

Coulee Region Joint Municipal Court Committee

Thursday, April 21, 2016

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1 The meeting of the Coulee Region Joint Municipal Court Committee was called to order at 3:30
2 p.m. on Thursday, April 21, 2016. It was noted that the meeting had been announced and a
3 notice posted at City Hall.

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5 Roll call was taken with the following members present: City of Onalaska Chief of Police Jeff
6 Trotnic, Village of Holmen Representative Scott Heinig, Town of Campbell Representative Lee
7 Weis (alternate), Town of Holland Representative Michael Hoffman, Village of West Salem
8 Representative Teresa Schnitzler, West Salem Chief of Police Charles Ashbeck (alternate),
9 Town of Shelby Representative Sean Horton (alternate), City of Onalaska Representative Joseph
10 Davis, Village of Rockland Representative Linda Young, Town of Campbell Chief of Police
11 Drew Gavrilos

12
13 Also Present: Municipal Court Supervisor Amber Jolly, Financial Services Director/Treasurer
14 Fred Buehler, Municipal Court Judge John Brinckman

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16 **Item 2 - Approval of minutes from the previous meeting**

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18 Motion by Scott, second by Michael, to approve the minutes from the previous meeting as
19 printed and on file in the City Clerk's Office.

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21 On voice vote, motion carried.

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23 **Item 3 – Public Input (Limited to 3 minutes/individual)**

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25 Police Chief Trotnic called three times for anyone wishing to provide public input and closed
26 that portion of the meeting.

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28 **Consideration and possible action on the following items:**

29
30 **Item 4 – Nomination and Election of Chair**

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32 Motion by Teresa, second by Michael, to nominate and elect Scott Heinig as Chair.

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34 On voice vote, motion carried.

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36 **Item 5 – Nomination and Election of Vice-Chair**

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38 Motion by Scott, second by Linda, to nominate and elect Teresa Schnitzler as Vice-Chair.

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40 On voice vote, motion carried.

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42 **Item 6 – Announce Police Chief Member based on rotation – Campbell Police Chief Drew**
43 **Gavrilos**

44
45 Scott announced that Drew is now an active voting member of the committee.

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47 **Item 7 – 1st Quarter Report of Accounts Receivable – FIO**

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49 Amber referred to the spreadsheet of the 1st Quarter Report of Accounts Receivable, which
50 includes the following information:

- 51
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- 53 • **Fines assessed as of December 31, 2015:** \$2,957,494.04
 - 54 • **Fines collected as of December 31, 2015:** \$2,105,424.88
 - 55 • **Fines outstanding as of December 31, 2015:** \$852,069.16
 - 56 • **Fines outstanding as of April 13, 2016:** \$769,465.18
 - 57 • **Fines minus unpaid juvenile/minor:** \$92,365.50
 - 58 • **New outstanding as of April 13, 2016:** \$677,099.68

59 Amber reported that \$12,111.37 has been collected so far in the first quarter via Tax Intercept.
60 Amber also reported that \$2,304.70 has been collected via State Debt Collection. Amber said
61 “quite a bit more” still needs to be certified and noted that she is working with the Finance
62 Department and another company on establishing an automated method for entering the debt.

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64 **Item 8 – Financials for 2016 – Fred**

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66 Fred noted that each community’s statistics from 2013 through February 2016 have been
67 included in committee members’ packets, as have statistics pertaining to forfeitures and court
68 costs. Fred reported that forfeitures for February total \$30,566.39.

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70 Motion by Teresa, second by Drew, to approve the Financials for 2016.

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72 On voice vote, motion carried.

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74 **Item 9 – Closed Session**

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76 To consider a motion to convene in Closed Session under Section 19.85(1)(c) for the purpose of
77 considering employment, promotion, compensation or performance evaluation data of any public
78 employee over which the governmental body has jurisdiction or exercises responsibility:

- 79
80
- 81 • Municipal Court Clerk Position

82 And under Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal

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83 counsel for the governmental body who is rendering oral or written advice concerning strategy to
84 be adopted by the body with respect to litigation in which it is or is likely to become involved:

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86 • Operating After Suspension Fine Amount

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88 If any action is required in Open Session, as the result of the Closed Session, the Committee will
89 reconvene in Open Session to take the necessary action and/or continue on with the printed
90 agenda.

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92 Motion by Teresa, second by Linda, to convene in Closed Session.

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94 On voice vote, motion carried.

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97 Recorded by:

98

99 Kirk Bey