

**Coulee Region Joint Municipal Court Committee**

Thursday, April 23, 2015

1

1 The meeting of the Coulee Region Joint Municipal Court Committee was called to order at 3:36  
2 p.m. on Thursday, April 23, 2015. It was noted that the meeting had been announced and a  
3 notice posted at City Hall.

4  
5 Roll call was taken with the following members present: Village of West Salem Representative  
6 Teresa Schnitzler, Town of Shelby (alternate) Officer Sean Horton, Village of Holmen Chief of  
7 Police Mike McHugh (alternate), Town of Campbell Representative Cassie Hanan, City of  
8 Onalaska Chief of Police Jeff Trotnic, Village of Holmen Representative Scott Heinig

9  
10 Also Present: Municipal Court Supervisor Amber Jolly, Financial Services Director/Treasurer  
11 Fred Buehler, Ald. Jim Binash

12  
13 **Item 2 - Approval of minutes from the previous meeting**

14  
15 Motion by Teresa, second by Cassie, to approve the minutes from the previous meeting as  
16 printed and on file in the City Clerk's Office.

17  
18 On voice vote, motion carried.

19  
20 **Item 3 – Public Input (Limited to 3 minutes/individual)**

21  
22 Seeing that there was no public input, Item 4 was addressed next.

23  
24 **Consideration and possible action on the following items:**

25  
26 **Item 4 – Nomination and election of Chair and Vice-Chair**

27  
28 Motion by Teresa, second by Scott, to nominate and elect City of Onalaska Police Chief Jeff  
29 Trotnic as Chair of the Coulee Region Joint Municipal Court Committee.

30  
31 On voice vote, motion carried.

32  
33 Motion by Scott, second by Teresa, to nominate and elect Scott Heinig as Vice-Chair of the  
34 Coulee Region Joint Municipal Court Committee.

35  
36 On voice vote, motion carried.

37  
38 **Item 5 – Announce Police Chief Member based on rotation – Onalaska Police Chief Jeff**  
39 **Trotnic**

40  
41 Police Chief Trotnic announced he is the new Police Chief Member according to the rotation

42 schedule.

43

44 **Item 6 – 1<sup>st</sup> Quarter Report of Accounts Receivable – FIO**

45

46 Amber noted that committee members were given a copy of the 2015 1<sup>st</sup> Quarter Report of  
47 Accounts Receivable in spreadsheet form. This report applies to outstanding citations by agency  
48 from 2009 through 2014. Amber said she had begun with the total amount of citations assessed  
49 as of December 31, 2014, and that amount totals \$2,966,000.03. As of December 31, 2014, the  
50 court has collected \$2,170,176.26. As of April 21, 2015, the outstanding balance left out of each  
51 municipality is \$717,114.13. Amber noted that 76 percent of the total citations have been  
52 collected. Amber also noted that approximately \$200,000 may or may not be collected due to a  
53 juvenile status. This changes the total to \$593,176.15 (80 percent collected).

54

55 In response to a question by Fred, Amber said the judge had purged the year 2008.

56

57 Fred explained that each municipality's outstanding citations from 2008 had been removed from  
58 each journal of financial statement for accounts receivable as of December 31, 2014. This had  
59 been done so at the request of the auditors.

60

61 Amber noted that citations still are on the books for collection purposes.

62

63 **Item 7 – Financials for 2014 – Fred**

64

65 Fred referred to the green financial sheet distributed to committee members and noted it contains  
66 expenditures through March. Fred referred to the gold financial sheet and noted that the  
67 forfeitures for February and March had been returned.

68

69 Motion by Scott Heinig, second by Teresa, to accept the financials.

70

71 On voice vote, motion carried.

72

73 **Adjournment**

74

75 Motion by Scott Heinig, second by Teresa, to adjourn at 3:46 p.m.

76

77 On voice vote, motion carried.

78

79

80 Recorded by:

81

82 Kirk Bey