

**Parks and Recreation Board
of the City of Onalaska**

Monday, June 22, 2015

1

1 The Meeting of the Parks & Recreation Board of the City of Onalaska was called to order at 5:17
2 p.m. on Monday, June 22, 2015. It was noted that the meeting had been announced and a notice
3 posted at City Hall.

4

5 Roll call was taken with the following members present: Ald. Jim Binash, Gretchen Newhouse,
6 Andrea Benco, Brian Udermann, Andrea Vogler, Sue Peterson

7

8 Also Present: Parks and Recreation Director Dan Wick, Parks Maintenance Supervisor Mark
9 Hanson, Buildings Manager Brian Babiash, Land Use and Development Director Brea Grace,
10 Police Chief Jeff Trotnic

11

12 Excused Absence: Victor Hill

13

14 **Item 2 – Approval of minutes from the previous meeting**

15

16 Motion by Andrea Benco, second by Brian, to approve the minutes from the previous meeting as
17 printed and on file in the City Clerk’s Office.

18

19 On voice vote, motion carried.

20

21 **Item 3 – Public Input (Limited to 3 minutes/individual)**

22

23 Sue called for anyone wishing to provide public input.

24

25 **Melissa Stell**

26 **2404 Harmony Point Place**

27 **Onalaska**

28

29 “I am the property owner which backs up directly to the Greens Coulee Park parking lot, so that
30 is the reason for my attendance today. [I would like to make] a request to be on the finance
31 review to erect a permanent fence on the city’s property line. We’ve been there over 2½ years.
32 Mark and I have worked really well over that time period to make it look really nice; we’ve
33 planted trees, et cetera. But there’s been exponential growth in the usage of that park since
34 we’ve been there, and unfortunately it has not solved the issue, which includes a lot of lights and
35 noise and a lot of things going on back there. People do not obey the curfew whatsoever. We’ve
36 had to call law enforcement numerous times, so those are the main issues. We have asked, and
37 our bylaws for Savannah Oaks, where we live, do not let us put a fence on our property.
38 However, it is allowed on the city’s property.”

39

40 Dan read into the record an email dated June 1 from Ellen Luebker, 2117 Craig Lane West,
41 Onalaska: “Hi, Dan. I would like to request some new playground equipment from the city to be

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42 *installed at Oak Park No. 4 between Franklin Street and Craig Lane West in Onalaska. The*
43 *park was annexed in 1991, and some new equipment is much needed for the many patrons of this*
44 *park and the new families with school-age children that have recently moved into this*
45 *neighborhood. I would also like to request a park sign and sidewalk to mark the ball field*
46 *located between Craig Lane West and Craig Lane East. Your attention to these matters would*
47 *be greatly appreciated by the homeowners in the neighborhood. Thank you for your time, and*
48 *please contact me with any updates or questions.”*

49

50 Dan said this item will be included in the 2016 budget process, which will be discussed at the
51 July 27 Parks and Recreation Board meeting.

52

53 Sue called three times for anyone else wishing to provide public input and closed that portion of
54 the meeting.

55

56 **Consideration and possible action on the following items:**

57

58 **Item 4 – Request for the City to install a fence at Greens Coulee Park trailhead**

59

60 Dan noted the photographs Melissa had sent would be part of a PowerPoint presentation. Dan
61 also noted there were no funds available for this item in the 2015 budget and said it would have
62 to be moved forward as part of the 2016 budget process.

63

64 Melissa utilized the photographs on PowerPoint to show board members the property line and
65 said her request is to install a fence along the parking lot in the berm. Melissa said the only
66 maintenance that would be necessary is cutting back the trees, which she said her family can do.

67

68 Ald. Binash asked if installing a fence would aid in reducing noise. Ald. Binash inquired about
69 the fence’s height, length and composition, as well as how many houses would be included along
70 the fence line. Ald. Binash also asked if a fence would conform aesthetically to what is currently
71 present.

72

73 Andrea Benco said she believes there is a house on the other side of the parking lot, and that she
74 would expect the noise to bounce off the fence and adversely affect another house.

75

76 Dan said he does not know what the request is for regarding the style of fence and stated, “I think
77 the only concern the board has to look at is, is this setting a precedent moving forward? We’ve
78 had a great relationship with Melissa and Mark, and I’ve tried to make every accommodation we
79 can. But if we start putting fences in in locations along private property, what other areas of the
80 city are we going to get requests to do this? If there is something that they can justify and say,
81 ‘Yes, I believe this is what we should do’ ... We’re fortunate enough to have Brea here. From
82 the planning aspect she can probably answer more of the questions of aesthetics and what can be

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3

83 done there.”

84

85 Andrea Benco pointed out that the park has been present for many years and said the city would
86 be placed in a difficult situation if it attempted to install fences at all the parks where individuals
87 have moved and discovered that the park “is not entirely a good neighbor.”

88

89 Melissa said she hopes the installation of a fence will address the issue of cars’ headlights
90 shining directly into her house. Melissa also noted that some individuals who patronize the park
91 do not respect the rules, including its closing time, and said fence would provide a barrier.

92

93 Andrea Benco said she believes it is a matter of enforcing the rules when it comes to individuals
94 who remain in the park past its closing time and stated that a fence is not installed simply
95 because there are those who do not follow the rules.

96

97 Melissa told Andrea Benco she agrees with her and said she merely is telling the board how
98 installing a fence would address the challenges both she and her family face.

99

100 Sue asked Melissa if she would be willing to fund the fence.

101

102 Melissa said this might be possible if she and the city can reach an agreement where the city
103 could install the fence on her property. Melissa reminded the board that she is not allowed to
104 install a fence on her property, per the bylaws for Savannah Oaks.

105

106 Brea noted that covenants typically are established for the entire subdivision and said she
107 believes the city should examine Savannah Oaks’ covenants to determine if the city is prohibited
108 from installing a fence on the Stell property. Brea also noted that landscape screening sometimes
109 is very effective and could provide a screen against the headlights.

110

111 Andrea Benco noted that landscaping had been done to another residence that had objected to
112 noise and cautioned that “mischief” will occur if the park is enclosed and blind spots are created.
113 Andrea said she is reluctant to see the park fenced off and stated, “It’s a park, and there’s going
114 to be activity. We have a lot of parks where people have issues with noise or drinking or lights.
115 I just would hate to see us set a precedent where we have to end up fencing.”

116

117 Melissa acknowledged that there will be issues no matter what the board decides.

118

119 In response to a question by Brian Udermann, Dan said all the city’s parks close at 11 p.m.

120

121 In response to a question by Brian Udermann, Melissa said there frequently are individuals who
122 remain in the park after 11 p.m. Melissa also noted she and her neighbors have contacted the
123 Police Department several times.

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124

125 In response to a question by Ald. Binash, Dan said there are five parking spaces at Greens
126 Coulee Park, including one handicapped parking spot.

127

128 Andrea Benco noted the parking lot has been designed to directly face the Stell residence due to
129 complaints on the other side.

130

131 In response to a question by Ald. Binash, Melissa said her primary concern is headlights shining
132 directly into her house.

133

134 Ald. Binash noted that cedar trees have been utilized as wind breaks and asked if perhaps this
135 could be an option in this area. Ald. Binash suggested that perhaps shrubbery would be an
136 effective solution.

137

138 Andrea Benco said she believes deer will consume the shrubbery and it will not be an effective
139 solution for headlights. Andrea also noted that deer consume cedar.

140

141 Dan said the board can direct him to attempt to include this item in the 2016 budget, but also
142 noted that Parks and Recreation Department has been given a directive of a zero-percent
143 increase.

144

145 Brea suggested that someone could provide Dan with the Savannah Oaks covenants and Dan
146 could serve as an intermediary between Savannah Oaks and City Attorney Sean O'Flaherty.

147

148 Andrea Benco said she still is concerned about setting a precedent of fencing off parks that are
149 bothering citizens.

150

151 Andrea Vogler said she agrees with Andrea Benco, stating she believes it is important to study
152 the covenants. However, Andrea Vogler also said she believes perhaps the city should attempt to
153 do something to address the problem.

154

155 Ald. Binash said he believes a legal opinion is necessary before the board can proceed further.

156

157 Mark suggested perhaps installing either a row or 1½ rows of boulders into the berm to serve as
158 a cover against the headlights. Mark said there would not be any costs associated with
159 maintaining the boulders and estimated the cost of boulders to be approximately \$100 apiece.

160

161 Andrea Benco said it is unfortunate that the only entry to the parking lot is on the right side
162 because one solution would be to angle the parking so headlights would be facing more toward
163 the street.

164

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165 Discussion ensued regarding parking at Greens Coulee Park.

166

167 Andrea Benco predicted that the parking lot eventually will be “overwhelmed” as the additional
168 parcels in Savannah Oaks become more known.

169

170 Motion by Andrea Benco, second by Andrea Vogler, to deny the fence application for the Greens
171 Coulee Park trailhead.

172

173 In response to a question by Andrea Benco, Dan reiterated that at this time he has been given a
174 directive of a zero-percent increase for the 2016 budget.

175

176 Andrea Benco noted that the fence would be on park land, but installed at the request of a private
177 landowner. Andrea said she believes Park funds may only be expended on improvements and
178 development.

179

180 Brian Udermann inquired about the cost of a cedar or vinyl fence to cover the space.

181

182 Melissa estimated the length of the space in question to be approximately 50 feet.

183

184 Andrea Benco estimated the cost of a vinyl fence, including installation, to be approximately
185 \$1,500.

186

187 Mark said he would not be in favor of a vinyl fence, stating he would rather purchase boulders
188 because there is no maintenance involved.

189

190 Ald. Binash said he believes the only options either are a tree line or boulders. Ald. Binash also
191 asked if it would be necessary to seek a legal opinion regarding placing boulders at this location.
192 Ald. Binash said the next step would be to look into the cost of boulders, but he also expressed
193 concern over individuals vandalizing them.

194

195 On voice vote, motion carried, 5-0, with one abstention (Brian Udermann).

196

197 **Item 5 – Authorize Clearwater Farms to use adjacent City property as pasture area for**
198 **their animals**

199

200 Dan said the Parks and Recreation Board either has to deny or approve the request. If the board
201 approves the request, it will go before the Plan Commission. Dan said a public hearing will be
202 held regarding this issue if there is a change to the Planned Unit Development.

203

204 Brea said staff learned a PUD had been issued in 2002 for Clearwater Farms. The PUD has been
205 included in board members’ packets, and it outlines the uses per zone. Brea said it is her

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206 understanding that the request is for Zone 2, where grazing is not allowed. Brea noted any
207 changes to a PUD must go before the Plan Commission, which then decides whether the change
208 is substantial or non-substantial. If the change is determined to be substantial, the Plan
209 Commission holds a public hearing and invites individuals who reside within 250 feet of the
210 property. The final step is a vote by the Common Council.

211
212 Brea said, "Because this is on city property, I think it's appropriate for this committee to decide
213 if this is an appropriate use for city land. If it's an appropriate use, then we can proceed with
214 doing the Planned Unit Development amendment. Secondly, I think the board should decide
215 if a public hearing should be held. There are two options. One, you could hold a public hearing
216 here. We'll help you get the mailing together to send out to residents if that will help you decide
217 if it's an appropriate use for city land. Or, we can hold the public hearing at the Plan
218 Commission meeting through the normal PUD process. ... If you think it's an appropriate use,
219 we'll send it on to the Plan Commission with your recommendation."

220
221 Andrea Benco asked Brea if she knows why Zone 2 was created differently from Zone 3.

222
223 Brea said Zone 2 has more environmentally sensitive features and noted that the uses are more
224 parkland-type uses.

225
226 Motion by Ald. Binash, second by Brian Udermann, to authorize Clearwater Farms to use
227 adjacent City property as pasture area for their animals.

228
229 Brea noted she had read the minutes from the April 27 Parks and Recreation Board meeting and
230 said it appeared to her that the board had directed Clearwater Farms to return with a formal
231 proposal. Brea said she believes representatives from Clearwater Farms should, at a minimum,
232 identity on the map which area they want to utilize, unless that is understood by the board.

233
234 Dan said he has exchanged emails with Clearwater Farms representatives and noted he had
235 informed them this item would be discussed at tonight's meeting. However, Dan said he has not
236 received additional information, and also said Clearwater Farms wishes to utilize the entire field
237 as pasture area.

238
239 Andrea Benco pointed out that Clearwater Farms representatives were going to return before the
240 board with additional information about the land and water flow.

241
242 Dan noted he had spoken to Brea, who had addressed both Clearwater Farms and him in a
243 memo, and said, "I think it really is back to the decision of, would we want to? If we say they
244 can pasture there, it still has to go to the Plan Commission. The Plan Commission has to say,
245 based on the PUD, if it is something they would allow or not."

246

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247 Andrea Benco said the area could be considered a wetland and the runoff from the pastureland
248 will pollute the creek as well as water further down from Clearwater Farms. Andrea said she
249 does not believe this area should be utilized as pasture area if this is where the water flow runs.
250 Andrea also said she believes there still are several questions pertaining to exactly what
251 Clearwater Farms wants to do on this parcel.

252

253 In response to a question by Mark, Brea said she does not believe parking lots are allowed in
254 Zone 2.

255

256 Andrea Benco noted that off-street parking is allowed in both Zone 1 and Zone 2.

257

258 Mark noted that Clearwater Farms has allowed parking on this land for events and said it has
259 caused extensive damage.

260

261 Dan noted there is no parking lot in Zone 3, also noting that the parking lot was brought up when
262 Savannah Oaks dedicated land to the city.

263

264 Sue asked if the parkland on which grazing would occur would be open to the public, noting
265 individuals who are not members of Clearwater Farms cannot approach the animals.

266

267 Brea said she believes the city and Clearwater Farms must reach an agreement. Part of this
268 agreement would address whether or not this area would be open to the public. Brea said she
269 believes an agreement also should include a termination clause, maintenance, and ownership of a
270 fence.

271

272 Ald. Binash referred to the April 27 Parks and Recreation Board meeting and said it was his
273 understanding Clearwater Farms would provide the fence, that there would be one or two
274 animals, and that they would not be in the pasture area all the time. Ald. Binash said he had
275 made the motion to approve Clearwater Farms' request because of the small number of animals,
276 and because the Plan Commission can make a decision if this item comes before it.

277

278 Andrea Benco said the Plan Commission will depend on the Parks and Recreation Board in
279 terms of the impact on the park. Andrea said she believes the board must provide input about the
280 quality of the natural area as the Plan Commission does not have this background.

281

282 Ald. Binash noted the area in question is 1½ acres and reiterated there will not be a significant
283 number of animals. Ald. Binash noted that motorists had utilized the driveway to park in this
284 area at Halloween. Parking is not allowed in this area, and this had created problems. Ald.
285 Binash said, "I don't see a few animals being an issue, and they won't be there all the time."

286

287 Dan said the board can state how many animals may graze on the property if it chooses to

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288 proceed with Clearwater Farms' request. The subject of whether the land will be public or
289 private also can be addressed.

290

291 Sue said she would like to see a public hearing held as there are residents who would like to
292 voice their opinion.

293

294 Dan said that could be an amendment to the motion.

295

296 Andrea Benco asked if the request can be denied if it is discovered that the hydrology and
297 invasive species issues will become a problem.

298

299 Brea said she believes Clearwater Farms should bring forward "a solid written proposal" that
300 includes information regarding the number of animals and fencing type. Clearwater Farms also
301 could create a stormwater plan. Brea said this item either could come back before the Parks and
302 Recreation Board for a decision, or it could go before the Plan Commission. Brea noted the
303 Common Council would make the final determination regarding the PUD.

304

305 Andrea Benco said she believes public input would occur at a Plan Commission meeting. The
306 Parks and Recreation Board would give the Plan Commission its input and recommendation.

307

308 Sue asked if the Parks and Recreation Board is willing to move this item on to the Plan
309 Commission without public input.

310

311 Andrea Benco said members of the Plan Commission would not read the Parks and Recreation
312 Board meeting minutes to see what members of the public said while they were at the Parks and
313 Recreation Board meeting.

314

315 Dan noted that the Parks and Recreation Board has a representative (Sue) on the Plan
316 Commission.

317

318 Andrea Benco said, "We do, but I also know what an impact public input has at that particular
319 committee. Different committees respond differently to public input. And if public input is an
320 important part of this decision, then I think it needs to be wherever the decision making happens.
321 It doesn't mean that they can't come and give us public input."

322

323 Gretchen said she would be more comfortable examining Clearwater Farms' plan before the
324 Parks and Recreation Board makes a decision.

325

326 Andrea Benco noted there would be a cost involved with holding a public hearing at a Plan
327 Commission meeting and said it would not be a financially sound decision for the city if the
328 Parks and Recreation Board disapproves of the plan.

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329
330 Brea said the Parks and Recreation Board likely would review a legal agreement. Terms and
331 conditions would be included in the agreement, and it would be forwarded to the Common
332 Council for ratification. Brea said she believes the proposal should come back before the Parks
333 and Recreation Board, which would on the key points to put into the agreement with Clearwater
334 Farms.

335
336 Dan asked board members which issues they want Clearwater Farms to address.

337
338 Board members came up with the following items they would like Clearwater Farms to address
339 in its plan:

- 340
- 341 • Public access
 - 342 • Number of animals
 - 343 • Dimension of fencing/type of fencing
 - 344 • Hydrology
- 345

346 Andrea Benco asked Dan to reexamine the minutes from the April 27 Parks and Recreation
347 Board meeting and include any other questions the board had raised at the time.

348
349 Ald. Binash mentioned liability and noted that Clearwater Farms has a liability policy.

350
351 Brea noted that the city often requires an insurance policy.

352
353 Motion restated:

354
355 To authorize Clearwater Farms to use adjacent City property as pasture area for their animals.

356
357 On voice vote, motion failed, 6-0, with one abstention.

358
359 Motion by Andrea Benco, second by Gretchen, for Parks and Recreation Director Dan Wick to
360 clarify the points raised by the Parks and Recreation Board and bring this item back to the July
361 27 meeting.

362
363 Brea said she would recommend placing the burden on Clearwater Farms to bring in a proposal.

364
365 Sue said Dan will communicate to Clearwater Farms what he is requesting to appear in the
366 proposal.

367
368 On voice vote, motion carried.

369
Reviewed 6/24/15 by Dan Wick

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10

370 Dan asked that Item 9 be addressed next.

371

372 **Item 9 – Allow participants in the Celebrate Onalaska event to camp overnight in Van**
373 **Riper Park**

374

375 Dan noted that the board has the ability to grant individuals or groups the opportunity to camp in
376 certain areas. Dan also noted that “Celebrate Onalaska,” which is slated for June 26-28, will
377 include a barbeque cook-off, and said some of the contestants have asked if they may camp in
378 Van Riper Park. Dan said both he and Police Chief Trotnic support this request.

379

380 Motion by Andrea Benco, second by Andrea Vogler, to allow participants in the Celebrate
381 Onalaska event to camp overnight in Van Riper Park.

382

383 On voice vote, motion carried.

384

385 **Item 6 – Approve Omni Center Dasher board bid**

386

387 Dan referred to the bids that had been received for the new dasher boards planned for Arena No.
388 1 and noted this is a budgeted amount with \$150,000 allocated. Dan said staff had offered the
389 bid to utilize aluminum boards, trade in the facility’s current boards, and a total price, which is
390 Option 1 with the aluminum boards. Dan said staff asked for alternates and noted five alternates
391 had been chosen: Safety Cap, backer panels, movable board carts, glass carts, and powder
392 coating. Dan said three bids had been submitted, and staff would like to proceed with Becker
393 Arena Products, which submitted the lowest bid. The cost of the aluminum boards, including
394 trading in the current boards, is \$118,525. Becker also provided a \$5,500 alternate to utilize used
395 board carts, which are I-beams with wheels. Becker’s base bid for steel boards is \$124,000.
396 There is \$10,000 for a trade-in, and the value of Option No. 2 is \$114,000. The cost of soft cap
397 that would go around the rink is \$17,000. The cost of the backer panel is \$12,990. The cost of
398 the board carts is \$8,400. The cost of the glass carts is \$3,100. The cost of the powder coating is
399 \$3,965. Dan noted that Rink Systems’ aluminum bid was \$134,300 and said Rink Systems
400 would have given \$15,000 for trading in the current boards. Rink Systems’ cost under aluminum
401 was \$119,300. The steel bid was \$128,300, and with \$15,000 for a trade-in the cost is \$113,300.
402 The soft cap rail was \$5,000. The backer panel was \$6,500. The carts were \$6,500. The glass
403 carts were \$5,000. The cost of powder coating was \$2,500. Dan noted that Athletica’s
404 aluminum bid was \$156,770, and with a trade-in of \$7,500 the cost would be \$149,270.
405 Athletica did not bid the steel boards. The cost of the soft cap was \$6,200. The backer panel
406 was \$8,050. The board carts were \$15,120. The glass carts were \$9,660. The powder coating
407 was \$2,830.

408

409 Dan noted both he and Brian Babiash had reviewed Becker’s proposal and said he expressed
410 concerns over the cost backer panel. Becker bid a quick release board, which is a magnetic

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411 system, and provided a \$5,800 bid for its standard backer panel, which includes a number of
412 screws on every board that need to be taken on and off. Dan said he recommends approving
413 Becker Arena Products at a cost of \$118,525 for the aluminum boards, \$5,500 for the used carts,
414 and \$3,100 for the glass carts. Dan said the only change would be if the used carts are already
415 sold. If this happens, board carts would be purchased at a cost of \$8,400.

416

417 In response to a question by Andrea Benco, Dan said this item had been approved in the 2015
418 Capital Improvement Budget, noting \$150,000 has been set aside for the boards.

419

420 Andrea Benco asked if this had been singled out as a priority by the user groups, or if addresses a
421 maintenance need.

422

423 Dan said this addresses a maintenance need as the current boards are 23 years old. Dan noted the
424 steel boards are in a state of disrepair and “have reached their life expectancy.”

425

426 Andrea Vogler asked Dan if the boards that are being purchased will be long-lasting.

427

428 Brian Babiash said the life expectancy of boards is 15 to 20 years and noted the current boards
429 were used when they were installed in 1992.

430

431 Dan said staff had debated utilizing either aluminum or steel boards and noted an engineer had
432 told him his company primarily bids out aluminum boards. Dan also noted that the aluminum
433 boards will be approximately 100 pounds lighter than the steel boards.

434

435 Sue asked if there are any concerns over purchasing used carts.

436

437 Brian Babiash said no, noting that Omni Center staff will be placing boards on the carts and
438 stacking them. Brian said he will ask Becker to send him detailed photographs and added he
439 believes the carts will outlast the boards.

440

441 Dan said he is asking the board to approve the \$8,400 for carts, bringing the total bid to
442 \$130,025. Dan said the idea is to purchase the used carts for \$5,500 and have funding available
443 for the new carts should the used ones be sold. Dan said Becker requests a 14- to 16-week
444 window to perform all its work. However, Dan said Becker will have 12 weeks if the Common
445 Council approves this item at its July 14 meeting. Becker typically requests seven to 10 days to
446 install the boards. However, Dan said he is giving Becker 4½ days to install them.

447

448 Motion by Andrea Vogler, second by Andrea Benco, to approve a bid from Becker Arena
449 Products for the aluminum boards and carts at the Omni Center at a cost not to exceed \$130,025.

450

451 On voice vote, motion carried.

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452

453 **Item 7 – Discussion on overlooks along Highway 35**

454

455 Dan noted that board members' packets include copies of emails making different requests
456 regarding the overlooks. Dan said he believes it is in both the board's best interest and city's
457 best interest to wait until the work on State Trunk Highway 35 has been completed. Dan noted
458 the city owns the south wayside where Sunny the Sunfish is located. However, the Wisconsin
459 Department of Transportation still owns the north wayside. Dan said he has spoken to City
460 Engineer Jarrod Holter, who told him the city will assume ownership of the north wayside after
461 the completion of the STH 35 project in 2016. Dan said the board at that point can decide how
462 to proceed.

463

464 Motion by Andrea Benco, second by Gretchen, to table discussion on overlooks along Highway
465 35.

466

467 On voice vote, motion carried.

468

469 **Item 8 – Approve the Roles and Responsibilities for the Three Rivers Roleo**

470

471 Dan said Katie Rick has been attempting to help the Three Rivers Roleo become a larger event,
472 noting she has approached the Onalaska Enhancement Foundation about obtaining a
473 Memorandum of Understanding. Dan referred to the information that spells out the various
474 responsibilities of the City of Onalaska, the OEF and Katie Rick, LLC. Dan said he had
475 responded to an email from Sean regarding remaining funds being dispersed to Katie to cover
476 costs related to planning and implementing the event, and the use of equipment and personnel.
477 Dan said he had told Sean staff handles registration and makes numerous copies of waivers. Dan
478 noted the event's signs are being created professionally, but also noted that staff has time
479 administratively for performing some of the work.

480

481 Dan said, "I think the city needs to be responsible. Mark and his crew do a lot of work to make
482 sure that area is in tiptop shape prior to it. That's my only concern moving forward. The OEF
483 has to review it, and that meeting will be coming up. But from the city's standpoint, we want to
484 be a partner. I think it's a great event. But we do have time and money invested in this. And if
485 there are funds that are going to be distributed, I'm not saying 50-50, but I did respond to Sean
486 and he has not gotten back to me in time for the board to see how that was going to be
487 reimbursed."

488

489 Dan noted this year's Three Rivers Roleo will be held Saturday, July 11 – it has been held in
490 August – and said the board will not have a chance to review this again.

491

492 Ald. Binash said there had been concerns raised about attracting a high caliber of participants if

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493 the Three Rivers Roleo was held after the world championships.

494

495 Dan said he believes the city should be reimbursed for time invested. Dan said he is seeking
496 board approval, with the note board members will want something coming back to Parks and
497 Recreation for its time.

498

499 Motion by Andrea Benco, second by Andrea Vogler, to approve the Roles and Responsibilities
500 for the Three Rivers Roleo, with the stipulation that the recognition of the City of Onalaska's
501 time and involvement in the event is appropriately paid back when there are excess funds to be
502 distributed.

503

504 Andrea Benco suggested perhaps creating a fee structure for involvements.

505

506 Ald. Binash noted the Tourism Commission had given the Three Rivers Roleo funds for
507 advertising and inquired about Katie being asked to pay back the city.

508

509 Dan noted that Katie would receive any remaining funds to cover costs related to planning and
510 implementing the event, and also the use of equipment and personnel. Dan said the goal would
511 be for the city to be reimbursed for its time and materials.

512

513 On voice vote, motion carried.

514

515 **Item 10 – Update on Omni Center Chiller Replacement project**

516

517 Dan said the approved plans had been returned and noted a preconstruction meeting was held on
518 June 19. Minnesota Ice (Bid Package No. 1, the refrigeration system) should be submitting its
519 work schedule this week. Olympic Builders (Bid Package No. 2) will start demolition either the
520 first or second week of July. Minnesota Ice likely will be in the Omni Center in September. Dan
521 said the project's substantial completion date is Friday, October 9. The system will have to be
522 turned on Monday, October 12 due to the craft fair being held at the Omni Center the previous
523 weekend.

524

525 **Item 11 – Report from Onalaska Enhancement Foundation**

526

527 Dan said the OEF's next meeting is scheduled for 5:30 p.m. on Wednesday, July 8.

528

529 **Item 12 – Report from Great River Landing Committee**

530

531 Ald. Binash noted there are questions regarding funding due to uncertainty with the State of
532 Wisconsin's budget.

533

**Parks and Recreation Board
of the City of Onalaska**

Monday, June 22, 2015

14

534 Andrea Benco noted the board had looked into splash pads a couple of years ago and said it has
535 good information on costs and regulations.

536

537 **Item 13 – Director’s Report**

538

539 **a. Parks Update**

540

541 Mark reported the following:

542

- 543 • Staff has had to mow frequently.
- 544 • Vandalism has been an issue at Van Riper Park. However, suspects were recently
545 apprehended.

546

547 **b. Recreation Update**

548

549 Dan reported the following:

550

- 551 • The Jimmy Olson Tournament was a success.
- 552 • The softball tournament that was supposed to be held in conjunction with “Celebrate
553 Onalaska” will not be held. However, the six teams that comprise the intermediate
554 baseball program will play from noon until 4:30 p.m. on Saturday.

555

556 **c. Aquatic Center Update**

557

558 Dan noted vandalism has occurred at the Aquatic Center; specifically, on the blue slide at the
559 play structure. A new slide piece has been ordered, and will arrive in four to eight weeks.

560

561 Andrea Benco suggested posting a sign stating the area is closed due to vandalism.

562

563 Dan reported the Aquatic Center earned more money the first five days it was open than any
564 other five-day period in 2014.

565

566 **d. Omni Center Update**

567

568 Dan reported that the Omni Center had a \$26,000 deficit through April 2014. However, the
569 facility had a \$16,000 surplus through April of this year. Dan noted two basketball tournaments
570 were held last weekend, and also noted there will be a high school volleyball tournament held in
571 conjunction with “Celebrate Onalaska.”

572

573

574

**Parks and Recreation Board
of the City of Onalaska**

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15

575 **Adjournment**

576

577 Motion by Andrea Benco to adjourn at 6:39 p.m.

578

579 Sue adjourned the meeting.

580

581

582 Recorded By:

583

584 Kirk Bey