CITY OF ONALASKA MEETING NOTICE

COMMITTEE/BOARD: **Joint Municipal Court Committee**

DATE OF MEETING: August 20, 2015 (Thursday)

PLACE OF MEETING: City Hall – 415 Main Street (Room 112)

TIME OF MEETING: 3:30 P.M.

PURPOSE OF MEETING

1. Call to Order and roll call.
2. Approval of minutes from the previous meeting
3. Public Input (Limited to 3 minutes/individual)

Consideration and possible action on the following items:

4. Introduction of new member – Joseph Davis
5. Review and consideration of Town of Holland's request to join the Coulee Region Joint Municipal Court to process Town ordinance citations
6. 2nd Quarter Report of Accounts Receivable - FIO
7. Financials – Fred
8. Discussion and approval of 2016 Coulee Region Joint Municipal Court Budget – Amber and Fred

Adjournment

PLEASE TAKE FURTHER NOTICE that members of the Common Council of the City of Onalaska who do not serve on the committee may attend this meeting to gather information about a subject over which they have decision making responsibility.

Therefore, further notice is hereby given that the above meeting may constitute a meeting of the Common Council and is hereby noticed as such, even though it is not contemplated that the Common Council will take any formal action at this meeting.

NOTICES MAILED TO:

Mayor Joe Chilsen
Ald. Jim Binash
Ald. Jim Olson
Ald. Jim Bialecki
Ald. Barry Blomquist
Ald. Harvey Bertrand
Ald. Bob Muth
City Attorney Dept Heads
La Crosse Tribune Charter Com.
Onalaska Community Life
WIZM WKTY WLXR WKBH WLSU
WKBT WXOW Onalaska Public Library

*Committee Members

*Teresa Schnitzler–West Salem
*Jeffrey Brudos –Shelby *Joseph Davis
*Scott Alo - Bangor
*Scott Heinig – Holmen – Vice Chair * Cassie Hanan
* Jeff Trotnic - Chief Onalaska - Chair
Shelly Miller – Bangor Alternate
John Brinckman – J.M.C. Judge
Chadwick Hawkins - Campbell Clerk
Mike McHugh –Holmen Alternate

Date Notices Mailed and Posted: 08/14/15

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

Jolly, Amber

From: Marilyn Pedretti <clerk@townofhollandwi.org>
Sent: Thursday, August 06, 2015 11:44 AM
To: Jolly, Amber
Cc: Buehler, Fred; 'John Brinckman'; Chilsen, Joe; Kathy Warzynski
Subject: RE: Processing town ordinance citations for the Town of Holland
Attachments: TofHolland citation list.docx

Greetings,
The Town of Holland is interested in pursuing the Coulee Region Joint Municipal Court to process town ordinance citations. Our Chair, Kathy Warzynski, will be present at the August 20th meeting. Meanwhile, you asked for some information and here are the responses:

1. A list of all ordinance citations issued in 2013, 2014 and 2015 to date.
   No citations were issued in the past 5 years.
2. The name of the attorney (or Firm) who would defend the citations at Court.
   Town Attorney Steve Doyle, Doyle Law Office 3. A list of the Ordinances you want to enforce through our Court and their current penalty fee structure.
   See attached.

Please let me know if you need anything further before the 20th. Thanks.

Marilyn J. Pedretti, Clerk
Town of Holland
608-526-3354

-----Original Message-----
From: Jolly, Amber [mailto:ajolly@cityofonalaska.com]
Sent: Friday, July 17, 2015 4:08 PM
To: Katherine Warzynski
Cc: Town Clerk Holland; Buehler, Fred; 'John Brinckman'; Chilsen, Joe
Subject: RE: Processing town ordinance citations for the Town of Holland

Hello Ms. Warzynski:

Thank you for your inquiry. To initiate the process, you will need to present your request to the Coulee Region Joint Municipal Court Committee (CRJMC). We meet again next month on Thursday the 20th at 3:30p here in City Hall. I will add you to the agenda so you can attend and present your request to the CRJMC Committee and get all your questions answered. Once the CRJMC Committee has made their recommendation, the request will be forwarded to the City Committees for finalization.

The CRJMC Committee, Finance Committee and Onalaska Common Council will need the following information emailed to me by Monday August 10th:
1. A list of all ordinance citations issued in 2013, 2014 and 2015 to date.
2. The name of the attorney (or Firm) who would defend the citations at Court.
3. A list of the Ordinances you want to enforce through our Court and their current penalty fee structure.

Amber J. Jolly
Coulee Region Joint Municipal Court Supervisor WMCCA President
415 Main Street
Onalaska, WI 54650
Phone 608-781-9558
Fax 608-779-7903
ajolly@cityofonalaska.com
www.cityofonalaska.com

-----Original Message-----
From: Katherine Warzynski [mailto:lkwarzynski@centurytel.net]
Sent: Friday, July 17, 2015 1:07 PM
To: Jolly, Amber
Cc: Town Clerk Holland
Subject: Processing town ordinance citations for the Town of Holland

Hello,
The Town of Holland would like to use the Coulee Region Joint Municipal Court to process town ordinance citations. Can you please tell me about the procedure to initiate this, including any fees or costs related to the court's processing of these citations?

Thank you for your attention to this matter.

Katherine Warzynski
Town of Holland
Chair

1-2013 TOWN ROAD PROTECTION ORDINANCE

SECTION 4.0 ENFORCEMENT & PENALTIES

4.01 Enforcement

The Town Board of the Town of Holland is authorized to enforce the provisions of this ordinance. Enforcement may be made either through monetary penalties, injunctive relief or such other means as the Town deems appropriate to ensure compliance with this Ordinance. The Town Board may authorize the Town Chair, Town Clerk or such other Town official or employee to issue citations to enforce this Ordinance.

4.02 Penalties

The Town Board shall set such penalties as it deems appropriate. In the absence of a resolution establishing a monetary penalty, the penalty for a violation of this Ordinance shall be not less than $200 nor more than $500. Each day of operation shall constitute a separate violation.

4.03 Appeals

Appeals to the Town Board may be taken by an aggrieved person, or by any officer, department, board or bureau affected by a decision of the Town Board. Such appeal shall be taken within a reasonable time not to exceed six (6) months, as provided by the rules of the Board, by filing with the Clerk and with the Board a notice of appeal in writing, specifying the grounds thereof. The Clerk shall forthwith transmit to the Board all the papers constituting the records upon which the action appealed from was taken. The Chairman shall fix a date for hearing the appeal and cause notice thereof to be given to all parties in interest as provided by the rules of the Board.

5-2013: POOL ORDINANCE

SECTION 4.0 ENFORCEMENT & PENALTIES

4.01 Enforcement

The Town Board of the Town of Holland is authorized to enforce the provisions of this ordinance. Enforcement may be made either through monetary penalties, injunctive relief or such other means as the Town deems appropriate to ensure compliance with this Ordinance. The Town Board may authorize the Town Chair, Town Clerk or such other Town official or employee to issue citations to enforce this Ordinance.

4.02 Penalties

Each person or entity found to be in violation of any of the provisions of this chapter shall for each offense be punished by a forfeiture of not less than Twenty Five Dollars ($25.00) and not more than Five Hundred Dollars ($500.00), and in default of payment thereof imprisonment not to exceed Thirty (30) days for each violation. Each day of a

continuing violation shall be deemed a separate violation. The standard forfeiture for violation of this ordinance shall be $100.

4.03 Appeals

Appeals to the Town Board may be taken by an aggrieved person, or by any officer, department, board or bureau affected by a decision of the Town Board. Such appeal shall be taken within a reasonable time not to exceed six (6) months, as provided by the rules of the Board, by filing with the Clerk and with the Board a notice of appeal in writing, specifying the grounds thereof. The Clerk shall forthwith transmit to the Board all the papers constituting the records upon which the action appealed from was taken. The Chairman shall fix a date for hearing the appeal and cause notice thereof to be given to all parties in interest as provided by the rules of the Board.

6-2013: GARBAGE & REFUSE ORDINANCE

Section 13. Penalties.
Any person who violates, disobeys or refuses to comply with or who resists the enforcement of any provisions of this Ordinance, shall upon conviction be fined not less than $50.00 nor more than $200.00 for each offense, together with costs of prosecution.

1-2011 STREET NUMBER ORDINANCE

SECTION 5.0 ENFORCEMENT & PENALTIES

5.01 Enforcement

The Town Board of the Town of Holland is authorized to enforce the provisions of this ordinance.

5.02 Penalties

Once installed, no fire sign may be tampered with, removed or displaced at anytime without prior written approval. Failure to comply with this ordinance shall be punishable by a fine of $25.00 for the first offense. Each separate day such violation is continued shall constitute a separate offense.

5.03 Appeals

Appeals to the Town Board may be taken by an aggrieved person, or by any officer, department, board or bureau affected by a decision of the Town Board. Such appeal shall be taken within a reasonable time, as provided by the rules of the Board, by filing with the Clerk and with the Board a notice of appeal in writing, specifying the grounds thereof. The Clerk shall forthwith transmit to the Board all the papers constituting the records upon which the action appealed from was taken. The Chairman shall fix a date for hearing the appeal and cause notice thereof to be given to all parties in interest as provided by the rules of the Board.

3-2011 CEMETERY ORDINANCE

SECTION 5.0 - PENALTIES

5.1 Any person or entity who violates any provision of this ordinance or any condition, limitation or restriction established by the Town Board shall, upon conviction, be fined and shall forfeit not less than $10 nor more than $500 for each offense, together with the costs of prosecution. Each day a violation exists or continues constitutes a separate offense under this ordinance. The Town Board may withhold the issuance of any Town licenses, authorities, grants, or permits until the violation has been abated and all penalties and costs satisfied. Unpaid forfeitures may be added as a special assessment against any property owned by the person or entity subject to the forfeiture.

5.2 Abatement

(A) In lieu of or in addition to any other penalty for a violation of this ordinance, when the violation consists of a physical condition, the Town Board may issue a written notice to the person responsible for the violation, if known, requiring the person to abate or remove the violation within a set time limit following receipt of the notice. Service of notice shall be by personal service or registered mail with return receipt requested.

(B) When the person responsible for the violation of this ordinance is unknown or the person responsible has not abated or removed the violation within the time limit set forth in the notice described in paragraph 1, the sexton or some other person designated by the Town Board, may immediately abate or remove the violation in a manner approved by the Town Board. The cost of the abatement or removal may be recovered from the person responsible for the violation if the identity of that person or entity is later learned.

5.3 In lieu of or in addition to any other penalty for a violation of this ordinance, the Town Board: 1.) may seek to enjoin any continuing violation of this ordinance as provided in chapter 813, Wis. Stats and 2.) shall have any other rights or remedies provided by law.

SECTION 6.0 – APPEAL

Decisions and orders of the sexton and/or Town Board may be appealed to the Circuit Court of La Crosse County for a determination of whether said actions were arbitrary and capricious.

1-2010 LIGHTING ORDINANCE

SECTION 8.0 ENFORCEMENT & PENALTIES

8.01 Enforcement

The Town Board of the Town of Holland is authorized to enforce the provisions of this ordinance.

8.02 Penalties

(A) First violation: a notice to the property owner requesting compliance within 6 months

(B) Second violation: If after 6 months no Exemption from this ordinance has been granted and there is continued non-compliance, a forfeiture of $100 plus the cost of prosecution. Penalties are doubled for third and subsequent offenses. Each month of non-compliance may be considered a separate violation.

8.03 Appeals

Appeals to the Town Board may be taken by an aggrieved person, or by any officer, department, board or bureau affected by a decision of the Plan Commission or the Town Board. Such appeal shall be taken within a reasonable time, as provided by the rules of the Board, by filing with the Clerk and with the Board a notice of appeal in writing, specifying the grounds thereof. The Clerk shall forthwith transmit to the Board all the papers constituting the records upon which the action appealed from was taken. The Chairman shall fix a date for hearing the appeal and cause notice thereof to be given to all parties in interest as provided by the rules of the Board.

1-2008 SUBDIVISION ORDINANCE

2.04 Penalties

Any person who violates, disobeys or refuses to comply with or who resists the enforcement of any provisions of this Ordinance shall upon conviction be required to forfeit not less than five dollars ($5.00) nor more than one thousand dollars ($1,000.00) per offense, together with costs of prosecution. Each day of violation shall constitute a separate offense. In addition, the Town may seek injunctive relief from a court of competent jurisdiction, along with any other civil or criminal remedies available at law. Failure to prosecute any violation or seek a particular relief shall not act as a bar to subsequent actions by the Town.

In addition to such penalties, the Town Building Inspector shall not issue a building permit for construction on any premises laid out or subdivided contrary to this Ordinance. The Town Board may further order an Assessor's Plat to be made pursuant to the Wisconsin Statutes at the expense of the subdivider or his agent when a subdivision is created in violation of this Ordinance; and the Town Board may refuse to participate

directly or indirectly in any road, street or alley development or maintenance in such area until the violation is corrected or cured.

3-2008 FIRE ORDINANCE

SECTION 6.0 ENFORCEMENT & PENALTIES

6.01 Enforcement

The Fire Chief or any authorized officer, agent, employee, or representative of the Holmen Area Fire Department are authorized to enforce the provisions of this ordinance.

6.02 Penalties

(A) Any person(s) violating any provision of this ordinance shall, upon conviction thereof forfeit not less than $50.00 dollars nor more than $500.00 dollars for the first offense and not less than $100.00 dollars nor more than $1,000.00 dollars for the second and subsequent offenses within a period of one year and in the event of default in such payment shall be imprisoned not more than two (2) days for the first offense and not more than ten (10) days for the second offense and subsequent offenses within one (1) year, such imprisonment to be in the La Crosse County Jail.

(B) Each day of violation of this ordinance shall be deemed a separate violation and be prosecuted as such.

(C) Any person(s) violating any provision of this ordinance shall also be responsible for the cost associated with fire suppression for prohibited burning. Cost(s) shall be determined by the Holmen Area Fire Department Fire Chief. A statement shall be submitted for payment to the municipality in which the violation occurred. If said statement is not paid in full within thirty (30) days thereafter, the statement charge shall be entered in the tax roll of the property owner as a special tax against said lot or parcel of land, and the same shall be collected in all respects like other taxes upon real estate.

3-2007 COMMERCIAL SITE PLAN ORDINANCE

SECTION 5.0 PENALTIES

Any person who violates, disobeys or refuses to comply with or who resists the enforcement of any provisions of this Ordinance, including any Developer's Agreement entered into pursuant to this Ordinance, shall upon conviction be required to forfeit not less than five dollars ($5.00) nor more than one thousand dollars ($1,000.00) per offense, together with costs of prosecution. Each day of violation shall constitute a separate offense. In addition, the Town may seek injunctive relief from a court of competent jurisdiction, along with any other civil or criminal remedies available at law. Failure to prosecute any violation or seek a particular relief shall not act as a bar to subsequent actions by the Town.

SECTION 6.0 APPEALS

Appeals to the Town Board may be taken by an aggrieved person, or by any officer, department, board or bureau affected by a decision of the Plan Commission or the Town Board. Such appeal shall be taken within a reasonable time, as provided by the rules of the Board, by filing with the Clerk and with the Board a notice of appeal in writing, specifying the grounds thereof. The Clerk shall forthwith transmit to the Board all the papers constituting the records upon which the action appealed from was taken. The Chairman shall fix a date for hearing the appeal and cause notice thereof to be given to all parties in interest as provided by the rules of the Board.

4-2007 BILLBOARD CONTROL ORDINANCE

SECTION 4.0 ENFORCEMENT, PENALTIES & INJUNCTION

4.01 Enforcement

This ordinance may be enforced by the Town Board, any local or state health official, or any law enforcement official authorized to act within the Town. The Town Board, by resolution, may also designate such other officials or individuals as the Town Board deems appropriate to enforce this Ordinance.

4.02 Penalties

Each person or entity found to be in violation of any of the provisions of this chapter shall for each offense be punished by a forfeiture of not less than Twenty Five Dollars ($25.00) and not more than Five Hundred Dollars ($500.00), and in default of payment thereof imprisonment not to exceed Thirty (30) days for each violation. Each day of a continuing violation shall be deemed a separate violation. The standard forfeiture for violation of this ordinance shall be $100.

4.03 Injunction: Additional Remedy

The operation or maintenance of any device, equipment, instrument, vehicle, or machinery in violation of any provision of this Ordinance, or any other violation of this Ordinance, shall be deemed and is declared to be, a public nuisance and may be subject to abatement by a restraining order or injunction issued by a court of competent jurisdiction.

5-2007 DOG CONTROL ORDINANCE

SECTION 4.0 PENALTIES

The penalty for violation of any provision of this Ordinance including the molesting, hindrance or interference with the La Crosse County Animal Control when in the discharge of any duty prescribed by this Ordinance, shall be as established by La Crosse County Code

---

6-2007 NOISE ORDINANCE

SECTION 9.0 PENALTIES

Each person or entity found to be in violation of any of the provisions of this chapter shall for each offense be punished by a forfeiture of not less than Twenty Five Dollars ($25.00) and not more than Five Hundred Dollars ($500.00), and in default of payment thereof imprisonment not to exceed Thirty (30) days for each violation. Each day of a continuing violation shall be deemed a separate violation. The standard forfeiture for violation of this ordinance shall be $100.

2-2006 NO SMOKING ORDINANCE (TOWN HALL)

Section 4. Enforcement and Penalties.
Any person who violates, disobeys or refuses to comply with or who resists the enforcement of any provisions of this Ordinance, shall upon conviction be fined not less than $50.00 nor more than $200.00 for each offense, together with costs of prosecution.

2-2005 PORTABLE RESTROOM ORDINANCE

Section 5. Penalties.
Any person who violates, disobeys or refuses to comply with or who resists the enforcement of any provisions of this Ordinance, shall upon conviction be fined not less than $50.00 nor more than $200.00 for each offense, together with costs of prosecution.

2-2004 SLOPE ORDINANCE

Section 6. Enforcement.
Any person, firm, or corporation violating this Ordinance or any part thereof shall upon conviction forfeit not less than $100.00 nor more than $5,000.00 and the cost of prosecution.

3-2003 DRIVEWAY ORDINANCE

Section 4. Enforcement.
All costs incurred by the Town relating to the enforcement of this Ordinance or in making the determinations or inspections necessary hereunder shall be paid by the property owner, including, but not limited to, Town administrative costs and inspectors' and attorneys' fees. Such costs shall be payable from the permit fee of twenty-five dollars ($25.00). If the property owner refused to comply with the Ordinance, the Town may install the culverts and charge back the cost of additional cost thereof as a special charge pursuant to Sec. 66.0627, Wis. Stats.

2015 2ND QUARTER REPORT

ACCOUNTS RECEIVABLE BY MUNICIPALITY
APPLIES TO CITATIONS ISSUED 1/1/09 TO 12/31/14

AGENCY	FINES ASSESSED AS OF 12/31/14	FINES COLLECTED AS OF 12/31/14	FINES OUTSTANDING AS OF 12/31/14	FINES OUTSTANDING AS OF 4/21/15	FINES OUTSTANDING AS OF 6/30/15	PERCENTAGE COLLECTED TO DATE
BANGOR	$ 191,613.02	$ 159,765.52	$ 31,847.50	$ 28,527.50	$ 27,038.40	86%
CAMPBELL	$ 193,612.43	$ 139,663.07	$ 53,949.36	$ 43,545.86	$ 42,247.56	78%
HOLMEN	$ 445,502.56	$ 288,772.20	$ 156,730.36	$ 143,714.76	$ 137,666.76	68%
ONALASKA	$ 1,766,110.78	$ 1,281,488.47	$ 484,622.31	$ 442,913.95	$ 432,195.54	75%
ROCKLAND	$ -	$ -	$ -	$ -	$ -	100%
SHELBY	$ 72,587.53	$ 63,997.73	$ 8,589.80	$ 6,957.50	$ 6,547.90	91%
WEST SALEM	$ 296,573.71	$ 236,489.26	$ 60,084.45	$ 51,454.56	$ 49,581.96	83%
TOTALS	**$ 2,966,000.03**	**$ 2,170,176.25**	**$ 795,823.78**	**$ 717,114.13**	**$ 695,278.12**	**76%**

REPORT AFTER JUVENILE/MINOR FINES HAVE BEEN REMOVED

AGENCY	FINES 12/31/2014	MINUS UNPAID JUVENILE/MINOR	NEW FINES OUTSTANDING AS OF 12/31/14	AS OF 4/21/15	AS OF 6/30/15	PERCENTAGE COLLECTED
BANGOR	$ 31,847.50	$ (3,784.70)	$ 28,062.80	$ 24,742.80	$ 23,253.70	87%
CAMPBELL	$ 53,949.36	$ (4,258.10)	$ 49,691.26	$ 39,287.76	$ 37,989.46	80%
HOLMEN	$ 156,730.36	$ (52,521.78)	$ 104,208.58	$ 91,192.98	$ 85,144.98	80%
ONALASKA	$ 484,622.31	$ (55,010.00)	$ 429,612.31	$ 387,903.95	$ 377,185.54	78%
ROCKLAND	$ -	$ -	$ -	$ -	$ -	100%
SHELBY	$ 8,589.80	$ (683.30)	$ 7,906.50	$ 6,274.20	$ 5,864.60	92%
WEST SALEM	$ 60,084.45	$ (7,680.10)	$ 52,404.35	$ 43,774.46	$ 41,901.86	86%
TOTALS	**$ 795,823.78**	**$ (123,937.98)**	**$ 671,885.80**	**$ 593,176.15**	**$ 571,340.14**	**80%**

Joint Municipal Court

Monthly Summary

City of Onalaska

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-15	$9,408.27	$3,573.58	$12,981.85
Feb-15	$9,538.53	$3,541.42	$13,079.95
Mar-15	$11,941.98	$4,734.94	$16,676.92
Apr-15	$7,721.14	$3,038.61	$10,759.75
May-15	$7,322.31	$2,564.96	$9,887.27
Jun-15	$9,370.35	$3,734.14	$13,104.49
Jul-15	$8,880.37	$3,927.33	$12,807.70
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
Total	$64,182.95	$25,114.98	$89,297.93

Joint Municipal Court

Monthly Summary

Village of Bangor

VILLA800

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-15	$499.57	$300.00	$799.57
Feb-15	$688.80	$303.40	$992.20
Mar-15	$1,580.00	$709.00	$2,289.00
Apr-15	$1,033.10	$640.00	$1,673.10
May-15	$1,447.30	$697.60	$2,144.90
Jun-15	$1,065.00	$486.00	$1,551.00
Jul-15	$978.50	$482.00	$1,460.50
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
Total	$7,292.27	$3,618.00	$10,910.27

Joint Municipal Court

Monthly Summary

Town of Campbell

TOWNC871

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-15	$1,035.00	$295.50	$1,330.50
Feb-15	$913.31	$356.00	$1,269.31
Mar-15	$1,171.60	$431.60	$1,603.20
Apr-15	$710.00	$275.40	$985.40
May-15	$196.50	$170.70	$367.20
Jun-15	$521.00	$221.00	$742.00
Jul-15	$320.00	$231.00	$551.00
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
Total	$4,867.41	$1,981.20	$6,848.61

Joint Municipal Court

Monthly Summary

Village of Holmen

VILLA890

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-15	$1,906.34	$583.86	$2,490.20
Feb-15	$2,565.10	$1,071.90	$3,637.00
Mar-15	$3,432.70	$1,272.70	$4,705.40
Apr-15	$2,163.60	$850.00	$3,013.60
May-15	$3,260.25	$1,307.20	$4,567.45
Jun-15	$2,734.50	$1,184.90	$3,919.40
Jul-15	$3,067.60	$1,529.35	$4,596.95
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
Total	$19,130.09	$7,799.91	$26,930.00

Joint Municipal Court

Monthly Summary

Town of Shelby

TOWNS874

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-15	$310.00	$132.00	$442.00
Feb-15	$190.00	$99.00	$289.00
Mar-15	$565.00	$165.00	$730.00
Apr-15	$408.10	$231.00	$639.10
May-15	$170.32	$99.00	$269.32
Jun-15	$210.00	$132.00	$342.00
Jul-15	$851.04	$462.00	$1,313.04
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
Total	$2,704.46	$1,320.00	$4,024.46

Joint Municipal Court

Monthly Summary

Village of West Salem

VILLA897

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-15	$1,172.64	$493.00	$1,665.64
Feb-15	$1,148.83	$565.89	$1,714.72
Mar-15	$2,177.39	$906.11	$3,083.50
Apr-15	$1,035.32	$861.00	$1,896.32
May-15	$1,301.10	$844.00	$2,145.10
Jun-15	$2,569.36	$1,069.20	$3,638.56
Jul-15	$2,094.71	$957.60	$3,052.31
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
Total	$11,499.35	$5,696.80	$17,196.15

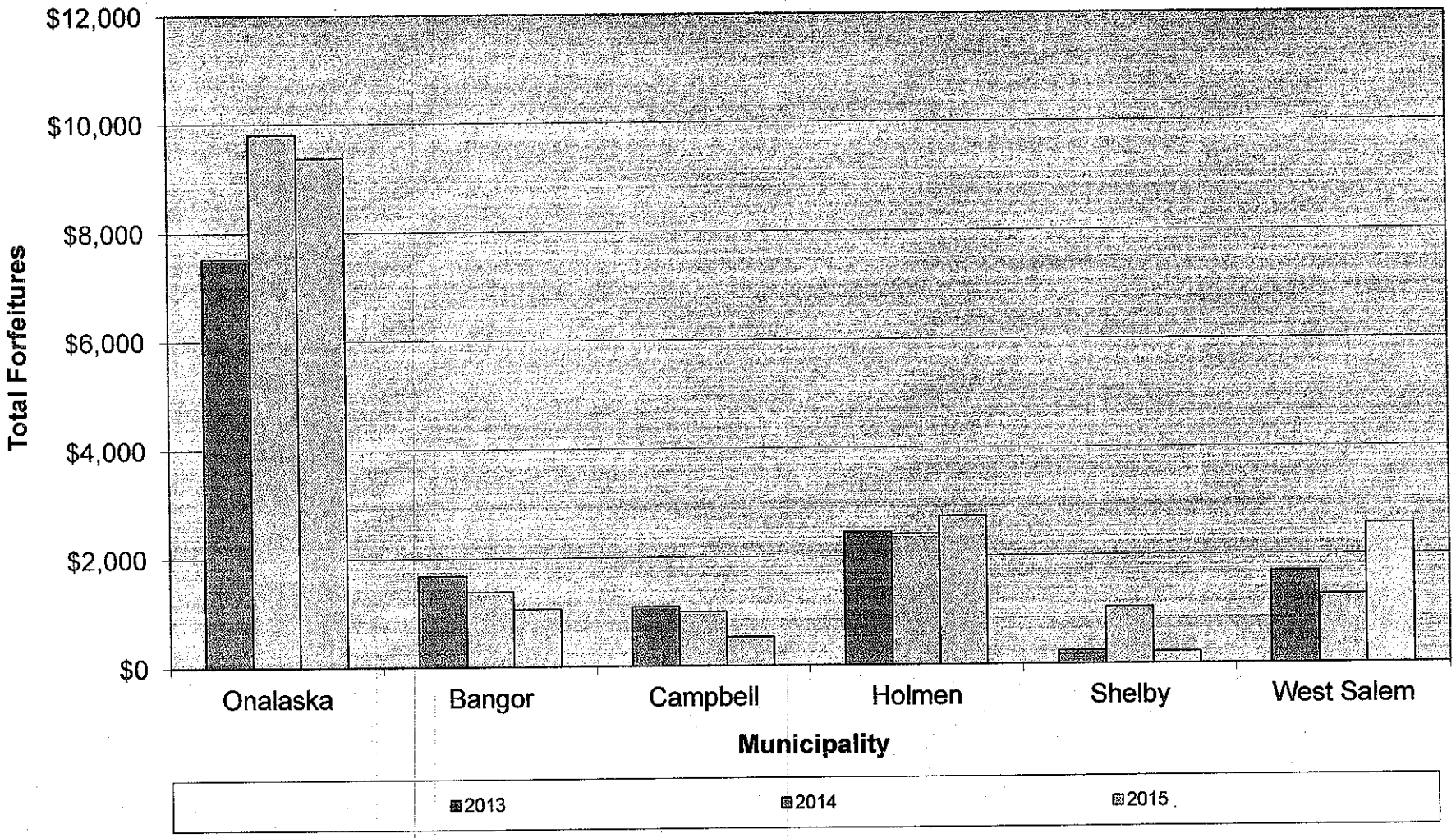
Joint Municipal Court

Monthly Summary

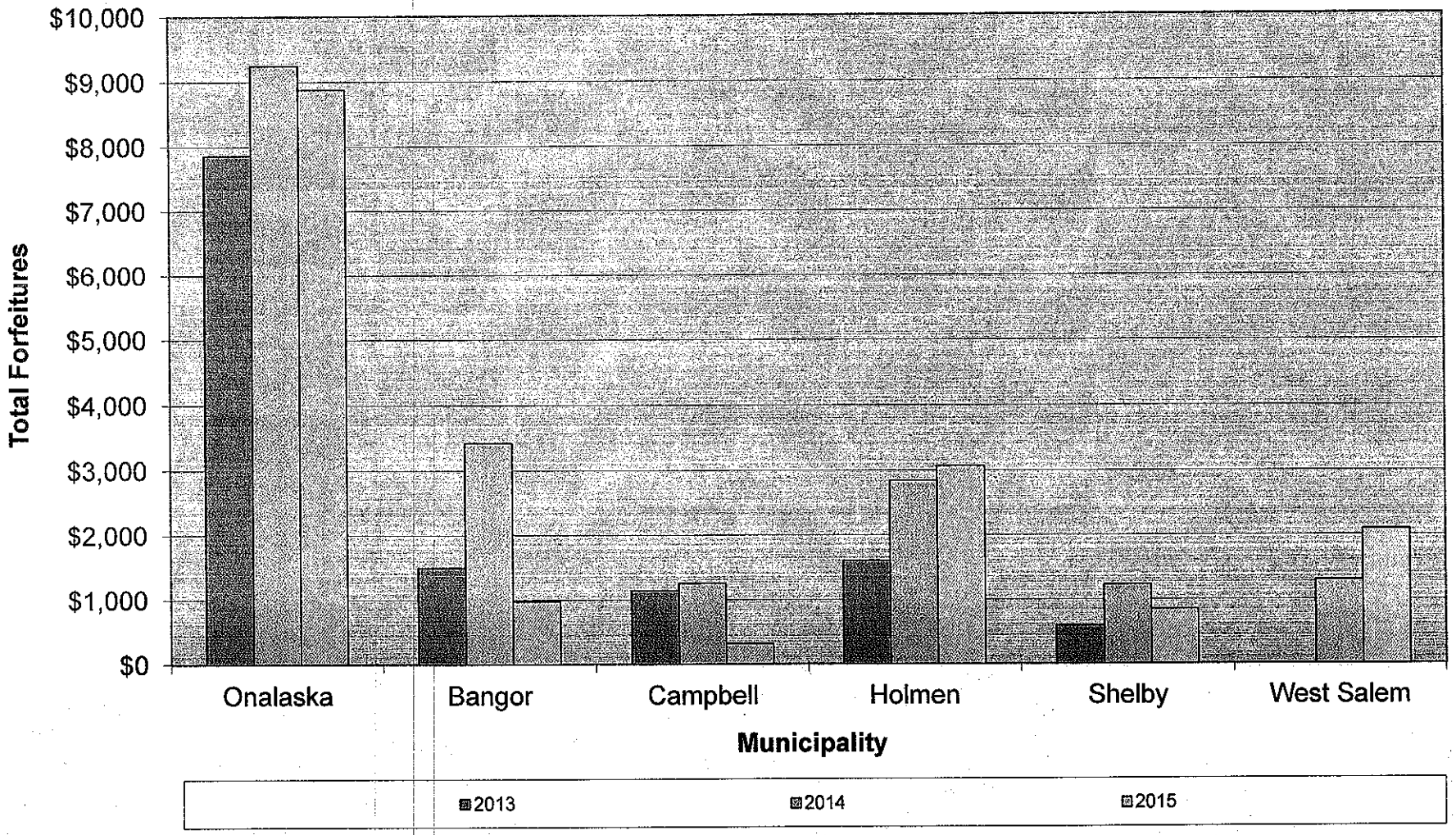
Total - All Municipalities

Month	Forfeitures	Court Costs Due City	Monthly Total
Jan-15	$14,331.82	$5,377.94	$19,709.76
Feb-15	$15,044.57	$5,937.61	$20,982.18
Mar-15	$20,868.67	$8,219.35	$29,088.02
Apr-15	$13,071.26	$5,896.01	$18,967.27
May-15	$13,697.78	$5,683.46	$19,381.24
Jun-15	$16,471.01	$6,827.24	$23,298.25
Jul-15	$16,192.22	$7,589.28	$23,781.50
Aug-15			
Sep-15			
Oct-15			
Nov-15			
Dec-15			
Total	$109,677.33	$45,530.89	$155,208.22

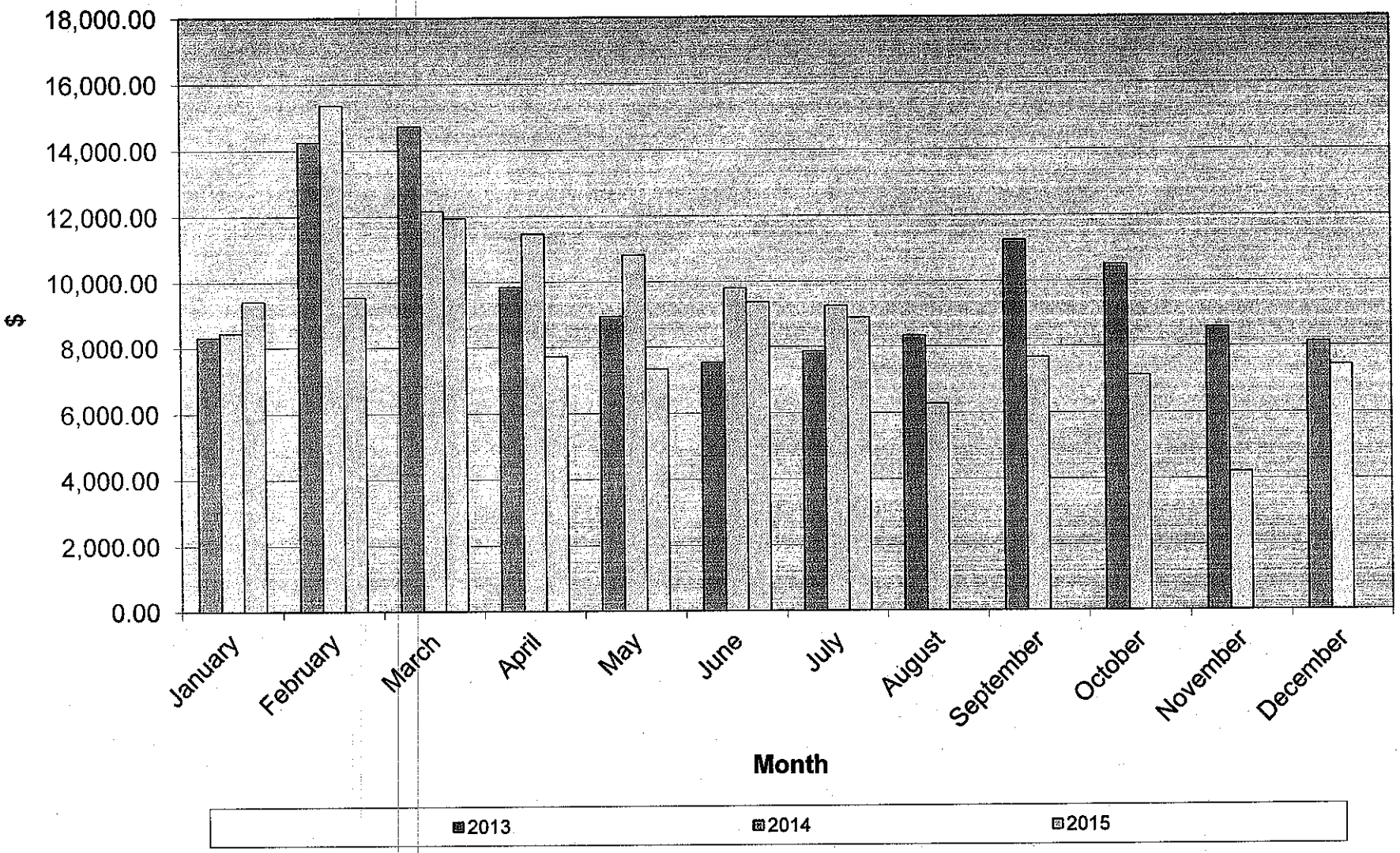
Joint Municipal Court
June



Joint Municipal Court
July

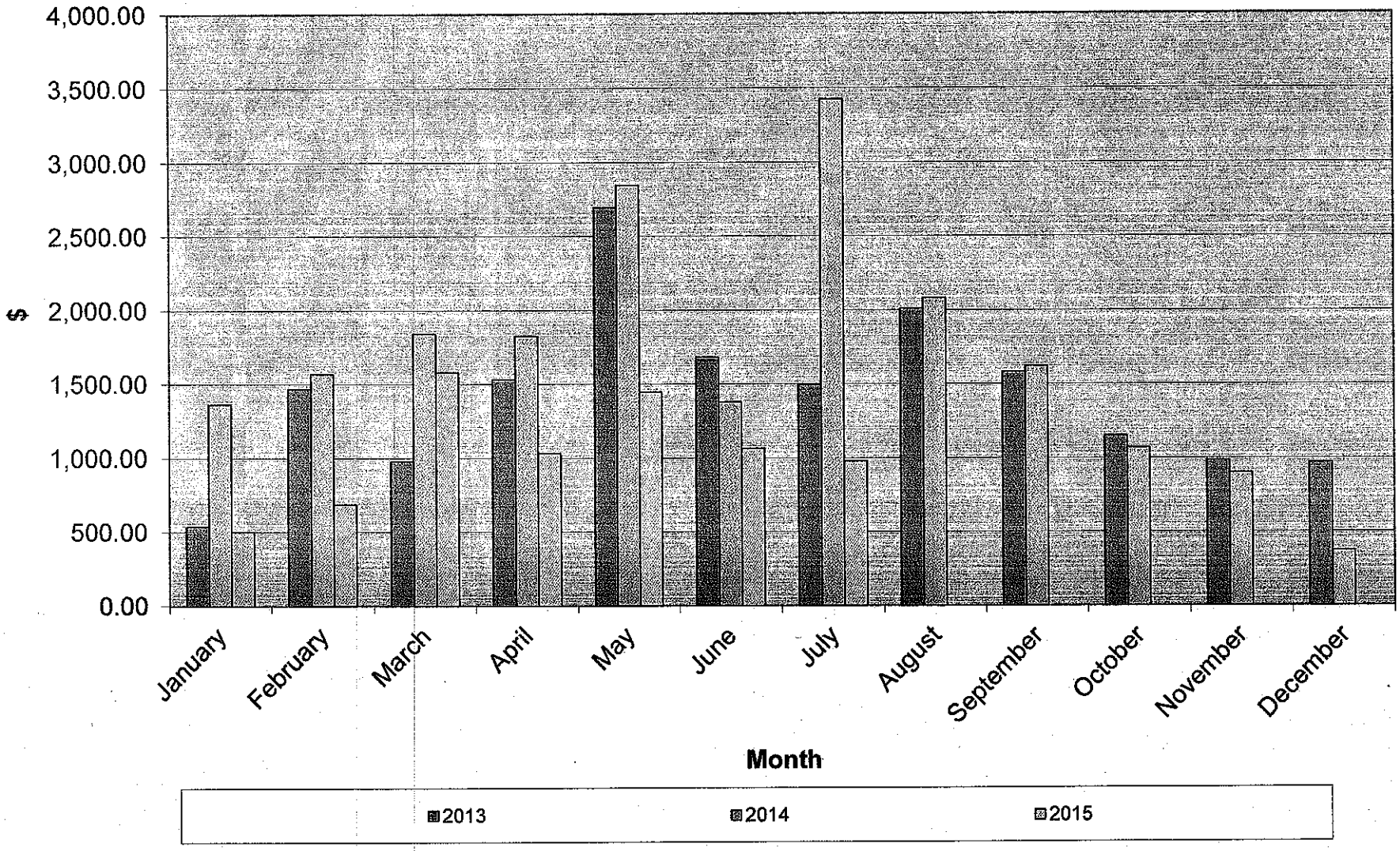


City of Onalaska-J.M.C.



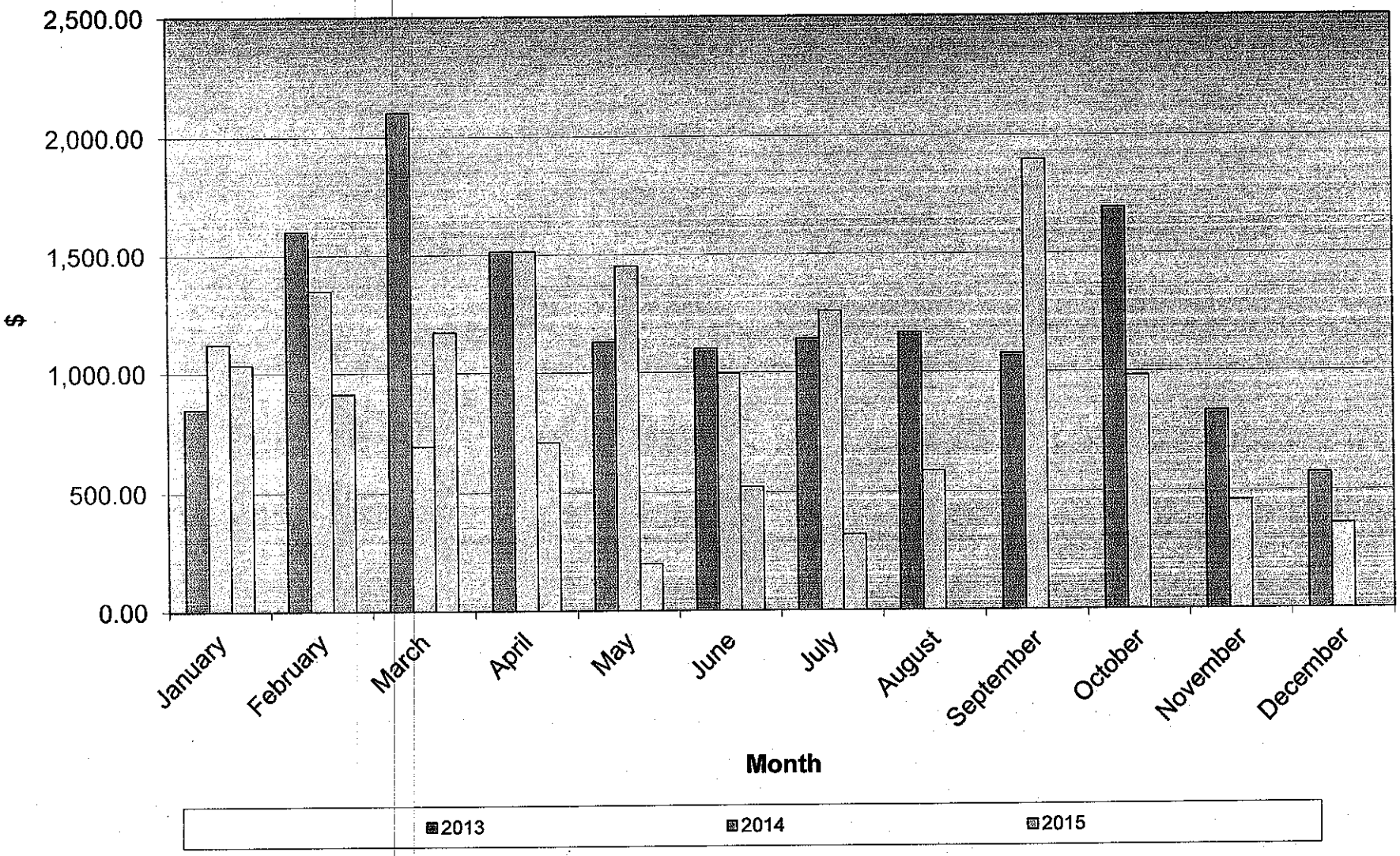
08/14/2015

Village of Bangor-J.M.C.



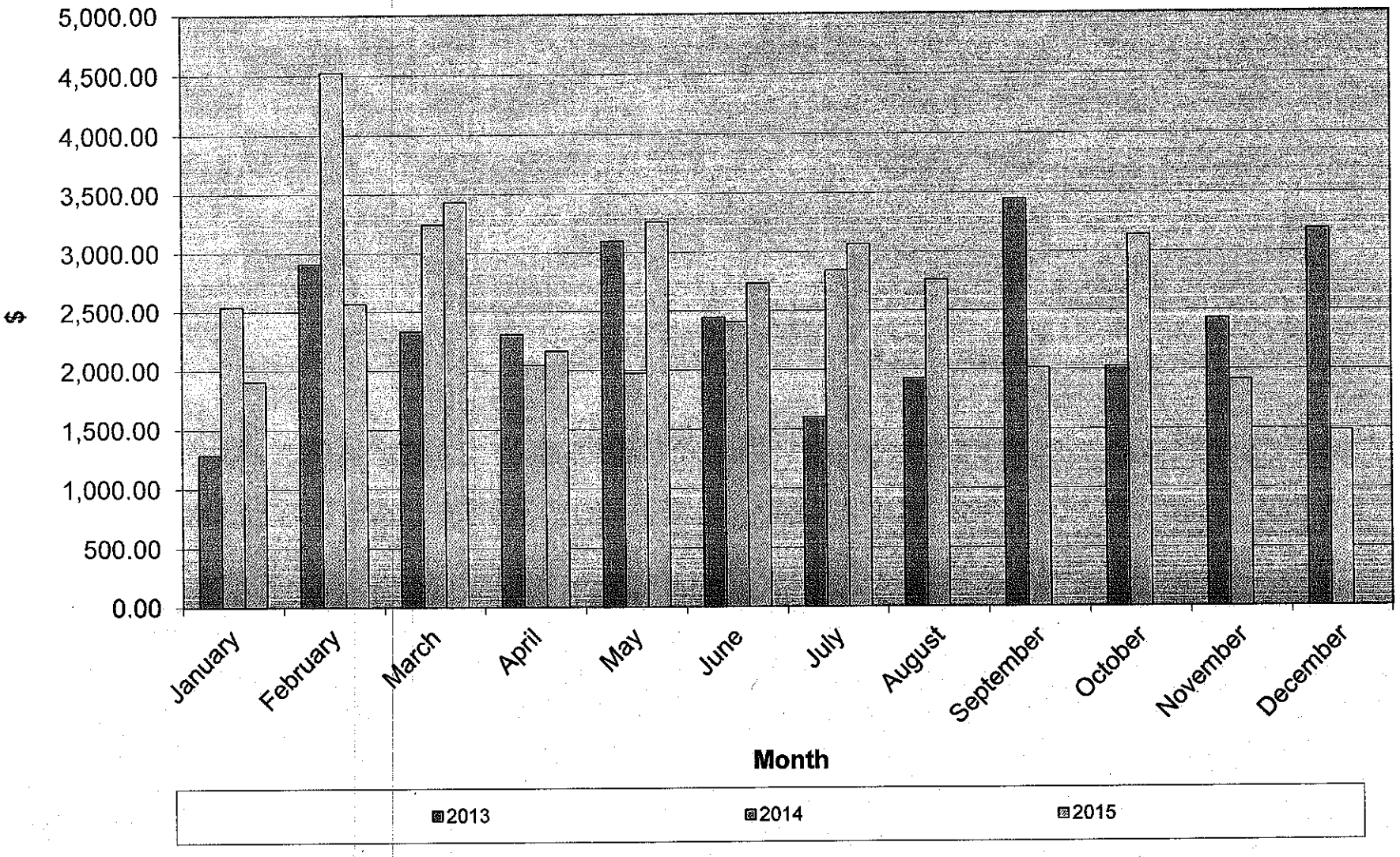
08/14/2015

Town of Campbell-J.M.C.



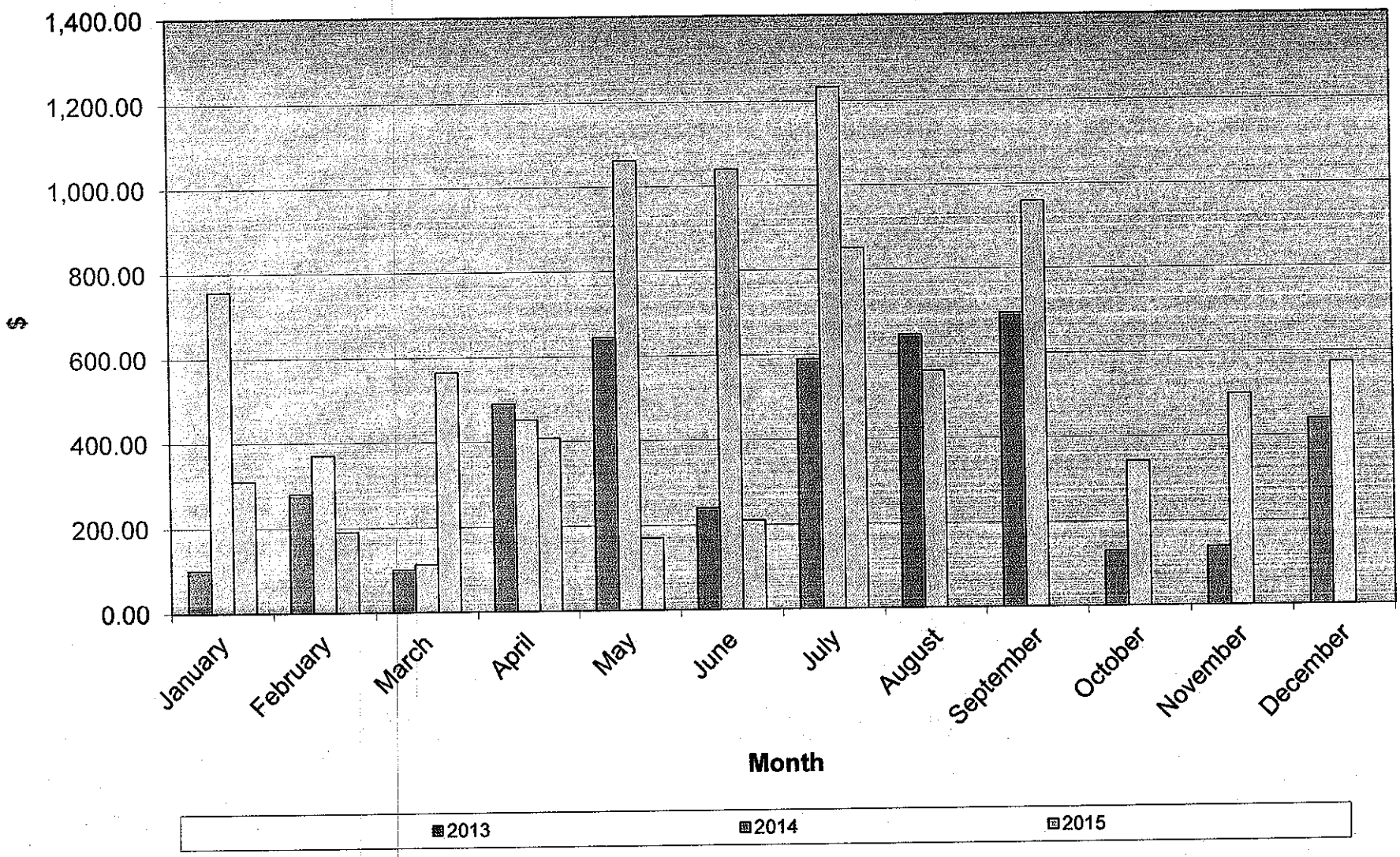
08/14/2015

Village of Holmen-J.M.C.



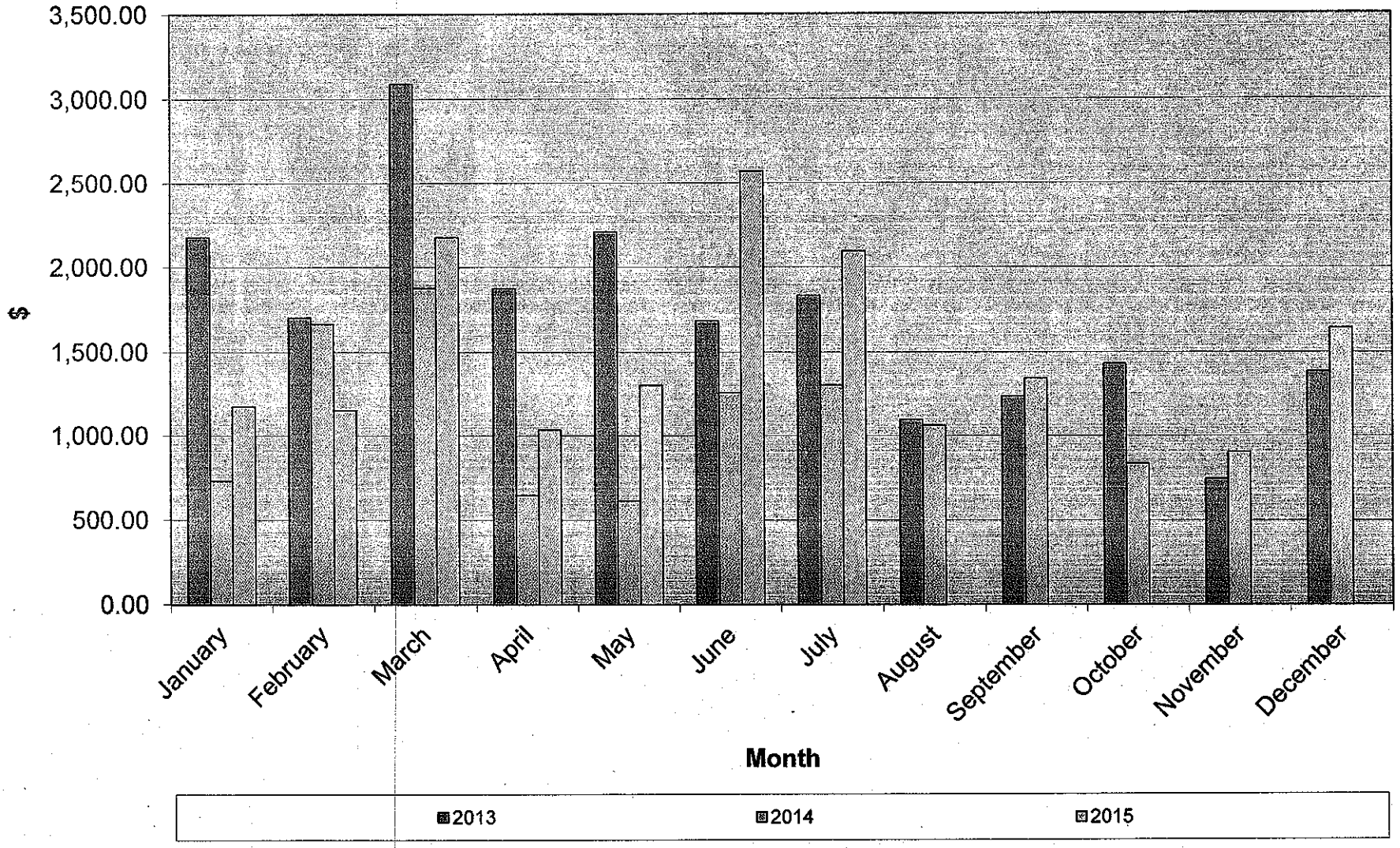
08/14/2015

Town of Shelby-J.M.C.



08/14/2015

Village of West Salem-J.M.C.



08/14/2015

Onalaska Joint Municipal Court

Fwd 8-18-15

2016 Est. Budget with 2015 Number of Cases (Qtr.1 & 2) & 2014 Qtr. 3 & 4)

City/Town/Village	2016 # of Cases	Percentage	Total Budgeted Expenditures	Total Est. Revenue CTV Court Costs	$ Allocation Of Shortage
Onalaska	2269	57.3994%	94,252.76	43,049.58	$ 51,203.17
Bangor	247	6.2484%	10,260.22	4,686.31	$ 5,573.90
Campbell	161	4.0729%	6,687.83	3,054.64	$ 3,633.19
Holmen	805	20.3643%	33,439.17	15,273.21	$ 18,165.96
Rockland	0	0.0000%	-	-	$ -
Shelby	113	2.8586%	4,693.95	2,143.94	$ 2,550.00
West Salem	358	9.0564%	14,871.08	6,792.31	$ 8,078.77
	3953	100%	164,205.00	75,000.00	$ 89,205

ok ok ok

2015 Adopted Budget with 2014 Number of Cases (Qtr.1 & 2) & 2013 Qtr. 3 & 4)

City/Town/Village	2015 # of Cases	Percentage	Total Budgeted Expenditures	Total Est. Revenue CTV Court Costs	$ Allocation Of Shortage
Onalaska	2188	53.4571%	85,839.84	37,419.99	$ 48,419.86
Bangor	425	10.3836%	16,673.64	7,268.51	$ 9,405.14
Campbell	283	6.9142%	11,102.69	4,839.97	$ 6,262.71
Holmen	723	17.6643%	28,364.81	12,365.01	$ 15,999.80
Rockland	0	0.0000%	-	-	$ -
Shelby	124	3.0296%	4,864.78	2,120.69	$ 2,744.09
West Salem	350	8.5512%	13,731.24	5,985.83	$ 7,745.41
	4093	100%	160,577.00	70,000.00	$ 90,577

ok

2014 Budget with 2014 Number of Cases - FINAL

City/Town/Village	2014 # of Cases	Percentage	Total Budgeted Expenditures	Total Est. Revenue CTV Court Costs	$ Allocation Of Shortage
Onalaska	2221	54.0126%	77,064.13	38,285.74	$ 38,778.39
Bangor	349	8.4874%	12,109.58	9,292.00	$ 2,817.58
Campbell	228	5.5447%	7,911.13	5,228.40	$ 2,682.73
Holmen	848	20.6226%	29,423.85	14,636.44	$ 14,787.41
Rockland	0	0.0000%	-	0.00	$ -
Shelby	161	3.9154%	5,586.37	4,424.00	$ 1,162.37
West Salem	305	7.4173%	10,582.87	7,485.00	$ 3,097.87
	4112	100%	142,677.93	79,351.58	$ 63,326

ok

2013 Budget with 2013 Number of Cases - FINAL

City/Town/Village	2013 # of Cases	Percentage	Total Actual Expenditures	Total Actual Revenue Ct Costs	$ Allocation Of Shortage
Onalaska	2256	54.1657%	79,110.85	32,803.53	$ 46,307.32
Bangor	416	9.9880%	14,587.82	6,262.20	$ 8,325.62
Campbell	327	7.8511%	11,466.86	5,830.50	$ 5,636.36
Holmen	651	15.6303%	22,828.53	9,716.04	$ 13,112.49
Rockland	0	0.0000%	-	-	$ -
Shelby	84	2.0168%	2,945.62	1,429.00	$ 1,516.62
West Salem	431	10.3481%	15,113.82	7,861.62	$ 7,252.20
	4165	100%	146,053.49	63,902.89	$ 85,779

ok

City of Onalaska

Budget Worksheet
Account Summary
For Fiscal: 2015 Period Ending: 08/31/2015

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2015 YTD Activity	Defined Budgets 2016 2016 DEPT.	2016 2016 MAYOR	2016 2016 ADOPTED
Fund: 208 - JOINT MUNICIPAL COURT										
Revenue										
Department: 00000 - NON DEPARTMENTAL										
208-00000-41110	GENERAL PROPERTY TAXES	50,000.00	50,000.00	29,324.00	29,324.00	33,361.00	33,361.00	51,203.00		
208-00000-45111	FINES/FORFEITURES	0.00	203,992.02	0.00	195,666.33	0.00	109,677.33			
208-00000-45113	COURT COST - DUE TO JOINT	54,000.00	63,902.89	58,000.00	79,351.58	70,000.00	45,530.89	75,000.00		
208-00000-46001	DANCE RECIEPTS	0.00	0.00	0.00	0.00	0.00	0.00			
208-00000-46120	SALES MATERIALS & SUPLS	0.00	61.00	0.00	24.25	0.00	69.25			
208-00000-46424	CONTRIBUTIONS FROM TOWN	40,826.00	24,022.50	44,692.00	13,750.59	42,157.00	0.00	38,002.00		
208-00000-48000	MISCELLANEOUS INCOME	0.00	305.00	0.00	60.00	0.00	69.70			
208-00000-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00			
208-00000-48700	SALES	0.00	0.00	0.00	0.00	0.00	0.00			
	Department: 00000 - NON DEPARTMENTAL Total:	**144,826.00**	**342,283.41**	**132,016.00**	**318,176.75**	**145,518.00**	**188,708.17**	**164,205.00**	**0.00**	**0.00**
	Revenue Total:	**144,826.00**	**342,283.41**	**132,016.00**	**318,176.75**	**145,518.00**	**188,708.17**	**164,205.00**	**0.00**	**0.00**

								Defined Budgets		
		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2015 YTD Activity	2016 2016 DEPT.	2016 2016 MAYOR	2016 2016 ADOPTED
Expense										
Department: 51200 - MUNICIPAL COURT										
208-51200-110	SALARIES - REGULAR	50,933.00	58,650.24	53,218.00	53,472.20	55,729.00	45,881.03	58,029.00		
208-51200-120	WAGES - REGULAR	4,482.00	4,519.99	4,547.00	3,136.94	4,710.00	2,747.65	4,907.00		
208-51200-124	WAGES - PERM PT	43,968.00	34,192.00	44,508.00	38,499.41	44,910.00	9,908.88	45,117.00		
208-51200-125	OVERTIME - PERM PT	0.00	0.00	0.00	0.00	0.00	0.00			
208-51200-126	WAGES TEMP./SEAS.	0.00	0.00	0.00	0.00	270.00	0.00			
208-51200-150	FICA	7,603.00	7,021.78	7,824.00	6,840.01	8,080.00	4,168.53	8,266.00		
208-51200-151	RETIREMENT (WRS)	5,013.00	4,875.58	5,480.00	4,980.05	5,532.00	3,028.50	5,548.00		
208-51200-152	HEALTH INSURANCE	20,792.00	20,856.69	21,419.00	21,065.93	21,934.00	14,622.48	23,031.00		
208-51200-153	DENTAL INSURANCE	1,112.00	1,092.73	1,112.00	1,111.92	1,112.00	741.28	1,112.00		
208-51200-154	LIFE INSURANCE	13.00	12.93	13.00	15.02	16.00	10.97	22.00		
208-51200-225	PHONE/INTERNET/CABLE	600.00	851.18	600.00	618.00	600.00	406.80	700.00		
208-51200-240	SOFTWARE MAINTENANCE CO	5,530.00	5,485.06	5,807.00	5,716.62	6,098.00	5,958.47	6,403.00		
208-51200-241	EQUIPMENT MAINTENANCE C	700.00	0.00	700.00	0.00	0.00	0.00			
208-51200-290	OTHER CONTRACTUAL SERVIC	3,380.00	3,035.18	3,301.00	1,767.25	3,471.00	857.96	2,805.00		
208-51200-291	TRANSCRIPTION CONTRACTUA	300.00	135.53	300.00	0.00	150.00	0.00	150.00		
208-51200-310	OFFICE SUPPLIES	950.00	442.34	950.00	455.53	650.00	205.67	650.00		
208-51200-311	POSTAGE	2,600.00	1,979.95	2,550.00	2,114.35	2,000.00	893.89	2,000.00		
208-51200-312	COPY USAGE & PAPER	1,000.00	180.02	1,000.00	266.28	500.00	194.90	500.00		
208-51200-320	SUBSCRIPTIONS & DUES	930.00	805.00	930.00	805.00	930.00	800.00	930.00		
208-51200-323	GENERAL ADVERTISING	20.00	0.00	20.00	0.00	20.00	0.00	20.00		
208-51200-330	SEMINARS, CONF & TRAVEL	1,000.00	471.20	1,265.00	685.69	1,265.00	0.00	1,265.00		
208-51200-340	OPERATING SUPPLIES	0.00	914.28	2,010.00	746.75	2,000.00	160.00	2,150.00		
208-51200-341	PRINTING & FORMS	450.00	259.57	450.00	110.98	300.00	95.22	300.00		
208-51200-393	FINES/FORFEITURES (T/C/V)	0.00	176,062.83	0.00	169,040.54	0.00	95,345.51			
208-51200-510	INS - WORKERS COMP	250.00	272.24	300.00	270.00	300.00	225.00	300.00		
208-51200-813	TECH. OUTLAY -JMC	0.00	0.00	0.00	0.00	0.00	0.00			
Department: 51200 - MUNICIPAL COURT Total:		**151,626.00**	**322,116.32**	**158,304.00**	**311,718.47**	**160,577.00**	**186,252.74**	**164,205.00**	**0.00**	**0.00**
Expense Total:		**151,626.00**	**322,116.32**	**158,304.00**	**311,718.47**	**160,577.00**	**186,252.74**	**164,205.00**	**0.00**	**0.00**
Fund: 208 - JOINT MUNICIPAL COURT Surplus (Deficit):		**-6,800.00**	**20,167.09**	**-26,288.00**	**6,458.28**	**-15,059.00**	**2,455.43**	**0.00**	**0.00**	**0.00**
Report Surplus (Deficit):		**-6,800.00**	**20,167.09**	**-26,288.00**	**6,458.28**	**-15,059.00**	**2,455.43**	**0.00**	**0.00**	**0.00**

CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET

Department: **Joint Municipal Court** Budget Year **2016**

PERSONNEL JUSTIFICATION

I. FULL-TIME PERSONNEL

Current Position (X)	Proposed New (X)	Percent Allocated to Dept	Job Title	Employee Name (write "vacant" if currently vacant, write "new" if newly proposed)		2015 Gross Salary/Wages (excluding O.T. etc)	2016 Proposed Salary/Wages
X			Municipal Court Supervisor	Jolly, Amber		$52,786	$54,964
X		12%	Office Clerical Support (12%)	Muleski, Deb	$ 40,895.75	$4,710	$4,907
X			Financial Services Director	Buehler, Fred	$ 82,103.13	$913	$947
X		4%	IT Specialist (4%)	DeLine, Mike	$ 52,962.47	$2,030	$2,118
					Sub-Totals	$60,439	$62,937
					Overtime (Approx. Hours:)		
					Other Compensation (On Call/Nite Pay)		
					Total Salaries for Full-time Personnel	$60,439	$62,937

II. PART-TIME PERSONNEL

Current Position	Proposed New		Job Title	Employee Name	Budgeted # of 2015 Hrs	Budgeted 2015 Gross Salary	2016 Proposed Hrs.	2016 Proposed Gross Salary
X			Municipal Court Judge	Brinckman, John		$24,000		$24,000
X			Asst. Municipal Court Clerk	Lynch, Mary	1560	$20,910	1560	$21,117
					Sub-Totals	$44,910		$45,117
					Overtime			
					Total Salaries for Part-Time Personnel	$44,910		$45,117

III. TOTAL SALARIES & WAGES

2015	2016 Proposed
$105,349	$108,054

IV. FRINGE BENEFIT CALCULATION FOR 2015:

		FULL-TIME		PART-TIME
A. FICA	7.65%	$4,815		$3,451
B. Retirement - Full	13.2%			
Retirement - Partial	6.60%	$4,154	6.60%	$1,394
C. Insurance-Health		$21,934		n/a
D. Insurance-Dental		$1,112		n/a
E. Insurance-Life		$17		$5

JMC 5% = 23,031

Comments / Notes: Office Clerical Suppor: Police 88% (1,830 hours) - JMC 12% (250 hours)
F ncial Services Director: 24 hours @ $38.23 - No insurance costs
. ecialist: IT 62% - Water 15% - Sewer 15% - Tourism 4% - JMC 4%
IT Assistant: All wages were moved to contractual for 2016 budget: IT 62% - Water 15% - Sewer 15% - Tourism 4% - JMC 4%

08/17/2015

CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET

Department: **Joint Municipal Court** Budget Year **2016**

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
208-51200	**225**	**Phone/Interent/Cable**		
		Local & Long Distance	$350	
		Fax & Modem Lines/Charges	$350	**$700**
208-51200	**240**	**Software Maintenance Contractual**		
		INCODE & AccuServer Mgmt Service (5% yearly increase)	$6,403	**$6,403**
208-51200	**241**	**Equipment Maintenance Contractual**		
			$0	**$0**
208-51200	**290**	**Other Contractual Services**		
		Substitute Judges	$1,148	
		Interpreters (City/Town/Village Responsibility)	$0	
		Police Reserve Security (2hrsx2x$10x12mos)	$480	
		Adoni - IT Services ($48X12mos)	$576	
		Fax & Copier Machines Service/Repair	$409	
		3P Administrators, Inc - Section 125 ($13.5x12mos)	$162	
		Gundersen Lutheran Admin.-EAP Membership Fee	$30	**$2,805**
208-51200	**291**	**Transcription Contractual**	$150	**$150**
208-51200	**310**	**Office Supplies**		
		Printer Ink Cartriges	$300	
		Supplies	$200	
		Misc.	$150	**$650**
208-51200	**311**	**Postage**	$2,000	**$2,000**
208-51200	**312**	**Copy Usage & Paper**		
		Copy Paper	$250	
		Copy Machine Expense	$250	**$500**
208-51200	**320**	**Subscriptions & Dues**		
		Municipal Judge's Association	$100	
		WI Supreme Court	$750	
		WI Municipal Court Clerk Association	$80	**$930**
208-51200	**323**	**General Advertising**	$20	**$20**
208-51200	**330**	**Seminars, Conf & Travel**		
		Judge's Seminar	$500	
		Clerk's Seminar	$500	
		Clerk's CLE Certificate Program	$265	**$1,265**
208-51200	**340**	**Operating Supplies**		

CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET

epartment: **Joint Municipal Court** Budget Year **2016**

LINE ITEM DESCRIPTION & JUSTIFICATION

Account Number	Line Item Category #	Justification Detail	Cost Per Each Line Item	Total Cost Per Each Category
		Expert Witness (City/Town/Village Responsibility)	$0	
		PC & Monitor - replace 1 outdated desk unit	$1,000	
		Laptop - replace outdated XP unit	$1,000	
		ETS Annual Fee- PCI Compliance	$150	**$2,150**
208-51200	**341**	**Printing & Forms**		
		Stationary, envelopes, etc.	$300	**$300**
208-51200	**393**	**Fines/Forfeitures (T/C/V)**		**$0**
208-51200	**510**	**Ins - Workers Comp**	$300	**$300**
208-51200	**813**			**$0**
		TOTAL		**$18,173**

CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET

‹partment: **Joint Municipal Court** Budget Year **2016**

NEW / REPLACEMENT EQUIPMENT

Items must exceed $500.00 per item.

Quantity	Justification Detail	Cost Per Each Line Item	Extension	Total Cost
1	PC for JMC Supervisor Station	$1,000		$1,000.00
		TOTAL		$1,000

car:S:\Finance\Budgets-Fred's 2016\Budgets Returned\JMC Budget Sheet 2016 08/17/2015

CITY OF ONALASKA, WISCONSIN
DEPARTMENTAL BUDGET

Department: **Joint Municipal Court** Budget Year **2017-2021**

5-YEAR NEW / REPLACEMENT PROJECTION

List items that need to be replaced or any new equipment you feel will be needed within the next 5 years due to replacement, increased demand, safety regulation mandates, or to increase efficiency of personnel.

Items must exceed $500.00 per item.

Item Description	Year To Be Purchased	Comments
PC for JMC Supervisor Station	2019	3-4 year replacement rotation schedule
PC for JMC Assist Clerk Station	2017	3-4 year replacement rotation schedule
Laptop for use by Courtroom,Interns & Judge	2018	3-4 year replacement rotation schedule
Tyler Content Management-Add on Software	2017	To aid in efficiency, organization, and steps
for doucment management		toward becoming a paperless office, this
		program would decrease the amount of paper
		that is filed and attach a digital copy to the
		respective citation with in the INCODE software
		program. (detailed information attached)
INCODE Notification for Courts-add on software	2017	Another program offered by Tyler that will save
		time by allowing the clerks to customize phone
		messages to defendants regarding upcoming
		court dates, payment due dates or other issues.
		The system will record the results of the calls on
		each ticket whether the call was answered,
		went to voicemail, etc. The anticipated result
		is to increase collections and reduce the number
		of warrants issued or license suspended.
		(detailed information attached)

JOINT MUNICIPAL COURT ALLOCATION - 2015

2015 CITATIONS NOT DISMISSED

	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL	
Onalaska	472	656			1128	60.1279%
Bangor	23	68			91	4.8507%
Campbell	35	40			75	3.9979%
Holmen	132	237			369	19.6695%
Shelby	12	18			30	1.5991%
West Salem	75	108			183	9.7548%
GRAND TOTAL	749	1127	0	0	1876	100.0000%

JOINT MUNICIPAL COURT ALLOCATION - 2014

FINAL

2014 CITATIONS NOT DISMISSED

	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL	
Onalaska	508	572	614	527	2221	54.0126%
Bangor	48	145	101	55	349	8.4874%
Campbell	77	65	53	33	228	5.5447%
Holmen	165	247	289	147	848	20.6226%
Shelby	16	62	65	18	161	3.9154%
West Salem	61	69	89	86	305	7.4173%
GRAND TOTAL	875	1160	1211	866	4112	100.0000%

JOINT MUNICIPAL COURT ALLOCATION - 2013

FINAL

2013 CITATIONS NOT DISMISSED

	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL	
Onalaska	607	541	624	484	2256	54.1657%
Bangor	32	152	136	96	416	9.9880%
Campbell	90	96	69	72	327	7.8511%
Holmen	122	218	184	127	651	15.6303%
Shelby	11	27	24	22	84	2.0168%
West Salem	99	112	129	91	431	10.3481%
GRAND TOTAL	961	1146	1166	892	4165	100.0000%

FINAL

JOINT MUNICIPAL COURT ALLOCATION - 2012

2012 CITATIONS NOT DISMISSED

	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL	
Onalaska	497	653	827	505	2482	56.2812%
Bangor	63	104	75	56	298	6.7574%
Campbell	23	82	123	125	353	8.0045%
Holmen	174	163	129	134	600	13.6054%
Shelby	16	28	31	19	94	2.1315%
West Salem	100	141	169	173	583	13.2200%
GRAND TOTAL	873	1171	1354	1012	4410	100.0000%

FINAL

JOINT MUNICIPAL COURT ALLOCATION - 2011

2011 CITATIONS NOT DISMISSED

	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL	
Onalaska	605	659	888	686	2838	67.4109%
Bangor	64	36	48	74	222	5.2732%
Campbell	48	31	50	41	170	4.0380%
Holmen	120	118	86	150	474	11.2589%
Shelby	17	25	21	27	90	2.1378%
West Salem	65	150	98	103	416	9.8812%
GRAND TOTAL	919	1019	1191	1081	4210	100.0000%