negligent and willful acts or omissions by the Hospital and its physicians, employees, and agents pursuant to this Agreement.
- 7.2 The Employer agrees to defend, indemnify and hold harmless the Hospital from and against any and all claims, demands, causes of action, losses, liabilities and costs, including reasonable attorney's fees, arising from or relating to the negligent and willful acts or omissions by the Employer and its employees and agents pursuant to this Agreement.

VIII. TERMINATION.

- 8.1 This Agreement may be terminated by either Party at any time without cause upon sixty (60) days' prior written notice to the other Party.
- 8.2 In the event of default, the nonbreaching Party shall send a written notice to the breaching Party, setting forth with reasonable specificity the nature of the default. If the breaching Party fails to cure the default to the reasonable satisfaction of the nonbreaching Party within ten (10) calendar days of the date of such written notice, then, without further notice, the nonbreaching Party may terminate this Agreement for cause effective immediately.
- 8.3 Upon termination of this Agreement under subparagraph (8.1) or (8.2) above:
- 8.4 The Hospital shall not be required to provide the Employer or Eligible Employees with any further Covered Services;
- 8.5 The Employer shall pay the Hospital any and all amounts still owed for Covered Services within thirty (30) calendar days of receipt of the Hospital's final invoice; and
- 8.6 The Hospital's record retention obligations under paragraph 3(c), the Employer's obligations under paragraphs IV and VI, and the Parties' indemnification obligations under paragraph VII shall continue after and survive the termination of this Agreement.

IX. GOVERNING LAW; SEVERABILITY. The validity, construction and interpretation of this Agreement, and the rights and obligations of the Parties hereunder shall be governed by and construed in accordance with the laws of the State of Wisconsin. If any provision of this Agreement is declared void and unenforceable by a court of law, the remaining provisions shall remain in full force and effect to govern the Parties' conduct and relationship.

X. VENUE. Any judicial action or proceeding arising from or relating to this Agreement shall be brought and venued in La Crosse County Circuit Court in La Crosse, Wisconsin.

XI. ENTIRE AGREEMENT. This Agreement constitutes the entire understanding and agreement between the Parties relating to their contractual relationship, and supersedes all prior understandings, representations and agreements relating thereto.

XII. AMENDMENTS. This Agreement may not be amended except pursuant to a written agreement signed by both Parties.

XIII. NOTICES. Notice hereunder shall be effective upon mailing by first class mail, postage prepaid, and addressed to the other Party at the following address or such other address as may be specified pursuant to a notice properly given:

Notices to the Hospital:

GUNDERSEN LUTHERAN ADMINISTRATIVE SERVICES, INC.
Bruce Friell, Director
Business Health Services
1900 South Avenue
La Crosse, WI 54601

Notices to the Employer:

ONALASKA CITY OF
HOPE BURCHELL
415 MAIN STREET
ONALASKA, WI 54650
(608) 781-9539

XIV. CAPTIONS. The captions in this Agreement are for reference purposes only, and shall not be used or relied upon to vary the specific terms and conditions of this Agreement.

GUNDERSEN HEALTH SYSTEM®

Business Health Services Lutheran Hospital Agreement

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date first above written. I have read the service agreement and acknowledge it represents my understanding of the services and the responsibilities of both GUNDERSEN LUTHERAN MEDICAL CENTER, INC. and ONALASKA CITY OF.

GUNDERSEN LUTHERAN ADMINISTRATIVE SERVICES, INC.

ONALASKA CITY OF

By:



Bruce Friell, Director
Business Health Department

By:

Print:

Title:

Date:

Date:

JAN 0 1 2016

GUNDERSEN HEALTH SYSTEM®

Business Health Services Lutheran Hospital Agreement

EXHIBIT "A"

SERVICE

Pre-work screen/On-site ergo 30 mins
Pre-work screen/On-site ergo 60 mins
Pre-work screen/On-site ergo 45 mins
Add Pre-work screen/On-site ergo 15 mins

PRICE

\$ 66.00
\$ 110.00
\$ 99.00
\$ 33.00

END OF EXHIBIT "A"

CITY OF ONALASKA

Position: Custodian
Location: City Hall

Department: Parks & Recreation
Supervisor: Building Supervisor
Classification: Hourly Non-union

Page: 1 of 2

Approved by F & P Committee: 7/6/11
Approved by Council: 7/12/11

Under the general supervision of the Building Supervisor, an employee in this position performs day-to-day cleaning or minor repair of the interior facilities of City Hall, Public Works Building and the Library. Work is done according to established guidelines and the verbal and written instructions of an immediate supervisor. Work is reviewed for accuracy and adherence to established procedure by the supervising authority.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

- A. Empties and disposes trash in waste and recycling containers.
- B. Damp mops and dust mops all floors surfaces in hallways; meeting rooms and offices on a designated schedule.
- C. Vacuums all carpets.
- D. Dusts flat surfaces with treated cloth
- E. Spot cleans walls and doors
- F. Washes door windows.
- G. Cleans, disinfects, bathroom facilities. Dust mops and damp mops floors, washes entire surface of sinks, toilets, and urinals. Restocks soap, toilet paper, and rolled towels.
- H. Performs basic electrical, plumbing, construction, painting and repairs to interior facilities.

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Deleted: <#>Washes windows, walls and other areas as necessary. ¶
May, as time permits, p

Deleted: <#>Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work or special projects as needed or requested. ¶

RELATED JOB FUNCTIONS

- A. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects completed as scheduled or requested
- B. Assures that equipment is cleaned and properly stored at the end of the shift.
- C. Other duties as requested or assigned.

REQUIREMENT OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):

- A. Knowledge of floor care to include both tile and carpeted flooring and operation of equipment related to it.
- B. Working knowledge of cleaning methods, materials and equipment.
- C. Ability to understand and follow oral and written instructions; and concerning mixture of cleaning compounds, liquids and cleaning instructions and for use of equipment.
- D. Ability to make independent decisions, to follow instructions and to accept constructive criticism.
- E. Ability to perform manual labor and routine cleaning tasks.
- F. Ability to manage time.
- G. Ability to handle required cleaning of equipment.
- H. Dependability and reliability.
- I. Ability to give as well as understand and follow instructions, written and oral.
- J. Ability to maintain a professional demeanor; calmly approach and solve problems as necessary; maintain and promote harmony in the workplace; and be flexible.

TRAINING, EXPERIENCE & OTHER REQUIREMENTS

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CITY OF ONALASKA

Position: Custodian
Location: City Hall

Department: Parks & Recreation
Supervisor: Building Supervisor
Classification: Hourly Non-union

Page: 2 of 2

Approved by F & P Committee: 7/6/11
 Approved by Council: 7/12/11

- A. Graduation from an accredited high school, or GED. Minimum of one year of related experience in performing general custodian duties as listed above.
- B. Must have good work record with history of dependability.

PHYSICAL REQUIREMENTS:

- A. Ability to exert variable physical effort from light to heavy physical demands. May involve frequent lifting, carrying, pushing and pulling.
- B. Ability to exert moderate, short, to intermittent use of force with subjects and ability to react with sudden movements which may involve light to heavy demands.
- C. Frequent bending and twisting.
- D. Reaching shoulder height and above to do overhead work.
- E. Lift, push, and pull objects up to 100 pounds in weight.
- F. Carrying objects of varying weights and shapes.
- G. Standing and/or walking up to eight (8) hours daily.
- H. Ability to climb to various heights.
- I. Percentages of time sitting, standing, and walking may vary depending on the task performed and the time of year.

Percent of 8 Hour Day

	67-100 Consistent	34-66 Frequent	6-33 Occasionally	0-5 Rarely
Sedentary 0-10# max				•
Light Freq. to 10# -20#max		•		
Medium Freq. to 25#-50# max		•		
Heavy Freq. to 50#-100# max			•	
Very Heavy Freq. over 50+# - 100+#				•

Signature of Employee

Date

Signature of Employer

Date

CITY OF ONALASKA

Grade A

Position: Street Laborer
Location: Public Works Facility
Page: 1 of 3

Department: Street
Supervisor: Street & Storm Water Manager or Street Crew Leader
Classification: Hourly Non-Exempt

Approved by F & P Committee: 9/8/04, 10/5/11, 8/6/14
Approved by Council: 9/12/00, 9/14/04, 10/11/11, 8/12/14

Under the supervision of the Street and Storm Water Manager and Street Crew Leader, an employee in this position performs skilled, semi-skilled, and common labor work related to the repair, construction and maintenance of City streets and right of ways, sidewalks, storm water facilities, and other City owned properties.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, nor do the examples listed in their relative order of importance include all the duties that may be found in this position.

- A. Receive daily assignments from Street Department Crew Leader or Street and Storm Water Manager.
B. Perform work duties with various crew members in a team environment or work independently as assigned.
C. Maintain storm water facilities such as ponds, pipes, catch basins, out falls, storm lift stations or other storm water functions as needed or required.
D. Repair and maintain city streets, alleys, parks, right-of-ways, and other properties owned by the City.
E. Perform a variety of street duties such as: patch streets, seal cracks, paint crosswalks, pavement markings, and no parking areas.
F. Perform material transporting of asphalt, aggregate, soil, snow and other materials used in the repair, construction and maintenance of City streets, right of ways, sidewalks, storm water facilities, or other City owned property.
G. Create, install, repair, reface signs and markers; assist in the maintenance of City traffic signals and street lighting; set up of signs for emergency detours, and set up and monitor traffic counters.
H. Cut weeds, mow lawns and right of ways, pick up trash and litter, and cut/trim trees and brush including in cemetery.
I. Locate plots for headstone installation, grave openings; perform grave openings and restoration including prep for black dirt including sod or seed.
J. Perform snow and ice control and removal procedures, including plowing, sanding, spreading deicing chemicals, loading trucks, hauling snow, shoveling sidewalks, or maintenance of snow removal equipment; including the operation of large equipment for prolonged periods of time at various hours of the day.
K. Perform minor servicing, preventative maintenance and repairs of equipment and vehicles; which may include welding or fabrication of equipment.
L. Clean streets with sweeper or other equipment as required.
M. Perform work in the cemetery as needed; including sale of lots and internments.
N. Use safe work practices, and continue to increase job knowledge through seminars and training relating to all aspects of work performed.
O. Operate a wide variety of light equipment, including, but not limited to hand tools, power tools, mowers, chain saws, drills, power saws, and paint machine.
P. Operate a wide variety of heavy equipment, including, but not limited to backhoe, street sweeper, end loader, motor grader, vibratory soil compactor, aerial bucket truck, single and tandem axle dump truck with snow removal package and patrol truck.
Q. Perform yearly inspections, including updating records for DNR.

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CITY OF ONALASKA

Grade A

Position: Street Laborer
Location: Public Works Facility
Page: 2 of 3

Department: Street
Supervisor: Street & Storm Water Manager or Street-Crew Leader
Classification: Hourly Non-Exempt

Approved by F & P Committee: 9/8/04, 10/5/11, 8/6/14
Approved by Council: 9/12/00, 9/14/04, 10/11/11, 8/12/14

RELATED JOB FUNCTIONS:

- A. Assist in the maintenance of buildings and grounds as needed or requested.
- B. Assist with voting set up and tear down as needed or requested.
- C. Assists various City department heads with the City's Emergency Operations Center Program and is responsible for emergency tasks as assigned.
- D. Contributes to a cooperative working effort by demonstrating a willingness to assist other departments and to perform other job-related work as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others, and special projects are completed as scheduled or requested.
- E. Other duties as required or assigned.

REQUIREMENT OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):

- A. Knowledge of principles, practices, and equipment used in Street Maintenance.
- B. Knowledge of Work Zone Safety Rules.
- C. Knowledge of traffic control sign materials.
- D. Ability to keep accurate records.
- E. Ability to communicate effectively with co-workers, supervisors, and citizens.
- F. Ability to understand and read maps and basic construction plans.
- G. Ability to work with limited supervision.
- H. Ability to perform sometimes-strenuous manual work under varying weather and working conditions.
- I. Ability to operate various types of equipment, including but not limited to: jackhammer, welder, pick and shovel, backhoe, pick-up truck, lawn mowers, weed trimmers, snow plow, grader, and tractors.
- J. Ability to operate various office machines including, but not limited to, copier, fax machine, multi-line telephone, mobile phone, radio, calculator, and PC required.
- K. Experience using Microsoft Office, email, websites and the internet required.
- L. Skilled in using hand tools, including but not limited to: hammers, screwdrivers, wrenches, electrical power tools (saws, drills); gas power tools (weed-eater, chain-saw); and yard/garden tools (shovel, rake, broom).
- M. Ability to operate motorized vehicles, but not limited to: automobiles, light truck (pick-up), heavy truck (dump truck, fire truck), and construction/heavy equipment (loader, tractor).
- N. Knowledge of how to use medical apparatus/equipment: first aid equipment.
- O. Ability to maintain a professional demeanor and establish effective working relationships with associates, volunteers, staff and public; calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; concentrate for extended periods of time; and be flexible.

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TRAINING, EXPERIENCE & OTHER REQUIREMENTS:

- A. High School diploma or an equivalent combination of training and experience which provides the knowledge, skills, and abilities as listed above.
- B. Minimum one year experience with heavy equipment operation.
- C. Position is subject to 24-hour call-out as needed.
- D. Must possess and maintain a Wisconsin Commercial Driver's License with a good driving record within ten (10) weeks of hire.
- E. Must possess and maintain a valid Wisconsin driver's license.

PHYSICAL REQUIREMENTS:

CITY OF ONALASKA

Grade A

Position: Street Laborer
Location: Public Works Facility
Page: 3 of 3

Department: Street
Supervisor: Street & Storm Water Manager or Street Crew Leader
Classification: Hourly Non-Exempt

Approved by F & P Committee: 9/8/04, 10/5/11, 8/6/14
 Approved by Council: 9/12/00, 9/14/04, 10/11/11, 8/12/14.

- A. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training.
- B. Ability to exert variable physical effort from sedentary to very heavy physical demands. May involve some lifting, carrying, pushing, and pulling.
- C. Reaches shoulder height frequently as well as reaches above and below shoulder height.
- D. Occasional bending.
- E. Ability to sustain prolonged visual concentration
- F. Ability to walk, stand or sit and drive for prolonged periods of time.
- G. Fifty (50%) percent of workday spent sitting.
- H. Twenty-five (25%) percent of work day spent walking.
- I. Twenty-five (25%) percent of workday is spent standing.
- J. Moderate, short, to intermittent use of force with subjects and ability to react with sudden movements which may involve heavy to very heavy demands.
- K. Walking, running, jumping, dodging obstacles, climbing, crawling, dragging, and pushing/pulling objects.
- L. All percentages above could vary, depending upon duties performed that day.
- M. Ability to climb ladders to various heights.
- N. Must be able to work in adverse weather conditions, very hot or cold weather conditions.
- O. An employee in this position is routinely involved in physical labor and is required to lift maintenance equipment, supplies, construction equipment or other items which weigh up to 100 pounds. The employee must traverse uneven ground and bend and stoop repetitively. The employee is required to operate heavy equipment, motor vehicles or snow removal equipment for long periods of time.
- P. Percentages of time sitting, standing, walking, and driving may vary depending on the task performed and the time of year.

Percent of 8 Hour Day

	67 – 100 Consistently	34 – 66 Frequently	6 – 33 Occasionally	0 – 5 Rarely
Sedentary: 0 – 10# max	•			
Light: to 10# -20#max	•			
Medium: Freq. to 25\$-50# max		•		
Heavy: Freq. to 50#-100# max			•	
Very Heavy: Freq. over 50+# - 100+# max				•

Signature of Employee

Date

Signature of Employer

Date

CITY OF ONALASKA

Grade D

Position: Crew Leader
Location: Public Works Facility
Page: 1 of 4

Department: Street
Supervisor: Street and Storm-Water Manager
Classification: Hourly Non-Exempt

Approved by F & P Committee: 12/6/2006, 10/2/2013, 8/6/14
Approved by Council: 12/12/2006, 10/8/2013, 8/12/14

Under the supervision of the Street and Storm Water Manager, an employee in this position works with and leads crews engaged in performing skilled, semi-skilled and common labor work including but not limited to the repair, construction and maintenance of streets and storm sewer. In this position, the Crew Leader is responsible to ensure that Street & Storm Water projects and programs assigned by the Manager are accomplished in a prompt and efficient manner. This position will perform tasks and may also lead work in snow and ice control, and street maintenance. Work is performed according to established guidelines and the verbal and written instructions of an immediate supervisor.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned.

- A. Receive daily and weekly assignments from Street and Storm Water Manager and generate a daily and weekly work schedule for street staff.
B. Instruct and perform work duties with various crew members to coordinate the completion of the assigned task.
C. Perform field inspections of crew members and work progress.
D. Instruct and train fellow workers on job-related matters. Provides input for employee review process conducted by Street & Storm Water Manager.
E. Participate in the inspection, repair, and maintenance of streets, fleet equipment, street signs, storm sewers and various items that provide services to the city.
F. Operate a wide variety of light equipment, including, but not limited to hand tools, power tools, mowers, chain saws, drills, power saws, and paint machine.
G. Operate a wide variety of heavy equipment, including, but not limited to backhoe, street sweeper, end loader, motor grader, vibratory soil compactor, aerial bucket truck, single and tandem axle dump truck with snow removal package and patrol truck.
H. Interact with the public in a prompt and courteous manner while representing the City professionally.
I. Follow all safety directives issued by the City or its representatives, concerning operation or procedures used in their daily work duties.
J. Assist in maintenance, repairs, and development of Preventive Maintenance programs for all City-owned equipment, streets, and storm sewer.
K. Assist with snow operations and sign off on time off slips and time sheets in the absence of Street and Storm Water Manager.
L. Provide input into the development of long and short range plans for the Street Department repair and maintenance programs by direct communication to your supervisor; assist in writing equipment specifications for department budget; assist Street and Storm Water Manager in the monitoring of department budget and department purchases.
M. Perform work in the cemetery as needed; including sale of lots and interments, restoration, maintenance, and grave openings.
N. Follow and stay current of any standards or regulations applicable to street or storm sewer projects or tasks.
O. Maintain a complete inventory log of equipment, supplies, and maintenance activities for the Street Department.

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RELATED JOB FUNCTIONS:

- A. Assist with the purchase of supplies and equipment with spending authority as outlined in the City of Onalaska purchasing policy; assist with input of information into accounting/purchasing software.

CITY OF ONALASKA

Grade D

Position: Crew Leader
Location: Public Works Facility
Page: 2 of 4

Department: Street
Supervisor: Street and Storm Water Manager
Classification: Hourly Non-Exempt

Approved by F & P Committee: 12/6/2006, 10/2/2013, 8/6/14
Approved by Council: 12/12/2006, 10/8/2013, 8/12/14

- B. Assist in the preparation of specifications for equipment needs.
- C. Perform snow and ice control and removal procedures, including plowing, sanding, spreading deicing chemicals, loading trucks, hauling snow, shoveling sidewalks, or maintenance of snow removal equipment; including the operation of large equipment for prolonged periods of time at various hours of the day. Snow removal operations may be scheduled or on an emergency call in basis.
- D. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects to be completed as scheduled or requested.
- E. Other duties as requested or assigned.

REQUIREMENTS OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):

- A. Knowledge of the principles and techniques of planning, organizing, and implementing municipal services.
- B. Ability to maintain accurate records and files, and prepare reports from such information; excellent organization skills; ability to perform office procedures as requested.
- C. Ability to communicate effectively and, to effectively supervise, evaluate, and develop staff.
- D. Knowledge of the operation of equipment used for Street and Utility construction projects.
- E. Knowledge of Work Zone Safety Rules and traffic control sign materials.
- F. _____
- G. Ability to understand and read maps and basic construction plans.
- H. Ability to work with limited supervision.
- I. Ability to perform sometimes-strenuous manual work under varying weather and working conditions.
- J. Ability to have the knowledge to step in to make informed decisions regarding the department daily tasks and future goals.
- K. Ability to operate various types of equipment, including but not limited to: jackhammer, welder, pick and shovel, backhoe, pick-up truck, lawn mowers, weed trimmers, snow plow, grader, and tractors.
- L. Ability to operate various office machines including, but not limited to, copier, fax machine, multi-line telephone, mobile phone, radio, calculator, and PC required.
- M. Skilled with hand tools, including but not limited to: hammers, screwdrivers, wrenches, electrical power tools (saws, drills), gas power tools (weed-eater, chain-saw); and yard/garden tools (shovel, rake, broom).
- N. Ability to operate motorized vehicles, including but not limited to: automobiles, light truck (pick-up), heavy truck (dump truck, fire truck), and construction/heavy equipment (loader, tractor).
- O. Knowledge of how to use medical apparatus/equipment: first aid equipment.
- P. Ability to maintain a professional demeanor and establish effective working relationships with public, associates, volunteers, and staff; to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; concentrate for extended periods of time, and be flexible.
- Q. Exhibit and demonstrate an ability to read, spell, and communicate both orally and in writing information needed to maintain documentation for the operation of the City's infrastructure.

Deleted: Ability

Deleted: Knowledge of traffic control sign materials

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TRAINING, EXPERIENCE & OTHER REQUIREMENTS:

- A. High School diploma or an equivalent combination of training and experience which provides the above knowledge, skills, and abilities.
- B. Minimum three years' experience with heavy equipment operation.

CITY OF ONALASKA

Grade D

Position: Crew Leader
Location: Public Works Facility
Page: 3 of 4

Department: Street
Supervisor: Street and Storm Water Manager
Classification: Hourly Non-Exempt

Approved by F & P Committee: 12/6/2006, 10/2/2013, 8/6/14
Approved by Council: 12/12/2006, 10/8/2013, 8/12/14

- C. A minimum of two years experience in street and fleet operations required. Five (5) years experience in Street Department work or in similar operations desired.
- D. Must possess and maintain a valid driver's license.
- E. Possess or able to obtain a Wisconsin CDL license, with a good driving record, within ten (10) weeks of hire.
- F. Experience with Microsoft Office products and other related computer programs.
- G. Position is subject to 24-hour call-out as needed.

PHYSICAL REQUIREMENTS:

- A. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training.
- B. Ability to exert variable physical effort from sedentary to very heavy physical demands. May involve some lifting, carrying, pushing, and pulling.
- C. Reaches shoulder height frequently as well as reaches above and below shoulder height.
- D. Occasional bending.
- E. Ability to sustain prolonged visual concentration
- F. Ability to walk, stand or sit and drive for prolonged periods of time.
- G. Fifty (50%) percent of workday spent sitting.
- H. Twenty-five (25%) percent of work day spent walking.
- I. Twenty-five (25%) percent of workday is spent standing.
- J. Moderate, short, to intermittent use of force with subjects and ability to react with sudden movements, which may involve heavy to very heavy demands.
- K. Walking, running, jumping, dodging obstacles, climbing, crawling, dragging, and pushing/pulling objects.
- L. All percentages above could vary; depending upon duties performed that day.
- M. Ability to climb ladders to various heights.
- N. Must be able to work in adverse weather conditions, very hot or cold weather conditions.
- O. An employee in this position is routinely involved in physical labor and is required to lift maintenance equipment, supplies, construction equipment or other items that weigh up to 100 pounds. The employee must traverse uneven ground and bend and stoop repetitively. The employee is required to operate heavy equipment, motor vehicles or snow removal equipment for long periods of time.
- P. Percentages of time sitting, standing, walking, and driving may vary depending on the task performed and the time of year.

Percent of 8 Hour Day

	67 - 100 Consistently	34 - 66 Frequently	6 - 33 Occasionally	0 - 5 Rarely
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CITY OF ONALASKA

Grade D

Position: Crew Leader
Location: Public Works Facility
Page: 4 of 4

Department: Street
Supervisor: Street and Storm Water Manager
Classification: Hourly Non-Exempt

Approved by F & P Committee: 12/6/2006, 10/2/2013, 8/6/14
Approved by Council: 12/12/2006, 10/8/2013, 8/12/14

Sedentary: 0 – 10# max	•			
Light: Freq. to 10#-20#max	•			
Medium: Freq. to 25\$-50# max		•		
Heavy: Freq. to 50#-100# max			•	
Very Heavy: Freq. over 50+# - 100+# max				•

Signature of Employee

Date

Signature of Employer

Date

CITY OF ONALASKA

Grade C

Position: Mechanic
Location: Public Works Facility
Page: 1 of 3

Department: Street
Supervisor: Street and Storm Water Manager
Classification: Hourly Non-Exempt

Approved by F & P Committee: 8/6/14
Approved by Council: 12/11/2001, 8/12/14

Under limited supervision, an employee in this position is responsible for the daily maintenance and repair of the following types of equipment and/or wheeled vehicles: light and heavy trucks, gas and diesel engines, automobiles, grounds maintenance equipment, specialized equipment such as fire trucks, snow plow equipment, aerial lift, etc. This employee may also be called upon to assist in street construction and maintenance and miscellaneous departmental functions, ie: street construction, snow removal, ice removal and other related duties.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, not do the examples listed in their relative order of importance include all the duties that may be found in positions of the like.

- A. Perform scheduled and unscheduled repairs, inspections, tune-ups, and overhauls on automotive and heavy gasoline and diesel equipment, including automobiles, trucks, tractors, rollers, sweepers, snow blowers, loaders, blades, bulldozers, scrapers, seeders, mowers, trailers, and other light and heavy construction equipment. This may include adjusting, diagnosing, repairing, and/or replacing hydraulics, fuel systems, brakes, drive trains, transmissions, cooling and heating systems, body and chassis, steering systems, electrical systems, exhaust systems, conveyors, wheels, axels, tires, suspension systems, computer and sensor systems, etc.
- B. Perform routine preventative maintenance, DOT safety checks, and repair on City vehicles and equipment, including repair and replacement of brooms, skids, cutting edges, brakes, drive chains, conveyors, lights, batteries, safety equipment, tires, filters, oil, hydraulic leaks, hydraulic hoses, etc.
- C. Conducts periodic inspections of vehicles to determine condition of vehicles, systems and components. May follow a checklist of important items to assure safe vehicle operation and prevent wear and damage to parts and reduce breakdowns.
- D. Analyzes operator complaints. Obtain description of symptoms and interpret problem or extent of the defect to determine repairs required. Use test equipment such as computerized electronic engine diagnostic programs, engine analyzer/scanner, compression tester, etc. to troubleshoot and analyze operating characteristics. Conduct road test to determine or duplicate symptoms when necessary.
- E. Performs repairs according to manufacturers' service instructions. Repairs may include but are not limited to removal of components of systems; disassembling, inspecting and testing of parts; fabrication of replacement parts when necessary, identifying by manufacturing part number and select replacement parts; assemble test components, install components; install component parts of system; test operation of system and road test vehicle/equipment.
- F. Maintain accurate records on all equipment including costs, specifications, and service records.
- G. Maintain proper inventory of supplies used in regular and routine maintenance of vehicles and equipment.
- H. Comply with safe work practices as well as obtaining knowledge through training relating to occupational hazards.

RELATED JOB FUNCTIONS:

- A. Perform snow and ice control and removal procedures, including plowing, sanding, spreading deicing chemicals, loading trucks, hauling snow, shoveling sidewalks, or maintenance of snow removal equipment; including the operation of large equipment for prolonged periods of time at various hours of the day. Snow removal operations may be scheduled or on an emergency call in basis.
- B. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects completed as scheduled or requested.

CITY OF ONALASKA

Grade C

Position: Mechanic
Location: Public Works Facility
Page: 2 of 3

Department: Street
Supervisor: Street and Storm Water Manager
Classification: Hourly Non-Exempt

Approved by F & P Committee: 8/6/14
Approved by Council: 12/11/2001, 8/12/14

C. Other duties as requested or assigned.

REQUIREMENT OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):

- A. Knowledge of such areas as ignition, carburetion, fuel systems, electrical, hydraulics, lubrication, chassis, suspension, brakes, drive train, cab and body, and transmission of gas and diesel powered vehicles and equipment is required.
B. Ability to use computer diagnostic software.
C. Thorough knowledge in the correct use and application of mechanic hand tools.
D. Ability to operate common shop equipment, such as, drill press, arbor press, metal saw and grinder in the repair or fabrication of various components.
E. Experience in the use of precision measuring instruments, such as, micrometers, calipers and other gauges to determine fits and tolerances.
F. Ability in operating and interpreting different types of test equipment, such as, scopes, pressure testers, gauges and meters.
G. Excellent knowledge and understanding of shop safety hazards.
H. Ability to perform gas and electric welding, gas brazing, flame cutting and simple heat techniques.
I. Ability to perform sometimes-strenuous manual work under varying weather and working conditions.
J. Ability to operate motorized vehicles, but not limited to: automobiles, light truck (pick-up), heavy truck (dump truck, fire truck), and construction/heavy equipment (loader, tractor), on a regular basis.
K. Excellent reading skills to interpret and work from technical manuals, drawings and schematics.
L. Excellent communication skills, both oral and written.
M. Legible handwriting for clear and concise reporting and record keeping.
N. Ability to make good judgment and decision in order to apply an analytical approach to solving problems and efficient work habits.
O. Ability to work on multiple tasks establishing priorities for work and procedure to follow; ability to work in a fast paced environment; ability to pay attention to detail.
P. Ability to operate various office machines including, but not limited to, copier, fax machine, multi-line telephone, mobile phone, radio, calculator, and PC required.
Q. Skilled with hand tools, including but not limited to: hammers, screwdrivers, wrenches, electrical power tools (saws, drills,) gas power tools (weed-eater, chain-saw); and yard/garden tools (shovel, rake, broom).
R. Ability to maintain a professional demeanor and establish effective working relationships with associates, volunteers, staff and public; calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; concentrate for extended periods of time and be flexible.

Deleted: Ability to operate various types of vehicles and equipment use in the municipalities

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TRAINING, EXPERIENCE & OTHER REQUIREMENTS:

- A. Associates degree or equivalent from a trade, vocational or military automotive or equipment repair training program or completion of an approved apprentice program; must be a certified mechanic.
B. Three years prior work experience required as an automotive or equipment mechanic.
C. Must have a broad understanding of the technical concepts of theory pertaining to the automotive trade.
D. Certification in Automotive Service Excellence (ASE) preferred.
E. Must possess or be able to obtain, within one year of hire, a CFC-12, Refrigerant Recycling and Service (MACS) certification (or equal) for the purpose of handling Freon gases.
F. Experience with Microsoft Office products and other related computer programs.
G. Possess or able to obtain a Wisconsin CDL license, with a good driving record, within ten (10) weeks of hire.

Deleted: High school diploma or GED certification

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CITY OF ONALASKA

Grade C

Position: Mechanic
Location: Public Works Facility
Page: 3 of 3

Department: Street
Supervisor: Street and Storm Water Manager
Classification: Hourly Non-Exempt

Approved by F & P Committee: 8/6/14
 Approved by Council: 12/11/2001, 8/12/14

- H. Position subject to 24-hour call-out as needed.
- I. Must possess and maintain a valid driver's license.

PHYSICAL REQUIREMENTS:

- A. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training.
- B. Ability to exert variable physical effort from sedentary to very heavy physical demands. May involve some lifting, carrying, pushing and pulling.
- C. Reaches shoulder height frequently as well as reaches above and below shoulder height.
- D. Occasional bending.
- E. Ability to walk, stand or sit and drive for prolonged periods of time.
- F. Ability to sustain prolonged visual concentration
- G. Seventy-five (75%) percent of workday spent standing.
- H. Fifteen (15%) percent of work day spent walking.
- I. Ten (10%) percent of workday is spent sitting.
- J. Moderate, short, to intermittent use of force with subjects and ability to react with sudden movements which may involve heavy to very heavy demands.
- K. Walking, running, jumping, dodging obstacles, climbing, crawling, dragging, pushing/pulling objects.
- L. All percentages above could vary, depending upon duties performed that day.
- M. Ability to climb ladders to various heights.
- N. Must be able to work in adverse weather conditions, very hot or cold weather conditions.
- O. An employee in this position is routinely involved in physical labor and is required to lift maintenance equipment, supplies, construction equipment or other items which weigh up to 100 pounds. The employee must traverse uneven ground and bend and stoop repetitively. The employee is required to operate heavy equipment, motor vehicles or snow removal equipment for long periods of time.
- P. Percentages of time sitting, standing, walking and driving may vary depending on the task performed and the time of year.

Percent of 8 Hour Day

	67 – 100 Consistently	34 – 66 Frequently	6 – 33. Occasionally	0 – 5 Rarely
Sedentary: 0 – 10# max	•			
Light: Freq. to 10# -20#max	•			
Medium: Freq. to 25\$-50# max		•		
Heavy: Freq. to 50#-100# max			•	
Very Heavy: Freq. over 50+# - 100+# max				•

Signature of Employee

Date

Signature of Employer

Date

CITY OF ONALASKA

Grade 21

Position: Street & Storm Water Manager
Location: Public Works Facility
Page: 1 of 4

Department: Street
Supervisor: City Engineer
Classification: Exempt

Approved by F & P Committee: 10/4/2006, 1/7/09
Approved by Council: 10/10/2006, 1/13/09

Under the administrative supervision of the City Engineer, an employee in this position is responsible for planning, organizing, and assigning work for the Street Department. This position is responsible for the management of the Street Department, including the safe, prompt and efficient completion of projects and activities within the department. This position manages the City snow plowing and de-icing during winter precipitation events. Work is performed according to established guidelines and verbal and written instructions. Work is reviewed intermittently for accuracy and adherence to established procedures by the supervising authority, but frequently no check is made of routine work. Performs work in core areas with little or no guidance.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned.

- A. Assist in interviewing and hire of all part-time, seasonal, and full-time staff for the Street Department.
- B. Supervise and evaluate full-time staff, part-time, and temporary/seasonal staff. Reviews time sheets for accuracy.
- C. Assess, coordinate, and/or provide training of staff at the appropriate levels; and conduct staff and program meetings.
- D. Supervise and assist with snow & ice control operations of the department. Responsible for the call-out of work crews for emergencies in the Street Department under adverse weather conditions and/or other emergency situations.
- E. Supervise maintenance, repairs, and development of Preventive Maintenance programs for all City-owned equipment, streets, street signs, cemetery, forestry, and storm water facilities.
- F. Assist in the development of long and short range plans for the Street Department repair and maintenance programs.
- G. Recommend and authorize the purchase of supplies and equipment with spending authority as outlined in the City of Onalaska purchasing policy.
- H. Supervise and oversee operation of City cemetery.
- I. Assist in the preparation and administration of the departmental operation and capital improvement budgets. Prepares Equipment replacement and Capital Project replacement plans.
- J. Prepare and administer pavement maintenance program, including chip seal, crack filling and saw/seal.
- K. Coordinate repairs and installation of streetlights & signal lights. Including the review of new installations and coordination of repairs using outside contractors.
- L. Assist in the development of departmental policies and reports, and maintain records.
- M. Follow and stay current of any standards or regulations applicable to Street Department projects or tasks.
- N. Establish work schedules and assign tasks to be performed.
- O. Review and provide comments on street & storm water plans submitted to the City by developers.
- P. Assist in the preparation of specifications for equipment needs, including recommendations on purchases.
- Q. Maintain a complete inventory log of equipment and supplies for the Street Department.

RELATED JOB FUNCTIONS:

Deleted: <#>Responsible for the call-out of work crews for emergencies or after hours work assignments in the Street & Storm Water Department. Due to call out and after hour assignments, this position will be allowed a flexible work schedule as approved by the City Engineer.

CITY OF ONALASKA

Position: Street & Storm Water Manager
Location: Public Works Facility
Page: 2 of 4

Department: Street
Supervisor: City Engineer
Classification: Exempt

Approved by F & P Committee: 10/4/2006, 1/7/09
Approved by Council: 10/10/2006, 1/13/09

- A. Responsible for the call-out of work crews for emergencies or after hours work assignments in the Street & Storm Water Department. Due to call out and after hour assignments, this position will be allowed a flexible work schedule as approved by the City Engineer.
- B. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects completed as scheduled or requested. This is a recognized and accepted part of being a member of the office support staff.
- C. Acts as a member of the City's Emergency Operations Team and is responsible for emergency management tasks as assigned.
- D. Performs other duties as needed or assigned.

REQUIREMENT OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):

- A. Knowledge of the principles and techniques of planning, organizing, and implementing municipal services.
- B. Ability to communicate effectively and to effectively supervise, evaluate, and develop staff.
- C. Ability to maintain accurate records and files, and prepare reports from such information; excellent organization skills; ability to perform office procedures as requested.
- D. Complete knowledge of the operation of equipment used for Street and Utility construction projects.
- E. Knowledge of Work Zone Safety Rules and traffic control sign materials.
- F.
- G. Ability to understand and read maps and basic construction plans.
- H. Strong knowledge of potential hazards and required safety precautions, and any applicable state and federal laws.
- I. Ability to perform sometimes-strenuous manual work under varying weather and working conditions.
- J. Ability to meet tight deadlines with decision process thought out in short time durations.
- K. Ability to use highly intense interpersonal skills including persuasion, motivation, and influence on difficult or important issues
- L. Ability to operate various office machines including, but not limited to, copier, fax machine, multi-line telephone, mobile phone, radio, calculator, and PC required; knowledge of Microsoft Office, ArcView, and the Internet.
- M. Ability to work on multiple tasks establishing priorities for work and procedure to follow.
- N. Skilled in using hand tools, including but not limited to: hammers, screwdrivers, wrenches, electrical power tools (saws, drills); gas power tools (weed-eater, chain-saw); and yard/garden tools (shovel, rake, broom).
- O. Ability to operate motorized vehicles, but not limited to: automobiles, light truck (pick-up), heavy truck (dump truck, fire truck), and construction/heavy equipment (loader, tractor).
- P. Knowledge of how to operate medical apparatus/equipment: first aid equipment.
- Q. Ability to maintain a professional demeanor and establish effective working relationships with public, associates, volunteers, and staff; to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; concentrate for extended periods of time, and be flexible.

Deleted: Ability

Deleted: Knowledge of traffic control sign materials

Deleted: <#>Ability to operate personal computer including knowledge of Microsoft Office, ArcView, and the Internet. ¶

TRAINING, EXPERIENCE & OTHER REQUIREMENTS:

CITY OF ONALASKA

Position: Street & Storm Water Manager
 Location: Public-Works Facility
 Page: 3 of 4

Department: Street
 Supervisor: City Engineer
 Classification: Exempt

Approved by F & P Committee: 10/4/2006, 1/7/09
 Approved by Council: 10/10/2006, 1/13/09

- A. High School diploma or equivalent or combination of training and experience which provides the above knowledge, skills, and abilities; preference for associates degree in engineering or construction.
- B. Minimum of three (3) to five (5) years supervisory experience required.
- C. Five (5) years' experience in municipal setting or in similar operations required.
- D. Position is subject to 24-hour call-out as needed.
- E. Valid Wisconsin driver's license.

Deleted: A m
 Deleted: Associates degree in Engineering, Construction, or combination of training and experience preferred
 Deleted: M
 Deleted: S

PHYSICAL REQUIREMENTS:

- A. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training.
- B. Ability to exert variable physical effort from sedentary to very heavy physical demands. May involve some lifting, carrying, pushing, and pulling.
- C. Reaches shoulder height frequently as well as reaches above and below shoulder height.
- D. Occasional bending.
- E. Ability to sustain prolonged visual concentration
- F. Seventy-five (75%) percent of workday spent sitting.
- G. Fifteen (15%) percent of work day spent walking.
- H. Ten (10%) percent of workday is spent standing.
- I. Moderate, short, to intermittent use of force with subjects and ability to react with sudden movements which may involve heavy to very heavy demands.
- J. Walking, running, jumping, dodging obstacles, climbing, crawling, dragging, and pushing/pulling objects.
- K. Ability to climb ladders to various heights.
- L. Must be able to work in adverse weather conditions, very hot or cold weather conditions.
- M. An employee in this position is routinely involved in physical labor and is required to lift maintenance equipment, supplies, construction equipment or other items, which weigh up to 100 pounds. The employee must traverse uneven ground and bend and stoop repetitively. The employee is required to operate heavy equipment, motor vehicles or snow removal equipment for long periods of time.
- N. Percentages of time sitting, standing, walking, and driving may vary depending on the task performed and the time of year.

Deleted:
 Deleted:

Percent of 8 Hour Day

	67 - 100 Consistently	34 - 66 Frequently	6 - 33 Occasionally	0 - 5 Rarely
Sedentary: 0 - 10# max	<input type="checkbox"/>			
Light: Freq. to 10# -20#max		<input type="checkbox"/>		
Medium: Freq. to 25#-50# max			<input type="checkbox"/>	
Heavy: Freq. to 50#-100# max				<input type="checkbox"/>
Very Heavy: Freq. over 50+# - 100+# max				<input type="checkbox"/>

 Signature of Employee

 Date

CITY OF ONALASKA

Position: Street & Storm Water Manager
Location: Public Works Facility
Page: 4 of 4

Department: Street
Supervisor: City Engineer
Classification: Exempt

Approved by F & P Committee: 10/4/2006, 1/7/09
Approved by Council: 10/10/2006, 1/13/09

Signature of Employer

Date

CITY OF ONALASKA

Grade 6

Position: Utility Billing Assistant
Location: City Hall
Page: 1 of 2

Department: Utility
Supervisor: Technical Services Supervisor
Classification: Hourly Non-Exempt

Approved by F & P Committee:
Approved by Council:

Under general supervision of the Technical Services Supervisor and/or Water & Sanitary Sewer Manager, an employee in this class performs a variety of administrative and clerical work of low to moderate complexity and variety. The Utility Billing Assistant works with the City's Utility Billing Administrator on utility billing operations. Work is performed according to established guidelines, with verbal and written instructions from an immediate supervisor. Work is reviewed for accuracy and adherence to established procedure by the supervising authority.

ESSENTIAL JOB FUNCTIONS:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned accordingly.

- A. Prepares letters, memos, reports, proposals, agreements, charts, forms, and other documents; which may include typing, filing, copying, sorting, and other clerical activities.
- B. Assists with entering data in the City's website as it relates to utility operations.
- C. Creates new utility billing accounts according to established guidelines.
- D. Answer telephones and respond to personnel inquires either first hand or through referral; refer visitors; and secure and transmit routing information. Promote positive public service to customers. Sorts and distributes postal mail received by the department daily.
- E. Provides customer service to both internal and external customers. Attempts to resolve matters directly, but may refer customers to an administrative staff member when appropriate.
- F. Operates various office machines including, but not limited to, fax machine, copier, imaging equipment, typewriter, calculator, dictation equipment, check signer, and PC with Microsoft Office.
- G. May assist with the scheduling/notification process for the cross connection program and entering Service Orders in system for all services needed by Utility Personnel.

RELATED JOB FUNCTIONS:

- A. Assists with special projects within the department or as directed.
- B. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. The interdependency of operations is recognized and the abilities and skills exist to do other work as needed or requested. Assistance is given to others and special projects completed as scheduled or requested. This is a recognized and accepted part of being a member of the office support staff.
- C. Performs other duties as needed or assigned.

REQUIREMENTS OF WORK (KNOWLEDGE, SKILLS, AND ABILITIES):

- A. Excellent organizational and file management skills, and grammar and proofreading skills required.
- B. Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; ability to concentrate for extended periods of time and be flexible.
- C. Ability to work on multiple tasks establishing priorities for work and procedures to follow.
- D. Excellent knowledge of Microsoft Word, Excel, and Outlook.
- E. Excellent communication skills—both oral and written.

TRAINING, EXPERIENCE & OTHER REQUIREMENTS:

- A. High School diploma or equivalent required.
- B. Associates degree in Office Assistant or related program and two (2) to four (4) years' experience in an office setting, or equivalent combination of education and experience is preferred.

CITY OF ONALASKA

Grade 6

Position: Utility Billing Assistant
Location: City Hall
Page: 2 of 2

Department: Utility
Supervisor: Technical Services Supervisor
Classification: Hourly Non-Exempt

Approved by F & P Committee:
Approved by Council:

C. Experience with multi-line telephone system, and other office equipment (fax, calculator, copier, etc.) required.

PHYSICAL REQUIREMENTS:

1. Frequently sits at keyboard.
2. Frequent twisting.
3. Reads and writes.
4. Reaches to shoulder height frequently, and above and below shoulder height occasionally.
5. Occasional bending and climbing up and down stairs or on ladders.
6. Occasionally lifts and carries less than (50) pounds.
7. Pushes and pulls office equipment up to (30) pounds within the office area.
8. Large percentage of time is spent talking, hearing, speaking and using near and far vision.
9. Forty-five (55) percent of work day spent sitting.
10. Twenty-five (25) percent of work day spent walking.
11. Thirty (20) percent of work day spent standing.
12. All percentages above could vary, depending upon duties performed that day.

Percent of 8 Hour Day:

	67 - 100 Consistent	34 - 66 Frequent	6 - 33 Occasionally	0 - 5 Rarely
Sedentary 0 - 10# max	•			
Light Freq. to 10# -20#max		•		
Medium Freq. to 25#-50# max			•	
Heavy Freq. to 50#-100# max				•
Very Heavy Freq. over 50+# - 100+#				•

Signature of Employee

Date

Signature of Employer

Date