City of Onalaska Planning & Zoning, 415 Main Street, Onalaska, WI 54650

TEMPORARY SIGN PERMIT APPLICATION - Community Events

Please submit the following for City review and approval. Submittal of a complete application will ensure the timely processing of your temporary sign permit:

Sketch or Photo of Proposed Sign(s) (shall include:)

- ☐ Dimensions of Sign
- ☐ Sign Message / Design
- ☐ Sign Materials & Type of Support System

Type of Temporary Sign(s):

- ☐ Yard Sign
- ☐ Electronic Sign
- ☐ Banner
- ☐ Flag
- ☐ Inflatable
- ☐ A-frame or Sandwich Sign
- ☐ Portable Sign
- ☐ Other _____

PLEASE NOTE, THERE IS NO FEE FOR THESE TEMPORARY SIGNS. HOWEVER, SIGNS MUST FOLLOW CITY REGULATIONS ON PLACEMENT, SIZE, TIMING, ETC. IF THERE ARE ANY QUESTIONS, PLEASE CALL THE CITY'S PLANNING / ZONING DEPARTMENT AT 608-781-9590.

Sign Specifications:		
Height (of sign face):	**Width (of sign face):**	**Total Square Feet (of sign face):**

Permit Applicant:	**Community Event Name:**
Owner/Contact:	Community Event Date:
Mailing Address:	Community Event Time:
City, State, Zip:	Community Event Location:
Phone Number:	**Sign Display Dates:**
Email:	**Start:** **End:**

OFFICE USE ONLY:	Date Submitted:	Application Received By:
	Date Permit/s Issued:	
	City-sponsored Event: ☐ Yes ☐ No	