CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: **Joint Municipal Court Committee**

DATE OF MEETING: April 21, 2016 (Thursday)

PLACE OF MEETING: City Hall – 415 Main Street (Room 112)

TIME OF MEETING: 3:30 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting
3. Public Input (Limited to 3 minutes/individual)

Consideration and possible action on the following items:

4. Nomination and Election of Chair
5. Nomination and Election of Vice-Chair
6. Announce Police Chief Member based on rotation – Campbell Police Chief Drew Garvilos
7. 1st Quarter Report of Accounts Receivable – FIO
8. Financials for 2016 – Fred

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen
Ald. Jim Binash
Ald. Jim Olson
Ald. Jim Bialecki
Ald. Barry Blomquist
Ald. Harvey Bertrand
Ald. Bob Muth
City Attorney Dept Heads
La Crosse Tribune Charter Com.
Onalaska Community Life
WIZM WKTY WLXR WKBH WLSU
WKBT WXOW Onalaska Public Library

*Teresa Schnitzler–West Salem, Alternate - Chief Ashbeck
*Jeffrey Brudos –Shelby, Alternate – Sean Horton
*Scott Alo - Bangor, Alternate – Shelly Miller
*Scott Heinig– Holmen–Vice Chair, Alternate– Shane Collins
*Drew Garvilos - Chief of Campbell – Chair (rotating Chief)
*Cassie Hanan – Campbell, Alternate – Lee Weis
*Linda Young- Rockland, Stephanie Rowell – Rockland Designee
*Michael Hoffman – Holland, Alternate – Kathy Warzynski
*Joseph Davis – City of Onalaska Member
Fred Buehler – Finance Director
John Brinckman – Municipal Court Judge
Amber Jolly – Municipal Court Supervisor

*Committee Members

Date Notices Mailed and Posted: 4-15-16

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

9. **Closed Session**

To consider a motion to convene in Closed Session under Section 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

- **Municipal Court Clerk Position**

And under Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:

- **Operating After Suspension Fine Amount**

If any action is required in Open Session, as the result of the Closed Session, the Committee will reconvene in Open Session to take the necessary action and/or continue on with the printed agenda.

Adjournment

City of Onalaska

Budget Report
Account Summary
For Fiscal: 2016 Period Ending: 03/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 208 - JOINT MUNICIPAL COURT							
Revenue							
208-00000-41110	GENERAL PROPERTY TAXES	43,919.00	43,919.00	0.00	0.00	-43,919.00	100.00 %
208-00000-45111	FINES/FORFEITURES	0.00	0.00	0.00	30,566.39	30,566.39	0.00 %
208-00000-45113	COURT COST - DUE TO JOINT	75,532.00	75,532.00	0.00	11,997.62	-63,534.38	84.12 %
208-00000-46001	DANCE RECIEPTS	0.00	0.00	0.00	0.00	0.00	0.00 %
208-00000-46110	SALES MATERIALS & SUPLS	0.00	0.00	0.00	0.00	0.00	0.00 %
208-00000-46424	CONTRIBUTIONS FROM TOWNS/VI	37,389.00	37,389.00	0.00	1,000.00	-36,389.00	97.33 %
208-00000-48000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00 %
208-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00 %
208-00000-48700	SALES	0.00	0.00	0.00	0.00	0.00	0.00 %
	Revenue Total:	**156,840.00**	**156,840.00**	**0.00**	**43,564.01**	**-113,275.99**	**72.22 %**
Expense							
208-51200-110	SALARIES - REGULAR	58,030.00	58,030.00	4,319.20	11,013.95	47,016.05	81.02 %
208-51200-120	WAGES - REGULAR	4,907.00	4,907.00	374.51	947.45	3,959.55	80.69 %
208-51200-124	WAGES - PERM PT	45,117.00	45,117.00	3,435.79	9,695.39	35,421.61	78.51 %
208-51200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00 %
208-51200-126	WAGES TEMP./SEAS.	0.00	0.00	0.00	0.00	0.00	0.00 %
208-51200-150	FICA	8,266.00	8,266.00	574.93	1,539.29	6,726.71	81.38 %
208-51200-151	RETIREMENT (WRS)	5,548.00	5,548.00	404.54	1,033.33	4,514.67	81.37 %
208-51200-152	HEALTH INSURANCE	21,833.00	21,833.00	1,819.44	5,458.32	16,374.68	75.00 %
208-51200-153	DENTAL INSURANCE	1,112.00	1,112.00	92.66	277.98	834.02	75.00 %
208-51200-154	LIFE INSURANCE	22.00	22.00	0.00	1.39	20.61	93.68 %
208-51200-225	PHONE/INTERNET/CABLE	700.00	700.00	52.65	150.68	549.32	78.47 %
208-51200-240	SOFTWARE MAINTENANCE CONTR	6,403.00	6,403.00	0.00	6,211.10	191.90	3.00 %
208-51200-241	EQUIPMENT MAINTENANCE CONT	0.00	0.00	0.00	0.00	0.00	0.00 %
208-51200-290	OTHER CONTRACTUAL SERVICES	3,095.00	3,095.00	48.00	198.56	2,896.44	93.58 %
208-51200-291	TRANSCRIPTION CONTRACTUAL	150.00	150.00	0.00	0.00	150.00	100.00 %
208-51200-310	OFFICE SUPPLIES	650.00	650.00	79.99	123.44	526.56	81.01 %
208-51200-311	POSTAGE	2,000.00	2,000.00	83.82	336.09	1,663.91	83.20 %
208-51200-312	COPY USAGE & PAPER	500.00	500.00	0.00	29.67	470.33	94.07 %
208-51200-320	SUBSCRIPTIONS & DUES	930.00	930.00	0.00	80.00	850.00	91.40 %
208-51200-323	GENERAL ADVERTISING	20.00	20.00	0.00	0.00	20.00	100.00 %
208-51200-330	SEMINARS, CONF & TRAVEL	1,265.00	1,265.00	0.00	0.00	1,265.00	100.00 %
208-51200-340	OPERATING SUPPLIES	2,150.00	2,150.00	6.75	6.75	2,143.25	99.69 %
208-51200-341	PRINTING & FORMS	300.00	300.00	0.00	11.46	288.54	96.18 %
208-51200-393	FINES/FORFEITURES (T/C/V)	0.00	0.00	8,088.41	15,800.55	-15,800.55	0.00 %
208-51200-510	INS - WORKERS COMP	300.00	300.00	75.00	150.00	150.00	50.00 %
208-51200-813	TECH. OUTLAY -JMC	0.00	0.00	0.00	0.00	0.00	0.00 %
	Expense Total:	**163,298.00**	**163,298.00**	**19,455.69**	**53,065.40**	**110,232.60**	**67.50 %**
	Fund: 208 - JOINT MUNICIPAL COURT Surplus (Deficit):	**-6,458.00**	**-6,458.00**	**-19,455.69**	**-9,501.39**	**-3,043.39**	**-47.13 %**
	Report Surplus (Deficit):	**-6,458.00**	**-6,458.00**	**-19,455.69**	**-9,501.39**	**-3,043.39**	**-47.13 %**

15,800.55
14,765.84 - HELD JAN
30,566.39

City of Onalaska

Balance Sheet Report
Account Summary
As Of 03/09/2016

Fred 3-23-16

Account	Name	Balance	
Fund: 208 - JOINT MUNICIPAL COURT			
Assets			
208-11100	CASH	149,248.37	
208-12100	TAXES RECEIVABLE	43,919.00	
208-13100	OTHER ACCOUNTS RECEIVABLE	0.00	
208-13103	A/R - ONALASKA	510,699.93	
208-13106	A/R - BANGOR	35,343.00	
208-13110	A/R - CAMPBELL	51,634.36	
208-13112	A/R HOLMEN	173,245.25	
208-13114	A/R - ROCKLAND	0.00	
208-13116	A/R - SHELBY	8,608.30	
208-13117	A/R - WEST SALEM	72,538.32	
208-13120	ALLOWANCE FOR UNCOLLECTIBLE COURT	0.00	
	Total Assets:	**1,045,236.53**	**1,045,236.53**
Liability			
208-21100	ACCOUNTS PAYABLE	0.00	
208-21110	AP PENDING (DUE TO POOL)	311.32	
208-21511	FICA W/H	0.00	
208-21512	FEDERAL W/H	0.00	
208-21513	STATE W/H - WI	0.00	
208-21515	FICA W/H - MEDICARE	0.00	
208-21520	RETIREMENT W/H	0.00	
208-21528	BC/BS HEALTH INS	0.00	
208-21529	HEALTH INS W/H (EMPL. HEAL. INS. CO.)	0.00	
208-21530	HEALTH INS	0.00	
208-21531	CANCER INS	0.00	
208-21533	HEALTH/DENTAL/LIFE INS PREMIUMS	0.00	
208-21534	MEDICAL & DEP CARE - SECT. 125	0.00	
208-21535	WI-RETIREMENT SYSTEM (P.T.EE)	0.00	
208-21540	UNITED WAY	0.00	
208-21560	COMMUNITY CREDIT UNION W/H	0.00	
208-21570	UNION DUES	0.00	
208-21571	LOCAL 150 UNION DUES W/H	0.00	
208-21572	1ST FINANCIAL SVGS.	0.00	
208-21573	DEFERRED COMPENSATION	0.00	
208-21581	SUPPORT PAYMENTS	0.00	
208-21700	ACCRUED WAGES	0.00	
208-22220	BAIL BOND PAYMENTS	0.00	
208-22229	PARTIAL PAYMENT-VARIOUS	3,762.57	
208-24341	CITATIONS DUE ST./CO./CITY	0.00	OK
208-26000	DEFERRED REVENUE	43,919.00	
208-26001	DEFERRED REVENUE - JMC FINES	852,069.16	
	Total Liability:	**900,062.05**	
Equity			
208-34100	FUND BALANCE	149,030.19	
	Total Beginning Equity:	**149,030.19**	
Total Revenue		43,564.01	
Total Expense		47,419.72	
Revenues Over/Under Expenses		**-3,855.71**	
	Total Equity and Current Surplus (Deficit):	**145,174.48**	
	Total Liabilities, Equity and Current Surplus (Deficit):		**1,045,236.53**

Joint Municipal Court

Monthly Summary

Total - All Municipalities

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-16	$14,765.84	$5,709.94	$20,475.78
Feb-16	$15,800.55	$6,287.68	$22,088.23
Mar-16			
Apr-16			
May-16			
Jun-16			
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
Total	$30,566.39	$11,997.62	$42,564.01

of of

Joint Municipal Court

Monthly Summary

City of Onalaska

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-16	$9,408.35	$2,976.44	$12,384.79
Feb-16	$7,712.14	$2,618.16	$10,330.30
Mar-16			
Apr-16			
May-16			
Jun-16			
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
Total	$17,120.49	$5,594.60	$22,715.09

Joint Municipal Court

Monthly Summary

Village of Bangor

VILLA800

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-16	$547.20	$132.00	$679.20
Feb-16	$860.71	$487.20	$1,347.91
Mar-16			
Apr-16			
May-16			
Jun-16			
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
Total	$1,407.91	$619.20	$2,027.11

Joint Municipal Court

Monthly Summary

Town of Campbell

TOWNC871

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-16	$818.19	$383.00	$1,201.19
Feb-16	$1,497.45	$485.00	$1,982.45
Mar-16			
Apr-16			
May-16			
Jun-16			
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
Total	$2,315.64	$868.00	$3,183.64

Joint Municipal Court

Monthly Summary

Village of Holmen

VILLA890

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-16	$2,249.00	$1,307.60	$3,556.60
Feb-16	$3,486.05	$1,481.42	$4,967.47
Mar-16			
Apr-16			
May-16			
Jun-16			
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
Total	$5,735.05	$2,789.02	$8,524.07

Joint Municipal Court

Monthly Summary

Town of Shelby

TOWNS874

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-16	$490.00	$198.90	$688.90
Feb-16	$340.00	$197.10	$537.10
Mar-16			
Apr-16			
May-16			
Jun-16			
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
Total	$830.00	$396.00	$1,226.00

Joint Municipal Court

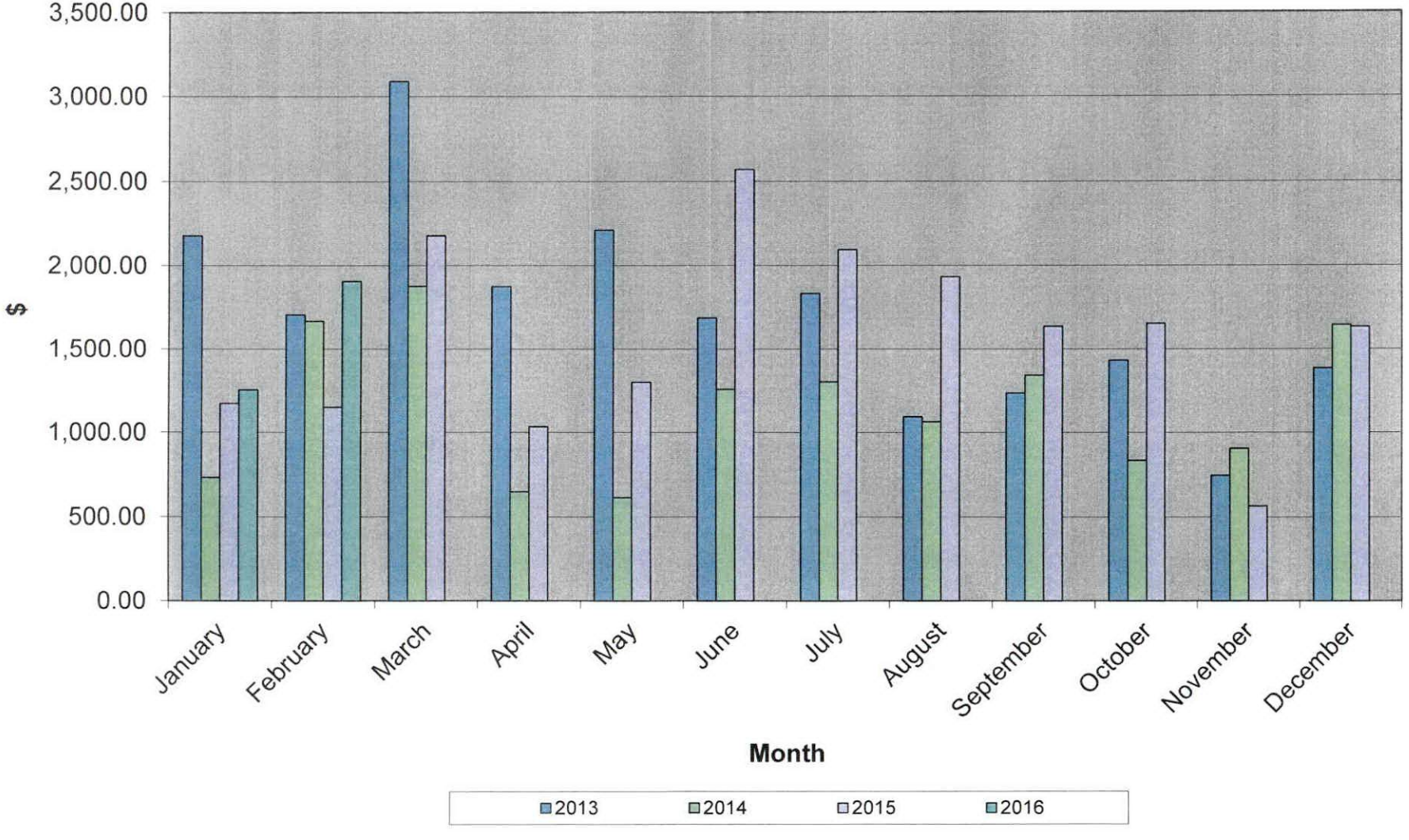
Monthly Summary

Village of West Salem

VILLA897

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-16	$1,253.10	$712.00	$1,965.10
Feb-16	$1,904.20	$1,018.80	$2,923.00
Mar-16			
Apr-16			
May-16			
Jun-16			
Jul-16			
Aug-16			
Sep-16			
Oct-16			
Nov-16			
Dec-16			
Total	$3,157.30	$1,730.80	$4,888.10

Village of West Salem-J.M.C.



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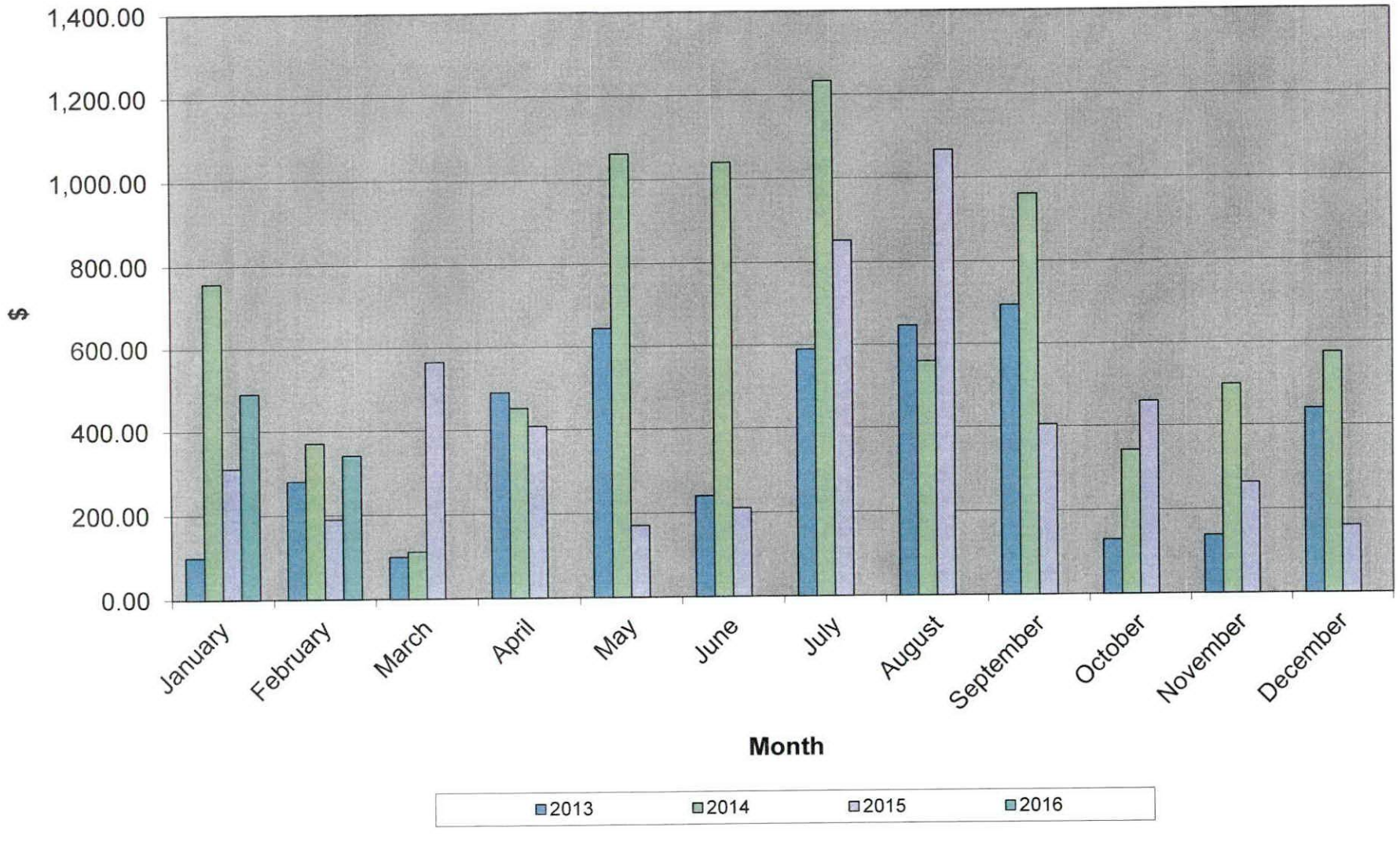
Town of Shelby-J.M.C.



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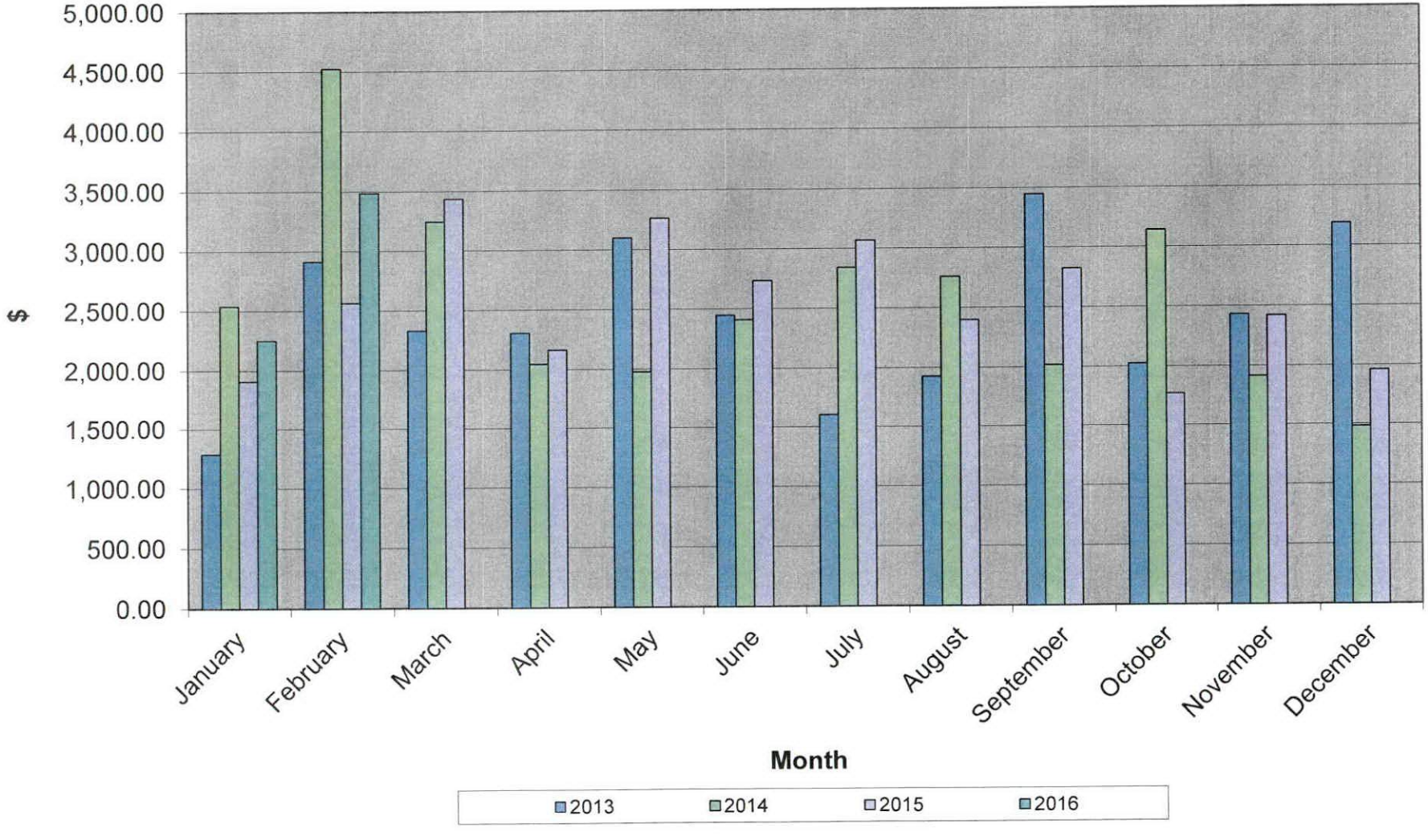
Village of Holmen-J.M.C.



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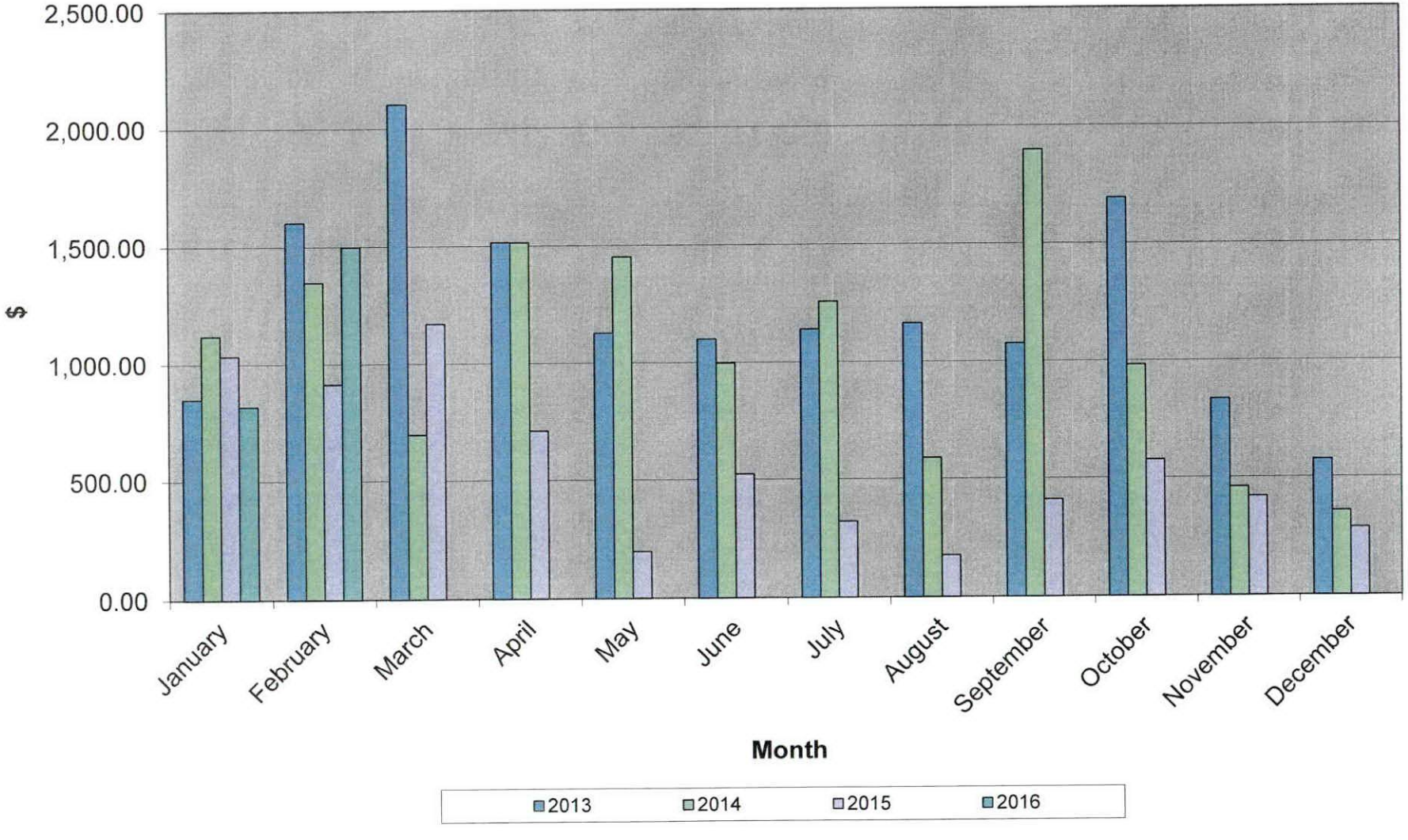
Town of Campbell-J.M.C.



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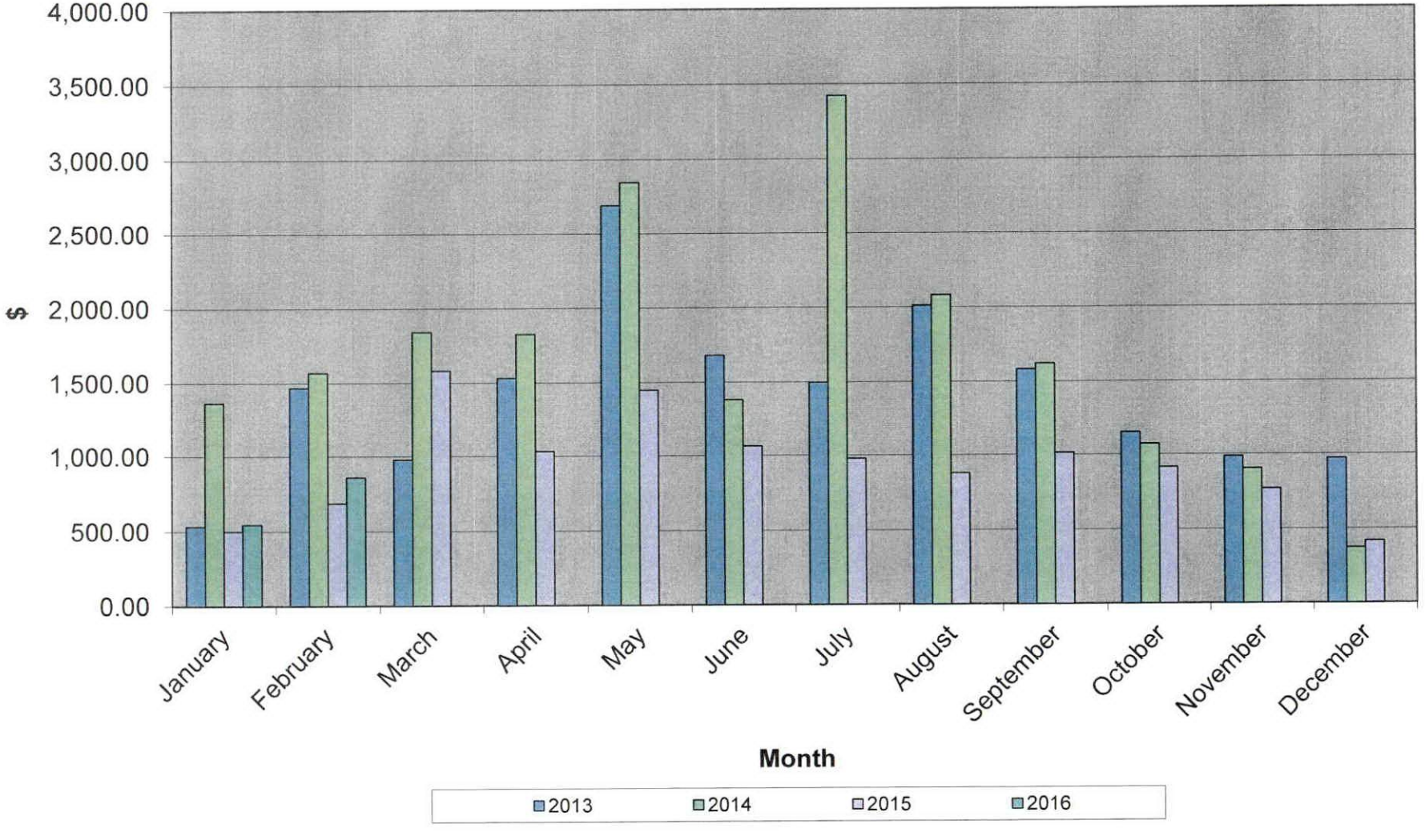
Village of Bangor-J.M.C.



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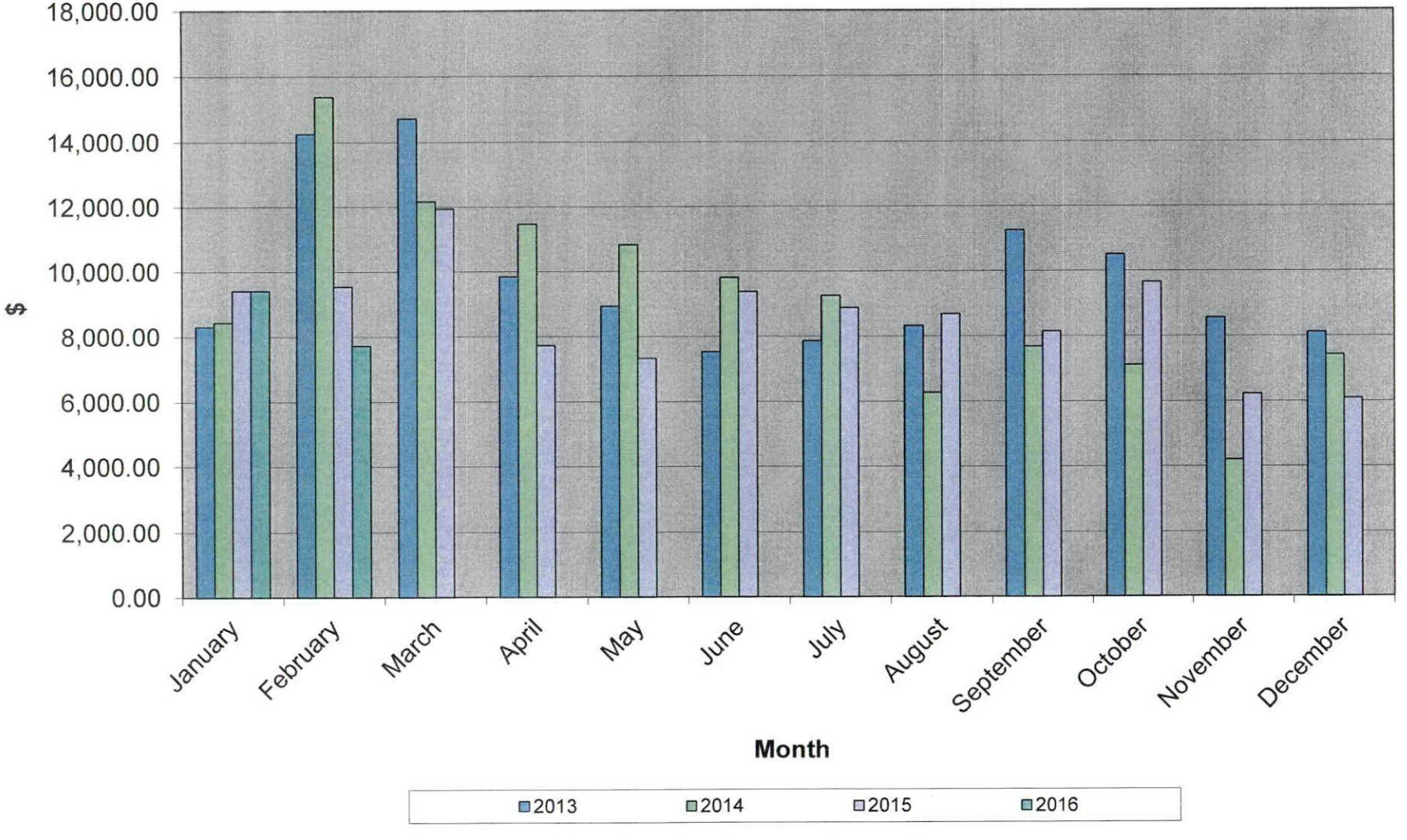
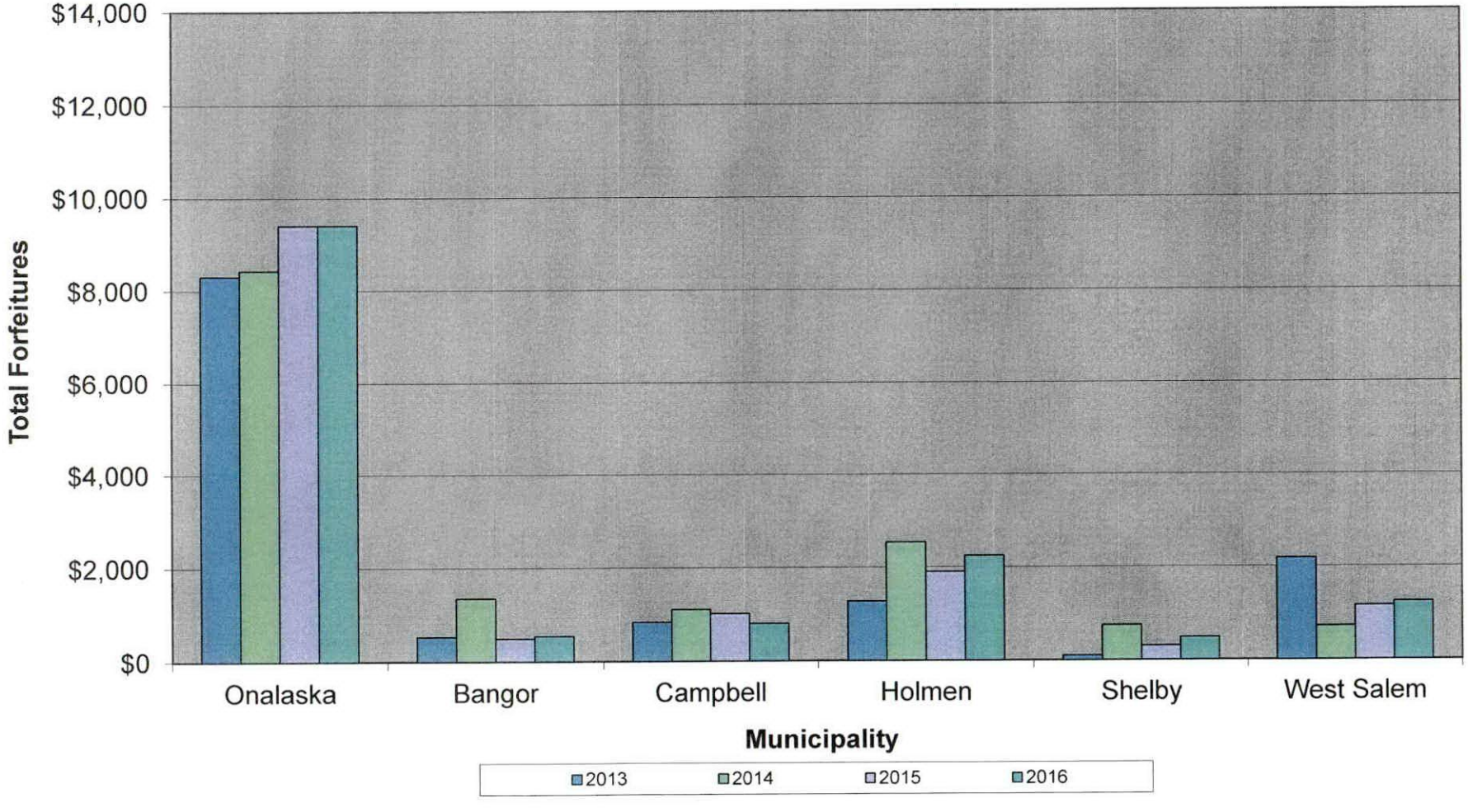
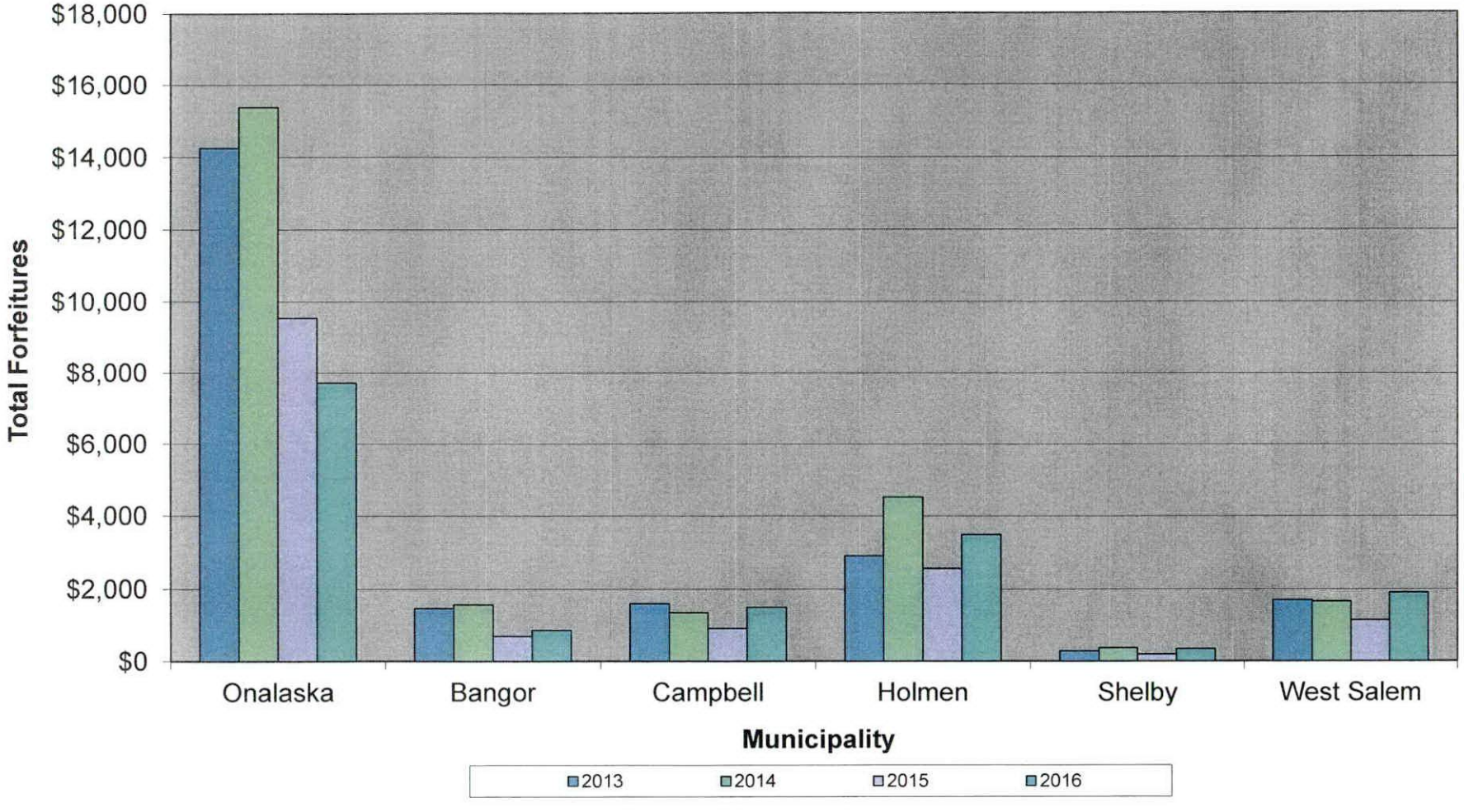
City of Onalaska-J.M.C.



03/23/2016

Joint Municipal Court
January



Joint Municipal Court
February